

Board Minutes

Regular Meeting

Thursday, December 15, 2022

5:00 P.M.

Call to Order The meeting was convened at 5:01 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Jeffrey C. Brown, Director
Timothy H. Hoag, Director
Andy F. Nelson, Director (in-coming)

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager
Jozi Zabarsky, Customer Service Manager
Tamara Sexton, Finance Manager (via teleconference)
Greg Jones, Legal Counsel

Public Comments

None

Primary Agenda

6. Affirmation of Elected Board Members (item moved from Primary Agenda)

The Board affirmed and received Directors Foreman, Brown, and Nelson as members of the Board of Directors.

Consent Agenda

1. Approve Minutes of the Regular Meeting of November 10, 2022

The Board approved the Minutes of the Regular Meeting of November 10, 2022.

Motion: Hoag **Second:** Foreman

Motion carried unanimously.

2. Approve Minutes of the Special Meeting of December 6, 2022

The Board approved the Minutes of the Special Meeting of December 6, 2022.

Motion: Hoag **Second:** Foreman

Motion carried unanimously.

3. Approve Vendor Payments

A summary of accounts payable in the amount of \$2,818,132.24 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$2,818,132.24.

Motion: Hoag **Second:** Foreman

Motion carried unanimously.

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4. Fire Pump Controller at the Highlands Pump Station

The Board ratified the action of the General Manager to purchase and install a fire pump controller for the Highlands Pump Station from Approved Fire Pump for \$30,930.00.

Motion: Hoag **Second:** Foreman

Motion carried unanimously.

Primary Agenda

5. Board of Directors Meeting Calendar for 2023

The Board adopted a calendar of regular Board meetings for calendar year 2023.

Motion: Nelson **Second:** Brown

Motion carried unanimously.

6. Affirmation of Elected Board Members

Item moved ahead of Consent Agenda

7. Near-Term Water Resources Planning Analysis

The Board authorized the General Manager to enter into an agreement with and issue a purchase order to Woodard & Curran in the amount of \$299,712.00 for a Near-Term Water Resources Planning Analysis.

Motion: Foreman **Second:** Hoag

Motion carried unanimously.

8. Laboratory Information Management System (LIMS)

The Board authorized the General Manager to enter into an agreement with and issue a purchase order, in an amount not to exceed \$76,398.00, to Aquatic Informatics to acquire a LIMS.

Motion: Hoag **Second:** Brown

Motion carried unanimously.

9. Leak Survey/Water Loss Report

The Board received an update on water loss control efforts.

No action necessary; for information only.

10. Penalty Fee Framework

Cancelled

11. Septic Systems

The Board discussed protecting groundwater basin quality.

No action necessary; for information only.

12. Legislative Wrap-up

The Board received an update on pertinent legislation from the 2022 legislative year.

No action necessary; for information only.

Comments by General Manager


- The Assistant General Manager announced his resignation effective January 6, 2023.

Comments by Directors

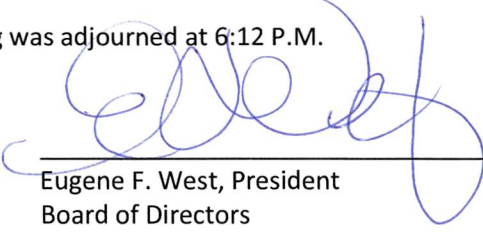
- Director Nelson reported that recent ACWA Conference was a good orientation.
- Director Foreman welcomed Director Nelson to the Board.
- Director Hoag suggested signage at the fill station regarding the holiday closures.

Adjournment

There being no further business, the meeting was adjourned at 6:12 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District