

## Board Agenda

### Regular Meeting

**Thursday, May 25, 2023**

Camrosa Board Room

**5:00pm**

#### **TO BE HELD IN PERSON**

The Board of Directors meeting will be held in person.

#### **There will be no virtual access.**

The public and guests are welcome to attend at the District office:

7385 Santa Rosa Road

Camarillo, CA 93012

#### **Call to Order**

#### **Public Comments**

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

#### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of May 4, 2023**

**2. \*\*Approve Vendor Payments**

**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$1,897,834.07.

## Primary Agenda

### 3. CalPERS Unfunded Accrued Liability (UAL)

**Objective:** Receive a presentation from Urban Futures Inc. and CalPERS actuarial regarding the District's CalPERS miscellaneous pooled plan.

**Action Required:** No action necessary; for information only.

### 4. \*\*Fiscal Year 2023-24 Draft Budget - Update

**Objective:** Receive a briefing from staff on updates to the draft Fiscal Year (FY) 2023-24 Operating Budget.

**Action Required:** No action necessary; for information only.

### 5. \*\*Establish Appropriation Limit for Fiscal Year 2023-24

**Objective:** Establish Fiscal Year 2023-24 Appropriation Limit of \$999,474.

**Action Required:** Adopt a Resolution Establishing the Annual Appropriation Limit for Fiscal Year 2023-24.

### 6. Pleasant Valley Well No. 2 Specification No. PW 20-01

**Objective:** Authorization to increase change order authority.

**Action Required:**

- 1) Approve three change order requests from United Field Services (UFS) totaling \$22,865.45, and;
- 2) Increase the General Manager's change order authority to a project total not to exceed \$200,000.

### 7. \*\*Various Agreements for RPD 201 – Fairfield Camino Ruiz, LLC

**Objective:** Approve various agreements for RPD 201 – Camino Ruiz Apartments.

**Action Required:** It is recommended that the Board of Directors authorize the General Manager to execute the following Agreements with Fairfield Camino Ruiz, LLC (Fairfield):

- Development Improvement Agreement
- Water Service Participation and Drought Mitigation Agreement
- Cost Share for the Oversizing of an Off-Site Potable Water Tank Agreement

### 8. \*\*Pleasant Valley County Water District Recycled Water Agreement

**Objective:** Renew the recycled water agreement with Pleasant Valley County Water District (PVCWD).

**Action Required:** Authorize the General Manager to enter into an agreement with Pleasant Valley County Water District (PVCWD) extending the term to May 25, 2024, for delivery of Camrosa Water Reclamation recycled water that would otherwise be discharged into the creek and/or the Salinity Management Pipeline (SMP).

### 9. Distribution Valve Replacement CIP

**Objective:** Ratify the action required during the installation of two 24-inch mainline valves.

**Action Required:** Ratify the action of the General Manager approving a change order of \$48,224.48 to an existing purchase order of \$29,750.00, to Sam Hill & Sons, Inc.

**10. \*\*Groundwater Modeling Support**

**Objective:** Review, update, and provide a pumping assessment in support of the Camrosa's Pleasant Valley Basin (PVB) Groundwater Development Plan.

**Action Required:** Authorize the General Manager to enter into an agreement with INTERA for groundwater modeling in support of Camrosa's Groundwater Development Plan and issue a purchase order in the amount of \$167,490.00.

**CLOSED SESSION:** The Board may enter closed session to confidentially discuss personnel matters as authorized by Government code 54957.

**11. Closed Session Conference – Personnel Matters**

**Objective:** Discuss personnel matters.

**Action Required:** No action necessary; for information only.

**Comments by General Manager; Comments by Directors; Adjournment**

Closed Sessions: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes. Any of the items that involve pending litigation or personnel matters may require discussion in closed session on the recommendation of the Board's Legal Counsel.

\*\* indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. The full agenda packet is available for review on our website at: [www.camrosa.com/board-agendas/](http://www.camrosa.com/board-agendas/)

**May 25, 2023**

Board of  
Directors  
Agenda Packet

## Board Minutes

### Regular Meeting

Camrosa Board Room  
Thursday, May 4, 2023  
5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M.

**Present:** Eugene F. West, President  
Andy F. Nelson, Vice-President  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Absent:** Jeffrey C. Brown, Director

**Staff:** Tony Stafford, General Manager  
Tamara Sexton, Finance Manager  
Kevin Wahl, Superintendent  
Jozi Zabarsky, Customer Service Manager  
Greg Jones, Legal Counsel

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of April 20, 2023**

The Board approved the Minutes of the Regular Meeting of April 20, 2023.

**Motion:** Nelson **Second:** Hoag

**Yes:** Nelson- Hoag-Foreman-West

**Absent:** Brown

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$242,388.75 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$242,388.75.

**Motion:** Nelson **Second:** Hoag

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

## Primary Agenda

### 3. Local Production Update

The Board received a briefing on local water production through the third quarter of Fiscal Year 2022-23.

**No action necessary; for information only.**

### 4. Fiscal Year 2022-23 3<sup>rd</sup> Quarter Budget Report

The Board received a report from staff regarding the Fiscal Year (FY) 2022-23 3<sup>rd</sup> Quarter budget report and reserves. Director Foreman suggested moving unspent money from salaries and benefits to a UAL reserve fund as an option to cover future UAL costs.

**No action necessary; for information only.**

### 5. Standing Seam Metal Roof Installation at TCP Plant

The Board authorized the General Manager to award a contract to Maranatha Sheet Metal, in the amount of \$30,600.00, for installation of a standing seam metal roof at the TCP Plant.

**Motion:** Nelson **Second:** Hoag

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

### 6. University Well Rehabilitation Project

The Board took the following actions:

- 1) Appropriated funding in the amount of \$500,000.00 for the University Well Rehabilitation from the potable capital replacement fund; and
- 2) Authorized the General Manager to negotiate a contract for the University Well rehabilitation in the amount, not to exceed \$445,000.00.

**Motion:** Hoag **Second:** Foreman

**Yes:** Nelson-Hoag-Foreman-West

**Absent:** Brown

## Comments by General Manager

- Work on the installation of two valves at the Conejo Well site required additional labor and materials to complete. The additional expense will be presented to the Board at the May 25<sup>th</sup> meeting for ratification.

## Comments by Directors

- Director Nelson reported he toured the United Freeman Diversion and attended the May 5, 2023 Calleguas meeting, and that he will be attending the ACWA Conference next week.

## Adjournment

There being no further business, the meeting was adjourned at 6:09 P.M.

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Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District

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(ATTEST)  
Eugene F. West, President  
Board of Directors  
Camrosa Water District

## Board Memorandum

May 25, 2023

**To:** General Manager

**From:** Sandra Llamas, Sr. Accountant

**Subject:** Approve Vendor Payments

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**Objective:** Approve the payments as presented by Staff.

**Action Required:** Approve accounts payable in the amount of \$1,897,834.07.

**Discussion:** A summary of accounts payable is provided for Board information and approval.

Payroll PR ME & 5-1, 2023	\$ 99,685.59
Accounts Payable 4/27/2023-05/17/2023	<u>\$ 1,798,148.48</u>
Total Disbursements	<u>\$1,897,834.07</u>

### DISBURSEMENT APPROVAL

\_\_\_\_\_  
BOARD MEMBER DATE

\_\_\_\_\_  
BOARD MEMBER DATE

\_\_\_\_\_  
BOARD MEMBER DATE

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Tony L. Stafford, General Manager

Month of : April-23

### CAL-Card Monthly Summary

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
04/05/23	04/24/23	Amazon	\$195.75	Gate Opener Remotes	KW
04/03/23	04/24/23	Home Depot	\$696.05	Hand Tools	KW
04/03/23	04/24/23	Home Depot	\$181.25	Hand Tools	KW
03/24/23	04/24/23	Brown & Caldwell	\$200.00	Treatment Operator Job Posting	KW
03/27/23	04/24/23	Red Wings	\$348.54	New hire boots (Mark Sepulveda)	JS
03/24/23	04/24/23	Home Depot	\$352.54	Tools for truck 45	JS
04/12/23	04/24/23	Environmental Express	\$331.24	Pre-weighed filters	GM
03/31/23	04/24/23	Brylen Technologies	\$428.00	Calibration for lab IR Thermometers	GM
03/27/23	04/24/23	O'Reilly Auto Parts	\$10.18	Brake light for Truck 33	GM
03/22/23	04/24/23	Home Depot	\$23.57	Shelf Lining Material	GM
03/24/23	04/24/23	Environmental Resource	\$352.28	PT Sample	MP
04/10/23	04/24/23	Brylen Technologies Inc	\$690.00	Cert for Fume Hoods	MP
04/18/23	04/24/23	Nace International	\$20.00	Corrosion Paper	MP
04/19/23	04/24/23	Staples	\$171.56	Labeler and Labels	MP
04/12/23	04/24/23	America's Tire	\$974.68	4 Tires for unit 33	MP
04/14/23	04/24/23	The Mark it Place	\$35.39	Plaque for Conejos MSB	CP
04/12/23	04/24/23	Establos Meat Market	\$163.08	Food for crew 24" Valves	CP
03/23/23	04/24/23	The UPS Store	\$15.51	Return Item to Altum	CP
04/13/23	04/24/23	Smart and Final	\$131.90	Bottle water for customers (24" valve install)	JK
04/19/23	04/24/23	VC Metals	\$322.41	Material for VFD back panels at Ponds	BB
04/03/23	04/24/23	Red Wing	\$344.24	Safety Boots	JN
04/13/23	04/24/23	Staples	\$18.56	Meetings Journal	SLL
04/19/23	04/24/23	Home Depot	\$197.23	Leak at Penny Well/Concrete	CC
04/18/23	04/24/23	Thompson Building Material	\$119.76	Leak at Penny Well/Concrete	CC
04/12/23	04/24/23	The burger Barn	\$69.71	Food for crew 24" Valves	CC
04/13/23	04/24/23	Oil Changers	\$96.18	Oil Chang for vehicle #40	MS
04/21/23	04/24/23	Quinn CAT	\$38.47	Keys for Generators	JC
04/21/23	04/24/23	Buffums Safe and Lock	\$46.40	Keys for Generators	JC
03/24/23	04/24/23	The Home Depot	\$213.14	CWRF Analyzer room parts	JC
04/04/23	04/24/23	Harbor Freight	\$62.13	2 Pry bars and Nitrile Gloves (3)	HR
04/05/23	04/24/23	Staples	\$27.33	Notebooks	HR
04/11/23	04/24/23	Staples	\$11.79	File Organizers	HR
04/13/23	04/24/23	Valvoline	\$130.36	Oil Change for truck 32	HR
04/10/23	04/24/23	The Home Depot	\$149.94	Totes for Trucks/ Trash Bags	MS
04/13/23	04/24/23	Famcon	\$165.17	Gaskets for 24" Valves Conejos	MS
04/22/23	04/24/23	CarWashClub	\$56.99	monthly vehicle wash	TS
03/29/23	04/24/23	Bull & Stash	\$39.27	Notebook Fillers	TS
04/19/23	04/24/23	Spectrum	\$95.32	Spectrum Cable	JW
04/17/23	04/24/23	Browning Wireless	\$34.99	Monthly security camera fee - Lynwood Well and Conejo Wellfield	JW
04/16/23	04/24/23	Mailchimp	\$69.00	Email blasts outreach/Monthly Fee	JW
04/12/23	04/24/23	Microsoft.com	\$199.99	Upgrade from Window 10 Home to Windows 11 Pro on 1 of 4 new laptops	JW
04/11/23	04/24/23	Callfire	\$99.00	online IVR - Delinquent Call Out (Monthly Service Fee)	JW
04/11/23	04/24/23	NewEgg	\$1,071.27	Qty 2, Intel Nuc barebone PC's for replacement of failed PCs	JW
04/10/23	04/24/23	Network Solutions	\$18.97	ASRGS.COM monthly hosting and forwarding	JW
04/02/23	04/24/23	Thinking2	\$160.00	www.camrosa.com and asrgsa.com domain hosting	JW
04/01/23	04/24/23	Google.com	\$144.00	google corporate email domain - camrosawaterdistrict.org monthly charges - currently 12 seats	JW
03/26/23	04/24/23	Spectrum	\$1,249.00	Spectrum Internet	JW
04/17/23	04/24/23	Traffic technologies	\$437.00	signs for ponds and diversion	KK
04/13/23	04/24/23	little caesars	\$44.98	food for crew @ conejos	KK
03/24/23	04/24/23	The Home Depot	\$60.45	paint for analyzer room	KK
03/22/23	04/24/23	The Home Depot	\$158.85	parts for analyzer room	KK
03/31/23	04/24/23	Zoom	\$278.90	teleconferencing for Board & staff meetings	TDS
04/17/23	04/24/23	Staples	\$64.33	Office Supplies	DA
04/17/23	04/24/23	PayPal	\$760.00	AWA Symposium Registration	DA
04/17/23	04/24/23	PayPal	-\$500.00	AWA Symposium Registration REFUND	DA
04/07/23	04/24/23	VC County-Recorder	\$25.50	Recordation of Water Rights	DA
04/01/23	04/24/23	Backgrounds Online	\$38.50	Background Check (VM)	DA
03/28/23	04/24/23	Jersey Mikes	\$97.45	Lunch for Calleguas & T.O. Mtg	DA
03/28/23	04/24/23	Smart & Final	\$50.30	Drinks & Snacks for Calleguas & T.O. Mtg	DA
03/23/23	04/24/23	Staples	\$23.14	Office Supplies	DA
			\$12,111.54		

# Camrosa Water District

Accounts Payable Period:

4/27/2023-05/17/2023

Expense	Account Description	Amount
10302	Escrow Account-Cushman	22346.85
11100	AR Other	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
13000	Land	
13400	Construction in Progress	786089.94
20053	Current LTD Bond 2016	
20052	Current LTD Bond 2012	
20400	Contractor's Retention	-26881.13
20250	Non-Potable Water Purchases	
23001	Refunds Payable	9822.23
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	461741.95
50020	Pumping Power	91885.67
50100	Federal Tax 941 1 <sup>st</sup> QTR	
50012	CamSan Reclaimed Water	16095.08
50135	PERS Retirement	
50200	Utilities	3852.18
50210	Communications	5513.36
50220	Outside Contracts	89075.70
50230	Professional Services	55546.44
50240	Pipeline Repairs	1894.62
50250	Small Tool & Equipment	1965.50
50260	Materials & Supplies	43355.14
50270	Repair Parts & Equip Maint	169937.90
50280	Legal Services	61.16
50290	Dues & Subscriptions	65.00
50300	Conference & Travel	260.00
50310	Safety & Training	692.78
50330	Board Expenses	17753.98
50340	Bad Debt	
50350	Fees & Charges	47074.13
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		<b>\$1,798,148.48</b>

# Expense Approval Report

Camrosa Water District, CA

By Vendor Name

Payable Dates 4/27/2023 - 5/17/2023 Post Dates 4/27/2023 - 5/17/2023

Payment Number	Post Date	Vendor Name	Payable Num	Description (Item)	Account Name	Purchase Ord	Amount
13	05/11/2023	BONDY GROUNDWATER CONSULTING, 077-19 GSA		PM: Santa Rosa GSP	Prof services	FY22-0137-R1	5737.5
96	05/17/2023	INTERA INCORPORATED	04-23-28	Santa Rosa GSP	Prof services	FY22-0136-R1	9695
97	05/15/2023	THE HATHAWAY LAW FIRM, LLP	203848	GSA Legal Services	Legal services		336.34
TOTAL VENDOR PAYMENTS-GSA							\$ 15,768.84
Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR							
3385	05/04/2023	DEPOSIT ONLY-CAMROSA WTR	5-4-23-AP2	Transfer to Disbursements Account	Transfer to disbursements-hr		385000
3386	05/04/2023	DEPOSIT ONLY-CAMROSA WTR	5-4-23-AP	Transfer to Disbursements Account	Transfer to disbursements-hr		450000
3387	05/04/2023	DEPOSIT ONLY-CAMROSA WTR	5-4-23-PR	Transfer to Disbursements Account	Transfer to disbursements-hr		181000
Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:							1016000
Vendor: ACL01 - ACLARA TECHNOLOGIES							
59355	05/16/2023	ACLARA TECHNOLOGIES	23101513 RI	AclaraOne Migration	Construction in progress	FY23-0174	13650
59355	05/17/2023	ACLARA TECHNOLOGIES	23101739RI	Aclara 3450 Water MTU	Repair Parts & Equipment M	FY23-0155	125482.5
Vendor ACL01 - ACLARA TECHNOLOGIES Total:							139132.5
Vendor: AGR00 - AG RX INC.							
59356	05/17/2023	AG RX INC.	101387	Weed Abatement	Outsd contracts	FY23-0282	3315.93
59356	05/17/2023	AG RX INC.	101388	Weed Abatement	Outsd contracts	FY23-0290	4729.64
59356	05/17/2023	AG RX INC.	101431	Weed Abatement	Outsd contracts	FY23-0282	5543.75
59356	05/17/2023	AG RX INC.	101469	Weed Abatement	Outsd contracts	FY23-0282	2877.15
Vendor AGR00 - AG RX INC. Total:							16466.47
59357	05/16/2023	AIRGAS USA, LLC.	9997003105	TR Co2 System	Materials & supplies		34.1
59358	05/08/2023	ALEXANDER'S CONTRACT SERVICES, INC	104612	Meter Reading -April 2023	Outsd contracts		2247.28
Vendor: ALL14 - ALLCONNECTED INC							
59359	05/16/2023	ALLCONNECTED INC	106911	AllConnected Managed IT/OT Services and Support	Outsd contracts	FY23-0003	9286.54
59359	05/16/2023	ALLCONNECTED INC	43451	AllConnected Managed IT/OT Services and Support	Outsd contracts	FY23-0003	77.85
Vendor ALL14 - ALLCONNECTED INC Total:							9364.39
59360	05/11/2023	AQUATIC INFORMATICS INC	103162	LIMS System	Construction in progress	FY23-0131	24548
59361	05/16/2023	BLACK MAGIC METAL ART INC.	1273	Repair Parts - PV 2 & 3 VFD's	Repair parts & equipment		420
Vendor: CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT							
1189	05/16/2023	CALLEGUAS MUNICIPAL WATER DISTRICT	046523	Water Purchase Potable	Water purchases Potable		362358.28
1189	05/16/2023	CALLEGUAS MUNICIPAL WATER DISTRICT	046523	Water Purchase	CMWD Fixed Charges		76995
1189	05/16/2023	CALLEGUAS MUNICIPAL WATER DISTRICT	046523	Water Purchase N-P	Water purchases N-P		21306.67
1189	05/16/2023	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP047623	SMP CMWD - SMP Pipeline Fee	SMP CWD-RMWTP		541
1189	05/16/2023	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP047623	SMP CMWD - SMP Pipeline Fee	SMP CMWD		541
Vendor CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT Total:							461741.95
59362	05/16/2023	CALLENDER'S HOUSE OF GLASS, INC.	8578	Window Repair CWRF	Outsd contracts		440.41

59363	05/15/2023	CENTRAL COMMUNICATIONS	000028-939-4	After Hours Answering Service	Communications		456
59364	05/17/2023	Central Courier LLC	53226	Courier Service	Outsd contracts		336.15
59365	05/15/2023	CINDY SALDIVAR	50423	Notary Service-CWRF Chemical Feed System	Construction in progress		25
59366	05/17/2023	CITY OF CAMARILLO	30444	Recycled Water from CamSan-January 2023	CamSan Water		16095.08
59367	05/17/2023	CITY OF THOUSAND OAKS	301-50123	City Thousand Oaks Sewer Service Read Rd Trct	Outsd contracts		1110.6
<b>Vendor: COA01 - COASTAL-PIPCO</b>							
59368	05/17/2023	COASTAL-PIPCO	S2217316-001	Conejo Wells - Lube Line Parts	Materials & supplies	FY23-0286	1574.51
59368	05/17/2023	COASTAL-PIPCO	S2217650-001	Conejo Wells - Lube Line Parts	Materials & supplies	FY23-0286	1092.26
59368	05/16/2023	COASTAL-PIPCO	S2217835-001	Materials & Supplies - Brass Fittings	Materials & supplies		631.37
59368	05/16/2023	COASTAL-PIPCO	S2217881-001	Materials & Supplies - 3/4" Copper	Materials & supplies		249.05
<b>Vendor COA01 - COASTAL-PIPCO Total:</b>							<b>3547.19</b>
59369	05/17/2023	CORELOGIC INFORMATION SOLUTIONS	30663059	On-Line Assessors Parcel Info	Outsd contracts		159.14
59370	05/16/2023	COUNTY OF VENTURA PUBLIC WORKS	354408	Encroachment Permit (PE23-0376) for PRV Maintenance	Outsd contracts		405
59371	05/16/2023	COUNTY OF VENTURA RMA OPERATIONS	IN02368650	Permit - Environmental Health Insp-RMWTP	Fees & Charges-RMWTP		3476.35
<b>Vendor: COU11 - COUNTY OF VENTURA-CLERK RECORDER</b>							
59372	05/17/2023	COUNTY OF VENTURA-CLERK RECORDER	221108-124	Election Costs-Director Division 2	Board expense		16853.98
59372	05/17/2023	COUNTY OF VENTURA-CLERK RECORDER	221108-126	Election Costs-Director Division 1	Board expense		450
59372	05/17/2023	COUNTY OF VENTURA-CLERK RECORDER	221108-127	Election Costs-Director Division 5	Board expense		450
<b>Vendor COU11 - COUNTY OF VENTURA-CLERK RECORDER Total:</b>							<b>17753.98</b>
59373	05/08/2023	CULLIGAN OF VENTURA COUNTY	May 2023-201	Water Softener - Penny Well	Outsd contracts		80.5
59374	05/12/2023	DIANA SAMAC	00006956	Deposit Refund Act 6956 - 5242 Paseo Ricoso	Refunds payable		9.37
59375	05/16/2023	DIENER'S ELECTRIC, INC	34434	MCC Inspection and Repair	Outsd contracts		793.11
59376	05/11/2023	Dig-Smart, LLC	1535	Annual Renewal of DigSmart Maintenance	Outsd contracts	FY23-0280	5000
59377	05/16/2023	E&M Electric and Machinery, Inc.	421609	Maintenance Support - Wonderware 820 Credits	Outsd contracts	FY23-0275	8865
<b>Vendor: EJH01 - E.J. HARRISON &amp; SONS INC</b>							
59378	05/08/2023	E.J. HARRISON & SONS INC	221	Trash Removal (account 5-0076824-5)	Outsd contracts		547.25
59378	05/16/2023	E.J. HARRISON & SONS INC	5139	Trash Removal - CWRF	Outsd contracts		511.72
59378	05/16/2023	E.J. HARRISON & SONS INC	603	Trash Removal - CWRF	Outsd contracts		444.72
<b>Vendor EJH01 - E.J. HARRISON &amp; SONS INC Total:</b>							<b>1503.69</b>
<b>Vendor: ENH01 - Enhanced Landscape Development, Inc</b>							
59379	05/08/2023	Enhanced Landscape Development, Inc	101981	Landscaping	Outsd contracts		2082
59379	05/08/2023	Enhanced Landscape Development, Inc	102317	Irrigation Repair-Landscaping	Outsd contracts		81.75
<b>Vendor ENH01 - Enhanced Landscape Development, Inc Total:</b>							<b>2163.75</b>
1190	05/16/2023	ENTERPRISE FLEET SERV INC	FBN4734488	Monthly Vehicle Lease Charges -May 2023	Outsd contracts		10378.02
<b>Vendor: ENV01 - ENVIRONMENTAL RESOURCE ASSOCIATES</b>							
59380	05/11/2023	ENVIRONMENTAL RESOURCE ASSOCIATES	038987	performance evaluation samples	Materials & supplies	FY23-0178	3431.69
59380	05/17/2023	ENVIRONMENTAL RESOURCE ASSOCIATES	039663	performance evaluation samples	Materials & supplies	FY23-0178	3393.08
<b>Vendor ENV01 - ENVIRONMENTAL RESOURCE ASSOCIATES Total:</b>							<b>6824.77</b>

**Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC**

59381	05/17/2023	FAMCON PIPE & SUPPLY, INC	S100099272-(C WRF Effluent Pond - Valves	Construction in progress	FY23-0285	19090.5
59381	05/17/2023	FAMCON PIPE & SUPPLY, INC	S100100552-(Leak Repair - Parts	Pipeline repairs	FY23-0284	1002.79
59381	05/17/2023	FAMCON PIPE & SUPPLY, INC	S100100725-(Conejo Wells - Parts	Materials & supplies	FY23-0283	1588.91
59381	05/08/2023	FAMCON PIPE & SUPPLY, INC	S100101117-(Bolts and Gaskets-Diversion BypassMeters	Materials & supplies		650.52
59381	05/08/2023	FAMCON PIPE & SUPPLY, INC	S100101527-(Diversion Bypass Meters-Bolst and Gaskets	Materials & supplies		327.58
59381	05/17/2023	FAMCON PIPE & SUPPLY, INC	S100102010-(Conejo Wells - Parts	Materials & supplies	FY23-0283	2155.73
59381	05/17/2023	FAMCON PIPE & SUPPLY, INC	S100102114-(Conejo Wells - Parts	Materials & supplies	FY23-0283	1065.86
59381	05/17/2023	FAMCON PIPE & SUPPLY, INC	S100102196-(Conejo Wells - Parts	Materials & supplies	FY23-0283	2103.55

**Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total:** **27985.44**

59353	05/11/2023	FC MANAGEMENT SERVICES	CAM051023 E-Waste(IT Asset Destruction) Pick up and Misc Fee	Outsd contracts		94.5
1191	05/17/2023	First Republic Bank	Retention-Esc Retention Escrow-CUS05 - Pymt 16	Escrow Account-James Cushr		22346.85
59350	05/09/2023	FOX CANYON GROUNDWATER MANAG	2023-Extractio FCGMA Extraction Fees (10-01-22 th 3-31-23) 2023-1	Fees & charges		43566.38
59382	05/08/2023	Frontier Communications	April 2023 VOIP - Land Lines	Communications		534.29

**Vendor: FRU01 - FRUIT GROWERS LAB. INC.**

59383	05/16/2023	FRUIT GROWERS LAB. INC.	303702A Outside Lab Work	Outsd contracts		540
59383	05/16/2023	FRUIT GROWERS LAB. INC.	305437A Outside Lab Work	Outsd contracts		155
59383	05/16/2023	FRUIT GROWERS LAB. INC.	305439A Outside Lab Work	Outsd contracts		683
59383	05/08/2023	FRUIT GROWERS LAB. INC.	305443A Outside Lab Work	Outsd contracts		57

**Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:** **1435**

59384	05/12/2023	GABRIELA DIAZ ESPARZA	00001114-2 Closed Act Overpayment - 6078 Paseo Encantada	Refunds payable		25.01
59385	05/12/2023	GAMINI DHARMASENA	00007375 Deposit Refund Act 7375 - 319 Paseo Sabanero	Refunds payable		34.7
59386	05/15/2023	GEOSCIENCE SUPPORT SERVICES INC.	CWD-01-22-0 University Well Rehabilitation	Construction in progress	FY23-0109	4506.25
59387	05/15/2023	GERALD WOOD	00009251 Overcharged Refund-Account 00009251-00095618	Refunds payable		8000
59388	05/15/2023	GIBBS GIDEN LOCHER TURNER SENET &	314685 Legal Services GAC	Construction in progress		2660
59389	05/15/2023	GINA VAN NESS	00007363 Deposit Refund Act 7363- 2050 Freeborn Wy	Refunds payable		88.46
59390	05/17/2023	GOLD COAST ENVIRONMENTAL, INC.	13565 Gas Meter Calibration	Outsd contracts	FY23-0287	1206.56
59391	05/15/2023	Golden State Labor Compliance	05-2023-04 Additional Labor Compliance Services	Construction in progress	FY22-0012-R1	1504

**Vendor: HAC01 - HACH COMPANY**

59392	05/08/2023	HACH COMPANY	13567657 Materials & Supplies - DR9000 Reagents	Materials & supplies		1287.76
59392	05/08/2023	HACH COMPANY	13569776 Materials & Supplies - Reagents 6000 Analyzers	Materials & Supplies-RMWTf		706.27
59392	05/08/2023	HACH COMPANY	13569849 Materials & Supplies	Materials & supplies		302.28
59392	05/16/2023	HACH COMPANY	13576552 Materials & Supplies - Reagents Colorimeters	Materials & supplies		278.15

**Vendor HAC01 - HACH COMPANY Total:** **2574.46**

59393	05/16/2023	HADRONEX INC.	25717 SmartCovers 10 Locations	Construction in progress	FY23-0238	56229.43
1192	05/16/2023	HealthEquity	9iqqh7a Consumer Driven Health Svgs Plan Adm Fees	Fees & charges		5.9
59394	05/12/2023	HEATHER LANE	00003447 Deposit Refund Act 3447 - 4977 Alta Colina Rd	Refunds payable		97.66
59395	05/17/2023	HERCULES INDUSTRIES, INC	120078 District Locks	Materials & supplies	FY23-0288	1036.62
59396	05/12/2023	HILL TEAM PROPETIES	00002135-2 Depsit Refund Act 2135 - 185 Calle Tamega	Refunds payable		35.55
59397	05/08/2023	IDEXX LABORATORIES, INC	3128398672 Materials & Supplies Lab	Materials & supplies		1001.45

**Vendor: CUS05 - JAMES C. CUSHMAN, INC.**

59398	05/17/2023	JAMES C. CUSHMAN, INC.	Pymt 16	GAC Construction	Construction in progress	FY22-0179-R1	446937
59398	05/17/2023	JAMES C. CUSHMAN, INC.	Retention-Pyr	Retention on Pymt 16	Contractor's retention		-22346.85
<b>Vendor CUS05 - JAMES C. CUSHMAN, INC. Total:</b>							<b>424590.15</b>

59399	05/12/2023	JANET CARSON	00003306-2	Close Act Overpayment Refund - 1347 El Lazo Ct	Refunds payable		26.37
59400	05/08/2023	Janitek Cleaning Solutions-Allstate Clea	49409A	Janitorial Cleaning Service	Outsd contracts		1772
59401	05/15/2023	JIMMY VETKOS	00005958	Deposit Refund Act 5958 - 11371 Glenside Ln	Refunds payable		85.45
59402	05/15/2023	KIMBERLY SHARPE	00003657-3	Deposit Refund Act 3657- 1203 Calle Lozano	Refunds payable		62.18
59403	05/08/2023	LINDE GAS & EQUIPMENT INC	35583087	Acetylene Gas Cylinders	Materials & supplies		149.6
59404	05/12/2023	MARSHA MONTMENY	00003797-2	Closed Act Overpayment Refund - 976 Via Pacheco	Refunds payable		49.17
59405	05/16/2023	McMASTER-CARR SUPPLY CO	97760351	Materials & Supplies - Unistrut	Materials & supplies		861.6
59406	05/16/2023	MCR TECHNOLOGIES, INC.	41668	Meter Replacement - Diversion By-pass 1&2	Outsd contracts	FY23-0270	1567.1
59407	05/12/2023	MICHELLE DOLIN	00001455	Deposit Refund Act 1455 - 4791 Colony Dr	Refunds payable		22.76
59408	05/12/2023	NATIONAL PLANT SERVICES, INC.	00000006	Fire Hydrant # 7 Deposit Refund	Refunds payable		854.74

**Vendor: NOR07 - NORTHSTAR CHEMICAL**

59409	05/08/2023	NORTHSTAR CHEMICAL	251855	Chemicals - Woodcreek-Lynwood	Materials & supplies		5190.85
59409	05/08/2023	NORTHSTAR CHEMICAL	251857	Chemicals - Woodcreek- TR Well	Materials & supplies		1378.2
<b>Vendor NOR07 - NORTHSTAR CHEMICAL Total:</b>							<b>6569.05</b>

59410	05/17/2023	OCCU-MED, LTD.	0523711oa	New Hire Physicals (VM.HR,NR)	Outsd contracts		907.75
59411	05/08/2023	PAPE MATERIAL HANDLING, INC	6450943	Vehicle Maintenance - Forklift	Repair parts & equipment		217.17
59412	05/15/2023	PERLITER & INGALSBIE	18784	Additional Eng. Support Services	Construction in progress	REQ00057-R5	3452.72
59413	05/08/2023	PURETEC INDUSTRIAL WATER	2074390	Deionized Water Service	Materials & supplies		78.24
59414	05/17/2023	QUALITY AG, INC	119150	Diversion Cleanup	Outsd contracts	FY23-0281	6518
59415	05/17/2023	QUINN COMPANY	WON100198C	Pond Pump - Repair and Maintenance	Repair parts & equipment	FY23-0289	2760
59416	05/12/2023	RENDELL AGUISANDA	00000968	Deposit Refund Act 968 - 821 Paseo Tosamar	Refunds payable		27.44

**Vendor: ROY03 - ROYAL INDUSTRIAL SOLUTIONS**

59417	05/16/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-103100	Conejo GAC MCCs	Construction in progress	FY22-0149-R1	8143.46
59417	05/16/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-103130	Conejo GAC MCCs	Construction in progress	FY22-0149-R1	7367.89
59417	05/16/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-103211	Conejo GAC MCCs	Construction in progress	FY22-0149-R1	28496.56
59417	05/16/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-103421	Repair Parts Power Monitor	Repair parts & equipment	FY23-0272	3043.81
<b>Vendor ROY03 - ROYAL INDUSTRIAL SOLUTIONS Total:</b>							<b>47051.72</b>

59418	05/17/2023	RT LAWRENCE CORPORATION	48054	Processing April 2023 Payments-Lockbox Services	Outsd contracts		773.73
59419	05/17/2023	SAGE DESIGNS, INC.	2308106-01	Repair Parts 900 Mhz Radios	Repair parts & equipment	FY23-0260	8242.85
59420	05/17/2023	SAM HILL & SONS, INC.	4486	24" Valve Install Conejo Wells	Construction in progress	FY23-0239	77974.48

**Vendor: SCF01 - SC Fuels**

59421	05/08/2023	SC Fuels	2362288IN	Material & Supplies - FUEL	Materials & supplies		1675.51
59422	05/08/2023	SC Fuels	2373405IN	Material & Supplies - FUEL	Materials & supplies		6151
<b>Vendor SCF01 - SC Fuels Total:</b>							<b>7826.51</b>

59423	05/12/2023	SEAN QUOLAS	00001401	Depsot Refund Act 1401 - 5148 Via Calderon	Refunds payable		18.6
59424	05/15/2023	SHANNON TOBIN	00000999	Closed Act Overpayment Refund-6012 Via Montanez	Refunds payable		13.58

59425	05/15/2023	SHEA HOMES SO CAL INC	00007566-2	Closed Act Overpayment Refund	Refunds payable	296.82
<b>Vendor: SCE01 - SOUTHERN CALIF. EDISON</b>						
1193	05/10/2023	SOUTHERN CALIF. EDISON	May 2023	Monthly Usage Charges-May 2023	Pumping power	91885.67
1193	05/10/2023	SOUTHERN CALIF. EDISON	May 2023	Monthly Usage Charges-May 2023	Utilities	3790.38
<b>Vendor SCE01 - SOUTHERN CALIF. EDISON Total:</b>						<b>95676.05</b>
<b>Vendor: SCG01 - SOUTHERN CALIFORNIA GAS</b>						
1194	05/11/2023	SOUTHERN CALIFORNIA GAS	May 2023-A	Monthly Used Charges April 202- Act 170-013-9900-9	Utilities	47.5
1194	05/11/2023	SOUTHERN CALIFORNIA GAS	May2023	Monthly Used Charges April 202- Act 123-787-1794-1	Utilities	14.3
<b>Vendor SCG01 - SOUTHERN CALIFORNIA GAS Total:</b>						<b>61.8</b>
59426	05/16/2023	SPARKLETTS	4667386-0514	Distilled Water Purchase	Outsd contracts	50.46
59427	05/11/2023	STATE WATER RESOURCES CONTROL B T2-Exam Kyle Kyle Henschel - T2 Application Fee			Dues & subscrip	65
<b>Vendor: HAT01 - THE HATHAWAY LAW FIRM, LLP</b>						
59351	05/10/2023	THE HATHAWAY LAW FIRM, LLP	203292	PFAS Legal Services	Legal services	30.58
59428	05/15/2023	THE HATHAWAY LAW FIRM, LLP	203853	PFAS Legal Services	Legal services	30.58
<b>Vendor HAT01 - THE HATHAWAY LAW FIRM, LLP Total:</b>						<b>61.16</b>
59429	05/08/2023	THOMAS SCIENTIFIC	2951490	Laboratory Materials & Supplies	Materials & supplies	84.24
<b>Vendor: TRA02 - TRAVIS AGRICULTURAL, INC</b>						
59430	05/17/2023	TRAVIS AGRICULTURAL, INC	Pymt 12- 1912	Construction Chemical Storage Area	Construction in progress FY20-0129-R3	90685.65
59430	05/17/2023	TRAVIS AGRICULTURAL, INC	Retention Pyn	Retention from Pymt 12-Invoice # 19128812	Contractor's retention	-4534.28
<b>Vendor TRA02 - TRAVIS AGRICULTURAL, INC Total:</b>						<b>86151.37</b>
1195	05/17/2023	U.S. BANK CORPORATE	23-Apr	Credit Card Payment	Credit Cards	12111.54
<b>Vendor: UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC</b>						
59431	05/08/2023	UNDERGROUND SERVICE ALERT OF SOI22-2303732		Dig Alert Tickets- Monthly Charges	Outsd contracts	120.74
59431	05/08/2023	UNDERGROUND SERVICE ALERT OF SOI420230211		Dig Alert Tickets- Monthly Charges	Outsd contracts	347.75
<b>Vendor UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC Total:</b>						<b>468.49</b>
<b>Vendor: UNI08 - UNIFIRST CORPORATION</b>						
59432	05/08/2023	UNIFIRST CORPORATION	328-1472069	Uniform Cleaning Service	Outsd contracts	228.23
59432	05/08/2023	UNIFIRST CORPORATION	328-1472076	Office Cleaning Supplies - Towel & Mat Service	Outsd contracts	79.72
59432	05/16/2023	UNIFIRST CORPORATION	328-1474010	Uniform Cleaning Service	Outsd contracts	143.77
59432	05/16/2023	UNIFIRST CORPORATION	328-1474018	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts	79.72
59432	05/17/2023	UNIFIRST CORPORATION	328-1475912	Uniform Cleaning Service	Outsd contracts	143.77
59432	05/17/2023	UNIFIRST CORPORATION	328-1475919	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts	79.72
<b>Vendor UNI08 - UNIFIRST CORPORATION Total:</b>						<b>754.93</b>
59433	05/15/2023	UNION MATERIALS TESTING, INC	246	Additional Material Testing	Construction in progress FY22-0306-R1	819
<b>Vendor: USA01 - USA BLUE BOOK</b>						
59434	05/08/2023	USA BLUE BOOK	351449	Laborarory Materials & Supplies	Materials & supplies	32.66
59434	05/08/2023	USA BLUE BOOK	351565	Lab Materials & Supplies	Materials & supplies	958.33
5934	5/8/2023	USA BLUE BOOK	344230	Credit		-341.7
59434	05/08/2023	USA BLUE BOOK	352940	Laboratory Supplies	Materials & supplies	184.47
<b>Vendor USA01 - USA BLUE BOOK Total:</b>						<b>833.76</b>
59352	05/10/2023	VERIZON WIRELESS	9933122086	Cell Phones	Communications	3274.07

<b>Vendor: WWG01 - W W GRAINGER, INC.</b>							
59435	05/16/2023	W W GRAINGER, INC.	9694367195	Repair Parts - PV Pump 1 VFD	Repair parts & equipment		373.65
59435	05/16/2023	W W GRAINGER, INC.	9695370727	Repair Parts - Well Sounding	Repair parts & equipment		595.27
59435	05/16/2023	W W GRAINGER, INC.	9695370735	Repair Parts - Well Sounding	Repair parts & equipment		399.25
59435	05/16/2023	W W GRAINGER, INC.	9695785494	Repair Parts - Lockers	Repair parts & equipment		920.43
59435	05/16/2023	W W GRAINGER, INC.	9695980137	Kitchen Supplies- Coffee Cups	Materials & supplies		628.96
59435	05/17/2023	W W GRAINGER, INC.	9698309581	Repair Parts Conejo Wells	Repair parts & equipment	FY23-0291	1312.32
59435	05/16/2023	W W GRAINGER, INC.	9701581044	Repair Parts - Lube Pump TR Well	Repair parts & equipment		915.19
59435	05/16/2023	W W GRAINGER, INC.	9701581051	Materials & Supplies - Pipe Unions	Materials & supplies		418.76
59435	05/16/2023	W W GRAINGER, INC.	9701581069	Materials & Supplies - Pipe Nipples 2" S.S	Materials & supplies		958.83
<b>Vendor WWG01 - W W GRAINGER, INC. Total:</b>							<b>6522.66</b>

<b>Vendor: WAL04 - WALTON MOTORS &amp; CONTROLS, INC</b>							
59436	05/16/2023	WALTON MOTORS & CONTROLS, INC	82761	Motor Repair - Pond Station PV1	Repair parts & equipment	FY23-0256	11428.49
59436	05/16/2023	WALTON MOTORS & CONTROLS, INC	82762	Motor Repair - Pond Station PV3	Repair parts & equipment	FY23-0255	10863.56
<b>Vendor WAL04 - WALTON MOTORS &amp; CONTROLS, INC Total:</b>							<b>22292.05</b>

59437	05/17/2023	WATERWISE CONSULTING, INC	7531	Landscape audit services	Outsd contracts	FY23-0045	185
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<b>Vendor: WOO04 - WOODARD &amp; CURRAN, INC.</b>							
59438	05/11/2023	WOODARD & CURRAN, INC.	218317	2023 Master Plan	Prof services	FY23-0008	39443.94
59438	05/11/2023	WOODARD & CURRAN, INC.	218319	Water Resource Planning	Prof services	FY23-0150	16102.5
<b>Vendor WOO04 - WOODARD &amp; CURRAN, INC. Total:</b>							<b>55546.44</b>

59439	05/15/2023	YIEN WANG	00004584	Deposit Refund Act 4584 - 5294 Fieldcrest Dr	Refunds payable		74.37
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<b>Vendor: ZWO01 - ZWORLD GIS, LLC</b>							
59440	05/15/2023	ZWORLD GIS, LLC	2023-0278	Service Connections GPS inventory	Outsd contracts	FY23-0108	7500
59440	05/15/2023	ZWORLD GIS, LLC	2023-0279	Geographical Information Systems Support Services	Outsd contracts	FY23-0011	4500
<b>Vendor ZWO01 - ZWORLD GIS, LLC Total:</b>							<b>12000</b>

<b>TOTAL VENDOR PAYMENTS-CAMROSA</b>							<b>\$ 1,798,148.48</b>
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1172	05/01/2023	ACWA/JPIA	INV0013030	Health, Dental & Vision	Benefits premium		50946.96
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<b>Vendor: PER05 - CAL PERS 457 PLAN</b>							
DFT0004582	05/04/2023	CAL PERS 457 PLAN	INV0013149	Deferred Compensation	Deferred comp - ee paid		216
DFT0004583	05/04/2023	CAL PERS 457 PLAN	INV0013150	Deferred Compensation	Deferred comp - ee paid		3009.46
<b>Vendor PER05 - CAL PERS 457 PLAN Total:</b>							<b>3225.46</b>

DFT0004598	05/04/2023	EMPLOYMENT DEVELOP. DEPT.	INV0013168	Payroll-SIT	P/R-sit		4587.78
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<b>Vendor: HEA02 - HealthEquity</b>							
DFT0004586	05/04/2023	HealthEquity	INV0013154	HSA-Employee Contribution	HSA Contributions Payable		373.07
DFT0004587	05/04/2023	HealthEquity	INV0013155	HSA Contributions	HSA Contributions Payable		150
<b>Vendor HEA02 - HealthEquity Total:</b>							<b>523.07</b>

1185	05/04/2023	LINCOLN FINANCIAL GROUP	INV0013151	Deferred Compensation	Deferred comp - ee paid		2583
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1186	05/04/2023	LINCOLN FINANCIAL GROUP	INV0013164	Profit Share Contribution	Profit share contributions		2631.05
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DFT0004584	05/04/2023	PUBLIC EMPLOYEES	INV0013152	PERS-Retirement	P/R-state ret.		18345.47
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Vendor: UNI10 - UNITED STATES TREASURY

DFT0004595	05/04/2023	UNITED STATES TREASURY	INV0013165	FIT	P/R-fit	12001.66
DFT0004596	05/04/2023	UNITED STATES TREASURY	INV0013166	Payroll-Social Security Tax	P/R - ee social security	172.48
DFT0004597	05/04/2023	UNITED STATES TREASURY	INV0013167	Payroll- Medicare Tax	P/R - ee medicare	3238.62
Vendor UNI10 - UNITED STATES TREASURY Total:						15412.76
59349	05/04/2023	UNITED WAY OF VENTURA CO.	INV0013148	Charity-United Way	P/R-charity	20
1184	05/02/2023	UNUM LIFE INSURANCE	4-23 PR ME	Std & Ltd Insurance	Ltd & Std premiums	1410.04

TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA

\$99,685.59

## Board Memorandum

May 25, 2023

**To:** General Manager

**From:** Tamara Sexton, Finance Manager

**Subject:** CalPERS Unfunded Accrued Liability (UAL)

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**Objective:** Receive a presentation from Urban Futures Inc. and CalPERS actuary regarding the District's CalPERS miscellaneous pooled plan.

**Action Required:** No action necessary; for information only.

**Discussion:** Urban Futures Inc., along with the District's CalPERS actuary will make a presentation on the District's CalPERS miscellaneous pooled plan and strategies for the Board's consideration in managing the UAL.

## Board Memorandum

May 25, 2023

**To:** Board of Directors

**From:** Tamara Sexton, Finance Manager

**Subject:** Fiscal Year 2023-24 Draft Budget - Update

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**Objective:** Receive a briefing from staff on updates to the draft Fiscal Year (FY) 2023-24 Operating Budget.

**Action Required:** No action necessary; for information only.

**Discussion:** Attached is an update of the draft of the FY 2023-24 Operating Budget including a five-year capital outlay forecast.

### Water Program

#### Potable

- Production budget
  - Calleguas (Tier 1) water increased from \$1,714/AF to \$1,730/AF. The cost of Import Water Purchases increased from \$6,052,329 to \$6,079,149.
  - Calleguas fixed charge decreased from \$987,421 to \$941,928.
  - The Salinity Management Pipeline discharge decreased from \$694.30/AF to \$683.90/AF. The cost decreased from \$245,649 to \$243,912.
- Operational budget have been updated

#### Non-Potable

- Total Revenue
  - Updated the Water Sales to PVCWD.
    - CCP/CWRF from 4,600 AF to 4,300 AF
    - CamSan from 1,183 AF to 1,289 AF
  - Updated non-potable and recycled water contractual rates adjusted in January 2023.
- Production budget
  - Calleguas (Tier 1) water increased from \$1,714/AF to \$1,730/AF. The cost of Import Water Purchases increased from \$743,149 to \$745,824.
  - Conejo Creek Project water from Thousand Oaks decreased from \$886,337 to \$862,205.
  - Updated production power increased from \$833,707 to \$955,376.
- Operational budget have been updated

### Wastewater Program

- Operational budget have been updated

Staff will present a draft budget narrative at the June 8, 2023 meeting.

Water Program	1st Draft 04/20/2023	Budget FY2023-24	*Increase (Decrease)
<b>Revenues</b>			
Water Sales:			
Potable	\$ 12,939,700	\$ 12,939,700	\$ -
Recycle/Non-Potable	5,087,200	5,146,300	59,100
Water Sales Pleasant Valley	1,696,600	1,833,063	136,463
Meter Service Charge	2,792,500	2,792,500	-
Special Services	58,000	58,000	-
Pump Zone Charges	52,000	52,000	-
Miscellaneous	-	-	-
<b>Total Operating Revenues</b>	<b>\$ 22,626,000</b>	<b>\$ 22,821,563</b>	<b>\$ 195,563</b>
<b>Operating Expenses</b>			
Import Water Purchases-Calleguas	\$ 6,795,478	\$ 6,824,973	\$ 29,495
Calleguas Fixed Charge	987,421	941,928	(45,493)
Conejo Creek Project	886,337	862,205	(24,132)
CamSan	137,469	149,787	12,318
Salinity Management Pipeline-Calleguas	245,649	243,912	(1,737)
Production Power	1,742,690	1,866,178	123,488
<b>Total Production</b>	<b>\$ 10,795,044</b>	<b>\$ 10,888,983</b>	<b>\$ 93,939</b>
Regular Salaries	\$ 2,412,112	\$ 2,412,112	\$ -
Overtime/Standby	94,046	94,046	-
Part Time	41,236	41,236	-
Benefits	782,889	797,805	14,916
<b>Total Salaries &amp; Benefits</b>	<b>\$ 3,330,283</b>	<b>\$ 3,345,199</b>	<b>\$ 14,916</b>
Outside Contracts	\$ 2,066,198	\$ 2,066,848	\$ 650
Professional Services	964,792	1,417,042	452,250
<b>Total Outside Cont/Profess Services</b>	<b>\$ 3,030,990</b>	<b>\$ 3,483,890</b>	<b>\$ 452,900</b>
Utilities	\$ 85,925	\$ 85,925	\$ -
Communications	49,725	49,725	-
Pipeline Repairs	480,000	480,000	-
Small Tools & Equipment	30,452	30,452	-
Materials & Supplies	866,473	866,473	-
Repair Parts & Equipment Maintenance	971,325	971,325	-
Legal Services	85,750	85,750	-
Dues & Subscriptions	37,342	37,342	-
Conference & Travel	15,210	15,210	-
Safety & Training	30,355	30,355	-
Board Expense	91,000	91,000	-
Bad Debt	6,500	6,500	-
Fees & Charges	217,495	217,495	-
Insurance	91,650	91,650	-
<b>Total Supplies &amp; Services</b>	<b>\$ 3,059,202</b>	<b>\$ 3,059,202</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 20,215,519</b>	<b>\$ 20,777,274</b>	<b>\$ 561,755</b>
<b>Net Operating Revenues</b>	<b>\$ 2,410,481</b>	<b>\$ 2,044,289</b>	<b>\$ (366,192)</b>
<b>Less: Non-Operating Expenses</b>			
Debt Service 2011A/2016	\$ 852,031	\$ 852,031	\$ -
Rate Stabilization Contribution	250,000	-	(250,000)
Capital Replacement Contribution	3,185,800	3,069,627	(116,173)
<b>Total Non-Operating Expenses</b>	<b>\$ 4,287,831</b>	<b>\$ 3,921,658</b>	<b>\$ (366,173)</b>
<b>Add: Non-Operating Revenues</b>			
Interest Revenues	\$ 1,192,562	\$ 1,192,562	\$ -
Taxes	791,000	791,000	-
<b>Total Non-Operating Revenues</b>	<b>\$ 1,983,562</b>	<b>\$ 1,983,562</b>	<b>\$ -</b>
<b>Net Operating Results</b>	<b>\$ 106,212</b>	<b>\$ 106,193</b>	<b>\$ (19)</b>
Capital Fees	\$ -	\$ -	\$ -
Mitigation & In-Lieu Fees	-	-	-
GAC Reimbursement	-	-	-
Grants	-	-	-
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Debt Ratio</b>	<b>5.16</b>	<b>4.73</b>	<b>-0.43</b>

Potable Water Program	1st Draft 04/20/2023	Budget FY 2023-24	*Increase (Decrease)
<b>Revenues</b>			
Water Sales:			
Potable	\$ 12,939,700	\$ 12,939,700	\$ -
Meter Service Charge	2,635,000	2,635,000	-
Special Services	33,000	33,000	-
Pump Zone Charges	31,000	31,000	-
Miscellaneous	-	-	-
<b>Total Operating Revenues</b>	<b>\$ 15,638,700</b>	<b>\$ 15,638,700</b>	<b>\$ -</b>
<b>Operating Expenses</b>			
Import Water Purchases-Calleguas	\$ 6,052,329	\$ 6,079,149	\$ 26,820
Calleguas Fixed Charge	987,421	941,928	(45,493)
Salinity Management Pipeline-Calleguas	245,649	243,912	(1,737)
Production Power	908,983	910,802	1,819
<b>Total Production</b>	<b>\$ 8,194,382</b>	<b>\$ 8,175,791</b>	<b>\$ (18,591)</b>
Regular Salaries	\$ 1,567,873	\$ 1,567,873	\$ -
Overtime/Standby	61,130	61,130	-
Part Time	26,803	26,803	-
Benefits	508,878	518,574	9,696
<b>Total Salaries &amp; Benefits</b>	<b>\$ 2,164,684</b>	<b>\$ 2,174,380</b>	<b>\$ 9,696</b>
Outside Contracts	\$ 1,214,493	\$ 1,214,831	\$ 338
Professional Services	512,492	834,622	322,130
<b>Total Outside Cont/Profess Services</b>	<b>\$ 1,726,985</b>	<b>\$ 2,049,453</b>	<b>\$ 322,468</b>
Utilities	\$ 72,041	\$ 72,041	\$ -
Communications	25,857	25,857	-
Pipeline Repairs	380,000	380,000	-
Small Tools & Equipment	23,095	23,095	-
Materials & Supplies	770,006	770,006	-
Repair Parts & Equipment Maintenance	585,889	585,889	-
Legal Services	43,590	43,590	-
Dues & Subscriptions	19,418	19,418	-
Conference & Travel	7,909	7,909	-
Safety & Training	15,785	15,785	-
Board Expense	47,320	47,320	-
Bad Debt	3,380	3,380	-
Fees & Charges	183,953	183,953	-
Insurance	\$ 47,658	\$ 47,658	-
<b>Total Supplies &amp; Services</b>	<b>\$ 2,225,901</b>	<b>\$ 2,225,901</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 14,311,952</b>	<b>\$ 14,625,525</b>	<b>\$ 313,573</b>
<b>Net Operating Revenues</b>	<b>\$ 1,326,748</b>	<b>\$ 1,013,175</b>	<b>\$ (313,573)</b>
<b>Less: Non-Operating Expenses</b>			
Debt Service 2011A/2016	\$ 821,677	\$ 821,677	\$ -
Rate Stabilization Contribution	250,000	-	(250,000)
Capital Replacement Contribution	1,613,300	1,549,727	(63,573)
<b>Total Non-Operating Expenses</b>	<b>\$ 2,684,977</b>	<b>\$ 2,371,404</b>	<b>\$ (313,573)</b>
<b>Add: Non-Operating Revenues</b>			
Interest Revenues	959,183	959,183	-
Taxes	475,000	475,000	-
<b>Total Non-Operating Revenues</b>	<b>\$ 1,434,183</b>	<b>\$ 1,434,183</b>	<b>\$ -</b>
<b>Net Operating Results</b>	<b>\$ 75,954</b>	<b>\$ 75,954</b>	<b>\$ -</b>
Capital Fees	\$ -	\$ -	\$ -
Mitigation & In-Lieu Fees	-	-	-
GAC reimbursement	-	-	-
Grants	-	-	-
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 75,954</b>	<b>\$ 75,954</b>	<b>\$ -</b>

Non-Potable Water Program	1st Draft 04/20/2023	Budget FY 2023-24	*Increase (Decrease)
<b>Revenues</b>			
Water Sales:			
Recycle/Non-Potable	\$ 5,087,200	\$ 5,146,300	\$ 59,100
Water Sales Pleasant Valley	1,696,600	1,833,063	136,463
Meter Service Charge	157,500	157,500	-
Special Services	25,000	25,000	-
Pump Zone Charges	21,000	21,000	-
Miscellaneous	-	-	-
<b>Total Operating Revenues</b>	<b>\$ 6,987,300</b>	<b>\$ 7,182,863</b>	<b>\$ 195,563</b>
<b>Operating Expenses</b>			
Import Water Purchases-Calleguas	\$ 743,149	\$ 745,824	\$ 2,675
Conejo Creek Project	886,337	862,205	(24,132)
CamSan	137,469	149,787	12,318
Production Power	833,707	955,376	121,669
<b>Total Production</b>	<b>\$ 2,600,662</b>	<b>\$ 2,713,192</b>	<b>\$ 112,530</b>
Regular Salaries	\$ 844,239	\$ 844,239	\$ -
Overtime/Standby	32,916	32,916	-
Part Time	14,433	14,433	-
Benefits	274,011	279,231	5,220
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,165,599</b>	<b>\$ 1,170,819</b>	<b>\$ 5,220</b>
Outside Contracts	\$ 851,705	\$ 852,017	\$ 312
Professional Services	452,300	582,420	130,120
<b>Total Outside Cont/Profess Services</b>	<b>\$ 1,304,005</b>	<b>\$ 1,434,437</b>	<b>\$ 130,432</b>
Utilities	\$ 13,884	\$ 13,884	\$ -
Communications	23,868	23,868	-
Pipeline Repairs	100,000	100,000	-
Small Tools & Equipment	7,357	7,357	-
Materials & Supplies	96,467	96,467	-
Repair Parts & Equipment Maintenance	385,436	385,436	-
Legal Services	42,160	42,160	-
Dues & Subscriptions	17,924	17,924	-
Conference & Travel	7,301	7,301	-
Safety & Training	14,570	14,570	-
Board Expense	43,680	43,680	-
Bad Debt	3,120	3,120	-
Fees & Charges	33,542	33,542	-
Insurance	43,992	43,992	-
<b>Total Supplies &amp; Services</b>	<b>\$ 833,301</b>	<b>\$ 833,301</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 5,903,567</b>	<b>\$ 6,151,749</b>	<b>\$ 248,182</b>
<b>Net Operating Revenues</b>	<b>\$ 1,083,733</b>	<b>\$ 1,031,114</b>	<b>\$ (52,619)</b>
<b>Less: Non-Operating Expenses</b>			
Debt Service 2011A/2016	\$ 30,354	\$ 30,354	\$ -
Rate Stabilization Contribution	-	-	-
Capital Replacement Contribution	1,572,500	1,519,900	(52,600)
<b>Total Non-Operating Expenses</b>	<b>\$ 1,602,854</b>	<b>\$ 1,550,254</b>	<b>\$ (52,600)</b>
<b>Add: Non-Operating Revenues</b>			
Interest Revenues	\$ 233,379	\$ 233,379	\$ -
Taxes	316,000	316,000	-
<b>Total Non-Operating Revenues</b>	<b>\$ 549,379</b>	<b>\$ 549,379</b>	<b>\$ -</b>
<b>Net Operating Results</b>	<b>\$ 30,258</b>	<b>\$ 30,239</b>	<b>\$ (19)</b>
Capital Fees	-	-	-
Mitigation & In-Lieu Fees	-	-	-
Grants	-	-	-
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 30,258</b>	<b>\$ 30,239</b>	<b>\$ (19)</b>

Wastewater Program	1st Draft 04/20/2023	Budget FY 2023-24	*Increase (Decrease)
<b>Revenues</b>			
Sewer Service Charge	\$ 4,825,300	\$ 4,825,300	\$ -
Special Services	17,000	17,000	-
Miscellaneous	-	-	-
<b>Total Operating Revenues</b>	<b>\$ 4,842,300</b>	<b>\$ 4,842,300</b>	<b>\$ -</b>
<b>Operating Expenses</b>			
Salinity Management Pipeline-Calleguas	\$ 22,984	\$ 22,984	\$ -
<b>Total Production</b>	<b>\$ 22,984</b>	<b>\$ 22,984</b>	<b>\$ -</b>
Regular Salaries	\$ 1,298,829	\$ 1,298,829	\$ -
Overtime/Standby	50,640	50,640	-
Part Time	22,204	22,204	-
Benefits	421,555	429,588	8,033
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,793,228</b>	<b>\$ 1,801,261</b>	<b>\$ 8,033</b>
Outside Contracts	\$ 1,403,492	\$ 1,403,842	\$ 350
Professional Services	500,658	635,408	134,750
<b>Total Outside Cont/Profess Services</b>	<b>\$ 1,904,150</b>	<b>\$ 2,039,250</b>	<b>\$ 135,100</b>
Utilities	\$ 30,575	\$ 30,575	\$ -
Communications	26,775	26,775	-
Pipeline Repairs	10,000	10,000	-
Small Tools & Equipment	4,898	4,898	-
Materials & Supplies	182,592	182,592	-
Repair Parts & Equipment Maintenance	141,175	141,175	-
Legal Services	19,250	19,250	-
Dues & Subscriptions	23,108	23,108	-
Conference & Travel	8,190	8,190	-
Safety & Training	16,345	16,345	-
Board Expense	49,000	49,000	-
Bad Debt	3,500	3,500	-
Fees & Charges	104,880	104,880	-
Insurance	49,350	49,350	-
<b>Total Supplies &amp; Services</b>	<b>\$ 669,638</b>	<b>\$ 669,638</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 4,390,000</b>	<b>\$ 4,533,133</b>	<b>\$ 143,133</b>
<b>Net Operating Revenues</b>	<b>\$ 452,300</b>	<b>\$ 309,167</b>	<b>\$ (143,133)</b>
<b>Less: Non-Operating Expenses</b>			
Debt Service 2011A/2016	\$ 187,900	\$ 187,900	\$ -
Rate Stabilization Contribution	-	-	-
Capital Replacement Contribution	410,000	264,000	(146,000)
<b>Total Non-Operating Expenses</b>	<b>\$ 597,900</b>	<b>\$ 451,900</b>	<b>\$ (146,000)</b>
<b>Add: Non-Operating Revenues</b>			
Interest Revenues	\$ 211,710	\$ 211,710	\$ -
<b>Total Non-Operating Revenues</b>	<b>\$ 211,710</b>	<b>\$ 211,710</b>	<b>\$ -</b>
<b>Net Operating Results</b>	<b>\$ 66,110</b>	<b>\$ 68,977</b>	<b>\$ 2,867</b>
Capital Fees			
		\$ -	\$ -
<b>Net Operating Results After Capital Fees &amp; Grants</b>	<b>\$ 66,110</b>	<b>\$ 68,977</b>	<b>\$ 2,867</b>
<b>Debt Ratio</b>	<b>3.53</b>	<b>2.77</b>	<b>-0.76</b>

## Five-Year Capital Outlay

No.	Project Description	2023-2024 Budget	Mid-Year 2023-2024	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	FY 2028 Projection	FY 2029 Projection	Total
<b>Potable Water Facilities</b>									
1	Sampling Stations			100,000	500,000	500,000			\$ 1,100,000
2	PV Well #2 filtration systems		1,500,000						\$ 1,500,000
3	<b>Reservoir Rehabilitation Program</b>								
4	Res 4C Hydro-pneumatic Pump Station					1,655,000			\$ 1,655,000
5	Res 4C Tank Replacement					2,440,000			\$ 2,440,000
6	Res 3A Tank Replacement - Potable					220,000	4,170,000		\$ 4,390,000
7	<b>New Pump Station Program</b>								
8	Pump Station 1 to 2 @ MS#8			97,200	900,000				\$ 997,200
9	Pump Station 2 to 3D at MS#6					97,200	900,000		\$ 997,200
10	<b>Pump Station Replacement Program</b>								
11	3D Pump Station 5			600,000					\$ 600,000
12	Pump Station 1&2 - Mechanical					350,000			\$ 350,000
13	<b>Potable Pipeline Replacement Program</b>								
14	Distribution Valve Replacement	100,000	-	100,000	100,000	100,000	100,000	100,000	\$ 600,000
15	Pipeline Replacement				90,000	180,000	1,380,000		\$ 1,650,000
16	Expand Santa Rosa Line to 24' (Upland Rd to San Rafael Way)			58,500	600,000				\$ 658,500
17	<b>New Well Design Program</b>								
18	University CSCUI Back-up Well		3,000,000						\$ 3,000,000
19	PV Well # 3			7,820,000					\$ 7,820,000
20	2 Monitoring Wells (PV Basin)		540,000						\$ 540,000
21	SR #3 Utilization				100,000				\$ 100,000
22	PV Well #4				8,000,000				\$ 8,000,000
23	PV Well #5					8,000,000			\$ 8,000,000
24	SR Well #11						8,000,000		\$ 8,000,000
25	Conejo Wellfield RO Treatment							12,000,000	\$ 12,000,000
26	<b>Well Rehabilitation Program</b>								
27	Well Rehabilitation Program		200,000		200,000		200,000	200,000	\$ 800,000
28	<b>Meter Station Replacement Program</b>								
29	Meter Station 11 & Pressure Relief Station Rehabilitation			290,000					\$ 290,000
30	Meter Station Replacement Program				200,000		150,000		\$ 350,000
31	<b>VFD Replacement Program</b>								
32	VFD Replacement Program			30,000	30,000	30,000	30,000	30,000	\$ 150,000
33	<b>Total Potable Water Facilities</b>	\$ 100,000	\$ 5,240,000	\$ 9,095,700	\$ 10,720,000	\$ 13,572,200	\$ 14,930,000	\$ 12,330,000	\$ 65,987,900

No.	Project Description	2023-2024 Budget	Mid-Year 2023-2024	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	FY 2028 Projection	FY 2029 Projection	Total
<b>Non-Potable Water Facilities</b>									
1	Pond Improvements			110,000	1,500,000				\$ 1,610,000
2	<b>Reservoir Rehabilitation Program</b>								
3	AG3 Tank Replacement		750,000						\$ 750,000
4	Yucca Tank Replacement				135,000	425,000			\$ 560,000
5	Ag 2 tank recoating					150,000	150,000		\$ 300,000
6	<b>Pump Station Replacement Program</b>								
7	PS#4 Auxiliary Pump			65,000					\$ 65,000
8	Pump Station Replacement Program (PS4 then Pond Station)			420,000		425,000			\$ 845,000
9	<b>Non-Potable Pipeline Replacement Program</b>								
10	Non-Potable Distribution expansion			500,000	2,375,000	2,375,000	2,375,000	2,375,000	\$ 10,000,000
11	Non-Potable Pipeline Replacement Program			60,000	90,000	390,000	390,000		\$ 930,000
12	<b>Well Rehabilitation Program</b>								
13	Santa Rosa Well #10 Well Rehabilitation			230,000					\$ 230,000
14	NP Well Rehabilitation Program			250,000		250,000		250,000	\$ 750,000
15	VFD Replacement Program			50,000	50,000	50,000	50,000		\$ 200,000
16	MCC Replacement Program			300,000	520,000	240,000			\$ 1,060,000
17	<b>Total Non-Potable Water Facilities</b>	\$ 0	\$ 750,000	\$ 1,985,000	\$ 4,670,000	\$ 4,305,000	\$ 2,965,000	\$ 2,625,000	\$ 17,300,000

## Five-Year Capital Outlay (Continued)

No.	Project Description	2023-2024 Budget	Mid-Year 2023-2024	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	FY 2028 Projection	FY 2029 Projection	Total
<b>Wastewater Facilities</b>									
1	CWRF PLC Replacement			175,000	700,000				\$ 875,000
2	Dewatering Press			1,000,000					\$ 1,000,000
3	Smart Covers Sewer Manholes			90,000					\$ 90,000
4	Effluent Line Replacement								\$ -
5	New CWRF Generator			400,000					\$ 400,000
6	<b>Sewer Lift MCC &amp; Rehabilitation</b>								
7	Sewer Lift 4 MCC & Rehabilitation			360,000					\$ 360,000
8	Sewer Lift MCC & Rehabilitation ( 3& 2)						360,000		\$ 360,000
9	<b>Collection System Replacement</b>								\$ -
10	Collection System Hot Spots		330,000		330,000		330,000		\$ 990,000
11	<b>Total Wastewater Facilities</b>	\$ 0	\$ 330,000	\$ 2,025,000	\$ 1,030,000	\$ 0	\$ 690,000	\$ 0	\$ 4,075,000
<b>General Projects</b>									
1	Security Cameras	140,000							\$ 140,000
2	Network Backbone Switches	110,000							\$ 110,000
3	<b>Total General Projects</b>	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>Grand Total Projects</b>									
		350,000	6,320,000	13,105,700	16,420,000	17,877,200	18,585,000	14,955,000	87,612,900



[illegible]



	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57	
Vehicle Lease		\$ 108,000	\$ 130,000								130,000				130,000
SSL Wildcard Certificates (Comodo)		\$ 3,400	\$ 3,400			3,400									3,400
VRSD		\$ 250,000	\$ 250,000											250,000	250,000
Water Softener		\$ 3,500	\$ 3,500									3,500			3,500
Water Loss Audit		\$ 3,000	\$ 3,000					3,000							3,000
Water Loss Control		\$ 50,000	\$ 50,000									50,000			50,000
Weed Abatement		\$ 40,000	\$ 40,000								40,000				40,000
Workflow App Annual Support		\$ 14,000	\$ 15,750			15,750									15,750
WUE Classes		\$ 4,000	\$ 4,000					4,000							4,000

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57	
Professional Services	50230	\$ 1,196,090	\$ 2,052,450	\$0	\$1,640,450	\$0	\$75,000	\$0	\$0	\$30,000	\$0	\$247,000	\$40,000	\$20,000	\$2,052,450
Arbitrage		\$ 3,000	\$ 700		700										700
Audit		\$ 29,280	\$ 33,000		33,000										33,000
CAFR Review		\$ 600	\$ 600		600										600
CSMFO Budget Review		\$ 150	\$ 150		150										150
CSUCI Siting Study		\$ 180,000	\$ -												0
Eastern PV Basin Hydrogeologic Study		\$ 25,000	\$ 25,000		-							25,000			25,000
Employee Handbook and Performance Review update		\$ 10,000	\$ -	-											0
On-Call Engineering Services		\$ 75,000	\$ 75,000				75,000								75,000
Financial Advisor		\$ 20,000	\$ 20,000		20,000										20,000
Grant Applications (monitoring, applications, admin)		\$ 105,000	\$ 50,000		50,000										50,000
Investment Policy Review		\$ 3,060	\$ 6,000		6,000										6,000
Near-term CIP Development		\$ -	\$ 215,000		215,000										215,000
Near-term Water Resources		\$ -	\$ 200,000		200,000										200,000
Master Plan		\$ 500,000	\$ 1,000,000		1,000,000										1,000,000
Public Relations		\$ 45,000	\$ 45,000		45,000										45,000
PV Modeling		\$ -	\$ 165,000									165,000			165,000
PV Modeling Project Manager		\$ -	\$ 17,000									17,000			17,000
Rate Consultant		\$ -	\$ 70,000		70,000										70,000
Salts and Nutrient Management Plan		\$ 80,000	\$ -		-										0
Santa Rosa Basin GSA		\$ 60,000	\$ 80,000									40,000	40,000		80,000
Sampling Station Renovation PDR		\$ 30,000	\$ 30,000							30,000					30,000
TMDL		\$ 30,000	\$ 20,000											20,000	20,000
Pipeline Maintenance	50240	\$ 490,000	\$ 490,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$100,000	\$10,000	\$490,000
Unscheduled Leak Repairs		\$ 490,000	\$ 490,000									380,000	100,000	10,000	490,000
Small Tools & Equipment	50250	\$ 33,350	\$ 35,350	\$0	\$4,000	\$0	\$850	\$0	\$0	\$3,000	\$2,000	\$20,000	\$4,500	\$1,000	\$35,350
Ergonomic office equipment		\$ 2,000	\$ 4,000		4,000										4,000
Hand Tools		\$ 24,100	\$ 24,100				850			750	2,000	15,000	4,500	1,000	24,100
RMWTP-Hand Tools	001	\$ 5,000	\$ 5,000									5,000			5,000
Sampling Tools		\$ 2,250	\$ 2,250							2,250					2,250

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57	
Materials & Supplies	50260	\$ 810,415	\$ 1,049,065	\$0	\$26,050	\$0	\$4,750	\$3,000	\$1,000	\$38,965	\$109,800	\$711,000	\$42,000	\$112,500	\$1,049,065
Argon Gas/Welding Gas		\$ 6,300	\$ 6,300							3,300	3,000				6,300
Art Calendar Contest Supplies		\$ 500	\$ 500					500							500
Business Cards		\$ 800	\$ 800		800										800
Check Stock/Tax Forms		\$ 1,000	\$ 3,000		3,000										3,000
Chemicals (Ammonia, Alum, Reagents, Misc)		\$ 160,500	\$ 205,000									100,000		105,000	205,000
Distilled Water Svc		\$ 1,715	\$ 1,715							715				1,000	1,715
Door Hangers		\$ 1,000	\$ 1,000						1,000						1,000
Equip/Glassware		\$ 8,800	\$ 8,800							8,800					8,800
Flags		\$ 500	\$ 800		-						800				800
Fuel		\$ 120,000	\$ 140,000								100,000	20,000	15,000	5,000	140,000
General Materials		\$ 10,000	\$ 10,000									10,000			10,000
General Postage Charges		\$ 4,000	\$ 5,000		5,000										5,000
Kitchen/Restroom Supplies		\$ 3,000	\$ 3,000		3,000										3,000
Office Supplies		\$ 6,500	\$ 6,500		6,500										6,500
Parcel Service		\$ 500	\$ 500		500										500
Petroleum Lubricants		\$ 10,500	\$ 10,500								-	6,000	3,000	1,500	10,500
Pipe Supplies		\$ 40,000	\$ 40,000									20,000	20,000		40,000
Print Cartridges (5si,Laser,Epson color)		\$ 7,000	\$ 7,000		7,000										7,000
Pump Packing/Hoses		\$ 7,000	\$ 7,000									3,000	4,000		7,000
Reagents		\$ 17,050	\$ 17,050							17,050					17,050
Recertification Samples		\$ 7,150	\$ 8,000							8,000					8,000
Reference Materials		\$ 1,600	\$ 1,600		250	250				1,100					1,600
RMWTP- Cartridge Filters	001	\$ 9,000	\$ 9,000									9,000			9,000
RMWTP-Chemicals	001	\$ 295,000	\$ 405,000									405,000			405,000
RMWTP-Reagents	001	\$ 8,000	\$ 8,000									8,000			8,000
RMWTP-Supplies and Materials	001	\$ 40,000	\$ 40,000									40,000			40,000
Salt/Chlorine		\$ 26,000	\$ 85,000									85,000			85,000
Supplies/Parts		\$ 11,000	\$ 11,000								6,000	5,000			11,000
Tour Materials		\$ 1,500	\$ 1,500					1,500							1,500
Underground Service Alert Supplies		\$ 3,500	\$ 4,500				4,500								4,500
Water Efficient Devices		\$ 1,000	\$ 1,000					1,000							1,000

[illegible]

[illegible]

## Board Memorandum

May 25, 2023

**To:** General Manager

**From:** Sandra Llamas, Sr. Accountant

**Subject:** Establish Appropriation Limit for Fiscal Year 2023-24

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**Objective:** Establish Fiscal Year 2023-24 Appropriation Limit of \$999,474.

**Action Required:** Adopt a Resolution Establishing the Annual Appropriation Limit for Fiscal Year 2023-24.

**Discussion:** Every fiscal year, the District is required to calculate the appropriation limit as required by Article XIII B of the California Constitution and Section 7910 of the Government Code. The appropriation limit sets the amount of property taxes the District can expend.

Voters approved Proposition 4, also known as the Gann Initiative, in November 1979. Proposition 4 declares that a government entity may not appropriate any proceeds of taxes received in excess of the appropriations limit of the entity. If a local government receives excess funds in any one year, it may carry those excess funds into the subsequent year for use. Any excess funds remaining after the second year must be returned to taxpayers.

Special Districts that existed on January 1, 1978, and that did not, as of the 1977-78 fiscal year, levy an ad valorem tax on property in excess of 12.5 cents per \$100 of assessed value, are exempt from appropriation limitations. Camrosa's 1977-78 fiscal year levy was 35 cents per \$100 assessed value, which subjects Camrosa to the appropriation limitations.

Every fiscal year, the District is required to calculate the appropriation limit as required by Article XIII B of the California Constitution and Section 7910 of the Government Code. The appropriation limit sets the amount of property taxes the District can expend.

The factors used to calculate the limit are the percentages for change in population and the per-capita personal income as released by the California Department of Finance.

Calendar year information is used to determine the percent change in population growth; the District's change for population for the year of 2022 was -0.88 percent. Fiscal year information is used to determine the percent change in California personal income; the percent change of California personal income per capita over prior fiscal year was 4.44 percent.

The formula, as shown on the next page, used to calculate the appropriation limit is population growth times the per capita personal income times the prior year's limit. Based on this formula, Camrosa's appropriation limit for FY2023-24 is \$999,474. The FY2023-24 budgeted revenue for property tax is \$791,000, which is under the appropriation limit.

**Camrosa Water District  
Fiscal Year 2023-24 Appropriation Limit**

Previous Year Limit	\$965,489
Appropriation factor	<u>1.0352</u>
New Limit	\$999,474

Calculation

Price factor	4.44
Population Change	-0.88

Per capita converted to a ratio:  $(4.44+100)/100 =$  1.0444

Population converted to a ratio:  $(-0.88+100)/100 =$  0.9912

Calculation of factor for FY 2023-24:  $1.0444 \times 0.9912 =$  1.0352

Price factor and Population Change Source: California Department of Finance

<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/>

**Resolution No: 23-06**

A Resolution of the Board of Directors  
of Camrosa Water District

**Establishing the Annual Appropriation Limit for Fiscal Year  
2023-24**

**Whereas**, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local government entities; and,

**Whereas**, Article XIII B and California government code section 7910 requires each local jurisdiction to establish its appropriation limit by resolution; and,

**Whereas**, the documentation used in the determination of the appropriation limit has been available to the public at least fifteen days prior to this meeting of the Board of Directors; and,

**Whereas**, the Department of Finance annually provides the consumer price index and percent change in population data used to calculate the appropriation limit; and,

**Now, Therefore, Be It Resolved** by the Camrosa Water District Board of Directors that an appropriations limit of \$999,474 be established for the fiscal year ending June 30, 2024, pursuant to the provisions of Article XIII B of the California Constitution.

**Adopted, Signed, and Approved** this 25<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Eugene F. West, President  
Board of Directors  
**Camrosa Water District**

\_\_\_\_\_ (ATTEST)  
Tony L. Stafford, Secretary  
Board of Directors  
**Camrosa Water District**

## Board Memorandum

May 25, 2023

**To:** General Manager

**From:** Terry Curson, District Engineer

**Subject:** Pleasant Valley Well No. 2, Specification No. PW 20-01

**Objective:** Authorization to increase change order authority.

**Action Required:**

- 1) Approve three change order requests from United Field Services (UFS) totaling \$22,865.45, and;
- 2) Increase the General Manager's change order authority to a project total not to exceed \$200,000.

**Discussion:** On June 24, 2021, the Board of Directors awarded a contract to UFS for the construction of the Pleasant Valley Well No. 2 in the amount of \$2,965,198.00. Construction is underway and is expected to be substantially complete by June 30, 2023.

The Procurement Policy authorizes the General Manager to negotiate and authorize contract change orders in the amount of 10-percent of the original contract, not to exceed a combined total of \$100,000. To date, four change orders have been approved by the General manager that total \$81,056.27. There are three change orders pending that will result in a total that exceeds the General Manager's authority. See table below.

Change Order No.	Description	Amount
1	Additional Contract Time	\$0.00
2	PLC Cost Sharing	\$18,515.19
3	Raising of Tank Slab/Tee modifications	\$16,338.00
4	Extra unforeseen Trenching	\$46,203.08
	<b>Current Change Order Total</b>	<b>\$81,056.27</b>
5*	Additional conduits to ammonia skid	\$5,508.50
6*	Additional communication conduits	\$15,834.35
7*	Building Thermostat Controller	\$1,522.60
	<b>Pending/Approved Change Order Total</b>	<b>\$103,921.72</b>

\*Pending change orders

Although the project is nearing completion, additional change orders may occur, and staff is requesting that the General Manager be authorized an additional \$96,708.28 limit for change orders. The approved change orders to date plus this additional amount requested represents 6.7 percent of the total contract value.

## Board Memorandum

May 25, 2023

**To:** General Manager

**From:** Terry Curson, District Engineer

**Subject:** Various Agreements for RPD 201 – Fairfield Camino Ruiz, LLC

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**Objective:** Approve various agreements for RPD 201 – Camino Ruiz Apartments.

**Action Required:** It is recommended that the Board of Directors authorize the General Manager to execute the following Agreements with Fairfield Camino Ruiz, LLC (Fairfield):

- Development Improvement Agreement
- Water Service Participation and Drought Mitigation Agreement
- Cost Share for the Oversizing of an Off-Site Potable Water Tank Agreement

**Discussion:** The Camino Ruiz Apartments consists of 385 multi-family residential apartments comprised of fifteen separate buildings, green space, and landscaping near the corner of Verdugo Way and Camino Ruiz. Water service will be provided by two potable master meters. All onsite facilities, including fire and sewer services will be private. Each unit will be privately metered by the developer. Both indoor and outdoor usage is estimated at 205.80 AFY with a baseline credit of 13.60 AFY as a result of prior usage of commercial office space that previously occupied the site.

Over the last few years, Fairfield has been working with the District in securing the necessary water and sewer services for this project. Both water and sewer master plans were developed that identified existing water and sewer capacity, potable water mitigation, and needed water and sewer infrastructure improvements. Fairfield's project has been approved by the City of Camarillo and they are ready to proceed with construction of the apartment development. Various agreements have been developed along with the necessary fee schedule requiring full payment prior to the issuance of Water and Sewer Will-Serve letters.

**Development Improvement Agreement** - The Development Improvement Agreement is a commitment by Fairfield Camino Ruiz to construct various infrastructure improvements related to potable and sewer infrastructure to serve the development. In addition, the agreement includes language for the requirement to financially participate in oversizing of a future potable water tank site within the District's Pressure Zone No. 1, the same pressure zone that serves the tract.

**Water Service Participation and Drought Mitigation Agreement** – The Water Service and Drought Mitigation Agreement establishes a means for Fairfield Camino Ruiz to comply with Camrosa's permanent moratorium on the issuance of water will serve letters along with Drought Mitigation Fees established by Resolution No. 14-08.

**Cost Share for the Oversizing of an Off-Site Potable Water Tank Agreement** – This cost sharing agreement requires the developer to financially participate in the costs for the future construction of a potable water tank in Pressure Zone No. 1, as identified in the draft Facilities Master Plan. The Agreement identifies estimated costs and assigns a percentage based on maximum day demand usage. All three agreements have been reviewed by Fairfield and District Counsel for general conformance.

**Camrosa Water District**  
**DEVELOPMENT IMPROVEMENT AGREEMENT**  
**PUBLIC UTILITIES INSTALLATION**

This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2023 ("the Effective Date"), by and between FAIRFIELD CAMINO RUIZ LLC, a Delaware Limited Liability Company, hereinafter referred to as "FAIRFIELD", and CAMROSA WATER DISTRICT, an independent special district, hereinafter organized and existing pursuant to the Water District Law of the State of California, hereinafter referred to as "DISTRICT".

**W I T N E S S E T H:**

**WHEREAS**, FAIRFIELD desires to finalize a 385-unit residential apartment complex (Project) on parcels 160-0-093-295 & 160-0-093-305 and known as RPD-201; and

**WHEREAS**, FAIRFIELD and DISTRICT desire to enter into an agreement for the construction of certain public Improvements within and adjacent to the Project; and

**WHEREAS**, a condition precedent to the approval of said Project by DISTRICT, FAIRFIELD is required to offer for dedication to DISTRICT those water, sewer, and non-potable water facilities, as applicable and required, and intended for public use and to construct and install or agree to construct and install public facility improvements in each case, as described in Section 1 of this Agreement; and

**WHEREAS**, DISTRICT desires to accept the Easement(s) or property, if applicable; and

**WHEREAS**, the total current cost of such Improvements has been estimated by the DISTRICT to be approximately \$116,797.00; and is itemized as follows:

<u>Waterlines and facilities</u>	\$96,906.00
<u>Sewers and facilities</u>	\$19,891.00
<u>Non-potable waterlines and facilities</u>	\$ N/A

**WHEREAS**, it is uncertain what said costs will be at the time said Improvements are actually constructed;

**NOW, THEREFORE, IT IS AGREED** in consideration of the mutual promises, covenants, and acts contained herein, the parties hereto agree as follows:

1. FAIRFIELD represents that FAIRFIELD is the owner of parcels 160-

0-093-295 & 160-0-093-305, which Project is known as RPD-201 in the City of Camarillo, County of Ventura, California. FAIRFIELD at its sole cost and expense shall perform, construct, and complete all the work and public utility improvements required to be constructed or agreed to be constructed as a condition precedent to the approval of said Project and acceptance of such easements or property by DISTRICT, as shown on the "Improvement Plans and Specifications for RPD-201" including, but not limited to, Sheet Nos. 48 through 61, inclusive of said Plans, part of which may provide for off-site improvements. The improvements described in the immediately preceding sentence are referred to in this Agreement as the "Improvements" and the easements as the "Easements." A copy of said Plans and Specifications are on file in the DISTRICT's office and by this reference are incorporated herein and made a part of this Agreement as though fully set forth at length.

2. FAIRFIELD understands that only certain Improvements will be intended for public use and all on-site Improvements consisting of fire services, domestic services, and sewer services will be privately owned and not maintained by the District. This includes all main lines, services, fire hydrants, sub-meters, backflow devices, and sewer manholes. The District shall maintain all public services within the public right of way or dedicated Easements including master meters and sub-meters installed on any backflow device.

3. FAIRFIELD agrees, from time to time, that DISTRICT may require the inspection of onsite private upstream sewer manholes, irrigation meters, master meters, and backflow devices to ensure FAIRFIELD is in compliance with DISTRICT's Ordinance 40-21, "Rules & Regulations Governing Provisions of Water and Sanitary Services."

4. In accordance with the DISTRICT's "Conditions of Approval" letter to the City of Camarillo dated January 4, 2021, FAIRFIELD shall contribute to remedying the storage deficiency within Pressure Zone No. 1, as identified in the DISTRICT'S Draft Facilities Master Plan. FAIRFIELD shall enter into a cost sharing agreement to oversize a future potable water tank and work with the DISTRICT in good faith towards facilitating the necessary improvements and/or fees as follows:

(a) Whereas, the DISTRICT desires to construct a larger storage tank ("Oversized potable water tank") to reduce the storage deficiency within Pressure Zone No. 1.

(b) The development boundaries do not have sufficient area or elevation to construct a new Oversized potable water tank.

(c) FAIRFIELD agrees that it is in the best interest to participate in developing a Cost Share Agreement and contribute "in-lieu" fees towards the planning, design, and construction of a new Oversized potable water tank.

(d) FAIRFIELD understands that cost sharing will be based on proportion of benefit or capacity percentage.

(e) Design and future construction for the Oversized potable water tank shall include, but not limited to, planning, design, surveying, geotechnical, grading, retaining walls, slope control, demolition, tank foundation, tank shell and roof, tank appurtenances, tank coating and painting, electrical controls, specialty inspection, project contingencies, warranty inspection, and bonding.

5. Prior to the issuance of Water and Sewer Will-Serve Letters, FAIRFIELD shall pay all fees to the DISTRICT, and submit all required information as outlined in the attached Fee Schedule found in Exhibit A and made a part of this Agreement.

6. FAIRFIELD, prior to the release for occupancy by the DISTRICT and in consideration thereof, agrees to deliver to the DISTRICT good sufficient Grant Deeds, as required, conveying to DISTRICT above and belowground easements for water, sewer and/or non-potable water facilities purposed lying under and beneath the right-of-way dedicated for streets and highway purposes as shown on the Plans and Specifications. Such other Easements as may be required by the DISTRICT for the purposes of the Improvements described in paragraph 1 herein are also to be provided prior to DISTRICT's execution of this Agreement. Following acceptance of an acknowledgment, the DISTRICT shall cause said Grant Deed or Deeds to be recorded by the Ventura County Recorder. FAIRFIELD covenants that no sale shall occur of any property within the Project to any third party or person prior to said recordation by the DISTRICT.

7. FAIRFIELD shall furnish to DISTRICT good and sufficient bonds, certificate of deposit, cash, or other method of surety that is acceptable to the DISTRICT, executed by a corporation or bank authorized to transact surety business in the State of California on forms approved by District to assure the payment of the cost of labor and materials for the Improvements required to be constructed or installed hereby in the sum of \$116,797.00, said sum to be adjusted to reflect the actual cost of design, construction, surveys, and inspection to insure the faithful performance of this Agreement. This adjustment of surety shall be evaluated on each occasion of an extension to the agreed completion period pursuant to paragraph 8 of this Agreement.

8. The DISTRICT's duly authorized representative shall inspect the Improvements herein agreed to be constructed and installed by FAIRFIELD, and, if determined to be in accordance with the applicable DISTRICT's standards, shall recommend the acceptance of such Improvements by the DISTRICT. FAIRFIELD hereby acknowledges the DISTRICT's requirement for payment of calculated engineering and inspection fees as identified in Exhibit A and agrees to pay same.

9. FAIRFIELD hereby irrevocably offers the Improvements as described

in paragraph 2 herein to the DISTRICT for public use.

10. FAIRFIELD warrants that the referred to plans and specifications are adequate to accomplish the Improvement work covered by this Agreement in good workman-like manner, and in accordance with accepted construction practices. Should said plans and specifications at any time prior to final acceptance of Improvements referred to herein prove to be inadequate in any respect, then FAIRFIELD shall forthwith make such changes as are necessary to accomplish said work in a good workman-like manner and in accordance with accepted construction practices. Said work and Improvements shall not be deemed complete until approved and accepted as complete by the District's Board of Directors.

11. FAIRFIELD shall perform and complete the work and improvements referred to in paragraph 1 herein within thirty-six (36) months after the issuance of required permits from the City of Camarillo. Said Agreement may be extended and will not be unreasonably withheld. If the time for completion of said work and improvements is extended, said extension will not affect the validity of this Agreement or release the Public Improvements surety or sureties on the bonds filed with the District pursuant to Paragraph 7 of this Agreement. FAIRFIELD may request in writing a time extension for the construction of said public Improvements. Said time extension may be granted provided surety or sureties filed with the District are adjusted to reflect the current construction costs.

12. In the event said FAIRFIELD fails to perform any obligation hereunder, FAIRFIELD authorizes DISTRICT to perform such obligation forty-five (45) days after mailing written notice of default to FAIRFIELD at the address given below and agrees to pay the entire cost of such performance by DISTRICT.

13. In the event FAIRFIELD fails to perform any obligation hereunder, FAIRFIELD agrees to pay all costs and expenses incurred by DISTRICT in securing performance of such obligations, including costs of suit and reasonable attorneys' fees.

14. Said work and Improvements shall not be deemed completed until approved and accepted for dedication by the DISTRICT's Board of Directors. Said acceptance shall constitute acceptance of the offer of Improvements for public use and initiate the 1-year warranty period from the recording date of the Notice of Completion by the County of Ventura.

15. FAIRFIELD acknowledges the Camrosa Water District's Water Design and Construction Standards. Said Standards are made a part of this Agreement and incorporated herein by reference.

16. FAIRFIELD is an independent contractor, and nothing contained in this Agreement shall be construed to create the relationship of employer and employee, master and servant, or principal and agent between DISTRICT and FAIRFIELD.

17. DISTRICT, its officers and employees shall not be liable or responsible for any accident, loss or damage occurring to the Improvements specified in this Agreement prior to the acceptance of said Improvements except to the extent attributable to District's gross negligence or willful misconduct.

18. At all times following the acceptance by the Board of Directors of the dedicated easements and "in-fee" property until acceptance of the Improvements described herein, FAIRFIELD shall take all precautions as may be necessary to protect the public from any dangerous condition caused by the construction of said improvements. FAIRFIELD shall have such control of the ground reserved for the installation of such Improvements and the streets on which they are to be placed as is necessary to allow them to carry out this Agreement. FAIRFIELD shall pay for such permits and inspection of said Improvements as may be required by the City of Camarillo.

19. FAIRFIELD shall guarantee the Improvements described herein against any defective work or labor done by Fairfield or its subcontractors, or defective materials furnished in the performance of this Agreement by Fairfield or its subcontractors for one (1) year from the date of final acceptance by Camrosa's Board of Directors and recording by the County of Ventura. The Faithful Performance and Labor and Materials Bonds, or other surety accepted by the DISTRICT, required by this Agreement shall not be exonerated until a bond, or other security, guaranteeing the requirements of this paragraph in the amount of one hundred percent (100%) of the estimated cost of Improvements is accepted by the Board of Directors.

20. FAIRFIELD shall defend and provide legal defense with attorney(s) acceptable to DISTRICT, indemnify, and hold harmless DISTRICT, its agents, officials, officers, representatives, volunteers, and employees, from and against all claims, lawsuits, liabilities, or damages of whatever nature arising out of or in connection with, or relating in any manner to any act or omission of FAIRFIELD, its agents, employees, and subcontractors, and employees thereof, pursuant to the performance or non-performance of this CONTRACT, including costs of suit and reasonable attorneys' fees, but in each case excluding any claims, lawsuits, liabilities or damages attributable to District's gross negligence or willful misconduct.

21. FAIRFIELD shall thoroughly investigate any and all claims and indemnify the DISTRICT and do whatever is necessary to protect the DISTRICT, its agents, officials, officers, representatives, and employees as to any such claims, lawsuits, liabilities, expenses, or damages arising out of this CONTRACT.

22. FAIRFIELD shall not commence work under this Agreement until FAIRFIELD shall have obtained all insurance required under this paragraph and such insurance shall have been approved by DISTRICT as to form, amount, and carrier, nor shall FAIRFIELD allow any contractor or subcontractor to commence work on his contract

or subcontract until all similar insurance required of the contractor or subcontractor shall have been so obtained and approved. All requirements herein provided shall appear either in the body of the insurance policies or as endorsements and shall specifically bind the insurance carrier.

(a) Compensation Insurance. FAIRFIELD shall maintain, from the commencement of the work to the acceptance of the improvements, Workers Compensation Insurance for all FAIRFIELD'S employees employed at the site of improvement, and in case any work is sublet, FAIRFIELD shall require any contractor or subcontractor similarly to provide Workers Compensation Insurance for all contractor's or subcontractor's employees unless such employees are covered by the protection afforded by FAIRFIELD. In case any class of employees engaged in work under this Agreement at the site of the project is not protected under any Workers Compensation law, FAIRFIELD shall provide, and shall cause each contractor and subcontractor to provide, adequate insurance for the protection of employees not otherwise protected. FAIRFIELD hereby indemnifies DISTRICT for any damage resulting to it from failure of either FAIRFIELD or any contractor or subcontractor to take out or maintain such insurance.

(b) Comprehensive General Liability and Property Damage Insurance. FAIRFIELD shall provide, from the commencement of the work to the acceptance of the improvements, such comprehensive general liability and property damage insurance as shall insure DISTRICT, its elective and appointive boards, commissions, officers, agents and employees, FAIRFIELD and any contractor or subcontractor performing work covered by this Agreement from claims for damages for personal injury, including death, as well as from claims for property damage which may arise from FAIRFIELD's or any contractor's or subcontractor's operations hereunder, whether such operations be by FAIRFIELD or any contractor or subcontractor, or by anyone directly or indirectly employed by either FAIRFIELD or any contractor or subcontractor, and the insurance policy shall be written on an occurrence form and shall provide the following minimum limits:

Comprehensive General Liability	\$5,000,000 C.S.L
Automobile Liability	\$1,000,000 C.S.L

23. FAIRFIELD shall furnish District prior to the commencement of any work, satisfactory evidence of the insurance required, and evidence that each carrier is required to give DISTRICT at least 30-days prior written notice of the cancellation or reduction in coverage of any policy during the effective period of the Agreement.

24. This Agreement is binding for a term of not more than four (4) years from the date of approval and execution by Camrosa's Board (the Effective Date) and may be amended or extended only by written consent of FAIRFIELD and DISTRICT.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the day

and year first above written.

**FAIRFIELD CAMINO RUIZ LLC,**  
a Delaware limited liability company,

By: The Northwestern Mutual Life Insurance  
Company, a Wisconsin corporation, member

By: Northwestern Mutual Investment  
Management Company, LLC, a  
Delaware limited liability company,  
its wholly-owned affiliate

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

By: FRH CAMINO RUIZ LLC,  
a Delaware limited liability company,

By: FRH GP LLC,  
a Delaware limited liability company  
its Non-Member Manager

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CAMROSA WATER DISTRICT**

BY: \_\_\_\_\_  
Tony Stafford, General Manager

District Seal

INSTRUCTIONS: If the DEVELOPER is a corporation, the Agreement must be executed in the corporate name and signed by the President or Vice President and the Secretary or Assistant Secretary, and corporate seal affixed. If the DEVELOPER is an individual doing business under a fictitious name, it must be signed by all persons having an interest in the business, and the fictitious name must also be signed. In all cases, the signature on behalf of DEVELOPER must be notarized. Rev 2/4/22

May 15, 2023

Camino Ruiz  
Attention: Ed McCoy  
5355 Mira Sorrento Place, Suite 100  
San Diego, CA 92121

**Subject: 5151 Camino Ruiz, Camarillo, Fairfield Residential Apartments (RPD-201) – Fee Schedule (EXHIBIT A)**

Gentlemen:

This letter provides information on the required fees, agreements, and other incidental documents prior to issuance of Water and Sewer Will-Serve letters or other project approval from the District. The subject project involves the construction of 15- buildings consisting of a total of 385 apartment units and recreation center.

The below table identifies all-development fees related to the various agreements, capital improvement charges, meters, and other incidental costs for the project. All fees must be paid prior to issuance of Water and Sewer Will-Serve Letters.

<b>Description</b>	<b>Fee(s)</b>
Participation Agreement	\$3,239,455.00
Tank Oversizing/Cost Share Agreement	\$956,671.13
Capital Improvement Charges, two – 4” meters @ \$59,175.00/ea.	\$118,350.00
Capital Improvement Charges, two – 1 1/2” meters @ \$12,000/ea.	\$24,000.00
4-inch Octave Ultra Sonic Meters - 2 meters @ \$3335/ea.	\$6,670.00
1 1/2-inch Irrigation Meters – 2 meters @ \$740.00/ea.	\$1,480.00
Fire Service Capital Fee (1) 8” FS @ \$1,500	\$1,500.00
Sewer Capital Fees (386) @ \$4675.00	\$1,804,550.00
Construction Water - \$45 x 15 Buildings	\$675.00
Plan Check	\$1,752.00
Construction Inspection	\$3,043.00
<b>Total</b>	<b>\$6,158,146.13</b>

In addition, the following documents are required:

- Application for Utility Service (attached)
- Cost Sharing for Oversizing Water Tank Agreement
- Water Service Participation and Drought Mitigation Agreement
- Development Agreement
- Two copies of Tentative Tract Map

Prior to construction:

- Bonds
- Insurance
- Schedule

Sincerely,

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Stella Pimentel  
Customer Accounts

7385 Santa Rosa Road ▪ Camarillo, CA 93012-9284

Phone: (805) 482-4677 ▪ FAX: (805) 987-4797

Website: [www.camrosa.com](http://www.camrosa.com)

# **WATER SERVICE PARTICIPATION AND DROUGHT MITIGATION AGREEMENT**

This Water Service Participation and Drought Mitigation Agreement ("Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, between the Camrosa Water District and Fairfield Camino Ruiz LLC, a Delaware limited liability company with regards to the following facts:

## **I. RECITALS**

A. The Camrosa Water District ("Camrosa") is a public entity, independent special district organized and operated pursuant to California Water Code section 34000 et seq. Camrosa provides retail water service within the Camrosa boundary, located within portions of the City of Camarillo, Thousand Oaks, and the unincorporated areas of Ventura County, California.

B. Fairfield Camino Ruiz LLC is a Delaware limited liability company ("Fairfield"). Fairfield has obtained entitlement approvals from the City of Camarillo for a Camino Ruiz Apartments RPD-201 allowing the development of 385 apartment units on 14.17 acres (the "Property") located at the SEC of Camino Ruiz and Verdugo Way in the City of Camarillo, Ventura County, CA (APN #106-0-093-295 & 305) (the "Fairfield Project"). Camrosa is the designated public water supplier for the Project.

C. Camrosa and Fairfield are also referred to in this Agreement individually as a "Party" or collectively as the "Parties."

D. Among other requirements to obtain water service, Camrosa has a permanent moratorium on the issuance of water availability and water will serve letters for new development that will result in unmitigated new demand upon all water (potable, non-potable, and recycled) delivered by any water distribution system within Camrosa's service boundary.

E. Camrosa has made available to Fairfield participation in a Water Demand Offset Project, as defined in Section IV herein, so that Fairfield may satisfy Camrosa's Resolution No. 14-08 providing for a moratorium on the provision of water service to new development, unless the total demand associated with such new development is fully mitigated.

F. In addition to the mitigation required as established by Resolution No. 14-08, a Drought Mitigation Fee is required. This fee is proportionate to an additional 30% of the Fairfield Project's new water demand (all water).

G. The Parties intend that Fairfield's performance pursuant to this Agreement and specifically, Fairfield's payment of its share of the Water Demand Offset Project Costs and Drought Mitigation fee, as provided in Section V herein, shall provide complete mitigation as required by Camrosa's Resolution No.14-08 for the Fairfield Project generating 192 acre feet of net new water demand resulting from development of the Fairfield Project, in full compliance with Camrosa Resolution No. 14-08.

H. It is understood that in addition to the terms of this agreement, Fairfield must also meet and satisfy the terms of the Oversizing Agreement, the Development Improvement Agreement, pay all the Capital Improvement Fees identified on Exhibit A attached, and all other associated fees before a Water Will Serve Letter (WWSL) will be issued.

In consideration of the foregoing recitals that are incorporated herein by reference and the mutual terms and conditions set forth herein, the Parties agree as follows:

## **II. PURPOSE**

The purpose of this Agreement is to enable Camrosa and Fairfield to meet their respective obligations with respect to the Water Demand Offset Project so that: (1) Fairfield provides certain payments to Camrosa for Fairfield's participation in the Water Demand Offset Project and Drought Mitigation requirement, and (2) conditioned upon Fairfield's performance of its obligations under this Agreement and in the separate Oversizing Agreement and Development Agreement and its payment of all required fees and costs, Camrosa provides a commitment to provide water service to the Fairfield Project consistent with the terms of this Agreement.

## **III. EFFECTIVE DATE AND TERM**

A. This Agreement shall be effective on the date executed by both parties ("Effective Date") and shall terminate on the earlier of ("Term"):

1. The date on which Fairfield has paid to Camrosa Fairfield's Share, as such term is defined in Section V(D) below, and Camrosa has issued to Fairfield a final WWSL for the property as provided in this Agreement;
2. One Hundred Twenty (120) days from the Effective Date if Fairfield has not paid Fairfield's Shares defined in Section V(D) below.

## **IV. WATER DEMAND OFFSET PROJECT**

A. The Water Demand Offset Project consists of a reverse osmosis treatment facility known as the Conejo Wellfield RO Plant to be constructed by Camrosa, subject to its sole discretion and capital project schedule. Camrosa anticipates constructing the Water Demand Offset Project within one to four years. Although the fees provided herein have been calculated based upon a specific Project that is planned by Camrosa, Camrosa has sole discretion to use the fees for any other capital improvement project(s) or facilities for the storage, treatment, and distribution of water, for the collection, treatment, reclamation, and disposal of sewage, or for the collection and disposal of storm waters and for flood control purposes. However, in the event Camrosa uses the fees for a different capital project than the one upon which the fees were calculated, the fees due from Fairfield under this Agreement shall not be subject to any increases or decreases and Camrosa shall still be obligated to provide water service to the Fairfield Project on the terms described in this Agreement.

B. The timing of the construction of the Water Demand Offset Project is subject to Camrosa's sole and complete discretion. Provided Fairfield meets its payment obligations under this Agreement, the timing of completion of the Water Demand Offset Project or Camrosa's decision to not pursue the Water Demand Offset Project will not in any way impact Camrosa's commitment to provide water service to the Project.

## **V. WATER DEMAND MITIGATION COSTS AND DROUGHT COSTS**

A. The Parties acknowledge and agree that the cost of the Water Demand Offset Project is Twenty Million Dollars \$20,000,000 ("Water Demand Offset Project Costs").

B. Fairfield's portion of the Demand Mitigation Costs are based on estimated Water Demand Offset Project Costs divided by the Water Demand Offset Project's expected annual water supply production (1541 AFY) multiplied by the Fairfield Project's estimated yearly average day potable and non-potable water demand (192 AFY).

Demand Mitigation Costs:  $(\$20,000,000 / 1541 \text{ AFY}) \times 192 \text{ AFY} = \$2,491,888$

C. Fairfield's portion of the Drought Mitigation Costs is calculated based on an additional 30% of the Fairfield Project's new water demand (all water). The estimated Water Demand Offset Project Costs is divided by the Water Demand Offset Project's expected annual water supply production (1541 AFY) multiplied by 30% of the Fairfield Project's estimated yearly average day potable and non-potable water demand (57.6 AFY).

Drought Mitigation Costs:  $(\$20,000,000 / 1541 \text{ AFY}) \times (192 \text{ AFY} \times .30) = \$747,567$

D. The Total Amount Due for Fairfield's share (Fairfield's Share) of the combined Demand Mitigation Costs and Drought Mitigation Costs is:  $\$2,491,888 + 747,567 = \text{\$3,239,455}$ .

Fairfield's Share shall not be increased or decreased because of any increase or decrease to total Demand Mitigation Costs or the total Drought Mitigation Costs.

## **VI. Water Demand Offset Project Costs Funding Increments**

A. Within one hundred twenty days (120) after the Effective Date of this agreement, Fairfield shall pay to Camrosa an amount equal to one hundred percent (100%) of Fairfield's Share as defined in Section V above.

B. Within thirty (30) days of verification that all conditions in this agreement, the Oversizing Agreement, and the Development Improvement Agreement, are met, and all payment of the Capital Improvement fees are paid, Camrosa will issue a WWSL Letter for the Fairfield Project.

## **VII. RESOLUTION OF DISPUTES**

The Parties shall attempt to amicably and promptly resolve any dispute arising between the Parties under this Agreement. Nothing in this Agreement shall preclude any Party from taking any lawful action it deems appropriate to enforce its rights under this Agreement.

## **VIII. LIABILITY**

Except as to the negligent or willful misconduct of a Party, each Party shall release and hold harmless the other Parties from and against any and all liability, loss, damage, and expense arising from, alleged to arise from, in connection with, or incident to the services rendered under this Agreement. Neither Party shall be liable to the other Party for any consequential, incidental, punitive, special, or exemplary damages or lost opportunity costs, lost profit, or other business interruption damages, by statute or in tort or contract, under any provision of this Agreement.

## **IX. WATER SERVICE**

Once water service is provided to the individual customers associated with the Fairfield Project, each customer shall be entitled to and receive water service on the same terms and conditions as similar class(es) of customers within Camrosa's service area.

## **X. RELATIONSHIP OF THE PARTIES**

Nothing in this Agreement shall be construed to create an association, joint venture, trust, or partnership, or to impose a trust or partnership covenant, obligation, or liability on or with regard to any Party or Parties. Each Party shall be individually responsible for its own covenants, obligations and liabilities as herein provided. No Party shall be under the control of or shall be deemed to control another Party. No Party shall be the agent of or have a right or power to bind another Party without such other Party's express written consent, except as provided in this Agreement.

## **XI. THIRD PARTY BENEFICIARIES**

There are no third-party beneficiaries to this Agreement. This Agreement shall not confer any right or remedy upon any person or entity other than the Parties and their respective successors and assigns permitted under Section XII. This Agreement shall not release or discharge any obligation or liability of any third party to any Party or give any third party any right of subrogation or action over or against a Party.

## **XII. ASSIGNMENT OF INTERESTS**

Neither Party may assign this Agreement without the prior written consent of the other Parties. Camrosa acknowledges that Fairfield may assign this Agreement to (i) a single purpose entity whose responsibility is the implementation of the Fairfield Project or (ii) any entity which acquires all of Fairfield's fee interest in the Property and intends to develop the Fairfield Project. Camrosa shall provide timely approval of such assignment upon written request by Fairfield provided the assignee entity provides written confirmation to Camrosa that its sole purpose is the implementation of the Fairfield Project.

## **XIII. COMPLETE AGREEMENT**

This Agreement contains the entire agreement and understanding between the Parties as to the subject matter of this Agreement.

#### **XIV. CONSTRUCTION OF AGREEMENT**

Ambiguities or uncertainties in the wording of this Agreement shall not be construed for or against any Party, but shall be construed in a manner that most accurately reflects the intent of the Parties when this Agreement was executed and is consistent with the nature of the rights and obligations of the Parties with respect to the matter being construed.

#### **XV. EVENTS OF DEFAULT**

In the event that a Party materially defaults in the performance of its obligations under this Agreement, the authorized representatives of the non-defaulting Party may give written notice of the default to the authorized representative of the defaulting Party. If within thirty (30) days after the non-defaulting Party's authorized representative gives such written notice to the defaulting Party's authorized representative, the defaulting Party will have failed to cure the default in its performance of this Agreement, or if such default requires more than thirty (30) days to cure, and the defaulting Party fails to commence such cure and diligently prosecute such cure to completion, in addition to any other remedies provided by law, the non-defaulting Parties may terminate this Agreement by written notice of termination. In addition to any other cause of default arising hereunder, a Party shall be in a default if:

- A. It fails to timely meet a material obligation provided in this Agreement; or
- B. It becomes insolvent; or
- C. It makes a general assignment of substantially all of its assets for the benefit of its creditors, files a petition for bankruptcy or reorganization, or seeks other relief under any applicable insolvency laws; or
- D. It has filed against it a petition for bankruptcy, reorganization or other relief under any applicable insolvency laws and such petition is not dismissed within sixty (60) days after it is filed.

#### **XVI. AMENDMENTS**

This Agreement may be modified, supplemented, or amended only by a writing duly executed by the Parties.

#### **XVII. WAIVERS**

Any waiver at any time by any Party of its rights with respect to a default under this Agreement, or with respect to any other matter arising in connection with this Agreement, shall not be deemed a waiver with respect to any subsequent default or other matter arising in connection therewith. Any delay, short of the statutory period of limitation in asserting or enforcing any right, shall not be deemed a waiver of such right.

#### **XVIII. SECTION HEADINGS**

All captions and headings appearing in this Agreement are inserted to facilitate reference and shall not govern, except where logically necessary, the interpretations of the provisions hereof.

## **XIX. GOVERNING LAW**

This Agreement shall be interpreted, governed by and construed under the laws of the State of California or the laws of the United States as applicable, as if executed and to be performed wholly within the State of California.

## **XX. NOTICES**

A. Any notice, demand or request provided for in this Agreement, or served, given or made in connection with it, shall be in writing and shall be deemed properly served, given or made if delivered in person, by email or sent by United States mail, postage prepaid, to the persons specified below, unless otherwise provided for in this Agreement:

Camrosa Water District  
Attention: General Manager  
7385 Santa Rosa Road  
Camarillo, California 93012

Fairfield Camino Ruiz LLC  
Attention: Jenna Woods; Larry Scott  
5355 Mira Sorrento Place, Ste. 100  
San Diego, CA 92121

B. Any Party may, at any time, by written notice to the other Parties, change the designation or address of the person so specified as the one to receive notices pursuant to this Agreement.

**XXI. SIGNATURE CLAUSE**

The signatories hereto represent that they have been appropriately authorized to enter into this Agreement on behalf of the Party for whom they sign.

CAMROSA WATER DISTRICT

By: \_\_\_\_\_  
TONY STAFFORD  
GENERAL MANAGER

Date: \_\_\_\_\_

FAIRFIELD CAMINO RUIZ LLC,  
a Delaware limited liability company,

By: The Northwestern Mutual Life Insurance  
Company, a Wisconsin corporation, member

By: Northwestern Mutual Investment  
Management Company, LLC, a  
Delaware limited liability company,  
its wholly-owned affiliate

By:\_\_\_\_\_

Name:\_\_\_\_\_

Title:\_\_\_\_\_

Date:\_\_\_\_\_

By: FRH CAMINO RUIZ LLC,  
a Delaware limited liability company,

By: FRH GP LLC,  
a Delaware limited liability company  
its Non-Member Manager

By:\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

May 15, 2023

Camino Ruiz  
 Attention: Ed McCoy  
 5355 Mira Sorrento Place, Suite 100  
 San Diego, CA 92121

**Subject: 5151 Camino Ruiz, Camarillo, Fairfield Residential Apartments (RPD-201) – Fee Schedule (EXHIBIT A)**

Gentlemen:

This letter provides information on the required fees, agreements, and other incidental documents prior to issuance of Water and Sewer Will-Serve letters or other project approval from the District. The subject project involves the construction of 15- buildings consisting of a total of 385 apartment units and recreation center.

The below table identifies all-development fees related to the various agreements, capital improvement charges, meters, and other incidental costs for the project. All fees must be paid prior to issuance of Water and Sewer Will-Serve Letters.

<b>Description</b>	<b>Fee(s)</b>
Participation Agreement	\$3,239,455.00
Tank Oversizing/Cost Share Agreement	\$956,671.13
Capital Improvement Charges, two – 4” meters @ \$59,175.00/ea.	\$118,350.00
Capital Improvement Charges, two – 1 1/2” meters @ \$12,000/ea.	\$24,000.00
4-inch Octave Ultra Sonic Meters - 2 meters @ \$3335/ea.	\$6,670.00
1 1/2-inch Irrigation Meters – 2 meters @ \$740.00/ea.	\$1,480.00
Fire Service Capital Fee (1) 8” FS @ \$1,500	\$1,500.00
Sewer Capital Fees (386) @ \$4675.00	\$1,804,550.00
Construction Water - \$45 x 15 Buildings	\$675.00
Plan Check	\$1,752.00
Construction Inspection	\$3,043.00
<b>Total</b>	<b>\$6,158,146.13</b>

In addition, the following documents are required:

- Application for Utility Service (attached)
- Cost Sharing for Oversizing Water Tank Agreement
- Water Service Participation and Drought Mitigation Agreement
- Development Agreement
- Two copies of Tentative Tract Map

Prior to construction:

- Bonds
- Insurance
- Schedule

Sincerely,

---

Stella Pimentel  
Customer Accounts

7385 Santa Rosa Road ▪ Camarillo, CA 93012-9284

Phone: (805) 482-4677 ▪ FAX: (805) 987-4797

Website: [www.camrosa.com](http://www.camrosa.com)

**AGREEMENT BETWEEN THE CAMROSA WATER DISTRICT AND FAIRFIELD CAMINO  
RUIZ, LLC. TO COST SHARE FOR THE OVERSIZING OF AN OFF-SITE POTABLE WATER  
TANK (PROJECT RPD 201)**

THIS AGREEMENT is made and entered into in the City of Camarillo on this \_\_\_\_\_,  
day of \_\_\_\_\_ 2023 (the "Effective Date"), by and between the CAMROSA WATER  
DISTRICT, an independent special district, hereinafter referred to as DISTRICT, and FAIRFIELD  
CAMINO RUIZ LLC, a Delaware Limited Liability Company, hereinafter referred to as FAIRFIELD.

**WITNESSETH:**

**WHEREAS**, FAIRFIELD is the owner of a parcel of land known as RPD 201 (APN 160-0-093-305 & 160-0-093-295), which is to be developed into a community known as "Fairfield Camino Ruiz Apartments" (the "Property");

**WHEREAS**, the DISTRICT has identified a potable water storage deficiency in Pressure Zone No. 1 and desires to construct a future oversized potable water tank;

**WHEREAS**, FAIRFIELD is required to design and construct additional potable water storage to serve the Property as identified in the Camrosa's draft Facilities Master Plan and incorporated into the City of Camarillo's Conditions of Approval for the Property;

**WHEREAS**, the DISTRICT desires to have constructed an oversized 3.0 MG potable water storage tank;

**WHEREAS**, Government Code Section 66486 provides DISTRICT the authority to require FAIRFIELD to oversize potable water tanks subject to reimbursement to FAIRFIELD for the cost of oversizing the potable water tank ("Oversized potable water tank");

**WHEREAS**, FAIRFIELD is required by DISTRICT to design and construct an Oversized potable water tank;

**WHEREAS**, FAIRFIELD's Property does not have sufficient area or elevation to construct the Oversized potable water tank and requiring FAIRFIELD to locate and purchase a suitable site is not practical;

**WHEREAS**, in-lieu of building a 3.0 MG potable water tank, FAIRFIELD is requesting to enter into this AGREEMENT with the DISTRICT to partially finance (cost share) the cost for the future construction by DISTRICT of the off-site Oversized potable water tank;

**WHEREAS**, the aggregate engineer's "Opinion of Probable Construction Cost" (Cost Estimate) to construct the Oversized 3.0 MG potable water tank is \$7,777,814.04 as set forth in the attached Cost Estimate dated 12/23/2019 and updated on 1/4/2023, hereto as Exhibit "A" (the "Cost Estimate")

**WHEREAS**, DISTRICT and FAIRFIELD agree that the cost of the Oversized potable water tank shall be shared based on WREA's "Domestic and Fire Protection Water Study" (revised 1/6/22) showing a maximum day demand of 369,796 gallons, with FAIRFIELD being responsible for 12.30% ("FAIRFIELD's Share") and DISTRICT responsible for 87.70% of the Cost;

**WHEREAS**, DISTRICT and FAIRFIELD acknowledge that the timeframe to construct the Oversized potable water tank is unknown, therefore the basis for amounts set forth in the Cost Estimate are intended to serve as the basis for calculating the cost share portions for the Oversized potable water tank (the "Cost Sharing Percentages"), and after DISTRICT's receipt of FAIRFIELD's payment pursuant to Section 3 below, no additional costs or obligations related to the tank oversizing will be required of FAIRFIELD;

**WHEREAS**, FAIRFIELD's Share of the Cost Sharing Percentage provided herein has been calculated based upon a specific project that is planned by DISTRICT. DISTRICT has sole discretion to use this amount paid by FAIRFIELD for any other capital improvement projects for facilities for the storage, treatment, and distribution of water;

**WHEREAS**, FAIRFIELD will pay FAIRFIELD's Share to DISTRICT prior to issuance of any Certificates of Occupancy for any units shown on the approved RPD 201 or other plans for the Property.

**NOW, THEREFORE**, in consideration of their mutual promises, obligations, and covenants hereinafter contained, the parties hereto agree as follows:

The Recitals set forth above are hereby incorporated by reference herein as part of this AGREEMENT as though set forth in full.

1. **TERM.** The term of this AGREEMENT will be one year from the date the Camrosa Board of Directors authorizes entering into this AGREEMENT (the Effective Date).
2. **DISTRICT'S OBLIGATIONS.** The DISTRICT and FAIRFIELD agree that the amounts to be paid by the DISTRICT will be calculated based on the proportional volume ratio between a 3.0 million-gallons and 369,796-gallons potable water tank and as calculated in the Cost Estimate.
  - 2.1. If DISTRICT is in receipt of FAIRFIELD's Share, and all other conditions, terms, and fees related to RPD 201 and this AGREEMENT applicable to Fairfield have been met by Fairfield, DISTRICT shall not withhold any Will Serve Letters, Certificates of Occupancy, and installation of master water meters with respect to the Property.
3. **FAIRFIELD's OBLIGATION** FAIRFIELD will pay FAIRFIELD's Share (i.e., a lump-sum amount equal to \$956,671.13 based on the Oversized potable water tank Cost Estimate) to DISTRICT prior to issuance of any Will-Serve Letters, Certificate of Occupancy, and installation of master water meters for any building on the Property. Upon FAIRFIELD's payment to DISTRICT of Fairfield's share, FAIRFIELD shall have satisfied all its obligations to DISTRICT under this AGREEMENT, Government Code Section 66486, and the Conditions of Approval RPD 201.

4. HOLD HARMLESS AND INDEMNIFICATION.

4.1. FAIRFIELD will defend and provide legal representation with attorney(s) reasonably acceptable to DISTRICT, indemnify and hold harmless the DISTRICT, its officials, officers, employees, representatives and agents from and against all claims, lawsuits, costs, liabilities or damages of whatsoever nature arising out of or in connection with or relating in any manner to any errors, omissions or acts of negligence of, its agents, employees, subcontractors and employees thereof in connection with performance or non-performance of this AGREEMENT, but not to the extent the loss arises from the District's gross negligence or willful misconduct. FAIRFIELD will thoroughly investigate any and all claims and indemnify the DISTRICT and do whatever is necessary to protect the DISTRICT, its officials, officers, employees, representatives, and agents from and against all such claims, lawsuits, costs, liabilities, or damages.

5. TERMINATION. In the event DISTRICT determines that FAIRFIELD is in breach of any of the provisions of this Agreement or is not performing as required hereunder in accordance with the DISTRICT'S Standards, DISTRICT may give FAIRFIELD a written Notice to Perform describing the deficiency in FAIRFIELD's performance and giving FAIRFIELD a period of at least twenty (20) calendar days to cure or correct the breach or deficiency. In the event FAIRFIELD fails to correct or cure the deficiency or breach within the period prescribed by the Notice to Perform, DISTRICT can immediately terminate this Agreement by giving FAIRFIELD written Notice of Termination. However, if the breach or deficiency described in the Notice to Perform is such that a cure or correction cannot reasonably be completed within the period prescribed by the Notice to Perform, then DISTRICT may give FAIRFIELD written Notice of Termination only if FAIRFIELD has failed to make reasonable, substantial progress in curing or correcting the deficiency within the period prescribed by the Notice to Perform.

6. AMENDMENTS. The parties can amend this AGREEMENT only by written amendment. Any amendment, modification, or variation of the terms of this AGREEMENT will be in writing and will be effective only upon approval by the DISTRICT's General Manager and FAIRFIELD.

7. ATTORNEY'S FEES. The prevailing party in any action, lawsuit, arbitration, or other proceeding to enforce or interpret this Agreement shall be entitled to recover its reasonable attorney's fees and litigation costs, in addition to any other relief.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

**FAIRFIELD CAMINO RUIZ LLC,**  
a Delaware limited liability company,

By: The Northwestern Mutual Life Insurance  
Company, a Wisconsin corporation, member

By: Northwestern Mutual Investment  
Management Company, LLC, a  
Delaware limited liability company,  
its wholly-owned affiliate

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

By: FRH CAMINO RUIZ LLC,  
a Delaware limited liability company,

By: FRH GP LLC,  
a Delaware limited liability company  
its Non-Member Manager

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CAMROSA WATER DISTRICT**

**BY:** \_\_\_\_\_  
Tony Stafford, General Manager

## Board Memorandum

May 25, 2023

**To:** Board of Directors

**From:** General Manager

**Subject:** Pleasant Valley County Water District Recycled Water Agreement

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**Objective:** Renew the recycled water agreement with Pleasant Valley County Water District (PVCWD).

**Action Required:** Authorize the General Manager to enter into an agreement with Pleasant Valley County Water District (PVCWD) extending the term to May 25, 2024, for delivery of Camrosa Water Reclamation recycled water that would otherwise be discharged into the creek and/or the Salinity Management Pipeline (SMP).

**Discussion:** The recycle water deliveries become available to PVCWD when there is no demand in Camrosa's service area. It will allow Camrosa to sell this recycled water to PVCWD during times of low demand and avoid the cost and labor of discharging into the creek and/or the SMP.

The District's updated Waste Discharge Requirement permit (WDR No. R4-2019-0118) allows the District to deliver recycled water from Camrosa Water Reclamation Facility to PVCWD. The District began delivery of recycled water to PVCWD on November 6, 2019.

The agreement is attached.

AGREEMENT BETWEEN  
CAMROSA WATER DISTRICT AND  
PLEASANT VALLEY COUNTY WATER DISTRICT  
REGARDING USE OF CAMROSA'S RECYCLE WATER SUPPLY

THIS AGREEMENT BETWEEN CAMROSA WATER DISTRICT AND PLEASANT VALLEY COUNTY WATER DISTRICT REGARDING USE OF CAMROSA'S RECYCLE WATER SUPPLY ("Agreement") is entered into this 25th day of May, 2023, ("Effective Date"), between CAMAROSA WATER DISTRICT ("Camrosa") and PLEASANT VALLEY COUNTY WATER DISTRICT ("Pleasant Valley"), both California county water districts formed pursuant to California Water Code Section 30000, et seq. Camrosa and Pleasant Valley are at times collectively referred to as "Parties" or individually as "Party."

RECITALS

A. Camrosa produces Recycle Water from the Camrosa Water Reclamation Facility ("CWRF"), which, unless used within the District would be discharged to the Salinity Management Pipeline ("SMP") and lost to the ocean.

B. Pleasant Valley's primary mission is to provide supplemental water to agricultural users within the boundaries of its district, and to maintain and preserve the limited groundwater resources within its district. Using Camrosa's Recycle Water from the CWRF allows Pleasant Valley to reduce its groundwater production.

C. Camrosa has previously made its Recycle Water available for use by Pleasant Valley pursuant to a Memorandum of Understanding, dated November 21, 2019.

D. The parties wish to confirm and continue the arrangement for Pleasant Valley's use of Camrosa's Recycle Water, as set forth in this Agreement.

AGREEMENT

NOW THEREFORE, it is agreed as follows:

1. Availability of Water Pursuant to this Agreement.
  - (a) Pleasant Valley acknowledges that Camrosa cannot guarantee, for whatever reason, to Pleasant Valley the amount of Recycle Water, if any, available for purchase by Pleasant Valley under this Agreement.

(b) During the Term of this Agreement, Camrosa shall make available to Pleasant Valley for purchase any Recycle Water that would otherwise be subject to being discharged to the Salinity Management Pipeline (SMP). The purchase price for such Recycle Water is set forth in Section 3, below.

2. Use Restrictions; Indemnification. Pleasant Valley acknowledges and agrees that all Recycle Water delivered to Pleasant Valley pursuant to this Agreement must be used only within the boundaries of Pleasant Valley Water District. Pleasant Valley shall defend, indemnify, and hold harmless Camrosa, its officers, directors, employees, managers, and agents from any and all claims, lawsuits, demands, judgments, or other liability arising out of, directly or indirectly, Pleasant Valley's distribution of recycle water delivered under this Agreement inside and outside Pleasant Valley's jurisdictional boundaries.

3. Monthly Payment. Pleasant Valley has no obligation to take any Recycle Water from Camrosa under this Agreement. Pleasant Valley shall pay Camrosa for any Recycle Water delivered by Camrosa to Pleasant Valley ("Delivered Water") in accordance to with the following provisions:

(a) The base unit price per acre foot of Project Water is \$196.45 per acre foot, plus calculated electrical cost. Costs are calculated according to a proportional share of the water delivered to PVCWD via the PV Metering Station, located at Camrosa's Ponds Pump site, where the discharge of the Camrosa-owned PV Pumps are metered into the PVCWD irrigation water distribution system. Both parties recognize that there are multiple interrelated variables that affect energy consumption and that the energy cost allocation described below is a reasonable but not exact allocation of energy consumption.

1. A kWh/af energy factor for the production and delivery of CWRP water is calculated monthly.
2. A cost per kWh is calculated and applied to the production and delivery components of the formula each month.
3. Energy costs for delivery of CWRP water from the Camrosa Ponds are calculated by multiplying acre feet pumped to PVCWD by the energy factor by the cost per kWh.

Both parties recognize that there are multiple interrelated variables that affect energy consumption and that the energy cost allocation described below is a reasonable but not exact allocation of energy consumption.

(b) Camrosa shall invoice Pleasant Valley on a monthly basis for Delivered Water during the prior month. Pleasant Valley shall render payment to Camrosa within thirty days of receiving a monthly invoice for Delivered Water. Any late payments will be considered delinquent and will be subject to Camrosa's standard penalty charges and disconnection procedures then in effect.

4. Relationship to Other Agreements. The volume of CWRf Recycle Water purchased by Pleasant Valley shall not decrement the yearly or monthly take-or-pay requirement defined in Sections 2 and 7 of the *Agreement For Recycled Water Service*, dated June 20, 2018, or the yearly take-or-pay requirement defined in Section 6 of the *Agreement Between Camrosa Water District and Pleasant Valley County Water District For The Sale of Water Pursuant to State Water Resources Control Board Water Right Decision 1638*, dated April 10, 2014.

5. Credits. There are no credits transferred or used in association with Recycle Water delivered under this Agreement. Credits as defined in the Fox Canyon Groundwater Management Agency resolution 2014-01 and the Agreement Between Camrosa Water District and Pleasant Valley County Water District For The Sale of Water Pursuant to State Water Resources Control Board Water Right Decision 1638 Agreement do not apply to this agreement.

6. Term. The "Term" of this Agreement is one year and shall commence on the Effective Date.

7. Water Quality.

(a) Pleasant Valley acknowledges that Camrosa cannot guarantee to Pleasant Valley the quality of the Recycle Water available for purchase by, and/or delivered to, Pleasant Valley pursuant to this Agreement. If water quality requirements set by Camrosa's waste discharge requirements are not met, Camrosa shall notify Pleasant Valley by telephone. Pleasant Valley shall provide to Camrosa the emergency phone number and contact at Pleasant Valley for purposes of this notification and shall promptly notify Camrosa in writing of any changes to this information during the term.

(b) Pleasant Valley shall hold Camrosa harmless from any and all claims, lawsuits, demands, judgments, or other liability arising out of, directly or indirectly, the use of Recycle Water delivered under this Agreement, including but not limited to impurities, pollution, or chemical which may be introduced into the water made available under this Agreement. Notwithstanding the foregoing, Camrosa, its elective and appointive boards, officers, agents and employees, shall not be relieved from liability to Pleasant Valley for Camrosa's gross negligence or willful misconduct arising from or related to Camrosa's performance of its notification obligations under Section 7(a) of this Agreement.

8. Notices. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail, postage prepaid, and addressed as follows:

CAMROSA:

General Manager  
Camrosa Water District  
7385 Santa Rosa Road  
Camarillo, CA 93012

PLEASANT VALLEY:

General Manager  
Pleasant Valley County Water District  
154 S Las Posas Rd.  
Camarillo, CA 93010-8570

9. Miscellaneous.

(a) Assignment. The Parties agree that this Agreement may not be assigned without the prior written consent of the other Party.

(b) Waiver: Remedies Cumulative. Failure by a Party to insist upon the strict performance of any of the provisions of this Agreement by another Party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such Party's rights to demand strict compliance by such other Party in the future. No waiver by a Party of a default or breach by another Party or Parties shall be effective or binding upon such Party unless made in writing by such Party, and no such waiver shall be implied from any omission by a Party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a Party under this Agreement, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right or remedy.

(c) Construction. The provisions of this Agreement shall be construed as a whole according to its common meaning and purpose of providing a public benefit and not strictly for or against any Party. It shall be construed consistent with the provisions hereof, in order to achieve the objectives and purposes of the Parties. Wherever required by the context, the singular shall include the plural and vice versa, and the masculine gender shall include the feminine or neutral genders or vice versa.

(d) Mitigation of Damages. In all situations arising out of this Agreement, the Parties shall attempt to avoid and minimize the damages resulting from the conduct of the other Party.

(e) Governing Law. This Agreement, and the rights and obligations of the Parties, shall be governed and interpreted in accordance with the laws of the State of California.

(f) Captions. The captions or headings in the Agreement are for convenience only and in no other way define, limit or describe the scope or intent of any provision or section of the Agreement.

(g) Authorization. Each Party represents and warrants to the other that the execution, delivery, election to participate in, and performance of this Agreement (i) are within its powers, (ii) has been duly authorized by all necessary actions on its behalf and all necessary consents or approvals have been obtained and are in full force and effect; and (iii) binds said Party and its respective administrators, officers, directors, agents, employees, successors, assigns, principals, joint venturers, insurance carriers, and any others who may claim through it under this Agreement.

(h) Entire Agreement. This Agreement supersedes any other agreements, either oral or in writing, between the Parties hereto with respect to the subject matter of this Agreement, and contains all of the covenants and agreements between the Parties with respect thereto. Any modifications of this Agreement will be effective only if it is in writing and signed by each Party to this Agreement.

(i) Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Relationship of the Parties. The relationship of the Parties to this Agreement shall be that of independent contractors and in no event shall any Party be considered an officer, agent, servant, or employee of any other Party. Without limiting the foregoing, each Party agrees to be solely responsible for any workers compensation, withholding taxes, unemployment insurance and any other employer obligations associated with the described work or obligations assigned to them under this Agreement.

IN WITNESS WHEREOF, the Parties have entered into this Agreement.

CAMROSA WATER DISTRICT

By \_\_\_\_\_ Date:  
Tony Stafford, General Manager

PLEASANT VALLEY COUNTY WATER DISTRICT

By \_\_\_\_\_ Date:  
Jared L. Bouchard, General Manager

## Board Memorandum

May 25, 2023

**To:** General Manager

**From:** Kevin Wahl, Superintendent of Operations

**Subject:** Distribution Valve Replacement CIP

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**Objective:** Ratify the action required during the installation of two 24-inch mainline valves.

**Action Required:** Ratify the action of the General Manager approving a change order of \$48,224.48 to an existing purchase order of \$29,750.00, to Sam Hill & Sons, Inc.

**Discussion:** The potable distribution system includes more than 100 miles of transmission and distribution pipelines, 1,300 mainline valves, and 1,100 fire hydrant valves. A majority of these valves were installed in the late 1960s and '70s.

The two 24-inch mainline valves at Conejo Wells are needed to isolate Conejo Wells from the distribution system so that repairs, maintenance, and testing can be performed without the need to shut down customers. Potholing and construction at the Conejo Wells have revealed a number of abandoned pipes and structures. Until the pipeline was fully exposed, the installation of the two valves had many unknowns.

Staff reached out to our vendors for time and materials (T&M) work estimates. Sam Hill & Sons, Inc. responded and provided a not-to-exceed T&M quote of \$29,750.00. On March 23, 2023, the Board approved a not-to-exceed T&M quote of \$29,750.00 to Sam Hill & Sons, Inc.

On April 10<sup>th</sup> customers were notified of the shutdown along Santa Rosa Road, and work began on April 11<sup>th</sup>. During the excavation process, a 6" steel raw water line was discovered to be in the way and needed to be removed. Trench shoring was placed, and holes were cut into the 24" mainline to assist in draining over 9,000 feet of pipe. The 24" steel water line was cut in preparation to install the valves. The existing steel water line turned out to be an odd size and has an outer diameter of over 26". This required extensive welding and modification of the pipe to accommodate the valves. Additional welders and time were required to install the valves. Operations staff were on site throughout the project and have reviewed the T&M invoice totaling \$77,974.48. A change order in the amount of \$48,224.48 is required for the unanticipated work involved in completing the project.

There are sufficient funds available in the existing CIP.

## Board Memorandum

May 25, 2023

**To:** Board of Directors

**From:** General Manager

**Subject:** Groundwater Modeling Support

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**Objective:** Review, update, and provide a pumping assessment in support of the Camrosa's Pleasant Valley Basin (PVB) Groundwater Development Plan.

**Action Required:** Authorize the General Manager to enter into an agreement with INTERA for groundwater modeling in support of Camrosa's Groundwater Development Plan and issue a purchase order in the amount of \$167,490.00.

**Discussion:** INTERA has submitted a proposal to review, update, and provide a pumping forecast assessment using the United Water Conservation District (UWCD) groundwater model in support of the Pleasant Valley Basin (PVB) Groundwater Development Plan.

Camrosa's agreement with Pleasant Valley County Water District (PVCWD) to implement Fox Canyon Groundwater Management Agency's (FCGMA) Resolution Ordinance 14-01 allows for a one-for-one exchange of CCP water delivered to PVCWD for Camrosa well extractions, with a yearly extraction limit of 4,500 acre-feet. Camrosa is interested in utilizing this exchanged groundwater to meet potable demands within our service area and has requested INTERA to assess the availability and impacts to the PVB using the existing regional groundwater model developed by UWCD. Under the current setup of the model, the pumping of the exchanged groundwater results in rapid declines in local groundwater levels, reducing the availability of groundwater; however, there are several potential updates to the hydrogeologic conceptual model (HCM) of the PVB which would impact UWCD model components and revise the feasibility of the pumping.

The proposal is attached.

May 5, 2023

Tony Stafford  
General Manager  
Camrosa Water District

**RE: Scope and Fee for the Groundwater Modeling Support for the Pleasant Valley Basin  
Groundwater Development Plan**

Dear Mr. Stafford,

INTERA Incorporated (INTERA) is pleased to submit this scope of work and cost to Camrosa Water District (Camrosa) for the review, update, and pumping forecast assessment using the United Water Conservation District (UWCD) groundwater model in support of the Pleasant Valley Basin (PVB) Groundwater Development Plan.

Camrosa's agreement with Pleasant Valley County Water District (PVCWD) to implement Fox Canyon Groundwater Management Agency's (FCGMA) Resolution Ordinance 14-01 allows for a one-for-one exchange of CCP water delivered to PVCWD for Camrosa well extractions, with a yearly extraction limit of 4,500 acre-feet. Camrosa is interested in utilizing this exchanged groundwater to meet potable demands within their service area and has requested INTERA to assess the availability and impacts to the Pleasant Valley Basin using the existing regional groundwater model developed by UWCD. Under the current setup of the model, the pumping of the exchanged groundwater results in rapid declines in local groundwater levels, reducing the availability of groundwater; however, there are several potential updates to the hydrogeologic conceptual model (HCM) of the PVB which would impact UWCD model components and revise the feasibility of the pumping.

This proposal is based on discussions between INTERA and the Camrosa staff, including the General Manager Tony Stafford, and Director Terry Foreman. Communication received via email provided a Draft Scope of Work, which described expectations for model and document review, testing of potential model updates, and assessing the pumping against the potential model updates using the UWCD model. Follow-up discussions refined the understanding of project needs, and a revised HCM was agreed to be the necessary initial task followed by utilization of the MODFLOW-6 code to create a hybrid model, which would include a nested grid from the UWCD model, including components from the Arroyo Santa Rosa Valley Groundwater Basin (ASRVGB) model (Arroyo Santa Rosa Valley Groundwater Sustainability Agency, 2022) and the Las Posas Valley Basin (LPVB) model (INTERA, 2018), both developed by INTERA. The proposed tasks are summarized below:

**Task 1: Revise and Update the HCM for the PVB structure and hydrogeology.** The Draft Scope of Work provided by Camrosa referenced studies by Hopkins Groundwater Consultants (Hopkins) and Pacific Surveys, from which collected hydrogeologic information can be compared to the UWCD model:

- *Hopkins, 2022 – Preliminary Hydrogeological Study, Pleasant Valley Well No. 3, Well Site Feasibility Study, Camarillo, California*, dated October 2022. This report is referenced to contain information on hydrostratigraphy and hydrogeologic properties.
- *Hopkins, 2016 – Summary of Operations Report, Camrosa Water District, Pleasant Valley Well No. 2, Construction Project, Camarillo, California*, dated February 2016. This report is referenced to contain information on hydrogeologic properties.
- *Pacific Surveys, 2016 – Spinner, Fluid Velocity, Spinner Analysis, Pumping Condition log*, dated June 28, 2016. This report is referenced to contain information on hydrogeologic properties.
- *Hopkins, 2008 – Preliminary Hydrogeological Study, Northeast Pleasant Valley Basin Surface Water and Groundwater Study, Somis, California, Prepared for Calleguas Municipal Water District*, Dated November 7, 2008. This report is referenced to contain information on faulting and horizontal flow barriers.

The existing UWCD model grid and properties along with the above hydrogeologic studies will be reviewed and relevant information will be input into the existing 3D HCM (Leapfrog model) of the ASRVGB (used for the Arroyo Santa Rosa Valley Groundwater Sustainability Agency GSP), which currently includes information on the topography, geology, faults, and well logs for the eastern portion of the PVB. The HCM will be expanded as needed to include the areas of interest, notably the Mission Oaks and Leisure Village areas and the surrounding valley and mountain front of the eastern portion of the PVB. The model grid and properties for the ASRVGB and LPVB models will also be imported into the Leapfrog model for visual comparison to the UWCD model. The UWCD model will be assessed for the following items:

1. **Model Layering and Depth to Bedrock:** The hydrostratigraphy from the UWCD model, the ASRVGB model, and the Hopkins studies will be compared to inform potential alternative hydrostratigraphic layering for the model, including interpreting the depth to bedrock.
2. **Model Hydrogeologic Properties:** The hydrogeologic properties from the UWCD model and Hopkins and Pacific Surveys studies will be compared to inform potential adjustments to hydraulic conductivity and storage properties for the hydrostratigraphic units of the HCM. In addition, the ASRVGB model properties will be reviewed and considered.
3. **Faulting and Flow Barriers:** The faults/horizontal flow barriers in the eastern PVB area will be reviewed in the UWCD model, and any differences in patterns and orientations in comparison to the Hopkins study and any other available information will be assessed to inform potential alternative characterizations for the UWCD model properties. In addition, a model simulation without the faults in the PVB area will be run and compared to the original simulation to assess the impacts to the flow barriers.
4. **Surface Water and Bedrock Recharge:** The source of inflow to the groundwater system from the perennial Conejo Creek will be evaluated based on a comparison of the historical

groundwater level and water quality information available for the eastern PVB and ASRVGB. Streamflow data from gages 800 and 800A on Conejo Creek will also be reviewed and compared to the model results. Studies completed within the ASRVGB identified increasing trends in groundwater levels in relation to the discharges from the Hill Canyon Wastewater Treatment Plant. The same recharge mechanism modeled in the ASRVGB will be evaluated for the PVB model and may inform modifications to the boundary conditions, including updates to the surface water-groundwater interaction, and the rates and boundary condition type characterizing inflow from the fractured Conejo volcanics (bedrock) to the south.

5. **Northern Boundary Condition:** The boundary between the PVB and the Las Posas Valley Basin (LPVB) will be assessed based on consistency of hydrostratigraphy and surface water (Arroyo Las Posas) and shallow groundwater flow between the UWCD and LPVB models. Streamflow data from gage 806 on Arroyo Las Posas will also be reviewed and compared to the model results.
6. **Eastern Boundary Condition:** The boundary between the PVB and the ASRVGB will be assessed based on consistency of hydrostratigraphy between the UWCD and ASRVGB models. In addition, groundwater levels and water quality will be reviewed with respect to pumping response and wastewater discharges, along with any information that can be derived on basin structure or groundwater flow directions. The updated UWCD model will include a portion of the ASRVGB model (i.e., FCGMA area – area west of the Bailey fault hydraulic barrier) that was modeled to be in hydraulic connection with the PVB (details discussed in Task 2 below).

Following completion of the above items for the HCM, the potential updates to the UWCD model will be reviewed with Camrosa and prioritized based on importance before incorporating with the updated model described in Task 2.

**Task 2: Modifications to the UWCD Model:** Once the model updates have been decided, the UWCD MODFLOW-NWT model will be converted to MODFLOW 6 to utilize the grid refinement capabilities. The portion of the UWCD model that encompasses the PVB area of interest will be isolated by creating a nested or unstructured grid with increased refinement. The run time of the model will also be assessed to help determine which grid refinement method will be best suited for the modified model (e.g., a nested grid runs as a separate model and interacts with the parent model results without requiring the entire model to be simulated). The appropriate level of model grid refinement will be determined based on existing model properties and boundary conditions, potential changes to model based on updates to the HCM, and anticipated model forecasting scenarios. The base model is assumed to consist of the refined/nested grid of the PVB area with an extension into the ASRVGB model area. The boundary conditions for the Arroyo Las Posas and Conejo Creek surface water features are assumed to be adopted from the LPVB and ASRVGB models, respectively. In addition, the overlap of structure, faulting, aquifer thickness, etc. from the LPVB model with the UWCD model will be rectified; however, the model will not be expanded into the LPVB model area. The expansion of the refined/nested UWCD grid is assumed to include the FCGMA area of the ASRVGB model (item #6 in Task 1) to represent the continuity between the models.

Note: the current ASRVGB modeled historical period starts in 2011 and the UWCD model starts in 1985. INTERA is planning to update the ASRVGB model to include an extension of the historical period starting in 1997, with work occurring concurrently with this proposed scope of work. Therefore, to include the boundary conditions and inputs from the ASRVGB model in the UWCD model (item #6 in Task 1), the nested grid will need to incorporate the updated ASRVGB model components. Due to this offset in historical periods, the calibration moving forward for the modified UWCD model will not focus on pre-1997 data.

Once the base model is created, modeled, and results are verified, additional modifications to the model will be tested (see subtasks below). The process for the model testing assumes separate models will be created, and the work to develop each model will include QA/QC processes and a sensitivity analysis – the sensitivity of modeled groundwater levels and flow to each of the model changes will be evaluated to determine any necessary recalibration. Simulated versus observed groundwater levels and streamflow data will be updated with the available data for the model area and calibration statistics will be updated for each model. Time-series plots and contour maps for available transient data for the groundwater levels and streamflow data will be generated and evaluated individually to identify any deviations from the calibration achieved in the original UWCD model build. Each model created in addition to the base nested grid model is described in the subtasks below:

- **Task 2a – Model Layer Elevations:** Any adjustments to the elevations and thicknesses of layers (including depth to bedrock) based on the findings from the review of the hydrostratigraphy in Task 1 will be incorporated into the model. The layer elevation properties will be mapped to surfaces generated in the Leapfrog HCM model, and any additional adjustments for the numerical model will be addressed to minimize errors.
- **Task 2b – Hydrogeologic Properties:** Any adjustments to the hydraulic conductivity and storage parameters based on the findings from the study review in Task 1 will be incorporated into the model. The hydraulic properties will be updated based on zonal definitions developed in the HCM Task 1, and any additional adjustments for the numerical model will be addressed to minimize errors.
- **Task 2c – Model horizontal flow barriers (HFB):** The orientation and frequency of faults characterized in the HCM (item #3 in Task 1) will be updated in the UWCD model properties based on the updated grid refinement and hydrostratigraphy. The HFB boundary conditions will be digitized in the model based on surfaces generated in the Leapfrog HCM model, and any additional adjustments for the numerical model will be addressed to minimize errors.
- **Task 2c – Conejo Creek boundary conditions and Conejo volcanics inflow:** Any updates to the Conejo Creek surface water boundary condition type and/or properties, and the Conejo volcanic bedrock inflow term (item #4 in Task 1) will be addressed into the model. Any additional adjustments for the numerical model will be addressed to minimize errors.

**Task 3: Recalibration:** following the sensitivity analysis for each test model development, a meeting will be held to discuss the results and decide which model components will be incorporated into the base model for recalibration. Based on the differences noted in the initial model testing subtasks,

specific areas and components of the model will be recalibrated (e.g., adjustments to boundary conditions, hydraulic properties, etc.) to match available observed groundwater level and flow data for the historical period (1985-2019). This task is expected to involve revisions to model components developed under Task 2, and the evolution of the model will be documented. In addition, automated calibration may be utilized to increase efficiency.

**Task 4: Model Forecast Scenario(s):** once suitable calibration is achieved in Task 3, the base model will be setup for forecasting groundwater extraction of the available rates (up to 4,500 AFY) from the PVB. Multiple iterations are expected and at least one extra scenario is included in the budget (Task 4a); additional simulations will be added to the budget as needed. Projected pumping from other extraction wells (e.g., Camarillo desalter wells) and other projected inputs are assumed to be based on the setup for the PVB GSP forecast model developed by UWCD; however, other model projection setups will be reviewed and considered. Any projects or management actions that have been implemented since the PVB modeling was developed for the GSP will be incorporated. All other model components are assumed to be projected at constant rates based on average conditions for the PVB area, and the distribution of forecasted pumping rates and locations will be determined based on discussions with Camrosa staff. The model results for groundwater levels and flow will then be post-processed and summarized to be presented to Camrosa in an additional meeting.

**Task 5: Meetings/Presentations/Project Management:** Regular weekly meetings will be held internally (the internal team includes Bryan Bondy as support outside of INTERA, identified as the project technical advisor), along with meetings with the client scheduled as needed (not expected to be more than bi-weekly). Three meetings with presentations are expected to occur with Camrosa to review and discuss the model HCM (Task 1), model testing/sensitivity (Task 2), and model forecast results (Task 4), and will be scheduled upon completion of each task – the budget for Task 4 includes preparation of slide decks for these meetings. Project management work is also included in this task.

A contingency fee of 10% is included for this work, which includes potential complications due to data exchange and communication, dataset interpretations and formulations, unforeseen QA/QC procedures, model instability issues, and other factors. The contingency will only be activated upon communication and approval by Camrosa.

The schedule for this task is expected to start after approval of this scope and budget. The duration is estimated to be approximately 16-18 weeks, ending with presenting the results from Task 4.

The cost of the complete scope of work is estimated to be \$184,239 (including the 10% contingency fee), as outlined in the cost table below.

Sincerely,

Abhishek Singh

Shirley Hays



**INTERA**  
GEOSCIENCE & ENGINEERING SOLUTIONS

## Board Memorandum

May 25, 2023

**To:** Board of Directors

**From:** General Manager

**Subject:** Closed Session Conference – Personnel Matters

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**Objective:** Discuss personnel matters.

**Action Required:** No action necessary; for information only.

**Discussion:** Personnel matters may be discussed in closed session pursuant to Government Code section 54957.

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Change Order Listing
- B. Cash Balances (April 2023)
- C. 2023 Board Calendar



										9/14/2022	GM	CO#1	\$	4,500.00	testing and inspection services
										2/10/2023	GM	CO#2	\$	1,500.00	testing and inspection services
													\$	10,480.00	
600-20-02	Conejo Wellfield Treatment	\$	11,275,000.00	\$	785,005.31										
2020-86	Provost & Pritchard	6/11/2020	BD			\$	437,000.00	\$	375,000.00	GAC Engineering Design					
		9/4/2020	GM	CO#1		\$	5,000.00	\$	5,000.00	alternative design evaluation					
		9/29/2020	GM	CO#2		\$	7,000.00	\$	7,000.00	second survey for modified footprint and land acquisition					
		2/25/2021	BD	CO#3		\$	58,200.00	\$	58,200.00	Environmental compliance					
		10/14/2021	BD	CO#4		\$	(10,200.25)	\$	(10,200.25)	Environmental compliance credit					
		10/14/2021	BD	CO#5		\$	10,200.25	\$	10,200.25	Phase CDFW/MMRP					
		3/23/2023	GM	CO#6		\$	3,925.00	\$	3,925.00	Additional MMRP					
								\$	449,125.00						
	James C. Cushman, Inc.	11/18/2021	BD					\$	5,792,150.00	GAC construction					
		8/9/2022	GM	CO#1				\$	4,184.00	Drain inlet box					
		12/6/2022	GM	Temp. Ext.	N/A			\$	-	zero cost, time only, to bridge longer contract negotiation					
		12/12/2022	GM	CO#2		\$	95,610.00	\$	82,535.00	fencing and one 1 bypass					
		2/22/2023	GM	CO#3		\$	5,067.00	\$	5,067.00	modifications to grading of detention basin					
		4/19/2023	GM	CO #4		\$	27,000.00	\$	24,958.86	Modifications to CO2 System					
		4/19/2023	GM	CO #4		\$	6,800.00	\$	6,004.18	Addition of Auxillary Power Break for Generator					
		3/23/2023	BD	CO #5		\$	15,276.00	\$	14,658.00	Edison Transformer Pad					
		3/23/2023	BD	CO #5		\$	15,694.00	\$	14,796.00	Booster Pump/Temporary Power					
		3/23/2023	BD	CO #5		\$	23,524.00	\$	23,524.00	Modification of tank finish bolted tanks					
								\$	5,967,877.04						
	Michael K. Nunley & Associates	11/18/2021	BD			\$	179,850.00	\$	179,850.00	Conejo Wellfield construction management					
		11/16/2022	GM	CO#1		\$	23,956.09	\$	23,956.09	Remainder construction management.					
								\$	203,806.09						
	Royal CED	11/10/2021	BD			\$	1,054,110.97	\$	1,054,110.97						
		3/3/2023	GM	CO#1		\$	1,899.17	\$	1,899.17	PCM panel, elliminate mmcs, spare cabinet, plm bom panel					
								\$	1,056,010.14						
650-22-02	Tierra Rejada Well	\$	540,000.00	\$	19,380.77										
	Hopkins Groundwater Consultants	11/16/2020	GM			\$	3,960.00	\$	3,960.00	Task 1 Well Information Review and Analysis					
		2/1/2021	GM	CO#1		\$	12,720.00	\$	12,720.00	Task 2,3,& 4					
		6/25/2021	GM	CO#2		\$	3,540.00	\$	3,540.00	Technical Support. Review update specifications Task 5					
		7/14/2021	GM	CO#3		\$	3,240.00	\$	3,240.00	Additional technical support Task 2 & Task 3					
		12/9/2021	BD	CO#4		\$	5,490.00	\$	5,490.00	Additional inspection services/spinner overview					
		5/26/2022	BD	CO#5		\$	17,810.00	\$	17,810.00	Additional hydrogeological Design/Inspection Services					
		9/27/2022	GM	CO#6		\$	1,814.00	\$	1,539.00	T&M basis to perform a summary report					
								\$	48,299.00						
	General Pump	8/5/2021	BD					\$	222,223.00	Rehabilitation of Tierra Rejada Well					
		10/21/2021	GM	CO#1				\$	950.00	Conduct dynamic video and provide report					
		12/9/2021	BD	CO#2				\$	32,925.50	Additional cleaning					
		12/9/2021	BD	CO#3				\$	29,765.73	additional pump installation/removal					
		6/29/2022	BD	CO#4				\$	139,733.00	cleaning and redevelopment					
		11/10/2022	BD	CO#5				\$	60,541.75	purchase and installation of column pip					
								\$	486,138.98						
ASRB GSA GSP															
	Intera	10/6/2021	BD					\$	603,390.00	Development of groundwater sustainability plan					
		8/17/2022	GM	CO#1				\$	39,000.00	Hydrogeologic Conceptual Model Task 1					
		8/17/2022	GM	CO#2				\$	16,480.00	GSP team calls/coordination/project management					
		8/17/2022	GM	CO#3				\$	4,010.00	Water budget partition across bailey fault					
								\$	642,390.00						

FUNDS FY 22-23

UNRESTRICTED FUNDS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	% Invested
<b>Investments</b>											
LAIF	44,758,016.93	43,758,016.93	43,758,016.93	43,908,107.32	29,108,107.32	28,608,107.32	29,217,920.34	29,217,920.34	9,217,920.34	9,389,206.59	22%
TREASURY BILLS	-	-	-	-	13,374,186.00	13,374,186.00	13,374,186.00	13,374,186.00	32,744,886.00	32,744,886.00	78%
	44,758,016.93	43,758,016.93	43,758,016.93	43,908,107.32	42,482,293.32	41,982,293.32	42,592,106.34	42,592,106.34	41,962,806.34	42,134,092.59	100%
<b>Operating Accounts</b>											
UNION BANK DEPOSIT ACCOUNT	270,711.97	1,024,800.16	595,956.69	31,159.68	573,001.19	965,144.58	250,255.53	190,014.92	404,005.80	271,553.86	
UNION BANK DISBURSEMENTS ACCOUNT	1,193,625.04	587,060.36	568,349.70	1,537,467.79	792,851.38	1,478,840.65	752,101.50	992,831.73	487,091.52	459,989.41	
BANK OF AMERICA-RTL ACCOUNT	361,004.22	449,079.26	201,821.81	233,863.77	409,626.99	206,989.25	239,076.51	217,193.67	127,777.80	163,277.58	
	1,825,341.23	2,060,939.78	1,366,128.20	1,802,491.24	1,775,479.56	2,650,974.48	1,241,433.54	1,400,040.32	1,018,875.12	894,820.85	
<b>TOTAL</b>	\$ 46,583,358.16	\$ 45,818,956.71	\$ 45,124,145.13	\$ 45,710,598.56	\$ 44,257,772.88	\$ 44,633,267.80	\$ 43,833,539.88	\$ 43,992,146.66	\$ 42,981,681.46	\$ 43,028,913.44	
<b>RESTRICTED FUNDS</b>											
PAYMENT FUND 2016	2,114.77	4,323.38	6,270.43	8,307.71	10,715.83	858,379.76	6,370.83	10,829.84	13,737.06	17,091.61	2,3,4
RESERVES 2016	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	3
WATER ACQUISITION FUND 2016	319,785.23	319,785.23	262,568.14	183.14	183.14	183.14	183.14	183.14	183.14	183.14	4
WASTEWATER ACQUISITION FUND 2016	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.80	6,050.87	6,050.87	6,050.87	
<b>TOTAL</b>	\$ 1,207,479.56	\$ 1,209,688.17	\$ 1,154,418.13	\$ 894,070.41	\$ 896,478.53	\$ 1,744,142.46	\$ 892,133.46	\$ 896,592.54	\$ 899,499.76	\$ 902,854.31	
<b>GRAND TOTAL</b>	\$ 47,790,837.72	\$ 47,028,644.88	\$ 46,278,563.26	\$ 46,604,668.97	\$ 45,154,251.41	\$ 46,377,410.26	\$ 44,725,673.34	\$ 44,888,739.20	\$ 43,881,181.22	\$ 43,931,767.75	

U.S. Treasury Bills  
Financial Institution

	Settlement Date	Maturity Date	Par Value	Market Price at Purchase	Amount	Yield to Maturity	Market Value Current
Pershing, LLC	11/7/2022	11/2/2023	14,000,000	95.5299	13,374,186.00	4.69%	13,657,980.00
Pershing, LLC	3/17/2023	2/22/2024	10,000,000	96.01475	9,601,475.00	4.385%	9,626,600.00
Pershing, LLC	3/17/2023	9/14/2023	10,000,000	97.69225	9,769,225.00	4.777%	9,818,100.00

Series 2016-Reserve Fund

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	4.64%	N/A	879,528.69	3,343.46

Series 2016-Water Acquisition Fund  
Cusip Number

	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	4.64%	N/A	183.14	0.60

ANTICIPATED OUTFLOWS

Water Purchases April 2023	460,659.95
Payroll PR 5-1, 5-2 & ME	400,000.00
AP Check Run 5/17, 5/31	800,000.00
Large CIP Project Payments	-
Bond Payments	-
<b>\$</b>	<b>1,660,659.95</b>

DATE

5/16/2023

FINANCE MEETING

  
Tony Stafford - General Manager

  
Tamara Sexton - Finance Manager

  
Sandra Llamas - Senior Accountant

MEETING NOTES:

1. Interest for quarter ended March 31, 2023 in the amount of \$171,286.25 was deposited to LAIF
2. The payment fund received interest earnings in the amount of \$51.20 in the month of April
3. The reserve fund received interest earnings in the amount \$3,302.73 in the month of April. The full amount was transferred to the payment fund
4. The water acquisition fund received interest earnings in the amount of \$0.62 in the month of April. The full amount was transferred to the payment fund
5. LAIF's average monthly rate of return for the period was 2.870

