

Board Minutes

Regular Meeting

Thursday, May 26, 2022

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director
Jeffrey C. Brown, Director
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager
Tamara Sexton, Finance Manager
Kevin Wahl, Superintendent
Jozi Zabarsky, Customer Service Manager
Greg Jones, Legal Counsel

Guest: Tony Trembley
Bob Schaeffer, Leisure Village
Kelly Nelson, Leisure Village
John Martin, Ventana HOA
Leigh Ann Foreman, Ventana HOA
Kevin Cannon

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of May 12, 2022

Motion: Brown **Second:** Fox
Motion carried unanimously.

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,338,848.73 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,338,848.73.

Motion: Brown **Second:** Fox
Motion carried unanimously.

Primary Agenda

3. Water Shortage Action

The Board and public received a presentation on the current water supply shortage situation, questions posed by the public were answered, and Director Foreman provided a brief history of the situation. The Board adopted Resolution No. 22-03 Declaring a Stage Two Water Shortage Emergency.

Motion: Fox **Second:** Foreman

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

4. CalPERS Contributions and Employee Handbook Update

The Board adopted a Resolution of the Board Amending the District's Employee Handbook.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

The Board also adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution (CalPERS ID: 7880235845).

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. Regional Water Resources MOU

The Board authorized the General Manager to sign the Memorandum of Understanding to memorialize a regional commitment to the collaborative expansion of local water resources.

Motion: Fox **Second:** Brown

Motion carried unanimously.

6. Fiscal Year 2022-23 Draft Budget - Update

The Board received a briefing from staff on updates to the draft Fiscal Year (FY) 2022-23 Operating Budget.

No action necessary; for information only.

7. Tierra Rejada Well Rehabilitation Project, Specification No. PW 21-03

The Board authorized a change order to Hopkins Groundwater Consulting for additional out of scope hydrogeological and inspection services in the amount of \$17,810.00.

Motion: Hoag **Second:** Fox

Motion carried unanimously.

8. Establish Appropriation Limit for Fiscal Year 2022-23

The Board adopted Resolution No. 22-06 Establishing the Annual Appropriation Limit for Fiscal Year 2022-23.

Motion: Brown **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

9. Write off FY 2021-22 Uncollectible Accounts with Balance Greater than \$5,000

The Board authorized the General Manager to write off uncollectible accounts in the amount of \$35,684.40.

Motion: Hoag **Second:** Brown
Motion carried unanimously.

10. Update Policy for Write-Off of Uncollectible Accounts Receivable

The Board adopted Resolution No. 22-07 Adopting the Policy for Write-Off of Uncollectible Accounts Receivable.

Motion: Hoag **Second:** Fox
Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Comments by General Manager

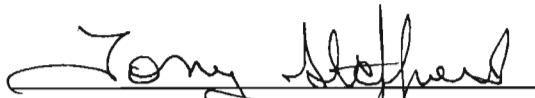
- Congratulated President West on receiving the Laubacher Award at the AWA Symposium on May 26th.

Comments by Directors

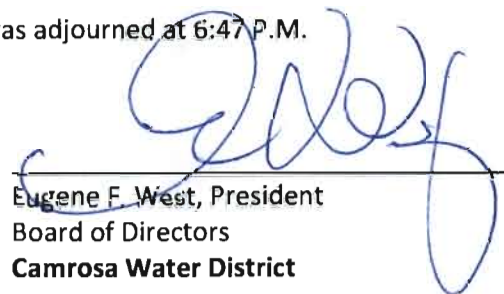
- Congratulated President West on receiving the Laubacher Award.

Adjournment

There being no further business, the meeting was adjourned at 6:47 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District (ATTEST)