

Board Minutes

Regular Meeting

Thursday, January 12, 2023

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Jeffrey C. Brown, Director
Andy F. Nelson, Director

Absent: Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Jozi Zabarsky, Customer Service Manager
Terry Curson, District Engineer
Kevin Wahl, Superintendent
Greg Jones, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of December 15, 2022

The Board approved the Minutes of the Regular Meeting of December 15, 2022.

Motion: Nelson **Second:** Brown

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,340,042.47 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,340,042.47 with a correction to the year noted as 2028, instead of 2023.

Motion: Nelson **Second:** Brown

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

Primary Agenda

3. Reserves Reconciliation to Audited Cash

The Board authorized an adjustment to the District's unrestricted reserves in the amount of (\$119,710).

Motion: Brown **Second:** Foreman

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

4. Agreed Upon Procedures on the Investment Policy

The Board authorized the General Manager to enter into an agreement with and issue a purchase order, in the amount of \$12,000.00, to The Pun Group.

Motion: Nelson **Second:** Brown

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

5. Tyler Incode Cloud Implementation

The Board authorized the General Manager to enter into an agreement and issue a purchase order to Tyler, in the amount of \$26,754.00, to transition the District's financial system from on-premise to the cloud.

Motion: Brown **Second:** Foreman

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

6. County of Ventura Participation & Cost Sharing Agreements for Rancho Sierra Senior Apartments

The Board authorized the General Manager to execute a Participation and Cost Sharing Agreement with the County of Ventura (County) for a 50-unit senior apartment building at the County's Lewis Road Complex.

Motion: Nelson **Second:** Brown

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

7. Biosolids Removal at CWRF

The Board authorized the General Manager to enter into a five-year agreement with Synagro, LLC and issue a purchase order, in the amount of \$85,000.00, to Synagro.

Motion: Brown **Second:** Nelson

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

8. Meter and Meter Transmission Unit (MTU) Installations in Potable Zones 1 and 2

The Board took the following actions:

- 1) Appropriated additional funding from the potable capital replacement fund, in the amount of \$60,000.00, to the AMR AclaraOne +MTU Upgrade Zone 2 capital Improvement project, and
- 2) Authorized the General Manager to enter into an agreement and issue a purchase order with Concord Utility Services, in an amount not to exceed \$214,612.34, for installation of meters and meter MTUs.

Motion: Nelson **Second:** Foreman

Yes: Nelson-Brown-Foreman-West

Absent: Hoag

9. Market Salary Increase

Cancelled

CLOSED SESSION: The Board cancelled the closed sessions to confidentially discuss pending litigation and personnel matters as authorized by Government codes 54957 and 54956.9(d)(4) respectively.

10. Closed Session Conference – Personnel Matters

Cancelled

11. Closed Session Conference with Legal Counsel – Pending Litigation

Cancelled

Comments by General Manager

- None

Comments by Directors

- Director Nelson announced he will be attending CASA Conference next week.
- Director Foreman provided a handout and discussed the recent DWR California Snow Water Content report.

Adjournment

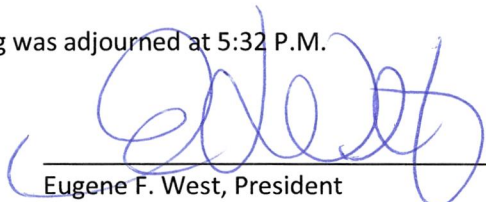
There being no further business, the meeting was adjourned at 5:32 P.M.



Tony L. Stafford, Secretary/Manager

Board of Directors

Camrosa Water District



(ATTEST)

Eugene F. West, President

Board of Directors

Camrosa Water District