

Board Minutes

Regular Meeting

Camrosa Board Room

Thursday, June 8, 2023

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Jeffrey C. Brown, Director
Timothy H. Hoag, Director
Terry L. Foreman, Director

Staff: Tony Stafford, General Manager
Tamara Sexton, Finance Manager
Terry Curson, District Engineer
Kevin Wahl, Superintendent
Josi Zabarsky, Customer Service Manager
Greg Jones, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of May 25, 2023

The Board approved the Minutes of the Regular Meeting of May 25, 2023.

Motion: Brown **Second:** Nelson

Motion carried unanimously.

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$450,374.42 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$450,374.42.

Motion: Brown **Second:** Nelson

Motion carried unanimously.

Primary Agenda

3. Draft Fiscal Year 2023-24 District Operating Budget

The Board received a briefing and a copy of the proposed Draft Fiscal Year (FY) 2023-24 Operating Budget. Director Foreman requested the Board look at policies that impact rates and involve Black & Veatch in those discussions. He also requested water loss be reported to the Board twice a year.

No action necessary; for information only.

4. Rate Adjustments

The Board adopted Resolution 23-07 of the Board adopting a Schedule of Rates, Fees and Charges for Water and Sanitary Service.

Motion: Nelson **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. CalPERS Contributions and Performance Evaluation and Incentive Policy Update

The Board adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution and Re-adopting the District's Performance Evaluation and Incentive Policy.

The Board approved reducing the Employer Paid Member contribution from 5% to 4% and approved a discretionary offset of 3% to all Tier 1 "Classic" employees hired prior to July 1, 2021. This discretionary offset is not reportable to CalPERS.

As part of the Performance Evaluation and Incentive Policy, the Board approved a 4% discretionary bonus to all employees. This discretionary bonus is not reportable to CalPERS.

Motion: Hoag **Second:** West

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

The Board also adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution (CalPERS ID: 7880235845).

Motion: Nelson **Second:** Brown

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. Waterline Replacement Under Conejo Creek, PW 23-01

The Board took the following actions:

- 1) Appropriated additional funding in the amount of \$260,000.00 for the waterline replacement project from the potable water capital replacement fund; and,
- 2) Authorized the General Manager to award a contract to J. Vega Engineering, Inc. in the amount of \$381,825.00 to replace the existing damaged waterline, Specification No. PW 23-01; and,
- 3) Authorized the General Manager to issue a change order to Cannon Corporation in the amount of \$19,520.00 to provide engineering & construction support services during construction, as needed; and,
- 4) Authorized the General Manager to enter into an agreement and issue a purchase order to Rincon Consultants, Inc. in the amount of \$13,409.00 to provide environmental support services during construction, as needed.

Motion: Brown **Second:** Foreman

Motion carried unanimously.

Comments by General Manager

- Updated the Board on PFAS.

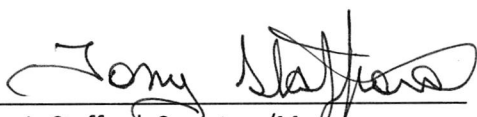
Comments by Directors

- Director Hoag requested a special board meeting to discuss the establishment of rates.
- President West recommended watching the presentation on the future impact of AI at the 6/15/23 AWA meeting.

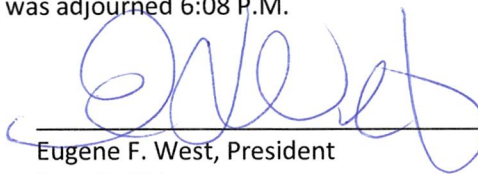
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Adjournment

There being no further business, the meeting was adjourned 6:08 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)