

## **WATER LOSS CONTROL COORDINATOR**

\$75,000 – \$105,000 Annually

***Send resume and cover letter to Kevin Wahl, Superintendent of Operations, at  
jobs@camrosa.com.***

The Camrosa Water District, in Camarillo, CA, has 29 employees and is classified as a D4 and T3 system. The potable, non-potable, and recycled distribution system includes over 11,000 customer connections, 130 miles of pipeline, 13 reservoirs, 10 wells, 6 pumping stations, 13 turnouts, and the Round Mountain Water Treatment Plant, a 1-MGD drinking water RO plant. Our sanitary service includes 40 miles of collection lines, 6 lift stations, 4 siphon structures, 1,350 manholes, and the Camrosa Water Reclamation Facility, a 2.25-MGD plant.

### **GENERAL**

The Water Loss Control Coordinator will be tasked with developing and implementing a water loss control program. A thorough leak detection of the potable and non-potable/recycled water distribution systems was completed in spring 2022. Very little “real” water loss was discovered, indicating that the majority of Camrosa’s annual water loss is “apparent.” This position is intended to develop the tools and to do the analysis necessary to understand our water loss and reduce it.

You will report to a Senior System Operator and work closely with two Field Service Technicians. The Field Service Technicians are Camrosa’s frontline customer service field workers, installing meters, getting rereads, responding to customer service calls, etc. You will be responsible for the stock of meter inventory and identify meters to be replaced. It is expected that, based on previous experience, a growing knowledge of the Camrosa system, and interaction with peers at other agencies, you will refine the water loss control program to further reduce loss. You will do the research, develop the program budget, and make the business case to management.

Your time will be split between the office and the field. We need someone who is as comfortable in the field as they are in a spreadsheet. This job requires someone who can interface directly with technicians to understand what they do and how they can be supported to help improve our water accounting processes.

### **JOB DUTIES: EXAMPLES**

- Develop and manage a customer meter and AMR replacement program.
- Manage AMI technology (Aclara) from the meters to the billing software in order to identify meters that are not reporting water usage.

- Research, develop, and implement water loss control activities.
- Cross-check the Billing, GIS and AMI databases for discrepancies.
- Run database queries and build spreadsheets to quantify areas of water loss.
- Perform routine internal water loss auditing and annual regulatory water loss audit.
- Provide monthly progress reports of water loss auditing results and recommend actions.
- Manage meter and AMR inventory, including ordering, receiving, and maintaining accurate and detailed records of stock.
- Develop recommendations for projects or programs to minimize water loss.
- Respond to and resolve inquiries from vendors.
- Interact with the District Engineer regarding meter installation for new property developments.
- Contribute to the development of the annual program budget.
- Become certified as a Water Loss Audit Validator within 12 months of employment.
- Observe and comply with District and mandated safety rules, regulations, and protocols.
- Perform other duties as assigned.

### **QUALIFICATIONS**

- Critical thinking and curiosity: You will be presented with issues that require creative, independent problem solving skills. Your interest in investigating a problem, gathering and analyzing data, and using it to propose workable solutions is essential.
- Equivalent to completion of the twelfth (12<sup>th</sup>) grade required, substantial college-level coursework in statistics, accounting, computers, and/or physical or environmental sciences is highly desirable.
- At least three (3) years of relevant work experience.
- Intermediate Microsoft Excel skills required; Access database and SQL server experience a plus.
- GIS knowledge desirable.
- Possession of a valid California class C driver's license, to be maintained throughout employment.

Camrosa offers a competitive benefits package that includes a comprehensive family medical plan (HMO, Consumer Driven Health Plan, or PPO) that covers 100% for the Camrosa employee and 90% of the difference between the cost of the employee-only and the employee plus one or family plans. Other benefits include 11 paid holidays, 2 floating holidays, 20 days of annual leave, life insurance, vision insurance, dental insurance, disability insurance, and a retirement package under the California PERS system.

**Prior to employment, the candidate must successfully complete and pass a pre-employment health physical, drug/alcohol screening, and criminal background investigation.**