

## Board Minutes

### Regular Meeting

Camrosa Board Room  
Thursday, June 22, 2023  
5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M.

**Present:** Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey C. Brown, Director  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Staff:** Tony Stafford, General Manager  
Tamara Sexton, Finance Manager  
Jozi Zabarsky, Customer Service Manager  
Greg Jones, Legal Counsel

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of June 8, 2023**

The Board approved the Minutes of the Regular Meeting of June 8, 2023.

**Motion:** Foreman **Second:** Hoag

**Motion carried unanimously.**

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$2,128,200.37 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$2,128,200.37.

**Motion:** Foreman **Second:** Hoag

**Motion carried unanimously.**

### **Primary Agenda**

**3. Fiscal Year 2023-24 District Operating Budget**

The Board adopted a Resolution of the Board Adopting the Operating and Capital Budget for Fiscal Year 2023-2024.

**Motion:** Foreman **Second:** Brown

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**4. Purchase of Meters and Related Equipment**

The Board authorized the General Manager to spend up to \$300,000.00 from the Fiscal Year 2023-24 budgeted amount for the purchase of meters and related equipment.

**Motion:** Nelson **Second:** Foreman

**Motion carried unanimously.**

**5. Ventura Regional Sanitation District Sewer Maintenance**

The Board authorized the General Manager to issue a purchase order to Ventura Regional Sanitation District (VRSD), in an amount not to exceed \$250,000.00, for Fiscal Year (FY) 2023-24 sewer maintenance and cleaning services.

**Motion:** Brown **Second:** Hoag

**Motion carried unanimously.**

**6. Manhole Rehabilitation**

The Board authorized the General Manager to issue a purchase order to Zebron, Inc., in an amount not to exceed \$150,000.00 from the Fiscal Year 2023-24 operating budget, for the rehabilitation and coating of District sewer manholes.

**Motion:** Nelson **Second:** Brown

**Motion carried unanimously.**

**7. Biosolids Processing**

The Board authorized the General Manager to enter into an annual agreement with WBI, Inc. and issue a purchase order, in an amount not to exceed \$103,615.00, for dewatering of the biosolids drying beds.

**Motion:** Hoag **Second:** Foreman

**Motion carried unanimously.**

**8. Biosolids Removal at CWRF**

The Board authorized the General Manager to issue a purchase order to Synagro West, LLC, in an amount not to exceed \$100,000.00 from the Fiscal Year 2023-24 operating budget, for the removal of biosolids from the CWRF.

**Motion:** Foreman **Second:** Brown

**Motion carried unanimously.**

**Comments by General Manager**


- None

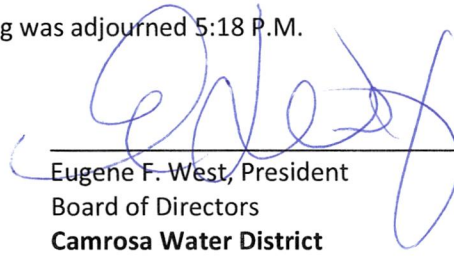
**Comments by Directors**

- Director Nelson reported on the AI presentation at the recent WaterWise breakfast and requested the Board hold a general discussion at a future Board meeting to explore the use of AI in the District's master and strategic planning. He also reported on the recent water/health fair held at Leisure Village, in which President West and the GM also attended.
- Director Hoag noted that the non-potable filling station exemplifies the District's commitment to its mission statement.
- President West reported that ACWA-JPIA will be increasing property insurance by 20% next year.

## Adjournment

There being no further business, the meeting was adjourned 5:18 P.M.

  
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Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District

  
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(ATTEST)  
Eugene F. West, President  
Board of Directors  
Camrosa Water District