

Board Minutes

Regular Meeting

Thursday, July 28, 2022

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager
Tamara Sexton, Finance Manager
Joe Willingham, IT Manager
Jozi Zabarsky, Customer Service Manager
Terry Curson, District Engineer
Greg Jones, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of July 14, 2022

The Board approved the Minutes of the Regular Meeting of July 14, 2022.

Motion: Brown **Second:** Hoag

Yes: Brown-Foreman-Hoag-West

Absent: Fox

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,337,796.12 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,337,796.12.

Motion: Brown **Second:** Hoag

Yes: Brown-Foreman-Hoag-West

Absent: Fox

3. Purchase of Analytical Balance

The Board authorized the General Manager to establish a fixed asset in the amount of \$14,000.00 and issue a purchase order to Mettler-Toledo, in an amount not to exceed \$14,000.00, for the purchase of a replacement analytical balance in the water laboratory.

Motion: Brown **Second:** Hoag

Yes: Brown-Foreman-Hoag-West

Absent: Fox

4. Annual Disclosure of Director/Employee Reimbursements

The Board accepted the Annual Disclosure Report of Director/Employee Reimbursements for FY2021-22.

Motion: Brown **Second:** Hoag

Yes: Brown-Foreman-Hoag-West

Absent: Fox

Primary Agenda

5. Upgrade/Migrate Automatic Meter Reading (AMR) to AclaraOne

The Board authorized the General Manager to enter into an agreement with Aclara Technologies (a division of Hubbell Inc.), in an amount not to exceed \$42,185.60, for implementation and year-one support of AclaraOne.

Motion: Hoag **Second:** Foreman

Yes: Brown-Foreman-Hoag-West

Absent: Fox

6. Renew ESRI GIS Three-Year Enterprise License Agreement and Support Services

The Board authorized the General Manager to enter into a new three-year agreement with ESRI Inc, in the amount of \$33,000.00, billed annually at \$11,000.00 per year, for licensing and support of ESRI's Enterprise GIS application software.

Motion: Foreman **Second:** Brown

Yes: Brown-Foreman-Hoag-West

Absent: Fox

7. Greenlaw Partners (Skurka Aerospace) Water Will Service Letter

The Board authorized the General Manager to issue a Water Will-Serve letter to Greenlaw Partners for the Skurka Aerospace property.

Motion: Hoag **Second:** Brown

Yes: Brown-Foreman-Hoag-West

Absent: Fox

8. Drought Update

Received a presentation regarding developing a mechanism to equitably pass on any penalties the District may incur during this drought under MWD's Emergency Water Conservation Program.

No action taken; for information only.

CLOSED SESSION: The Board cancelled the closed session to confidentially discuss pending litigation as authorized by Government Code 54956.9(d)(4).

9. Closed Session Conference with Legal Counsel – Pending Litigation

CANCELED

Comments by General Manager

- Notices were mailed out regarding the August 4, 2022 GSA stakeholders engagement session.
- The hours for non-potable filling station have been extended from 8am-12pm to 8am-4pm. Additional days may be added if needed.

Comments by Directors

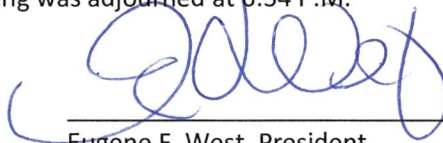
- Director Foreman shared information received at the ACWA quarterly meeting regarding SB222 and water quality.
- President West shared positive feedback he received regarding the interaction of the directors at the recent virtual townhall meeting.

Adjournment

There being no further business, the meeting was adjourned at 6:34 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)