

Board of Directors AI E. Fox Division 1 Jeffrey C. Brown Division 2 Timothy H. Hoag Division 3 Eugene F. West Division 4 Terry L. Foreman Division 5 General Manager Tony L. Stafford

# FIELD SERVICE TECHNICIAN I/II/SENIOR

I: \$40,000-\$55,000 Annually II: \$45,000-\$60,000 Annually Senior: \$55,000 - \$70,000 Annually

# **GENERAL**

Under immediate (Field Service Technician I) to general (Field Service Technician II and Senior) supervision, performs a wide variety of routine to complex work in the installation, inspection, repair, removal, and maintenance of the District's water meters, automatic meter interface (AMI) systems, and related water service equipment; reads meters; troubleshoots and problem-solves water meter issues; makes field service calls to customers to address water leaks and related concerns; turns water service on and off per customer request or District policy; performs maintenance and repair of water lines at the water meter; and performs related work as required.

#### **GENERAL JOB DUTIES**

Performs a variety of routine to complex work in the installation, inspection, maintenance, testing, repair, and replacement of water meters, meter boxes, meter box covers, meter stops, automatic meter interface (AMI) systems, and related water service equipment; shuts down mains and valves to isolate water lines under inspection or repair; programs meters to transmit meter data to specific customer accounts; ensures meters are operating properly.

Receives and responds to work orders sent by office staff; performs customer service duties such as lock-offs, unlocks, turn-ons, and turn offs in a timely manner; investigates reports of leaks, performs leak tests to check for leakage or broken meters; repairs leaks.

Responds promptly to after-hours emergencies and assists other staff in emergency situations; works with other crews on emergency leaks and system repairs; makes decisions on proper actions to take during emergency situations; coordinates work and services such as shutdowns and repairs with other District staff as needed.

Communicates relevant information with co-workers; ensures tasks are followed through to completion; assists in water distribution, water treatment, and wastewater treatment as assigned.

Presents a professional image at all times and ensures all internal and external deadlines are met; continues professional development through attainment of additional certifications, training, and education.

Observes and complies with District and mandated safety rules, regulations, and protocols.

Performs other duties as assigned.

# QUALIFICATIONS

All levels require:

- Possession of a valid California class C driver's license, to be maintained throughout employment.
- Equivalent to completion of the twelfth (12<sup>th</sup>) grade.
- Possession of, or successful acquisition within 12 months of employment, a valid Grade D1 Water Distribution Operator Certificate, to be maintained throughout employment.

# Placement within classification and pay scale dependent on experience. General guidelines as follows.

# Field Service Technician I:

Willingness to learn and perform duties associated with the reading, installation, maintenance, and repair of water meters. The entry level Field Service Tech classification, initially under close supervision.

### Field Service Technician II:

Two (2) years of experience in the reading, installation, maintenance, and repair of water meters equivalent to a Field Service Technician I.

### Senior Service Technician:

Five (5) years of experience in the reading, installation, maintenance, and repair of water meters equivalent to a Field Service Technician I. Demonstrated ability to a lead/supervise other employees. Demonstrated ability to troubleshoot and deliver solutions. Ability to research, engage, and supervise contractors. Ability to research other providers of service, materials, and/or supplies, solicit quotes, and provide recommendations for purchase, in accordance with the District's Procurement Policy.

Camrosa provides group major medical, dental, and vision insurance for the individual employee, at no cost to the employee, plus options for dependents. Additional employer-paid benefits include life insurance and short-term and long-term disability. Camrosa retirements plans are offered under CaIPERS.

### TO APPLY:

Send resumes and cover letter to jobs@camrosa.com. Include your cover letter in the body of the email and address it to Chris Patascil, Senior Systems Operator.