

## Board Agenda

### Regular Meeting

**Thursday, May 4, 2023**

Camrosa Board Room

**5:00pm**

#### **TO BE HELD IN PERSON**

The Board of Directors meeting will be held in person.

#### **There will be no virtual access.**

The public and guests are welcome to attend at the District office:

7385 Santa Rosa Road  
Camarillo, CA 93012

#### **Call to Order**

#### **Public Comments**

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

#### **Consent Agenda**

1. **Approve Minutes of the Regular Meeting of April 20, 2023**
2. **\*\*Approve Vendor Payments**

**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$242,388.75.

## Primary Agenda

### 3. Local Production Update

**Objective:** Receive a briefing on local water production through the third quarter of Fiscal Year 2022-23.

**Action Required:** No action necessary; for information only.

### 4. \*\*Fiscal Year 2022-23 3<sup>rd</sup> Quarter Budget Report

**Objective:** Receive a report from staff regarding the Fiscal Year (FY) 2022-23 3<sup>rd</sup> Quarter budget report and reserves.

**Action Required:** No action necessary; for information only.

### 5. \*\*Standing Seam Metal Roof Installation at TCP Plant

**Objective:** Authorization to award a contract for the installation of a standing seam metal roof.

**Action Required:** Authorize the General Manager to award a contract to Maranatha Sheet Metal, in the amount of \$30,600.00, for installation of a standing seam metal roof at the TCP Plant.

### 6. University Well Rehabilitation Project

**Objective:** Authorize the General Manager to negotiate a contract to award rehabilitation services for the University Well.

**Action Required:** It is recommended that the Board of Directors:

- 1) Appropriate funding in the amount of \$500,000.00 for the University Well Rehabilitation from the potable capital replacement fund, and;
- 2) Authorize the General Manager to negotiate a contract for the University Well rehabilitation in the amount, not to exceed \$445,000.00.

## Comments by General Manager; Comments by Directors; Adjournment

Closed Sessions: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes. Any of the items that involve pending litigation or personnel matters may require discussion in closed session on the recommendation of the Board's Legal Counsel.

\*\* indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. The full agenda packet is available for review on our website at: [www.camrosa.com/board-agendas/](http://www.camrosa.com/board-agendas/)

**May 4, 2023**

Board of  
Directors  
Agenda Packet

## **Board Minutes**

### **Regular Meeting**

**Camrosa Board Room**  
**Thursday, April 20, 2023**  
5:00 P.M.

**Call to Order**     The meeting was convened at 5:00 P.M.

**Present:**     Eugene F. West, President  
                  Andy F. Nelson, Vice-President  
                  Timothy H. Hoag, Director  
                  Terry L. Foreman, Director

**Absent:**     Jeffrey C. Brown, Director

**Staff:**     Tony Stafford, General Manager  
                  Tamara Sexton, Finance Manager  
                  Terry Curson, District Engineer  
                  Kevin Wahl, Superintendent  
                  Natalie Roberts, Water Loss Control Coordinator  
                  Greg Jones, Legal Counsel

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of April 6, 2023**

The Board approved the Minutes of the Regular Meeting of April 6, 2023.

**Motion:** Hoag    **Second:** Foreman

**Yes:** Nelson- Hoag-Foreman-West

**Absent:** Brown

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,026,423.31 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,026,423.31.

**Motion:** Hoag    **Second:** Foreman

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

## Primary Agenda

### 3. **\*\*Fiscal Year 2022-23 End of Year Projections**

Received a briefing from staff on the Fiscal Year (FY) 2022-23 End of Year Projections.

**No action required; for information only.**

### 4. **\*\*Fiscal Year 2023-24 Draft Budget**

Received a briefing from staff on the proposed Fiscal Year (FY) 2023-24 Operating Budget.

**No action required; for information only.**

### 5. **\*\*Rescind Stage Two Water Supply Shortage**

Rescind the Stage Two Water Supply Shortage. The Board adopted Resolution 23-05, Rescinding the Stage 2 Water Supply Shortage and No Water Supply Shortage Condition is Declared. Modify the resolution language where it references 75% allocation to reflect 100% allocation from the State Water Project.

**Motion:** Nelson **Second:** Foreman

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

### 6. **\*\*Monitoring Well Design Services for Pleasant Valley Basin**

The Board approved:

- 1) Appropriation of \$90,000.00 from the potable capital improvement fund to establish Pleasant Valley Monitoring Wells capital project, and;
- 2) Authorized the General Manager to award a contract to Hopkins Groundwater Consulting in the amount of \$82,810.00.

Director Foreman stated the need for an understanding of this part of the basin. Other than the district's wells, the basin is not as developed so the monitoring wells will help with the understanding of the basin and additional work in the near future relative to the basin before investing in new wells. Director Foreman stated support of the project and recommends completing it as quickly as possible.

**Motion:** Foreman **Second:** Hoag

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

## Comments by General Manager

- Working with Geoscience for the rehabilitation of the University Well. Received a proposal from General Pump (GP) in the amount of \$600,000.00 and revised down to \$440,000.00 after Geoscience worked with GP on proposal and clarification of specifications. Staff feels the price is too high and will obtain two new proposals to present to the Board at the May 4<sup>th</sup> meeting.
- All electrical equipment has been received for the TCP project and provided an update of the self-certification, Edison inspection and timing of providing electrical to the site.

## Comments by Directors

- Director Foreman inquired to the timing of a workshop with Urban Futures. The General Manager stated staff will be scheduling after the initial phase of the budget development is complete. Director Foreman requested the workshop to be scheduled prior to the adoption of the budget.

- President West reported on the liability property worker's compensation risk assessment report from the ACWA/JPIA. Generally favorable with a few recommendations of field improvements needed, overall, a positive report.

### **Adjournment**

There being no further business, the meeting was adjourned 5:49 P.M.

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Tony L. Stafford, Secretary/Manager  
Board of Directors  
**Camrosa Water District**

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Eugene F. West, President  
Board of Directors  
**Camrosa Water District**

(ATTEST)

## Board Memorandum

May 4, 2023

**To:** General Manager

**From:** Sandra Llamas, Sr. Accountant

**Subject:** Approve Vendor Payments

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**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$242,388.75.

**Discussion:** A summary of accounts payable is provided for Board information and approval.

Payroll PR 4-2, 2023	\$ 50,687.54
Accounts Payable 4/13/2023-04/26/2023	\$ <u>191,701.21</u>
Total Disbursements	\$ <u>242,388.75</u>

### DISBURSEMENT APPROVAL

\_\_\_\_\_  
BOARD MEMBER DATE

\_\_\_\_\_  
BOARD MEMBER DATE

\_\_\_\_\_  
BOARD MEMBER DATE

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Tony L. Stafford, General Manager

# Camrosa Water District

Accounts Payable Period:

4/13/2023-04/26/2023

Expense	Account Description	Amount
10302	Escrow Account-Cushman	
11100	AR Other	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
13000	Land	
13400	Construction in Progress	45710.33
20053	Current LTD Bond 2016	
20052	Current LTD Bond 2012	
20400	Contractor's Retention	
20250	Non-Potable Water Purchases	
23001	Refunds Payable	1170.01
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	
50020	Pumping Power	
50100	Federal Tax 941 1 <sup>st</sup> QTR	
50012	CamSan Reclaimed Water	
50135	PERS Retirement	
50200	Utilities	
50210	Communications	
50220	Outside Contracts	75994.60
50230	Professional Services	
50240	Pipeline Repairs	21684.61
50250	Small Tool & Equipment	2627.35
50260	Materials & Supplies	3379.65
50270	Repair Parts & Equip Maint	37520.96
50280	Legal Services	1292.80
50290	Dues & Subscriptions	110.00
50300	Conference & Travel	
50310	Safety & Training	
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	2210.90
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		<b>\$191,701.21</b>



# Expense Approval Report

By Vendor Name

Camrosa Water District, CA

Payable Dates 4/13/2023 - 4/26/2023 Post Dates 4/13/2023 - 4/26/2023

Payment Number	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase Order	Amount
94	04/21/2023	CAMROSA WATER DISTRICT	1964	Reimbursement for EFT Pymt Bondy Grwtr inv 77	Prof services		1012.5
95	04/21/2023	INTERA INCORPORATED	03-23-37	Santa Rosa GSP	Prof services	FY22-0136-R1	4600

**TOTAL VENDOR PAYMENTS-GSA** \$ 5,612.50

**Vendor: \*CAM\* - DEPOSIT ONLY-CAMROSA WTR**

3382	04/20/2023	DEPOSIT ONLY-CAMROSA WTR	4-20-23-AP	Transfer to Disbursements Account	Transfer to disbursement		310000
3383	04/20/2023	DEPOSIT ONLY-CAMROSA WTR	4-20-23-AP2	Transfer to Disbursements Account	Transfer to disbursement		415000
3384	04/20/2023	DEPOSIT ONLY-CAMROSA WTR	4-20-23-PR	Transfer to Disbursements Account	Transfer to disbursement		210000

**Vendor \*CAM\* - DEPOSIT ONLY-CAMROSA WTR Total:** 935000

59309	04/21/2023	ADVANCE UTILITY SYSTEMS	XT00172619	CIS, Account Import modification to AclaraOne S	Construction in progress	FY23-0265	2000
59310	04/26/2023	AG RX INC.	101308	Weed Abatement	Outsd contracts	FY23-0271	1891.78

**Vendor: ALL11 - ALL PEST AND REPAIR, INC.**

59311	04/21/2023	ALL PEST AND REPAIR, INC.	0026590	Pest Control -VTA1-1900	Outsd contracts		650
59311	04/21/2023	ALL PEST AND REPAIR, INC.	0026616	Pest Control -VTA1-7385	Outsd contracts		470

**Vendor ALL11 - ALL PEST AND REPAIR, INC. Total:** 1120

59312	04/25/2023	ALLCONNECTED INC	43426	Added EDR protection (FY23-0012)	Outsd contracts	FY23-0003	3110.25
1180	04/26/2023	CALIFORNIA DEPARTMENT OF TAX ADMINISTRATION	Tax-1StQtr	Use Tax Jan-March 2023 (1ST QTR)	Materials & supplies		13

59313	04/25/2023	CARB/PERP	P-053628-040523	Potable Generator CARB Fees	Fees & charges		2205
59314	04/21/2023	CHERYL ROSS	00000728	Deposit Refund Act 728 - 6349 IRENA AVE	Refunds payable		23.02

59315	04/26/2023	DIAMOND A EQUIPMENT, LLC	W01159	Repair Parts & Equipment Maintenance Tilly	Repair parts & equipment	FY23-0274	2682.89
59316	04/21/2023	E.J. HARRISON & SONS INC	4344	Trash Removal - CWRP	Outsd contracts		511.72

1181	04/21/2023	ENTERPRISE FLEET SERV INC	FBN4715960	Vehicle Monthly Lease Charges-April 2023	Outsd contracts		10232.93
59317	04/21/2023	ENVIRONMENTAL RESOURCE ASSOCIATES	035458	Performance Evaluation Sample Lab Accreditation	Materials & supplies		239.26

59318	04/24/2023	ENVISION FORD LINCOLN OXNARD	503193	Vehicle Repair - Unit 22	Repair parts & equipment		562.5
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**Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC**

59319	04/21/2023	FAMCON PIPE & SUPPLY, INC	S100100387-001	G3 Boxes for 24" Valves Conejos	Materials & supplies		711.07
59319	04/26/2023	FAMCON PIPE & SUPPLY, INC	S100100392-001	Leak Repair - Parts	Pipeline repairs	FY23-0273	3207.85
59319	04/26/2023	FAMCON PIPE & SUPPLY, INC	S100100552-002	Leak Repair - Parts	Pipeline repairs	FY23-0273	2360.21
59319	04/26/2023	FAMCON PIPE & SUPPLY, INC	S100100642-001	Leak Repair - Parts	Pipeline repairs	FY23-0273	3696.8
59319	04/26/2023	FAMCON PIPE & SUPPLY, INC	S100100731-003	Leak Repair - Parts	Pipeline repairs	FY23-0273	1679.54

**Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total:** 11655.47

59320	04/26/2023	FEDERAL EXPRESS CORP	8-107-97507	Overnight Payment to WBI	Materials & supplies		47.55
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**Vendor: FRU01 - FRUIT GROWERS LAB. INC.**

59321	04/24/2023	FRUIT GROWERS LAB. INC.	303528A	Outside Lab Work	Outsd contracts	158
59321	04/24/2023	FRUIT GROWERS LAB. INC.	304128A	Outside Lab Work	Outsd contracts	228
59321	04/21/2023	FRUIT GROWERS LAB. INC.	304334A	OPutside Lab Analysis	Outsd contracts	58
59321	04/26/2023	FRUIT GROWERS LAB. INC.	305441A	Outside Lab Work	Outsd contracts	292

**Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:** 736

1182	04/21/2023	HealthEquity	83g43k1	Consumer Driven Health Savings Pln-Admn Fees	Fees & charges	5.9
59322	04/21/2023	INDUSTRIAL BOLT & SUPPLY	241780-1	Hardware for 24" Valves- Conejos	Materials & supplies	192
59323	04/26/2023	INFOSEND, INC.	233954	Printing & Mailing April 2023 Statement	Outsd contracts	5129.04
59324	04/21/2023	JOAN G SELEE	00001959	Closed Act Overpayment Refund - 34 ABRAZO DF Refunds payable		41.75
59325	04/24/2023	LINDE GAS & EQUIPMENT INC	35464958	Acetylene Gas Cylinders	Materials & supplies	77.29
59326	04/21/2023	LISA A HUDDLESON ESTATE	00008695	Deposit Refund Act 8695 - 2295 RAMBLING ROSE Refunds payable		212.73
59327	04/21/2023	MARILYN BUSCHO	00007051	Closed Account Overpayment Refund-4916 Lade Refunds payable		33.9

**Vendor: MCR01 - MCR TECHNOLOGIES, INC.**

59328	04/26/2023	MCR TECHNOLOGIES, INC.	41594	Repair Parts Diversion Bypass Meter 1	Repair parts & equipment	FY23-0223 13960.97
59328	04/26/2023	MCR TECHNOLOGIES, INC.	41601	Repair Parts Diversion Bypass Meter 2	Repair parts & equipment	FY23-0144 13960.97

**Vendor MCR01 - MCR TECHNOLOGIES, INC. Total:** 27921.94

59329	04/26/2023	MNS ENGINEERS, INC.	82834	Engineering Support services during construction	Construction in progress	FY21-0254-R2 87.5
59330	04/26/2023	PROVOST & PRITCHARD CONSULTING GROUP	99959	GAC Engineering	Construction in progress	FY20-0326-R3 2700
59331	04/25/2023	RAIDER PAINTING COMPANY	23-9833	Pipe Repair and Painting Conejo Wells 2,3,4,8	Outsd contracts	FY23-0231 12750
59332	04/21/2023	ROGER ANDERSON	00000990	Deposit Refund Act 990- 884 CORTE SAFIRO	Refunds payable	51.59

**Vendor: ROY03 - ROYAL INDUSTRIAL SOLUTIONS**

59308	04/25/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1031328	Conejo GAC MCCs	Construction in progress	FY22-0149-R1 18750
59333	04/26/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1030912	VFD Repair	Repair parts & equipment	FY23-0160 7524.66
59333	04/25/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1032874	4B Radio Tower Enclousers	Construction in progress	FY23-0230 7310.25
59333	04/25/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1033675	4B Radio Tower Enclousers	Construction in progress	FY23-0230 99.08
59333	04/26/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1034041	Conejo GAC MCCs	Construction in progress	FY22-0149-R1 16087.5
59333	04/25/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1032953	Repair Parts - Patch Cord	Repair parts & equipment	72.98
59333	04/25/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1033575	Repair Parts - Patch Cord	Repair parts & equipment	138.02
59333	04/25/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-412929-C	Repair Parts Credit	Repair parts & equipment	-821.27
59333	04/25/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-412930-C	Repair Parts Credit	Repair parts & equipment	-821.27

**Vendor ROY03 - ROYAL INDUSTRIAL SOLUTIONS Total:** 48339.95

59334	04/26/2023	RP Barricade, Inc	62609	Raise Valve Stackings - Manholes Traffic Control	Outsd contracts	FY23-0267 2425
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**Vendor: SAM01 - SAM HILL & SONS, INC.**

59335	04/26/2023	SAM HILL & SONS, INC.	4479	Hill Stabilization - 3D Reservoir	Outsd contracts	FY23-0269 13698.41
59335	04/26/2023	SAM HILL & SONS, INC.	4483	Leak Repair - 1" Service	Pipeline repairs	FY23-0268 10740.21

**Vendor SAM01 - SAM HILL & SONS, INC. Total:** 24438.62

59336	04/21/2023	SC Fuels	2368153IN	Material & Supplies - FUEL	Materials & supplies	1392.2
59337	04/21/2023	SHEA HOMES SO CAL INC	00007566	Temporary Fire Hydrant #16 Deposit Refund	Refunds payable	556.4
59338	04/21/2023	SPARKLETTS	4667386-041623	Distilled Bottled Water	Outsd contracts	76.44
59339	04/21/2023	STACEY LOWENCHUSS	00008302	Deposit Refund Act 8302 - 6785 CALLE LUMINOS Refunds payable		250.62
59340	04/25/2023	State Water Resources Control Board	WW3-KK Renewal	Grade 3 Waste Water Cert Renew-Keith Kohr	Dues & subscrip	110

<b>Vendor: THO09 - THOMAS SCIENTIFIC</b>					
59341	04/24/2023	THOMAS SCIENTIFIC	2938413	Materials & Supplies	Materials & supplies 149.12
59341	04/24/2023	THOMAS SCIENTIFIC	2938727	Materials & Supplies	Materials & supplies 558.16
<b>Vendor THO09 - THOMAS SCIENTIFIC Total:</b>					<b>707.28</b>
<b>Vendor: TOT03 - TOTAL BARRICADE SERVICE INC</b>					
59342	04/21/2023	TOTAL BARRICADE SERVICE INC	58320	PRV Maintenance	Outsd contracts 458.5
59342	04/21/2023	TOTAL BARRICADE SERVICE INC	58321	PRV Maintenance	Outsd contracts 331
<b>Vendor TOT03 - TOTAL BARRICADE SERVICE INC Total:</b>					<b>789.5</b>
59343	04/25/2023	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA	22-2303341	Monthly Charges Dig Alert Tickets	Outsd contracts 120.74
<b>Vendor: UNI08 - UNIFIRST CORPORATION</b>					
59344	04/21/2023	UNIFIRST CORPORATION	328-1468234	Uniform Cleaning Service	Outsd contracts 135.25
59344	04/21/2023	UNIFIRST CORPORATION	328-1468241	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts 79.72
59344	04/24/2023	UNIFIRST CORPORATION	328-1470170	Uniform Cleaning Service	Outsd contracts 135.25
59344	04/24/2023	UNIFIRST CORPORATION	328-1470178	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts 79.72
<b>Vendor UNI08 - UNIFIRST CORPORATION Total:</b>					<b>429.94</b>
59345	04/24/2023	VENTURA REGIONAL SANITATION DISTRICT, INC	033123	VRSD Sewer Cleaning	Outsd contracts FY23-0016 12398.85
<b>Vendor: WWG01 - W W GRAINGER, INC.</b>					
59346	04/21/2023	W W GRAINGER, INC.	9675065065	Repair Parts - TR Well	Repair parts & equipment 260.51
59346	04/25/2023	W W GRAINGER, INC.	9685401581	Hand Tools - RMWTP	Small Tools & Equipment- 501.17
59346	04/26/2023	W W GRAINGER, INC.	9686205544	Hand Tools - RMWTP Pipe Wrenchs	Small Tools & Equipment- 760.6
59346	04/26/2023	W W GRAINGER, INC.	9686406845	Hand Tools - RMWTP Impact Socket Set	Small Tools & Equipment- 604.28
59346	04/26/2023	W W GRAINGER, INC.	9686406852	Hand Tools - RMWTP Adjustable Wrenchs	Small Tools & Equipment- 761.3
<b>Vendor WWG01 - W W GRAINGER, INC. Total:</b>					<b>2887.86</b>
59347	04/21/2023	WHITE BRENNER LLP	47459	OPV Legal Services	Legal services 1292.8
59348	04/26/2023	ZWORLD GIS, LLC	2023-0271	Geographical Information Systems Support Servi	Outsd contracts FY23-0011 9250
<b>TOTAL VENDOR PAYMENTS-CAMROSA</b>					<b>\$ 191,701.21</b>
<b>Vendor: PER05 - CAL PERS 457 PLAN</b>					
DFT0004559	04/20/2023	CAL PERS 457 PLAN	INV0013088	Deferred Compensation	Deferred comp - ee paid 216
DFT0004560	04/20/2023	CAL PERS 457 PLAN	INV0013089	Deferred Compensation	Deferred comp - ee paid 3009.46
DFT0004561	04/20/2023	CAL PERS 457 PLAN	INV0013091	Deferred Compensation	Deferred comp - ee paid 300
<b>Vendor PER05 - CAL PERS 457 PLAN Total:</b>					<b>3525.46</b>
DFT0004555	04/20/2023	COLONIAL SUPPLEMENTAL INS	INV0013084	Colonial Benefits	Colonial benefits 231.8
<b>Vendor: EDD01 - EMPLOYMENT DEVELOP. DEPT.</b>					
DFT0004577	04/20/2023	EMPLOYMENT DEVELOP. DEPT.	INV0013115	Payroll-SIT	P/R-sit 5176.19
DFT0004581	04/20/2023	EMPLOYMENT DEVELOP. DEPT.	INV0013122	Payroll-SIT	P/R-sit 31.14
<b>Vendor EDD01 - EMPLOYMENT DEVELOP. DEPT. Total:</b>					<b>5207.33</b>
<b>Vendor: HEA02 - HealthEquity</b>					
DFT0004564	04/20/2023	HealthEquity	INV0013095	HSA-Employee Contribution	HSA Contributions Payabl 373.07
DFT0004565	04/20/2023	HealthEquity	INV0013096	HSA Contributions	HSA Contributions Payabl 150
<b>Vendor HEA02 - HealthEquity Total:</b>					<b>523.07</b>
1179	04/20/2023	LINCOLN FINANCIAL GROUP	INV0013090	Deferred Compensation	Deferred comp - ee paid 2583
1178	04/20/2023	LINCOLN FINANCIAL GROUP	INV0013109	Profit Share Contribution	Profit share contributions 2631.05

DFT0004562	04/20/2023	PUBLIC EMPLOYEES	INV0013093	PERS-Classic Employee Portion	P/R-state ret.	18304.72
DFT0004566	04/20/2023	SYMETRA LIFE INS CO.	INV0013097	Life Insurance	Life ins.	293.75
Vendor: UNI10 - UNITED STATES TREASURY						
DFT0004574	04/20/2023	UNITED STATES TREASURY	INV0013112	FIT	P/R-fit	13368.52
DFT0004575	04/20/2023	UNITED STATES TREASURY	INV0013113	Payroll-Social Security Tax	P/R - ee social security	463.26
DFT0004576	04/20/2023	UNITED STATES TREASURY	INV0013114	Payroll- Medicare Tax	P/R - ee medicare	3535.58
Vendor UNI10 - UNITED STATES TREASURY Total:						17367.36
59307	04/20/2023	UNITED WAY OF VENTURA CO.	INV0013083	Charity-United Way	P/R-charity	20

TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA

\$50,687.54

## Board Memorandum

May 4, 2023

**To:** Tony Stafford, General Manager

**From:** Kevin Wahl, Superintendent of Operations

**Subject:** Local Production Update

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**Objective:** Receive a briefing on local water production through the third quarter of Fiscal Year 2022-23.

**Action Required:** No action necessary; for information only.

**Discussion:** The District tracks production of its various water sources electronically via the Supervisory Control and Data Acquisition (SCADA) system. Kevin Wahl, Superintendent of Operations, will present a report on local water production for the Fiscal Year 2022-23.

## Board Memorandum

May 4, 2023

**To:** General Manager

**From:** Sandra Llamas, Sr. Accountant

**Subject:** Fiscal Year 2022-23 3<sup>rd</sup> Quarter Budget Report

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**Objective:** Receive a report from staff regarding the Fiscal Year (FY) 2022-23 3<sup>rd</sup> Quarter budget report and reserves.

**Action Required:** No action necessary; for information only.

**Discussion:** Staff has prepared a “budget to actual” financial status report of the 3<sup>rd</sup> quarter operating results, comparing the FY2022-23 budgeted amounts to third quarter results, including reserves, for the Board’s information and review.

**Water Program:**

The Potable Water Program’s water deliveries through the month of March were 3,812 acre feet AF (Budgeted 4,557 AF). Total Operating Revenues are 86% of budget. Total Expenses and Encumbrances are 86% of budget. Net Operating Results are \$146,431; \$727,500 will be contributed to the Potable Water Capital Replacement Fund.

The Non-Potable Water Program’s water deliveries within the District through the month of March were 3,379 AF (Budgeted 4,398 AF). Non-Potable deliveries outside the District (Pleasant Valley County Water District) were 2,416 AF of Conejo Creek/CWRF water (Budgeted 3,198 AF), and 858 AF of CamSan recycled water (Budgeted 624 AF). Total Operating Revenues are 81% of budget. Total Expenses and Encumbrances are 88% of budget. Net Operating Results are \$162; \$646,750 will be contributed to the Non-Potable Water Capital Replacement Fund and \$52,500 to the Rate Stabilization Fund.

**Wastewater Program:**

The Wastewater Program’s Total Operating Revenues are 100% of budget and Total Expenses and Encumbrances are 95% of budget. Net Operating Results are \$84,319; \$475,000 will be contributed to the Wastewater Capital Replacement Fund.

Water Program	FY2022-23 Budget	3rd QTR FY2022-23 Budget	3rd QTR FY2022-23 Actuals	3rd QTR FY2022-23 Encumb	3rd QTR FY2022-23 Actuals & Encumb	Variance	Actual % FY Budget
<b>Revenues</b>							
Water Sales:							
Potable	\$ 11,004,700	\$ 8,125,870	\$ 6,761,965	\$ -	\$ 6,761,965	\$ (1,363,905)	83%
Recycle/Non-Potable	5,066,300	3,660,908	2,679,033	-	2,679,033	(981,875)	73%
Water Sales to Pleasant Valley	1,261,500	983,970	1,061,433	-	1,061,433	77,463	108%
Meter Service Charge	2,591,900	1,943,925	1,956,150	-	1,956,150	12,225	101%
Special Services	55,000	41,250	37,247	-	37,247	(4,003)	90%
Pump Zone/Miscellaneous	52,000	39,000	31,356	-	31,356	(7,644)	80%
<b>Total Operating Revenues</b>	<b>\$ 20,031,400</b>	<b>\$ 14,794,923</b>	<b>\$ 12,527,184</b>	<b>\$ -</b>	<b>\$ 12,527,184</b>	<b>\$ (2,267,739)</b>	<b>85%</b>
<b>Operating Expenses</b>							
Import Water Purchases-Calleguas	\$ 5,610,474	\$ 4,130,626	\$ 3,512,412	\$ -	\$ 3,512,412	\$ 618,214	85%
CamSan Water	92,963	69,722	77,648	-	77,648	(7,926)	111%
Calleguas Fixed Charge	974,290	709,571	675,837	-	675,837	33,734	95%
Conejo Creek Project	640,906	461,452	605,906	-	605,906	(144,454)	131%
Salinity Management Pipeline-Calleguas	234,193	172,928	65,072	-	65,072	107,856	38%
Production Power	1,704,964	1,245,292	1,142,959	-	1,142,959	102,333	92%
<b>Total Production</b>	<b>\$ 9,257,790</b>	<b>\$ 6,789,591</b>	<b>\$ 6,079,834</b>	<b>\$ -</b>	<b>\$ 6,079,834</b>	<b>\$ 709,757</b>	<b>90%</b>
Regular Salaries	\$ 2,070,647	\$ 1,552,986	\$ 1,303,145	\$ -	\$ 1,303,145	\$ 249,841	84%
Overtime/Standby	68,968	51,726	71,171	-	71,171	(19,445)	138%
Part Time	34,476	25,857	10,895	-	10,895	14,962	42%
Benefits	778,865	584,149	451,281	-	451,281	132,868	77%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 2,952,956</b>	<b>\$ 2,214,718</b>	<b>\$ 1,836,492</b>	<b>\$ -</b>	<b>\$ 1,836,492</b>	<b>\$ 378,226</b>	<b>83%</b>
Outside Contracts	\$ 1,983,487	\$ 1,487,616	\$ 689,657	\$ 340,445	\$ 1,030,102	\$ 457,514	69%
Professional Services	889,958	667,469	308,207	448,612	756,819	(89,350)	113%
<b>Total Outside Cont/Profess Services</b>	<b>\$ 2,873,445</b>	<b>\$ 2,155,085</b>	<b>\$ 997,864</b>	<b>\$ 789,057</b>	<b>\$ 1,786,921</b>	<b>\$ 368,164</b>	<b>83%</b>
Utilities	\$ 75,655	\$ 56,742	\$ 61,716	\$ -	\$ 61,716	\$ (4,974)	109%
Communications	49,075	36,806	47,463	-	47,463	(10,657)	129%
Pipeline Repairs	480,000	360,000	307,045	-	307,045	52,955	85%
Small Tools & Equipment	29,152	21,864	7,183	4,464	11,647	10,217	53%
Materials & Supplies	661,752	496,314	290,855	3,978	294,833	201,481	59%
Repair Parts & Equipment Maintenance	886,325	664,744	359,914	295,526	655,440	9,304	99%
Legal Services	79,250	59,438	23,420	-	23,420	36,018	39%
Dues & Subscriptions	33,313	24,985	33,875	-	33,875	(8,890)	136%
Conference & Travel	9,945	7,459	10,469	-	10,469	(3,010)	140%
Safety & Training	32,045	24,034	10,786	-	10,786	13,248	45%
Board Expense	86,450	64,838	61,265	-	61,265	3,573	94%
Bad Debt	6,500	4,875	-	-	-	4,875	0%
Fees & Charges	200,162	150,122	134,612	5,625	140,237	9,885	93%
Insurance	76,700	57,525	55,436	-	55,436	2,089	96%
<b>Total Supplies &amp; Services</b>	<b>\$ 2,706,324</b>	<b>\$ 2,029,746</b>	<b>\$ 1,404,039</b>	<b>\$ 309,593</b>	<b>\$ 1,713,632</b>	<b>\$ 316,114</b>	<b>84%</b>
<b>Total Expenses</b>	<b>\$ 17,790,515</b>	<b>\$ 13,189,140</b>	<b>\$ 10,318,229</b>	<b>\$ 1,098,650</b>	<b>\$ 11,416,879</b>	<b>\$ 1,772,261</b>	<b>87%</b>
<b>Net Operating Revenues</b>	<b>\$ 2,240,885</b>	<b>\$ 1,605,783</b>	<b>\$ 2,208,955</b>	<b>\$ (1,098,650)</b>	<b>\$ 1,110,305</b>	<b>\$ (495,478)</b>	<b>69%</b>
<b>Less: Non-Operating Expenses</b>							
Debt Service 2011A/2016	\$ 845,806	\$ 634,355	\$ 640,261	\$ -	\$ 640,261	\$ (5,906)	101%
Debt Service 2012	-	-	-	-	-	-	-
Rate Stabilization Contribution	70,000	52,500	52,500	-	52,500	-	100%
CLPERS UAL Additional Contribution	-	-	-	-	-	-	-
Capital Replacement Contribution	2,097,000	1,572,750	1,374,250	-	1,374,250	198,500	87%
<b>Total Non-Operating Expenses</b>	<b>\$ 3,012,806</b>	<b>\$ 2,259,605</b>	<b>\$ 2,067,011</b>	<b>\$ -</b>	<b>\$ 2,067,011</b>	<b>\$ 192,594</b>	<b>91%</b>
<b>Add: Non-Operating Revenues</b>							
Interest Revenues	\$ 55,000	\$ 41,250	\$ 674,265	\$ -	\$ 674,265	\$ 633,015	1635%
Taxes	734,527	424,189	429,034	-	429,034	4,845	101%
<b>Total Non-Operating Revenues</b>	<b>\$ 789,527</b>	<b>\$ 465,439</b>	<b>\$ 1,103,299</b>	<b>\$ -</b>	<b>\$ 1,103,299</b>	<b>\$ 637,860</b>	<b>237%</b>
<b>Net Operating Results</b>	<b>\$ 17,606</b>	<b>\$ (188,383)</b>	<b>\$ 1,245,243</b>	<b>\$ (1,098,650)</b>	<b>\$ 146,593</b>	<b>\$ 334,976</b>	<b>-78%</b>
Capital Fees	-	-	55,575	-	55,575	55,575	-
Mitigation & In-Lieu Fees	-	-	298,743	-	298,743	298,743	-
Grants	-	-	-	-	-	-	-
<b>Net Operating Results After     Capital Fees &amp; Grants</b>	<b>\$ 17,606</b>	<b>\$ (188,383)</b>	<b>\$ 1,599,561</b>	<b>\$ (1,098,650)</b>	<b>\$ 500,911</b>	<b>\$ 689,294</b>	
<b>Debt Ratio</b>							
	<b>3.58</b>	<b>3.27</b>	<b>5.73</b>		<b>4.01</b>		

Potable Water Program	FY2022-23 Budget	3rd QTR FY2022-23 Budget	3rd QTR FY2022-23 Actuals	3rd QTR FY2022-23 Encumb	3rd QTR FY2022-23 Actuals & Encumb	Variance	Actual % FY Budget
<b>Revenues</b>							
Water Sales:							
Potable	\$ 11,004,700	\$ 8,125,870	\$ 6,761,965	\$ -	\$ 6,761,965	\$ (1,363,905)	83%
Meter Service Charge	2,465,300	1,848,975	1,849,034	-	1,849,034	59	100%
Special Services	30,000	22,500	22,022	-	22,022	(478)	98%
Pump Zone/Miscellaneous	31,000	23,250	17,941	-	17,941	(5,309)	77%
<b>Total Operating Revenues</b>	<b>\$ 13,531,000</b>	<b>\$ 10,020,595</b>	<b>\$ 8,650,962</b>	<b>\$ -</b>	<b>\$ 8,650,962</b>	<b>\$ (1,369,633)</b>	<b>86%</b>
<b>Operating Expenses</b>							
Import Water Purchases-Calleguas	\$ 4,841,579	\$ 3,575,022	\$ 3,266,904	\$ -	\$ 3,266,904	\$ 308,118	91%
Calleguas Fixed Charge	974,290	709,571	675,837	-	675,837	33,734	95%
Salinity Management Pipeline-Calleguas	234,193	172,928	65,072	-	65,072	107,856	38%
Production Power	840,781	620,833	473,392	-	473,392	147,441	76%
<b>Total Production</b>	<b>\$ 6,890,843</b>	<b>\$ 5,078,354</b>	<b>\$ 4,481,205</b>	<b>\$ -</b>	<b>\$ 4,481,205</b>	<b>\$ 597,149</b>	<b>88%</b>
Regular Salaries	\$ 1,345,921	\$ 1,009,441	\$ 847,044	\$ -	\$ 847,044	\$ 162,397	84%
Overtime/Standby	44,829	33,622	46,261	-	46,261	(12,639)	138%
Part Time	22,409	16,807	7,082	-	7,082	9,725	42%
Benefits	506,262	379,697	293,333	-	293,333	86,364	77%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,919,421</b>	<b>\$ 1,439,567</b>	<b>\$ 1,193,720</b>	<b>\$ -</b>	<b>\$ 1,193,720</b>	<b>\$ 245,847</b>	<b>83%</b>
Outside Contracts	\$ 1,171,401	\$ 878,551	\$ 446,381	\$ 210,914	\$ 657,295	\$ 221,256	75%
Professional Services	579,978	434,984	177,092	254,286	431,378	3,606	99%
<b>Total Outside Cont/Profess Services</b>	<b>\$ 1,751,379</b>	<b>\$ 1,313,535</b>	<b>\$ 623,473</b>	<b>\$ 465,200</b>	<b>\$ 1,088,673</b>	<b>\$ 224,862</b>	<b>83%</b>
Utilities	\$ 66,701	\$ 50,026	\$ 55,103	\$ -	\$ 55,103	\$ (5,077)	110%
Communications	25,519	19,139	24,681	-	24,681	(5,542)	129%
Pipeline Repairs	380,000	285,000	299,026	-	299,026	(14,026)	105%
Small Tools & Equipment	22,419	16,814	5,271	4,464	9,735	7,079	58%
Materials & Supplies	573,071	429,803	240,939	2,108	243,047	186,756	57%
Repair Parts & Equipment Maintenance	505,689	379,267	235,929	126,791	362,720	16,547	96%
Legal Services	40,210	30,158	12,178	-	12,178	17,980	40%
Dues & Subscriptions	17,323	12,992	17,615	-	17,615	(4,623)	136%
Conference & Travel	5,171	3,878	5,444	-	5,444	(1,566)	140%
Safety & Training	16,663	12,497	5,609	-	5,609	6,888	45%
Board Expense	44,954	33,716	31,858	-	31,858	1,858	94%
Bad Debt	3,380	2,535	-	-	-	2,535	0%
Fees & Charges	169,260	126,945	116,956	2,925	119,881	7,064	94%
Insurance	39,884	29,913	28,827	-	28,827	1,086	96%
<b>Total Supplies &amp; Services</b>	<b>\$ 1,910,244</b>	<b>\$ 1,432,683</b>	<b>\$ 1,079,436</b>	<b>\$ 136,288</b>	<b>\$ 1,215,724</b>	<b>\$ 216,959</b>	<b>85%</b>
<b>Total Expenses</b>	<b>\$ 12,471,887</b>	<b>\$ 9,264,139</b>	<b>\$ 7,377,834</b>	<b>\$ 601,488</b>	<b>\$ 7,979,322</b>	<b>\$ 1,284,817</b>	<b>86%</b>
<b>Net Operating Revenues</b>	<b>\$ 1,059,113</b>	<b>\$ 756,456</b>	<b>\$ 1,273,128</b>	<b>\$ (601,488)</b>	<b>\$ 671,640</b>	<b>\$ (84,816)</b>	<b>89%</b>
<b>Less: Non-Operating Expenses</b>							
Debt Service 2011A/2016	\$ 815,588	\$ 611,691	\$ 617,277	\$ -	\$ 617,277	\$ (5,586)	101%
Rate Stabilization Contribution	-	-	-	-	-	-	-
CalPERS UAL Additional Contribution	-	-	-	-	-	-	-
Capital Replacement Contribution	710,000	532,500	727,500	-	727,500	(195,000)	137%
<b>Total Non-Operating Expenses</b>	<b>\$ 1,525,588</b>	<b>\$ 1,144,191</b>	<b>\$ 1,344,777</b>	<b>\$ -</b>	<b>\$ 1,344,777</b>	<b>\$ (200,586)</b>	<b>118%</b>
<b>Add: Non-Operating Revenues</b>							
Interest Revenues	40,000	30,000	562,148	-	562,148	532,148	1874%
Taxes	440,716	254,513	257,420	-	257,420	2,907	101%
<b>Total Non-Operating Revenues</b>	<b>\$ 480,716</b>	<b>\$ 284,513</b>	<b>\$ 819,568</b>	<b>\$ -</b>	<b>\$ 819,568</b>	<b>\$ 535,055</b>	<b>288%</b>
<b>Net Operating Results</b>	<b>\$ 14,241</b>	<b>\$ (103,222)</b>	<b>\$ 747,919</b>	<b>\$ (601,488)</b>	<b>\$ 146,431</b>	<b>\$ 249,653</b>	
Capital Fees	\$ -	\$ -	\$ 55,575	\$ -	\$ 55,575	\$ 55,575	-
Mitigation & In-Lieu Fees	-	-	298,743	-	298,743	298,743	-
Grants	-	-	-	-	-	-	-
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 14,241</b>	<b>\$ (103,222)</b>	<b>\$ 1,102,237</b>	<b>\$ (601,488)</b>	<b>\$ 500,749</b>	<b>\$ 603,971</b>	



Non-Potable Water Program	FY2022-23 Budget	3rd QTR FY2022-23 Budget	3rd QTR FY2022-23 Actuals	3rd QTR FY2022-23 Encumb	3rd QTR FY2022-23 Actuals & Encumb	Variance	Actual % FY Budget
<b>Revenues</b>							
Water Sales:							
Recycle/Non-Potable	\$ 5,066,300	\$ 3,660,908	\$ 2,679,033	\$ -	\$ 2,679,033	\$ (981,875)	73%
Water Sales to Pleasant Valley	1,261,500	983,970	1,061,433	-	1,061,433	77,463	108%
Meter Service Charge	126,600	94,950	107,116	-	107,116	12,166	113%
Special Services	25,000	18,750	15,226	-	15,226	(3,524)	81%
Pump Zone/Miscellaneous	21,000	15,750	13,415	-	13,415	(2,335)	85%
<b>Total Operating Revenues</b>	<b>\$ 6,500,400</b>	<b>\$ 4,774,328</b>	<b>\$ 3,876,222</b>	<b>\$ -</b>	<b>\$ 3,876,222</b>	<b>\$ (898,106)</b>	<b>81%</b>
<b>Operating Expenses</b>							
Import Water Purchases-Calleguas	\$ 768,895	\$ 555,604	\$ 245,508	\$ -	\$ 245,508	\$ 310,096	44%
CamSan Water	92,963	69,722	77,648	-	77,648	(7,926)	111%
Conejo Creek Project	640,906	461,452	605,906	-	605,906	(144,454)	131%
Production Power	864,183	624,459	669,567	-	669,567	(45,108)	107%
<b>Total Production</b>	<b>\$ 2,366,947</b>	<b>\$ 1,711,237</b>	<b>\$ 1,598,629</b>	<b>\$ -</b>	<b>\$ 1,598,629</b>	<b>\$ 112,608</b>	<b>93%</b>
Regular Salaries	\$ 724,726	\$ 543,545	\$ 456,101	\$ -	\$ 456,101	\$ 87,444	84%
Overtime/Standby	24,139	18,104	24,910	-	24,910	(6,806)	138%
Part Time	12,067	9,050	3,813	-	3,813	5,237	42%
Benefits	272,603	204,452	157,948	-	157,948	46,504	77%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,033,535</b>	<b>\$ 775,151</b>	<b>\$ 642,772</b>	<b>\$ -</b>	<b>\$ 642,772</b>	<b>\$ 132,379</b>	<b>83%</b>
Outside Contracts	\$ 812,086	\$ 609,065	\$ 243,276	\$ 129,531	\$ 372,807	\$ 236,258	61%
Professional Services	309,980	232,485	131,115	194,326	325,441	(92,956)	140%
<b>Total Outside Cont/Profess Services</b>	<b>\$ 1,122,066</b>	<b>\$ 841,550</b>	<b>\$ 374,391</b>	<b>\$ 323,857</b>	<b>\$ 698,248</b>	<b>\$ 143,302</b>	<b>83%</b>
Utilities	\$ 8,954	\$ 6,716	\$ 6,613	\$ -	\$ 6,613	\$ 103	98%
Communications	23,556	17,667	22,782	-	22,782	(5,115)	129%
Pipeline Repairs	100,000	75,000	8,019	-	8,019	66,981	11%
Small Tools & Equipment	6,733	5,050	1,912	-	1,912	3,138	38%
Materials & Supplies	88,681	66,511	49,916	1,870	51,786	14,725	78%
Repair Parts & Equipment Maintenance	380,636	285,477	123,985	168,735	292,720	(7,243)	103%
Legal Services	39,040	29,280	11,242	-	11,242	18,038	38%
Dues & Subscriptions	15,990	11,993	16,260	-	16,260	(4,267)	136%
Conference & Travel	4,774	3,581	5,025	-	5,025	(1,444)	140%
Safety & Training	15,382	11,537	5,177	-	5,177	6,360	45%
Board Expense	41,496	31,122	29,407	-	29,407	1,715	94%
Bad Debt	3,120	2,340	-	-	-	2,340	0%
Fees & Charges	30,902	23,177	17,656	2,700	20,356	2,821	88%
Insurance	36,816	27,612	26,609	-	26,609	1,003	96%
<b>Total Supplies &amp; Services</b>	<b>\$ 796,080</b>	<b>\$ 597,063</b>	<b>\$ 324,603</b>	<b>\$ 173,305</b>	<b>\$ 497,908</b>	<b>\$ 99,155</b>	<b>83%</b>
<b>Total Expenses</b>	<b>\$ 5,318,628</b>	<b>\$ 3,925,001</b>	<b>\$ 2,940,395</b>	<b>\$ 497,162</b>	<b>\$ 3,437,557</b>	<b>\$ 487,444</b>	<b>88%</b>
<b>Net Operating Revenues</b>	<b>\$ 1,181,772</b>	<b>\$ 849,327</b>	<b>\$ 935,828</b>	<b>\$ (497,162)</b>	<b>\$ 438,665</b>	<b>\$ (410,662)</b>	<b>52%</b>
<b>Less: Non-Operating Expenses</b>							
Debt Service 2011A/2016	\$ 30,218	\$ 22,664	\$ 22,984	\$ -	\$ 22,984	\$ (320)	101%
Debt Service 2012	-	-	-	-	-	-	-
Rate Stabilization Contribution	70,000	52,500	52,500	-	52,500	-	100%
CalPERS UAL Additional Contribution	-	-	-	-	-	-	-
Capital Replacement Contribution	1,387,000	1,040,250	646,750	-	646,750	393,500	62%
<b>Total Non-Operating Expenses</b>	<b>\$ 1,487,218</b>	<b>\$ 1,115,414</b>	<b>\$ 722,234</b>	<b>\$ -</b>	<b>\$ 722,234</b>	<b>\$ 393,180</b>	<b>65%</b>
<b>Add: Non-Operating Revenues</b>							
Interest Revenues	\$ 15,000	\$ 11,250	\$ 112,117	\$ -	\$ 112,117	\$ 100,867	997%
Taxes	293,811	169,676	171,614	-	171,614	1,938	101%
<b>Total Non-Operating Revenues</b>	<b>\$ 308,811</b>	<b>\$ 180,926</b>	<b>\$ 283,731</b>	<b>\$ -</b>	<b>\$ 283,731</b>	<b>\$ 102,805</b>	<b>157%</b>
<b>Net Operating Results</b>	<b>\$ 3,365</b>	<b>\$ (85,161)</b>	<b>\$ 497,325</b>	<b>\$ (497,162)</b>	<b>\$ 162</b>	<b>\$ 85,323</b>	
Capital Fees	-	-	-	-	-	-	-
Mitigation & In-Lieu Fees	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 3,365</b>	<b>\$ (85,161)</b>	<b>\$ 497,325</b>	<b>\$ (497,162)</b>	<b>\$ 162</b>	<b>\$ 85,323</b>	

Wastewater Program	FY2022-23 Budget	3rd QTR FY2022-23 Budget	3rd QTR FY2022-23 Actuals	3rd QTR FY2022-23 Encumb	3rd QTR FY2022-23 Actuals & Encumb	Variance	Actual % FY Budget
<b>Revenues</b>							
Sewer Service Charge	\$ 4,441,500	\$ 3,331,125	\$ 3,317,076	\$ -	\$ 3,317,076	\$ (14,049)	100%
Special Services	17,000	12,750	13,274	-	13,274	524	104%
Pump Zone/Miscellaneous	-	-	671	-	671	671	-
<b>Total Operating Revenues</b>	<b>\$ 4,458,500</b>	<b>\$ 3,343,875</b>	<b>\$ 3,331,022</b>	<b>\$ -</b>	<b>\$ 3,331,022</b>	<b>\$ (12,853)</b>	<b>100%</b>
<b>Operating Expenses</b>							
Salinity Management Pipeline-Calleguas	\$ 22,984	\$ 17,238	\$ 5,541	\$ -	\$ 5,541	\$ 11,697	32%
<b>Total Production</b>	<b>\$ 22,984</b>	<b>\$ 17,238</b>	<b>\$ 5,541</b>	<b>\$ -</b>	<b>\$ 5,541</b>	<b>\$ 11,697</b>	<b>32%</b>
Regular Salaries	\$ 1,114,964	\$ 836,223	\$ 701,693	\$ -	\$ 701,693	\$ 134,530	84%
Overtime/Standby	37,136	27,852	38,323	-	38,323	(10,471)	138%
Part Time	18,564	13,923	5,866	-	5,866	8,057	42%
Benefits	419,389	314,542	242,998	-	242,998	71,544	77%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,590,053</b>	<b>\$ 1,192,540</b>	<b>\$ 988,880</b>	<b>\$ -</b>	<b>\$ 988,880</b>	<b>\$ 203,660</b>	<b>83%</b>
Outside Contracts	\$ 1,320,863	\$ 990,647	\$ 618,513	\$ 323,692	\$ 942,205	\$ 48,442	95%
Professional Services	306,132	229,599	163,162	221,155	384,317	(154,718)	167%
<b>Total Outside Cont/Profess Services</b>	<b>\$ 1,626,995</b>	<b>\$ 1,220,246</b>	<b>\$ 781,675</b>	<b>\$ 544,847</b>	<b>\$ 1,326,522</b>	<b>\$ (106,276)</b>	<b>109%</b>
Utilities	\$ 25,045	\$ 18,784	\$ 16,062	\$ -	\$ 16,062	\$ 2,722	86%
Communications	26,425	19,819	25,557	-	25,557	(5,738)	129%
Pipeline Repairs	10,000	7,500	1,169	-	1,169	6,331	16%
Small Tools & Equipment	4,198	3,149	4,475	-	4,475	(1,326)	142%
Materials & Supplies	148,663	111,497	123,376	3,896	127,272	(15,775)	114%
Repair Parts & Equipment Maintenance	135,675	101,756	70,954	1,421	72,375	29,381	71%
Legal Services	15,750	11,813	12,611	-	12,611	(798)	107%
Dues & Subscriptions	20,937	15,703	18,240	-	18,240	(2,537)	116%
Conference & Travel	5,355	4,016	5,637	-	5,637	(1,621)	140%
Safety & Training	17,255	12,941	5,808	-	5,808	7,133	45%
Board Expense	46,550	34,913	32,989	-	32,989	1,924	94%
Bad Debt	3,500	2,625	-	-	-	2,625	0%
Fees & Charges	99,163	74,372	69,074	5,625	74,699	(327)	100%
Insurance	41,300	30,975	29,850	-	29,850	1,125	96%
<b>Total Supplies &amp; Services</b>	<b>\$ 599,816</b>	<b>\$ 449,863</b>	<b>\$ 415,802</b>	<b>\$ 10,942</b>	<b>\$ 426,744</b>	<b>\$ 23,119</b>	<b>95%</b>
<b>Total Expenses</b>	<b>\$ 3,839,848</b>	<b>\$ 2,879,887</b>	<b>\$ 2,191,898</b>	<b>\$ 555,789</b>	<b>\$ 2,747,687</b>	<b>\$ 132,200</b>	<b>95%</b>
<b>Net Operating Revenues</b>	<b>\$ 618,652</b>	<b>\$ 463,988</b>	<b>\$ 1,139,124</b>	<b>\$ (555,789)</b>	<b>\$ 583,335</b>	<b>\$ 119,347</b>	<b>126%</b>
<b>Less: Non-Operating Expenses</b>							
Debt Service 2011A/2016	\$ 189,525	\$ 142,144	\$ 143,213	\$ -	\$ 143,213	\$ (1,069)	101%
Debt Service 2012	-	-	-	-	-	-	-
Rate Stabilization Contribution	-	-	-	-	-	-	-
CalPERS UAL Additional Contribution	-	-	-	-	-	-	-
Capital Replacement Contribution	440,000	330,000	475,000	-	475,000	(145,000)	144%
<b>Total Non-Operating Expenses</b>	<b>\$ 629,525</b>	<b>\$ 472,144</b>	<b>\$ 618,213</b>	<b>\$ -</b>	<b>\$ 618,213</b>	<b>\$ (146,069)</b>	<b>131%</b>
<b>Add: Non-Operating Revenues</b>							
Interest Revenues	\$ 13,000	\$ 6,500	\$ 119,197	\$ -	\$ 119,197	\$ 112,697	1834%
<b>Total Non-Operating Revenues</b>	<b>\$ 13,000</b>	<b>\$ 6,500</b>	<b>\$ 119,197</b>	<b>\$ -</b>	<b>\$ 119,197</b>	<b>\$ 112,697</b>	<b>1834%</b>
<b>Net Operating Results</b>	<b>\$ 2,127</b>	<b>\$ (1,656)</b>	<b>\$ 640,108</b>	<b>\$ (555,789)</b>	<b>\$ 84,319</b>	<b>\$ 85,975</b>	
Capital Fees	-	-	233,750	-	233,750	233,750	-
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 2,127</b>	<b>\$ (1,656)</b>	<b>\$ 873,858</b>	<b>\$ (555,789)</b>	<b>\$ 318,069</b>	<b>\$ 319,725</b>	
<b>Debt Ratio</b>	<b>3.33</b>	<b>3.31</b>	<b>10.42</b>		<b>6.54</b>		

	June 30, 2022	Sept 30, 2022	Dec 31, 2022	March 31, 2023
<b>Unrestricted Reserves</b>				
Potable Operating and Emergency Reserves (OER)	\$674,723	\$675,123	\$820,628	\$821,154
Non-Potable Potable Operating and Emergency Reserves (OER)	\$479,254	\$479,412	\$479,340	\$479,417
Wastewater Operating and Emergency Reserves (OER)	\$390,966	\$27,172	\$475,054	\$475,285
Rate Stabilization Fund-Water-Potable	\$270,625	\$270,625	\$270,625	\$270,625
Rate Stabilization Fund-Non-Potable	\$535,625	\$553,125	\$570,625	\$588,125
Rate Stabilization Fund-Wastewater	\$263,750	\$263,750	\$263,750	\$263,750
Potable Water Capital Replacement Fund (PWCRF)	\$17,661,916	\$17,263,776	\$17,769,594	\$17,591,391
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$4,503,872	\$4,765,262	\$5,456,894	\$4,933,117
Wastewater Capital Replacement Fund (WWCRF)	\$2,633,053	\$1,831,836	\$1,846,936	\$2,194,390
Potable Water Capital Improvement Fund (PWCIF)	\$1,397,209	\$1,537,209	\$1,543,209	\$1,592,784
Potable Water In-Lieu Fees (Shea Homes)	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653
Potable Water Mitigation Fees (Day Ranch)	\$130,025	\$130,025	\$130,025	\$130,025
Potable Water Mitigation Fees (Rancho Sierra Apartments)	\$0	\$0	\$0	\$170,409
Potable Water in-Lieu Fees (Rancho Sierra Apartments)	\$0	\$0	\$0	\$128,334
Non-Potable Water In-lieu Fees (Wildwood Preserve)	\$318,538	\$318,538	\$318,538	\$318,538
Wastewater Capital Improvement Fund (WWCIF)	\$84,456	\$84,456	\$84,456	\$318,206
Bonds				
Water Project Fund	\$320,000	\$0	\$0	\$0
<b>Total</b>	<b>\$30,858,665</b>	<b>\$29,394,962</b>	<b>\$31,224,327</b>	<b>\$31,470,203</b>
<b>Restricted Assets</b>				
Grant Receivable PV Well	\$83,822	\$83,822	\$83,822	\$83,822
<b>Total Receivables</b>	<b>\$83,822</b>	<b>\$83,822</b>	<b>\$83,822</b>	<b>\$83,822</b>
Debt Reserves 2016	\$879,529	\$879,529	\$879,529	\$879,529
<b>CIP</b>	<b>\$879,529</b>	<b>\$879,529</b>	<b>\$879,529</b>	<b>\$879,529</b>
Potable Water Capital Replacements	\$9,168,861	\$8,062,813	\$5,648,544	\$3,755,047
Non-Potable Water Capital Replacements	\$221,603	\$362,287	\$360,878	\$346,245
Wastewater Capital Replacements	\$2,079,957	\$2,864,470	\$2,862,599	\$2,905,729
Potable Water Capital Improvements	\$2,171,805	\$2,031,805	\$1,988,432	\$1,849,846
Wastewater Capital Improvements	\$1,223,165	\$1,218,325	\$1,097,157	\$1,024,236
<b>Total CIP</b>	<b>\$14,865,391</b>	<b>\$14,539,700</b>	<b>\$11,957,610</b>	<b>\$9,881,103</b>
<b>Total</b>	<b>\$15,828,742</b>	<b>\$15,503,051</b>	<b>\$12,920,961</b>	<b>\$10,844,454</b>
<b>Grand Total minus Receivables</b>	<b>\$46,603,585</b>	<b>\$44,814,191</b>	<b>\$44,061,466</b>	<b>\$42,230,835</b>

Capital Project Listing 3rd Quarter Results						
CIP No.	Description	Budget	Expenses	Balance	Encumbrances	Budget Remaining Expense/Enc to Budget %
<b>General Replacements</b>						
400-20-02	Reservoir 1B Comm Facility	670,000	669,687	313	8,171	(7,858) 101%
400-22-02	Utility Billing System	504,000	-	504,000	-	504,000 0%
400-22-03	LIMS	90,000	-	90,000	76,398	13,602 85%
400-22-04	Tier 2 Historian	65,000	49,181	15,819	3,964	11,854 82%
400-22-05	Radio Tower @4B	70,000	51,145	18,855	7,409	11,445 84%
<b>General Replacements</b>		<b>1,399,000</b>	<b>770,014</b>	<b>628,986</b>	<b>95,943</b>	<b>533,043 62%</b>
<b>Potable Water Projects</b>						
600-23-01	PV Well #3-Engineering Phase	180,000.00	-	180,000.00	-	180,000.00 0%
650-15-01	PV Well #1	5,967,000	4,648,959	1,318,041	1,116,639	201,401 97%
650-20-02	Conejo Wellfield Treatment	11,275,000	8,564,710	2,710,290	1,892,025	818,265 93%
650-20-03	Meter Station Control Cabinets	280,000	128,076	151,924	-	151,924 46%
650-21-01	Meter Station 5 and 7 Rehabilitation	290,000	183,969	106,031	-	106,031 63%
650-22-01	Penny Well Degasifier	362,000	212,224	149,776	86,282	63,493 82%
650-22-02	Tierra Rejada Well	540,000	517,758	22,242	2,861	19,381 96%
650-22-03	Distribution Valve Replacement	200,000	84,135	115,865	31,058	84,807 58%
650-22-04	CamSprings Waterline	350,000	129,170	220,830	18,115	202,714 42%
650-23-01	AMR AclaraONe + MTU Upgrade Zone	522,000	269,086	252,914	235,945	16,970 97%
650-23-02	University Well Rehabilitation	135,000	40,248	94,752	82,699	12,053 91%
650-23-03	Concentrate Pump	60,000	-	60,000	-	60,000 0%
800-20-02	Pump Station #2 Generator Fuel Tank	363,000	353,365	9,635	1,824	7,811 98%
<b>Total Potable Water Projects</b>		<b>20,524,000</b>	<b>15,131,702</b>	<b>5,392,298</b>	<b>3,467,448</b>	<b>1,924,850 91%</b>
<b>Non-Potable Water Projects</b>						
750-23-01	AG3 Tank Replacement-Engineering	150,000	-	150,000	148,886	1,114 99%
<b>Total Non-Potable Water Projects</b>		<b>150,000</b>	<b>-</b>	<b>150,000</b>	<b>148,886</b>	<b>1,114 99%</b>
<b>Wastewater Projects</b>						
900-18-01	CWRF Upgrades	1,057,500	945,918	111,582	99,748	11,834 99%
900-18-02	De-Watering Press	2,158,000	163,937	1,994,063	-	1,994,063 8%
900-18-03	Effluent Pond Relining	1,501,500	1,174,395	327,105	116,060	211,045 86%
900-20-01	CWRF Emergency Generator Fuel Tank	288,000	237,541	50,459	1,216	49,243 83%
500-22-01	Sequential Chloramination	400,000	163,974	236,026	2,121	233,906 42%
550-21-01	Sewer Lift Read Road MCC	360,000	259,417	100,583	-	100,583 72%
550-23-01	Collection System Hotspots-Engineering	330,000	-	330,000	-	330,000 0%
550-23-02	CWRF Headwork Bar Screen Replacement	500,000	-	500,000	-	500,000 0%
550-23-03	Smart Covers Sewer Manhole	60,000	-	60,000	56,229	3,771 94%
<b>Total Wastewater Projects</b>		<b>6,655,000</b>	<b>2,945,181</b>	<b>3,709,819</b>	<b>275,375</b>	<b>3,434,445 48%</b>
<b>Total CIPs</b>		<b>28,728,000</b>	<b>18,846,897</b>	<b>9,881,103</b>	<b>3,987,651</b>	<b>5,893,452 79%</b>

## Board Memorandum

May 4, 2023

**To:** General Manager

**From:** Terry Curson, District Engineer

**Subject:** Standing Seam Metal Roof Installation at TCP Plant

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**Objective:** Authorization to award a contract for the installation of a standing seam metal roof.

**Action Required:** Authorize the General Manager to award a contract to Maranatha Sheet Metal, in the amount of \$30,600.00, for installation of a standing seam metal roof at the TCP Plant.

**Discussion:** As part of the TCP Plant design, the sodium hypochlorite storage tank building was originally designed with a simple unfinished corrugated metal roof. During construction of the building frame, it was decided to modify the roof detail to be more in line with other standing seam metal roofs at various other District facilities. The District has utilized these types of roofs to enhance longevity, reduce maintenance, and provide better aesthetics. A revised detail was provided to Cushman Contracting as a basis for providing a change order quote to the project. Because of the relatively small size of the roof and current workloads of roofing contractors that specialize in metal seam roofs, Cushman could not obtain any reasonable quotes from roofing contractors. In order to save money and avoid any mark-ups, Cushman requested that the District perform this work and will credit back the difference in cost between the two types of roofs. District staff accepted this task, and were able to obtain three quotes as follows:

<u>Contractor</u>	<u>City</u>	<u>Price</u>
Best Contracting Services	Gardena	\$70,000.00
<b>Maranatha Sheet Metal</b>	<b>Santa Barbara</b>	<b>\$30,600.00</b>
All About Metal	Santa Barbara	\$21,700.00

Unfortunately, after the fact, All About Metal was determined to be a non-prevailing wage contractor therefore their proposal was rejected. Maranatha Sheet Metal quote was complete and considered a responsible and responsive contractor.

Funding is available from the Project Budget.

**Camrosa Water District  
7385 Santa Rosa Rd.  
Camarillo, CA 93012  
Telephone (805) 482-4677 - FAX (805) 987-4797**

**Some of the important terms of this agreement are printed on pages 2 through 5. For your protection, make sure that you read and understand all provisions before signing. The terms on pages 2 through 5 are incorporated in this document and will constitute a part of the agreement between the parties when signed.**

TO: Maranatha Sheet Metal, Inc.  
411 N. Sullivan Street  
Santa Ana, CA 92703

DATE: 05/04/2023

Agreement  
No. 2023-103

The undersigned Contractor supply and installation of Standing Seam Metal Roofing at Sodium Hydroxide Enclosure for the District per proposal attached.

Contract price \$: Not to exceed \$30,600.00 per proposal attached

Contract Term: 05/04/2023 – 06/30/2024

Instructions: Sign and return original. Upon acceptance by Camrosa Water District, a copy will be signed by its authorized representative and promptly returned to you.

Accepted: Camrosa Water District

Contractor: Maranatha Sheet Metal, Inc.

By: \_\_\_\_\_  
Tony L. Stafford

By: Melissa Melendes 4/25/2023  
Melissa Melendes

Title: General Manager

Title: Vice President

Other authorized representative(s):  
\_\_\_\_\_

Other authorized representative(s):  
\_\_\_\_\_

**Workers' Compensation Insurance** - By his/her signature hereunder, Contractor certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing the performance of the work of this agreement.

**Indemnification** - To the fullest extent permitted by law, Contractor shall indemnify and hold harmless and immediately defend Camrosa Water District, its directors, officers, employees, or authorized volunteers, and each of them from and against:

- a. Any and all claims, demands, causes of action, damages, costs, expenses, losses or liabilities, in law or in equity, of every kind or nature whatsoever for, but not limited to, injury to or death of any person including, but not limited to, Camrosa Water District and/or Contractor, or any directors, officers, employees, or authorized volunteers of Camrosa Water District or Contractor, and damages to or destruction of property of any person, including but not limited to, Camrosa Water District and/or Contractor or their directors, officers, employees, or authorized volunteers, arising out of or in any manner directly or indirectly connected with the work to be performed under this agreement, however caused, regardless of any negligence of Camrosa Water District or its directors, officers, employees, or authorized volunteers, except the sole negligence or willful misconduct of Camrosa Water District or its directors, officers, employees, or authorized volunteers; and
- b. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Contractor; and
- c. Any and all losses, expenses, damages (including damages to the work itself), attorneys' fees, and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of Contractor to faithfully perform the work and all of the Contractor's obligations under the agreement. Such costs, expenses, and damages shall include all costs, including attorneys' fees, incurred by the indemnified parties in any lawsuit to which they are a party; and
- d. Contractor shall immediately defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions, or other legal proceedings of every kind that may be brought or instituted against Camrosa Water District or its directors, officers, employees, or authorized volunteers, notwithstanding whether Contractor's liability is or can be established Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any received by Camrosa Water District, or its directors, officers, employees, or authorized volunteers.

Contractor shall pay and satisfy any judgment, award or decree that may be rendered against Camrosa Water District or its directors, officers, employees, or authorized volunteers, in any and all such suits, actions, or other legal proceedings.

Contractor shall reimburse Camrosa Water District or its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

## **GENERAL CONDITIONS**

**Laws, Regulations and Permits** - The Contractor shall give all notices required by law and comply with all laws, ordinances, rules and regulations pertaining to the conduct of the work. The Contractor shall be liable for all violations of the law in connection with work furnished by the Contractor. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules or regulations and without giving notice to Camrosa Water District engineer, the Contractor shall bear all costs arising therefrom.

**Safety** - The Contractor shall execute and maintain his/her work so as to avoid injury or damage to any person or property. The Contractor shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work.

In carrying out his/her work, the Contractor shall at all times exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all applicable federal, state and local statutory and regulatory requirements including, but not limited to, California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act, related to their scope of work and operations. In case of conflict in regulations, the most stringent shall apply

**Commercial General Liability and Automobile Liability Insurance** - The Contractor shall provide and maintain the following commercial general liability and automobile liability insurance:

**Coverage** - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any auto)
3. Insurance Service Office (ISO) Excess Liability (if necessary)

**Limits** - The Contractor shall maintain limits no less than the following:

1. General Liability - Two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit or products-completed operations aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to Camrosa Water District) or the general aggregate limit and products-completed operations aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability - One million dollars (\$1,000,000) for bodily injury and property damage each accident limit.
3. Excess Liability (if necessary) - The limits of Insurance required in this agreement may be satisfied by a combination of primary and umbrella or excess Insurance. Any umbrella or excess Insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non contributory basis for the benefit of the District (if agreed to in a written contract or agreement) before the District's own primary or self Insurance shall be called upon to protect it as a named insured.

**Required Provisions** - The general liability, auto liability and excess liability policies are to contain, or be endorsed to contain, the following provisions:

1. Camrosa Water District, its directors, officers, employees, and authorized volunteers are to be given insured status at least as broad as ISO endorsement CG 2010 11 85; or both CG 20 10 10 01 and CG 20 37 04 13, specifically naming all of the District parties required in this agreement, or using language that states "as required by contract". All subcontractors hired by Contractor must also have the same forms or coverage at least as broad; as respects (via CG 20 38 04 13): liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; and automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to Camrosa Water District, its directors, officers, employees, or authorized volunteers.
2. It is understood and agreed to by the parties hereto and the insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary, and



Camrosa Water District insurance and/or deductibles and/or self-insured retentions or self-insured programs shall not be construed as contributory using the ISO endorsement CG 20 01 04 13 or coverage at least as broad.

3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to Camrosa Water District, its directors, officers, employees, or authorized volunteers.
4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Camrosa Water District.
6. Such liability insurance shall indemnify the Contractor and his/her subcontractors against loss from liability imposed by law upon, or assumed under contract by, the Contractor or his/her subcontractors for damages on account of such bodily injury (including death), property damage, personal injury, completed operations, and products liability.
7. The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, completed operations liability, explosion, collapse, underground excavation, and removal of lateral support.
8. The automobile liability policy shall cover all owned, non-owned, and hired automobiles.

All of the insurance shall be provided on policy forms and through companies satisfactory to Camrosa Water District.

**Deductibles and Self-Insured Retentions** - Any deductible or self-insured retention must be declared to and approved by Camrosa Water District. At the option of Camrosa Water District, the insurer shall either reduce or eliminate such deductibles or self-insured retentions. Camrosa Water District may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Policies containing any self-insured retention (SIR) provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named or additional insureds.

**Acceptability of Insurers** - Insurance is to be placed with insurers having a current A.M. Best rating of no less than A:-VII or equivalent or as otherwise approved by Camrosa Water District.

**Workers' Compensation and Employer's Liability Insurance** - The Contractor and all subcontractors shall insure (or be a qualified self-insured) under the applicable laws relating to workers' compensation insurance, all of their employees working on or about the construction site, in accordance with the "Workers' Compensation and Insurance Act", Division IV of the Labor Code of the State of California and any Acts amendatory thereof. The Contractor shall provide employer's liability insurance with limits of no less than \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee.

Contractor shall assume the immediate defense of and indemnify and save harmless Camrosa Water District and its officers and employees, agents, and consultants from all claims, loss, damage, injury, and liability of every kind, nature, and description brought by any person employed or used by Contractor, or any subcontractor, to perform the Work under this contract regardless of responsibility or negligence. Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in the favor of the Camrosa Water District for all work performed by the Contractor, its employees, agents and subcontractors.

**Evidences of Insurance** - Prior to execution of the agreement, the Contractor shall file with Camrosa Water District a certificate of insurance (Acord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this agreement. Such evidence shall also include (1) attached additional insured endorsements with primary & non-contributory wording, (2) Workers' Compensation waiver of subrogation, and (3) a copy of the CGL declarations

or endorsement page listing all policy endorsements, and confirmation that coverage includes or has been modified to include Required Provisions 1-8 above. The District reserves the right to obtain complete, certified copies of all required insurance policies, at any time. Failure to continually satisfy the Insurance requirements is a material breach of contract.

The Contractor shall, upon demand of Camrosa Water District, deliver to Camrosa Water District such policy or policies of insurance and the receipts for payment of premiums thereon.

**Continuation of Coverage** - If any of the required coverages expire during the term of this agreement, the Contractor shall deliver the renewal certificate(s) including the general liability additional insured endorsement to Camrosa Water District at least ten (10) days prior to the expiration date.

**Subcontractors** - In the event that the Contractor employs other contractors (subcontractors) as part of the work covered by this agreement, it shall be the Contractor's responsibility to require and confirm that each contractor or subcontractor meets the minimum insurance requirements specified above, and Contractor shall ensure that Camrosa Water District, its directors, officers, employees, and authorized volunteers are an additional insured on Commercial General Liability Coverage.

Camrosa Water District reserves the right to modify these insurance requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other circumstances.

Payment, unless otherwise specified on Page 1, is to be 30 days after acceptance by Camrosa Water District.

The District may terminate this Agreement at any time, with or without cause, giving written notice to Contractor, specifying the effective date of termination.

# **MARANATHA SHEET METAL, INC.**

**411 N. Sullivan Street, Santa Ana, Ca. 92703**

**CSLB C43 License #915024 expires 4-30-24**

**DIR# 1000030456 expires 6-30-24**

**CA. SBE Certification # 2030529 expires 11/30/24**

**03-01-23**

**PROJECT: Camrosa Water District – Sodium Hydroxide Enclosure Metal Roofing**

**CONTRACTOR: Camrosa Water District**

**ATT: Terry Curson** [terryvc@camrosa.com](mailto:terryvc@camrosa.com)

## **BID PROPOSAL**

This bid is per plan sheet D-11 dated 10-12-2021, to provide labor and material for the following:

<b>24ga. Versa Span Metal Roofing</b>	<b>*Mfr. Standard Color</b>	<b>\$21,300.00</b>
<b>22ga. Metal Decking</b>	<b>*Taylor HR34 w/bare galvanized finish</b>	<b>\$ 9,300.00</b>

**Total Base Bid (tax included) is \$30,600.00**

### **Special Notes:**

- 1) We are Bondable for a price
- 2) Bid valid for 30 days from date of bid after which time labor and material increases may apply.
- 3) We cannot guarantee compliance with any Section 3 and Local Hire requirements or similar programs. We are signatory to SMART Local #105 and rely on them for dispatching all qualified Union Sheet Metal Workers when needed.
- 4) Pricing includes underlayment, matching perimeter trim at metal roofing, box gutter and one (1) sheet metal downspout
- 5) Metal decking is based on Taylor Metals HR34 profile in-lieu-of 'B-deck'
- 6) Roof coverage area to be based on 18' 4" x 17' 6" as shown on sheet D-11.
- 7) Addendums noted - 0

### **EXCLUSIONS MUST BECOME A PART OF CONTRACT IF AWARDED PROJECT. AWARD CONSTITUTES ACCEPTANCE OF ALL EXCLUSIONS LISTED BELOW:**

- 1) Welding of metal decking
- 2) RESPONSIBILITY FOR LIQUIDATED DAMAGES IF DELAYS ARE CAUSED BY VENDOR/ MATERIAL LEADTIMES, GENERAL CONTRACTOR & SUB-CONTRACTOR PROJECT DELAYS.
- 3) RESPONSIBILITY TO PROCEED WITH ADDED CHANGE ORDER WORK UNTIL AN APPROVED FORMAL CHANGE ORDER THAT IS BILLABLE HAS BEEN ISSUED TO MARANATHA SHEET METAL, INC.
- 4) CONTINUOUS EXPOSED CAULKING BETWEEN SHEET METAL AND ADJOINING OR ADJACENT SURFACES E.G. STUCCO, BLOCK, WINDOW MULLIONS, DOOR FRAMES AND THE LIKE.
- 5) ROOFING FELTS, CAP SHEET, SLIP SHEET, MASTIC, PRIMER, INSULATION, RIGID INSULATION AND EDPM.
- 6) FLEXIBLE FLASHING AND WATERPROOFING AT WINDOWS, CURTAIN WALLS, STOREFRONTS AND DOORS.
- 7) AIR BARRIER AND FLUID APPLIED SYSTEMS.
- 8) ALL PVC & TPO CLAD OR COATED MATERIALS AND FLASHINGS

- 9) ALL ALUMINUM BREAK METAL FOR WINDOWS, CURTAIN WALLS, STOREFRONTS AND CUSTOM SKYLIGHTS.
- 10) ALL FLASHING/COUNTERFLASHING OF ROOF HATCHES, CURBMOUNTED SKYLIGHTS, MECHANICAL UNITS, A/C UNITS AND/OR DUCTS, ELECTRICAL CONDUITS AND PLUMBING ROOF PIPES.
- 11) ALL LEAD FLASHING.
- 12) ALL PLASTER RELATED ITEMS E.G. ACCESS DOORS, PLASTER DRIPS, WEEP SCREEDS, SCREEDS, VENTS, REVEALS, CONTROL JOINTS AND EXPANSIONS JOINTS.
- 13) ALL ITEMS "NAMED" OR "LISTED" IN THE SPECIFICATIONS THAT ARE NOT SPECIFICALLY SHOWN ON THE PLANS.
- 14) ITEMS SHOWN IN OUR SHOP DRAWINGS THAT ARE NOT PART OF OUR CONTRACTED SCOPE OF WORK.
- 15) DAMPERS, GRILLES, REGISTERS, GRAVITY AND RELIEF VENTS.
- 16) INSTALLATION OF BRICK OR CONCRETE REGLET, THESE ITEMS ARE FOB TO THE JOB SITE ONLY AND WILL NOT BE INSTALLED BY MSM
- 17) PRE-FABRICATED OR STRUCTURAL ROOF CURBS FOR ROOF HATCHES, SKYLIGHTS, A/C, HVAC AND SIMILAR.
- 18) PVC, SCHEDULE 40 OR CAST IRON PIPE DOWNSPOUTS.
- 19) DOWNSPOUTS LOCATED INSIDE OF WALLS.
- 20) ALL INTERIOR SHEET METAL, E.G. STAINLESS-STEEL SHELVES, COUNTERS, SINKS, HOODS, WAINSCOAT, WALL RAILS AND CORNER GAURDS.
- 21) SHIMMING, FURRING, SUB FRAMING, FRAMING, PLYWOOD, WOOD NAILERS, WOOD STUDS, METAL STUDS, TIE WIRE SUPPORTS AND OR SUPPORT OR BACKING OF ANY TYPE.
- 22) BENT PLATE AND STEEL/METAL ABOVE OR THICKER THAN 16 GA.
- 23) ALL FIELD WELDING
- 24) EXPANSION JOINT BLOCKOUTS, SHIMMING OF EXPANSION JOINTS, GROUT, THIN SET AND FIRE SAFING.
- 25) LAYOUT AND OR HOLE LAYOUT FOR SCUPPERS, ROOF HATCHES, SMOKE VENTS, SKYLIGHTS, LOUVERS, REGLET, EXPANSION JOINTS AND THE LIKE.
- 26) LADDERS AND LADDER CAGES.
- 27) CHIPPING, TORCH OR SAW CUTTING OF WOOD, CONCRETE, BRICK, OR STEEL AND DECKING.
- 28) MOCKUPS AND OR DEMOLITION.
- 29) ALL PAINT, PAINT PRIMER AND SHOP PRIMING/PAINTING.
- 30) COLORS DEEMED BY SPECIFIED MANUFACTURERS OR INDUSTRY STANDARD TO BE CUSTOM, EXOTIC, METALLIC, XL. MICA AND OR MULTIPLE COLORS.
- 31) RIGGING AND FIRE ALARM WIRING OF SMOKE VENTS.
- 32) STRETCH OR ROLL FORMING SHEET METAL UNLESS SPECIFICALLY REQUIRED IN THE PLANS OR SPECIFICATIONS.
- 33) RESPONSIBILITY TO PROTECT INSTALLED MATERIALS FROM DAMAGE BY "OTHERS".
- 34) PROTECTING INTERIOR AND EXTERIOR SURFACES/FINISHES FROM THE ELEMENTS, E.G. RAIN, PRIOR TO OUR SCOPE OF WORK BEING 100% COMPLETE.
- 35) DELEGATED DESIGN RESPONSIBILITY
- 36) PROFESSIONAL LIABILITY INSURANCE
- 37) POLLUTION & LIABILITY INSURANCE
- 38) OMISSIONS AND ERRORS INSURANCE
- 39) BIM MODELING AND RELATED SERVICES
- 40) GROUND PENETRATING RADAR, X-RAYS, AND SCANNING

**SINCERELY,**

*Russ Dunagan*

Estimator

Cell- **714-873-6830**

Office- 714-602-7764

FAX -866-483-4614

Russell@maranathasheetmetal.com

## Board Memorandum

May 4, 2023

**To:** General Manager

**From:** Terry Curson, District Engineer

**Subject:** University Well Rehabilitation Project

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**Objective:** Authorize the General Manager to negotiate a contract to award rehabilitation services for the University Well.

**Action Required:** It is recommended that the Board of Directors:

- 1) Appropriate funding in the amount of \$500,000.00 for the University Well Rehabilitation from the potable capital replacement fund, and;
- 2) Authorize the General Manager to negotiate a contract for the University Well rehabilitation in the amount, not to exceed \$445,000.00.

**Discussion:** The University Well was constructed in 1987 and screened between 280 feet and 900 feet, it's bottom depth. In 2010, the specific capacity was determined to be 25 gpm/ft and was consistent over a range of flows. Operational data beginning in 2017 began to show efficiency loss and decreased production. In 2021, the well was taken offline and evaluated. Video logs showed intermittent bio growth and some mineral deposition and plugging at various locations throughout the well screen. The well was steel wire brushed the entire depth and then the well was injected with hydrochloric acid and "Well Renew" followed by agitation. Airlifting followed along with dual swab until the water was clear. A follow up video was performed that showed a clean well.

Further data from 2017 to present showed an increasing separation between static and pumping water levels. It appears that the 2021 rehabilitation cleaning did not affect the downward trend in pumping water levels. In August 2022, Camrosa staff contracted with Water System Engineering to perform a complete well profile to establish both static and dynamic water quality information within the well. The results showed a highly mineralized water, which is consistent with brackish water quality. In addition to other constituents, elevated levels of silica along with crystalline debris in the casing suggest a strong potential for formation influence and mechanical fouling of the well system.

In October 2022, the District contracted with Geoscience Support Services to develop a work plan to rehabilitate the well and restore pumping capacity. The work plan was completed in March 2023 and a sole source proposal was received from General Pump Company. The original quote from GP was just over \$600,000.00, which was considerably higher than expected. Geoscience was tasked to evaluate the proposal, and upon further review, Geoscience determined that GP had misinterpreted several of the work tasks, which resulted in additional costs. GP submitted a revised proposal, based on discussions and revisions by Geoscience, in the amount of approximately \$440,000.00. Although District staff believes this cost is still high, Geoscience has noted that they are seeing extremely inflated costs related to both drilling and rehabilitation of wells and GP's revised proposal is not unreasonable.

Nevertheless, based on staff's opinion, Geoscience has been directed to solicit additional proposals and evaluate them based on the work plan and overall scope. Once the proposals are received and evaluated, staff proposes to award a contract to the lowest and most responsive bidder, not to exceed \$445,000.00.

Staff is requesting the Board to appropriate funding in the amount of \$500,000.00 for the well rehabilitation. Additional funding is available from the District's Potable Water Capital Replacement Fund.



## Read File

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Cash Balances (March 2023)
- B. Quarterly Investments Report (March 2023)
- C. 2023 Board Calendar

**FUNDS FY 22-23**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	% Invested	
<b>UNRESTRICTED FUNDS</b>											
<b>Investments</b>											
LAIF	44,758,016.93	43,758,016.93	43,758,016.93	43,908,107.32	29,108,107.32	28,608,107.32	29,217,920.34	29,217,920.34	9,217,920.34	22%	1,7
TREASURY BILLS	-	-	-	-	13,374,186.00	13,374,186.00	13,374,186.00	13,374,186.00	32,744,886.00	78%	2,3
	44,758,016.93	43,758,016.93	43,758,016.93	43,908,107.32	42,482,293.32	41,982,293.32	42,592,106.34	42,592,106.34	41,962,806.34	100%	
<b>Operating Accounts</b>											
UNION BANK DEPOSIT ACCOUNT	270,711.97	1,024,800.16	595,956.69	31,159.68	573,001.19	965,144.58	250,255.53	190,014.92	404,005.80		
UNION BANK DISBURSEMENTS ACCOUNT	1,193,625.04	587,060.36	568,349.70	1,537,467.79	792,851.38	1,478,840.65	752,101.50	992,831.73	487,091.52		
BANK OF AMERICA-RTL ACCOUNT	361,004.22	449,079.26	201,821.81	233,863.77	409,626.99	206,989.25	239,076.51	217,193.67	127,777.80		
	1,825,341.23	2,060,939.78	1,366,128.20	1,802,491.24	1,775,479.56	2,650,974.48	1,241,433.54	1,400,040.32	1,018,875.12		
TOTAL	\$ 46,583,358.16	\$ 45,818,956.71	\$ 45,124,145.13	\$ 45,710,598.56	\$ 44,257,772.88	\$ 44,633,267.80	\$ 43,833,539.88	\$ 43,992,146.66	\$ 42,981,681.46		
<b>RESTRICTED FUNDS</b>											
PAYMENT FUND 2016	2,114.77	4,323.38	6,270.43	8,307.71	10,715.83	858,379.76	6,370.83	10,829.84	13,737.06		4,5,6
RESERVES 2016	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69		5
WATER ACQUISITION FUND 2016	319,785.23	319,785.23	262,568.14	183.14	183.14	183.14	183.14	183.14	183.14		6
WASTEWATER ACQUISITION FUND 2016	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.80	6,050.87	6,050.87		
TOTAL	\$ 1,207,479.56	\$ 1,209,688.17	\$ 1,154,418.13	\$ 894,070.41	\$ 896,478.53	\$ 1,744,142.46	\$ 892,133.46	\$ 896,592.54	\$ 899,499.76		
GRAND TOTAL	\$ 47,790,837.72	\$ 47,028,644.88	\$ 46,278,563.26	\$ 46,604,668.97	\$ 45,154,251.41	\$ 46,377,410.26	\$ 44,725,673.34	\$ 44,888,739.20	\$ 43,881,181.22		

**U.S. Treasury Bills**

Financial Institution	Settlement Date	Maturity Date	Par Value	Market Price at Purchase	Amount	Yield to Maturity	Market Value Current
Pershing, LLC	11/7/2022	11/2/2023	14,000,000	95.5299	13,374,186.00	4.69%	13,629,700.00
Pershing, LLC	3/17/2023	2/22/2024	10,000,000	96.01475	9,601,475.00	4.385%	9,599,800.00
Pershing, LLC	3/17/2023	9/14/2023	10,000,000	97.69225	9,769,225.00	4.777%	9,785,900.00

**Series 2016-Reserve Fund**

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	4.61%	N/A	879,528.69	3,302.73

**Series 2016-Water Acquisition Fund**

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	4.61%	N/A	183.14	0.62

**ANTICIPATED OUTFLOWS**

Water Purchases March 2023	239,035.93
Payroll PR 4-1, 4-2 & ME	400,000.00
AP Check Run 4/12, 4/26	1,000,000.00
Large CIP Project Payments	-
Bond Payments	-
	\$ 1,639,035.93

**DATE** **4/17/2023** **FINANCE MEETING**

\_\_\_\_\_  
Tony Stafford -General Manager

\_\_\_\_\_  
Tamara Sexton-Finance Manager      Sandra Llamas-Senior Accountant

**MEETING NOTES:**

1. There was a transfer from LAIF to the deposit account in the amount of \$20,000,000 for the purchase of Treasury Bills
2. Camrosa invested in 1-year T-Bills at a discounted price of \$9,601,475 with a Par Value of \$10,000,000
3. Camrosa invested in 6 mo. T-Bills at a discounted price of \$9,769,225 with a Par Value of \$10,000,000
4. The payment fund received interest earnings in the amount of \$34.91 in the month of March
5. The reserve fund received interest earnings in the amount \$2,871.75 in the month of March. The full amount was transferred to the payment fund
6. The water acquisition fund received interest earnings in the amount of \$0.56 in the month of March. The full amount was transferred to the payment fund
7. LAIF's average monthly rate of return for the period was 2.831



**CAMROSA WATER DISTRICT**  
**Statement of Investments**  
**FY 22-23**  
For Quarter Ending: 3/31/23 (4/15/23)

LAIF	N/A	State Treasurer	Date Of Deposit	Call Date	Beginning of Year Investment	Opening Balance	Closing Balance		Value at Maturity
			Daily	Daily	27,640,311	28,787,920	\$ 9,389,206	100.00%	\$9,389,206
<b>Total Laif</b>					27,640,311	28,787,920	9,389,206	100.00%	9,389,206
OTHER INVESTMENT TOTALS:					-	-	-	0.00%	-
<b>TOTAL OF ALL INVESTMENTS:</b>					27,640,311	28,787,920	9,389,206	100.00%	

**ACTIVITY FOR THE QUARTER:**

**LAIF**

Transfers of fund to General Operations. 20,470,000  
Transfer from Cash Receipts to LAIF 900,000  
Quarterly Interest as of 3/31/2023 for Qtr ending 4/15/2023 171,286

**LAIF Performance Report**

Apportionment Rate 2.74%  
Earnings Ratio 0.00007493902135155  
Daily 2.87%  
Quarter to Date 2.63%

**PMIA Average Monthly**

Effective Yield  
January 2023 2.425  
February 2023 2.624  
March 2023 2.425

**TREASURY BILL RATES (3/31/2023)**

1 Mo	3 Mo	6 Mo	1 Yr	2 Yr	3 Yr	5 Yr	7 Yr	10 Yr	20 Yr	30 Yr
4.74	4.85	4.94	4.64	4.06	3.81	3.6	3.55	3.48	3.81	3.67

**U.S. TREASURY BILLS**

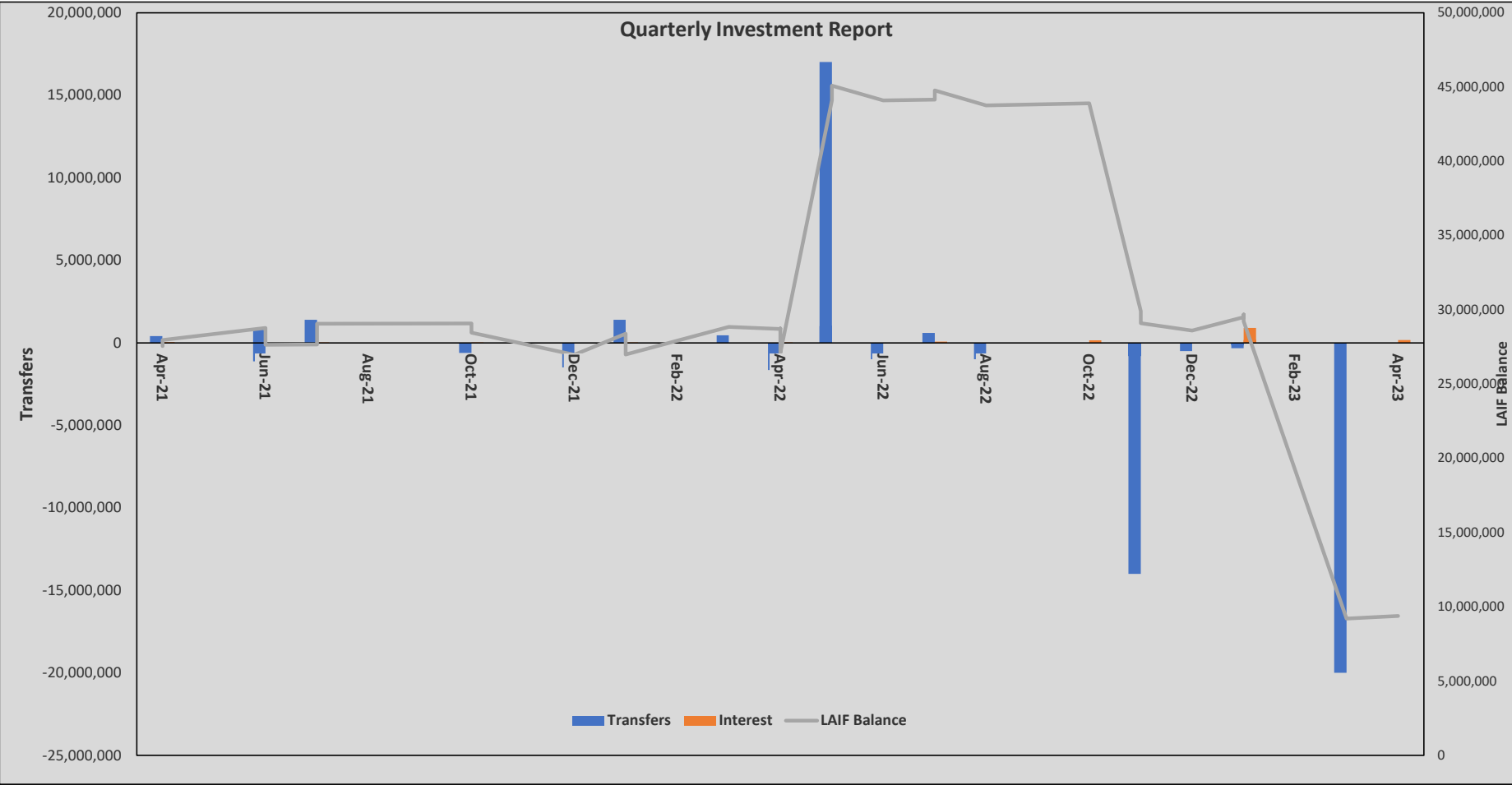
TYPE OF INVESTMENT	INSTITUTION	SETTLEMENT DATE	DATE OF MATURITY	PAR VALUE	MARKET PRICE AT PURCHASE	MARKET VALUE CURRENT	YIELD
Treasury Bills	Pershing, LLC	11/7/2022	11/2/2023	\$ 14,000,000	\$ 13,374,186	\$ 13,629,700.00	4.690%
Treasury Bills	Pershing, LLC	3/17/2023	2/22/2024	\$ 10,000,000	\$ 9,601,475	\$ 9,599,800.00	4.385%
Treasury Bills	Pershing, LLC	3/17/2023	9/14/2023	\$ 10,000,000	\$ 9,769,225	\$ 9,785,900.00	4.777%
					<b>\$ 32,744,886</b>	<b>\$ 33,015,400.00</b>	

**BOND RESERVES**

TYPE OF INVESTMENT	INSTITUTION	DATE OF DEPOSIT	DATE OF MATURITY	PRINCIPAL INVESTMENT	ACCRUED INCOME	YIELD
W & WW Rev Bonds Series 2016	BLACKROCK	10/19/2016	N/A	\$ 879,529	\$ 3,302.73	4.61%
				<b>\$ 879,529</b>	<b>\$ 3,302.73</b>	

**BOND ACQUISITION FUNDS**

TYPE OF INVESTMENT	INSTITUTION	DATE OF DEPOSIT	DATE OF MATURITY	PRINCIPAL INVESTMENT	ACCRUED INCOME	YIELD
W&WW Rev Bonds Series 2016	BLOCKROCK	10/19/2016	N/A	\$ 183	\$ 0.62	4.61%
				<b>\$ 183</b>	<b>\$ 1</b>	



# 2023 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2023 Holidays						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 2 <sup>nd</sup> - New Year's Holiday (Observed)						
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4	February 20 <sup>th</sup> - President's Day						
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	May 29 <sup>th</sup> - Memorial Day						
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	July 4 <sup>th</sup> - Independence Day						
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	September 4 <sup>th</sup> - Labor Day						
29	30	31					26	27	28					26	27	28	29	30	31		November 13 <sup>th</sup> - Veteran's Day						
																					November 23 <sup>rd</sup> & 24 <sup>th</sup> - Thanksgiving						
																					December 22 <sup>nd</sup> & 25 <sup>th</sup> - Christmas						
																					December 29 <sup>th</sup> - New Year's Eve						
APRIL							MAY							JUNE							2023 Conferences						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (Palm Springs) - Jan. 25 <sup>th</sup> - 27 <sup>th</sup>						
						1		1	2	3	4	5	6					1	2	3	ACWA Spring Conf. (Monterey) - May 9 <sup>th</sup> - 11 <sup>th</sup>						
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	CASA 68 <sup>th</sup> Annual Conf. (San Diego) - Aug. 9 <sup>th</sup> - 11 <sup>th</sup>						
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	ACWA Fall Conf. (Indian Wells) - Nov. 28 <sup>th</sup> - 30 <sup>th</sup>						
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24							
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30								
30																											
JULY							AUGUST							SEPTEMBER							2023 AWA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	"Water Issues" Third Tuesday (except Apr., Aug., Dec.)						
						1			1	2	3	4	5						1	2	Waterwise Breakfast (See yellow on calendar)						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	AWA Board Meetings (See orange on calendar)						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	May 25 <sup>th</sup> - Annual Symposium						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	<b>August - DARK (No Meetings or Events)</b>						
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	September 28 <sup>th</sup> - Reagan Library Reception						
30	31																				December 7 <sup>th</sup> - Holiday Mixer						
OCTOBER							NOVEMBER							DECEMBER							2023 VCSA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 7 <sup>th</sup> - Annual Dinner						
1	2	3	4	5	6	7				1	2	3	4						1	2	April 4 <sup>th</sup>						
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	June 6 <sup>th</sup>						
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	August 1 <sup>st</sup>						
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	October 3 <sup>rd</sup>						
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	December 5 <sup>th</sup>						
														31													
Camrosa Water District 7385 Santa Rosa Road Camarillo, CA 93012							<b>Note:</b> Board of Directors meetings are highlighted in RED. Board Meetings are held on the <b>2nd &amp; 4th Thursday</b> of each month at 5pm unless indicated.																				
														</													