



**Board of Directors**  
Vacant  
Division 1  
Jeffrey C. Brown  
Division 2  
Timothy H. Hoag  
Division 3  
Eugene F. West  
Division 4  
Terry L. Foreman  
Division 5  
**General Manager**  
Tony L. Stafford

## Board Minutes

### Regular Meeting

Thursday, November 10, 2022

5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M.

**Present:** Eugene F. West, President  
Terry L. Foreman, Vice-President  
Jeffrey C. Brown, Director  
Timothy H. Hoag, Director

**Staff:** Tony Stafford, General Manager  
Tamara Sexton, Finance Manager  
Jozi Zabarsky, Customer Service Manager  
Terry Curson, District Engineer  
Kevin Wahl, Superintendent  
Greg Jones, Legal Counsel

**Guests:** Patel, CliftonLarsonAllen LLP

### **Public Comments**

None

### **Consent Agenda**

#### **1. Approve Minutes of the Regular Meeting of October 27, 2022**

The Board approved the Minutes of the Regular Meeting of October 27, 2022.

**Motion:** Hoag **Second:** Brown

**Motion carried unanimously.**

#### **2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,067,878.37 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,067,878.37.

**Motion:** Hoag **Second:** Brown

**Motion carried unanimously.**

## **Primary Agenda**

### **3. Fiscal Year Ended 2021-22 Annual Comprehensive Financial Report**

The Board received the Final Fiscal Year (FY) Ended 2021-22 Annual Comprehensive Financial Report (ACFR) and accepted the FY 2021-22 ACFR as presented.

**Motion:** Brown **Second:** Foreman

**Motion carried unanimously.**

### **4. Fiscal Year 2022-23 1<sup>st</sup> Quarter Budget Status Report**

The Board received a report from staff regarding the Fiscal Year (FY) 2022-23 1<sup>st</sup> Quarter budget report and reserves.

**No action necessary; for information only.**

### **5. Camrosa Water District 457 Deferred Compensation Plan Amendments and Restatement**

The Board adopted a Resolution of the Board Adopting the Restatement of and Interim Amendments to the Camrosa Water District 457 Deferred Compensation Plan.

**Motion:** Hoag **Second:** Brown

**Roll Call:** Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### **6. Development Mitigation Projects**

The Board authorized the General Manager to issue a Conditional Water Availability letter to Sunnyland Nursery.

**Motion:** Foreman **Second:** Hoag

**Motion carried unanimously.**

### **7. Tierra Rejada Well Rehabilitation Project, Specifications No. PW21-03**

The Board took the following actions:

- 1) Appropriated additional funding in the amount of \$65,000.00 to the Tierra Rejada Well capital project from the potable replacement fund; and
- 2) Ratified the change order for the purchase and installation of new column pipe, in the amount of \$60,541.75, to General Pump Company for additional out-of-scope work for the rehabilitation of the Tierra Rejada Well, in accordance with Specifications No. PW21-03.

**Motion:** Brown **Second:** Hoag

**Motion carried unanimously.**

### **8. Local Production Update**

The Board received a briefing on local water production through the first quarter of Fiscal Year 2022-23.

**No action necessary; for information only.**

### **9. Backbone Data Communications Radio at Camarillo City Tower**

The Board appropriated funds in the amount of \$14,000.00 to establish a fixed asset for the backbone radio purchased to replace the existing failed radio at the Camarillo city tower site.

**Motion:** Brown **Second:** Foreman

**Motion carried unanimously.**

### Comments by General Manager

- The fire-pump controller at Highland Estates and a replacement has been ordered. Staff will return to the Board for ratification of the estimated \$37,000.00 expenditure once the work is complete.
- The LAFCO election ballot is due before the next scheduled Board meeting; the chair will cast the ballot on behalf of the Board.
- The draft of the 2023 Board calendar is available for review.
- Treasury bills were purchased.

### Comments by Directors

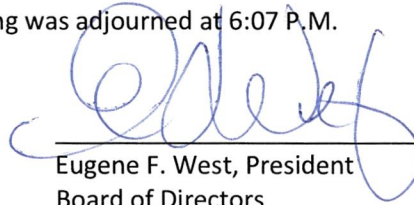
- Director Foreman reported that the mandated Emergency Water Conservation Program will be going into next year and likely expanding throughout the entire Metropolitan service area.
- Director Hoag acknowledged Director Brown's contribution to purchasing the Treasury bills.

### Adjournment

There being no further business, the meeting was adjourned at 6:07 P.M.



Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District



Eugene F. West, President  
Board of Directors  
Camrosa Water District

(ATTEST)