

Board Minutes

Regular Meeting

Camrosa Board Room
Thursday, March 9, 2023
5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Andy F. Nelson, Vice-President
Jeffrey C. Brown, Director
Timothy H. Hoag, Director
Terry L. Foreman, Director

Staff: Tony Stafford, General Manager
Tamara Sexton, Finance Manager
Terry Curson, District Engineer
Kevin Wahl, Superintendent
Greg Jones, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of February 23, 2023

- Director Foreman requested the following sentence be added to Agenda Item #4 to accurately capture his comments: "The Board indicated it wanted a review, prior to going to bid, of the proposed replacement tank to make sure it is consistent with Master Plan findings."
- Director Foreman requested the following sentence be added to Agenda Item #5 to accurately capture his comments: "The Board is concerned about delay of project completion and requested an assessment of potential actions to mitigate Camrosa's losses from delays."
- Director Foreman requested the last two bullet points under Director Comments from Director Foreman are to be replaced with the following: "The Governor is considering relief to reduce Bay Delta outflows in order to fill reservoirs" and "Solve The Water Crisis coalition reported on proposed legislation that will set water supply targets for the State. Draft legislation is expected in late March."
- Director Hoag noted under Comments by Directors a misspelling under Director Nelson's comments that "State 3" should be "Stage 3".

With that, the Board approved the Minutes of the Regular Meeting of February 23, 2023.

Motion: Nelson **Second:** Brown

Motion carried unanimously.

3/9/23 Minutes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$294,284.07 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$294,284.07.

Motion: Nelson **Second:** Brown

Motion carried unanimously.

Primary Agenda

CLOSED SESSION: The Board entered a closed session at 5:03 P.M. to confidentially discuss pending litigation as authorized by Government Code 54956.9(d)(4).

6. Closed Session Conference with Legal Counsel – Litigation Matters *(this item was moved ahead of Agenda Item #3)*

No action was taken in closed session.

The Board returned to open session at 5:53 P.M. with nothing to report.

3. Operating Budget Excellence Award

The Board received the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award. Our thanks and support to Tamara and Sandra for their hard work.

No action required; for information only.

4. Investment Opportunities

The Board directed the General Manager to invest \$20 million in U.S. Treasury Bills with maturity dates of six and 12 months. The Board requested staff to bring the District's Investment Policy updating the investment types, maturities, and percentage of portfolio consistent with government codes.

Motion: Nelson **Second:** Foreman

Motion carried unanimously.

5. Stage Two Water Supply Shortage

The Board adopted Resolution 23-03, Rescinding a Stage 3 Water Supply Shortage and Declaring a Stage Two Water Supply Shortage. Director Nelson commended and recognized the diligence of our customers in conserving water during the drought and water supply emergency.

Motion: Brown **Second:** Foreman

Motion carried unanimously.

Comments by General Manager

- Asked the Board if the non-potable filling station should remain open.
- LVMWD plans to connect to the Calleguas' SMP down Hill Canyon Rd. Provides opportunity for Woodward and Curran to evaluate a new pipe on Hill Canyon Rd. to accommodate a recharge project and/or an RO Plant project.

Comments by Directors

- Director Foreman suggested establishing a fee structure for the non-potable filling station. Director Foreman requested a special board meeting with UFI on how CalPERS works, get resolution and implications of what the board can control pertaining to the UAL.

- Director Brown agreed to a special board meeting to better understand CalPERS and the associated cost to the district.
- Director Hoag suggested keeping the non-potable filling station operating when it is not raining.
- President West stated providing non-potable water as a service provides value, costs are nominal. Suggested reducing hours until warmer weather.

CLOSED SESSION: The Board entered into a closed session at 6:38 P.M. to confidentially discuss pending litigation as authorized by Government Code 54956.9(d)(4).

6. Closed Session Conference with Legal Counsel – Litigation Matters

No action was taken in closed session.

The Board returned to open session at 7:11 P.M.

The Board of Directors directed staff to return at the next meeting with an agenda item requesting authorization for the General Manager to approve change orders up to five percent of the Conejo Wellfield project construction contract.

CLOSED SESSION: The Board entered into a closed session at 7:11 P.M. to confidentially discuss personnel matters pursuant to Government Code section 54957.

7. Closed Session – Personnel Matters

No action was taken in closed session.

The Board returned to open session at 7:16 P.M.

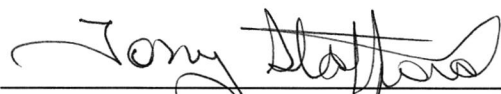
The Board considered the General Manager's performance review and salary adjustment and approved a salary increase of 5% and a \$5,000 bonus effective March 9, 2023. Staff will return to the next board meeting to adopt a resolution updating the salary schedule reflecting the General Manager's adjusted salary. The General Manager's next review is scheduled for July 2024.

Motion: Nelson **Second:** West

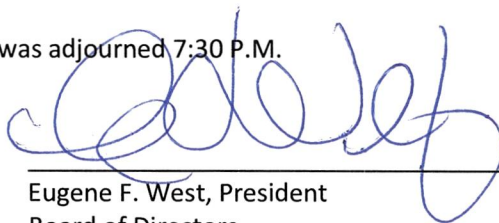
Motion carried unanimously.

Adjournment

There being no further business, the meeting was adjourned 7:30 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)