

ARROYO SANTA ROSA BASIN
GROUNDWATER SUSTAINABILITY AGENCY
SPECIAL MEETING BOARD AGENDA

September 29, 2022

5:00 P.M.

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

MEMBERS OF THE BOARD

ARNE ANSELM, Ventura County Public Works Agency
JEFFREY C. BROWN, *Camrosa Water District*
TERRY L. FOREMAN, *Camrosa Water District*
TIMOTHY H. HOAG, *Camrosa Water District*
EUGENE F. WEST, *Camrosa Water District*

ALL AGENDA DOCUMENTS ARE AVAILABLE AT THE
CAMROSA WATER DISTRICT OFFICE AND ONLINE AT
WWW.CAMROSA.COM/SRGSA

CALL TO ORDER

PUBLIC COMMENTS

At this time, the public may address the Board on any item not appearing on the agenda that is subject to its jurisdiction. Persons wishing to address the Board must fill out a speaker card and are subject to a five-minute time limit.

Matters appearing on the Consent Agenda are expected to be noncontroversial and will be acted upon by the Board collectively, without discussion, unless a member of the Board or staff requests an opportunity to address a given item. Approval by the Board of Consent Items means that the recommendation of staff is approved along with the terms and conditions described in the Board Memorandum.

CONSENT AGENDA

1. **Approve the Minutes of the June 29, 2022 Special Meeting**
2. **Approve the Minutes of the August 4, 2022 Stakeholder Engagement Workshop No. 1**
3. **Vendor Payments Ratification**

Approve vendor payments as presented by staff.

PRIMARY AGENDA

4. **Year-end Results**

Staff will present year-end results for Fiscal Year 2021-22.

5. **GSP Update**

Bryan Bondy, project manager for the groundwater sustainability plan, will give and update on the plan. No action necessary; for information only.

COMMENTS BY THE EXECUTIVE DIRECTOR

COMMENTS BY THE BOARD OF DIRECTORS

ADJOURN

ARROYO SANTA ROSA BASIN
GROUNDWATER SUSTAINABILITY AGENCY
MINUTES OF THE SPECIAL MEETING OF THE BOARD

June 29, 2022

5:00 P.M.

MEMBERS OF THE BOARD

ARNE ANSELM, *Ventura County Public Works Agency*
JEFFREY C. BROWN, *Camrosa Water District*
TERRY L. FOREMAN, *Camrosa Water District*
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Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

CALL TO ORDER

The meeting was called to order at 5:00 P.M.

Present: Arne Anselm
Jeffrey C. Brown
Terry L. Foreman
Al E. Fox
Timothy H. Hoag
Eugene F. West

Staff: Greg Jones, Legal Counsel
Ian Prichard, Camrosa Water District
Tony Stafford, Executive Director

Guests: Bryan Bondy, Bondy Groundwater Consulting, Inc. (via teleconference)

PUBLIC COMMENTS

None

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

None

CONSENT AGENDA

- 1. Approve the minutes of the April 13, 2022 Special Meeting**
- 2. Ratify vendor payments**

Motion to approve the Consent Agenda: Hoag. **Second:** Foreman. *Director Anselm abstained. The motion carried.*

PRIMARY AGENDA

3. GSP Update

Bryan Bondy of Bondy Groundwater, Inc., the consulting project manager for the ASRGSA groundwater sustainability plan (GSP), gave an update on the GSP.

No action was necessary; the item was for information only.

4. Funding

The Board discussed the timing of appointing an ad hoc committee to help staff develop funding recommendations for the Board to consider. The Board determined to do so at a future date but directed staff to develop projected budgets for future years.

No action was necessary; the item was for information only.

5. Adopt FY2022-23 Budget

The Board adopted the FY2022-23 budget as presented.

Motion to approve: Foreman. **Second:** Brown. *The motion carried unanimously.*

COMMENTS BY THE EXECUTIVE DIRECTOR

None

COMMENTS BY THE BOARD OF DIRECTORS

None

ADJOURN

There being no further business, the meeting was adjourned at 5:27 P.M.

Tony L. Stafford
Executive Director

Arroyo Santa Rosa Basin GSA

Eugene F. West, Chair
Board of Directors
Arroyo Santa Rosa Basin GSA

(ATTEST)

ARROYO SANTA ROSA BASIN
GROUNDWATER SUSTAINABILITY AGENCY
MINUTES OF THE SPECIAL MEETING OF THE BOARD

August 4, 2022

6:00 P.M.

MEMBERS OF THE BOARD

ARNE ANSELM, *Ventura County Public Works Agency*
JEFFREY C. BROWN, *Camrosa Water District*
TERRY L. FOREMAN, *Camrosa Water District*
TIMOTHY H. HOAG, *Camrosa Water District*
EUGENE F. WEST, *Camrosa Water District*

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THE VIRTUAL STAKEHOLDER MEETING WAS HELD VIA ZOOM

CALL TO ORDER The meeting was called to order at 6:00 P.M.

All participation, by the Board, staff, and the public, was remote.

Present: Arne Anselm
 Jeffrey C. Brown
 Terry L. Foreman
 Al E. Fox
 Timothy H. Hoag
 Eugene F. West

Staff: Greg Jones, Legal Counsel
 Ian Prichard, Camrosa Water District
 Tony Stafford, Executive Director

Guests: Bryan Bondy, Bondy Groundwater Consulting, Inc.
 Abhishek Singh, INTERA
 Steven Humphrey, INTERA

PUBLIC COMMENTS

None

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

None

CONSENT AGENDA

None

PRIMARY AGENDA

1. Groundwater Sustainability Plan Workshop No. 1

Chair West welcomed the attendees and introduced the purpose and objectives of the stakeholder meeting. Bryan Bondy, Abhishek Singh, and Steven Humphrey provided an introduction to the Sustainable Groundwater Management Plan, groundwater sustainable plans (GSP), an overview of the basin setting, and an overview of sustainable management criteria. Questions were solicited from the stakeholders in attendance and answered.

COMMENTS BY THE EXECUTIVE DIRECTOR

None

COMMENTS BY THE BOARD OF DIRECTORS

None

ADJOURN

There being no further business, the meeting was adjourned at 7:15 P.M.

Tony L. Stafford
Executive Director

Arroyo Santa Rosa Basin GSA

Eugene F. West, Chair
Board of Directors
Arroyo Santa Rosa Basin GSA

(ATTEST)

ARROYO SANTA ROSA BASIN

GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

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BOARD MEMORANDUM

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DATE: September 29, 2022

TO: Board of Directors

FROM: Tony Stafford, Executive Director

OBJECTIVE: Ratify Vendor Payments as presented by staff.

ACTION: Ratify accounts payable.

DISCUSSION: A summary of accounts payable previously paid by the Arroyo Santa Rosa Groundwater Sustainability Agency in the amount of \$170,113.89 is provided for Board information and ratification.

Check Number	Post Date	Vendor Name	Invoice Number	Description	Amount
	7/1/2022	Union Bank		June 2022 Bank Fees	40.00
58	7/5/2022	Bondy Groundwater Consulting, Inc		GSP Project Management June 2022	4,632.50
	8/1/2022	Union Bank		July 2022 Bank Fees	40.00
59	8/5/2022	Bondy Groundwater Consulting, Inc		GSP Project Management July 2022	6,412.50
61	8/9/2022	The Hathaway Law Firm, LLP		Legal Services June 2022	580.95
62	8/18/2022	Intera		GSP Development and Preparation May & June 2022	111,770.00
63	8/31/2022	Intera		GSP Development and Preparation July 2022	38,350.00
64	9/14/2022	Bondy Groundwater Consulting, Inc		GSP Project Management August 2022	7,143.75
65	9/14/2022	The Hathaway Law Firm, LLP		Legal Services July 2022	489.22
66	9/14/2022	Infosend		Bill inserts advertisement Stakeholders Outreach	654.97
Total Vendor Payments					\$ 170,113.89

The ASRGSA's bank account as of August 31, 2022 was \$441,431.17.

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GROUNDWATER SUSTAINABILITY AGENCY

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DATE: September 29, 2022

TO: Board of Directors

FROM: Tony Stafford, Executive Director

OBJECTIVE: Review FY21-22 Year-end Results.

ACTION: No action necessary; for information only.

SUMMARY: The ASRGSA's FY21-22 budget was approved at the August 12, 2021, meeting. Staff will present year-end results.

Arroyo Santa Rosa GSA	FY2021-22 Budget	FY2021-22 Actuals	Variance
Transfer In			
JPA Member Assessment			
Camrosa Water District	\$ 238,019	\$ 650,000	\$ 411,981
County of Ventura	100,000	67,458	(32,542)
	<hr/>	<hr/>	<hr/>
	\$ 338,019	\$ 717,458	\$ 379,439
Operating Expenses			
Outside Contracts	\$ 8,000	\$ 7,749	\$ 251
Professional Services	306,394	331,537	(25,143)
Materials & Supplies	8,600	-	8,600
Legal Services	10,000	2,599	7,401
Dues & Subscriptions	1,400	765	635
Conference & Travel	2,000	-	2,000
Fees & Charges	500	490	10
Insurance	1,125	1,125	-
<u>Total Operating Expenses</u>	<hr/>	<hr/>	<hr/>
	\$ 338,019	\$ 344,265	\$ (6,246)

Notes:

(1) Camrosa Water District contributed \$100,000 to the ASRGSA in FY 2016-17

(2) Camrosa Water District has contributed \$650,000 to the ASRGSA in FY2021-22

(3) The Arroyo Santa Rosa GSA's bank account balance as of June 30, 2022 was \$596,694.62

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GROUNDWATER SUSTAINABILITY AGENCY

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DATE: September 29, 2022

TO: Tony Stafford, Executive Director

FROM: Ian Prichard, Assistant General Manager, Camrosa Water District

OBJECTIVE: Receive a briefing on GSP development and stakeholder outreach.

ACTION: No action necessary; for information only.

DISCUSSION: INTERA has made significant progress on the Arroyo Santa Rosa Groundwater Sustainability Plan (GSP) is well underway. Project Manager Bryan Bondy will give an update on the GSP progress to date, in particular the sustainable management criteria.