

Board Agenda

Regular Meeting

Thursday, October 12, 2023

Camrosa Board Room

5:00 P.M.

TO BE HELD IN PERSON

The Board of Directors meeting will be held in person.

The public and guests are welcome to attend at the District office:

7385 Santa Rosa Road

Camarillo, CA 93012

Call to Order

NOTE: As authorized by California Government Code section 54953(b), a board member will be participating in this meeting via teleconferencing. The teleconference location is accessible to the public. The address of the teleconference location is: 5700 MN HWY, #406 Nelson • Lutsen, MN 55612.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approve Minutes of the Regular Meeting of September 21, 2023**

2. ****Approve Vendor Payments**

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,717,079.47.

Primary Agenda

3. **Certificate of Achievement for Excellence in Financial Reporting**

Objective: Receive the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2022.

Action Required: No action necessary; for information only.

4. ****Fiscal Year 2022-23 Investment Policy Agreed-Upon Procedures**

Objective: Receive the Investment Policy Agreed-Upon Procedures Report for Fiscal Years 2022-23.

Action Required: Accept the Agreed-Upon Procedures Report as presented.

5. ****Fiscal Year 2022-23 4th Quarter Budget Status Report**

Objective: Receive a report from staff regarding the Fiscal Year (FY) 2022-23 4th Quarter budget report and reserves.

Action Required: No action necessary, for information only.

6. ****Fiscal Year 2022-23 Draft Annual Comprehensive Financial Report**

Objective: Receive a draft of Fiscal Year (FY) 2022-23 Annual Comprehensive Financial Report (ACFR).

Action Required: No action necessary; for information only.

7. ****Diversion Traveling Screens Capital Improvement Project**

Objective: Repair the Diversion Traveling Screens.

Action Required: Authorize the General Manager to:

- 1) Appropriate \$180,000.00 from the Non-Potable Capital Replacement Fund and establish a Diversion Traveling Screens Capital Improvement Project (CIP); and
- 2) Enter into an agreement with and issue a purchase order to International Water Screens, not to exceed \$143,992.55, for repairs to both traveling screens at the diversion.

8. ****Camrosa Water Reclamation Facility Bar Screen Capital Improvement Project**

Objective: Replace a Bar Screen at Camrosa Water Reclamation Facility (CWRF).

Action Required: Authorize the General Manager to enter into an agreement with and issue a purchase order to Gierlich-Mitchell, Inc., not to exceed \$456,800.00, for the purchase and installation of a new Headworks International Bar Screen.

9. **SCADA Wonderware AVEVA Flex Subscription

Objective: Maintain the District's Wonderware AVEVA Flex Subscription.

Action Required: Authorize the General Manager to issue a purchase order in the amount of \$40,250.00 to E&M, Inc. dba Wonderware for 2,458 Flex Credits.

10. CSUCI Pump Station Booster #1 Repair

Objective: Repair CSUCI Pump Station Booster Pump #1.

Action Required: Authorize the General Manager to issue a purchase order in the amount of \$26,523.82 to General Pump Company, Inc. for the repair of the CSUCI Pump Station Booster Pump #1.

11. **HACH Process Analyzers

Objective: Maintain the District's HACH process analyzers.

Action Required: Authorize the General Manager to enter into two annual agreements with HACH Company and issue two purchase orders in the amounts of \$17,694.00 and \$12,253.65, for service maintenance and support of HACH process analyzers.

12. **Leisure Village Service Lateral and Valve Identification

Objective: Award contract to identify service laterals for the Leisure Village Community.

Action Required: Authorize the General Manager to issue a purchase order to Travis Agricultural Construction, Inc. (Travis Ag), in the amount of \$50,650.00, to identify service laterals address for the Leisure Village community.

13. **Pleasant Valley Well No. 2 Iron/Manganese Removal

Objective: Authorize the appropriation of funds to establish PV Well No. 2 Iron/Mn Removal project and award contracts for engineering design services for iron and manganese removal equipment.

Action Required: It is recommended that the Board of Directors authorize the General Manager to:

- 1) Appropriate funding from the Potable Capital Improvement Funds for engineering services for the design of iron/Mn filtration equipment in the amount of \$325,000.00, and;
- 2) Award a contract to Consor Engineers in the amount not-to-exceed \$257,051.00, to provide engineering services.

14. **Pleasant Valley Well No. 2 Landscaping, PW23-02

Objective: Award contract for landscaping services at the PV Well No. 2 site.

Action Required: It is recommended that the Board of Directors authorize the General Manager to award a contract to Venco-Western, Inc. in the amount of \$87,437.00 and issue a purchase order to provide landscaping at and around the PV Well No. 2 site, Specification No. PW 23-02.

15. **Woodcreek Well Rehabilitation

Objective: Rehabilitation of the Woodcreek Well.

Action Required: It is recommended that the Board of Directors:

- 1) Appropriate funding from the Potable Capital Replacement Fund for rehabilitation of Woodcreek Well in the amount of \$120,000.00, and
- 2) Authorize the General Manager to issue a purchase order to Hopkins Groundwater Consulting in the amount of \$57,020.00 for hydrogeological services, and
- 3) Authorize the General Manager to issue a purchase order to General Pump Company in the amount of \$41,925.00 for preliminary rehabilitation services.

16. **Well(s) Asset Management Program

Objective: Establish an Asset Management Program for District Wells.

Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into an agreement and issue a purchase order with Geoscience Inc., to develop and implement an asset management program for District Wells in the amount not to exceed \$223,212.00.

17. **Control Systems Supervisor Position

Objective: Hire a Control Systems Supervisor.

Action Required: Adopt Resolution 23-14 Adjusting the District's Salary and Classification Schedule to include the new Control Systems Supervisor position.

18. **District Policy on Accessory Dwelling Units (ADUs)

Objective: Discuss addition of a District Policy on Accessory Dwelling Units (ADUs) to Ordinance 40.

Action Required: No action necessary; for discussion only.

19. **Water Professionals Appreciation Week

Objective: Recognize October 7-15, 2023, as Water Professionals Appreciation Week.

Action Required: Adopt Resolution 23-15 Recognizing October 7-15, 2023, as Water Professionals Appreciation Week.

CLOSED SESSION: The Board may enter closed sessions to confidentially discuss personnel and litigation matters as authorized by Government codes 54957 and 54956.9(d)(4) respectively.

20. Closed Session – Personnel Matters

Objective: Discuss personnel matters.

Action Required: No action necessary; for discussion only.

21. Closed Session Conference with Legal Counsel – Litigation Matters

Objective: To confer with and receive advice from counsel regarding litigation matters.

Action Required: No action necessary; for discussion only.

Comments by General Manager; Comments by Directors; Adjournment

Closed Sessions: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes. Any of the items that involve pending litigation or personnel matters may require discussion in closed session on the recommendation of the Board's Legal Counsel.

** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. The full agenda packet is available for review on our website at: www.camrosa.com/board-agendas/

October 12, 2023

Board of
Directors
Agenda Packet

Board Minutes

Regular Meeting

Camrosa Board Room
Thursday, September 21, 2023
5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President (via teleconference)
Jeffrey C. Brown, Director
Timothy H. Hoag, Director
Terry L. Foreman, Director

Staff: Norman Huff, Assistant General Manager
Tamara Sexton, Deputy General Manager/Finance
Kevin Wahl, Superintendent
Greg Jones, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of September 7, 2023

The Board approved the Minutes of the Regular Meeting of September 7, 2023.

Motion: Hoag **Second:** Brown

Rollcall: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes; Nelson-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,406,245.54 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,406,245.54.

Motion: Hoag **Second:** Brown

Rollcall: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes; Nelson-Yes

Primary Agenda

3. Groundwater Modeling Support

The Board authorized the General Manager to amend the agreement with INTERA for groundwater modeling in support of Camrosa's Groundwater Development Plan and issue a change order in the amount of \$60,000.00.

Motion: Foreman **Second:** Brown

Rollcall: Brown-Yes; Hoag-Yes; Foreman-Yes; Nelson-Yes; West-Yes

Comments by Assistant General Manager

- None

Comments by Directors

- Director Nelson reported on the recent Calleguas Board meeting.
- Director Hoag thanked staff for updating the District website as requested at the prior meeting.
- Director Foreman reported on the ACWA Water Use Efficiency Subcommittee meeting.

Adjournment

There being no further business, the meeting was adjourned at 5:17 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)

Board Memorandum

October 12, 2023

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,717,079.47.

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR ME & 10-1, 2023	\$ 114,609.41
Accounts Payable 9/14/2023-10/04/2023	<u>\$ 1,602,470.06</u>
Total Disbursements	<u>\$ 1,717,079.47</u>

DISBURSEMENT APPROVAL

BOARD MEMBER **DATE**

BOARD MEMBER **DATE**

BOARD MEMBER **DATE**

Tony L. Stafford, General Manager

Camrosa Water District

Accounts Payable Period:

9/14/2023-10/04/2023

Expense	Account Description	Amount
10302	Escrow Account-Cushman	4787.85
11100	AR Other	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
13000	Land	
13400	Construction in Progress	158097.26
20053	Current LTD Bond 2016	
21800	Unclaimed Monies	
20400	Contractor's Retention	-4787.85
20250	Non-Potable Water Purchases	841536.00
23001	Refunds Payable	1253.92
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	
50020	Pumping Power	206720.23
50100	Federal Tax 941 1 st QTR	
50012	CamSan Reclaimed Water	
50135	PERS Retirement	
50200	Utilities	7226.16
50210	Communications	4375.49
50220	Outside Contracts	211456.57
50230	Professional Services	61888.81
50240	Pipeline Repairs	12420.89
50250	Small Tool & Equipment	
50260	Materials & Supplies	18506.00
50270	Repair Parts & Equip Maint	67839.43
50280	Legal Services	4197.50
50290	Dues & Subscriptions	1828.00
50300	Conference & Travel	117.90
50310	Safety & Training	
50330	Board Expenses	450.00
50340	Bad Debt	
50350	Fees & Charges	4555.90
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		\$1,602,470.06

Expense Approval Report

By Vendor Name

Camrosa Water District, CA

Payable Dates 9/14/2023 - 10/4/2023 Post Dates 9/14/2023 - 10/4/2023

Payment Number	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase Order	Amount
Vendor: BON01 - BONDY GROUNDWATER CONSULTING, INC.							
18	10/03/2023	BONDY GROUNDWATER CONSULTING,077-24 GSA		PM: Santa Rosa GSP	Prof services	FY22-0137-R2	673.75
18	10/03/2023	BONDY GROUNDWATER CONSULTING,097-02 GSA		Consulting Services GSA Track 2	Prof services	FY24-0001	2388.75
Vendor BON01 - BONDY GROUNDWATER CONSULTING, INC. Total:							3062.5
108	09/21/2023	CAMROSA WATER DISTRICT	1976	Rembursement for EFT Payment to Bondy	Prof services		735
TOTAL VENDOR PAYMENTS-GSA							\$ 3,797.50
Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR							
3407	09/21/2023	DEPOSIT ONLY-CAMROSA WTR	9-21-23-PR	Transfer to Disbursements Account	Transfer to disbursements-hol		320000
3408	09/21/2023	DEPOSIT ONLY-CAMROSA WTR	9-21-23-AP	Transfer to Disbursements Account	Transfer to disbursements-hol		1300000
Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:							1620000
59898	09/28/2023	120WATER AUDIT, INC.	4285	Lead Service Line Inventory	Prof services	FY23-0218-R1	2500
Vendor: AGR00 - AG RX INC.							
59899	10/04/2023	AG RX INC.	102205	Weed Abatement	Outsd contracts	FY24-0074	4001.58
59899	10/04/2023	AG RX INC.	102236	Weed Abatement	Outsd contracts	FY24-0074	4493.68
Vendor AGR00 - AG RX INC. Total:							8495.26
Vendor: AIR05 - AIRGAS USA, LLC.							
59900	10/03/2023	AIRGAS USA, LLC.	5502809057	Materials & Supplies - CO2 Well Sounding	Materials & supplies		34.1
59900	10/03/2023	AIRGAS USA, LLC.	9142607862	Materials & Supplies - CO2 Conejo Wells	Materials & supplies		50
Vendor AIR05 - AIRGAS USA, LLC. Total:							84.1
59901	10/03/2023	ALEXANDER'S CONTRACT SERVICES, IN	104822	Meter Reading - September 2023	Outsd contracts		1376.86
Vendor: ALL11 - ALL PEST AND REPAIR, INC.							
59902	09/29/2023	ALL PEST AND REPAIR, INC.	0026939-Sept 2023	Pest Control-VTA1-1900 September 2023	Outsd contracts		700
59902	09/29/2023	ALL PEST AND REPAIR, INC.	0027053-Sept 2023	Pest Control-VTA1-7385 September 2023	Outsd contracts		550
Vendor ALL11 - ALL PEST AND REPAIR, INC. Total:							1250
Vendor: ALL14 - ALLCONNECTED INC							
59903	10/03/2023	ALLCONNECTED INC	107410	All Connected Smart Connect and Aux Su	Outsd contracts	FY24-0003	13524.25
59903	10/03/2023	ALLCONNECTED INC	107412	All Connected Smart Connect and Aux Su	Outsd contracts	FY24-0003	13524.25
Vendor ALL14 - ALLCONNECTED INC Total:							27048.5
59904	10/03/2023	AMERICAN SOCIETY OF CIVIL ENGINEE	2024Membership	2024 Membership	Dues & subscrip		316
59905	10/03/2023	ANITA L BANKE	00000256	Overpayment Refund-Act 256 - 356 Bent	Refunds payable		199.86
59906	10/04/2023	ArcBest	137307350	Penny Well Degasifier-Return Shipping Al	Construction in progress		973.5
59907	09/26/2023	ARLENE C LUCZAK	00002618	Deposit Refund Act 2618- 1584 Joshua Pl	Refunds payable		152.05
Vendor: \B120 - BARLOW REALTY							
59908	10/03/2023	BARLOW REALTY	00003186	Deposit Refund Act 3186 - 5604 Birch Vie	Refunds payable		74.73
59908	09/27/2023	BARLOW REALTY	00007382	Deposit Refund Act 7382- 4576 Calle Argc	Refunds payable		202.1
Vendor \B120 - BARLOW REALTY Total:							276.83
1265	10/03/2023	BONDY GROUNDWATER CONSULTING,094-04		Project Management for District PV Mode	Prof services	FY24-0020	735

59909	10/04/2023	BOUTWELL*FAY LLP	37728	Admin Legal Services	Legal services		630
Vendor: CAN03 - Cannon Corporation							
59910	09/26/2023	Cannon Corporation	85876	Design Camsprings new waterline under C	Construction in progress	FY22-0273-R2	1482.75
59910	09/26/2023	Cannon Corporation	85890	Contract Construction Inspection Services	Outsd contracts	FY23-0042-R1	914
59910	09/26/2023	Cannon Corporation	85891	Contract Construction Inspection Services	Outsd contracts	FY23-0042-R1	2334.5
59910	09/26/2023	Cannon Corporation	85892	Contract Construction Inspection Services	Outsd contracts	FY23-0042-R1	340
59910	09/26/2023	Cannon Corporation	85897	Contract Construction Inspection Services	Outsd contracts	FY23-0042-R1	3253.5
59910	09/26/2023	Cannon Corporation	85898	Contract Construction Inspection Services	Outsd contracts	FY23-0042-R1	5591.25
Vendor CAN03 - Cannon Corporation Total:							13916
59911	10/04/2023	CENTRAL COMMUNICATIONS	000030-454-201	After Hours Call Center	Communications		488.5
59912	10/03/2023	CHRISTOPHER MARSH	00001681	Deposit Refund act 1681 - 207 Novina Pl	Refunds payable		21.58
59913	09/20/2023	CITY OF THOUSAND OAKS	18649	Purchase of Conejo Creek Water	Accrued non-potable water		841536
59914	10/04/2023	CLIFTON LARSON ALLEN LLP	3903841	Professional Auditing services FY2022-23	Prof services	FY23-0165-R1	7350
59915	10/04/2023	COLANTUONO, HIGHSMITH & WHATLE	57637	Prop 218 Legal Service	Legal services		227.5
Vendor: CON18 - CONCORD UTILITY SERVICES							
59916	09/20/2023	CONCORD UTILITY SERVICES	4459	Meter & MTU Installation in Potable Zone	Construction in progress	FY23-0166-R1	15281.17
59916	09/20/2023	CONCORD UTILITY SERVICES	4469	Meter & MTU Installation in Potable Zone	Construction in progress	FY23-0166-R1	16626.27
59916	10/03/2023	CONCORD UTILITY SERVICES	4480	Meter & MTU Installation in Potable Zone	Construction in progress	FY23-0166-R1	6731.1
59916	10/03/2023	CONCORD UTILITY SERVICES	4481	Meter & MTU Installation in Potable Zone	Construction in progress	FY23-0166-R1	7500
Vendor CON18 - CONCORD UTILITY SERVICES Total:							46138.54
59917	09/27/2023	COUNTY OF VENTURA-CLERK RECORDS	221108-125	Director Election-Diviiion 3	Board expense		450
Vendor: CUL02 - CULLIGAN OF VENTURA COUNTY							
59918	09/29/2023	CULLIGAN OF VENTURA COUNTY	1865279	Water Softener- Penny Well	Outsd contracts		70.5
59918	10/04/2023	CULLIGAN OF VENTURA COUNTY	1866814	Water Softener - Penny Well	Outsd contracts		70.5
59918	10/04/2023	CULLIGAN OF VENTURA COUNTY	704	Trash Removal	Outsd contracts		51.78
Vendor CUL02 - CULLIGAN OF VENTURA COUNTY Total:							192.78
59919	10/04/2023	DAVMAR AIR	11891	Air Compressor Maintenance	Outsd contracts	FY24-0075	3706.32
59920	09/29/2023	E.J. HARRISON & SONS INC	799	Trash Removal - CWRP	Outsd contracts		512.95
59897	09/26/2023	ELAP-CDHS	EA-RE-1223-2751	Annual ELAP Fees for Wastewater Lab	Fees & charges	FY24-0071	3550
1260	09/28/2023	ENTERPRISE FLEET SERV INC	FBN4837403	Vehicle Leases	Outsd contracts		10177.03
59921	09/26/2023	ESQUIRE PROPERTY MANAGEMENT	00002368	Deposit Refund Act-2368 - 6129 Calle Are	Refunds payable		57.42
59922	09/29/2023	FAMCON PIPE & SUPPLY, INC	S100111838-002	Materials and Supplies - Bolts and Gasket	Materials & supplies		646.07
1266	10/03/2023	First Republic Bank	Retention-PYMT 21	Retention Pymt 21-ref#800010449330	Escrow Account-James Cushm		4787.85
59923	09/29/2023	Frontier Communications	September 2023	VOIP - Land Lines	Communications		576.52
59924	09/26/2023	GEOSCIENCE SUPPORT SERVICES INC.	CWD-01-22-10	University Well Rehabilitation	Construction in progress	FY23-0109-R1	9427.5
59925	09/29/2023	GOLD COAST ENVIRONMENTAL, INC.	13713	Gas Meter Calibration	Outsd contracts		750
59926	10/04/2023	HADRONEX INC.	27424	Smart Cover - Repair Parts	Repair parts & equipment	FY24-0028	7511.71
1267	09/20/2023	HealthEquity	8rqbkik	Consumer Driven Health Savngs Pln Adm	Fees & charges		5.9
Vendor: HER01 - HERC RENTALS INC.							
59927	10/04/2023	HERC RENTALS INC.	33933210-001	Pump Rental Pond 1	Repair parts & equipment	FY24-0076	3718.75
59927	10/04/2023	HERC RENTALS INC.	33933210-002	Pump Rental Pond 1	Repair parts & equipment	FY24-0076	2956.21
Vendor HER01 - HERC RENTALS INC. Total:							6674.96

59928	10/04/2023	HYDROPRO SOLUTIONS	0002203-IN	2" Meter - Spools	Repair Parts & Equipment Mai	FY24-0027	4258.63
Vendor: IDE01 - IDEXX LABORATORIES, INC							
59929	09/20/2023	IDEXX LABORATORIES, INC	3137067031	Laboratory Supplies	Materials & supplies		709.29
59929	09/20/2023	IDEXX LABORATORIES, INC	3137067032	Laboratory Supplies	Materials & supplies		1155.77
Vendor IDE01 - IDEXX LABORATORIES, INC Total:							1865.06
Vendor: INF00 - INFOSEND, INC.							
59930	09/20/2023	INFOSEND, INC.	243794	Bill Print Services-July 2023	Outsd contracts		5274.94
59930	09/20/2023	INFOSEND, INC.	245523	Bill Print Services-August 2023	Outsd contracts		5265.78
59930	10/03/2023	INFOSEND, INC.	247387	Mailing & Printing September 2023 State	Outsd contracts		5239.9
Vendor INF00 - INFOSEND, INC. Total:							15780.62
Vendor: CUS05 - JAMES C. CUSHMAN, INC.							
59931	10/03/2023	JAMES C. CUSHMAN, INC.	Pymt 21	Change Order No. 4	Construction in progress	FY22-0179-R2	30963.04
59931	10/03/2023	JAMES C. CUSHMAN, INC.	Pymt 21	Detention Basin Additional Grading	Construction in progress	FY22-0179-R2	5067
59931	10/03/2023	JAMES C. CUSHMAN, INC.	Pymt 21	GAC Change Order No. 5	Construction in progress	FY22-0179-R2	52978
59931	10/03/2023	JAMES C. CUSHMAN, INC.	Pymt 21	Cushman - Change Order No. 7	Construction in progress	FY22-0179-R2	3110
59931	10/03/2023	JAMES C. CUSHMAN, INC.	Pymt 21	Drain Inlet Box	Construction in progress	FY22-0179-R2	3638.96
59931	10/03/2023	JAMES C. CUSHMAN, INC.	Retention Pymt 21	Retention from Payment 21	Contractor's retention		-4787.85
Vendor CUS05 - JAMES C. CUSHMAN, INC. Total:							90969.15
59932	09/26/2023	JAMES KUUSISTO	00002208	Overpayment Closed Acct-190 Camino Le	Refunds payable		15.43
59933	10/03/2023	Janitek Cleaning Solutions-Allstate Clea	50886A	Janitorial Cleaning Services-October 2023	Outsd contracts		1772
59934	09/26/2023	JORDAN, GILBERT & BAIN LANDSCAPE	2023-140	Landscape Design Services at PV Well No.	Construction in progress	FY23-0163-R1	640
1268	09/26/2023	JOSEPHINE SCHOLL	Trvl Reimb-Oceanside	Advance User Group-Oceanside-Septemb	Conf. & travel		117.9
59935	09/27/2023	LEE HOOD	00001017-2	Deposit Refund Act 1017 - 6048 Via Mont	Refunds payable		61.93
59936	10/03/2023	Lincoln Financial Group.	21723	457 Plan Admon Implementation Fee	Fees & charges		300
59937	09/26/2023	LINDA TULATHIMUTTE	00003711-2	Deposit Refund Act 3711 - 1309 Calle Bon	Refunds payable		30.29
59938	09/29/2023	LINDE GAS & EQUIPMENT INC	38376743	Acetylene Gas Cylinders	Materials & supplies		82.93
59939	10/03/2023	LYNN MCKNERNEY	00001093	Deposit Refund Act 1093 - 6034 Paseo En	Refunds payable		29.67
59940	09/26/2023	METTLER-TOLEDO, INC.	655227642	Calibrate Balances	Repair parts & equipment		1188.99
59941	09/26/2023	MICHAEL K. NUNLEY & ASSOCIATES, IN	1039086	TCP - SPCC Plan for Fuel Tank	Construction in progress	FY23-0305-R1	1315.83
59942	09/26/2023	MNS ENGINEERS, INC.	84235	Engineering Support services during consi	Construction in progress	FY21-0254-R3	465
Vendor: NOR07 - NORTHSTAR CHEMICAL							
59943	10/03/2023	NORTHSTAR CHEMICAL	263229	Chemicals - Woodcreek-Lynnwood Wells	Materials & supplies		3869.54
59943	10/03/2023	NORTHSTAR CHEMICAL	263230	Chemicals - Tierra Rejada Well	Materials & supplies		1303.03
Vendor NOR07 - NORTHSTAR CHEMICAL Total:							5172.57
Vendor: PAP01 - PAPE MATERIAL HANDLING, INC							
59944	10/03/2023	PAPE MATERIAL HANDLING, INC	640198801	Repair Parts - Loaner Forklift Pickup	Repair parts & equipment		601.2
59944	10/04/2023	PAPE MATERIAL HANDLING, INC	6453228	Forklift Repair	Outsd contracts	FY24-0077	6872.06
Vendor PAP01 - PAPE MATERIAL HANDLING, INC Total:							7473.26
59945	10/03/2023	PROVOST & PRITCHARD CONSULTING	103625	GAC CEQA	Construction in progress	FY21-0176-R3	696.26
1271	09/20/2023	PUBLIC EMPLOYEES	100000017250200	GASB 68 Report FY2023-24 Classic & PEPI	Fees & charges		700
59946	10/04/2023	QUADIENT LEASING USA, INC.	N10105279	Postage Meter Rental-10/10/23 th 1/09/2	Materials & supplies		551.81
59947	09/26/2023	RAFAEL HERNANDEZ	00001368	Deposit Refund - 5767 Via Calderon	Refunds payable		160
59948	10/03/2023	RAYMOND SEGOVIA	00001402	Deposit Refund Act 1402- 5156 Via Calder	Refunds payable		58.74

Vendor: ROY03 - ROYAL INDUSTRIAL SOLUTIONS

59949	10/04/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1032664	Repair Parts VFD - Pleasant Valley Pump 3	Repair parts & equipment	FY23-0227-R1	20206.13
59949	10/04/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1032665	Repair Parts VFD - Pleasant Valley Pump 2	Repair parts & equipment	FY23-0226-R1	20206.13
59949	10/04/2023	ROYAL INDUSTRIAL SOLUTIONS	9009-1037334	CWRF MOV - Conduit	Construction in progress	FY24-0079	1105.88

Vendor ROY03 - ROYAL INDUSTRIAL SOLUTIONS Total: **41518.14**

59950	10/04/2023	SAM HILL & SONS, INC.	4617	Leak Repair - 1" Service	Pipeline repairs	FY24-0078	12420.89
59951	09/26/2023	SARAH MAJORINO	00003205-2	Deposit Refund Act 3205 - 5547 Cherry Ri	Refunds payable		41.25

Vendor: SCF01 - SC Fuels

59952	09/29/2023	SC Fuels	2473075IN	Material & Supplies -FUEL	Materials & supplies		2117.72
59952	09/29/2023	SC Fuels	2478152IN	Material & Supplies -FUEL	Materials & supplies		2105.93
59952	09/29/2023	SC Fuels	2483097IN	Material & Supplies -FUEL	Materials & supplies		1745.78

Vendor SCF01 - SC Fuels Total: **5969.43**

Vendor: SCE01 - SOUTHERN CALIF. EDISON

1261	09/29/2023	SOUTHERN CALIF. EDISON	September 2023	September 2023 Usage Charges	Pumping power		206720.23
1261	09/29/2023	SOUTHERN CALIF. EDISON	September 2023	September 2023 Usage Charges	Utilities		7226.16

Vendor SCE01 - SOUTHERN CALIF. EDISON Total: **213946.39**

59953	10/04/2023	SPARKLETTS	4667386-100123	Distilled Bottled Water	Outsd contracts		101.92
59954	09/26/2023	TIMOTHY OLDT	00001096	Overpayment Closed Act- 6024 Paseo Enc	Refunds payable		18.09
59955	10/03/2023	TRAFFIC TECHNOLOGIES LLC	44344	Signs for Conejo Well Field	Materials & supplies		330.48

Vendor: UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC

59956	10/03/2023	UNDERGROUND SERVICE ALERT OF SO 23-240966		Dig Alert Tickets -September 2023	Outsd contracts		123.19
59956	10/03/2023	UNDERGROUND SERVICE ALERT OF SO 920230206		Dig Alert Tickets -September 2023	Outsd contracts		375.75

Vendor UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC Total: **498.94**

Vendor: UNI08 - UNIFIRST CORPORATION

59957	10/03/2023	UNIFIRST CORPORATION	2210025656	Office Cleaning Supplies - Towel Mat Serv	Outsd contracts		87.46
59957	10/03/2023	UNIFIRST CORPORATION	2210025657	Uniform Cleaning Service	Outsd contracts		152.27
59957	09/29/2023	UNIFIRST CORPORATION	2210031297	Office Cleaning Supplies - Towel-Mat Serv	Outsd contracts		87.46
59957	09/29/2023	UNIFIRST CORPORATION	2210031298	Uniform Cleaning Service	Outsd contracts		179.69
59957	09/29/2023	UNIFIRST CORPORATION	2210032948	Office Cleaning Supplies - Towel-Mat Serv	Outsd contracts		87.46
59957	09/29/2023	UNIFIRST CORPORATION	2210032949	Uniform Cleaning Service	Outsd contracts		133.49
59957	10/03/2023	UNIFIRST CORPORATION	2210034976	Office Cleaning Supplies - Towel Mat Serv	Outsd contracts		87.46
59957	10/03/2023	UNIFIRST CORPORATION	2210034977	Uniform Cleaning Service	Outsd contracts		215.31

Vendor UNI08 - UNIFIRST CORPORATION Total: **1030.6**

Vendor: USA01 - USA BLUE BOOK

59959	09/26/2023	USA BLUE BOOK	INV00139522	Lab Supplies	Materials & supplies		78.23
59959	09/26/2023	USA BLUE BOOK	INV00139541	Lab Supplies	Materials & supplies		317.25
59959	10/03/2023	USA BLUE BOOK	INV00151271	Tubing for M4 Pumps	Materials & supplies		187.56

Vendor USA01 - USA BLUE BOOK Total: **583.04**

59960	09/29/2023	VENTURA SECURITY SYSTEMS	7926114	Security System Maintenance	Outsd contracts		207.48
59961	10/03/2023	VERIZON WIRELESS	9945037443	Cell Phones	Communications		3310.47

Vendor: WWG01 - W W GRAINGER, INC.

59962	09/29/2023	W W GRAINGER, INC.	9836008004	Materials and Supplies -PVC Parts - Ball Valve	Materials & supplies	950.13
59962	09/29/2023	W W GRAINGER, INC.	9837078501	Materials and Supplies - Pens	Materials & supplies	29.48
59962	09/20/2023	W W GRAINGER, INC.	9842311319	Laboratory Supplies	Materials & supplies	585.42
59962	09/29/2023	W W GRAINGER, INC.	9847255347	Materials and Supplies - PVC Parts	Materials & supplies	32.28
59962	09/29/2023	W W GRAINGER, INC.	9847921617	Materials and Supplies - Chain	Materials & supplies	901.9
59962	09/29/2023	W W GRAINGER, INC.	9849549853	Turbing for Chemical Dosing	Materials & supplies	721.3

Vendor WWG01 - W W GRAINGER, INC. Total: **3220.51**

59963	10/04/2023	WALTON MOTORS & CONTROLS, INC	83086	Motor Repair PV2	Repair parts & equipment	FY24-0072	7191.68
59964	10/03/2023	WATEREUSE ASSOCIATION	D51084	WaterReuse Membership	Dues & subscrip		1512
59965	10/04/2023	West Coast Air Conditioning	S135109	Conejo Wellfield Treatment-CO2 System	Construction in progress		95
59966	09/26/2023	WESTLEY YOSHINURA	00000928	Overpayment Closed Act - 6337 Corte Luc	Refunds payable		30.12
59967	09/27/2023	WHITE BRENNER LLP	48507	Legal Services	Legal services		3340
59968	09/27/2023	WILLIAM AVERY & ASSOCIATES, INC	3587	Recruitment Services for the position of G Prof	services	FY24-0073	7900
59969	09/26/2023	WILLIAM BARNES	00010726	Deposit Refund Act 10726- 2496 Rondell I	Refunds payable		100.66

Vendor: WOO04 - WOODARD & CURRAN, INC.

59970	09/27/2023	WOODARD & CURRAN, INC.	224502	2023 Master Plan	Prof services	FY23-0008-R1	32573.01
59970	09/27/2023	WOODARD & CURRAN, INC.	224507	Water Resource Planning	Prof services	FY23-0150-R1	10830.8

Vendor WOO04 - WOODARD & CURRAN, INC. Total: **43403.81**

Vendor: ZEB01 - ZEBRON, INC

59895	09/19/2023	ZEBRON, INC	52988	Manhole Rehabilitation	Outsd contracts	FY24-0007	93800
59971	09/20/2023	ZEBRON, INC	53003	Manhole Rehabilitation	Outsd contracts	FY24-0007	16750

Vendor ZEB01 - ZEBRON, INC Total: **110550**

Vendor: ZWO01 - ZWORLD GIS, LLC

59972	10/03/2023	ZWORLD GIS, LLC	2023-0360	GIS Support Services	Outsd contracts	FY24-0042	4500
59972	10/03/2023	ZWORLD GIS, LLC	2023-0361	Service Connection GPS Inventory Phase 2	Outsd contracts	FY24-0043	4200

Vendor ZWO01 - ZWORLD GIS, LLC Total: **8700**

TOTAL VENDOR PAYMENTS-CAMROSA

\$ 1,602,470.06

1262	10/02/2023	ACWA JOINT POWERS INS	QTR1 FY23-24	Worker's Compensation Premium 1st QT	P/R-worker comp		11512.45
1263	10/02/2023	ACWA/JPIA	CM0000486	Health, Dental & Vision Ins.	Benefits Premium		46656.52

Vendor: PER05 - CAL PERS 457 PLAN

DFT0004884	09/21/2023	CAL PERS 457 PLAN	INV0013773	Deferred Compensation	Deferred comp - ee paid		2927.96
DFT0004885	09/21/2023	CAL PERS 457 PLAN	INV0013775	Deferred Compensation	Deferred comp - ee paid		300

Vendor PER05 - CAL PERS 457 PLAN Total: **3227.96**

DFT0004880	09/21/2023	COLONIAL SUPPLEMENTAL INS	INV0013769	Colonial Benefits	Colonial benefits		231.8
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Vendor: EDD01 - EMPLOYMENT DEVELOP. DEPT.

DFT0004900	09/21/2023	EMPLOYMENT DEVELOP. DEPT.	INV0013798	Payroll-SIT	P/R-sit		5637.16
DFT0004904	09/21/2023	EMPLOYMENT DEVELOP. DEPT.	INV0013805	Payroll-SIT	P/R-sit		73.6

Vendor EDD01 - EMPLOYMENT DEVELOP. DEPT. Total: **5710.76**

DFT0004888	09/21/2023	HealthEquity	INV0013779	HSA Contributions	HSA Contributions Payable		50
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1259	09/21/2023	LINCOLN FINANCIAL GROUP	INV0013774	Deferred Compensation	Deferred comp - ee paid		2836.4
1258	09/21/2023	LINCOLN FINANCIAL GROUP	INV0013792	Profit Share Contribution	Profit share contributions		3051.11

DFT0004886	09/21/2023	PUBLIC EMPLOYEES	INV0013777	PERS-Classic Employee Portion	P/R-state ret.	21174.13
DFT0004889	09/21/2023	SYMETRA LIFE INS CO.	INV0013780	Life Insurance	Life ins.	293.75
Vendor: UNI10 - UNITED STATES TREASURY						
DFT0004897	09/21/2023	UNITED STATES TREASURY	INV0013795	FIT	P/R-fit	13806.71
DFT0004898	09/21/2023	UNITED STATES TREASURY	INV0013796	Payroll-Social Security Tax	P/R - ee social security	629.18
DFT0004899	09/21/2023	UNITED STATES TREASURY	INV0013797	Payroll- Medicare Tax	P/R - ee medicare	3893.41
Vendor UNI10 - UNITED STATES TREASURY Total:						18329.3
59896	09/21/2023	UNITED WAY OF VENTURA CO.	INV0013768	Charity-United Way	P/R-charity	20
1264	10/02/2023	UNUM LIFE INSURANCE	9-23 PR ME	LTD & STD Insurance Premiums	Ltd & Std	1515.23
TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA						\$ 114,609.41

Board Memorandum

October 12, 2023

To: Board of Directors

From: General Manager

Subject: Certificate of Achievement for Excellence in Financial Reporting

Objective: Receive the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2022.

Action Required: No action necessary; for information only.

Discussion: The District has received the Certificate of Achievement for Excellence in Financial Reporting for its ACFR for the Fiscal Year Ended June 30, 2022, from the GFOA of the United States and Canada. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. This is the eighth consecutive year the District has received the Excellence in Financial Reporting certificate.

The ACFR has been judged by an impartial panel to meet the high standards of the program, including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the ACFR. The program encourages going beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive financial reports that evidence full disclosure. The goal of the program is not to assess the financial health of the participating governments, but rather to ensure that users of their financial statements have the information they need to do so themselves.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Camrosa Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO

Board Memorandum

October 12, 2023

To: General Manager

From: Tamara Sexton, Deputy General Manager/Finance

Subject: Fiscal Year 2022-23 Investment Policy Agreed-Upon Procedures

Objective: Receive the Investment Policy Agreed-Upon Procedures Report for Fiscal Years 2022-23.

Action Required: Accept the Agreed-Upon Procedures Report as presented.

Discussion: The Board of Directors and management of Camrosa Water District developed agreed upon procedures to monitor the District's investment operations, policies, and procedures. The Pun Group LLP, was engaged to perform the agreed-upon procedures for the fiscal year ending June 30, 2023. The Independent Accountant's Report on Applying Agreed-Upon Procedures is attached for the Board's review.

Mr. Kenneth Pun of The Pun Group will be available to address any questions from the Board.

Camrosa Water District

Camarillo, California

Independent Accountants' Report on Applying Agreed-Upon Procedures to Investments

For the Year Ended June 30, 2023





INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors of
the Camrosa Water District
Camarillo, California

We have performed the procedures enumerated below on the investments of the Camrosa Water District (the "District") for the year ended June 30, 2023. The District's management is responsible for the investments.

The District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose, which is assisting the District in evaluating the District's investment processes, activities and degree of compliance with the State of California (the "State") regulations and the District's investment policy for the year ended June 30, 2023. The report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report, and as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Compared the amount of the District's investments as of June 30, 2023, per District's general ledger, to statements received directly from the State of California Local Agency Investment Fund (LAIF), US Bank, Multi-Bank Securities, and the District's Trustee Wilmington Trust.

Finding: No exceptions were noted as a result of our procedures.

2. Verified that the investments were in accordance with the District's Investment Policy and were in accordance with Water Code Section 31303 and 31336 and Government Code Section 53600.

Finding: An exception was noted. The District was determined to be incompliant with the investment policy in relation to the diversification requirement. Please refer to the '*finding*' section of Procedure 5 for further details.

3. Verified that a system of internal controls had been established and reviewed it to test that the controls were in place and to detect any material weakness.

Finding: No exceptions were noted as a result of our procedures.

4. Determined if the type of investments, which occurred during the Fiscal Years, complied with the Investment Policy's general guidelines and with the objectives of safety, liquidity, and yield.

Finding: No exceptions were noted as a result of our procedures

5. Compared the percentage limitations on selected investments held as of June 30, 2023, with the diversification requirements of the District's Investment Policy.

Finding: An exception was noted. In accordance with the District's investment policy under diversification requirements, the policy states that "No more than one-third (33%) of Camrosa's portfolio shall be held by any single investment firm or institution. The sole exception shall be the State of California Investment Pool (L.A.I.F.)." As of June 30, 2023, the Multi-Bank Securities, Inc., held the \$33,318,460 or 80.32% of the District's whole investment portfolio in the form of US Treasury Bills. The percentage was larger than the threshold allowed per District's adopted Investment Policy.

6. Verified that investments in securities were approved by the Board of Directors and that investment transactions were conducted with competing and reputable security dealers if applicable.

Finding: No exceptions were noted as a result of our procedures.

7. Verified that no conflict of interest existed that could impact the proper execution of the investment program.

Finding: No exceptions were noted as a result of our procedures.

8. Verified that investments were adequately and appropriately inventoried and safeguarded, and reviewed the recording of investment transactions for accuracy and compliance with the Investment Policy.

Finding: No exceptions were noted as a result of our procedures.

9. Obtained and reviewed each of the District's records to test whether signed transaction authorization forms were maintained for payments of any transactions that require the transfer of funds from one investment to another.

Finding: No exceptions were noted as a result of our procedures.

10. Reviewed all quarterly reports of investments to test whether they contain the information required by the Investment Policy and that they were timely presented to the Board.

- a. Reviewed all investment transactions to test whether they comply with the investment procedures manual.
- b. Confirmed that Investment transactions met the established internal control systems incorporated in the District's Investments Procedure Manual.
- c. Verified that Monthly Cash Position Reports were generated and provided to the Board of Directors on a monthly basis.
- d. Confirmed that transfers out of LAIF were authorized by two Members of the Board and the General Manager or staff authorized by the General Manager.
- e. Confirmed that transfers into LAIF were authorized by the General Manager or staff authorized by the General Manager.
- f. Verified that the steps listed in the Investment Procedures Manual related to Purchasing an Investment, Settlement and follow-up, and Segregation of Duties were followed.
- g. Verified compliance with Generally Accepted Accounting Principles.

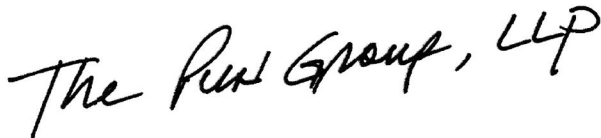
- h. Reviewed Monthly Reconciliations of bank statements and verified that they were initialed reviewed by the General Manager or authorized representative.

Finding: No exceptions were noted as a result of our procedures except for 'f'. In fiscal year 2023, the District purchased additional investments in the form of US Treasury Bills. The engagement team performed procedures to ensure that the Investment Purchasing procedures in accordance with the District's Investment Procedures Manual were met. Per District's manual, it is explicitly stated that the use of a questionnaire is required to establish with whom the District is going to transact business, such as a broker/dealer or investment advisor. Based on our procedures performed, it was noted that no such questionnaire was prepared, hence, considered as a finding.

We were engaged by the District to perform this agreed-upon procedure engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on investments. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Board of Directors and management of the District and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California
September 28, 2023

Board Memorandum

October 12, 2023

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Fiscal Year 2022-23 4th Quarter Budget Status Report

Objective: Receive a report from staff regarding the Fiscal Year (FY) 2022-23 4th Quarter budget report and reserves.

Action Required: No action necessary, for information only.

Discussion: Staff has prepared a “budget to actual” financial status report of the 4th quarter operating results, comparing the FY2022-23 budgeted amounts to year-end results, including reserves, for the Board’s information and review.

Water Program:

The Potable Water Program’s water deliveries through the month of June were 5,189 acre feet (AF), where budgeted deliveries were 6,171 AF. Total Operating Revenues are 87% of budget. Total Expenses are 85% of budget. Net Operating Results is \$146,430; \$1,522,475 will be contributed to the Potable Water Capital Replacement Fund.

The Non-Potable Water Program’s water deliveries within the District through the month of June were 4,451 AF, where budgeted deliveries were 6,087 AF. Non-Potable deliveries outside the District (Pleasant Valley County Water District) were 4,853 AF of Conejo Creek water/CWRF water and 1,203 AF of CamSan recycled water, compared to the budgeted amount of 4,100 AF of Conejo Creek/CWRF water and 800 AF of CamSan recycled water. Total Operating Revenues are 83% of budget. Total Expenses are 81% of budget. Net Operating Results is \$1,085; \$1,498,000 will be contributed to the Non-Potable Water Capital Replacement Fund and \$70,000 to the Rate Stabilization Fund.

Wastewater Program:

The Wastewater Program’s Total Operating Revenues are 100% of budget and Total Expenses are 81% of budget. Net Operating Results is \$84,319; \$1,245,825 will be contributed to the Wastewater Capital Replacement Fund.

Water Program	FY2022-23 Budget	FY2022-23 Actuals	Variance	Actual % FY Budget
Revenues				
Water Sales:				
Potable	\$ 11,004,700	\$ 9,209,757	\$(1,794,943)	84%
Recycle/Non-Potable	5,066,300	3,573,563	(1,492,737)	71%
Water Sales to Pleasant Valley	1,261,500	1,608,935	347,435	128%
Meter Service Charge	2,591,900	2,608,044	16,144	101%
Special Services	55,000	48,513	(6,487)	88%
Pump Zone/Miscellaneous	52,000	82,830	30,830	159%
Total Operating Revenues	\$ 20,031,400	\$ 17,131,642	\$(2,899,758)	86%
Operating Expenses				
Import Water Purchases-Calleguas	\$ 5,610,474	\$ 5,070,510	\$ 539,964	90%
Calleguas Fixed Charge	974,290	906,822	67,468	93%
CamSan Water	92,963	132,123	(39,160)	142%
Conejo Creek Project	640,906	816,017	(175,111)	127%
Salinity Management Pipeline-Calleguas	234,193	67,384	166,809	29%
Production Power	1,704,964	1,718,085	(13,121)	101%
Total Production	\$ 9,257,790	\$ 8,710,941	\$ 546,849	94%
Regular Salaries	\$ 2,070,647	\$ 1,828,912	\$ 241,735	88%
Overtime/Standby	68,968	98,868	(29,900)	143%
Part Time	34,476	16,378	18,098	48%
Benefits	778,865	622,718	156,147	80%
Total Salaries & Benefits	\$ 2,952,956	\$ 2,566,876	\$ 386,080	87%
Outside Contracts	\$ 1,983,487	\$ 1,002,474	\$ 981,013	51%
Professional Services	889,958	464,348	425,610	52%
Total Outside Cont/Profess Services	\$ 2,873,445	\$ 1,466,822	\$ 1,406,623	51%
Utilities	\$ 75,655	\$ 73,477	\$ 2,178	97%
Communications	49,075	58,297	(9,222)	119%
Pipeline Repairs	480,000	400,694	79,306	83%
Small Tools & Equipment	29,152	24,663	4,489	85%
Materials & Supplies	661,752	400,902	260,850	61%
Repair Parts & Equipment Maintenance	886,325	696,805	189,520	79%
Legal Services	79,250	32,929	46,321	42%
Dues & Subscriptions	33,313	34,346	(1,033)	103%
Conference & Travel	9,945	15,773	(5,828)	159%
Safety & Training	32,045	14,227	17,818	44%
Board Expense	86,450	101,715	(15,265)	118%
Bad Debt	6,500	6,992	(492)	108%
Fees & Charges	200,162	214,184	(14,022)	107%
Insurance	76,700	75,406	1,294	98%
Total Supplies & Services	\$ 2,706,324	\$ 2,150,410	\$ 555,914	79%
Total Expenses	\$ 17,790,515	\$ 14,895,049	\$ 2,895,466	84%
Net Operating Revenues	\$ 2,240,885	\$ 2,236,593	\$ (4,292)	100%
Less: Non-Operating Expenses				
Debt Service 2011A/2016	\$ 845,806	\$ 845,806	\$ -	100%
Rate Stabilization Contribution	70,000	70,000	-	100%
CLPERS UAL Additional Contribution	-	-	-	-
Capital Replacement Contribution	2,097,000	3,020,475	(923,475)	144%
Total Non-Operating Expenses	\$ 3,012,806	\$ 3,936,281	\$ (923,475)	131%
Add: Non-Operating Revenues				
Interest Revenues	\$ 55,000	\$ 1,074,433	\$ 1,019,433	1954%
Taxes	734,527	772,770	38,243	105%
Total Non-Operating Revenues	\$ 789,527	\$ 1,847,203	\$ 1,057,676	234%
Net Operating Results	\$ 17,606	\$ 147,515	\$ 129,909	838%
Capital Fees	-	55,575	55,575	-
Mitigation & In-Lieu Fees	-	298,743	298,743	-
Grants	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ -	\$ 354,318	\$ 354,318	-
Debt Ratio	3.58	5.25		

Potable Water Program	FY2022-23 Budget	FY2022-23 Actuals	Variance	Actual % FY Budget
Revenues				
Water Sales:				
Potable	\$11,004,700	\$ 9,209,757	\$ (1,794,943)	84%
Meter Service Charge	2,465,300	2,465,061	(239)	100%
Special Services	30,000	30,488	488	102%
Pump Zone/Miscellaneous	31,000	24,010	(6,990)	77%
Total Operating Revenues	\$ 13,531,000	\$ 11,729,316	\$ (1,801,684)	87%
Operating Expenses				
Import Water Purchases-Calleguas	\$ 4,841,579	\$ 4,746,238	\$ 95,341	98%
Calleguas Fixed Charge	974,290	906,822	67,468	93%
Salinity Management Pipeline-Calleguas	234,193	67,384	166,809	29%
Production Power	840,781	714,850	125,931	85%
Total Production	\$ 6,890,843	\$ 6,435,294	\$ 455,549	93%
Regular Salaries	\$ 1,345,921	\$ 1,188,793	\$ 157,128	88%
Overtime/Standby	44,829	64,264	(19,435)	143%
Part Time	22,409	10,646	11,763	48%
Benefits	506,262	404,767	101,495	80%
Total Salaries & Benefits	\$ 1,919,421	\$ 1,668,470	\$ 250,951	87%
Outside Contracts	\$ 1,171,401	\$ 638,796	\$ 532,605	55%
Professional Services	579,978	265,255	314,723	46%
Total Outside Cont/Profss Services	\$ 1,751,379	\$ 904,051	\$ 847,328	52%
Utilities	\$ 66,701	\$ 64,305	\$ 2,396	96%
Communications	25,519	30,314	(4,795)	119%
Pipeline Repairs	380,000	385,542	(5,542)	101%
Small Tools & Equipment	22,419	22,736	(317)	101%
Materials & Supplies	573,071	332,173	240,898	58%
Repair Parts & Equip. Maint.	505,689	413,411	92,278	82%
Legal Services	40,210	17,123	23,087	43%
Dues & Subscriptions	17,323	17,860	(537)	103%
Conference & Travel	5,171	8,202	(3,031)	159%
Safety & Training	16,663	7,398	9,265	44%
Board Expense	44,954	52,892	(7,938)	118%
Bad Debt	3,380	3,636	(256)	108%
Fees & Charges	169,260	193,154	(23,894)	114%
Insurance	39,884	39,211	673	98%
Total Supplies & Services	\$ 1,910,244	\$ 1,587,957	\$ 322,287	83%
Total Expenses	\$ 12,471,887	\$ 10,595,772	\$ 1,876,115	85%
Net Operating Revenues	\$ 1,059,113	\$ 1,133,544	\$ 74,431	107%
Less: Non-Operating Expenses				
Debt Service 2011A/2016	\$ 815,588	\$ 815,588	\$ -	100%
Rate Stabilization Contribution	-	-	-	-
Capital Replacement Contribution	710,000	1,522,475	(812,475)	214%
Total Non-Operating Expenses	\$ 1,525,588	\$ 2,338,063	\$ (812,475)	153%
Add: Non-Operating Revenues				
Interest Revenues	40,000	887,287	847,287	2218%
Taxes	440,716	463,662	22,946	105%
Total Non-Operating Revenues	\$ 480,716	\$ 1,350,949	\$ 870,233	281%
Net Operating Results	\$ 14,241	\$ 146,430	\$ 132,189	
Capital Fees	\$ -	\$ 55,575	\$ 55,575	-
Mitigation & In-Lieu Fees	-	298,743	298,743	-
Grants	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ -	\$ 354,318	\$ 354,318	-
	\$ 14,241	\$ 500,748	\$ 486,507	

Non-Potable Water Program	FY2022-23 Budget	FY2022-23 Actuals	Variance	Actual % FY Budget
Revenues				
Water Sales:				
Recycle/Non-Potable	\$5,066,300	\$3,573,563	\$ (1,492,737)	71%
Water Sales to Pleasant Valley	1,261,500	1,608,935	347,435	128%
Meter Service Charge	126,600	142,983	16,383	113%
Special Services	25,000	18,025	(6,975)	72%
Pump Zone/Miscellaneous	21,000	58,820	37,820	280%
Total Operating Revenues	\$6,500,400	\$5,402,326	\$ (1,098,074)	83%
Operating Expenses				
Import Water Purchases-Calleguas	\$ 768,895	\$ 324,272	\$ 444,623	42%
CamSan Water	92,963	132,123	(39,160)	142%
Conejo Creek Project	640,906	816,017	(175,111)	127%
Production Power	864,183	1,003,235	(139,052)	116%
Total Production	\$2,366,947	\$2,275,647	\$ 91,300	96%
Regular Salaries	\$ 724,726	\$ 640,119	\$ 84,607	88%
Overtime/Standby	24,139	34,604	(10,465)	143%
Part Time	12,067	5,732	6,335	48%
Benefits	272,603	217,951	54,652	80%
Total Salaries & Benefits	\$1,033,535	\$ 898,406	\$ 135,129	87%
Outside Contracts	\$ 812,086	\$ 363,678	\$ 448,408	45%
Professional Services	309,980	199,093	110,887	64%
Total Outside Cont/Profess Services	\$1,122,066	\$ 562,771	\$ 559,295	50%
Utilities	\$ 8,954	\$ 9,172	\$ (218)	102%
Communications	23,556	27,983	(4,427)	119%
Pipeline Repairs	100,000	15,152	84,848	15%
Small Tools & Equipment	6,733	1,927	4,806	29%
Materials & Supplies	88,681	68,729	19,952	78%
Repair Parts & Equipment Maintenance	380,636	283,394	97,242	74%
Legal Services	39,040	15,806	23,234	40%
Dues & Subscriptions	15,990	16,486	(496)	103%
Conference & Travel	4,774	7,571	(2,797)	159%
Safety & Training	15,382	6,829	8,553	44%
Board Expense	41,496	48,823	(7,327)	118%
Bad Debt	3,120	3,356	(236)	108%
Fees & Charges	30,902	21,030	9,872	68%
Insurance	36,816	36,195	621	98%
Total Supplies & Services	\$ 796,080	\$ 562,453	\$ 233,627	71%
Total Expenses	\$5,318,628	\$4,299,277	\$ 1,019,351	81%
Net Operating Revenues	\$1,181,772	\$1,103,049	\$ (78,723)	93%
Less: Non-Operating Expenses				
Debt Service 2011A/2016	\$ 30,218	\$ 30,218	\$ -	100%
Rate Stabilization Contribution	70,000	70,000	-	100%
Capital Replacement Contribution	1,387,000	1,498,000	(111,000)	108%
Total Non-Operating Expenses	\$1,487,218	\$1,598,218	\$ (111,000)	107%
Add: Non-Operating Revenues				
Interest Revenues	\$ 15,000	\$ 187,146	\$ 172,146	1248%
Taxes	293,811	309,108	15,297	105%
Total Non-Operating Revenues	\$ 308,811	\$ 496,254	\$ 187,443	161%
Net Operating Results	\$ 3,365	\$ 1,085	\$ (2,280)	
Capital Fees	-	-	-	-
Mitigation & In-Lieu Fees	-	-	-	-
Grants	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ -	\$ -	\$ -	\$ -
Net Operating Results After Capital Fees & Grants	\$ 3,365	\$ 1,085	\$ (2,280)	

Wastewater Program	FY2022-23 Budget	FY2022-23 Actuals	Variance	Actual % FY Budget
Revenues				
Sewer Service Charge	\$ 4,441,500	\$ 4,426,781	\$ (14,719)	100%
Special Services	17,000	16,919	(81)	100%
Pump Zone/Miscellaneous	-	3,447	3,447	-
Total Operating Revenues	\$ 4,458,500	\$ 4,447,147	\$ (11,353)	100%
Operating Expenses				
Salinity Management Pipeline-Calleguas	\$ 22,984	\$ 7,853	\$ 15,131	34%
Total Production	\$ 22,984	\$ 7,853	\$ 15,131	34%
Regular Salaries	\$ 1,114,964	\$ 984,799	\$ 130,165	88%
Overtime/Standby	37,136	53,237	(16,101)	143%
Part Time	18,564	8,819	9,745	48%
Benefits	419,389	335,310	84,079	80%
Total Salaries & Benefits	\$ 1,590,053	\$ 1,382,165	\$ 207,888	87%
Outside Contracts	\$ 1,320,863	\$ 972,408	\$ 348,455	74%
Professional Services	306,132	239,420	66,712	78%
Total Outside Cont/Profess Services	\$ 1,626,995	\$ 1,211,828	\$ 415,167	74%
Utilities	\$ 25,045	\$ 24,269	\$ 776	97%
Communications	26,425	31,391	(4,966)	119%
Pipeline Repairs	10,000	1,169	8,831	12%
Small Tools & Equipment	4,198	4,506	(308)	107%
Materials & Supplies	148,663	153,346	(4,683)	103%
Repair Parts & Equipment Maintenance	135,675	86,708	48,967	64%
Legal Services	15,750	17,731	(1,981)	113%
Dues & Subscriptions	20,937	18,599	2,338	89%
Conference & Travel	5,355	8,493	(3,138)	159%
Safety & Training	17,255	7,661	9,594	44%
Board Expense	46,550	54,770	(8,220)	118%
Bad Debt	3,500	3,765	(265)	108%
Fees & Charges	99,163	74,474	24,689	75%
Insurance	41,300	40,603	697	98%
Total Supplies & Services	\$ 599,816	\$ 527,485	\$ 72,331	88%
Total Expenses	\$ 3,839,848	\$ 3,129,331	\$ 710,517	81%
Net Operating Revenues	\$ 618,652	\$ 1,317,816	\$ 699,164	213%
Less: Non-Operating Expenses				
Debt Service 2011A/2016	\$ 189,525	\$ 189,525	\$ -	100%
Rate Stabilization Contribution	-	-	-	-
Capital Replacement Contribution	440,000	1,245,825	(805,825)	283%
Total Non-Operating Expenses	\$ 629,525	\$ 1,435,350	\$ (805,825)	228%
Add: Non-Operating Revenues				
Interest Revenues	\$ 13,000	\$ 201,853	\$ 188,853	1553%
Total Non-Operating Revenues	\$ 13,000	\$ 201,853	\$ 188,853	1553%
Net Operating Results	\$ 2,127	\$ 84,319	\$ 82,192	
Capital Fees	-	233,750	233,750	
	\$ -	\$ 233,750	\$ 233,750	-
Net Operating Results After Capital Fees & Grants	\$ 2,127	\$ 318,069	\$ 315,942	
Debt Ratio	3.33	9.25		

	July 1, 2022	Sept 30, 2022	Dec 31, 2022	March 31, 2023	June 30, 2023
Unrestricted Reserves					
Potable Operating and Emergency Reserves (OER)	\$674,723	\$675,123	\$820,628	\$821,154	\$821,153
Non-Potable Potable Operating and Emergency Reserves (OER)	\$479,254	\$479,412	\$479,340	\$479,417	\$480,339
Wastewater Operating and Emergency Reserves (OER)	\$390,966	\$27,172	\$475,054	\$475,285	\$475,285
Rate Stabilization Fund-Water-Potable	\$270,625	\$270,625	\$270,625	\$270,625	\$270,625
Rate Stabilization Fund-Non-Potable	\$535,625	\$553,125	\$570,625	\$588,125	\$605,625
Rate Stabilization Fund-Wastewater	\$263,750	\$263,750	\$263,750	\$263,750	\$263,750
Potable Water Capital Replacement Fund (PWCRCF)	\$17,661,916	\$17,263,776	\$17,769,594	\$17,591,391	\$17,650,435
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$4,503,872	\$4,765,262	\$5,456,894	\$4,933,117	\$5,788,036
Non-Potable Water In-lieu Fees (Wildwood Preserve)	\$318,538	\$318,538	\$318,538	\$318,538	\$318,538
Wastewater Capital Replacement Fund (WWCRF)	\$2,633,053	\$1,831,836	\$1,846,936	\$2,194,390	\$2,973,101
Potable Water Capital Improvement Fund (PWCIF)	\$1,397,209	\$1,537,209	\$1,543,209	\$1,592,784	\$1,512,418
Potable Water In-Lieu Fees (Shea Homes)	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653
Potable Water Mitigation Fees (Day Ranch)	\$130,025	\$130,025	\$130,025	\$130,025	\$130,025
Potable Water Mitigation Fees (Rancho Sierra Apartments)	\$0	\$0	\$0	\$170,409	\$170,409
Potable Water in-Lieu Fees (Rancho Sierra Apartments)	\$0	\$0	\$0	\$128,334	\$128,334
Wastewater Capital Improvement Fund (WWCIF)	\$84,456	\$84,456	\$84,456	\$318,206	\$369,528
Bonds					
Water Project Fund	\$320,000	\$0	\$0	\$0	\$0
Total	\$30,858,665	\$29,394,962	\$31,224,327	\$31,470,203	\$33,152,254
Restricted Assets					
Grant Receivable PV Well	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822
Total Receivables	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822
Debt Reserves 2016	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529
CIP	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529
Potable Water Capital Replacements	\$9,168,861	\$8,062,813	\$5,648,544	\$3,755,047	\$2,506,359
Non-Potable Water Capital Replacements	\$221,603	\$362,287	\$360,878	\$346,245	\$307,368
Wastewater Capital Replacements	\$2,079,957	\$2,864,470	\$2,862,599	\$2,905,729	\$2,818,572
Potable Water Capital Improvements	\$2,171,805	\$2,031,805	\$1,988,432	\$1,849,846	\$1,007,451
Wastewater Capital Improvements	\$1,223,165	\$1,218,325	\$1,097,157	\$1,024,236	\$823,304
Total CIP	\$14,865,391	\$14,539,700	\$11,957,610	\$9,881,103	\$7,463,054
Total	\$15,828,742	\$15,503,051	\$12,920,961	\$10,844,454	\$8,426,405
Grand Total minus Receivables	\$46,603,585	\$44,814,191	\$44,061,466	\$42,230,835	\$41,494,837

Capital Project Listing 4th Quarter Results				
CIP No.	Description	Budget	Expenses	Budget Remaining Expense/Enc to Budget %
General Replacements				
400-22-02	Utility Billing System	504,000	-	504,000 0%
400-22-03	LIMS	90,000	54,758	35,242 61%
400-22-04	Tier 2 Historian	65,000	49,181	15,819 76%
General Replacements		659,000	103,939	555,061 16%
Potable Water Projects				
600-23-01	PV Well #3-Engineering Phase	180,000.00	-	180,000.00 0%
600-23-02	Pleasant Valley Monitoring Wells	90,000.00	9,680.00	80,320.00 11%
650-15-01	PV Well #1	5,967,000	5,562,039	404,961 93%
650-20-02	Conejo Wellfield Treatment	11,275,000	9,994,702	1,280,298 89%
650-20-03	Meter Station Control Cabinets	280,000	128,076	151,924 46%
650-21-01	Meter Station 5 and 7 Rehabilitation	290,000	183,969	106,031 63%
650-22-01	Penny Well Degasifier	362,000	211,344	150,656 58%
650-22-02	Tierra Rejada Well	540,000	517,758	22,242 96%
650-22-04	CamSprings Waterline	610,000	135,852	474,148 22%
650-23-01	AMR AclaraONe + MTU Upgrade Zone	522,000	291,561	230,439 56%
650-23-02	University Well Rehabilitation	635,000	389,817	245,183 61%
Total Potable Water Projects		20,751,000	17,424,799	3,326,201 84%
Non-Potable Water Projects				
750-23-01	AG3 Tank Replacement-Engineering	150,000	15,812	134,188 11%
Total Non-Potable Water Projects		150,000	15,812	134,188 11%
Wastewater Projects				
900-18-02	De-Watering Press	2,158,000	163,937	1,994,064 8%
900-18-03	Effluent Pond Relining	1,501,500	1,202,712	298,788 80%
500-22-01	Sequential Chloramination	400,000	174,548	225,452 44%
550-21-01	Sewer Lift Read Road MCC	360,000	260,700	99,300 72%
550-23-01	Collection System Hotspots-Engineering	330,000	-	330,000 0%
550-23-02	CWRF Headwork Bar Screen Replacement	500,000	-	500,000 0%
Total Wastewater Projects		5,249,500	1,801,896	3,447,604 34%
Total CIPs		26,809,500	19,346,446	7,463,054 72%

Board Memorandum

October 12, 2023

To: General Manager

From: Tamara Sexton, Deputy General Manager/Finance

Subject: Fiscal Year 2022-23 Draft Annual Comprehensive Financial Report

Objective: Receive a draft of Fiscal Year (FY) 2022-23 Annual Comprehensive Financial Report (ACFR).

Action Required: No action necessary; for information only.

Discussion: The draft ACFR contains the FY2022-23 end-of-year financial statements for the District and contains an unmodified audit opinion.

Included in the ACFR is a Management Discussion and Analysis (MD&A) of the financial statements, as required under the provisions of Governmental Accounting Standards Board (GASB) Statement 34. The MD&A immediately precedes the draft audited financial statements.

The report is presented for information at this time. The Final ACFR will be presented for acceptance at the Board Meeting scheduled for October 26, 2023, and the auditors of CliftonLarsonAllen LLP, will be available to answer questions.

Board of Directors
Camrosa Water District
Camarillo, California

We have audited the financial statements of the Camrosa Water District (the District) as of and for the year ended June 30, 2023, and have issued our report thereon dated REPORT DATE. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit in our statement of work dated June 12, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings or issues

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements.

As described in Note 1, the District changed accounting policies related to subscription-based information technology arrangements (SBITA) by adopting Statement of Governmental Accounting Standards Board (GASB Statement) No. 96, *Subscription-Based Information Technology Arrangements*, effective July 1, 2021. Accordingly, the accounting change has been applied to the fiscal periods presented.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

- The annual required contributions, pension expense, net pension liability, and corresponding deferred outflows of resources and deferred inflows of resources for the District's public defined benefit plans with CalPERS are based on an actuarial valuation provided by CalPERS.

We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was in Note 8 regarding the District's defined benefit pension plan.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any uncorrected financial statement misstatements.

Corrected misstatements

Management did not identify and we did not notify them of any financial statement misstatements detected as a result of audit procedures.

Disagreements with management

For purposes of this communication, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Circumstances that affect the form and content of the auditors' report

As previously communicated to you, the report was modified to include a change in accounting principle paragraph to highlight the change related to the adoption of the new accounting guidance for SBITA.

Management representations

We have requested certain representations from management that are included in the management representation letter dated REPORT DATE.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Required supplementary information

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

Other information included in annual reports

Other information (financial or nonfinancial information other than the financial statements and our auditors' report thereon) is being included in your annual report and is comprised of introductory section, other supplementary information section, and the statistical section. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information included in your annual report and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report. Our auditors' report on the financial statements includes a separate section, "Other Information," which states we do not express an opinion or any form of assurance on the other information included in the annual report. We did not identify any material inconsistencies between the other information and the audited financial statements.

* * *

This communication is intended solely for the information and use of the Board of Directors and management of Camrosa Water District and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

Irvine, California
REPORT DATE

INDEPENDENT AUDITORS' REPORT

Board of Directors
Camrosa Water District
Camarillo, California

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Camrosa Water District (the District), which comprise the statement of net position as of June 30, 2023, and the related statement of revenues, expenses and change in net position, and cash flow for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated REPORT DATE.

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the financial agreements or covenants of Section 5.10(b) of the 2016 Water Installment Sale Agreement and the 2016 Wastewater Installment Sale Agreement with the Camrosa Water District Financing Authority (the Authority) dated October 1, 2016, relating to the Authority's issuance of Water and Wastewater Revenue Bonds, Series 2016A, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above-referenced financial agreements or covenants, insofar as they relate to accounting matters.

This report is intended solely for the information and use of the Board of Directors, the management of the District and Wilmington Trust N.A., and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

Irvine, California
REPORT DATE



Annual Comprehensive Financial Report

For the Fiscal Years Ended June 30, 2023
and June 30, 2022

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CAMROSA WATER DISTRICT

Board of Directors

Eugene F. West, *President*

Andrew F. Nelson, *Vice-President*

Jeffrey C. Brown, *Director*

Timothy H. Hoag, *Director*

Terry L. Foreman, *Director*

BUILDING WATER SELF-RELIANCE

General Manager

Tony L. Stafford

Prepared By:

Tamara Sexton, Deputy General Manager/Finance
and
Sandra Llamas, Senior Accountant

Camrosa Water District
Comprehensive Annual Financial Report
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Table of Contents

	<u>Page Number</u>
Introductory Section:	
Letter of Transmittal.....	i
GFOA Certificate of Achievement.....	xiv
Organizational Chart.....	xv
Financial Section:	
Independent Auditors' Report	1
Management Discussion and Analysis	4
Financial Statements:	
Statements of Net Position.....	13
Statements of Revenues, Expenses and Changes in Net Position.....	15
Statements of Cash Flows	16
Notes to Financial Statements	18
Required Supplementary Information:	
Schedule of Proportionate Share of the Net Pension Liability	46
Schedule of Contributions	47
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government</i> <i>Auditing Standards</i>	49
Other Information Section:	
Budgetary Comparison Schedule	51
Statistical Section:	
Financial Trends:	
Net Position by Component	56
Changes in Net Position.....	58
Revenues and Capital Contributions by Source	60
Connection Fees & Other Contributions.....	61
Operating Expenses by Year	62
Revenue Capacity:	
Imported Water Rates.....	64
Historical Water Commodity Rates	65
Historical Water Meter Service Charge	66
Historical Sewer Rates.....	66
Historical Billed Wastewater Connections	67
Historical Billed Water Connections	68
Ten Largest Water Customers	69
Ten Largest Wastewater Customers	70
Water Deliveries by Class	72
Assessed Valuation of Taxable Property.....	74
Secured Tax Charges and Delinquencies	74
Debt Capacity:	
Total Outstanding Debt	76
Water and Wastewater Debt Service Coverage	77

Operational Information:	
Water Demand/Sources.....	80
District Facilities Information	82
Historical Capital Assets	83
Demographic & Economic Information:	
Demographic and Economic Statistics	86

Index of Figures and Tables

Figures

Figure 1 - District Boundaries.....	ii
Figure 2 - Historical Rainfall	vi
Figure 3 - Historical Acre-Foot Deliveries	vii
Figure 4 - Percentage of Imported Water in Total Water Supply	viii
Figure 5 - Historical Water Sources.....	ix
Figure 6 – Historical Water Deliveries to Pleasant Valley CWD.....	x
Figure 7 - Projected Cost of Imported Water	xi
Figure 8 - Financial Highlights.....	4
Figure 9 - Historical Revenues and Capital Contributions by Source.....	60
Figure 10 - Historical Connection Fees & Other Contributions	61
Figure 11 - Historical Operating Expenses	62
Figure 12 - Historical Imported Water Rates	64
Figure 13 - Historical Billed Wastewater Connections	67
Figure 14 - Historical Billed Water Connections	68
Figure 15 - Potable Water Deliveries by Customer Class.....	73
Figure 16 - Non-Potable Water Deliveries by Customer Class	73
Figure 17 - Outstanding Debt	76
Figure 18 - Historical Water Demand by Source	81
Figure 19 - Historical Capital Assets	83
Figure 20 - Population Ten Years.....	86
Figure 21 - City of Camarillo Unemployment Rate	86

Tables

Table 1 - Net Position by Component.....	56
Table 2 - Changes in Net Position.....	58
Table 3 - Revenues and Capital Contributions by Source	60
Table 4 - Connection Fees & Other Contributions	61
Table 5 - Historical Operating Expenses	62
Table 6 - Historical Imported Water Rates.....	64
Table 7 - Historical Water Commodity Rates.....	65
Table 8 - Historical Water Meter Service Charge	66
Table 9 - Historical Sewer Rates	66
Table 10 - Historical Billed Wastewater Connections	67
Table 11 - Historical Billed Water Connections.....	68
Table 12 - Ten Largest Water Customers	69
Table 13 - Ten Largest Wastewater Customers	70
Table 14 - Water Deliveries by Class	72
Table 15 - Historical Assessed Valuations	74
Table 16 - Total Outstanding Debt	76
Table 17 - Historical Water Debt Coverage	77
Table 18 - Historical Wastewater Debt Coverage.....	77
Table 19 - Historical Water Demand/Sources	80
Table 20 - District Facilities Information	82
Table 21 - Historical Capital Assets.....	83
Table 22 - Demographic and Economic Statistics	86

Introductory Section

October 26, 2023

Members of the Board of Directors
 Camrosa Water District

Letter of Transmittal

It is our pleasure to submit Camrosa Water District's Annual Financial Report for the fiscal year ending June 30, 2023 (FY2022-23). This report was prepared pursuant to the guidelines set forth by the Governmental Accounting Standards Board (GASB).

District staff prepared this financial report in conjunction with an unmodified opinion issued by the independent audit firm CliftonLarsonAllen LLP. The Independent Auditor's Report is located at the front of the Financial Section of this document. Management's Discussion and Analysis (MD&A) immediately follows the Independent Auditor's Report and provides a narrative introduction to, and overview and analysis of, the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it.

This report consists of management's representations concerning the finances of Camrosa Water District. Consequently, management assumes full responsibility for the completeness and reliability of the information presented in this report. To provide a reasonable basis for making these representations, the District has established a comprehensive internal control framework that is designed both to protect the District's assets from loss, theft or misuse, and to compile sufficient reliable information for the preparation of the District's financial statements in conformity with generally accepted accounting practices (GAAP). Because the cost of internal control should not outweigh its benefits, the District's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. Management asserts that to the best of our knowledge, this financial report is complete and reliable in all material aspects.

District Structure and Leadership

The Camrosa Water District is an independent special district, which operates under the authority of Division 12 of the California Water Code. The District provides services to a population of more than 32,700 people and is governed by a five-member Board of Directors, elected at large from within the District's service area.

Director	Title	Division	Expiration of Term	Occupation
Eugene F. West	President	Division 4	November 2024	Attorney
Andrew F. Nelson	Vice-President	Division 1	November 2024	Healthcare Research
Jeffrey C. Brown	Director	Division 2	November 2026	Investment Consultant
Timothy H. Hoag	Director	Division 3	November 2024	Pharmacist/Teacher
Terry L. Foreman	Director	Division 5	November 2026	Geologist/Hydrogeologist

General Manager

Daily operation of the District falls under the responsibility of the General Manager, Tony Stafford. The General Manager administers the day-to-day operations of the District in accordance with policies and procedures established by the Board of Directors. As General Manager, Mr. Stafford is responsible for the general oversight of the production and distribution of potable and non-potable water, as well as wastewater collection, treatment, and water recycling at the Camrosa Water Reclamation Facility (CWRF).

The District employs a full-time staff of 26 employees as of June 30, 2023. The District's Board of Directors meets on the second and fourth Thursday of each month. Meetings are publicly noticed and the public are welcome to attend.

District Services

Currently, the District provides three classes of water (potable, non-potable, and recycled) to a population of more than 32,700 people through approximately 11,381 meters, which includes 2,670 equivalent connections in three master-metered communities. The majority of these connections are municipal and industrial, and the remainder (126 as of June 2023) is agricultural.

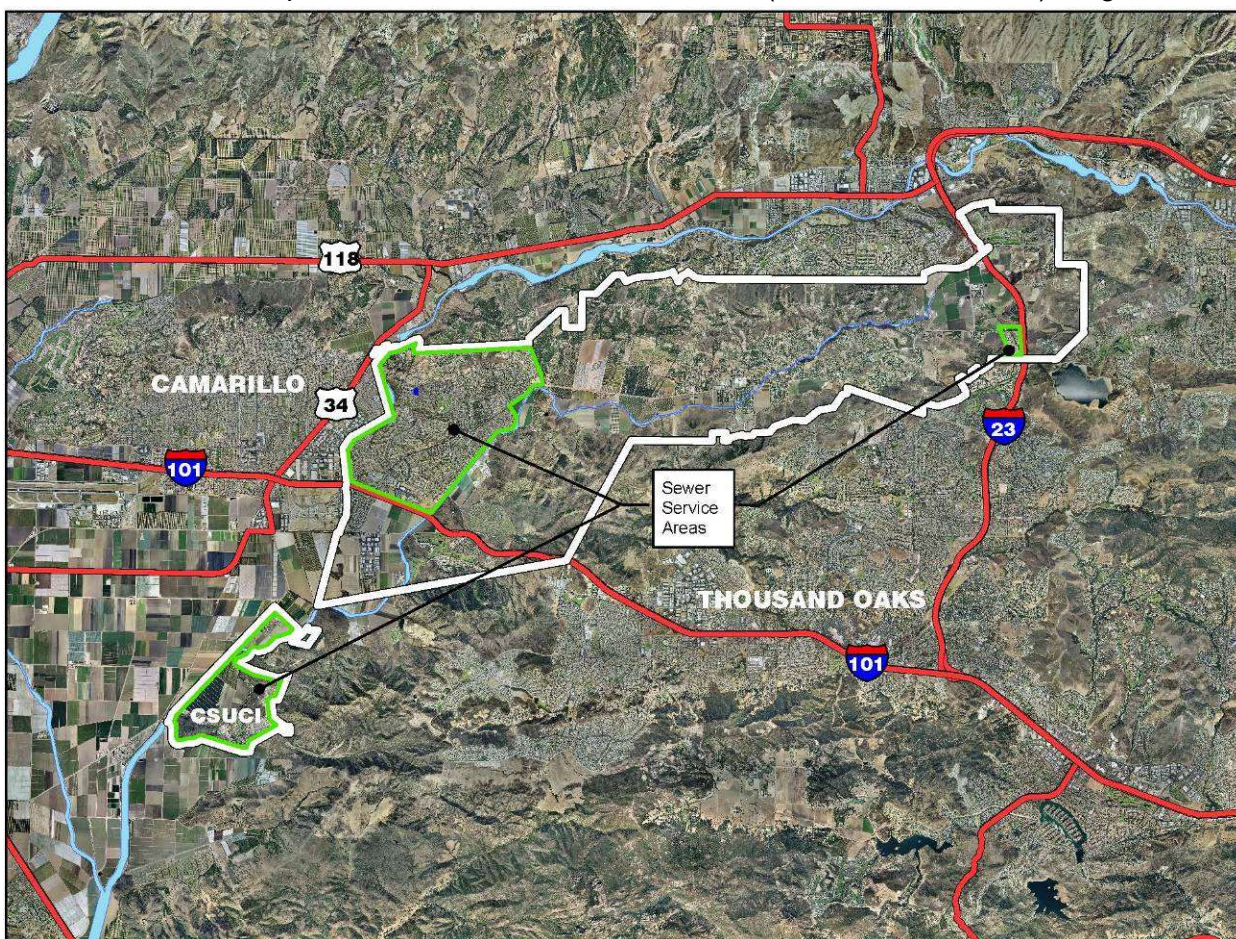


Figure 1 – District Boundaries

Potable water is a blend of imported State Water Project (SWP) water from the Sacramento-San Joaquin Delta and local groundwater; non-potable surface water is a combination of diverted surface water and local groundwater; and recycled water is tertiary-treated product from the Camrosa Water Reclamation Facility (CWRF) and Camarillo Sanitary District. Imported accounts

for approximately 53% of potable supplies. The remaining 47% is groundwater that is treated at the wellhead and then pumped into the distribution system, either directly or after blending. In FY2022-23 the District delivered 5,189 acre-feet (AF) potable water, 3,944 AF non-potable water and 507 AF of recycled water, totaling 9,640 AF to its customers.

Residential customers make up approximately 88% (number of metered connections) of the District's customer base and consume approximately 45% of the water provided annually by the District.

Wastewater service is limited to 9,125 equivalent dwelling units (EDUs) in a portion of the City of Camarillo and a sliver of the City of Thousand Oaks; the remainder of the District is either served by the Camarillo Sanitary District or on septic systems.

Mission and Vision Statement

The District held four strategic planning workshops in the spring of 2022 and adopted a 2022 Strategic Plan in the summer of 2022.

This most recent Strategic Plan took into account that since the last revision of the plan in 2008 imported water costs have increased, as expected, but so too has its unreliability. Between climatic, legislative, litigatory, and political pressures on the Sacramento-San Joaquin Delta, the State Water Project no longer represents a dependable supply as it once did.

At the same time, the cost to produce local water has also increased, driven by an ever-expanding regulatory environment. Groundwater, water loss, conservation, environmental justice, rate setting—the list of current and impending regulatory constraints is long and expanding.

Navigating existing challenges and maximizing the organization's capacity to adapt starts with describing Camrosa's vision, priorities, and philosophy through the strategic planning process.

The 2022 Strategic Plan identified five goals:

- Water Supply Independence
- Infrastructure Integrity
- Prudent Financial Management
- Public Trust
- Service Excellence Through Organizational Development

Revised Mission and Vision Statements were established as part of the 2022 Strategic Plan. The Mission Statement reflects the District's responsibility to provide reliable, safe, and cost-effective water and wastewater services.

Our Mission

"The mission of Camrosa Water District is to provide reliable, safe, and cost-effective water and wastewater services."

Our Vision

"Camrosa Water District preserves and improves the quality of life for our customers through innovative leadership and exceptional customer service."

Economic Condition and Outlook

The California Water Crisis

Although this past winter was extremely wet, California's wet-to-dry swings have shown the importance of planning ahead for the next drought. For example, 2019 was one of the wettest calendar years in the past two decades, but it was followed by three very dry years. During this time, the California Department of Water Resources (DWR) and Metropolitan Water District (MWD) ended up not having sufficient supply to meet normal demands. This demonstrates the need to accelerate Camrosa's timeline for self-reliance and significantly reduce Camrosa's dependence on unreliable imported water supplies.

California's water supply crisis is an outcome of decades of substandard State water policy: California turned away from supporting major water infrastructure projects and towards perpetual demand management. DWR stood by while litigants and legislators whittled away its ability to fulfill its contractual obligations on the State Water Project. MWD has applied a portion of every dollar it ever collected from its ratepayers to build out and maintain its Colorado River Aqueduct system. However, despite this massive investment, MWD's conveyance is still unable to move significant quantities of Colorado River water to certain areas within its service region. These areas have been categorized as State Water Project Dependent Areas (SWPDA) because most—or all—of their imported water supplies are from the State Water Project. As a result of MWD's failed water policy, MWD's Board of Directors adopted the Emergency Water Conservation Program (EWCP) on April 26, 2022. These extreme conservation requirements applied only to the agencies within SWPDA but not to other MWD customers. The next day, Calleguas adopted the same EWCP, passing through mandatory conservation restrictions to its customers. MWD's EWCP went into effect June 1, 2022, and was removed by the MWD board in March 2023 following heavy winter precipitation.

Being within a SWPDA and continuing to be dependent on the imported water that MWD and Calleguas provide, Camrosa was compelled to choose between one-day-a-week watering of what is deemed "non-functional" turf and an allocation system that would leave the District with even less supply. On May 26, 2022, the District declared a Stage Two Water Supply Shortage, moving to one-day-a-week watering for residential and ornamental turf, requesting a 30% reduction from customers with parks, ballfields, and other community turf uses and a 20% reduction from potable agricultural users. As a result of the wet rainy season and heavy snowpack DWR announced a 100% state water project allocation resulting in MWD, CMWD and Camrosa removing all emergency water supply water conditional plans and watering restrictions for residential customers.

Providing a reliable source of water for our ratepayers is Camrosa's core mission, and we have long been focused on building the District's self-reliance to buffer against this cycle of planning failures and reactive edicts by MWD and the state. **The Board of Directors does not believe that conservation mandates should become "a way of life," as recent state legislation would have it, or that "brown is the new green."** Efficiency is important—in water as in the other resources of which we are stewards, including energy and public funds—but the District's purpose is to provide the water our customers need. We have slashed our dependence on imported water over the last twenty years, developing local projects like a brackish groundwater desalter and non-potable distribution systems to achieve greater control over our supply portfolio.

Doubling down on self-reliance will form the backbone of Camrosa's planning efforts for years to come. We're starting this fiscal year with feasibility studies and design for additional wells, backup wells, and treatment plants to increase our local production.

Externalities

Equipment and material delays continued, translating to longer lead times on orders and longer timelines on projects. This scarcity, as well as shipping constraints and general materials market volatility, has led to significant escalations in project costs. Dodge Data and Analytics reports that despite significant manufacturing increases in 2022, production is expected to see sharp declines in 2023. In addition, fuel cost increases impacted the availability and cost of materials, equipment, and shipping. The general construction and materials industries continue to see rising prices across the globe as well as material shortages on certain items.

The Impact of Weather

In the last ten years, Southern California has seen the wettest and driest months on record. These dramatic weather swings, depicted in Figure 1 below, exemplify the difficulty of forecasting water sales and highlight the necessity of maintaining a conservative financial outlook.

On April 20, 2023, DWR announced a 100 percent allocation as a result of reservoirs nearing capacity and snowmelt runoff starting to occur. This is up from 75 percent announced in March, 30 percent in January, and the initial 5 percent announced on December 1, 2022. The last time the SWP allocated 100 percent was in 2006.

This wet winter and strong runoff conditions has allowed the SWP to make additional water available to any contractor that has the ability to store the water in its own system, including through groundwater recharge. DWR is maximizing the capture and storage of this abundance of snowpack across the state. Formally known as Article 21 water, this additional water does not count toward SWP allocation amounts.

Locally, rainfall was 23.10 inches, recorded from the Camrosa Water District station, which is more than the ten-year average rainfall for the District of 11.13 inches a year and above the historical average of 15.2 inches a year. Local precipitation can impact demand, especially among agricultural customers and those with large landscapes, and it is important for recharging groundwater basins, which we produce our local supplies from and plan to increasingly rely on in the near future. Whether or not the trend towards lower precipitation we've seen over the last couple decades continues, Camrosa plans to adaptively manage its groundwater basins to maximize aquifer storage and recharge water—whether it's rainwater or another source. Camrosa will continue to develop local and regional water resource projects to build self-reliance. Many of these projects will be identified in the Master Plan that will be completed in Fall 2023.

Average Rainfall Fiscal Years 2014-2023

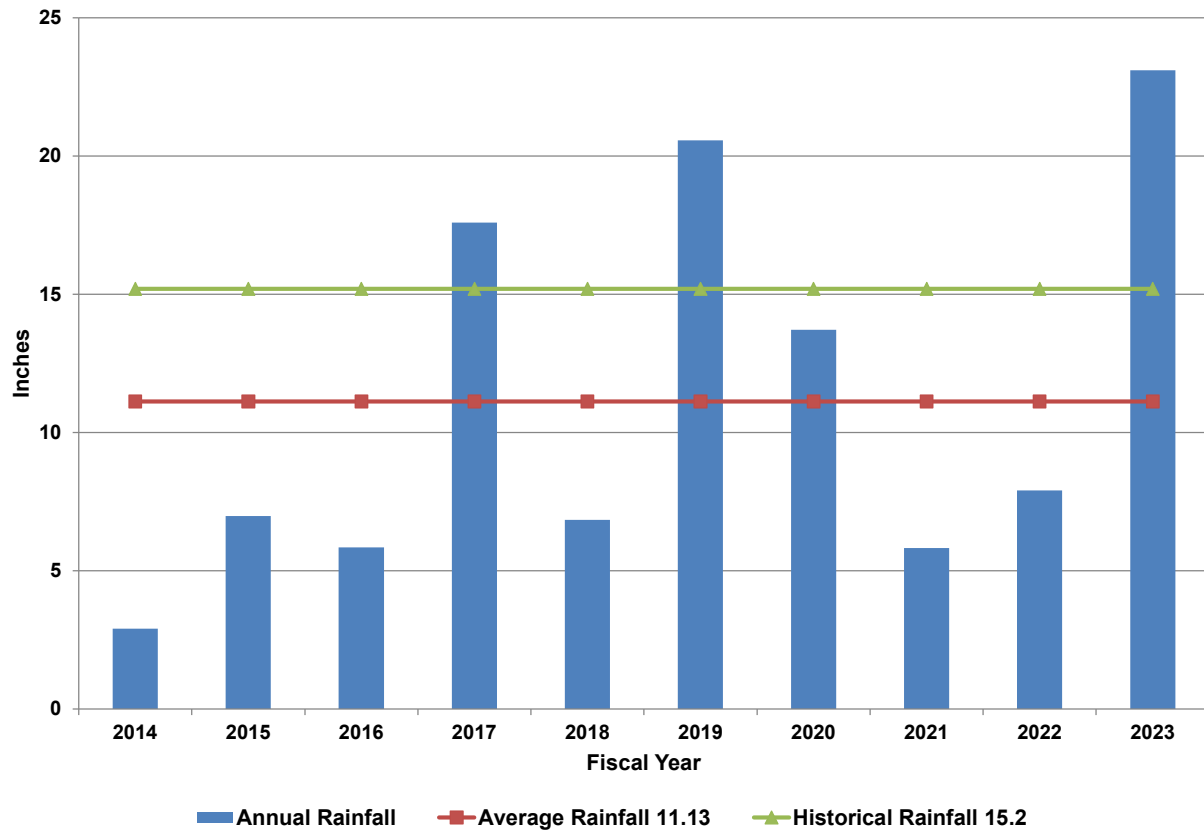


Figure 2 – Historical Rainfall

In general terms, the District went from delivering approximately 17,000 AFY before the FY2014-15 drought to slightly less than 10,000 AFY in FY2022-23. Variable weather patterns make it difficult to determine water-use patterns in the District service area, but generally speaking the trend is towards less per capita water use than in previous decades. The District has experienced a continued decrease in water sales in FY2022-23 as a result of state drought mandates and a long rainy season; water sales were 9,640 AF compared to 13,011 AF in FY2021-22. The following graph (Figure 3) reflects the District's acre-feet deliveries.

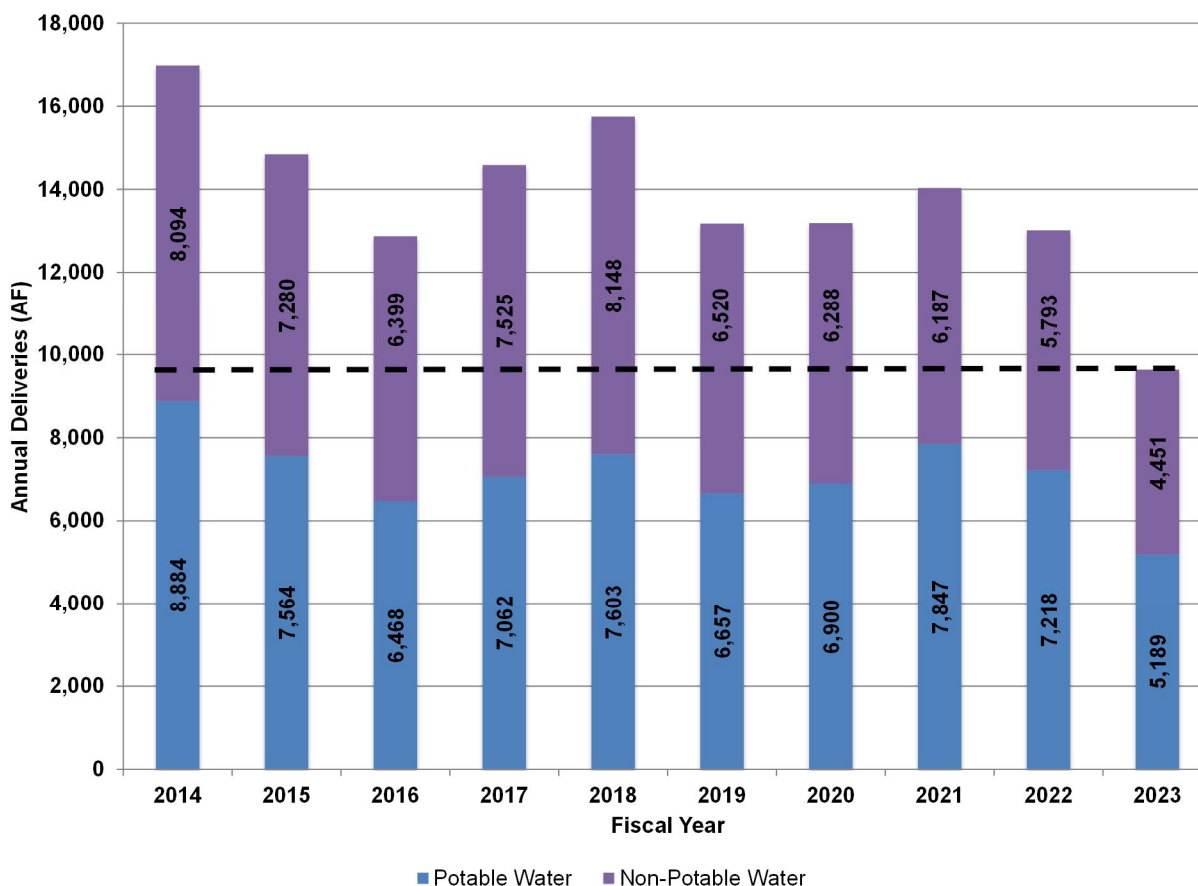


Figure 3 – Historical Acre-Feet Deliveries

Imported Water Rates

Camrosa's service area lies within the Metropolitan Water District (MWD) service area. The "imported water" we purchase from them, via Calleguas, is primarily State Water Project (SWP) water from the Sacramento-San Joaquin Delta. It is the most expensive water in Camrosa's supply portfolio. The District's primary strategy for decades has been to reduce dependence on imported water by developing local resources. Reducing the proportion of Camrosa's water supply that we have to import helps mitigate the effects of reduced water sales; less of that total goes to cover the cost of imported water and can be redirected instead into additional local-resource projects. The following graph (Figure 4) reflects those efforts.

The trend was reversed in 2019, when the District's largest local resource, the Conejo Wellfield, was taken offline ahead of building a new treatment plant.

During FY2022-23 the District experienced a decrease in its imported water portfolio: 24 percent down from 41 percent the prior year. Although local well facilities were offline the percentage decrease of imported water supplies is directly related to the unusually low demand experienced during the fiscal year.

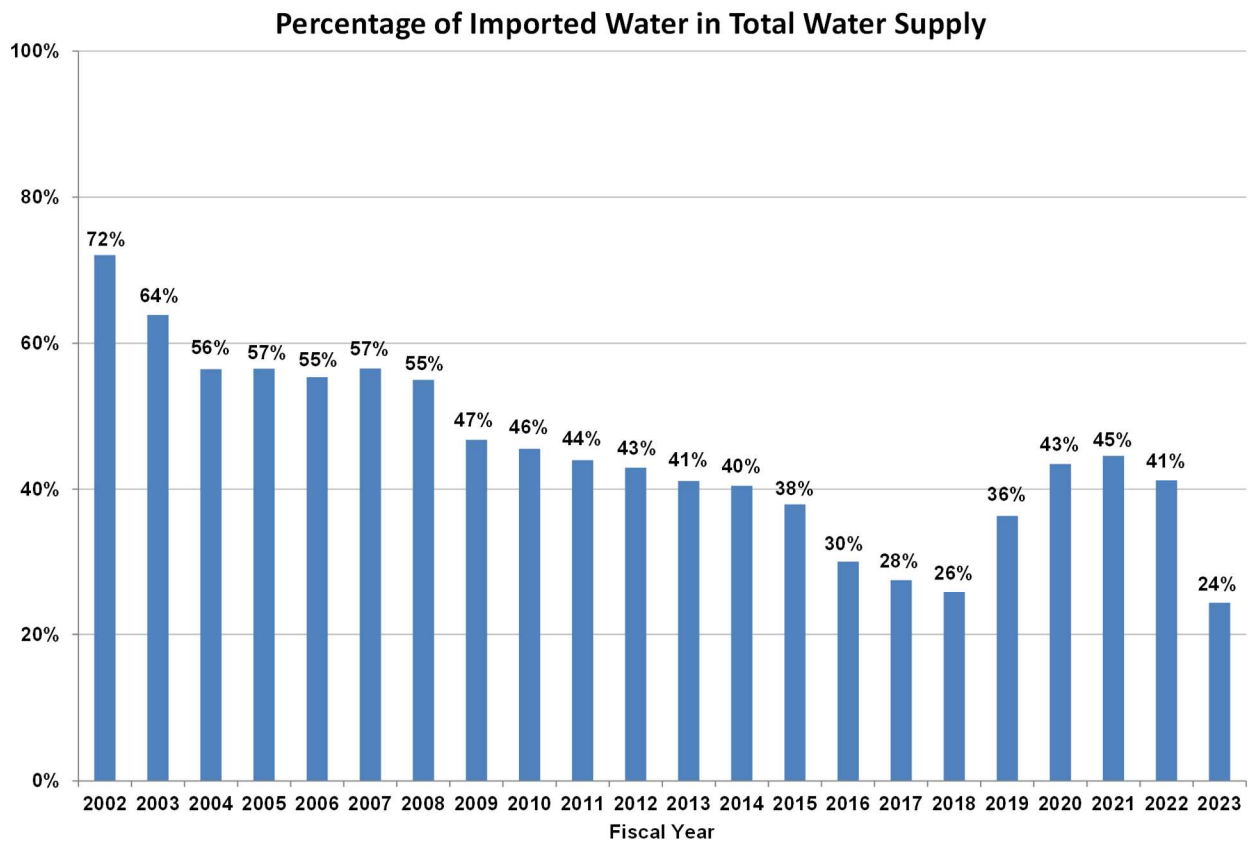


Figure 4 – Percentage of Imported Water in Total Water Supply

The following graph demonstrates the effects of Camrosa's commitment to building self-reliance over the last 20 years. As the diversity of supply sources increases, the percentage of the portfolio filled by imports has decreased. Since the Conejo Creek Project came online in 2003, Camrosa's demand on imported water has fallen off dramatically. Optimizing operations—filling reservoirs, moving water, blending water—has also allowed us to further reduce imports. Reductions in total water use since 2014 likely reflect some residual demand hardening from the emergency conservation regulations mandated during the drought, but also result from the wet winters of 2019 and 2020 and most recently in 2023.

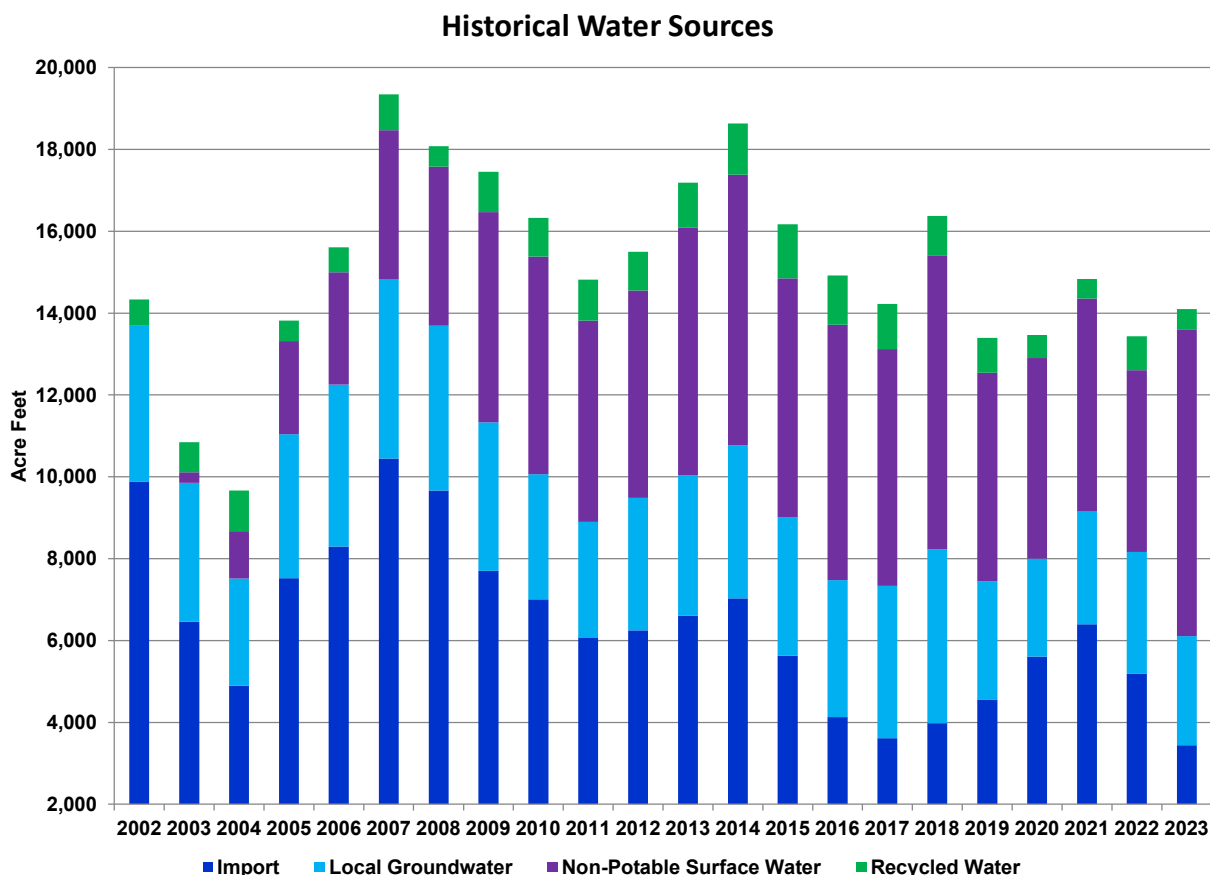


Figure 5 – Historical Water Sources

Camrosa also sells Conejo Creek water to Pleasant Valley County Water District (PVCWD), an agricultural district adjacent to Camrosa on the Oxnard Plain. Under Fox Canyon Groundwater Management Agency (FCGMA) Resolution 2014-01, PVCWD transfers to Camrosa one acre foot pumping credit in the Pleasant Valley Basin for each acre foot of creek water the District delivers. Camrosa pumps these credits from the Woodcreek Well and PV Well #2 in the northeastern Pleasant Valley Basin, where groundwater levels are higher and the basin is less stressed than in the areas where PVCWD has its wells.

With the completion of the CamSan Recycled Water Interconnection project in November 2019, Camrosa began receipt of recycled water from the Camarillo Sanitary District (CamSan). The City of Camarillo has a limited recycled water distribution system but does not have any storage; selling water to Camrosa helps the City avoid discharging to the creek and violating their NPDES permit and the cost of discharging to the Salinity Management Pipeline. Camrosa can store CamSan's water in the District's Storage Ponds and sell it to PVCWD, a practice codified in Camrosa's latest Waste Discharge Requirement permit authorized by the Los Angeles Regional

Water Quality Control Board on October 10, 2019. Recycled water does not accrue pumping credits as creek water does. This interconnection also increases Camrosa revenue, improves Camrosa operations, and contributes to regional water supply resilience. It is unknown how long CamSan will continue to have excess recycled water as the City of Camarillo expands its recycled water distribution system, but in the meantime, it is clearly a beneficial project for both agencies.

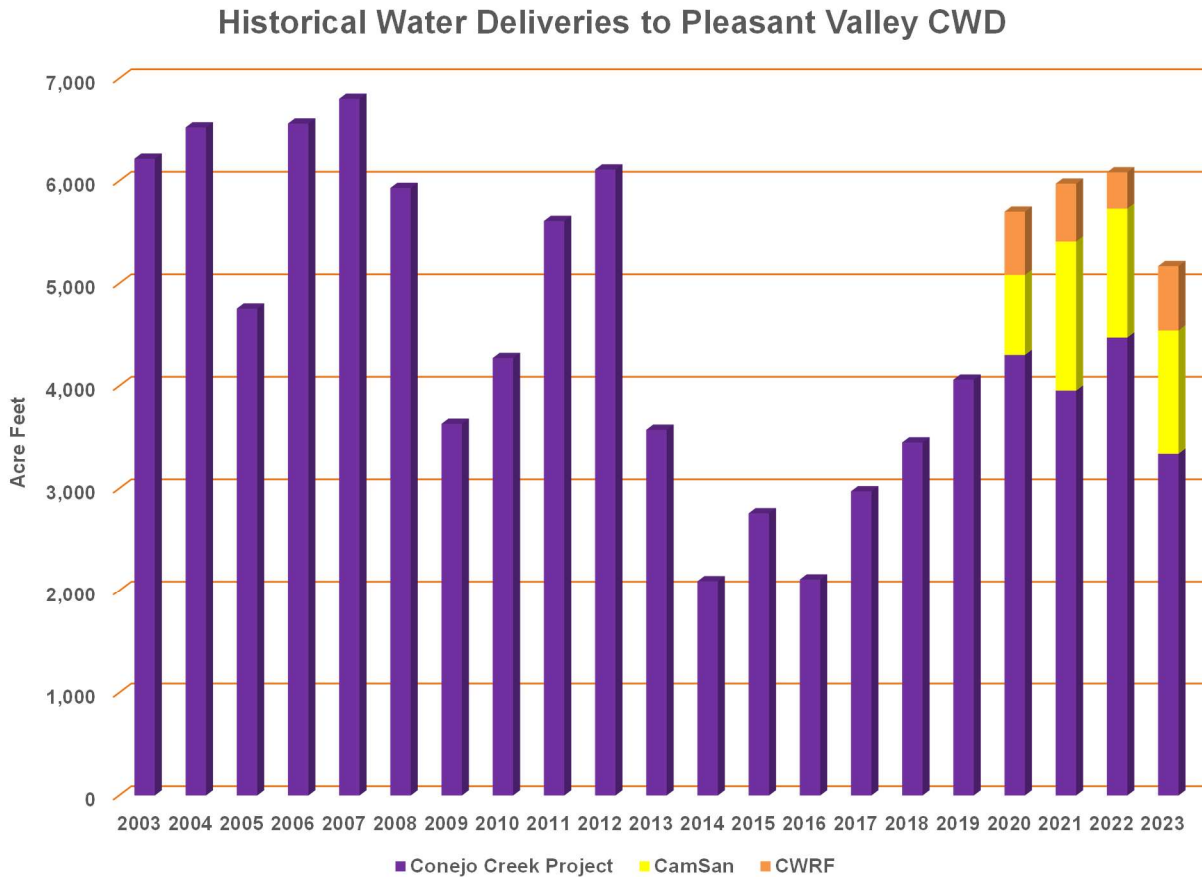


Figure 6 – Historical Water Deliveries to Pleasant Valley CWD

The expectation that wholesale rates for imported water will continue to escalate provides another incentive to increase self-reliance. In 2023, the MWD Tier 1 wholesale rates increased by 5.8% and in 2024 the Tier 1 wholesale rates will increase by an additional 3.9%. In addition to MWD's rate increases, Calleguas increased its Capital Construction Surcharge, Readiness-to-Serve Charge, and Capacity Reservation Charge, for a combined wholesale rate increases to the District of approximately 4.5% in 2023 and 6.0% in 2024. The following graph illustrates the projected cost of imported water.

Projected Cost of Imported Water

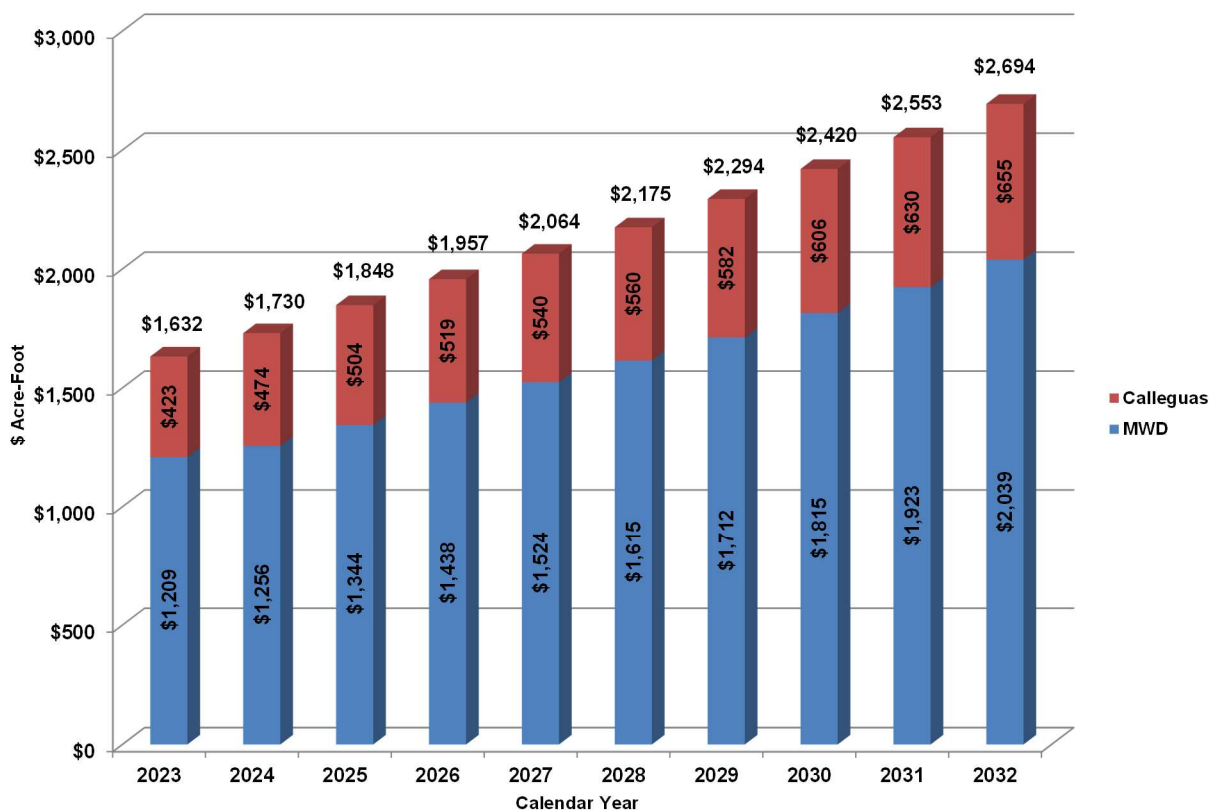


Figure 7 – Projected Cost of Imported Water

Major Accomplishments during FY2022-23

The District completed a number of capital projects during FY2022-23 that improved potable water, non-potable water, and wastewater operations, as well as general projects. Water system projects completed during the fiscal year include distribution system valve replacements, RMWTP concentrate pump, and pump station 2 generator fuel tank. Wastewater system projects completed include: Smartcovers sewer monitoring system, sewer lift 1 MCC, CWRf upgrades, and CWRf emergency generator fuel tank. General projects included the reservoir 1B communication facility and radio tower at 4B.

Internal Control Structure

District management is responsible for the establishment and maintenance of the internal control structure that ensures the assets of the District are protected from loss, theft or misuse. The internal control structure also ensures adequate accounting data is compiled to allow for the preparation of financial statements in conformity with GAAP. The District's internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes (1) the cost of a control should not exceed the benefits likely

to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

Budgetary Control

The District views the budget as an essential tool for proper financial management. The budget is developed with input from the various program managers of the organization and is adopted prior to the start of each fiscal year. Any and all supplemental appropriations to the budget must be approved by the Board of Directors. The Board monitors the budget through Quarterly Financial Reports, Quarterly Investment Reports, and Year-End Budget Reports.

Financial Policies

The District's Reserve Policy, the most recent version of which was adopted by Resolution of the Board on October 14, 2021, is intended to assure adequate reserves for ongoing needs while minimizing the need for new debt. The reserve levels established in the policy also help provide rate stabilization and ensure adequate fund levels to meet aging infrastructure replacements, unanticipated emergencies, and future growth. The Board receives reports of the reserve levels quarterly and during the budget preparation process to ensure continued conformance with long-term Board strategy.

The District's Investment Policy, the most recent version of which was adopted by Resolution of the Board on January 27, 2022, is intended to provide guidelines and restrictions for prudent investment of the District's cash reserves. The District's portfolio is carefully monitored by a four-member committee that includes the General Manager, the Manager of Finance, and two Board members. The full Board receives quarterly reports on the type of investments, the current yield, maturity dates, and fair value. The criteria for selecting investment options are, in order of priority: safety, liquidity, and yield. Generally, maturities are limited to two-year periods, and at least 25% of the portfolio will be invested in securities that can be liquidated on one day's notice. Investments are generally limited to government-issued or government-insured securities; for instance, the District currently has approximately \$7.2 million invested in the State's Local Agency Investment Fund (LAIF) and \$32.7 million in treasury bills as of June 30, 2023.

The District formalized and adopted a Debt Management Policy on August 11, 2016. The policy provides the following: 1. establishes criteria for the issuance of debt obligations so that acceptable levels of indebtedness are maintained; 2. transmits the message to investors and rating agencies that the District is committed to sound financial management; and 3. provides consistency and continuity to public policy development when the elected Board of Directors work from guidelines that govern the planning and execution of transactions and projects.

The District's budget is presented as a policy document, an operational tool, a financial planning tool, a link to the Strategic Plan, and a method of communication with the District's community and stakeholders. The purpose of the Budget Policy is to provide guidelines that will influence and direct the financial management practice of the District. The District's Budget Policy was adopted by Resolution of the Board on January 26, 2017 to establish procedures ensuring consistent practices for developing the yearly budget.

The District's Pension Funding Policy was developed and adopted by Resolution of the Board in January 2021 and most recently updated on October 14, 2021. The policy is intended to provide guidance and strategies to current and future Board of Directors for addressing the District's retirement liabilities. This policy includes internal budgeting, policy directives, and financing mechanisms.

In addition to the basic financial statements, the District includes a Statistical Section, which provides both financial and non-financial trend data about the District and its operations.

Audit and Financial Reporting

State law and bond covenants require the District to obtain an annual audit of its financial statements by an independent certified public accountant. The accounting firm of CliftonLarsonAllen LLP has conducted the audit of the District's financial statements. Their unmodified (clean) Independent Auditor's Report follows.

Other Information

More information is contained in the Management's Discussion and Analysis and the Notes to the Basic Financial Statements which follow the Independent Auditor's Report.

Awards and Acknowledgements

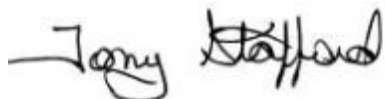
The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the District for its Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ended June 30, 2022. This was the eighth year the District has received this national prestigious award. In order to be awarded a Certificate of Achievement, a government agency must publish an easily readable and efficiently organized ACFR that satisfies both GAAP and applicable legal requirements.

A Certificate of Achievement is only valid for a period of one year. Staff believes that its current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and will submit it to the GFOA for review to ensure the highest quality in financial reporting.

In addition, the District also received the California Society of Municipal Financial Officer's (CSMFO) Operating Budgeting Excellence Award for its FY2022-23 annual operating budget document. This program is intended to "encourage and assist local governments to prepare budget documents of the very highest quality that reflect the guidelines established by the National Advisory Council on State and Local Budgeting."

I would like to thank the Board of Directors for their continued interest and support towards achieving excellence in financial management. Additionally, this report could not have been accomplished without the hard work and dedication of staff. Special recognition is extended to Tamara Sexton, Deputy General Manager/Finance and Sandra Llamas, Senior Accountant. District staff is dedicated to upholding the District's mission, implementing necessary improvements to operations and infrastructure, and pursuing alternatives to increase self-reliance, while remaining fiscally responsible and accountable to all those whom we serve.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tony Stafford". The signature is fluid and cursive, with the first name "Tony" and last name "Stafford" clearly distinguishable.

Tony L. Stafford
General Manager



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

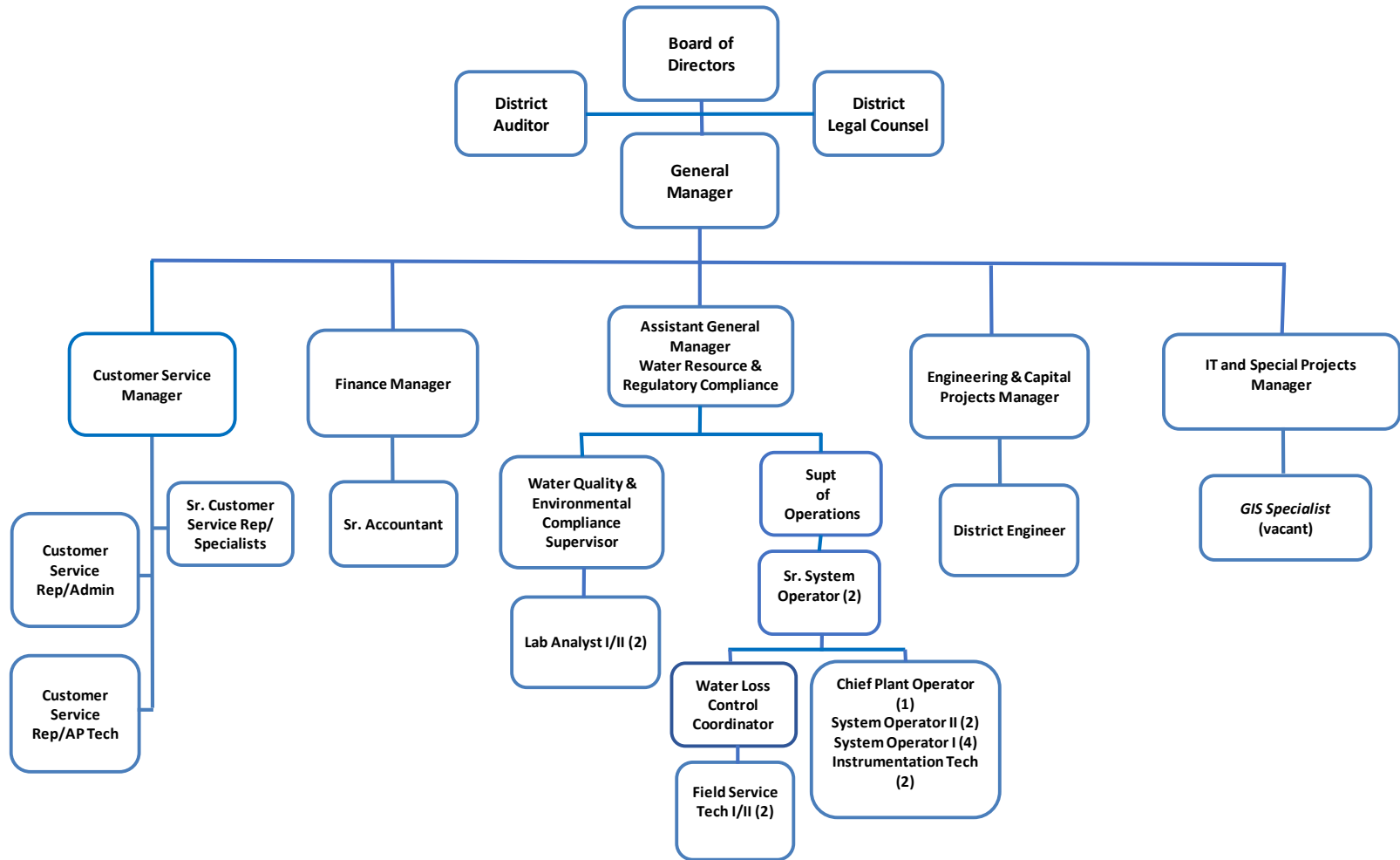
**Camrosa Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO



CAMROSA WATER DISTRICT



BUILDING WATER
SELF-RELIANCE

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Financial Section

INDEPENDENT AUDITORS' REPORT

Board of Directors
Camrosa Water District
Camarillo, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Camrosa Water District (the District), as of and for the years ended June 30, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District, as of June 30, 2023 and 2022, and the changes in its financial position, and, its cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Changes in Accounting Principle

As described in Note 1 to the financial statements, in 2023, the District adopted new accounting guidance, GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, which has been implemented for the fiscal periods presented. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedule of proportionate share of the net pension liability, and the schedule of contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory section, other information section, and statistical section but does not include the basic financial statements and our auditors' report thereon. Our opinion on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated REPORT DATE, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering District's internal control over financial reporting and compliance.

CliftonLarsonAllen LLP
Irvine, California
REPORT DATE

Management's Discussion and Analysis (MD&A)
(For the Fiscal Years Ended June 30, 2023 and June 30, 2022)

The following discussion and analysis of the Camrosa Water District's (District) financial performance during FY2022-23 provides an overview of the District's operational activities that impacted the financial performance of the District. It should be reviewed in conjunction with the transmittal letter and the District's basic financial statements that begin on page 13.

Financial Highlights

The following chart displays FY2022-23 financial changes in comparison to FY2021-22 and FY2020-21:

- In FY2022-23, the District's net position decreased 1.1%, or \$1.1 million, to \$101.8 million. In FY2021-22, the District's net position increased by 29%, or \$23.1 million to \$102.9 million.
- In FY2022-23, the District's total revenues decreased by 40.4%, or \$16.9 million compared to FY2021-22 mainly because in FY2021-22, the District received settlement proceeds from groundwater litigation in the amount of \$16.2 million. In addition to that, water sales decreased by \$4.0 million due to unusually low demands resulting from a combination of above average rainfall in 2023, after a record drought and mandatory conservation. In FY2021-22, the District's total revenues increased by 50.2%, or \$13.9 million.
- In FY2022-23, the District's expenses increased by 41%, or \$7.5 million, which is mostly due to the effect of GASB 68 on pension expense. This is a non-cash item reflecting contributions made after measurement date and changes in the District's retirement Net Pension Liability/Asset and Deferred Inflows and Outflows of Resources caused by changes in assumptions. This non-cash item resulted in a pension adjustment increasing expenses by \$4.0 million in FY2022-23. This same pension adjustment decreased expenses by \$5.0 million in FY2021-22. Water purchases decreased by \$2.6 million as decreased water sales resulting in a reduction of import water purchases.

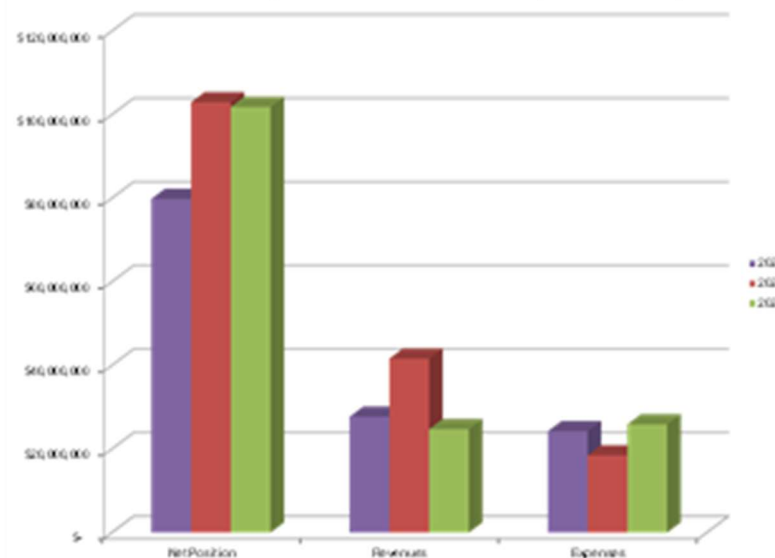


Figure 8 – Financial Highlights

Required Financial Statements

This annual report consists of a series of financial statements with accompanying notes. The *Statements of Net Position* reflects the solubility of the District at the end of FY2022-23 and provides a comparison of assets and liabilities as they existed at the end of the prior fiscal year. The *Statements of Revenues, Expenses and Changes in Net Position* compares operational results from FY2022-23 with FY2021-22. The *Statements of Cash Flows* provides information about the District's cash receipts and cash payments during the reporting periods.

Method of Accounting: The District uses a single enterprise fund for accounting and reporting the results of all operations. The statements referenced above include all assets and liabilities using an accrual basis of accounting, which is similar to accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

Notes to Financial Statements: The notes that follow the financial statements provide additional information that is essential to a full understanding of the data provided in the financial statements. The notes to the financial statements can be found on pages 18-45.

District as a Whole

The District is operated and reported as a single enterprise fund. The operating results reported in the accompanying financial statements reflect the total performance of the District as a whole.

Net Position Analysis

One way of evaluating the District's financial health is through the *Statements of Net Position*. Over time, increases or decreases in the District's *net position* – the difference between assets (what the District owns) and deferred outflows of resources and liabilities (what the District owes) and deferred inflows of resources – indicate whether its financial health is improving or deteriorating. Other non-financial factors, such as changes in the District's jurisdiction, the status of capital projects, and the level of continuing constituent support, must always be considered in assessing the overall health of the District.

The following is a summary of the *Statements of Net Position* of the District and the change in comparison to the two prior fiscal years:

	(in millions)				
<u>Assets</u>	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>2021</u>	<u>Change</u>
Current Assets	\$46.3	\$49.9	(\$3.6)	\$33.5	\$16.4
Restricted Cash	0.9	2.0	(1.1)	4.7	(2.7)
Capital Assets (net of depreciation)	69.3	62.4	6.9	57.3	5.1
Lease and SBITA Assets Being Amortized, net	0.4	0.2	0.2	0.3	(0.1)
Other Non-Current Assets	0.0	2.7	(2.7)	0.0	2.7
<u>Total Assets</u>	<u>116.9</u>	<u>117.2</u>	<u>(0.3)</u>	<u>95.8</u>	<u>21.4</u>
Deferred Outflows of Resources	4.3	6.1	(1.8)	4.4	1.7
<u>Total Assets and Deferred Outflows of Resources</u>	<u>\$121.2</u>	<u>\$123.3</u>	<u>(\$2.1)</u>	<u>\$100.2</u>	<u>\$23.1</u>
<u>Liabilities</u>					
Long-Term Debt	\$11.2	\$11.9	\$0.7	\$12.7	\$0.8
Long-Term Lease Liability	0.2	0.2	0.0	0.3	0.1
Net Pension Liability	0.7	0.0	(0.7)	0.0	0.0
Other Liabilities	5.6	5.5	(0.1)	4.1	(1.4)
<u>Total Liabilities</u>	<u>17.7</u>	<u>17.6</u>	<u>(0.1)</u>	<u>17.1</u>	<u>(0.5)</u>
Deferred Inflows of Resources	1.7	2.9	1.2	3.3	0.4
<u>Total Liabilities and Deferred Inflows of Resources</u>	<u>\$19.4</u>	<u>\$20.5</u>	<u>\$1.1</u>	<u>\$20.4</u>	<u>(\$0.1)</u>
<u>Net Position</u>					
Net Investment in Capital Assets	\$57.9	\$51.2	\$6.7	\$50.0	\$1.2
Restricted Net Position	2.2	4.4	(2.2)	3.0	1.4
Unrestricted Net Position	41.7	47.3	(5.6)	26.8	20.5
<u>Total Net Position</u>	<u>\$101.8</u>	<u>\$102.9</u>	<u>(\$1.1)</u>	<u>\$79.8</u>	<u>\$23.1</u>

If net position serves as a useful indicator of an institution's financial position, the District's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$101.8 million at June 30, 2023 and by \$102.9 million at June 30, 2022, which indicate it is of sound financial health.

By far the largest portion of the District's net position reflects Net Investment in Capital Assets, which represent Capital Assets, net of accumulated depreciation, less any related debt used to acquire those assets plus any unspent funds. The District uses these capital assets to provide services to customers within the District's service area; consequently, these assets are not available for future spending.

For the year ended June 30, 2023, Total Net Position decreased by \$1.1 million and increased by \$23.1 million for the year ended June 30, 2022. In FY2022-23 Current Assets decreased by \$3.6 million mainly due to decreased water sales and increased capital expenditures. Capital Assets Net of Depreciation increased by \$6.9 million due to projects completed during the year, and Deferred Outflows of Resources Related to Pensions decreased by \$1.8 million. Total liabilities increased by \$0.1 million. Long term debt decreased by \$0.7 million due to principal payment and amortization of debt premium during the fiscal year and for Fiscal Year 2022-23, the

District has a net pension liability in the amount of \$0.7 million. Other liabilities increased by \$0.1 million. Deferred Inflows of Resources related to pensions increased by \$1.2 million.

In FY2021-22 Current Assets increased by \$16.4 million mainly due to settlement proceeds from groundwater litigation in the amount of \$16.2 million. Restricted cash decreased by \$2.7 million due to a decrease in the 2016 bonds water acquisition funds related to reimbursement of capital expenses for the same amount. Capital Assets Net of Depreciation increased by \$5.1 million due to projects completed during the year, and Deferred Outflows of Resources Related to Pensions increased by \$1.7 million. Total liabilities increased by \$0.50 million mainly due to an increase in accounts payable in the amount of \$1.3 million, most of it related to expenditures incurred as of the end of the fiscal year for the construction of the Conejo Wellfield Treatment project, which had substantial progress during this fiscal year, a decrease in long term debt by \$0.8 million related to principal payment and amortization of debt premium during the fiscal year. Deferred Inflows of Resources related to pensions decreased by \$0.4 million.

The following is a summary of the *Statements of Revenues, Expenses and Changes in Net Position* of the District with a comparison to the two prior fiscal years:

<u>Changes in Net Position</u>					
	(in millions)				
	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>2021</u>	<u>Change</u>
Beginning Balance	\$102.9	\$79.8	\$23.1	\$76.4	\$3.4
Operating Revenues	21.5	25.1	(3.6)	25.6	(0.5)
Operating Expenses	(25.5)	(18.1)	(7.4)	(23.8)	5.7
Non-Operating Revenues	2.5	16.5	(14.0)	0.7	15.8
Non-Operating Expenses	(0.4)	(0.4)	0.0	(0.5)	0.1
Capital Contributions	0.6	0.0	0.6	1.4	(1.4)
Grants	0.2	0.0	0.2	0.0	0.0
<u>*Total Net Position</u>	\$101.8	\$102.9	(\$1.1)	\$79.8	\$23.1

Revenue

Revenue generated from operations accounts for 86% of total revenue. Other Non-Operating Revenues, such as taxes and interest revenue contribute 10% of total revenue, and capital contributions, grant income, and uncollectible accounts recovery make up the remaining 4% of total revenue.

Water rates are comprised of a commodity (usage) charge and a fixed meter service fee. Sewer rates are a fixed fee, billed monthly. The District conducted a Proposition 218 public hearing on June 13, 2019, at which the Board adopted a five-year rate schedule that includes various increases for the commodity and meter service charges for both water and wastewater services.

The Statement of Revenues, Expenses and Changes in Net Position provides answers as to the nature and source of the changes of financial position. The following summary of revenues by source is provided for the past three fiscal years:

<u>Total Revenues</u>					
	(in millions)				
<u>Operating Revenues</u>	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>2021</u>	<u>Change</u>
Water Revenue	\$14.4	\$18.4	(\$4.0)	\$19.3	(\$0.9)
Meter Revenue	2.6	2.5	0.1	2.3	0.2
Sewer Revenue	4.4	4.1	0.3	3.9	0.2
Other	0.1	0.1	0.0	0.1	0.0
<u>Total Operating Revenues</u>	<u>\$21.5</u>	<u>\$25.1</u>	<u>(\$3.6)</u>	<u>\$25.6</u>	<u>(\$0.5)</u>
<u>Non-Operating Revenues</u>					
Property Taxes	\$0.8	\$0.7	\$0.1	\$0.7	\$0.0
Legal Settlement	0.0	16.2	(16.2)	0.0	16.2
Uncollectible Accounts Recovery	0.1		0.1		
Interest Income	1.6	(0.4)	2.0	0.0	(0.4)
<u>Total Non-Operating Revenues</u>	<u>\$2.5</u>	<u>\$16.5</u>	<u>(\$14.1)</u>	<u>\$0.7</u>	<u>\$15.8</u>
<u>Total Revenues Before Capital Contributions and Grants</u>	<u>\$24.0</u>	<u>\$41.6</u>	<u>(\$17.7)</u>	<u>\$26.3</u>	<u>\$15.3</u>
Capital Contributions	\$0.6	\$0.0	\$0.6	\$1.4	(\$1.4)
Capital Grant Income	0.2	0.0	0.2	0.0	0.0
<u>Total Revenues After Capital Contributions and Grants</u>	<u>\$24.8</u>	<u>\$41.6</u>	<u>(\$16.9)</u>	<u>\$27.7</u>	<u>\$13.9</u>

The District's Operating Revenue decreased by \$3.6 million in FY2022-23 and decreased by \$0.5 million in FY2021-22. The decrease in FY2022-23 was a result of lower water sales due to unusually low demands resulting from a combination of above average rainfall, after a record drought and mandatory conservation. Water demand decreased from 13,011 AF in FY2021-22 to 9,640 AF in FY2022-23.

The decrease in FY2021-22 was a result of lower water demand from 14,034 AF in FY2020-21 to 13,011 AF in FY2021-22.

Expenses

Expenses for Water Purchases and Utilities represent 40% of total Direct Operating Expenses. Salaries and Benefits represent 36% of total Direct Operating Expenses. Salaries and benefits include a non-cash item related to GASB 68 accounting for pensions, which accounts for 18% of the 36%. All other expenses account for 24% of the total Direct Operating Expenses for the period. The following summary of expenses by category is provided for the past three fiscal years:

	<u>Total Expenses</u>				
	(in millions)				
<u>Operating Expenses</u>	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>2021</u>	<u>Change</u>
Water Purchases	\$7.0	\$9.6	(\$2.6)	\$11.4	(\$1.8)
Salaries and Benefits	7.9	(1.1)	9.0	4.2	(5.3)
Utilities	1.8	1.9	(0.1)	1.5	0.4
Other	5.5	4.5	1.0	3.7	0.8
<u>Direct Operating Expenses</u>	<u>\$22.2</u>	<u>\$14.9</u>	<u>\$7.3</u>	<u>\$20.8</u>	<u>(\$5.9)</u>
Depreciation & Amortization	3.3	3.1	0.2	3.0	0.1
<u>Total Operating Expenses</u>	<u>\$25.5</u>	<u>\$18.0</u>	<u>\$7.5</u>	<u>\$23.8</u>	<u>(\$5.8)</u>
<u>Non-Operating Expenses</u>					
Interest Expense	0.4	0.4	0.0	0.4	0.0
<u>Total Non-Operating Expenses</u>	<u>\$0.4</u>	<u>\$0.4</u>	<u>\$0.0</u>	<u>\$0.4</u>	<u>\$0.0</u>
<u>Total Expenses</u>	<u>\$25.9</u>	<u>\$18.4</u>	<u>\$7.5</u>	<u>\$24.2</u>	<u>(\$5.8)</u>

Total Direct Operating Expenses increased by \$7.3 million in FY2022-23 and decreased by \$5.9 million in FY2021-22. In FY2022-23, salaries and benefits increased by \$9.0 million mainly due to actuarial calculations to determine the District's Net Pension Liability/Asset and Deferred Inflows and Outflows of Resources as of the end of the fiscal year. This is a non-cash item that increased the District's benefits expense by \$4.0 million. This non-cash item reduced benefits expense in FY2021-22 by \$5.0 million due to CalPERS experiencing higher than expected earnings and the District's payment of its Unfunded Accrued Liability in FY2019-20. Salaries and benefits excluding the above non-cash pension adjustment increased by \$0.1 million in FY2022-23. In addition, water purchases decreased by \$2.6 million due to a combination of reduced water sales and import water purchases. Utilities decreased by \$0.1 million and Other Direct Operating Expenses increased by \$1.0 million.

Total Non-Operating Expenses remain the same for both FY2022-23 and FY2021-22.

Capital Assets and Debt Administration

<u>Net Capital Assets</u>					
(in millions)					
<u>Capital Assets</u>	<u>2023</u>	<u>2022</u>	<u>Change</u>	<u>2021</u>	<u>Change</u>
Water Plant	\$75.3	\$74.7	\$0.6	\$72.7	\$2.0
Sanitation Plant	33.0	31.6	1.4	31.1	0.5
Buildings & Equipment	5.1	4.3	0.8	4.1	0.2
Land and Easements	1.9	1.9	0.0	1.9	0.0
Lease & SBITA Assets	0.6	0.4	0.2	0.4	0.0
Construction in Progress	19.1	11.7	7.4	6.4	5.3
	<u>\$135.0</u>	<u>\$124.6</u>	<u>\$10.4</u>	<u>\$116.6</u>	<u>\$8.0</u>
Less:					
Accumulated Depreciation	65.1	61.9	3.2	58.9	3.0
Accumulated Amortization	0.2	0.1	0.1	0.1	0.0
	<u>65.3</u>	<u>62.0</u>	<u>3.3</u>	<u>59.0</u>	<u>3.0</u>
<u>Net Capital Assets</u>	\$69.7	\$62.6	\$7.1	\$57.6	\$5.0

Total Capital Assets increased \$10.4 million (before depreciation) during the FY2022-23 and by \$8.0 million during FY2021-22, reflecting a net increase in the value of the Water Plant, Sanitation Plant and Construction in Progress. Please see note 3, page 29, to the basic financial statements for further detail.

The District completed a number of capital projects during FY2022-23 that improved potable water, non-potable water, and wastewater operations, as well as general projects. Water system projects completed during the fiscal year include Distribution System Valve Replacements, Concentrate Pump, and Pump Station 2 Generator and Fuel Tank. Wastewater system projects completed include: Smartcovers sewer manholes, CWRP Emergency Generator Fuel Tank, Sewer Lift 1 MCC, and CWRP Upgrades. General Projects completed include Reservoir 1B Communication Facility and Radio Tower at 4B Reservoir Site.

Debt Administration

At year-end, the District had the following long-term debt obligations:

2016A Water and Wastewater Refunding Revenue Bonds	\$ 11,156,688
Less current portion	<u>749,188</u>
Net Long-Term Debt	\$ 10,407,500

The District issued \$9,630,000 in 2011A project bonds in September 2011. Proceeds of the bonds were designated to fund \$6,508,000 of water capital projects and \$2,447,000 of wastewater capital projects. In September 2016, District advance refunded the 2011A bonds and obtained additional funding in the amount of \$6,000,000, with the issuance of the Water and Wastewater Refunding Revenue Bonds Series 2016A, for water projects. Please see note 4, page 30, regarding the basic financial statements for further discussion.

Requests for Information

This financial report is designed to provide a general overview for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the General Manager, 7385 Santa Rosa Road, Camarillo, CA 93012.

Financial Statements

Camrosa Water District
Statements of Net Position
June 30, 2023 and 2022

Assets	2023	2022
Current Assets		
Cash and Cash Equivalents	\$ 41,946,860	\$ 45,843,882
Restricted Cash and Cash Equivalents	994,181	727,768
Receivables:		
Customer - Net of Allowance for Doubtful		
Accounts of \$10,000 and \$7,500 at June 30, 2023		
and 2022, respectively	2,486,680	2,570,430
Interest	73,496	70,990
Property Taxes	26,652	18,091
Grants and Other Reimbursements	279,459	132,941
Prepaid Expenses and Other Current Assets	534,142	555,798
Total Current Assets	46,341,470	49,919,900
Non-current Assets		
Restricted Cash and Cash Equivalents	902,521	2,004,238
Capital Assets Not Being Depreciated	21,034,427	13,614,528
Capital Assets Being Depreciated	48,300,304	48,789,563
Capital Lease Assets Being Amortized, Net	320,198	241,422
Capital SBITA Assets Being Amortized, Net	35,823	-
Net Pension Asset	-	2,716,085
Total Non-current Assets	70,593,273	67,365,836
Total Assets	116,934,743	117,285,736
Deferred Outflows of Resources		
Deferred Loss From Debt Refunding	468,885	531,029
Deferred Outflows Related to Pensions	3,814,439	5,612,688
Total Deferred Outflows of Resources	4,283,324	6,143,717

Camrosa Water District
Statements of Net Position (Continued)
June 30, 2023 and 2022

Liabilities	2023	2022
Current Liabilities		
Accounts Payable	4,157,514	4,165,425
Accrued Interest Payable	162,657	177,616
Wages, Benefits and Payroll Taxes Payable	138,232	120,375
Current Portion of Compensated Absences	309,184	304,140
Customer Surety Deposits	556,931	490,746
Other Liabilities	82,631	102,772
Current Portion of Lease Liability	99,087	69,023
Current Portion of SBITA Liability	16,507	-
Current Portion of Long-Term Debt	749,188	714,188
Total Current Liabilities	6,271,931	6,144,285
Long-Term Liabilities		
Long-Term Debt, Net of Current Portion	10,407,500	11,156,688
Long-Term Lease Liability, Net of Current Portion	222,678	172,249
Long-Term SBITA Liability, Net of Current Portion	20,127	-
Compensated Absences, Net of Current Portion	127,659	120,423
Net Pension Liability	663,202	-
Total Long-Term Liabilities	11,441,166	11,449,360
Total Liabilities	17,713,097	17,593,645
Deferred Inflows of Resources		
Deferred Inflows Related to Pensions	1,669,544	2,857,731
Net Position		
Net Investment in Capital Assets	57,885,060	51,236,026
Restricted Net Position:		
Pension Benefits	-	2,716,085
Mitigation & In-Lieu Fees	1,941,959	1,643,216
Escrow Account-Contractor's Retention	274,593	59,406
Unrestricted Net Position	41,733,814	47,323,344
Total Net Position	\$ 101,835,426	\$ 102,978,077

Camrosa Water District
Statements of Revenues, Expenses and Changes in Net Position
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

	<u>2023</u>	<u>2022</u>
Operating Revenues		
Potable Water Sales	\$ 9,226,803	\$ 12,306,154
Non-Potable Water Sales	5,193,699	6,077,324
Meter Service Fees	2,608,043	2,515,456
Sewer Service Fess	4,423,016	4,090,152
Other Revenue	116,470	156,873
Total Operating Revenues	<u>21,568,031</u>	<u>25,145,959</u>
Operating Expenses		
Potable Water Purchases	5,728,298	8,228,142
Non-Potable Water Purchases	1,272,412	1,364,752
Salaries	2,991,013	2,728,498
Employee Benefits	958,027	1,116,153
Pension Adjustment	3,989,349	(4,992,408)
Outside Contracts	1,874,005	1,431,662
Professional Services	977,842	756,624
Utilities	1,815,831	1,896,149
Communications	89,688	75,191
Repairs and Maintenance	1,214,545	1,088,094
Supplies	556,641	683,328
Legal Services	55,490	60,313
Dues and Subscriptions	53,863	48,857
Conference and Travel	24,267	15,245
Safety and Training	21,888	24,672
Board	156,485	126,254
Fees and Charges	289,097	206,373
Insurance	117,134	94,533
Amortization	93,061	76,356
Depreciation	3,214,602	3,030,887
Total Operating Expenses	<u>25,493,538</u>	<u>18,059,675</u>
Operating Income (Loss)	<u>(3,925,507)</u>	<u>7,086,284</u>
Non-Operating Revenues		
Gain on Sale of Asset	1,725	-
Investment Income	1,639,628	(440,009)
Legal Settlement	-	16,191,774
Property Taxes	772,770	721,241
Total Non-Operating Revenues	<u>2,414,123</u>	<u>16,473,006</u>
Non-Operating Expenses		
Interest Expense	(396,416)	(424,945)
Total Non-Operating Expenses	<u>(396,416)</u>	<u>(424,945)</u>
Income (Loss) Before Capital Contributions and Grants	(1,907,800)	23,134,345
Capital Contributions	588,068	-
Capital Grant Income	177,081	187
Change in Net Position	(1,142,651)	23,134,532
Net Position at Beginning of Year	<u>102,978,077</u>	<u>79,843,545</u>
Net Position at End of Year	\$ <u>101,835,426</u>	\$ <u>102,978,077</u>

The Notes To Financial Statements Are An Integral Part Of These Statements.

Camrosa Water District
Statements of Cash Flows
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

	<u>2023</u>	<u>2022</u>
Cash Flows From Operating Activities		
Cash Received from User Charges	\$ 21,544,745	\$ 25,047,318
Other Operating Receipts	86,895	120,362
Cash Payments to Employees	(3,015,062)	(2,773,284)
Cash Payments for Operating Expenses	<u>(15,137,582)</u>	<u>(15,968,890)</u>
Net Cash Provided/(Used) By Operating Activities	<u>3,478,996</u>	<u>6,425,506</u>
Cash Flows From Noncapital Financing Activities		
Property Taxes	764,209	723,426
Surety Deposits	<u>66,185</u>	<u>52,588</u>
Net Cash Provided/(Used) By Non-Capital Financing Activities	<u>830,394</u>	<u>776,014</u>
Cash Flows From Capital and Related Financing Activities		
Purchases of Capital Assets	(10,145,658)	(8,146,476)
Proceeds from Water and Sewer Capital Fees	588,068	-
Proceeds from Sale of Capital Asset	1,725	-
Receipt of Grants and Other Reimbursements	30,563	21,750
Receipt of Legal Settlement	-	16,191,774
Repayment of Long-Term Debt	(660,000)	(640,000)
Repayment of SBITTA Liability	(13,239)	-
Repayment of Lease Liability	(76,877)	(72,692)
Interest Payments	<u>(403,418)</u>	<u>(428,592)</u>
Net Cash Provided/(Used) By Capital and Related Financing Activities	<u>(10,678,836)</u>	<u>6,925,764</u>
Cash Flows From Investing Activities		
Interest Income	1,273,780	81,766
Purchase of Investments		(569,923)
Sale of Investments	<u>363,340</u>	<u>-</u>
Net Cash Provided/(Used) By Investing Activities	<u>1,637,120</u>	<u>(488,157)</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	(4,732,326)	13,639,127
Cash and Cash Equivalents at Beginning of Year	<u>48,575,888</u>	<u>34,936,761</u>
Cash and Cash Equivalents at End of Year	<u>\$ 43,843,562</u>	<u>\$ 48,575,888</u>
Cash and Cash Equivalents- Financial Statement Classification:		
Current Assets:		
Cash and Cash Equivalents	41,946,860	45,843,882
Restricted Cash and Cash Equivalents	994,181	727,768
Non-current Assets		
Restricted Cash and Cash Equivalents	<u>902,521</u>	<u>2,004,238</u>
Total Cash and Cash Equivalents	<u>\$ 43,843,562</u>	<u>\$ 48,575,888</u>

Camrosa Water District
Statements of Cash Flows (Continued)
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

	<u>2023</u>	<u>2022</u>
Cash Flows From Operating Activities		
Operating Income (Loss)	\$ (3,925,507)	\$ 7,086,284
Adjustments to Reconcile Operating Net Income to Net		
Cash Provided/(Used) by Operating Activities		
Depreciation	3,214,602	3,030,887
Lease Amortization	93,061	76,356
(Increase)/Decrease in Operating Assets		
Customer Receivables	83,750	69,397
Prepaid Expenses and Other Current Assets	21,656	(64,642)
Deferred outflows related to pension	1,798,249	(1,812,928)
Net Pension Asset	2,716,085	(2,690,858)
Accounts Payable	(7,911)	1,333,613
Wages, Benefits and Payroll Taxes Payable	(36,329)	(58,083)
Compensated Absences	12,280	13,297
Other Current Liabilities	34,045	(74,373)
Deferred inflows related to pensions	(1,188,187)	(483,444)
Net pension liability	663,202	-
Net Cash Provided/(Used) By Operating Activities	\$ <u>3,478,996</u>	\$ <u>6,425,506</u>

Note 1 - Summary of Significant Accounting Policies

A. Organization and Operation of the Reporting Entity

The Camrosa Water District (District), a special district of the State of California, was created in 1962 and operates under the authority of Division 12 of the California Water Code. The District is primarily engaged in the activities of selling and delivering water and collecting and treating wastewater. The District's service area includes portions of the cities of Camarillo, Thousand Oaks and Moorpark, and an unincorporated portion of the County of Ventura. The District's five-member Board of Directors comprises representatives from five geographical divisions of the District who are elected at large.

The District's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the District are discussed below.

These financial statements present the District and its component units, the Camrosa Water District Financing Authority and the Arroyo Santa Rosa Groundwater Sustainability Agency. As defined by GASB, the financial reporting entity consists of the primary government, as well as component units, for which the District is considered to be financially accountable. The District is financially accountable if it appoints a voting majority of the organization's governing board and (1) is able to impose its will on the organization, (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the District, (3) management (below the level of elected officials) of the primary government have operational responsibility for the activities of the component unit, or (4) the component unit's total debt is expected to be repaid entirely with resources of the primary government.

The Camrosa Water District Financing Authority (Authority) is authorized to buy, sell and lease property and to issue bonds, expend bond proceeds, and borrow and loan money for any of its corporate purposes pursuant to the Act and a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority, dated as of January 1, 2004, by and among the cities, counties, districts and other political subdivisions that are parties to that agreement. The District's Board of Directors acts as the governing body of the Authority. The decision to blend the Authority was reached due to the District's Board of Directors governing the Authority, as well as the District's management responsibility of the operations.

The Arroyo Santa Rosa Groundwater Sustainability Agency (GSA) serves as the GSA for the Arroyo Santa Rosa Valley Basin. The GSA was originally designated as a medium-priority basin due to high nitrate concentrations, and the County of Ventura and Camrosa formed a GSA in 2016 to manage the portion of the basin east of the Bailey Fault, outside the Fox Canyon Groundwater Management Agency (FCGMA). Administrative fees to support the operation of the Arroyo Santa Rosa GSA will come from contributions by the County of Ventura and Camrosa. These costs are estimated at \$185,600 for FY2023-24 and they include expenses related to the administration and management of the GSA. The decision to blend the Arroyo Santa Rosa Valley Basin GSA was reached due to the fact that the component unit has substantively the same governing body as the District, and the operational responsibility for the Component Unit rest with management of the District. Five of six board members are board members of the District and the General Manager of the District is also the Executive Officer of the GSA.

B. Basis of Accounting

The Camrosa Water District is accounted for as an enterprise fund in accordance with GAAP as applied to governmental units. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the expenses, including depreciation, of providing goods or services to the general public are recovered through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, and other purposes. Because the Camrosa Water District is accounted for as an enterprise fund, the District uses the economic resources measurement focus and the accrual basis of accounting is used for financial statement reporting purposes.

Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing goods and delivering goods in connection with an enterprise funds' principal ongoing operations. The principal operating revenues of the District are charges to customers for sales and services. Operating expenses include: the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

C. Basic Financial Statements

The basic financial statements provide information about the District's proprietary fund. The focus of proprietary fund measurement is upon determination of operating income, changes in net position and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector.

D. Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Significant estimates used in preparing these financial statements include:

- Accrual of net pension liability

The District believes the techniques and assumptions used in establishing these estimates are appropriate.

E. Cash and Cash Equivalents

For purposes of the statements of cash flows, the District considers all highly liquid investments with original maturities of three months or less to be cash equivalents.

F. Investments

Investments are carried at fair value.

G. Accounts Receivables and Allowance for Uncollectible Accounts

Water and Wastewater revenues are billed on the tenth of every month. Revenues resulting from customer usage occurring after the last meter reading date and prior to the end of the year are accrued. This accrual is reflected under customer receivables in the Statement of Net Position. As of June 30, 2023, customer receivables net of allowance for doubtful accounts were \$2,486,680 and \$2,570,430 at June 30, 2022.

The District uses the allowance method, and a provision has been made for bad debts. Accounts for which no payments have been received are written off at the discretion of management. Accounts receivable as reflected in the financial statements are from customers located within the cities of Camarillo, Thousand Oaks and Moorpark, and an unincorporated portion of the County of Ventura.

H. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. Examples of prepaid items for the District are property and liability insurance premiums and payments for software maintenance, and meters that have not been installed.

I. Capital Assets

Capital assets that are acquired and/or constructed are capitalized at historical cost. District policy has set the capitalization threshold for reporting capital assets at \$5,000. Upon retirement or other disposition of capital assets, the cost and related accumulated depreciation are removed from the respective balances and any gains or losses are recognized. Depreciation is recorded on a straight-line basis over the estimated useful lives of the assets as follows:

Water Plant	20-40 years
Sanitation Plant	20-50 years
Buildings and Equipment	3-50 years

Right-to-use lease assets are initially measured at the present value of payments expected to be made during the lease term, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized in a systematic and rational manner over the shorter of the lease term or the useful life of the underlying asset.

Subscription-based information technology arrangement (SBITA) assets are initially measured as the sum of the present value of payments expected to be made during the subscription term, payments associated with the SBITA contract made to the SBITA vendor at the commencement of the subscription term, when applicable, and capitalizable implementation costs, less any SBITA vendor incentives received from the SBITA vendor at the commencement of the SBITA term. SBITA assets are amortized in a systematic and rational manner over the shorter of the subscription term or the useful life of the underlying IT assets.

J. Construction in Progress

Construction in progress represents cost accumulated for the replacement and improvement of the District's water and wastewater systems as well as the rehabilitation of structures and other projects that were not completed as of year-end.

K. Deferred Outflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to future periods and will not be recognized as an outflow of resources (expense) until that time. The District has the following items that qualify for reporting in this category.

- Deferred amount on debt refunding. A deferred amount on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.
- Deferred inflow related to pensions resulting from net differences between projected and actual earnings on investments of the pension plans fiduciary net position. This amount is amortized over five years.
- Deferred outflow related to pensions for differences between expected and actual experience. This amount is amortized over a closed period equal to the average expected remaining service lives of all employees that are provided with pensions through the plans.
- Deferred outflow related to pensions equal to employer contributions made after the measurement date of the net pension liability.
- Deferred outflows related to pensions resulting from changes in assumptions. This amount is amortized over a closed period equal to the average expected remaining service lives of all employees that are provided with pensions through the plans.
- Deferred outflows related to pensions for the changes in employer's proportion and differences between employer's contributions and the employer's proportionate share of contributions. These amounts are amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the plans.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

L. Compensated Absences

The District's personnel policies provide for accumulation of annual leave. Liabilities for annual leave are recorded when benefits are earned. Cash payment of unused annual leave is available to those qualified employees eligible to cash out or when retired or terminated.

The changes in compensated absences were as follows:

Balance July 1, 2022	Earned	Taken	Balance June 30, 2023	Current Portion	Long-Term Portion
\$ 424,563	\$ 324,740	\$ (312,460)	\$ 436,843	\$ 309,184	\$ 127,659
Balance July 1, 2021	Earned	Taken	Balance June 30, 2022	Current Portion	Long-Term Portion
\$ 411,266	\$ 360,969	\$ (347,672)	\$ 424,563	\$ 304,140	\$ 120,423

M. Pensions

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) Plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. Deferred Inflows of Resources

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The District has the following items that qualify for reporting in this category.

- Deferred inflow related to pensions for differences between expected and actual experience. This amount is amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the plans.
- Deferred inflows related to pensions for the changes in employer's proportion and differences between employer's contributions and the employer's proportionate share of contributions. These amounts are amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the plans.

O. Capital Contributions

Deeded facilities received from developers are recorded at estimated construction cost. Such facilities are recorded as District assets and are depreciated in accordance with established policies for similar capital assets. Easements granted are recorded at acquisition value, which is the price that would be paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date.

The District requires prepayment of water and sewer capital fees prior to commencement of construction of residential and commercial developments. Such fees, which are nonrefundable, are recorded as capital contributions upon receipt. Grants for capital asset acquisition, facility development and rehabilitation are reported as capital grant income.

P. Recycled Water Sales Agreement

With the completion of the Camarillo Sanitary District (CamSan) Recycled Water Interconnection project, Camrosa began receiving recycled water from CamSan. Under the sales agreement, recycled water is provided free of charge, but valued at \$250/AF until Camrosa recoups the project cost of \$764,000. The full cost of the project has been recouped as of the end of FY2021-22. Camrosa is paying \$111.20/AF for recycled water on a volumetric basis. The rate is to be adjusted every October by the consumer price index.

Q. Property Taxes

The District receives property taxes collected for the District by the County of Ventura. Property taxes attach as an enforceable lien on property as of November 1 each year for the fiscal year July 1 to June 30. Taxes are levied on November 1 and are due and payable on December 10 of that year. Half of the taxes levied on November 1 become delinquent December 10 of that year and the remaining half is due on February 10 of the following year and become delinquent on April 10 of that year.

R. Net Position

Net Position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources on the financial statements.

Net position is classified in the following categories:

- Net investment in capital assets – Consists of capital assets, net of accumulated depreciation and reduced by any outstanding debt related to the acquisition, construction, or improvement of those assets.
- Restricted net position – Consists of net position with legal limitations imposed on their use by external restrictions by other governments, creditors, grantors, contributors, laws, or regulations, or through constitutional provision, or enabling legislation.
- Unrestricted net position – Consists of all other net position that does not meet the definition of restricted or invested in capital assets.

S. Use of Restricted/Unrestricted Net Position

When both restricted and unrestricted resources are available, it is the District's policy to use restricted resources first and then unrestricted resources as they are needed. As of June 30, 2023, and 2022, the District had \$2,216,552 and \$4,418,707 in restricted resources. These

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

restricted resources include mitigation, in-lieu fees, pension asset, and contractor's retentions held in escrow accounts until completion of contracts. As of the end of FY2022-23, there is one escrow account for James Cushman, Inc. related to the Conejo Wellfield Treatment project. The amount held in the escrow account is \$274,593.

T. Adoption of New Accounting Standards

GASB Statement No. 96, Subscription-Based Information Technology Arrangements

In May 2020, the GASB issued GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. This standard defines a subscription-based information technology arrangement (SBITA); establishes that a SBITA results in a right-to-use subscription asset (an intangible asset) and a corresponding subscription liability; provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and requires note disclosures regarding a SBITA.

The District adopted the requirements of the guidance effective July 1, 2021, and has applied the provisions of this standard to the beginning of the earliest comparative period presented. The implementation of this standard resulted in the District reporting a SBITA asset and a SBITA liability as disclosed in Note 3 and Note 4.

Note 2 - Deposits and Investments

Cash and Investments

Cash and investments as of June 30, 2023, and 2022 are reported in the accompanying statement of net position as follows:

	<u>2023</u>	<u>2022</u>
Current assets:		
Cash and cash equivalents	\$ 41,946,860	\$ 45,843,882
Restricted cash and cash equivalents	994,181	727,768
Non-current assets:		
Restricted cash and cash equivalents	902,521	2,004,238
Total cash and investments	<u>\$ 43,843,563</u>	<u>\$ 48,575,888</u>

Cash and investments as of June 30, 2023, and 2022 consisted of the following:

	<u>2023</u>	<u>2022</u>
Cash on hand	\$ 475	\$ 275
Deposit with financial institutions	2,358,633	2,872,247
Restricted investments	1,065,178	2,181,854
Unrestricted investments	40,419,277	43,521,512
Total cash and investments	<u>\$ 43,843,563</u>	<u>\$ 48,575,888</u>

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Investments Authorized by the California Government Code and the District's Investment Policy

The table below identifies the investment types that are authorized for the District by the California Government Code (or the District's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the District's investment policy, where more restrictive) that address interest rate risk, credit risk and concentration of credit risk.

This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the District, rather than the general provisions of the California Government Code or the District's investment policy.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio*	Maximum Investment in One Issuer
United States Government-Sponsored			
Agency Obligations	5 years	33.3%	None
United States Treasury Obligations	5 years	33.3%	None
Collateralized Certificates of Deposit	5 years	33.3%	Not to exceed FDIC insured limit
Negotiable Certificates of Deposit	5 years	30%	Not to exceed FDIC insured limit
Savings and Loan Association Deposits	None	33.3%	Not to exceed FDIC insured limit
Repurchase Agreements	1 year	33.3%	None
Banker's Acceptance	180 days	33.3%	None
Local Agency Investment Fund (LAIF)	N/A	None	None

* Excluding amounts held by bond trustee that are not subject to California Government Code restrictions.
N/A Not applicable

Interest-Rate Risk. Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rates risk is by structuring the District's portfolio so that securities mature to meet the District's cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to their maturity, investing primarily in short-term securities, and occasionally restructuring the portfolio to minimize the loss of fair value and/or to maximize cash flow.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Information about the sensitivity of the fair values of the District's investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the District's investments by maturity as of June 30, 2023 and 2022.

June 30, 2023

Investment Type	Remaining Maturity (in Years)
	Less than 1 Year
Local Agency Investment Fund (LAIF)	7,100,817
Treasury Bills	33,318,460
Held by Bond Trustee:	
Money Market Mutual Funds	1,065,178
Total	<u>\$ 41,484,455</u>

June 30, 2022

Investment Type	Remaining Maturity (in Years)
	Less than 1 Year
Local Agency Investment Fund (LAIF)	43,521,512
Held by Bond Trustee:	
Money Market Mutual Funds	2,181,854
Total	<u>\$ 45,703,366</u>

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Credit Risk. Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented in the following table are the minimum rating required by (where applicable) the California Government Code, the District's investment policy or debt agreements and the actual S&P's credit rating as of June 30, 2023, and 2022 for each investment type.

June 30, 2023

Investment Type	Minimum Legal Rating	Total	Not Rated	Exempt	AAA
LAIF	N/A	7,100,817	7,100,817	-	-
Treasury Bills	N/A	33,318,460	-	33,318,460	-
Held by Bond Trustee:					
Money Market Mutual Funds	AAA	1,065,178	-	-	1,065,178
Total		<u>\$41,484,455</u>	<u>\$ 7,100,817</u>	<u>\$33,318,460</u>	<u>\$ 1,065,178</u>

June 30, 2022

Investment Type	Minimum Legal Rating	Total	Not Rated	AAA
LAIF	N/A	43,521,512	43,521,512	-
Held by Bond Trustee:				
Money Market Mutual Funds	AAA	2,181,854	-	2,181,854
Total		<u>\$45,703,366</u>	<u>\$43,521,512</u>	<u>\$ 2,181,854</u>

Concentration of Credit Risk. The investment policy of the District contains limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code as noted in the Investments Authorized by the California Government Code and the District's Investment Policy section.

Custodial Credit Risk. Custodial credit risk for deposits is the risk that, in the event of the failure of depository financial institution, the District will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, the District will not be able to recover the value of its investment or collateral securities that are in the possession of another party. With respect to investments, custodial risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investments pools (such as LAIF Investment Pool).

The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure District deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2023, all of the District's deposits with financial institutions were covered by federal depository insurance limits or were held in collateralized accounts.

Investment in State Investment Pool The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code Section 16429 under the oversight of the Treasurer of the State of California.

The State Treasurer's Office audits the fund annually. The fair value of the District's investment in this pool is reported at amounts based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

Fair Value Measurement The District categorizes its fair value measurement within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are quoted prices of similar assets in active markets, and Level 3 inputs are significant unobservable inputs.

The District's investments in LAIF and investments held by bond trustee in money market mutual funds are not subject to the fair value measurement hierarchy. Treasury bills are included in the Level 1 fair value hierarchy.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Note 3 - Capital Assets

The activity for each of the major classes of capital assets and accumulated depreciation for the fiscal years ended June 30, 2023 and 2022 are shown in the following tables:

June 30, 2023

Capital Assets by Major Class:	July 1, 2022	Increases	Transfers/ Decreases	June 30, 2023
Capital Assets Not Being Depreciated:				
Land and Easements	\$ 1,904,958	\$ -	\$ -	\$ 1,904,958
Construction in Progress	11,709,570	10,121,975	(2,702,076)	19,129,469
Total Capital Assets Not Being Depreciated	13,614,528	10,121,975	(2,702,076)	21,034,427
Capital Assets Being Depreciated:				
Water Plant	74,726,593	593,270		75,319,863
Sanitation Plant	31,628,981	1,380,563	(644)	33,008,900
Buildings and Equipment	4,350,216	751,509	(36,034)	5,065,691
Total Capital Assets Being Depreciated	110,705,790	2,725,342	(36,678)	113,394,454
Less Accumulated Depreciation for:				
Water Plant	40,980,896	2,162,987	-	43,143,883
Sanitation Plant	17,820,829	751,324	(644)	18,571,509
Buildings and Equipment	3,114,502	300,290	(36,034)	3,378,758
Total Accumulated Depreciation	61,916,227	3,214,601	(36,678)	65,094,150
Total Capital Assets Being Depreciated, Net	48,789,563	(489,259)	-	48,300,304
Lease Assets:				
Right to Use Asset - Vehicles	\$ 361,873	\$ 157,787	\$ (9,169)	\$ 510,491
Less Accumulated Amortization	120,451	79,011	(9,169)	190,293
Total Lease Assets Being Amortized, Net	241,422	78,776	-	320,198
SBITA Assets:				
Right to Use Asset - SBITA	\$ -	\$ 49,873	\$ -	\$ 49,873
Less Accumulated Amortization	-	14,050	-	14,050
Total SBITA Assets Being Amortized, Net	0	35,823	-	35,823
Capital & Lease Assets, Net	\$ 62,645,513	\$ 9,747,315	\$ (2,702,076)	\$ 69,690,752

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

June 30, 2022

Capital Assets by Major Class:	July 1, 2021	Increases	Transfers/ Decreases	June 30, 2022
Capital Assets Not Being Depreciated:				
Land and Easements	\$ 1,904,958	\$ -	\$ -	\$ 1,904,958
Construction in Progress	6,367,109	8,048,753	(2,706,292)	11,709,570
Total Capital Assets Not Being Depreciated	8,272,067	8,048,753	(2,706,292)	13,614,528
Capital Assets Being Depreciated:				
Water Plant	72,732,084	1,994,509	-	74,726,593
Sanitation Plant	31,111,311	517,670	-	31,628,981
Buildings and Equipment	4,084,535	291,836	(26,155)	4,350,216
Total Capital Assets Being Depreciated	107,927,930	2,804,015	(26,155)	110,705,790
Less Accumulated Depreciation for:				
Water Plant	38,997,803	1,983,093	-	40,980,896
Sanitation Plant	17,097,958	722,871	-	17,820,829
Buildings and Equipment	2,815,734	324,923	(26,155)	3,114,502
Total Accumulated Depreciation	58,911,495	3,030,887	(26,155)	61,916,227
Total Capital Assets Being Depreciated, Net	49,016,435	(226,872)	-	48,789,563
Lease Assets:				
Right to Use Asset - Vehicles	\$ 368,725	\$ -	\$ (6,852)	\$ 361,873
Less Accumulated Amortization	50,947	76,356	(6,852)	120,451
Total Lease Assets Being Amortized, Net	317,778	(76,356)	-	241,422
Capital & Lease Assets, Net	\$ 57,606,280	\$ 7,745,525	\$ (2,706,292)	\$ 62,645,513

Note 4 - Long-Term Debt

The District generally incurs long-term debt to finance projects or purchase assets that will have useful lives equal to or greater than the related term of the debt. The District's debt rating is "AA" from Standard & Poor's.

The net revenues of the Water System are pledged toward the repayment of the Water Revenue Bonds. FY2022-23, net water revenues totaled \$4,438,114 and principal and interest payments for water revenue bonds were \$845,806. FY2021-22, net revenues totaled \$9,145,110, and principal and interest payments were \$853,681. Also, the net revenues of the Wastewater System are pledged toward the repayment of the Wastewater Revenue Bonds. During FY2022-23, net wastewater revenues totaled \$1,753,419 and principal and interest payments for wastewater revenue bonds totaled \$189,525. FY2021-22, net revenues totaled \$1,506,796 and principal and interest payments were \$190,950.

The District is subject to certain revenue bond covenants on outstanding debt, as defined, equal to at least 115% of the current annual debt service requirements. As of June 30, 2023, the debt service coverage for Water was 525% and for Wastewater was 925%. As of June 30, 2022, the debt service coverage for Water was 1071% and for Wastewater was 789%.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

The outstanding balances for each of these long-term obligations are reported as liabilities on the statement of net position. The amount of the obligation that is due within one year is shown as a current liability and the balance as a noncurrent liability.

Bond premiums are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premiums.

Water and Wastewater Revenue Bonds Series 2016A

In September 2016, the District issued Revenue Bonds, Series 2016A, in an aggregate principal amount of \$14,020,000. The proceeds from the sale of the bonds are being used to finance additional improvements to the Water System and were also used to refund all of the outstanding Water and Wastewater Revenue Bonds, Series 2011A, fund a reserve account established for the bonds and to pay costs incurred in connection with the issuance, sale, and delivery of bonds. The bonds require semi-annual payments, with interest ranging from 2.00% to 5.00%, through January 2046.

Proceeds, bond premiums and remaining 2011A reserve accounts amounting to \$9,261,855 were placed in escrow to pay the principal and interest of the 2011A bonds when due, resulting in a deferred loss of debt refunding, which has an outstanding balance of \$468,885 at June 30, 2023. The outstanding balance of the refunded debt as of June 30, 2023 was \$5,060,000.

Leases

The District leases vehicles for various terms under long-term, non-cancelable lease agreements. The leases expire at various dates through 2026. As of June 30, 2023, lease assets and the related accumulated amortization totaled \$510,491 and \$190,293 respectively.

Subscription-Based Information Technology Arrangements

The District has entered into subscription based-information technology arrangements (SBITAs) for Board Agenda Management, SCADA, and Geographic Information System (GIS) Software Subscriptions. The SBITA arrangements expire at various dates through Fiscal Year 2025-26.

As of June 30, 2023, SBITA assets and the related accumulated amortization totaled \$49,873 and \$14,050, respectively.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

The District's debt and transactions are summarized below:

	Balance July 1, 2022	Additions/ New Debt	Proceeds/ Retirement	Balance June 30, 2023	Current	Long-Term
Direct Borrowings:						
2016 Refunding Bonds	10,595,000	-	(660,000)	9,935,000	695,000	9,240,000
2016 Refunding Bonds Premium	1,275,876	-	(54,188)	1,221,688	54,188	1,167,500
Lease Liability	241,272	157,370	(76,877)	321,765	99,087	222,678
SBITA Liability	-	49,873	(13,239)	36,634	16,507	20,127
	<u>\$ 12,112,148</u>	<u>\$ 207,243</u>	<u>\$ (804,304)</u>	<u>\$ 11,515,087</u>	<u>\$ 864,782</u>	<u>\$ 10,650,305</u>

	Balance July 1, 2021	Additions/ New Debt	Proceeds/ Retirement	Balance June 30, 2022	Current	Long-Term
Direct Borrowings:						
2016 Refunding Bonds	11,235,000	-	(640,000)	10,595,000	660,000	9,935,000
2016 Refunding Bonds Premium	1,330,064	-	(54,188)	1,275,876	54,188	1,221,688
Lease Liability	313,963	-	(72,691)	241,272	69,023	172,249
	<u>\$ 12,879,027</u>	<u>\$ -</u>	<u>\$ (766,879)</u>	<u>\$ 12,112,148</u>	<u>\$ 783,211</u>	<u>\$ 11,328,937</u>

Future debt service on the bonds, lease & SBITA agreements liability requirements through maturity are as follows:

Fiscal Year Ending June 30	2016 Revenue Bonds Principal	2016 Revenue Bonds Interest	Lease Liability Principal	Lease Liability Interest	SBITA Liability Principal	SBITA Liability Interest	Total
2024	695,000	358,831	99,087	11,023	16,507	1,158	1,181,606
2025	720,000	331,031	97,689	7,129	17,409	481	1,173,739
2026	760,000	302,231	66,152	3,449	2,718	15	1,134,565
2027	780,000	275,631	32,721	1,758			1,090,110
2028	815,000	248,331	26,116	449			1,089,896
2029-2033	2,895,000	968,256					3,863,256
2034-2038	1,030,000	707,050					1,737,050
2039-2043	1,295,000	436,750					1,731,750
2044-2046	945,000	96,000					1,041,000
	<u>\$ 9,935,000</u>	<u>\$ 3,724,111</u>	<u>\$321,765</u>	<u>\$ 23,808</u>	<u>\$ 36,634</u>	<u>\$ 1,654</u>	<u>\$14,042,972</u>

Debt Service Reserve The trust agreement of the revenue bond series 2016A require a reserve account to be created and held in trust by the Trustee for an amount equal to the Reserve Account Requirement. Moneys in the Reserve Account shall be used solely for the purpose of replenishing the Interest Account or the Principal Account under the Trust Agreement. The reserve account balance as of June 30, 2023 and 2022 was \$879,529 for the 2016A issuance.

Arbitrage At June 30, 2023 and 2022, the District has revenue bonds outstanding that are subject to arbitrage limitations. Arbitrage rebate refers to the required payment to the U.S. Treasury Department of excess earnings received on applicable tax-exempt bond proceeds that are invested at a higher yield than the yield of the tax-exempt bond issue. The District does not anticipate an arbitrage rebate liability.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Note 5 - Capital Fees and Capital Contributions

Capital Fees and Capital Contributions consisted of the following for FY2022-23. The District did not receive Capital Fees nor Capital Contributions in FY2021-22.

	<u>2023</u>
Potable Water Capital Contributions:	
Capital Fees	\$ 55,575
Mitigation Fees	<u>298,743</u>
Total Potable Water Capital Contributions	354,318
 Sewer Capital Contributions:	
Capital Fees	\$ 233,750
Total Sewer Capital Contributions	<u>233,750</u>
 Total Capital Contributions	<u><u>\$ 588,068</u></u>

Note 6 - Deferred Compensation Plan

For the benefit of its employees, the District participates in three 457 Deferred Compensation Programs (Programs). The multiple Programs were created in accordance with Internal Revenue Code Section 457. The purpose of these Programs is to provide deferred compensation for employees that elect to participate in the Programs. Generally, eligible employees may defer a receipt of a portion of their salary until termination, retirement, death, or unforeseeable emergency. Until the funds are paid or otherwise made available to the employee, the employee is not obligated to report the deferred salary for income tax purposes. The trusts hold the assets for the exclusive benefit of plan participants and their beneficiaries. Plan assets are not the property of the District, or subject to the claims of the District's general creditors. The ending investment balance was \$3,420,592 and \$2,819,122 as of June 30, 2023 and 2022, respectively.

Note 7 - Defined Benefit Pension Plan

A. General Information about the Pension Plan

Plan Descriptions All qualified permanent and probationary employees are eligible to participate in the Camrosa Water District's Miscellaneous Plan (Plan). The Plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plan are established by State and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits provided CalPERS provides service retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 to 62 with statutorily reduced benefits. All members are eligible for non-industrial disability benefits after five (5) years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan's provisions and benefits in effect at June 30, 2023 and 2022, are summarized as follows:

	Prior January 1, 2013	On or after January 1, 2013
Hire Date	2% @ 55	2% @ 62
Benefit Formula	5 years of service	5 years of service
Benefit Vesting Schedule	monthly for life	monthly for life
Benefit Payments	50	52
Retirement Age	1.426% to 2.418%	1.0% to 2.5%
Monthly Benefit as a % of eligible compensation	7%	6.75%
Required Employee Contribution Rates		
Required Employer Contribution Rates		
Normal Cost Rate:		
June 30, 2023	10.320%	7.470%
June 30, 2022	10.340%	7.590%
Payment of Unfunded liability:		
June 30, 2023	\$15,781	\$729
June 30, 2022	\$146,068	\$2,323

Contributions Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. The Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. District contributions rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contributions requirements are classified as plan member contributions. Total contributions made by the District for the year ended June 30, 2023, and 2022 were \$281,260 and \$409,662, respectively.

B. Pension Liabilities, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2023 the District's reported net pension for its proportionate share of the net pension liability was \$663,202, compared to a net pension asset of \$2,716,085 as of June 30, 2022.

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2022 and 2021, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021 and 2020 rolled forward to June 30, 2022 and 2021, respectively, using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

The District's proportionate share percentage of the net pension liability for the June 30, 2022, measurement date was as follows:

Proportion - June 30, 2021	-0.14304%
Proportion - June 30, 2022	0.01417%
Change - Increase (Decrease)	0.15721%

The District's proportionate share percentage of the net pension liability for the June 30, 2021, measurement date was as follows:

Proportion - June 30, 2020	-0.00023%
Proportion - June 30, 2021	-0.05022%
Change - Increase (Decrease)	-0.04999%

For the year ended June 30, 2023 and 2022, the District recognized a pension expense of \$4,270,609 and a pension credit of \$4,582,746, respectively. At June 30, 2023, the District reported deferred outflows and inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions paid after measurement date	\$ 281,260	\$ -
Net Difference between Projected and Actual Earnings on Pension Plan Investments	121,481	-
Differences between Expected and Actual Experiences	13,318	8,920
Changes in Assumptions	67,960	
Changes in Proportion and Difference between Actual Contributions and Proportionate Share of Contributions	3,330,420	1,660,624
Total	<u>\$ 3,814,439</u>	<u>\$ 1,669,544</u>

The \$281,260 reported as deferred outflows of resources is related to pensions the District contributed after the measurement date and will be recognized as a reduction of the net pension liability in the year ending June 30, 2024.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period Ended June 30:	Deferred Outflows/(inflows) of Resources
2024	724,797
2025	645,488
2026	419,047
2027	74,302
Thereafter	0

At June 30, 2022, the District reported deferred outflows and inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions paid after measurement date	\$ 409,662	\$ -
Net Difference between Projected and Actual Earnings on Pension Plan Investments	2,370,998	-
Differences between Expected and Actual Experiences	-	304,580
Changes in Assumptions	-	
Changes in Proportion and Difference between Actual Contributions and Proportionate Share of Contributions	2,832,028	2,553,151
Total	<u>\$ 5,612,688</u>	<u>\$ 2,857,731</u>

The \$409,662 reported as deferred outflows of resources is related to pensions the District contributed after the measurement date and has been recognized as a reduction of the net pension liability in the year ending June 30, 2023. Other amounts reported as deferred outflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period Ended June 30:	Deferred Outflows/(inflows) of Resources
2023	557,528
2024	571,225
2025	561,320
2026	655,222
Thereafter	0

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Presentation of the Statement of Revenues, Expenses, and Changes in Net Position

Operating expenses have been detailed in the Statement of Revenues, Expenses, and Changes in Net Position to show the impact of the prior year pension income. This detail has been added to illustrate the impact on operating expenses from the large net investment income that was experienced for the measurement period June 30, 2021. The \$4,992,408 credit displayed on the Statement of Revenue, Expenses, and Changes in Net Position, when reduced by the current year contributions of \$409,662 reflects the pension credit of \$4,582,746 disclosed above for the year ended June 30, 2022.

Actuarial Methods and Assumptions For the measurement periods ending June 30, 2022 and 2021 (the measurement dates), the total pension liability was determined by an actuarial valuation as of June 30, 2021, and 2020, with update procedures used to roll forward the total pension liability to June 30, 2022 and 2021. The total pension liabilities were based on the following actuarial methods and assumptions:

Miscellaneous

Valuation Date	June 30, 2021
Measurement Date	June 30, 2022
Actuarial Cost Method	Entry-Age Normal Cost Method

Actuarial Assumptions

Discount Rate	6.90%
Inflation	2.50%
Salary Increases	(1)
Mortality Rate Table	(2)
Post Retirement Benefit Increase	(3)

(1) Varies by entry age and service

(2) Derived using CalPERS' Membership Data for all Funds.

CalPERS developed the mortality table used based on CalPERS' specific data.

The table includes generational mortality improvement using 80% of Scale MP-2020.

For more details on this table, please refer to the 2021 experience study report that can be found on CalPERS website.

(3) Contract COLA up to 2.30% until Purchasing Power Protection Allowance

Floor on purchasing power applies, 2.30% thereafter.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Miscellaneous

Valuation Date	June 30, 2020
Measurement Date	June 30, 2021
Actuarial Cost Method	Entry-Age Normal Cost Method

Actuarial Assumptions

Discount Rate	7.15%
Inflation	2.50%
Salary Increases	(1)
Mortality Rate Table	(2)
Post Retirement Benefit Increase	(3)

(1) Varies by entry age and service

(2) Derived using CalPERS' Membership Data for all Funds.

CalPERS developed the mortality table used based on CalPERS' specific data.

The table includes 15 years of mortality improvements using Society of Actuaries Scale MP-2016.

For more details on this table, please refer to the 2017 experience study report that can be found on CalPERS website.

(3) Contract COLA up to 2.50% until Purchasing Power Protection Allowance

Floor on purchasing power applies, 2.50% thereafter.

Discount Rate The discount rate used to measure the total pension liability was 6.9% and 7.15% for the measurement periods ended June 30, 2022 and 2021 respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Sensitivity of the Net Pension Liability to Changes in Discount Rate The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

June 30, 2022 (measurement date)		June 30, 2021 (measurement date)	
1% Decrease	5.90%	1% Decrease	6.15%
Net Pension Liability (Asset)	\$3,454,460	Net Pension Liability (Asset)	(\$229,336)
Current Discount Rate	6.90%	Current Discount Rate	7.15%
Net Pension Liability (Asset)	\$663,202	Net Pension Liability (Asset)	(\$2,716,085)
1% Increase	7.90%	1% Increase	8.15%
Net Pension Liability (Asset)	(\$1,633,311)	Net Pension Liability (Asset)	(\$4,771,844)

Long-term Expected Rate of Return The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11 + years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

The expected real rate of return by asset class are as follows:

Measurement Period ended June 30, 2022

Asset Class (1))	Current Target Allocation	Real Return (1,2)
Global Equity-Cap weighted	30.0%	4.54%
Global Equity- Non-Cap weightec	12.0%	3.84%
Private Equity	13.0%	7.28%
Treasury	5.0%	0.27%
Mortgage-backed Securites	5.0%	0.50%
Investment Grade Corporates	10.0%	1.56 %
High Yield	5.0%	2.27 %
Emerging Market Debt	5.0%	2.48 %
Private Debt	5.0%	3.57 %
Real Assets	15.0%	3.21 %
Leverage	-5.0%	-0.59%

(1) An expected inflation of 2.30% used for this period

(2) Figures are based on the 2021 Asset Liability Management study

Measurement Period ended June 30, 2021

Asset Class (a)	Current Target Allocation	Real Return Years 1-10 *	Real Return Years 11+ **
Public Equity	50.0%	4.80%	5.98%
Fixed Income	28.0%	1.00%	2.62%
Inflation Assets	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Estate	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00 %	(0.92)%

(a) In the CalPERS ACFR, Fixed Income is included in Global Debt Securities;
Liquidity is included in Short-term Investments; Inflation Assets are included
in both Global Equity Securities and Global Debt Securities

* An expected inflation of 2.30% used for this period

**An expected inflation of 2.92% used for this period

Pension Plan Fiduciary Net Position Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Payable to the Pension Plan

At June 30, 2023, the District reported a payable of \$9,257 for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2023. At June 30, 2022,

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

the District reported a payable of \$6,772 for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2022.

Note 8 - Profit Share Plan

The District has a profit sharing plan, pursuant to Section 401 of the Internal Revenue Code. The plan includes a provision under Section 414(h)(2) whereby each plan participant that is classified as management is required to contribute 5% of salary. Mandatory contributions totaled \$68,495 and \$70,568 in 2023 and 2022, respectively. The amount of payroll subject to the contributions totaled \$1,369,895 and \$1,411,361 in 2023 and 2022, respectively.

Note 9 - Major Customers

The District's top ten water customers represent 24% and 23% of the water revenue during fiscal years ended June 30, 2023 and 2022, respectively. The District's top ten wastewater customers represent 41% and 40% of the wastewater revenue during the fiscal year ended June 30, 2023 and 2022, respectively.

Note 10 - Risk Management

The District is a member of the Association of California Water Agencies Joint Powers Insurance Authority (Insurance Authority). The Insurance Authority is a risk-pooling self-insurance authority, created under provisions of California Government Code Sections 6500 et seq. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage.

At June 30, 2023 and 2022, the District participated in the self-insurance programs of the Insurance Authority as follows:

Property Loss The Insurance Authority has pooled self-insurance up to \$10,000,000 per occurrence as of June 30, 2023, and \$100,000 per occurrence as of June 30, 2022, and has purchased excess insurance coverage of \$500,000,000 (total insurable values of \$26,138,217 as of June 30, 2023 and \$25,563,498 as of June 30, 2022). The District has a \$5,000 deductible for buildings, personal property, \$1,000 deductible for mobile equipment and vehicles, deductibles ranging from \$25,000 to \$50,000 based on type of equipment for boiler and machinery.

General Liability The Insurance Authority has pooled self-insurance up to \$5,000,000 per occurrence with an annual aggregate limit of \$55,000,000.

Auto Liability The Insurance Authority has pooled self-insurance up to \$5,000,000 per occurrence with an annual aggregate limit of \$55,000,000.

Public Official's Liability The Insurance Authority has pooled self-insurance up to \$5,000,000 per occurrence and has purchased excess insurance coverage of \$55,000,000.

Cyber Liability The Insurance Authority has purchased insurance coverage of \$2,000,000 per occurrence as of June 30, 2023, and \$5,000,000 per occurrence as of June 30, 2022 and with a \$5,000,000 aggregate limit for both years ended.

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Crime Bond The Insurance Authority has pooled self-insurance up to \$100,000 per occurrence. The District did not purchase excess insurance coverage. The District has a \$1,000 deductible.

Worker's Compensation The Insurance Authority has pooled self-insurance up to \$2,000,000 and has purchased excess insurance coverage to the statutory limits.

The District pays annual premiums for the coverages. There were no instances in the past three years when a settlement exceeded the District's coverage, and there were no reductions in the District's insurance coverage for the past three years.

Note 11 - Joint Powers Agreement creating the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency (GSA)

The District, along with the County of Ventura, participate as members of the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency (GSA), to provide sustainable management of the Arroyo Santa Rosa Valley Basin pursuant to the Sustainable Groundwater Management Act of 2014 (SGMA). The Basin underlies the Santa Rosa Valley.

The GSA will develop, adopt, and implement a Groundwater Sustainability Plan (GSP) for the Basin pursuant to SGMA and other applicable provisions of law.

The GSA has been included as part of the District's financial statements as a blended component unit. In accordance with GASB 61, the following summarized information as of June 30, 2023 and June 30, 2022 is required:

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Condensed Statements of Net Position at June 30, 2023

	District Financial Statements	GSA Financial Statements	Eliminating Activities	Combined District Financial Statements
Assets:				
Current	\$ 46,001,257	\$ 340,213	-	46,341,470
Noncurrent	70,593,273	-	-	70,593,273
Total Assets	<u>116,594,530</u>	<u>340,213</u>	<u>-</u>	<u>116,934,743</u>
Deferred Outflows of Resources	<u>4,283,324</u>	<u>-</u>	<u>-</u>	<u>4,283,324</u>
Total Assets and Deferred Outflows of Resources	120,877,854	340,213	-	121,218,067
Liabilities:				
Current	\$ 6,248,714	\$ 23,217	-	6,271,931
Noncurrent	11,441,166	-	-	11,441,166
Total Liabilities	<u>17,689,880</u>	<u>23,217</u>	<u>-</u>	<u>17,713,097</u>
Deferred Inflows of Resources	<u>1,669,544</u>	<u>-</u>	<u>-</u>	<u>1,669,544</u>
Net Position:				
Net Invested in Capital Assets	\$ 57,885,060	\$ -	-	57,885,060
Restricted	2,216,552	-	-	2,216,552
Unrestricted	41,416,818	316,996	-	41,733,814
Total Net Position:	<u>101,518,430</u>	<u>316,996</u>	<u>-</u>	<u>101,835,426</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>120,877,854</u>	<u>340,213</u>	<u>-</u>	<u>121,218,067</u>

Condensed Statement of Revenues, Expenses, and Changes in Net Position for the Year Ended June 30, 2023

Operating Revenues:				
Water Sales	14,420,502	-	-	14,420,502
Meter Service Fees	2,608,043	-	-	2,608,043
Sewer Service Fees	4,423,016	-	-	4,423,016
Other Revenue	116,470	-	-	116,470
Total Operating Revenues	<u>21,568,031</u>	<u>-</u>	<u>-</u>	<u>21,568,031</u>
Operating Expenses:				
Operating Expenses	21,901,590	284,285	-	22,185,875
Depreciation and Amortization	3,307,663	-	-	3,307,663
Total Operating Expenses	<u>25,209,253</u>	<u>284,285</u>	<u>-</u>	<u>25,493,538</u>
Operating Income (loss)	<u>(3,641,222)</u>	<u>(284,285)</u>	<u>-</u>	<u>(3,925,507)</u>
Non-Operating Revenues (Expenses)				
Gain on Sale of Asset	1,725	-	-	1,725
Investment Income	1,639,628	-	-	1,639,628
Property Taxes	772,770	-	-	772,770
Interest Expense	<u>(396,416)</u>	<u>-</u>	<u>-</u>	<u>(396,416)</u>
Total Non-Operating Revenues (Expenses)	<u>2,017,707</u>	<u>-</u>	<u>-</u>	<u>2,017,707</u>
Capital Contributions	588,068	-	-	588,068
Grants	<u>-</u>	<u>177,081</u>	<u>-</u>	<u>177,081</u>
Change in Net Position	(1,035,447)	(107,204)	-	(1,142,651)
Net Position at Beginning of Year	102,553,877	424,200	-	102,978,077
Net Position at End of Year	<u>101,518,430</u>	<u>316,996</u>	<u>-</u>	<u>101,835,426</u>

Condensed Statement of Cash Flows for the Year Ended June 30, 2023

Net Cash Provided by (Used for):				
Operating Activities	3,874,358	(395,362)	-	3,478,996
Non-Capital Financing Activities	830,394	-	-	830,394
Capital and Related Financing Activities	(10,857,225)	177,081	-	(10,680,144)
Investing Activities	1,637,122	-	-	1,637,122
Net Increase (Decrease) in Cash and Cash Equivalents	<u>(4,515,351)</u>	<u>(218,281)</u>	<u>-</u>	<u>(4,733,632)</u>
Cash and Cash Equivalents, Beginning	48,667,394	558,494	(650,000)	48,575,888
Cash and Cash Equivalents, End of Year	<u>48,667,394</u>	<u>340,213</u>	<u>(650,000)</u>	<u>43,842,256</u>

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Condensed Statements of Net Position at June 30, 2022

	District Financial Statements	GSA Financial Statements	Eliminating Activities	Combined District Financial Statements
Assets:				
Current	\$ 49,378,707	\$ 558,495	(17,302)	49,919,900
Noncurrent	67,365,836	-	-	67,365,836
Total Assets	<u>116,744,543</u>	<u>558,495</u>	<u>(17,302)</u>	<u>117,285,736</u>
Deferred Outflows of Resources	<u>6,143,717</u>	<u>-</u>	<u>-</u>	<u>6,143,717</u>
Total Assets and Deferred Outflows of Resources	122,888,260	558,495	(17,302)	123,429,453
Liabilities:				
Current	\$ 6,027,292	\$ 134,295	(17,302)	6,144,285
Noncurrent	11,449,360	-	-	11,449,360
Total Liabilities	<u>17,476,652</u>	<u>134,295</u>	<u>(17,302)</u>	<u>17,593,645</u>
Deferred Inflows of Resources	<u>2,857,731</u>	<u>-</u>	<u>-</u>	<u>2,857,731</u>
Net Position:				
Net Invested in Capital Assets	\$ 51,236,026	\$ -	-	51,236,026
Restricted	4,418,707	-	-	4,418,707
Unrestricted	46,899,144	424,200	-	47,323,344
Total Net Position:	<u>102,553,877</u>	<u>424,200</u>	<u>-</u>	<u>102,978,077</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>122,888,260</u>	<u>558,495</u>	<u>(17,302)</u>	<u>123,429,453</u>

Condensed Statement of Revenues, Expenses, and Changes in Net Position for the Year Ended June 30, 2022

Operating Revenues:				
Water Sales	18,383,478	-	-	18,383,478
Meter Service Fees	2,515,456	-	-	2,515,456
Sewer Service Fees	4,090,152	-	-	4,090,152
Other Revenue	89,414	717,459	(650,000)	156,873
Total Operating Revenues	<u>25,078,500</u>	<u>717,459</u>	<u>(650,000)</u>	<u>25,145,959</u>
Operating Expenses:				
Operating Expenses	15,258,167	344,265	(650,000)	14,952,432
Depreciation and Amortization	3,107,243	-	-	3,107,243
Total Operating Expenses	<u>18,365,410</u>	<u>344,265</u>	<u>(650,000)</u>	<u>18,059,675</u>
Operating Income (loss)	<u>6,713,090</u>	<u>373,194</u>	<u>-</u>	<u>7,086,284</u>
Non-Operating Revenues (Expenses)				
Investment Income	(440,009)	-	-	(440,009)
Legal Settlement	16,191,774	-	-	16,191,774
Property Taxes	721,241	-	-	721,241
Interest Expense	(424,945)	-	-	(424,945)
Total Non-Operating Revenues (Expenses)	<u>16,048,061</u>	<u>-</u>	<u>-</u>	<u>16,048,061</u>
Capital Contributions	-	-	-	-
Grants	<u>187</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Net Position	22,761,338	373,194	-	23,134,532
Net Position at Beginning of Year	79,792,539	51,006	-	79,843,545
Net Position at End of Year	<u>102,553,877</u>	<u>424,200</u>	<u>-</u>	<u>102,978,077</u>

Condensed Statement of Cash Flows for the Year Ended June 30, 2022

Net Cash Provided by (Used for):				
Operating Activities	6,658,537	(233,031)	-	6,425,506
Non-Capital Financing Activities	776,014	-	-	776,014
Capital and Related Financing Activities	6,836,616	739,148	(650,000)	6,925,764
Investing Activities	(488,157)	-	-	(488,157)
Net Increase (Decrease) in Cash and Cash Equivalents	<u>13,783,010</u>	<u>506,117</u>	<u>(650,000)</u>	<u>13,639,127</u>
Cash and Cash Equivalents, Beginning	34,884,384	52,377	-	34,936,761
Cash and Cash Equivalents, End of Year	<u>48,667,394</u>	<u>558,494</u>	<u>(650,000)</u>	<u>48,575,888</u>

Camrosa Water District
Notes to Financial Statements
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Note 12 - Commitments

Grant Award Grant funds received by the District are subject to audit by the grantor agencies. Such audits could lead to requests for reimbursements to the grantor agencies for expenditures disallowed under terms of the grant. Management of the District believes that such disallowances, if any, would not be significant.

Litigation In the ordinary course of operations, the District is subject to claims and litigation from outside parties. After consultation with legal counsel, the District believes the ultimate outcome of such matters, if any, will not materially affect its financial condition.

Long Term Commitments The District has an agreement with the City of Thousand Oaks to purchase non-potable surface water. The term of the agreement is for 40 years, effective June 5, 2013. The parties, by mutual consent, may extend the term of the agreement for additional five-year periods. The average yearly purchase of non-potable water for the last four years is \$792,215. Upon the effective date of the agreement, the price per acre foot of non-potable water was \$104.89, and the parties agreed to adjust the unit price per acre foot on September 1st of each year by adjusting the unit price by the annual percentage change from the preceding July to July period of the Consumer Price Index of Los Angeles-Riverside-Orange County. The FY2022-23 price per acre foot of non-potable water is \$138.57.

Camrosa Water District
Required Supplementary Information
Schedule of Proportionate Share of Net Pension Liability
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Last Ten Fiscal Years*

	<u>Miscellaneous</u>				
Fiscal year ended	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Measurement period	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
Plan's proportion of the net pension liability	0.01417%	-0.05022%	-0.00023%	0.04705%	0.04630%
Plan's proportionate share of the net pension liability (asset)	\$ 663,202	\$ (2,716,085)	\$ (25,227)	\$ 4,821,108	\$ 4,462,042
Plan's covered payroll	\$ 2,480,685	\$ 2,399,727	\$ 2,546,212	\$ 2,412,241	\$ 2,251,315
Plan's proportionate share of the net pension liability as a percentage of covered payroll	26.73%	-113.18%	-0.99%	199.86%	198.20%
Plan's proportionate share of the fiduciary net position as a percentage of the Plan's total pension liability	96.76%	114.42%	100.14%	72.09%	72.65%

	<u>Miscellaneous</u>			
Fiscal year ended	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Measurement period	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Plan's proportion of the net pension liability	0.04559%	0.04531%	0.04484%	0.04777%
Plan's proportionate share of the net pension liability	\$ 4,521,229	\$ 3,920,511	\$ 3,077,870	\$ 2,972,338
Plan's covered payroll	\$ 2,073,238	\$ 1,801,650	\$ 1,855,543	\$ 1,793,513
Plan's proportionate share of the net pension liability as a percentage of covered payroll	218.08%	217.61%	165.87%	165.73%
Plan's proportionate share of the fiduciary net position as a percentage of the Plan's total pension liability	72.83%	74.03%	78.46%	78.74%

Notes to Schedule:

Benefit Changes:

There were no changes in benefits.

Changes in Assumptions:

From fiscal year June 30, 2015 to June 30, 2016:

GASB 68, paragraph 68 states that the long-term expected rate of return should be determined net of pension plan investment expense but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65% used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense.

From fiscal year June 30, 2016 to June 30, 2017:

There were no changes in assumptions.

From fiscal year June 30, 2017 to June 30, 2018:

The discount rate was reduced from 7.65% to 7.15%.

From fiscal year June 30, 2018 to June 30, 2019:

There were no significant changes in assumptions.

From fiscal year June 30, 2019 to June 30, 2020:

There were no changes in assumptions.

From fiscal year June 30, 2020 to June 30, 2021:

There were no changes in assumptions.

From fiscal year June 30, 2021 to June 30, 2022:

There were no changes in assumptions.

From fiscal year June 30, 2022 to June 30, 2023:

The discount rate was reduced from 7.15% to 6.9%.

* - Fiscal year 2015 was the 1st year of implementation, therefore only nine years are shown.

Camrosa Water District
Required Supplementary Information
Schedule of Contributions
For the Fiscal Year Ended June 30, 2023

Last Ten Fiscal Years*

Fiscal year ended	Miscellaneous				
	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019
Contractually required contribution (actuarially determined)	\$ 281,260	\$ 269,760	\$ 260,929	\$ 553,663	\$ 476,259
Contributions in relation to the actuarially determined contributions	(281,260)	(409,662)	(265,930)	(5,552,260)	(476,259)
Contribution deficiency (excess)	\$ -	\$ (139,902)	\$ (5,001)	\$ (4,998,597)	\$ -
Covered payroll	\$ 2,570,994	\$ 2,480,685	\$ 2,399,727	\$ 2,546,212	\$ 2,412,241
Contributions as a percentage of covered payroll	10.94%	16.51%	11.08%	218.06%	19.74%

Notes to Schedule:

Valuation Date	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016
Methods and Assumptions Used to Determine Contribution Rates:					
Actuarial cost method	Entry age	Entry age	Entry age	Entry age	Entry age
Amortization method	(1)	(1)	(1)	(1)	(1)
Asset valuation method	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value
Inflation	2.300%	2.500%	2.500%	2.625%	2.75%
Salary increases	(2)	(2)	(2)	(2)	(2)
Investment rate of return	6.9% (3)	7.0% (3)	7.0% (3)	7.25% (3)	7.375% (3)
Retirement age	(4)	(4)	(4)	(4)	(4)
Mortality	(5)	(5)	(5)	(5)	(5)

(1) Level percentage of payroll, closed

(2) Depending on age, service, and type of employment

(3) Net of pension plan investment expense, including inflation

(4) Prior January 1, 2013- 2%@55, On or after January 1, 2013-2%@62

(5) Mortality assumptions are based on mortality rates resulting from the most recent CalPERS Experience Study adopted by the CalPERS Board.

* - Fiscal year 2015 was the 1st year of implementation, therefore only nine years are shown.

Camrosa Water District
Required Supplementary Information
Schedule of Contributions-Continued
For the Fiscal Year Ended June 30, 2023

Last Ten Fiscal Years*

	Miscellaneous			
Fiscal year ended	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Contractually required contribution (actuarially determined)	\$ 407,300	\$ 365,456	\$ 298,849	\$ 268,188
Contributions in relation to the actuarially determined contributions	<u>(409,819)</u>	<u>(365,456)</u>	<u>(298,849)</u>	<u>(268,188)</u>
Contribution deficiency (excess)	<u>\$ (2,519)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 2,251,315	\$ 2,073,238	\$ 1,801,650	\$ 1,855,543
Contributions as a percentage of covered payroll	18.20%	17.63%	16.59%	14.45%

Notes to Schedule:

Valuation Date	6/30/2015	6/30/2014	6/30/2013	6/30/2012
Methods and Assumptions Used to Determine Contribution Rates:				
Actuarial cost method	Entry age	Entry age	Entry age	Entry age
Amortization method	(1)	(1)	(1)	(1)
Asset valuation method	Fair Value	Fair Value	Fair Value	15 Year Smoothed Market Method
Inflation	2.75%	2.75%	2.75%	2.75%
Salary increases	(2)	(2)	(2)	(2)
Investment rate of return	7.50% (3)	7.50% (3)	7.50% (3)	7.50% (3)
Retirement age	(4)	(4)	(4)	(4)
Mortality	(5)	(5)	(5)	(5)

(1) Level percentage of payroll, closed
(2) Depending on age, service, and type of employment
(3) Net of pension plan investment expense, including inflation
(4) Prior January 1, 2013- 2%@55, On or after January 1, 2013-2%@62
(5) Mortality assumptions are based on mortality rates resulting from the most recent CalPERS Experience Study adopted by the CalPERS Board.

* - Fiscal year 2015 was the 1st year of implementation, therefore only nine years are shown.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Camrosa Water District
Camarillo, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the statement of net position of the Camrosa Water District (the District), as of and for the year ended June 30, 2023, the statement of revenues, expenses and change in net position, and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated REPORT DATE.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

Irvine, California
REPORT DATE

Camrosa Water District
Other Information
Budgetary Comparison Schedule
For the Fiscal Year Ended June 30, 2023

	<u>Budget</u>	<u>Actual Budget Basis</u>	<u>Variance with Budget Positive (Negative)</u>
Operating Revenue			
Potable Water Sales	\$ 11,004,700	\$ 9,209,757	\$ (1,794,943)
Recycle/Non-Potable Water Sales	5,066,300	3,573,563	(1,492,737)
Water Sales to PV	1,261,500	1,608,935	347,435
Meter Revenue	2,591,900	2,608,043	16,143
Sewer Revenue	4,441,500	4,426,781	(14,719)
Special Services	72,000	65,432	(6,568)
Pump Zone/Miscellaneous	52,000	86,277	34,277
Total Operating Revenue	24,489,900	21,578,788	(2,911,112)
Non-Operating Revenue			-
Property Taxes	734,527	772,770	38,243
Interest Income	68,000	1,276,286	1,208,286
Total Non-Operating Revenues	802,527	2,049,056	1,246,529
Operating Expenses			
Water Purchases - CMWD	5,610,474	5,070,510	539,964
CMWD Fixed Charges	974,290	906,822	67,468
CCP	640,906	816,017	(175,111)
CamSam	92,963	132,123	(39,160)
SMP CMWD	257,177	75,237	181,940
Utilities	1,805,664	1,815,831	(10,167)
Salaries & Benefits	4,543,009	3,949,041	593,968
Contract/Prof. Svcs	4,500,440	2,678,650	1,821,790
Supplies & Services	3,205,440	2,580,149	625,291
Total Operating Expenses	21,630,363	18,024,380	3,605,983
Non-Operating Expenses			
Debt Service 2011A/2016	1,035,331	1,035,331	-
Rate Stabilization Contribution	70,000	70,000	-
CalPERS UAL Additional Contributic	-	-	-
Capital Replacement Contribution	2,537,000	4,266,300	(1,729,300)
Total Non-Operating Expenses	3,642,331	5,371,631	(1,729,300)
Net Operating Results	19,733	231,833	212,100
Capital & Mitigation Fees	-	588,068	588,068
Grants	-	-	-
Net Operating Results	\$ 19,733	\$ 819,901	\$ 800,168
Adjustments to Accounting			
Principles Generally Accepted in The United States of America			
Depreciation & Amortization Expense		(3,214,602)	
Gain on Sale of Asset		1,725	
Unrealized Gain on Investments		363,342	
Blended component unit activity-Arroyo Santa Rosa GSA		(107,204)	
Rate Stabilization Contribution		70,000	
Capital Replacement Contribution		4,266,300	
Contributed Capital In-Kind		-	
Principal Payments on Debt		660,000	
GASB68 Effect on Pension Expense		(3,989,349)	
GASB96 Effect on Financial Statements		(810)	
GASB87 Effect on Financial Statements		(2,135)	
Amortization of Bonds Premium		(9,819)	
Change in Net Position		(1,142,651)	
Net Position at Beginning of Year		102,978,077	
Net Position at End of Year		\$ 101,835,426	

Camrosa Water District
Other Information
Budgetary Comparison Schedule
For the Fiscal Years Ended June 30, 2022

	<u>Budget</u>	<u>Actual Budget Basis</u>	<u>Variance with Budget Positive (Negative)</u>
Operating Revenue			
Potable Water Sales	\$ 11,812,100	\$ 12,280,448	\$ 468,348
Recycle/Non-Potable Water Sales	4,708,000	4,383,675	(324,325)
Water Sales to PV	1,269,200	1,677,229	408,029
Meter Revenue	2,582,800	2,515,456	(67,344)
Sewer Revenue	4,071,800	4,092,891	21,091
Special Services	46,000	65,543	19,543
Pump Zone/Miscellaneous	52,000	71,084	19,084
Total Operating Revenue	24,541,900	25,086,326	544,426
Non-Operating Revenue			-
Property Taxes	684,838	721,241	36,403
GAC Reimbursement	-	-	-
Interest Income	153,257	129,914	(23,343)
Total Non-Operating Revenues	838,095	851,155	13,060
Operating Expenses			
Water Purchases - CMWD	7,868,165	7,701,097	167,068
CMWD Fixed Charges	981,107	913,008	68,099
CCP	618,672	702,978	(84,306)
CamSam	-	72,109	(72,109)
SMP CMWD	262,690	203,701	58,989
Utilities	1,551,925	1,896,148	(344,223)
Salaries & Benefits	3,864,263	3,704,748	159,515
Contract/Prof. Svcs	3,522,372	2,582,853	939,519
Supplies & Services	2,873,376	2,425,707	447,669
Total Operating Expenses	21,542,570	20,202,349	1,340,221
Non-Operating Expenses			
Debt Service 2011A/2016	1,044,631	1,044,631	-
Rate Stabilization Contribution	150,000	150,000	-
CalPERS UAL Additional Contribution	142,109	-	-
Capital Replacement Contribution	2,400,000	4,495,500	(2,095,500)
Total Non-Operating Expenses	3,736,740	5,690,131	(2,095,500)
Net Operating Results	100,685	45,001	(55,684)
Capital Fees	-	-	-
GAC Reimbursement	-	16,191,774	16,191,774
Grants	-	187	187
Net Operating Results	\$ 100,685	\$ 16,236,962	\$ 16,136,277
Adjustments to Accounting Principles Generally Accepted in The United States of America			
Depreciation Expense		(3,030,887)	
Loss of Asset		-	
Unrealized Loss on Investments		(569,923)	
Blended component unit activity-Arroyo Santa Rosa GSA		373,194	
Rate Stabilization Contribution		150,000	
Capital Replacement Contribution		4,495,500	
Contributed Capital In-Kind		-	
Principal Payments on Debt		640,000	
GASB68 Effect on Pension Expense		4,992,408	
CalPERS-Additional Discretionary Payment		(139,902)	
GASB87 Effect on Financial Statements		(3,666)	
Amortization of Bonds Premium		(9,154)	
Change in Net Position		23,134,532	
Net Position at Beginning of Year		79,843,545	
Net Position at End of Year		\$ 102,978,077	

Camrosa Water District
Other Information
Budgetary Comparison Schedule
For the Fiscal Years Ended June 30, 2023 and June 30, 2022

Budgetary Policy The District prepares annual operating budgets for planning, control, and evaluation purposes. Project-length budgets, which generally encompass more than one fiscal year, are also prepared for major construction projects.

Adopted Operating and Capital Budget In June 2023, the Board of Directors adopted a \$22.7 million budget for FY2022-23. The District adheres to the budget policies and budgetary controls. The schedules on the previous pages presents the Adopted Operating Budget amounts and compares them to actual amounts as presented on a modified accrual basis, which are different from the amounts presented on an accrual basis in the Statements of Revenues, Expenses, and Changes in Net Position for the Fiscal Years ended June 30, 2023 and 2022.

Monthly and Quarterly Financial Reporting In accordance with best financial management practices, Finance provides monthly financial reports to District Staff and quarterly financial reports to the Board of Directors. Performance compared to the budget is monitored throughout the year. These monthly financial reports are prepared to provide timely information on the financial progress of the District.

Annual Financial Reporting The District elects to present the budgetary schedule, optional for Enterprise Funds, in accordance with best practices recommended by professional accounting organizations and in keeping the District's commitment to transparency in financial reporting and disclosure. The schedule is prepared on a budgetary basis and compares the adopted budget to actual expenses for the period as presented on Budgetary Comparison Schedule in Other Supplementary Information.

Statistical Section

This part of the District's annual financial report presents detailed background to the financial statements and preceding narrative sections, and corroboration of statements as to the District's overall financial health.

Contents:	Pages:
<u>Financial Trends</u> schedules contain trend information to help the reader understand how the District's financial performance and well-being have changed over time.	55-62
<u>Revenue Capacity</u> schedules contain information to help the reader assess the District's most significant local revenue source; water sales.	63-74
<u>Debt Capacity</u> schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future.	75-78
<u>Operational Information</u> schedules present historical water demand, water Source and District's facilities to help the reader understand how the information in the District's financial reports relates to the services the District provides and the activities it performs.	79-83
<u>Demographic and Economic Information</u> schedules assist reader to understand the environment within which the District's financial activities take place.	85-86

Financial Trends

Camrosa Water District
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Net Position				
Net investment in capital assets	\$ 41,338,152	\$ 41,644,267	\$ 43,002,970	\$ 43,454,256
Restricted	-	-	-	-
Unrestricted	14,197,247	11,883,870	14,821,731	18,496,514
Total Net Position	<u>\$ 55,535,399</u>	<u>\$ 53,528,137</u>	<u>\$ 57,824,701</u>	<u>\$ 61,950,770</u>

Table 1 – Net Position by Component (1 of 2)

Camrosa Water District
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

2018	2019	2020	2021	2022	2023
\$ 43,930,663	\$ 45,772,455	\$ 49,981,241	\$ 50,019,490	\$ 51,236,026	\$ 57,885,060
-	-	1,999,910	3,027,374	4,418,707	2,216,552
21,690,553	27,704,613	24,407,058	26,796,681	47,323,344	41,733,814
<u>\$ 65,621,216</u>	<u>\$ 73,477,068</u>	<u>\$ 76,388,209</u>	<u>\$ 79,843,545</u>	<u>\$ 102,978,077</u>	<u>\$ 101,835,426</u>

Table 1 – Net Position by Component (2 of 2)

Changes in Net Position
Last Ten Fiscal Years

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Water Revenue	\$ 13,563,401	\$ 12,870,854	\$ 12,059,982	\$ 13,084,503
Sewer Revenue	3,121,845	3,189,312	3,233,519	3,267,395
Meter Revenue	2,146,078	2,289,890	2,338,102	2,488,157
Other	<u>123,790</u>	<u>90,392</u>	<u>157,472</u>	<u>159,719</u>
Total Operating Revenues	18,955,114	18,440,448	17,789,075	18,999,774
Operating Expenses				
Water Purchases	9,008,654	8,305,257	7,147,319	6,500,815
Utilities	1,393,717	1,477,011	1,335,096	1,240,947
Salaries & Benefits	2,619,886	2,709,587	2,553,178	3,392,976
Outside Contract/Professional Services	821,497	1,015,370	1,154,828	1,313,596
Supplies & Services	1,064,287	1,502,354	1,864,428	1,827,780
Amortization	-	-	-	-
Depreciation	<u>2,133,668</u>	<u>2,179,599</u>	<u>2,354,424</u>	<u>2,601,408</u>
Operating Expenses	17,041,709	17,189,178	16,409,273	16,877,522
Operating Income	1,913,405	1,251,270	1,379,802	2,122,252
Non-Operating Revenues				
Property Taxes	509,066	544,911	559,558	582,211
Interest Income	86,291	87,466	105,523	186,302
Legal Settlement	-	-	-	-
Uncollectible Accounts Recovery	-	-	-	-
Unrealized Gain on Investments	-	-	27,581	2,194
Gain on Disposal of Fixed Asset	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,260</u>
Non-Operating Revenues	595,357	632,377	692,662	781,967
Non-Operating Expenses				
Loss of Capital Asset	246	110,092	-	-
Debt Issuance Costs	-	-	-	227,159
Interest Expense	<u>542,633</u>	<u>515,489</u>	<u>475,167</u>	<u>486,119</u>
Non-Operating Expenses	542,879	625,581	475,167	713,278
Income Before Capital Contributions	<u>1,965,883</u>	<u>1,258,066</u>	<u>1,597,298</u>	<u>2,190,941</u>
Capital Contributions	1,201,427	116,963	2,107,391	1,842,037
Grants	<u>839,789</u>	<u>76,298</u>	<u>633,159</u>	<u>93,091</u>
	2,041,216	193,261	2,740,550	1,935,128
Effects	4,007,099	1,451,327	4,337,848	4,126,069
Cummulative Effect of Accounting Changes	<u>(313,073)</u>	<u>(3,458,589)</u>	<u>-</u>	<u>-</u>
Change in Net Position	<u>3,694,026</u>	<u>(2,007,262)</u>	<u>4,337,848</u>	<u>4,126,069</u>
Net Position Beginning of Year	<u>51,841,373</u>	<u>55,535,399</u>	<u>53,528,137</u>	<u>57,824,701</u>
Net Position at End of Year	<u>\$ 55,535,399</u>	<u>\$ 53,528,137</u>	<u>\$ 57,865,985</u>	<u>\$ 61,950,770</u>

Table 2 – Changes in Net Position (1 of 2)

Changes in Net Position
Last Ten Fiscal Years

<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
\$ 16,235,441	\$ 14,128,079	\$ 16,549,944	\$ 19,280,494	\$ 18,383,478	\$ 14,420,502
3,314,305	3,336,794	3,575,963	3,855,204	4,090,152	4,423,016
2,557,753	2,615,301	2,312,427	2,346,434	2,515,456	2,608,043
<u>324,256</u>	<u>249,548</u>	<u>109,305</u>	<u>123,013</u>	<u>156,873</u>	<u>116,470</u>
22,431,755	20,329,722	22,547,639	25,605,145	25,145,959	21,568,031
7,890,983	7,828,911	9,532,192	11,373,806	9,592,894	7,000,710
1,426,842	1,257,242	1,273,725	1,538,207	1,896,149	1,815,831
3,740,012	3,877,591	4,308,257	4,154,305	(1,147,757)	7,938,389
1,377,908	1,232,165	1,828,640	1,607,445	2,188,286	2,851,847
2,462,144	2,259,095	2,154,855	2,034,301	2,422,860	2,579,098
-	-	-	50,947	76,356	93,061
<u>2,684,495</u>	<u>2,842,512</u>	<u>2,836,353</u>	<u>3,047,261</u>	<u>3,030,887</u>	<u>3,214,602</u>
19,582,384	19,297,516	21,934,022	23,806,272	18,059,675	25,493,538
2,849,371	1,032,206	613,617	1,798,873	7,086,284	(3,925,507)
657,620	620,590	661,932	700,753	721,241	772,770
391,082	777,536	655,911	25,108	(440,009)	1,639,628
-	-	-	-	16,191,774	-
-	-	118,781	-	-	-
<u>10,146</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,725</u>
1,058,848	1,398,126	1,436,624	725,861	16,473,006	2,414,123
-	57,615	-	8,273	-	-
-	-	-	-	-	-
<u>561,227</u>	<u>497,004</u>	<u>456,937</u>	<u>446,005</u>	<u>424,945</u>	<u>396,416</u>
561,227	554,619	456,937	454,278	424,945	396,416
<u>3,346,992</u>	<u>1,875,713</u>	<u>1,593,304</u>	<u>2,070,456</u>	<u>23,134,345</u>	<u>(1,907,800)</u>
255,935	5,689,517	991,422	1,384,103	-	588,068
<u>67,519</u>	<u>290,622</u>	<u>326,415</u>	<u>777</u>	<u>187</u>	<u>177,081</u>
323,454	5,980,139	1,317,837	1,384,880	187	765,149
3,670,446	7,855,852	2,911,141	3,455,336	23,134,532	(1,142,651)
-	-	-	-	-	-
<u>3,670,446</u>	<u>7,855,852</u>	<u>2,911,141</u>	<u>3,455,336</u>	<u>23,134,532</u>	<u>(1,142,651)</u>
<u>61,950,770</u>	<u>65,621,216</u>	<u>73,477,068</u>	<u>76,388,209</u>	<u>79,843,545</u>	<u>102,978,077</u>
\$ 65,621,216	\$ 73,477,068	\$ 76,388,209	\$ 79,843,545	\$ 102,978,077	\$ 101,835,426

Table 2 – Changes in Net Position (2 of 2)

Revenues and Capital Contributions by Source
Last Ten Fiscal Years

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Operating Revenue										
Water Revenue	\$ 13,563,401	\$ 12,870,854	\$ 12,059,982	\$ 13,084,503	\$ 16,235,441	\$ 14,128,079	\$ 16,549,944	\$ 19,280,494	\$ 18,383,478	\$ 14,420,502
Sewer Revenue	3,121,845	3,189,312	3,233,519	3,267,395	3,314,305	3,336,794	3,575,963	3,855,204	4,090,152	4,423,016
Meter Revenue	2,146,078	2,289,890	2,338,102	2,488,157	2,557,753	2,615,301	2,312,427	2,346,434	2,515,456	2,608,043
Other	123,790	90,392	157,472	159,719	324,256	249,548	107,061	123,013	156,873	116,470
Non-Operating Revenue										
Property Taxes	509,066	544,911	559,558	582,211	657,620	620,590	661,932	700,753	721,241	772,770
Interest Income	86,291	87,466	105,523	186,302	393,147	777,593	655,911	141,596	129,914	1,276,286
Gain on Sale of Asset	-	-	-	-	-	-	-	-	-	1,725
Legal Settlement	-	-	-	-	-	-	-	-	16,191,774	-
Unrealized Gain/Loss on Investment	-	-	27,581	2,194	-	-	118,781	(116,488)	(569,923)	363,342
Capital Contributions	1,201,427	116,963	2,107,391	1,842,037	255,935	5,689,517	991,422	1,384,103	-	588,068
Capital Grant Income	839,789	76,298	633,159	93,091	67,519	290,622	326,415	777	187	177,081
Total Revenue	\$ 21,591,687	\$ 19,266,086	\$ 21,222,287	\$ 21,705,609	\$ 23,805,976	\$ 27,708,044	\$ 25,299,856	\$ 27,715,886	\$ 41,619,152	\$ 24,747,303

Table 3 – Revenues and Capital Contributions by Source

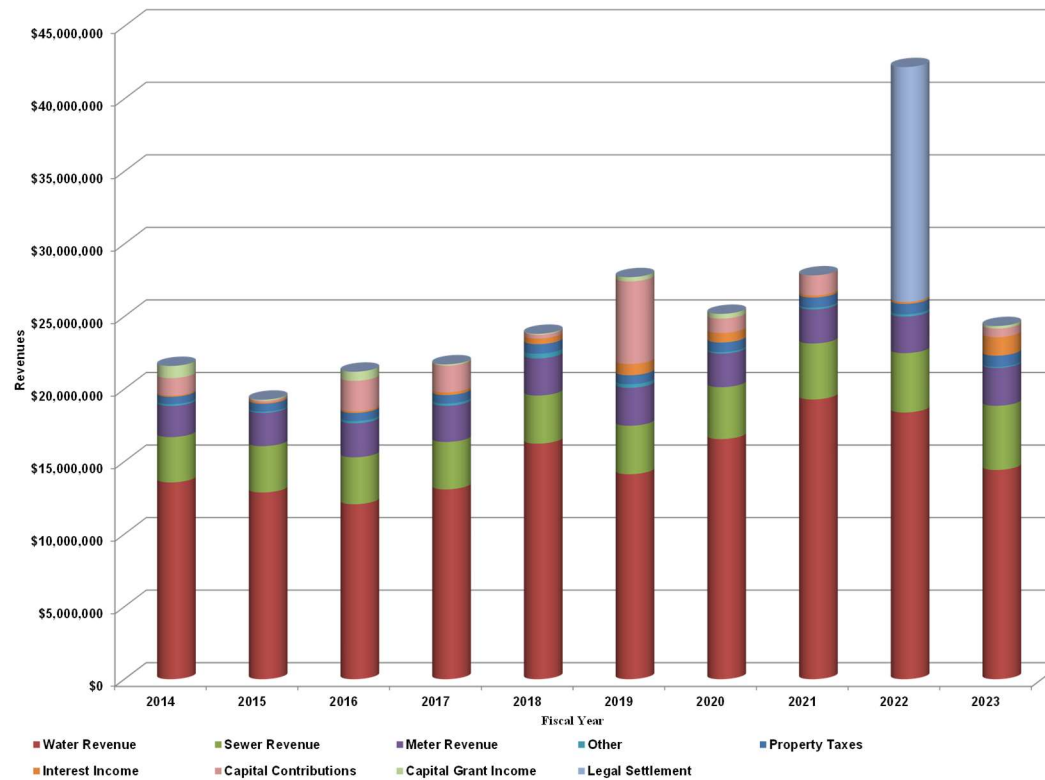


Figure 9 – Historical Revenues and Capital Contributions

**Connection Fees & Other Contributions
Last Ten Fiscal Years**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Connection Fees	\$ -	\$ 82,113	\$ 2,104,091	\$ 1,484,132	\$ 158,549	\$ 5,666,117	\$ 9,825	\$ 1,380,503	\$ -	\$ 588,068
CSUCI Recycle Line	63,077	66,635	70,394	74,365	78,559	82,991	87,672	30,308	-	-
In-Kind Contributions	1,201,427	34,850	3,300	357,905	97,386	23,400	981,597	3,600	-	-
Grant	839,789	76,298	633,159	93,091	67,519	290,622	326,415	777	187	177,081
Totals	\$ 2,104,293	\$ 259,896	\$ 2,810,944	\$ 2,009,492	\$ 402,013	\$ 6,063,130	\$ 1,405,509	\$ 1,415,188	\$ 187	\$ 765,149

Table 4 – Connection Fees & Other Contributions

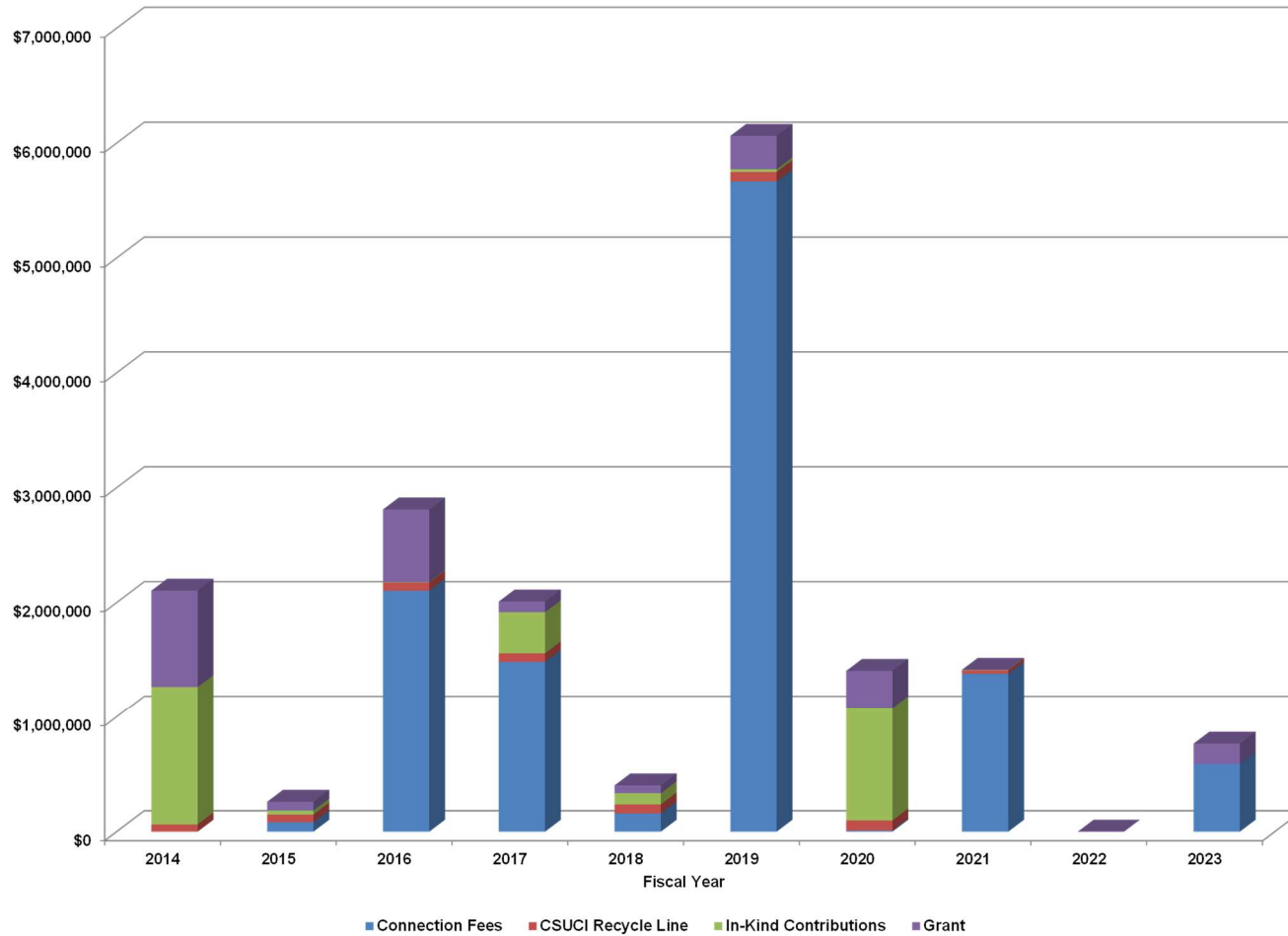


Figure 10 – Historical Connection Fees & Other Contributions

Operating Expenses										
Last Ten Fiscal Years										
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Water Purchases	\$ 9,008,654	\$ 8,305,257	\$ 7,147,319	\$ 6,500,815	\$ 7,890,983	\$ 7,828,911	\$ 9,532,192	\$ 11,373,806	\$ 9,592,894	\$ 7,000,710
Utilities	1,393,717	1,477,011	1,335,096	1,240,947	1,426,842	1,257,242	1,273,725	1,538,207	1,896,149	1,815,831
Salaries & Benefits	2,619,886	2,709,587	2,553,178	3,392,976	3,740,012	3,877,591	4,308,257	4,154,305	(1,147,757)	7,938,389
Contract/Prof. Svcs	821,497	1,015,370	1,154,828	1,313,596	1,377,908	1,232,165	1,828,640	1,607,445	2,188,286	2,851,847
Supplies & Services	1,064,287	1,502,354	1,864,428	1,827,780	2,462,144	2,259,095	2,154,855	2,034,301	2,422,860	2,579,098
Total Operating Expenses	14,908,041	15,009,579	14,054,849	14,276,114	16,897,889	16,455,004	19,097,669	20,708,064	14,952,432	22,185,875
Non-Operating Expenses										
Interest Expense	542,633	515,489	475,167	486,119	561,227	497,004	456,937	446,006	424,945	396,416
Loss on Disposal of Capital Assets	246	-	-	-	-	-	-	8,273	-	-
Debt Issuance Costs	-	-	-	227,159	-	-	-	-	-	-
Loss on Capital Asset	-	110,092	-	-	-	57,615	-	-	-	-
Total Non-Op Expenses	542,879	625,581	475,167	713,278	561,227	554,619	456,937	454,279	424,945	396,416
Depreciation & Amortization	2,133,668	2,179,599	2,354,424	2,601,408	2,684,495	2,842,512	2,836,353	3,098,208	3,107,243	3,307,663
Debt Service	1,225,000	1,265,000	1,317,500	1,465,000	1,525,000	1,590,000	1,650,000	605,000	640,000	660,000
Total Expenses	\$ 18,809,588	\$ 19,079,759	\$ 18,201,940	\$ 19,055,800	\$ 21,668,611	\$ 21,442,135	\$ 24,040,959	\$ 24,865,551	\$ 19,124,620	\$ 26,549,954

Table 5 – Historical Operating Expenses

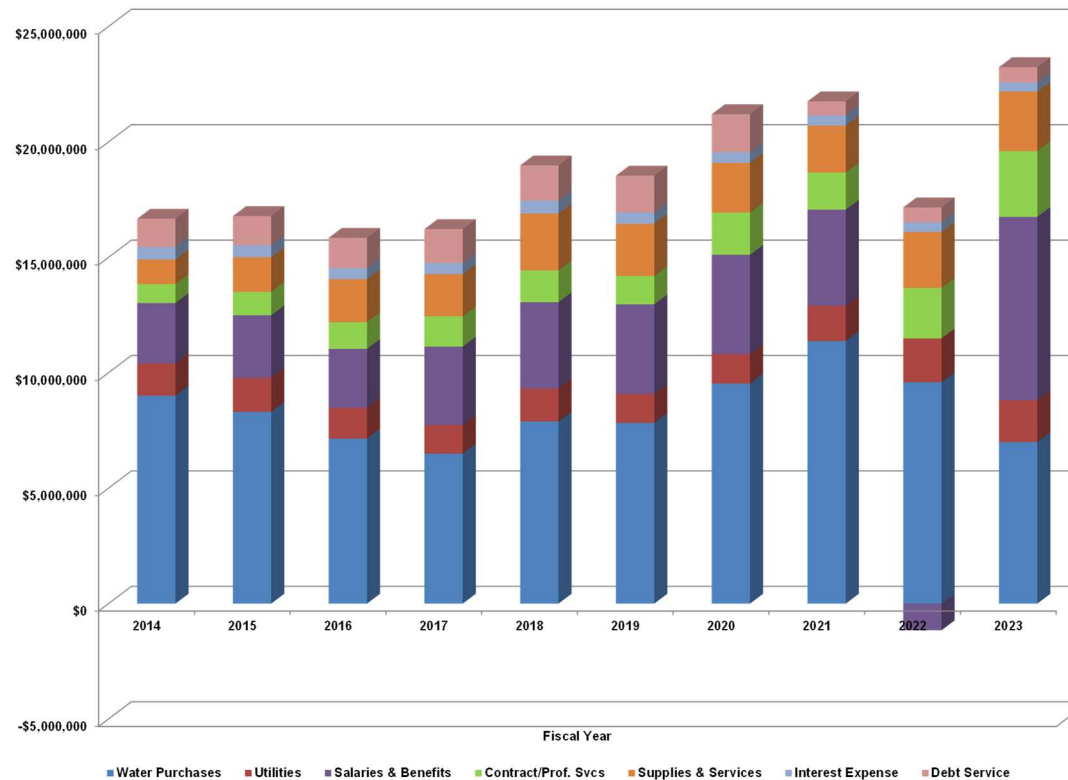


Figure 11 – Historical Operating Expenses

Revenue Capacity

Import Water Rates Last Ten Years

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
MWD	\$890	\$923	\$942	\$979	\$1,015	1,050	1,078	\$1,104	\$1,143	\$1,209
Calleguas	\$283	\$287	\$315	\$321	\$360	373	394	\$403	\$418	\$423
\$ A/F	\$1,173	\$1,210	\$1,257	\$1,300	\$1,375	\$1,423	\$1,472	\$1,507	\$1,561	\$1,632

Table 6 – Historical Imported Water Rates

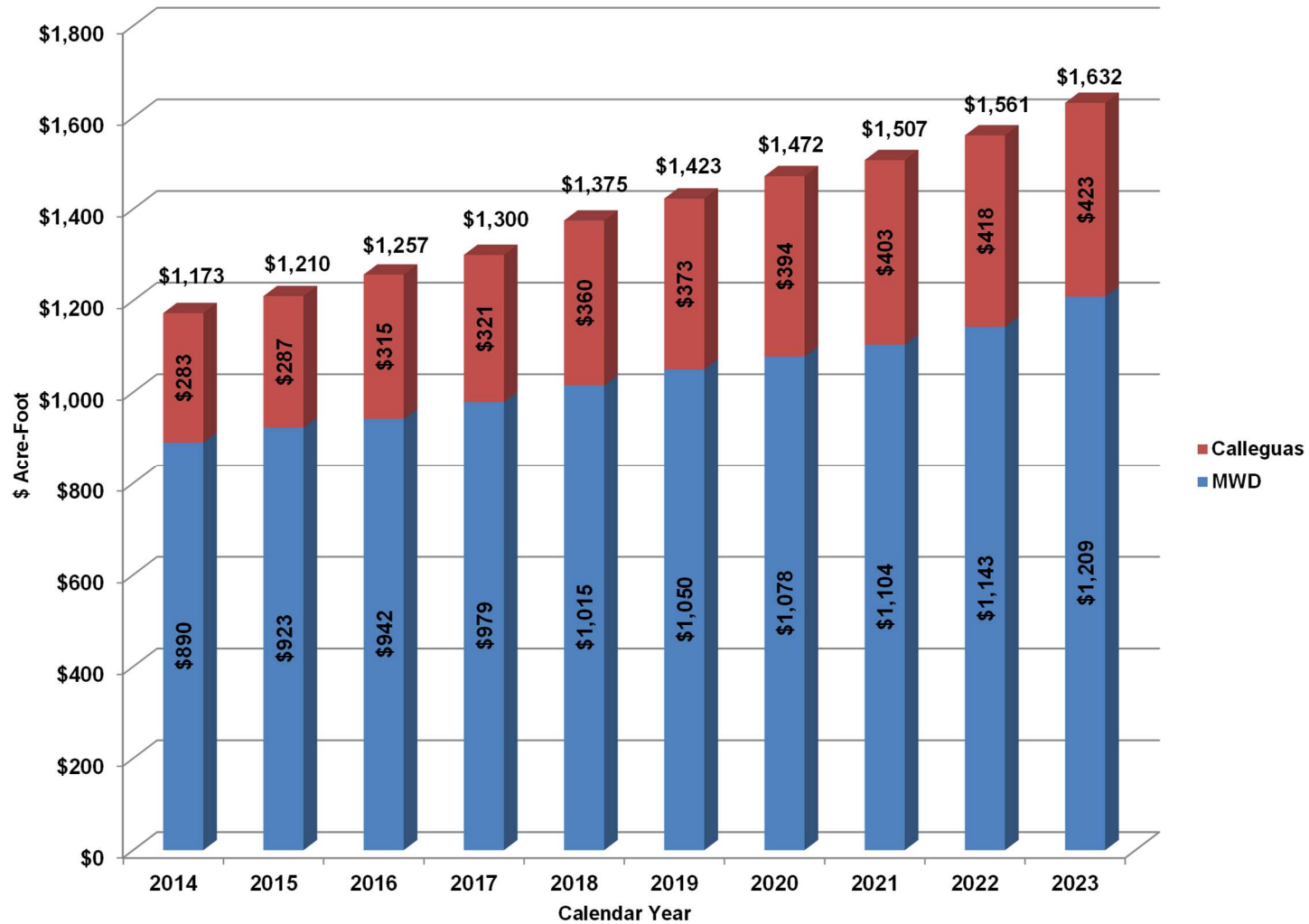


Figure 12 – Historical Imported Water Rates

Historical Water Commodity Rates

	July 2013	July 2014	July 2015	July 2016	July 2017	July 2019	July 2020	July 2021	July 2022	July 2023
Potable Water										
Residential/Master Meter/Domestic Agricultural	\$2.46	\$2.66	\$2.80	\$2.94	\$3.08	\$3.28	\$3.47	\$3.61	\$3.81	\$4.01
Residential/Master Meter/Domestic Agricultural	\$2.69	\$2.90	\$3.05	\$3.19	\$3.34	\$3.65	\$3.82	\$4.01	\$4.22	\$4.45
Commercial/Industrial/Public	\$2.69	\$2.90	\$3.05	\$3.19	\$3.34	\$3.65	\$3.82	\$4.01	\$4.22	\$4.45
Municipal Irrigation/Residential Irrigation	\$2.69	\$2.90	\$3.05	\$3.19	\$3.34	\$3.65	\$3.82	\$4.01	\$4.22	\$4.45
Fire Service/Other	\$2.69	\$2.90	\$3.05	\$3.19	\$3.34	\$3.65	\$3.82	\$4.01	\$4.22	\$4.45
Agricultural Irrigation										
Tier 1	\$2.69	\$2.90	\$3.05	\$3.19	\$3.34	\$3.65	\$3.82	\$4.01	\$4.22	\$4.45
Tier 2	\$3.28	\$3.54	\$3.72	\$3.89	\$4.07	n/a	n/a	n/a	n/a	n/a
Temporary Construction/Temporary Agricultural	\$2.69	\$2.90	\$3.05	\$3.19	\$3.34	\$4.91	\$5.29	\$5.60	\$5.88	\$6.17
Temporary Municipal	\$3.28	\$3.54	\$3.72	\$3.90	\$4.08	\$4.91	\$5.29	\$5.60	\$5.88	\$6.17
Emergency Water Service	\$4.06	\$4.37	\$4.60	\$4.82	\$5.05	\$4.91	\$5.29	\$5.60	\$5.88	\$6.17
Commercial/Industrial/Public Out of Bounds	\$3.32	\$3.58	\$3.76	\$3.94	\$4.13	\$4.91	\$5.29	\$5.60	\$5.88	\$6.17
Residential Out of Bounds First 12 Units	\$2.81	\$3.03	\$3.19	\$3.34	\$3.50	\$4.91	\$5.29	\$5.60	\$5.88	\$6.17
Residential Out of Bounds 13 Units and Higher	\$3.32	\$3.58	\$3.76	\$3.94	\$4.13	n/a	n/a	n/a	n/a	n/a
Non-Potable Commercial Agricultural	\$0.89	\$1.08	\$1.26	\$1.45	\$1.64	\$1.92	\$2.08	\$2.08	\$2.19	\$2.40
Non-Potable Landscape Irrigation Water	\$0.89	\$1.08	\$1.26	\$1.45	\$1.64	\$1.92	\$2.08	\$2.08	\$2.19	\$2.40
Non-Potable Residential Landscape	\$0.89	\$1.08	\$1.26	\$1.45	\$1.64	\$1.92	\$2.08	\$2.08	\$2.19	\$2.40
Non-Potable Temporary Construction	\$0.89	\$1.08	\$1.26	\$1.45	\$1.64	\$1.92	\$2.08	\$2.08	\$2.19	\$2.40
Non-Potable Commercial Agricultural (contractual)*	\$0.50	\$0.54	\$0.59	\$0.60	\$0.61	\$0.61	\$0.62	\$0.62	\$0.67	\$0.74
Blended Non-Potable Agricultural										
Tier 1	\$2.03	\$2.24	\$2.46	\$2.67	\$2.88	\$2.46	\$2.70	\$2.70	\$3.15	\$3.36
Tier 2	\$2.29	\$2.53	\$2.78	\$3.02	\$3.25	n/a	n/a	n/a	n/a	n/a
Recycled Commercial Agricultural	\$0.89	\$1.08	\$1.26	\$1.45	\$1.64	\$1.92	\$2.08	\$2.08	\$2.19	\$2.40
Recycled Landscape Irrigation	\$0.89	\$1.08	\$1.26	\$1.45	\$1.64	\$1.92	\$2.08	\$2.08	\$2.19	\$2.40
Recycled Commercial Agricultural (contractual)*	\$0.37	\$0.38	\$0.38	\$0.39	\$0.40	\$0.40	\$0.40	\$0.40	\$0.43	\$0.47
Recycled Surplus Water (Served Outside District)	\$0.89	\$1.08	\$1.26	\$1.45	\$1.64	\$1.92	\$2.08	\$2.08	\$2.19	\$2.40

*Note: Contractual customers rates adjusted in January based on index.

Table 7 – Historical Water Commodity Rates

Historical Monthly Meter Service Charge

Potable/Blended									
Agricultural/Domestic	July	July	July	July	July	July	July	July	July
Agricultural	2014	2015	2016	2017	2019	2020	2021	2022	2023
3/4" (MM)	\$5.90	\$6.11	\$6.32	\$6.55	\$6.21	\$6.19	\$6.21	\$ 6.35	\$ 6.57
3/4"	\$12.29	\$12.72	\$13.17	\$13.64	\$12.79	\$12.77	\$13.26	\$ 13.58	\$ 14.08
1"	\$20.48	\$21.20	\$21.95	\$22.72	\$21.41	\$21.40	\$22.63	\$ 23.19	\$ 24.06
1.5"	\$40.98	\$42.42	\$43.91	\$45.46	\$42.94	\$42.93	\$46.02	\$ 47.17	\$ 48.96
2"	\$65.57	\$67.87	\$70.25	\$72.73	\$68.89	\$68.89	\$74.22	\$ 76.09	\$ 78.99
3"	\$143.41	\$148.44	\$153.66	\$159.09	\$151.09	\$151.12	\$163.54	\$ 167.68	\$174.10
4"	\$245.86	\$254.48	\$263.43	\$272.73	\$259.02	\$259.09	\$280.82	\$ 287.92	\$298.98
6"	\$368.79	\$381.72	\$395.15	\$409.10	\$388.69	\$388.81	\$421.73	\$ 432.41	\$449.02
8"	\$614.65	\$636.19	\$358.58	\$681.83	\$647.90	\$648.11	\$703.38	\$ 721.21	\$748.93
Non-Potable Irrigation									
3/4" (MM)	\$5.90	\$6.11	\$6.32	\$6.55	\$4.89	\$4.88	\$4.88	\$ 4.91	\$ 5.02
3/4"	\$12.29	\$12.72	\$13.17	\$13.64	\$7.51	\$7.52	\$7.52	\$ 8.09	\$ 8.28
1"	\$20.48	\$21.20	\$21.95	\$22.72	\$10.28	\$10.32	\$10.32	\$ 11.72	\$ 12.00
1.5"	\$40.98	\$42.42	\$43.91	\$45.46	\$17.19	\$17.30	\$17.30	\$ 20.78	\$ 21.29
2"	\$65.57	\$67.87	\$70.25	\$72.73	\$25.52	\$25.72	\$25.72	\$ 31.70	\$ 32.48
3"	\$143.41	\$148.44	\$153.66	\$159.09	\$51.90	\$52.40	\$52.40	\$ 66.30	\$ 67.95
4"	\$245.86	\$254.48	\$263.43	\$272.73	\$86.54	\$87.43	\$87.43	\$ 111.72	\$114.51
6"	\$368.79	\$381.72	\$395.15	\$409.10	\$128.16	\$129.51	\$129.51	\$ 166.30	\$170.47
8"	\$614.65	\$636.19	\$358.58	\$681.83	\$211.35	\$213.63	\$213.63	\$ 275.39	\$282.30
Fire Service									
1"	\$46.38	\$48.00	\$49.69	\$51.45	\$51.03	\$51.65	\$61.96	\$ 63.93	\$ 67.46
1.5"	\$46.38	\$48.00	\$49.69	\$51.45	\$51.03	\$51.65	\$61.96	\$ 63.93	\$ 67.46
2"	\$46.38	\$48.00	\$49.69	\$51.45	\$51.03	\$51.65	\$61.96	\$ 63.93	\$ 67.46
3"	\$46.38	\$48.00	\$49.69	\$51.45	\$51.03	\$51.65	\$61.96	\$ 63.93	\$ 67.46
4"	\$46.38	\$48.00	\$49.69	\$51.45	\$51.03	\$51.65	\$61.96	\$ 63.93	\$ 67.46
6"	\$92.73	\$95.98	\$99.35	\$102.86	\$77.09	\$78.03	\$93.60	\$ 96.58	\$101.90
8"	\$166.92	\$172.77	\$178.85	\$185.17	\$129.17	\$130.74	\$156.84	\$ 161.82	\$170.74
10"	\$278.26	\$288.01	\$298.15	\$308.67	\$343.45	\$347.63	\$417.02	\$ 430.27	\$453.98

Table 8 – Historical Monthly Water Meter Service Charge

July	July	July	July	July	July	July	July
2014	2015	2016	2019	2020	2021	2022	2023
\$30.10	\$30.70	\$31.32	\$33.49	\$35.83	\$38.37	\$40.62	\$43.05

Table 9 – Historical Sewer Rates

Historical Billed Wastewater Connections Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Number of Connections</u>	<u>Percentage Increase</u>
2014	8,857	0.53%
2015	8,858	0.01%
2016	8,811	-0.53%
2017	8,768	-0.49%
2018	8,843	0.86%
2019	8,926	0.94%
2020	8,929	0.03%
2021	9,058	1.44%
2022	8,964	-1.04%
2023	9,125	1.80%

Table 10 – Historical Billed Wastewater Connections

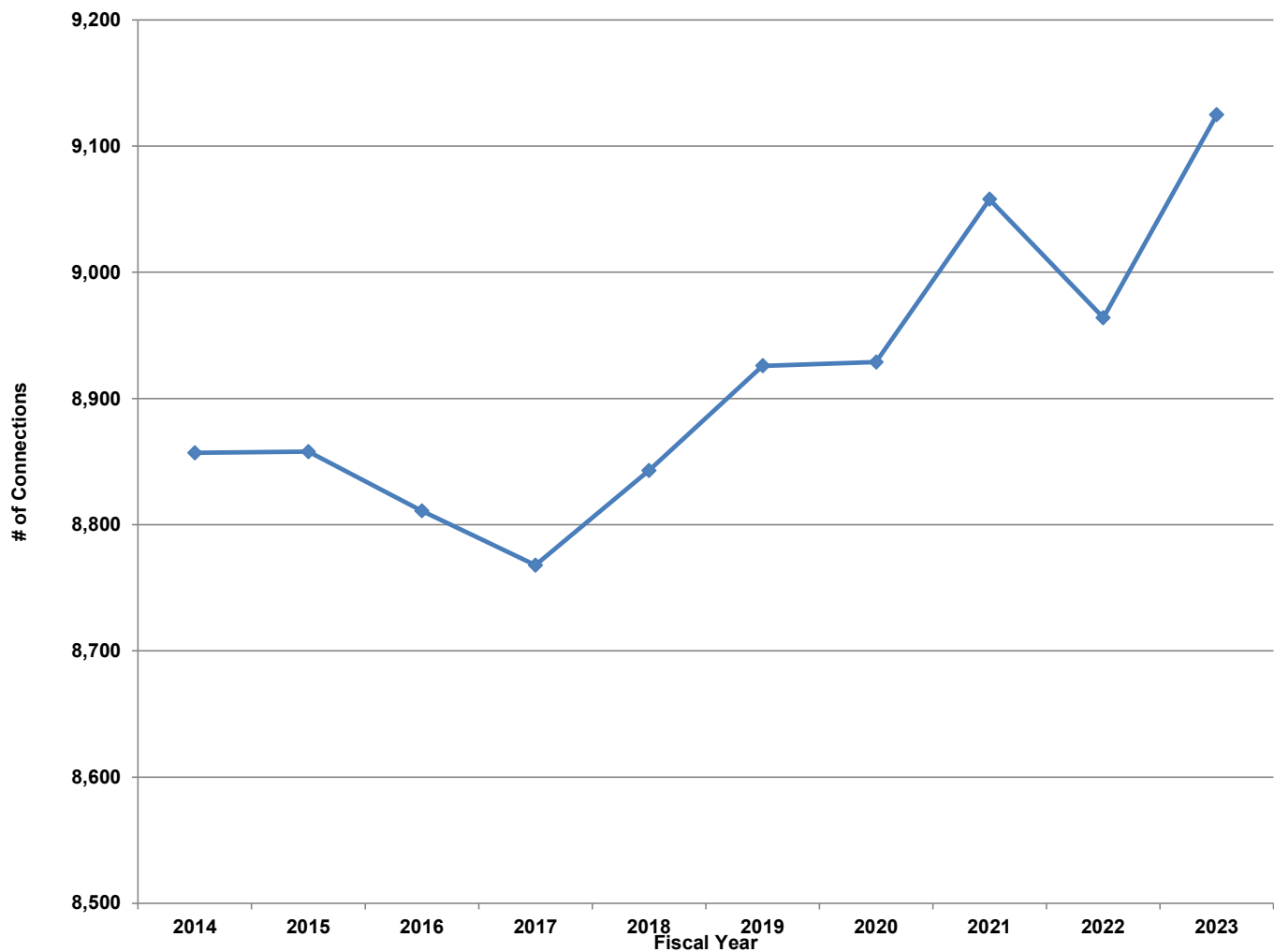


Figure 13 – Historical Billed Wastewater Connections

**Water Deliveries By Class - Acre-Feet
Last Ten Fiscal Years**

Potable Water	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Residential	6,388	5,449	4,610	5,139	5,486	4,854	5,052	5,658	5,074	3,751
Commercial/Industrial	677	584	539	545	562	500	502	562	578	351
Institutional and Governmental	408	352	336	332	368	286	257	259	303	336
Landscape	887	745	567	665	783	650	675	858	750	389
Agriculture	488	396	401	360	374	333	371	486	504	360
Other (Misc)	<u>36</u>	<u>38</u>	<u>15</u>	<u>21</u>	<u>30</u>	<u>34</u>	<u>43</u>	<u>24</u>	<u>9</u>	<u>2</u>
Total Potable Water	8,884	7,564	6,468	7,062	7,603	6,657	6,900	7,847	7,218	5,189
Non-Potable Water										
Landscape	1,505	1,327	1,233	1,328	1,418	1,207	1,255	1,475	1,408	1,025
Agriculture	5,340	4,630	3,962	5,093	5,772	4,463	4,469	4,231	3,563	2,919
Recycled Water	<u>1,249</u>	<u>1,323</u>	<u>1,204</u>	<u>1,104</u>	<u>958</u>	<u>850</u>	<u>564</u>	<u>481</u>	<u>822</u>	<u>507</u>
Total Non-Potable Water	8,094	7,280	6,399	7,525	8,148	6,520	6,288	6,187	5,793	4,451
Total Acre-Feet Deliveries	16,978	14,844	12,867	14,587	15,751	13,177	13,188	14,034	13,011	9,640

Note: Multi-Family Residential includes the following: Leisure Village 2156, Ranch Adolfo 255, CamSprings 259

Table 11 – Historical Billed Water Connections

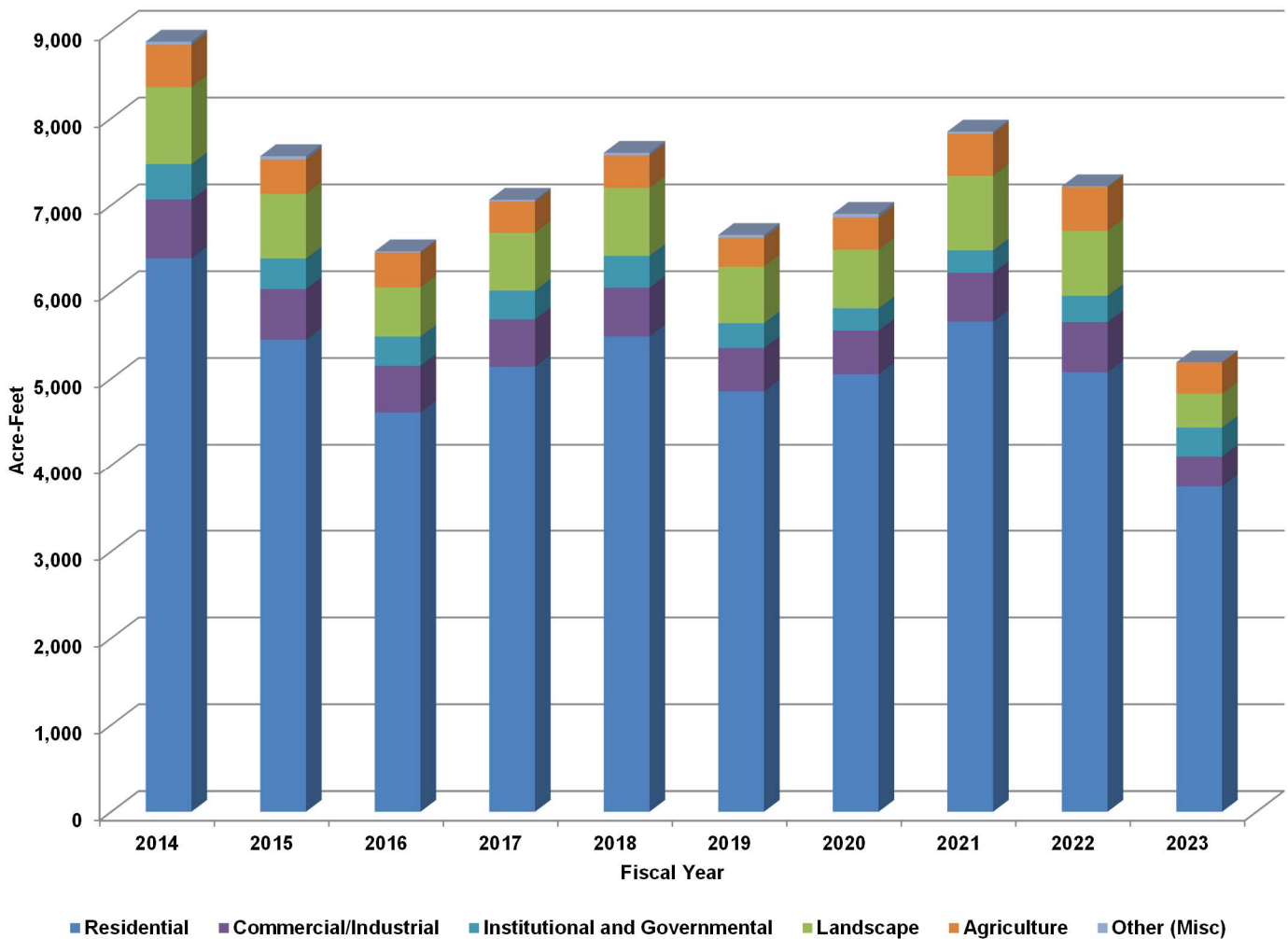


Figure 14 – Historical Billed Water Connections

Ten Largest Water Customers - Current Year and Nine Years Ago
Fiscal Year 2023

<u>Customer</u>	<u>Customer Type</u>	<u>Acre-Feet</u>	<u>Annual Revenues</u>	<u>% of Water Sales</u>
1 Leisure Village	Residential	801	\$ 1,086,199	6.38%
2 Reiter Brother Inc	Agricultural	928	979,982	5.75%
3 Calif. State University CI	Public	322	450,947	2.65%
4 Mahan Ranch Golf Club LLC	Commercial	228	426,116	2.50%
5 Duda Farm Fres Foods, Inc	Agricultural	394	301,145	1.77%
6 A Hartman Ranch, Inc.	Agricultural	275	264,169	1.55%
7 Camlam Farms Inc.	Agricultural	526	176,433	1.04%
8 Pleasant Valley Park & Rec	Irrigation	72	141,598	0.83%
9 Hagleroad	Agricultural	92	135,569	0.80%
10 A.B.P.	Agricultural	88	124,927	0.73%
Total Ten Largest Customers		3,726	\$ 4,087,085	23.99%
All Other Customers		7,655	12,948,453	76.01%
Total Water Revenue for District		11,381	\$ 17,035,538	100.00%

Fiscal Year 2013

<u>Customer</u>	<u>Customer Type</u>	<u>Acre-Feet</u>	<u>Annual Revenues</u>	<u>% of Water Sales</u>
1 Leisure Village	Residential	918	\$678,038	4.95%
2 Crumpler & Cruger	Commercial	360	\$419,445	3.06%
3 CSUCI	Commercial	515	\$353,484	2.58%
4 Boskovich Farms	Agricultural	509	\$240,462	1.76%
5 Reiter Brother	Agricultural	220	\$217,689	1.59%
6 Lemon Acres Plus LLC	Agricultural	257	\$217,136	1.58%
7 A Hartman Ranch, Inc.	Agricultural	449	\$136,994	1.00%
8 3H Cust Farming/Hansen	Agricultural	701	\$124,473	0.91%
9 Pleasant Valley Rec & Park	Government	102	\$123,805	0.90%
10 Rancho Adolfo	Resdenetial	72	\$97,980	0.72%
Total Ten Largest Customers		4,103	\$2,609,506	19.05%
All Other Customers		11,914	11,091,170	80.95%
Total Water Revenue for District		16,017	\$13,700,676	100.00%

Table 12 – Ten Largest Water Customers

Ten Largest Wastewater Customers - Current Year and Nine Years Ago

Fiscal Year 2023

<u>Customer</u>	<u>EDUs</u>	<u>Annual Revenue</u>	<u>Wastewater</u>
1 Leisure Village	2,162	\$ 1,053,602	23.80%
2 CSUCI	642	312,936	7.07%
3 Rancho Adolfo Mobile Home Estates	255	124,297	2.81%
4 Corte Madera/Avalonbay Comm. Inc	161	97,001	2.19%
5 Essex Camino Inc.	161	97,001	2.19%
6 Adolfo Camarillo High School	59	27,166	0.61%
7 Emeritus at Camarillo	56	27,297	0.62%
8 Camino Ruiz LLC	47	22,910	0.52%
9 Marriott Brighton Gardens	42	20,472	0.46%
10 Pleasant Valley School	38	18,523	0.42%
Total Ten Largest Wastewater Customers	3,623	\$ 1,801,204	40.69%
All Other Customers	5,502	2,625,577	59.31%
Total Wastewater Revenue for District	9,125	\$ 4,426,781	100.00%

Fiscal Year 2014

<u>Customer</u>	<u>EDUs</u>	<u>Annual Revenue</u>	<u>Wastewater</u>
1 Leisure Village	2,149	\$ 761,004	24.38%
2 CSUCI	834	295,336	9.46%
3 Rancho Adolfo Mobile Home Estates	255	90,301	2.89%
4 Corte Madera/Avalonbay Comm. Inc	161	57,013	1.83%
5 Essex Camino Inc.	161	57,013	1.83%
6 Adolfo Camarillo High School	59	20,893	0.67%
7 Emeritus at Camarillo	56	19,831	0.64%
8 Kilroy Realty	47	16,459	0.53%
9 Marriott Brighton Gardens	42	14,873	0.48%
10 Pleasant Valley School	38	13,457	0.43%
Total Ten Largest Wastewater Customers	3,802	\$ 1,346,180	43.12%
All Other Customers	5,055	1,775,665	56.88%
Total Wastewater Revenue for District	8,857	\$ 3,121,845	100.00%

Table 13 – Ten Largest Wastewater Customers

CAMROSA WATER DISTRICT



BUILDING WATER
SELF-RELIANCE

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Water Deliveries By Class - Acre-Feet
Last Ten Fiscal Years

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Potable Water										
Residential	6,388	5,449	4,610	5,139	5,486	4,854	5,052	5,658	5,074	3,751
Commercial/Industrial	677	584	539	545	562	500	502	562	578	351
Institutional and Governmental	408	352	336	332	368	286	257	259	303	336
Landscape	887	745	567	665	783	650	675	858	750	389
Agriculture	488	396	401	360	374	333	371	486	504	360
Other (Misc)	<u>36</u>	<u>38</u>	<u>15</u>	<u>21</u>	<u>30</u>	<u>34</u>	<u>43</u>	<u>24</u>	<u>9</u>	<u>2</u>
Total Potable Water	8,884	7,564	6,468	7,062	7,603	6,657	6,900	7,847	7,218	5,189
Non-Potable Water										
Landscape	1,505	1,327	1,233	1,328	1,418	1,207	1,255	1,475	1,408	1,025
Agriculture	5,340	4,630	3,962	5,093	5,772	4,463	4,469	4,231	3,563	2,919
Recycled Water	<u>1,249</u>	<u>1,323</u>	<u>1,204</u>	<u>1,104</u>	<u>958</u>	<u>850</u>	<u>564</u>	<u>481</u>	<u>822</u>	<u>507</u>
Total Non-Potable Water	8,094	7,280	6,399	7,525	8,148	6,520	6,288	6,187	5,793	4,451
Total Acre-Feet Deliveries	16,978	14,844	12,867	14,587	15,751	13,177	13,188	14,034	13,011	9,640

Table 14 – Water Deliveries by Class

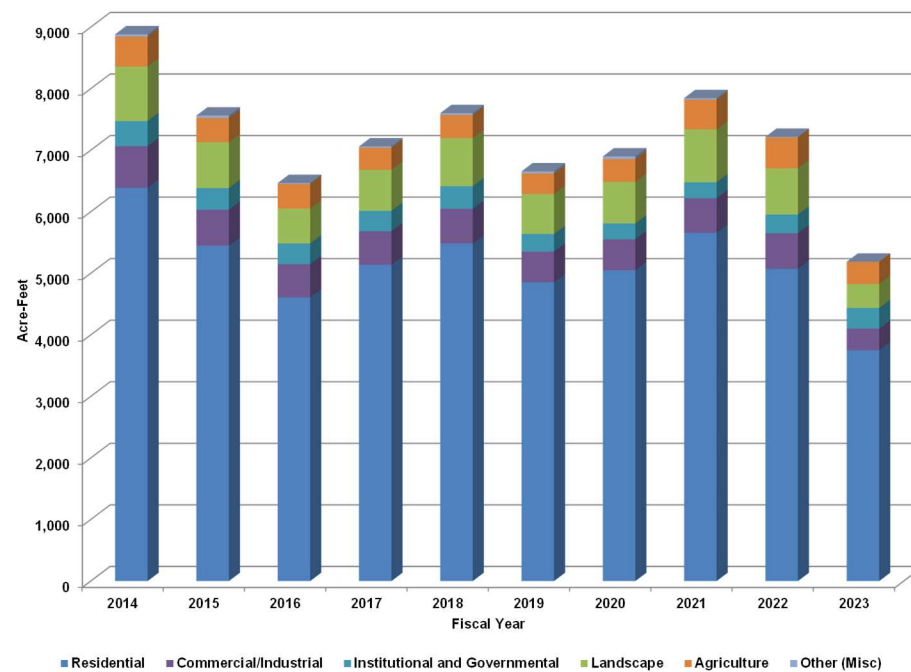


Figure 15 – Historical Potable Water Deliveries

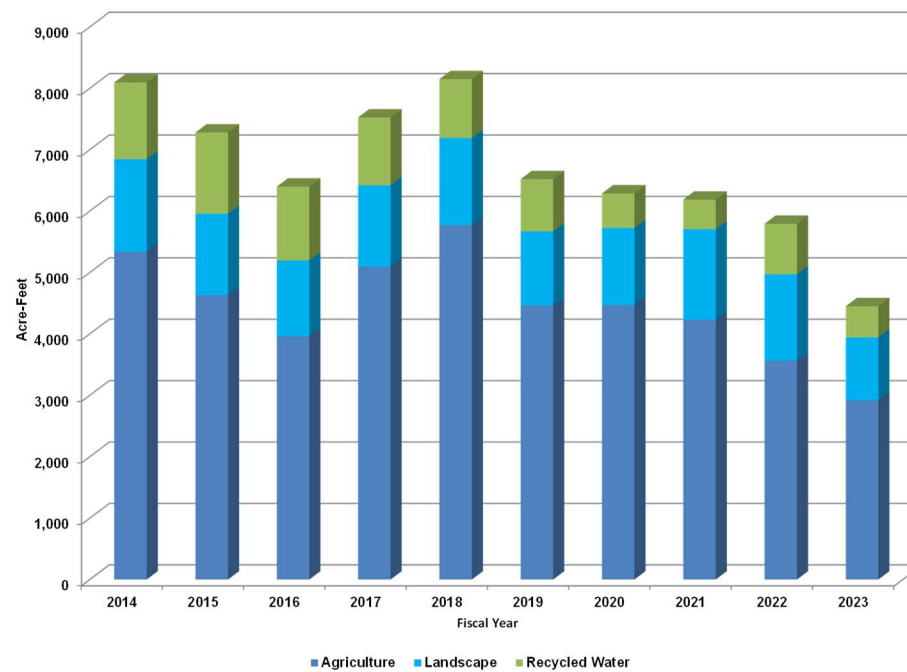


Figure 16 – Historical Non-Potable Water Deliveries

Assessed Valuations

<u>Fiscal Year</u>	<u>Secured Assessed Valuation</u>	<u>Unsecured Assessed Valuation</u>	<u>Total</u>	<u>% Change</u>
2014	4,678,271,589	139,077,637	4,817,349,226	0.84%
2015	4,907,112,472	128,877,820	5,035,990,292	4.54%
2016	5,145,103,092	115,142,342	5,260,245,434	4.45%
2017	5,330,477,983	121,837,738	5,452,315,721	3.65%
2018	5,583,931,181	165,603,337	5,749,534,518	5.45%
2019	5,821,051,039	168,334,118	5,989,385,157	4.17%
2020	6,061,204,136	190,366,546	6,251,570,682	4.38%
2021	6,322,329,671	195,452,356	6,517,782,027	4.26%
2022	6,525,470,690	192,048,584	6,717,519,274	3.06%
2023	6,978,681,814	193,733,530	7,172,415,344	6.77%

Secured Tax Charges and Delinquencies

<u>Fiscal Year</u>	<u>Secured Assessed Charge</u>	<u>Amount Delinquent June 30</u>	<u>% Delinquent June 30</u>
2014	489,840	\$5,749	1.17%
2015	512,858	\$4,255	0.83%
2016	540,450	\$7,397	1.37%
2017	567,163	\$4,543	0.80%
2018	591,316	\$4,466	0.76%
2019	614,392	\$11,173	1.82%
2020	640,500	\$20,848	3.25%
2021	667,814	\$5,022	0.75%
2022	689,723	\$5,705	0.83%
2023	735,946	\$7,153	0.97%

Table 15 – Historical Assessed Valuations

Debt Capacity

<u>Fiscal</u> <u>Year</u>	<u>2011A</u> <u>Bond</u> <u>Premium</u>	<u>2012</u> <u>Refunding</u> <u>Bond</u> <u>Premium</u>	<u>2012</u> <u>Refunding</u> <u>Bond</u> <u>Premium</u>	<u>2016A</u>	<u>2016</u> <u>Refunding</u> <u>Bond</u> <u>Premium</u>	<u>Total</u> <u>Outstanding</u> <u>Debt</u>	<u>Per Capita</u>
2014	8,910,000	258,057	5,825,000	510,111	-	-	15,503,168 \$ 232.25
2015	8,535,000	242,456	4,935,000	418,091	-	-	14,130,547 \$ 210.42
2016	8,150,000	226,854	4,030,000	326,071	-	-	12,732,925 \$ 182.10
2017	-	-	3,085,000	234,051	13,520,000	1,546,815	18,385,866 \$ 264.08
2018	-	-	2,100,000	142,031	12,980,000	1,492,627	16,714,658 \$ 243.15
2019	-	-	1,070,000	50,011	12,420,000	1,438,439	14,978,450 \$ 214.35
2020	-	-	-	-	11,840,000	1,384,252	13,224,252 \$ 188.22
2021	-	-	-	-	11,235,000	1,330,064	12,565,064 \$ 174.76
2022	-	-	-	-	10,595,000	1,275,876	11,870,876 \$ 165.22
2023	-	-	-	-	9,935,000	1,221,688	11,156,688 \$ 157.35

Table 16 – Total Outstanding Debt

Outstanding Debt

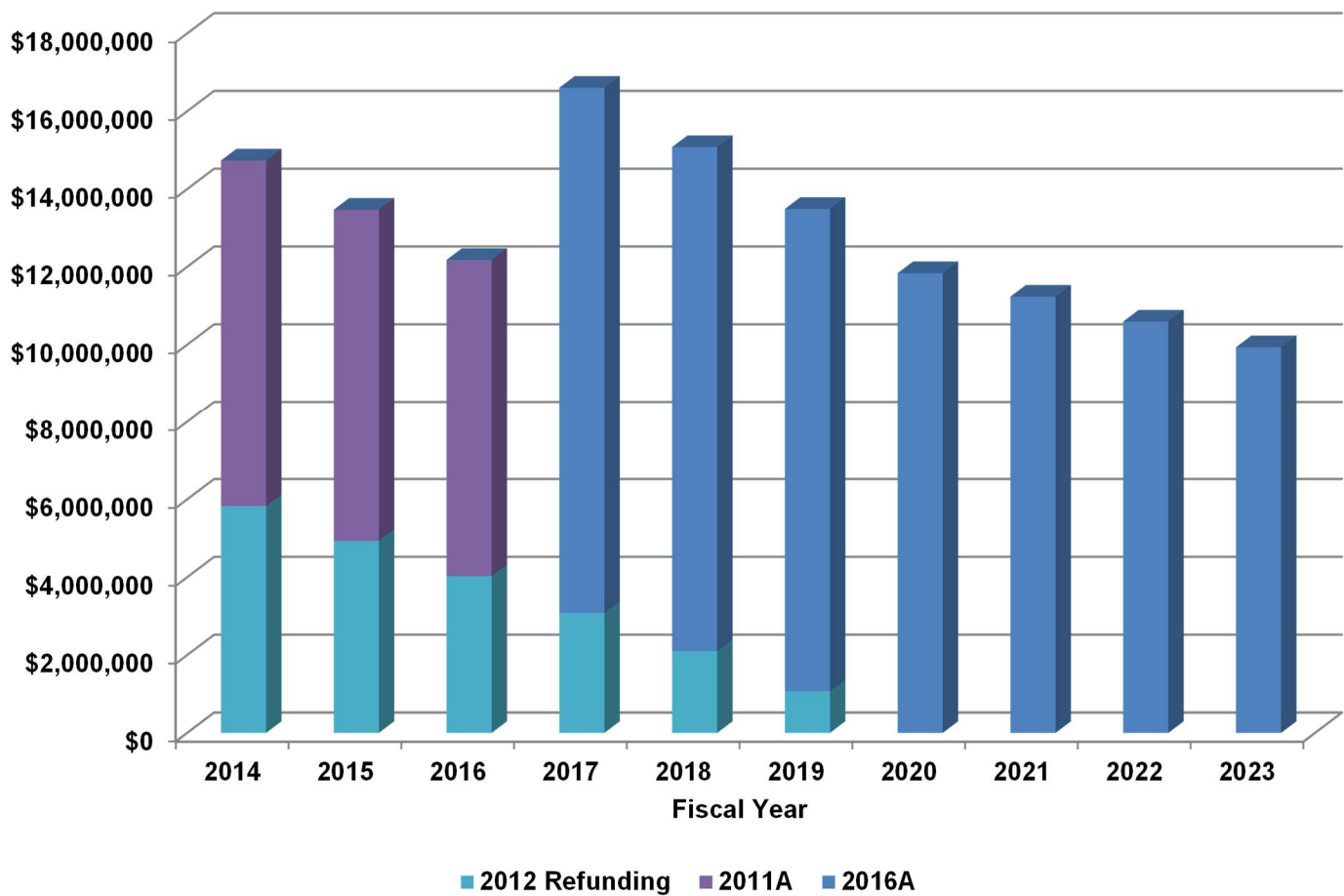


Figure 17 – Outstanding Debt

Camrosa Water District
Water Debt Coverage

<u>Fiscal Year</u>	<u>Revenues</u>	<u>Operating & Maint. Costs</u>	<u>Net Revenues</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Coverage Ratio</u>
2014	16,362,572	13,206,095	3,156,477	785,000	423,600	1,208,600	2.61
2015	15,858,152	13,150,593	2,707,559	810,000	404,975	1,214,975	2.23
2016	16,651,844	12,294,192	4,357,652	847,500	380,325	1,227,825	3.55
2017	17,864,464	11,983,683	5,880,781	980,000	412,969	1,392,969	4.22
2018	20,041,849	14,368,286	5,673,563	1,040,000	493,881	1,533,881	3.70
2019	22,369,158	14,004,394	8,364,764	1,082,500	454,381	1,536,881	5.44
2020	20,110,052	16,339,981	3,770,071	1,105,000	407,831	1,512,831	2.49
2021	23,953,171	17,677,179	6,275,992	470,000	373,081	843,081	7.44
2022	26,711,430	17,566,320	9,145,110	500,000	353,681	853,681	10.71
2023	19,333,163	14,895,049	4,438,114	515,000	330,806	845,806	5.25

Table 17 – Historical Water Debt Coverage

Camrosa Water District
Wastewater Debt Coverage

<u>Fiscal Year</u>	<u>Revenues</u>	<u>Operating & Maint. Costs</u>	<u>Net Revenues</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Coverage Ratio</u>
2014	3,187,900	1,705,455	1,482,445	440,000	195,900	635,900	2.33
2015	3,296,787	1,858,986	1,437,801	455,000	185,925	640,925	2.24
2016	3,905,306	1,760,668	2,144,638	470,000	172,175	642,175	3.34
2017	3,385,467	2,292,431	1,093,036	505,000	114,399	619,399	1.76
2018	3,581,230	2,501,042	1,080,188	517,500	115,850	633,350	1.71
2019	5,009,039	2,424,108	2,584,931	537,500	95,750	633,250	4.08
2020	3,759,479	2,750,890	1,008,589	545,000	72,150	617,150	1.63
2021	3,893,229	2,508,098	1,385,131	135,000	56,450	191,450	7.23
2022	4,142,825	2,636,029	1,506,796	140,000	50,950	190,950	7.89
2023	4,882,750	3,129,331	1,753,419	145,000	44,525	189,525	9.25

Table 18 – Historical Wastewater Debt Coverage

CAMROSA WATER DISTRICT



BUILDING WATER
SELF-RELIANCE

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Operational Information

Historical Water Demand/Sources
Last Ten Fiscal Years
(Acre-Feet)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Total Demand - Acre-Feet	16,978	14,845	12,867	14,587	15,751	13,177	13,188	14,035	13,011	9,640
Groundwater/Wells										
Tierra Rejada Basin	443	367	36	164	350	278	290	218	141	200
Santa Rosa Basin	2,981	1,997	1,462	2,123	2,995	1,416	655	251	196	386
Pleasant Valley Basin	295	761	972	777	902	827	819	1,485	1,624	1,770
Perched Aquifer	10	263	883	664	1	363	628	809	1,002	309
Groundwater/Wells	3,729	3,388	3,353	3,728	4,248	2,884	2,392	2,763	2,963	2,665
Imported Water										
Calleguas	6,196	4,978	4,125	3,612	3,979	4,194	5,188	6,012	4,779	3,031
Imported Water	6,196	4,978	4,125	3,612	3,979	4,194	5,188	6,012	4,779	3,031
Non-Potable/Recycled Water										
Conejo Creek	5,736	5,109	4,886	4,718	5,849	4,373	3,841	4,235	3,514	3,261
Santa Rosa Basin	883	722	586	542	513	728	1,060	955	934	548
Imported Water	90	416	730	506	833	375	428	402	384	229
Camrosa WRF (Recycled)	1,250	1,323	1,204	1,104	958	850	617	481	822	507
CamSan WWTP (Recycled)	-	-	-	-	-	-	781	1,454	1,258	1,203
Non-Potable/Recycled Water	7,959	7,570	7,406	6,870	8,154	6,325	6,727	7,527	6,912	5,748
Total Sources of Production	17,884	15,936	14,884	14,210	16,381	13,404	14,307	16,302	14,654	11,444

Table 19 – Historical Water Demand/Sources

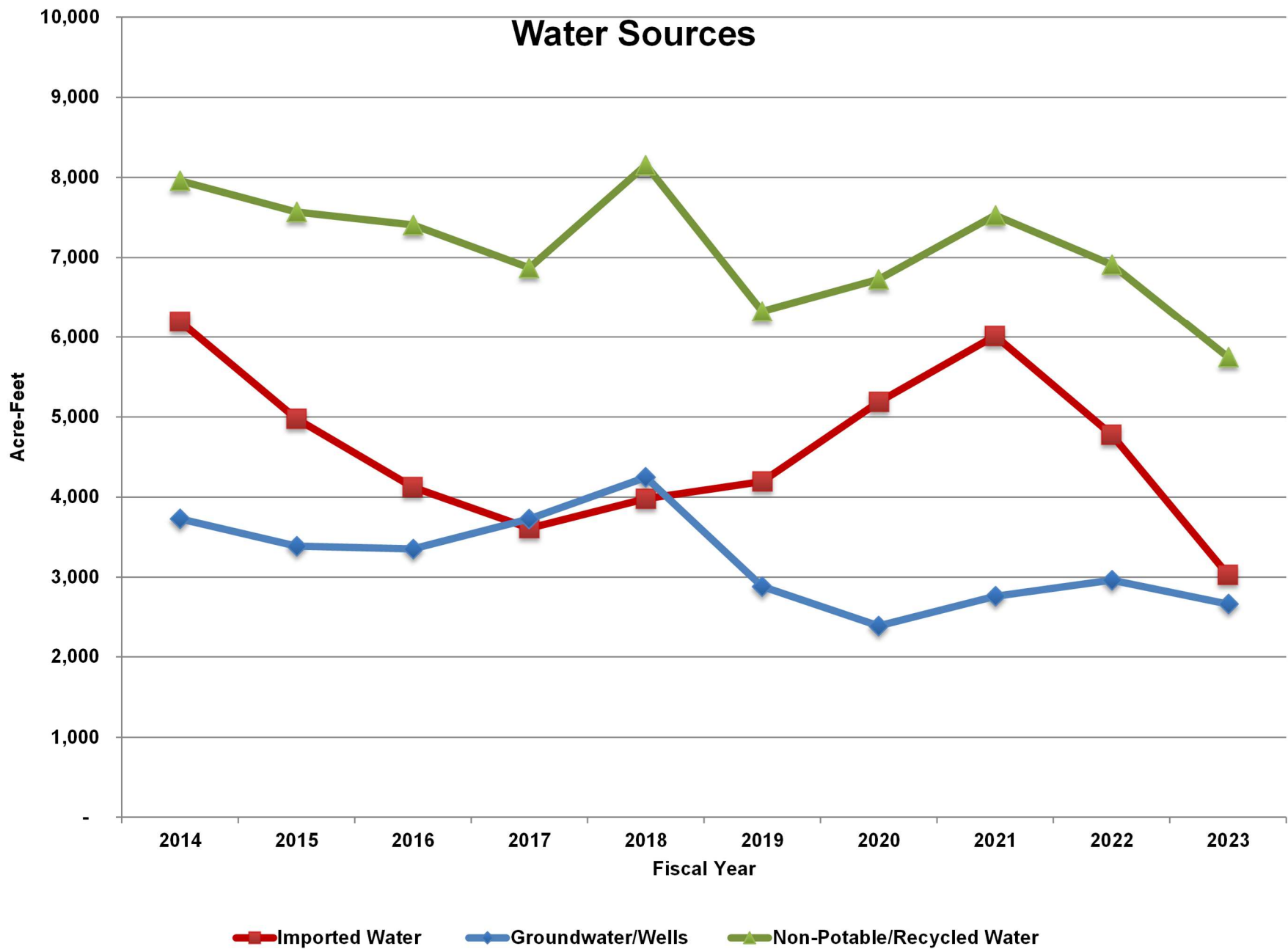


Figure 18 – Historical Water Demand by Source

Established Water System Service Area 31 (Square miles)	Water System			
	1962			
	FY 22-23 Potable	FY 22-23 Non-Potable	FY 21-22 Potable	FY 21-22 Non-Potable
Water Facilities:				
Miles of pipeline	181	38	171	37
Number of groundwater wells	9	3	8	3
Number of pumping stations	8	8	8	8
Number of meter stations	12	0	12	0
Number of reservoirs	10	4	10	4
Number of treatment plants	1	0	1	0
Number of fire hydrants	1214	34	1098	43
Average Daily Water Production, Acft	15.59	33.74	21.25	14.17
Average Daily Water Production, Acft Delivered to CWD		14.66		17.74
Average Daily Water Production, Acft Delivered to PVCWD		14.16		16.63
Maximum Daily Water Production, Acft	28.90	69.67	30.72	27.74
Maximum Daily Water Production, Acft Delivered to CWD		34.15		32.99
Maximum Daily Water Production, Acft Delivered to PVCWD		35.55		31.14
Minimum Daily Water Production, Acft	5.80	3.87	6.69	4.50
Minimum Daily Water Production, Acft Delivered to CWD		3.87		4.50
Minimum Daily Water Production, Acft Delivered to PVCWD		0.00		0.00
Wastewater Facilities:				
Tertiary-treated Title 22 water				
Sewer Lift Stations	6		6	
Primary treatment, MGD	2.25		2.25	
Average Daily Wastewater Flow, MGD	1.18		1.18	
Maximum Daily Wastewater Flow, MGD	1.59		1.90	
Minimum Daily Wastewater Flow, MGD	1.06		0.96	

Table 20 – District Facilities Information

Camrosa Water District
Historical Capital Assets

Fiscal Year	Water Plant	Sanitation Plant	Buildings & Equipment	Accumulated Depreciation	Net Capital Assets (less Construction in Progress)	Construtcion in Progress
2014	52,739,159	28,412,029	2,507,268	(41,010,945)	42,647,511	10,601,204
2015	53,155,862	28,411,372	2,579,360	(43,152,352)	40,994,242	11,306,033
2016	63,438,656	29,108,335	2,830,255	(45,455,622)	49,921,624	2,544,641
2017	64,799,973	29,782,538	3,053,596	(47,909,462)	49,726,646	3,359,879
2018	66,919,253	30,767,634	3,253,617	(50,528,555)	50,411,949	1,894,279
2019	68,052,438	30,767,634	3,524,259	(53,349,416)	48,994,915	3,488,177
2020	71,344,790	31,049,483	4,266,850	(56,183,342)	50,477,782	4,184,008
2021	72,732,084	31,111,310	4,084,534	(58,911,494)	49,016,434	6,367,110
2022	74,726,593	31,628,981	4,350,215	(61,916,226)	48,789,563	11,709,571
2023	75,319,863	33,008,901	5,065,690	(65,094,150)	48,300,304	19,129,470

Table 21 – Historical Capital Assets

Historical Capital Assets

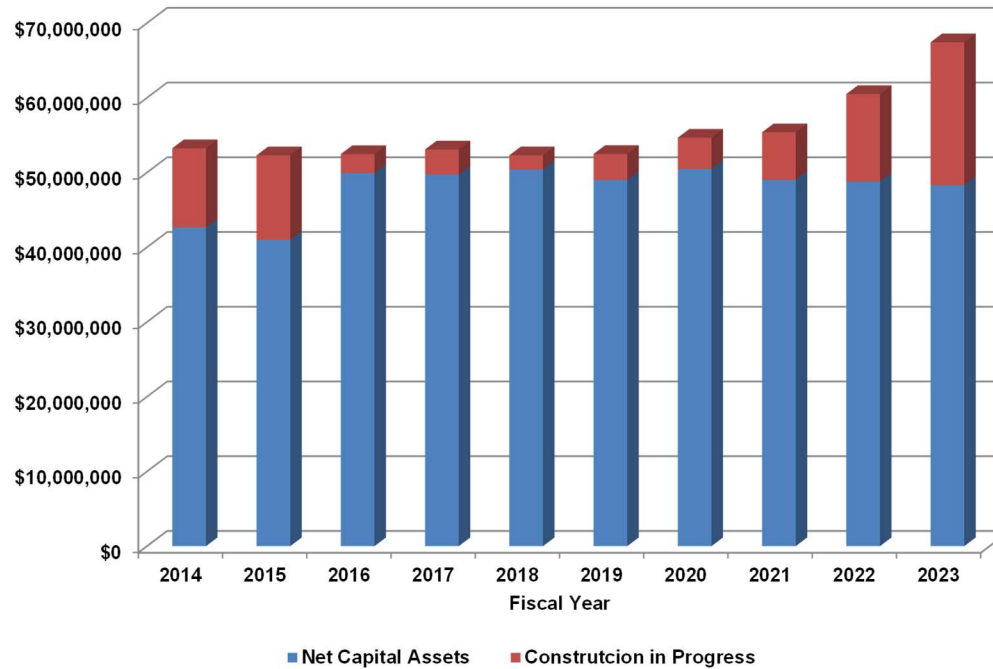


Figure 19 – Historical Capital Assets

CAMROSA WATER DISTRICT



BUILDING WATER SELF-RELIANCE

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Demographic and Economic Information

Camrosa Water District
Demographic and Economic Statistics
Last Ten Calendar Years
City of Camarillo (1)

Year	Unemployment Rate	Population	Personal Income (in thousands)	Per Capita Personal Income
2014	4.4%	66,752	2,572,222	38,534
2015	4.4%	67,154	2,586,638	38,518
2016	5.8%	69,924	2,963,379	42,380
2017	4.5%	69,623	2,933,008	42,127
2018	3.6%	68,741	3,271,440	47,591
2019	4.3%	69,880	3,231,171	46,625
2020	4.1%	70,261	3,461,602	50,186
2021	5.8%	71,898	3,407,642	49,833
2022	2.6%	71,849	3,612,257	52,439
2023	2.3%	70,905	3,754,073	52,945

Table 22 – Demographic and Economic Statistics

Population 10 Years

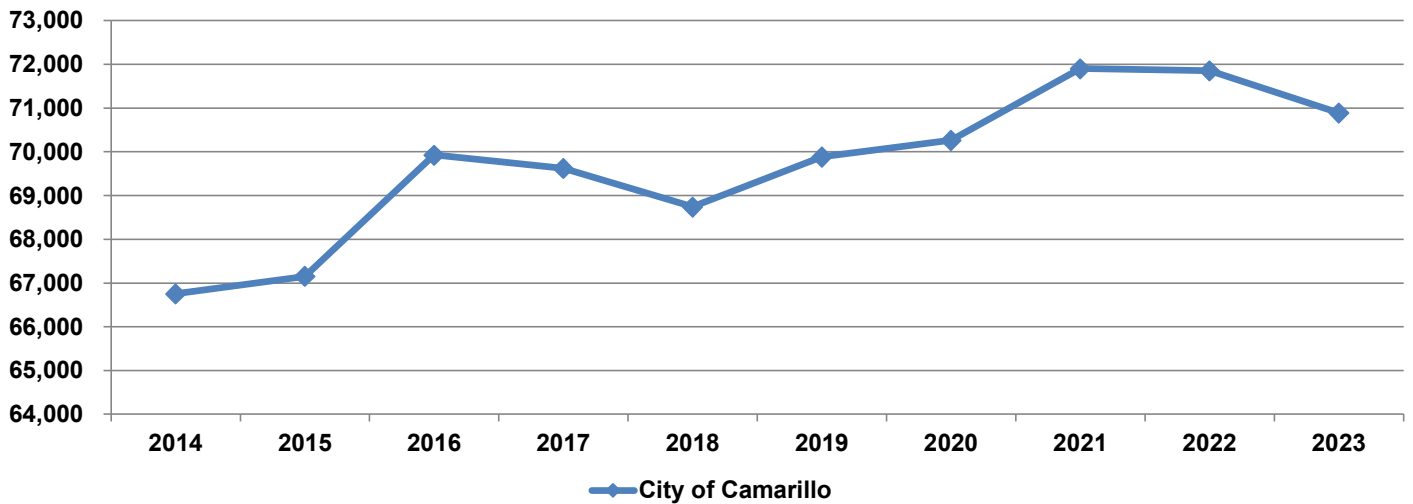


Figure 20 – City of Camarillo Population

City of Camarillo Unemployment Rate

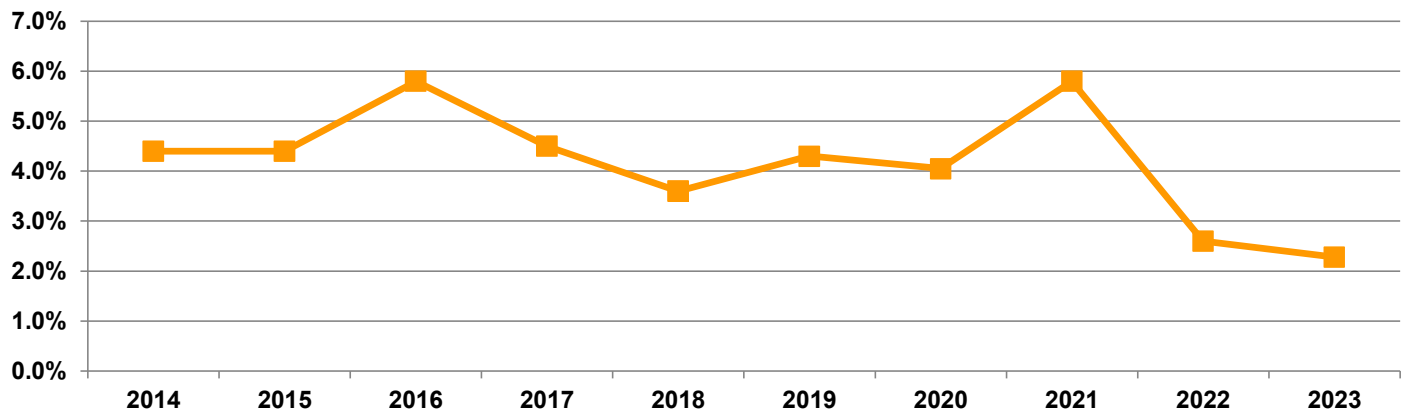


Figure 21 – City of Camarillo Unemployment Rate

Board Memorandum

October 12, 2023

To: General Manager

From: Kevin Wahl, Superintendent of Operations

Subject: Diversion Traveling Screens Capital Improvement Project

Objective: Repair the Diversion Traveling Screens.

Action Required: Authorize the General Manager to:

- 1) Appropriate \$180,000.00 from the Non-Potable Capital Replacement Fund and establish a Diversion Traveling Screens Capital Improvement Project (CIP); and
- 2) Enter into an agreement with and issue a purchase order to International Water Screens, not to exceed \$143,992.55, for repairs to both traveling screens at the diversion.

Discussion: The Conejo Creek Diversion structure is a key component to providing non-potable water to our customers. This structure was designed with two traveling screens that remove debris from the diverted water before it is sent to our storage ponds. These specialized screens are designed with replaceable wearplates and stainless-steel components to withstand the high volume of sand and other particulate carried by the creek.

Camrosa staff has determined that the screens have reached a point where more than regular maintenance is needed. International Water Screens is the original screen manufacturer and can repair and upgrade our screens.

This project will be completed by the end of June 2024.

Camrosa Water District
7385 Santa Rosa Rd.
Camarillo, CA 93012
Telephone (805) 482-4677 - FAX (805) 987-4797

Some of the important terms of this agreement are printed on pages 2 through 5. For your protection, make sure that you read and understand all provisions before signing. The terms on pages 2 through 5 are incorporated in this document and will constitute a part of the agreement between the parties when signed.

TO: NJG Corp. DBA
International Water Screens
11007 Ainswick Dr.
Bakersfield, CA 93311

DATE: September 21, 2023

Agreement No. 2024-76

The undersigned Contractor offers to furnish the following:

Provide services as per screen repair quote dated September 7, 2023 for Camrosa Water District (attached).

Contract price \$: Not to exceed \$143,992.55 per attached quote.

Contract Term: September 21, 2023 – June 30, 2024

Instructions: Sign and return original. Upon acceptance by Camrosa Water District, a copy will be signed by its authorized representative and promptly returned to you.

Accepted: Camrosa Water District

Contractor: NJG Corp DBA
International Water Screens

By: _____
Tony L. Stafford

By: ANGELO DEFEO
Chris Gargan

Title: General Manager

Title: VP of Sales OFFICE MANAGER

Other authorized representative(s):

Other authorized representative(s):
[Signature]

Workers' Compensation Insurance - By his/her signature hereunder, Contractor certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing the performance of the work of this agreement.

Indemnification - To the fullest extent permitted by law, Contractor shall indemnify and hold harmless and immediately defend Camrosa Water District, its directors, officers, employees, or authorized volunteers, and each of them from and against:

- a. Any and all claims, demands, causes of action, damages, costs, expenses, losses or liabilities, in law or in equity, of every kind or nature whatsoever for, but not limited to, injury to or death of any person including, but not limited to, Camrosa Water District and/or Contractor, or any directors, officers, employees, or authorized volunteers of Camrosa Water District or Contractor, and damages to or destruction of property of any person, including but not limited to, Camrosa Water District and/or Contractor or their directors, officers, employees, or authorized volunteers, arising out of or in any manner directly or indirectly connected with the work to be performed under this agreement, however caused, regardless of any negligence of Camrosa Water District or its directors, officers, employees, or authorized volunteers, except the sole negligence or willful misconduct of Camrosa Water District or its directors, officers, employees, or authorized volunteers; and
- b. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Contractor; and
- c. Any and all losses, expenses, damages (including damages to the work itself), attorneys' fees, and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of Contractor to faithfully perform the work and all of the Contractor's obligations under the agreement. Such costs, expenses, and damages shall include all costs, including attorneys' fees, incurred by the indemnified parties in any lawsuit to which they are a party; and
- d. Contractor shall immediately defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions, or other legal proceedings of every kind that may be brought or instituted against Camrosa Water District or its directors, officers, employees, or authorized volunteers, notwithstanding whether Contractor's liability is or can be established Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any received by Camrosa Water District, or its directors, officers, employees, or authorized volunteers.

Contractor shall pay and satisfy any judgment, award or decree that may be rendered against Camrosa Water District or its directors, officers, employees, or authorized volunteers, in any and all such suits, actions, or other legal proceedings.

Contractor shall reimburse Camrosa Water District or its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

GENERAL CONDITIONS

Laws, Regulations and Permits - The Contractor shall give all notices required by law and comply with all laws, ordinances, rules and regulations pertaining to the conduct of the work. The Contractor shall be liable for all violations of the law in connection with work furnished by the Contractor. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules or regulations and without giving notice to Camrosa Water District engineer, the Contractor shall bear all costs arising therefrom.

Safety - The Contractor shall execute and maintain his/her work so as to avoid injury or damage to any person or property. The Contractor shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work.

In carrying out his/her work, the Contractor shall at all times exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all applicable federal, state and local statutory and regulatory requirements including, but not limited to, California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act, related to their scope of work and operations. In case of conflict in regulations, the most stringent shall apply

Commercial General Liability and Automobile Liability Insurance - The Contractor shall provide and maintain the following commercial general liability and automobile liability insurance:

Coverage - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any auto)
3. Insurance Service Office (ISO) Excess Liability (if necessary)

Limits - The Contractor shall maintain limits no less than the following:

1. General Liability - Two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit or products-completed operations aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to Camrosa Water District) or the general aggregate limit and products-completed operations aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability - One million dollars (\$1,000,000) for bodily injury and property damage each accident limit.
3. Excess Liability (if necessary) - The limits of Insurance required in this agreement may be satisfied by a combination of primary and umbrella or excess Insurance. Any umbrella or excess Insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non contributory basis for the benefit of the District (if agreed to in a written contract or agreement) before the District's own primary or self Insurance shall be called upon to protect it as a named insured.

Required Provisions - The general liability, auto liability and excess liability policies are to contain, or be endorsed to contain, the following provisions:

1. Camrosa Water District, its directors, officers, employees, and authorized volunteers are to be given insured status at least as broad as ISO endorsement CG 2010 11 85; or both CG 20 10 10 01 and CG 20 37 04 13, specifically naming all of the District parties required in this agreement, or using language that states "as required by contract". All subcontractors hired by Contractor must also have the same forms or coverage at least as broad; as respects (via CG 20 38 04 13): liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; and automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to Camrosa Water District, its directors, officers, employees, or authorized volunteers.
2. It is understood and agreed to by the parties hereto and the insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary, and

Camrosa Water District insurance and/or deductibles and/or self-insured retentions or self-insured programs shall not be construed as contributory using the ISO endorsement CG 20 01 04 13 or coverage at least as broad.

3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to Camrosa Water District, its directors, officers, employees, or authorized volunteers.
4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Camrosa Water District.
6. Such liability insurance shall indemnify the Contractor and his/her subcontractors against loss from liability imposed by law upon, or assumed under contract by, the Contractor or his/her subcontractors for damages on account of such bodily injury (including death), property damage, personal injury, completed operations, and products liability.
7. The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, completed operations liability, explosion, collapse, underground excavation, and removal of lateral support.
8. The automobile liability policy shall cover all owned, non-owned, and hired automobiles.

All of the insurance shall be provided on policy forms and through companies satisfactory to Camrosa Water District.

Deductibles and Self-Insured Retentions - Any deductible or self-insured retention must be declared to and approved by Camrosa Water District. At the option of Camrosa Water District, the insurer shall either reduce or eliminate such deductibles or self-insured retentions. Camrosa Water District may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Policies containing any self-insured retention (SIR) provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named or additional insureds.

Acceptability of Insurers - Insurance is to be placed with insurers having a current A.M. Best rating of no less than A:-VII or equivalent or as otherwise approved by Camrosa Water District.

Workers' Compensation and Employer's Liability Insurance - The Contractor and all subcontractors shall insure (or be a qualified self-insured) under the applicable laws relating to workers' compensation insurance, all of their employees working on or about the construction site, in accordance with the "Workers' Compensation and Insurance Act", Division IV of the Labor Code of the State of California and any Acts amendatory thereof. The Contractor shall provide employer's liability insurance with limits of no less than \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee.

Contractor shall assume the immediate defense of and indemnify and save harmless Camrosa Water District and its officers and employees, agents, and consultants from all claims, loss, damage, injury, and liability of every kind, nature, and description brought by any person employed or used by Contractor, or any subcontractor, to perform the Work under this contract regardless of responsibility or negligence. Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in the favor of the Camrosa Water District for all work performed by the Contractor, its employees, agents and subcontractors.

Evidences of Insurance - Prior to execution of the agreement, the Contractor shall file with Camrosa Water District a certificate of insurance (Acord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this agreement. Such evidence shall also include (1) attached additional insured endorsements with primary & non-contributory wording, (2) Workers' Compensation waiver of subrogation, and (3) a copy of the CGL declarations

or endorsement page listing all policy endorsements, and confirmation that coverage includes or has been modified to include Required Provisions 1-8 above. The District reserves the right to obtain complete, certified copies of all required insurance policies, at any time. Failure to continually satisfy the Insurance requirements is a material breach of contract.

The Contractor shall, upon demand of Camrosa Water District, deliver to Camrosa Water District such policy or policies of insurance and the receipts for payment of premiums thereon.

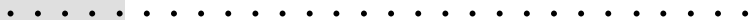
Continuation of Coverage - If any of the required coverages expire during the term of this agreement, the Contractor shall deliver the renewal certificate(s) including the general liability additional insured endorsement to Camrosa Water District at least ten (10) days prior to the expiration date.

Subcontractors - In the event that the Contractor employs other contractors (subcontractors) as part of the work covered by this agreement, it shall be the Contractor's responsibility to require and confirm that each contractor or subcontractor meets the minimum insurance requirements specified above, and Contractor shall ensure that Camrosa Water District, its directors, officers, employees, and authorized volunteers are an additional insured on Commercial General Liability Coverage.

Camrosa Water District reserves the right to modify these insurance requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other circumstances.

Payment, unless otherwise specified on Page 1, is to be 30 days after acceptance by Camrosa Water District.

The District may terminate this Agreement at any time, with or without cause, giving written notice to Contractor, specifying the effective date of termination.



September 7, 2023

Page 2

Thank you for requesting this quote. We look forward to receiving your order.
Sincerely,

Chris Gargan

Board Memorandum

October 12, 2023

To: General Manager

From: Kevin Wahl, Superintendent of Operations

Subject: Camrosa Water Reclamation Facility Bar Screen Capital Improvement Project

Objective: Replace a Bar Screen at Camrosa Water Reclamation Facility (CWRF).

Action Required: Authorize the General Manager to enter into an agreement with and issue a purchase order to Gierlich-Mitchell, Inc., not to exceed \$456,800.00, for the purchase and installation of a new Headworks International Bar Screen.

Discussion: Wastewater arrives at CWRF via the collection system. As part of the preliminary treatment process, it passes through the bar screens to remove solid objects such as rocks, sticks, rags, and paper. This prevents debris from entering the plant and causing process interruptions due to mechanical failure.

The plant currently has two bar screens. The primary bar screen is correctly sized to remove the debris, whereas the older backup bar screen only removes large debris. The new bar screen will replace the older backup, giving the plant truly redundant bar screen operation.

The following quotes were obtained:

- MuniQuip, LLC \$450,961.00
- Gierlich-Mitchell, Inc. (GMI) \$456,800.00
- Pumps Plus \$470,000.00

MuniQuip, LLC was unwilling to agree to Camrosa's standard terms and conditions, and therefore staff recommends purchasing from Gierlich-Mitchell, Inc.

This is an approved FY2022-23 CIP in the amount of \$500,000.00.

**Camrosa Water District
7385 Santa Rosa Rd.
Camarillo, CA 93012
Telephone (805) 482-4677 - FAX (805) 987-4797**

Some of the important terms of this agreement are printed on pages 2 through 5. For your protection, make sure that you read and understand all provisions before signing. The terms on pages 2 through 5 are incorporated in this document and will constitute a part of the agreement between the parties when signed.

TO: Gierlich-Mitchell, Inc.
179 Niblick Rd #210
Paso Robles, CA 93446

DATE: October 12, 2023

Agreement No. 2024-80

The undersigned Contractor offers to furnish the following:

Provide related services to furnish and install headworks bar screen at the Camrosa Water Reclamation Facility for the District as outlined in the attached proposal.

Contract price \$: Not to exceed \$456,800.00 per proposal attached.

Contract Term: October 12, 2023 – October 11, 2024

Instructions: Sign and return original. Upon acceptance by Camrosa Water District, a copy will be signed by its authorized representative and promptly returned to you.

Accepted: Camrosa Water District

Accepted: Gierlich-Mitchell, Inc.

By: _____
Tony L. Stafford

By: _____
Ryan McCloskey

Title: General Manager

Title: President

Other authorized representative(s):

Other authorized representative(s):

Workers' Compensation Insurance - By his/her signature hereunder, Contractor certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing the performance of the work of this agreement.

Indemnification - To the fullest extent permitted by law, Contractor shall indemnify and hold harmless and immediately defend Camrosa Water District, its directors, officers, employees, or authorized volunteers, and each of them from and against:

- a. Any and all claims, demands, causes of action, damages, costs, expenses, losses or liabilities, in law or in equity, of every kind or nature whatsoever for, but not limited to, injury to or death of any person including, but not limited to, Camrosa Water District and/or Contractor, or any directors, officers, employees, or authorized volunteers of Camrosa Water District or Contractor, and damages to or destruction of property of any person, including but not limited to, Camrosa Water District and/or Contractor or their directors, officers, employees, or authorized volunteers, arising out of or in any manner directly or indirectly connected with the work to be performed under this agreement, however caused, regardless of any negligence of Camrosa Water District or its directors, officers, employees, or authorized volunteers, except the sole negligence or willful misconduct of Camrosa Water District or its directors, officers, employees, or authorized volunteers; and
- b. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Contractor; and
- c. Any and all losses, expenses, damages (including damages to the work itself), attorneys' fees, and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of Contractor to faithfully perform the work and all of the Contractor's obligations under the agreement. Such costs, expenses, and damages shall include all costs, including attorneys' fees, incurred by the indemnified parties in any lawsuit to which they are a party; and
- d. Contractor shall immediately defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions, or other legal proceedings of every kind that may be brought or instituted against Camrosa Water District or its directors, officers, employees, or authorized volunteers, notwithstanding whether Contractor's liability is or can be established Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any received by Camrosa Water District, or its directors, officers, employees, or authorized volunteers.

Contractor shall pay and satisfy any judgment, award or decree that may be rendered against Camrosa Water District or its directors, officers, employees, or authorized volunteers, in any and all such suits, actions, or other legal proceedings.

Contractor shall reimburse Camrosa Water District or its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

GENERAL CONDITIONS

Laws, Regulations and Permits - The Contractor shall give all notices required by law and comply with all laws, ordinances, rules and regulations pertaining to the conduct of the work. The Contractor shall be liable for all violations of the law in connection with work furnished by the Contractor. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules or regulations and without giving notice to Camrosa Water District engineer, the Contractor shall bear all costs arising therefrom.

Safety - The Contractor shall execute and maintain his/her work so as to avoid injury or damage to any person or property. The Contractor shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work.

In carrying out his/her work, the Contractor shall at all times exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all applicable federal, state and local statutory and regulatory requirements including, but not limited to, California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act, related to their scope of work and operations. In case of conflict in regulations, the most stringent shall apply

Commercial General Liability and Automobile Liability Insurance - The Contractor shall provide and maintain the following commercial general liability and automobile liability insurance:

Coverage - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any auto)
3. Insurance Service Office (ISO) Excess Liability (if necessary)

Limits - The Contractor shall maintain limits no less than the following:

1. General Liability - Two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit or products-completed operations aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to Camrosa Water District) or the general aggregate limit and products-completed operations aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability - One million dollars (\$1,000,000) for bodily injury and property damage each accident limit.
3. Excess Liability (if necessary) - The limits of Insurance required in this agreement may be satisfied by a combination of primary and umbrella or excess Insurance. Any umbrella or excess Insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non contributory basis for the benefit of the District (if agreed to in a written contract or agreement) before the District's own primary or self Insurance shall be called upon to protect it as a named insured.

Required Provisions - The general liability, auto liability and excess liability policies are to contain, or be endorsed to contain, the following provisions:

1. Camrosa Water District, its directors, officers, employees, and authorized volunteers are to be given insured status at least as broad as ISO endorsement CG 2010 11 85; or both CG 20 10 10 01 and CG 20 37 04 13, specifically naming all of the District parties required in this agreement, or using language that states "as required by contract". All subcontractors hired by Contractor must also have the same forms or coverage at least as broad; as respects (via CG 20 38 04 13): liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; and automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to Camrosa Water District, its directors, officers, employees, or authorized volunteers.
2. It is understood and agreed to by the parties hereto and the insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary, and

Camrosa Water District insurance and/or deductibles and/or self-insured retentions or self-insured programs shall not be construed as contributory using the ISO endorsement CG 20 01 04 13 or coverage at least as broad.

3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to Camrosa Water District, its directors, officers, employees, or authorized volunteers.
4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Camrosa Water District.
6. Such liability insurance shall indemnify the Contractor and his/her subcontractors against loss from liability imposed by law upon, or assumed under contract by, the Contractor or his/her subcontractors for damages on account of such bodily injury (including death), property damage, personal injury, completed operations, and products liability.
7. The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, completed operations liability, explosion, collapse, underground excavation, and removal of lateral support.
8. The automobile liability policy shall cover all owned, non-owned, and hired automobiles.

All of the insurance shall be provided on policy forms and through companies satisfactory to Camrosa Water District.

Deductibles and Self-Insured Retentions - Any deductible or self-insured retention must be declared to and approved by Camrosa Water District. At the option of Camrosa Water District, the insurer shall either reduce or eliminate such deductibles or self-insured retentions. Camrosa Water District may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Policies containing any self-insured retention (SIR) provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named or additional insureds.

Acceptability of Insurers - Insurance is to be placed with insurers having a current A.M. Best rating of no less than A:-VII or equivalent or as otherwise approved by Camrosa Water District.

Workers' Compensation and Employer's Liability Insurance - The Contractor and all subcontractors shall insure (or be a qualified self-insured) under the applicable laws relating to workers' compensation insurance, all of their employees working on or about the construction site, in accordance with the "Workers' Compensation and Insurance Act", Division IV of the Labor Code of the State of California and any Acts amendatory thereof. The Contractor shall provide employer's liability insurance with limits of no less than \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee.

Contractor shall assume the immediate defense of and indemnify and save harmless Camrosa Water District and its officers and employees, agents, and consultants from all claims, loss, damage, injury, and liability of every kind, nature, and description brought by any person employed or used by Contractor, or any subcontractor, to perform the Work under this contract regardless of responsibility or negligence. Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in the favor of the Camrosa Water District for all work performed by the Contractor, its employees, agents and subcontractors.

Evidences of Insurance - Prior to execution of the agreement, the Contractor shall file with Camrosa Water District a certificate of insurance (Acord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this agreement. Such evidence shall also include (1) attached additional insured endorsements with primary & non-contributory wording, (2) Workers' Compensation waiver of subrogation, and (3) a copy of the CGL declarations

or endorsement page listing all policy endorsements, and confirmation that coverage includes or has been modified to include Required Provisions 1-8 above. The District reserves the right to obtain complete, certified copies of all required insurance policies, at any time. Failure to continually satisfy the Insurance requirements is a material breach of contract.

The Contractor shall, upon demand of Camrosa Water District, deliver to Camrosa Water District such policy or policies of insurance and the receipts for payment of premiums thereon.

Continuation of Coverage - If any of the required coverages expire during the term of this agreement, the Contractor shall deliver the renewal certificate(s) including the general liability additional insured endorsement to Camrosa Water District at least ten (10) days prior to the expiration date.

Subcontractors - In the event that the Contractor employs other contractors (subcontractors) as part of the work covered by this agreement, it shall be the Contractor's responsibility to require and confirm that each contractor or subcontractor meets the minimum insurance requirements specified above, and Contractor shall ensure that Camrosa Water District, its directors, officers, employees, and authorized volunteers are an additional insured on Commercial General Liability Coverage.

Camrosa Water District reserves the right to modify these insurance requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other circumstances.

Payment, unless otherwise specified on Page 1, is to be 30 days after acceptance by Camrosa Water District.



October 2, 2023

CA LICENSE: 404875

To: Camrosa Water District
Attn: Kevin Wahl
kwahl@camrosa.com

Re: Camrosa WD
Barscreen Installation

VIA: EMAIL**Bid Date:** N/A

Dear Kevin,

We are pleased to offer the following for your consideration:

ITEM	SECTION	DESCRIPTION	PRICE
1		<p>FURNISH AND INSTALLATION</p> <ul style="list-style-type: none"> Furnish and Installation of One (1) New Headworks Intl. Barscreen and Control Panel to match original screen in channel #1 installed by Gierlich-Mitchell, Inc. in approx. 2009. Furnish and Installation of One (1) New Headworks Intl. Screwfactor to match original unit installed in approx. 2009. <p><i>Please see Headworks Intl. Scope of Supply Attached.</i></p>	
		<p>INSTALLATION TO INCLUDE:</p> <ul style="list-style-type: none"> Removal of existing Flex Rake Screen. Installation of New Headworks Intl. Screen. Installation of New Screwfactor to accept discharge from both the New Headworks Intl. Screen and the existing Headworks Intl. Screen. Installation of New Barscreen Control Panel adjacent to the Existing Panel. Conduit from the New Control Panel to the New Screen along the existing conduit route. Start Up/Commissioning of New Equipment. 	



		ITEMS PROVIDED BY DISTRICT OR OTHERS <ul style="list-style-type: none"> Existing As Built Information for the Headworks Area. Clean and Dry Channel for Gierlich-Mitchell, Inc. Crews to work. Upstream & Down Stream Properly Sealing Stop Plates or Slide Gates. Ample Laydown Area for Equipment and Supplies. ASSUMPTIONS <ul style="list-style-type: none"> Saw Cutting and Coating of channel side walls is NOT required as the channel is not identical to Channel #1 of previous project. Concrete Channel and Surrounding Concrete are Structurally Sound to Accept the New Equipment and Anchors. Electrical Power is Adequate to Service the New Equipment. 	
TOTAL			\$456,800.00

NOTE:

PERFORMANCE AND PAYMENT BONDS ARE NOT INCLUDED IN THIS PROPOSAL.
STANDARD GIERLICH-MITCHELL, INC. LIABILITY INSURANCE IS ASSUMED.

GENERAL NOTES:

- Taxes included in above pricing
- Pricing valid for thirty (30) days from date of bid.
- Price is F.O.B. factory with freight to jobsite included. Gierlich-Mitchell takes full responsibility for the equipment until installed and accepted. Freight charges cannot be broken out of pricing.
- Proposal subject to GMI Terms & Conditions attached and/or terms and conditions of individual companies quoted.
- Stainless Steel Price Increases: All Orders accepted, are subject to the following terms:*

Headworks® Inc. reserves the right to adjust the price of the equipment based on increases in the price of stainless steel. This increase would be based on stainless steel price increases (including surcharges) as published monthly in the U.S. with the base price being that price (including surcharges, if any) published on the date of this offer. Such price increase only affects the cost of the stainless-steel material portion of the affected equipment.



Thank you for giving us the opportunity to quote you on this project. If you have any comments or questions, please feel free to contact our office at (714) 236-6070.

Respectfully yours,
GIERLICH-MITCHELL, INC.

Ryan McCloskey
Sales Engineer



TERMS AND CONDITIONS OF SALE

Proposal No.

1. ACCEPTANCE. This proposal is submitted to Purchaser subject to the terms and conditions hereinafter set forth, including the terms and conditions of the Purchaser. Upon the acceptance hereof by Purchaser by signing an acceptance copy of this proposal and returning the same to Seller and upon execution of this proposal by an authorized representative of Seller, this proposal shall become a binding contract

2. DELIVERIES. GIERLICH-MITCHELL, Inc. shall not be liable for delays in delivery due to fire, flood, natural causes, labor trouble (including strikes, slowdowns and lockouts), war, Government regulation, riot, civil disorders, interruption of or delay in transportation, power failure, inability to obtain materials and supplies, accidents, acts of God, Pandemic, or any other cause beyond Seller's reasonable control. Please let us know the delivery date required for this equipment. We will process this order using all means possible to insure "on time" delivery. Any information regarding delays in your schedule that will affect our equipment, must be made available to us. In most instances, our factories can delay shipment of equipment within reasonable limits to meet a revised schedule. Job delay information not passed on to us in time for us to reschedule delivery will not be considered sufficient cause to delay payment to us. If shipment is delayed at request of Purchaser or by Governmental actions, payment becomes due when the factory is ready to make shipment. Buyer shall provide a minimum of three (3) weeks written notice requesting installation certification and/or start-up services for goods purchased under this agreement.

3. PAYMENT. Terms are 10% upon contract, 10% upon submittal approval, 50% after equipment arrives on job site, and is inspected / accepted by Gierlich-Mitchell, Net 30 days from date of shipment invoice, Remaining 30% to be paid after installation, start-up and acceptance. Interest charges of 1.5% per month will be added to any past due invoices. Seller may ship on a "when ready" basis and partial invoice that equipment shipped. Partial invoices are bound by the same terms and conditions as those invoices submitted upon complete shipment of equipment. Sales tax will be invoiced at the current rate at time of shipment. Start-up shall not be performed unless Buyer is current on payments.

4. BACKCHARGES not authorized by GIERLICH-MITCHELL, INC. will not be honored.

5. RETENTIONS not previously approved in writing by GIERLICH-MITCHELL, INC. will not be honored.

6. RESPONSIBILITY. GIERLICH-MITCHELL, INC. shall not be responsible for damage to equipment if misused, stored. GIERLICH-MITCHELL, INC. SHALL NOT BE LIABLE FOR CONSEQUENTIAL, LIQUIDATED OR OTHER SPECIAL DAMAGES, CONSEQUENTIAL DAMAGES FOR THE PURPOSES OF THIS AGREEMENT SHALL INCLUDE BUT NOT BE LIMITED TO, LOSS OF USE, INCOME OR PROFIT, OR LOSS OF DAMAGE TO PROPERTY (INCLUDING, BUT WITHOUT LIMITATION, PRODUCTS MANUFACTURED, PROCESSED OR TRANSPORTED BY THE USE OF THE EQUIPMENT) OCCASIONED BY OR ARISING OUT OF THE OPERATION, USE, INSTALLATION, REPAIR OR REPLACEMENT OF THE EQUIPMENT OR OTHERWISE. Breach of any term or condition of this contract shall not be deemed to invalidate the remainder of this contract.

7. WARRANTY. For benefit of the original user, GIERLICH-MITCHELL, INC., warrants all new equipment to be free from defects in material and workmanship; and will replace or repair, F.O.B. at its factories or other location designated by it, any part or parts returned to it which GIERLICH-MITCHELL, Inc. examination shall show to have failed under normal use and service by the original user within one year following delivery and acceptance by GMI and Purchaser not to exceed eighteen (18) months from manufacture. This warranty does not cover parts damaged by maintenance, modification or adjustment. Such repair or replacement shall be free of charge for items except for those items that are consumable and normally replaced during maintenance.



THIS WARRANTY IS EXPRESSLY MADE BY GIERLICH-MITCHELL, INC. AND ACCEPTED BY PURCHASER IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED .

This warranty shall not apply to equipment or parts thereof which have been altered or repaired without GIERLICH-MITCHELL, INC. authorization or damaged by or application, or subject to misuse, abuse, neglect or accident. This warranty applies only to equipment manufactured and sold by GIERLICH-MITCHELL, INC. In cases where equipment is manufactured by others, the manufacturer's warranty shall take precedence.

- 8. TAXES.** Prices are exclusive of all taxes, federal, state, local of any kind of nature.
- 9. PRICE PROTECTION.** Unless otherwise set forth herein, prices are firm based upon the following conditions:
- a. Receipt of a valid order within thirty (30) days from date or proposal.
 - b. Receipt of drawings and specifications necessary to proceed within one week of purchase order.
 - c. Receipt of customer's complete written approval and release for production within four weeks after approval drawings are submitted by GIERLICH-MITCHELL, INC.

Prices will be increased a maximum of One percent (1%) per month for any additional time required by contractor.

10. TRANSPORTATION. Unless otherwise set forth herein, all prices are F.O.B. our factories with full freight allowed. The consignee must report all claims for damages in transit to the carrier immediately upon receipt.

11. COMPLIANCE WITH LAWS. Purchaser shall be solely responsible for securing any necessary permits under and for compliance with all safety, health, sanitation and other laws, ordinances and regulations in connection with the installation and operation of the equipment.

12. INDEMNIFICATION. It is understood that Seller has relied upon data furnished by and on behalf of Purchaser with respect to the safety aspects of the equipment and that is Purchaser's responsibility to assure that the equipment will, when installed and put in use, be in compliance with safety requirements fixed by law and otherwise legally adequate to safeguard against injuries or damage to persons or property. Purchaser hereby agrees to defend, indemnify and hold harmless Seller, its' agents and employees, against any and all losses, costs, damages, claims, liabilities or expenses, including but not limited to reasonably attorney's fees arising out of or use or operation of the same, except claims for repair or replacement of defective parts as provided in Paragraph 7 hereof.

13. RETURN GOODS. Goods may not be returned without previous written permission.

14. CANCELLATION. The purchaser may cancel his order only upon written notice and payment of reasonable cancellation charges, taking into account expenses, commitments already made, and anticipated profit.

15. TITLE. Title to equipment specified herein, and to any and all additions and accessories thereto and substitutions, therefore, shall remain with Seller until the purchase price thereof is paid in full.

16. LIEN INFORMATION. Please provide.

This signed acceptance of this quotation constitutes a contract and order to purchase in accordance with .Buyers purchase order is acceptable, providing purchase order references Terms and Conditions contained herein including the Purchaser's terms and conditions.



Project: CAMROSA WD
BAR SCREEN & COMPACTOR INSTALLATION

Accepted: _____

Accepted: Gierlich-Mitchell, Inc

Signature: _____

Signature: _____

By: _____

By: _____

Date: _____

Date: _____



Prepared for:

Camrosa WWTP Second Screen
CA
B-2017-01025

Submitted by:

Headworks® Inc.

September 8, 2023



THIS DOCUMENT CONTAINS PROPRIETARY INFORMATION AND NEITHER THIS DOCUMENT NOR SAID PROPRIETARY INFORMATION SHALL BE PUBLISHED, REPRODUCED, COPIED, DISCLOSED, OR USED FOR ANY PURPOSE OTHER THAN CONSIDERATION OF THIS PROPOSAL, WITHOUT THE WRITTEN APPROVAL OF HEADWORKS INC.



Project Name: Camrosa WWTP Second
State/Country: CA
Rep. Company: Gierlich Mitchell
Offer: B-2017-01025 R2
Date Offer: 8-Sep-23
V3.5

Scope of Supply - Offer # B-2017-01025 R2 Camrosa WWTP Second Screen

Thank you for your request for a screen and screenings handling package proposal. Headworks is pleased to offer you the Headworks MS Series Bar Screen Model MS1 and Screwpactor for this project.

Please see the attached Notes and/or Exceptions.

The Headworks® Bar Screen Model MS1 design offers the following features:

- Stainless Steel Construction - for corrosion resistance
- Low Profile - requires less than 8 feet of head space
- Low Headloss - even with 1/4 inch openings
- High Hydraulic Capacity - about 2 MGD per ft² of screen area
- Electronically Controlled Automatic Reverse - to remove obstructions



The Headworks® Screwpactor™ design offers the following features:

- Stainless Steel Construction - for corrosion resistance
- High Performance Shafted Spiral, Carbon Steel
- Flexible Discharge Point
- Screenings Wash Zone
- Continuous Bagging Unit



Enclosed are our Formal Offer, Scope of Supply, and General Terms and Conditions, which complete the offer. If you have any questions or comments, please do not hesitate to contact our local Sales Representative, or our office.

Yours Sincerely,

Brandon Childs
Headworks Inc.
Inside Sales Engineer



Sales Representative:

Ryan McCloskey
Gierlich-Mitchell, Inc.
10533 Progress Way, Ste. A
Cypress, CA 90630
Ph: 714-236-6070

Project Summary:

Equipment	Item	Units	US \$
Bar Screen MS1	1	1	
(Optional) Control Panel - Bar Screen	1A	1	
(Optional) SW WB220	2	1	
(Optional) Control Panel - SW WB220	2A	1	



Project Name: Camrosa WWTP Second
 State/Country: CA
 Rep. Company: Gierlich Mitchell
 Offer: B-2017-01025 R2
 Date Offer: 8-Sep-23
 V3.5

Item:	1
Type of Product	Bar Screen MS1

Project Name:	Camrosa WWTP Second Screen	
Offer Number	B-2017-01025 R2	
Item Number:	1	
No. of Screens	1	
Screen Data	Feet	Meter
SOL Screen Overall Length (approx.)	24.51	7.47
OF Operating Floor to Channel Invert	15.75	4.80
CD Channel Depth	15.75	4.80
CW Channel Width	2.13	0.65
SW Screen Total Width (approx.)	2.95	0.90
SFW Screen Field Width (approx.)	2.13	0.65
WD Water Depth	2.00	0.61
DH Discharge Height	5.25	1.60
SFH Screen Field Height	3.17	0.97
BS Bar spacing	0.19 inch	4.76 mm
Wall Recess	YES	
Floor Recess	NO	
Screen grouted when in recess	NO	
# of Sections/Pieces	1	
Material	SS 304	
Chain Roller Type	Stainless	
Top Enclosed	Yes	
Installation Angle (Degree)	80 deg	
Weight (per screen)	3919 lb	1777 kg
Pull Out Type	Yes	
Pivot Type	NO	
Q max. Specified	5.00 mgd	0.22 m3/s
Q max. (v-Ch. = 0.9m/sec or 3'/s)	5.32 mgd	0.25 m3/s
Q max. (v-Ch. = 0.6m/sec or 2'/s)	3.55 mgd	0.17 m3/s
Headloss at 2'/sec channel velocity	1.47 inch	3.72 cm
Headloss at 3'/sec channel velocity	3.30 inch	8.38 cm

Screen Scope of Supply	Supplied
Headworks Bar Screen MS1	YES
Spare Parts	NO
Control Panel (Main NEMA 4X & Local NEMA 7)	NO
Ultrasonic Level Sensor	YES
Interconnecting Wiring	NO
Training (O&M)	YES



Project Name: Camrosa WWTP Second
 State/Country: CA
 Rep. Company: Gierlich Mitchell
 Offer: B-2017-01025 R2
 Date Offer: 8-Sep-23
 V3.5

Item:	2
Type of Product	Screwactor™

Type Quoted:	SW WB220
System Components	Supplied
Inlet Hopper	YES
Wash Zone	YES
Discharge Tube	YES
Motor	YES
Gear Reducer	YES
Solenoid Valves	YES
Material	304SS

Spare Parts Screwactor:	Supplied
Wear Bars	NO
Spiral Brush	NO
Reducer Seals/Bearings	NO
Drive Unit (Motor/Gear Reducer)	NO

Screwactor Scope of Supply	Supplied
Item	SW WB220
Spare Parts	NO
Control Panel (Local NEMA 7)	NO
Continuous Bagging Unit	YES
Training (O&M)	YES



Project Name: Camrosa WWTP Second
State/Country: CA
Rep. Company: Gierlich Mitchell
Offer: B-2017-01025 R2
Date Offer: 8-Sep-23
V3.5

GENERAL TERMS AND CONDITIONS

Applicable Terms

These terms govern the purchase and sale of the equipment and related services. If any (collectively, "Equipment") referred to in Seller's quotation, proposal or acknowledgement, as the case may be (Seller's "Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms documents.

Pricing

The price of the Equipment is based upon the following conditions:

20% Upon Approval of Submittals

75% due net 30 days from date of equipment shipment

5% Retainage due net 30 days from date of Start-Up, but no later than 180 days from shipment

Pricing is based on receipt of a Purchase Order within 60 days from the date of this Offer and shipment of the equipment not later than 12 months from the date of this Offer. In the event Buyer cannot take the equipment within the stipulated time, the price will escalate 0.5% per month thereafter. All storage costs are for the account of the Buyer.

These terms are independent of and not contingent upon the time and manner in which the purchaser receives payment from the site owner or any other person. Acceptance of order subject to credit approval. All monies not paid when due shall bear interest from the due date to the date paid either (i) at the fluctuating rate of 3% above the Prime Rate as defined below or (ii) the highest rate allowed by law, whichever is lesser. "Prime Rate" is the prime rate in effect on the first business day of the month in which a change occurs, as published in the Wall Street Journal on the next business day.

Please note that check fraud is on the rise in the United States; Headworks requests that all payment to be made via ACH only. In accordance with ACH best practices, please be sure to confirm transfer details with a member of Headworks' accounting team via telephone prior to each authorization.

Validity of Quotation:

60 days from date of offer.

Unless specifically stated in our Offer, this quote is only valid for the listed quantities. If different quantities are desired please inform Inside Sales before issuing a PO as pricing may differ.

Bonds:

Unless specifically stated in our Offer, No Performance Bonds, Payment Bonds, Supply Bonds, Maintenance or any other type of Bonds and any related expenses are included. Any acceptance to provide Bonds will only be considered prior to the Offer.

Ownership of Material

All devices, designs (including drawings, plans and specifications), estimates, prices, notes, electronic data and other documents or information prepared or disclosed by Seller, and all related intellectual property rights, shall remain Seller's properties. Seller grants Buyer a non-exclusive, non transferable license to use any such material solely for Buyer's use of the equipment. Buyer shall not disclose any such material to third parties without Seller's prior written consent.

Changes

Seller shall not implement any changes in the scope of work described in Seller's documentation unless Buyer and Seller agree in writing to the details of the changes and any resulting price, schedule, or contractual modifications. This includes any changes necessitated by a change in applicable law occurring after the effective date of any contract including these terms.



Project Name: Camrosa WWTP Second
State/Country: CA
Rep. Company: Gierlich Mitchell
Offer: B-2017-01025 R2
Date Offer: 8-Sep-23
V3.5

Stainless Steel Price Increases:

All Orders accepted, are subject to the following terms:

Headworks® Inc. reserves the right to adjust the price of the equipment based on increases in the price of stainless steel. This increase would be based on stainless steel price increases (including surcharges) as published monthly in the U.S. with the base price being that price (including surcharges, if any) published on the date of this offer. Such price increase only affects the cost of the stainless steel material portion of the affected equipment.

Force Majeure

"Force Majeure" shall mean any act or event which is outside the reasonable control of a party including, without prejudice to the foregoing generality, Acts of God, epidemics, tidal waves, explosions, lightning, earthquakes, hurricanes, wars (whether declared or not), riots, strikes and industrial actions (other than among the employees of party seeking to rely on such event, or its subcontractor), civil and military disturbances and unrest, acts of the public enemy, action or inaction of the government or governmental authorities or of representatives thereof. If Headworks is prevented from or delayed in performing its obligations as a result of Force Majeure, such prevention or delay shall not be considered a breach of the Agreement, but shall for the duration of such event relieve Headworks of its respective obligations thereunder. Should the Force Majeure suspension period last for more than one (1) month, Headworks may terminate this quote or agreement.

Freight Terms

Equipment is sold FOB point of manufacture with freight included in the above price to the nearest specified destination, provided suitable access roads exist for the delivery carrier(s).

Shipment Schedule

16 - 20 weeks ex works after receipt of approved submittal drawings.

Start-Up and Operator Training

1 trip of up to 2 consecutive days included.

Submittals

Technical submittal drawings for review, authority examination and approval shall be furnished to the buyer within 3 - 4 weeks of order acceptance. The buyer shall approve the submittals within 4 weeks from receipt, otherwise the Stainless Steel Price Increases clause described above will become applicable.

Taxes

Federal, state and local taxes, if any, are not included in the above prices. All applicable taxes are for the purchaser's account.

Patent Protection

Various Headworks equipment contain proprietary information covered by a number of patents and patents pending in the USA and in many international countries. For a full list of the approved patents, please contact Headworks Inc. Legal department in Houston, Texas.



Project Name: Camrosa WWTP Second
State/Country: CA
Rep. Company: Gierlich Mitchell
Offer: B-2017-01025 R2
Date Offer: 8-Sep-23
V3.5

Headworks Bar Screen Warranty:

The seller warrants all equipment of its own manufacture to be free of defects caused by faulty material or workmanship for a period of eighteen (18) months from date of shipment or twelve (12) months from date of start-up, whichever first occurs. Headworks will replace or repair any part or parts which upon examination shall show to have failed under normal use and service by the original user within the warranty period. In the event that defects develop during the warranty period, under normal and proper use, Headworks is to be notified promptly and with their consent the products are to be returned to Headworks F.O.B. Headworks factory at Buyer's expense. In the case of components purchased by Headworks and incorporated into the equipment, such as Electrical Controls, Instrumentation, Electrical Motors, Gear Reducers and related items, Headworks warranty is limited to the individual manufacturer's warranty for that component, usually one year. This warranty does not apply to equipment or parts thereof which have been altered or repaired other than by a representative of Headworks, or damaged by improper installation, application, erosion or corrosion of any sort, or subjected to misuse, abuse, neglect or accident.

THIS WARRANTY, INCLUDING THE STATED REMEDIES, IS EXPRESSLY MADE BY HEADWORKS AND ACCEPTED BY PURCHASER IN LIEU OF ALL OTHER WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED, OR STATUTORY. HEADWORKS NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY OTHER LIABILITIES WITH RESPECT TO ITS EQUIPMENT. HEADWORKS SHALL NOT BE LIABLE FOR NORMAL WEAR AND TEAR, NOR FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE DUE TO INOPERABILITY OF ITS EQUIPMENT FOR ANY REASON NOR ANY CLAIM THAT ITS EQUIPMENT WAS NEGLIGENTLY DESIGNED OR MANUFACTURED.

Headworks Screwfactor Warranty:

The seller warrants all equipment of its own manufacture to be free of defects caused by faulty material or workmanship for a period of eighteen (18) months from date of shipment or twelve (12) months from date of start-up, whichever first occurs. Headworks will replace or repair any part or parts which upon examination shall show to have failed under normal use and service by the original user within the warranty period. In the event that defects develop during the warranty period, under normal and proper use, Headworks is to be notified promptly and with their consent the products are to be returned to Headworks F.O.B. Headworks factory at Buyer's expense. In the case of components purchased by Headworks and incorporated into the equipment, such as Electrical Controls, Instrumentation, Electrical Motors, Gear Reducers and related items, Headworks warranty is limited to the individual manufacturer's warranty for that component, usually one year. This warranty does not apply to equipment or parts thereof which have been altered or repaired other than by a representative of Headworks, or damaged by improper installation, application, erosion or corrosion of any sort, or subjected to misuse, abuse, neglect or accident.

THIS WARRANTY, INCLUDING THE STATED REMEDIES, IS EXPRESSLY MADE BY HEADWORKS AND ACCEPTED BY PURCHASER IN LIEU OF ALL OTHER WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED, OR STATUTORY. HEADWORKS NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY OTHER LIABILITIES WITH RESPECT TO ITS EQUIPMENT. HEADWORKS SHALL NOT BE LIABLE FOR NORMAL WEAR AND TEAR, NOR FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE DUE TO INOPERABILITY OF ITS EQUIPMENT FOR ANY REASON NOR ANY CLAIM THAT ITS EQUIPMENT WAS NEGLIGENTLY DESIGNED OR MANUFACTURED.



Project Name: Camrosa WWTP Second
State/Country: CA
Rep. Company: Gierlich Mitchell
Offer: B-2017-01025 R2
Date Offer: 8-Sep-23
V3.5

Termination

Buyer may at any time terminate this order or any part hereof for its sole convenience. In the event of such termination, Seller shall immediately stop all work hereunder, and shall immediately cause any of its suppliers or subcontractors to cease such work. Seller shall be paid a reasonable termination charge consisting of a percentage of the order price reflecting the percentage of the work performed prior to the notice of termination, including without limitations any and all engineering work completed in submittal preparation, plus actual direct costs resulting from termination. Seller shall not be paid for any work done after receipt of the notice of termination, nor for any costs incurred by the Seller's suppliers or subcontractors which Seller could reasonably have avoided. Buyer will make no payments for finished work, work in process, or raw material fabricated or procured by the Seller in excess of any order or release.

Dispute Clause

Any claim, dispute or other matter in question between Supplier and Owner, arising out of or relating to either's obligations to the other under this Contract, shall, if possible, be resolved by negotiation between Supplier's and Owner's designated representatives for the applicable Purchase Order. Supplier and Owner each commit to seeking resolution of such matters in an amicable, professional and expeditious manner so as to avoid unnecessary losses, delays and disruptions to the Work. If a matter cannot be resolved by the parties' designated representatives for the applicable Purchase Order, no later than thirty (30) days after the designated representatives fail to reach agreement, representatives from executive management of Supplier and Owner shall attempt to resolve the matter.

If resolution cannot be reached by the parties' executive managers, no later than thirty (30) days after the executive managers fail to reach agreement, the parties shall submit the dispute to non-binding mediation. The parties shall select a mediator and a mediation location that are mutually acceptable.

If resolution cannot be reached by the parties through mediation, within thirty (30) days after the mediation has concluded, either party may file suit in a court of competent jurisdiction in the county of the state in which the Work Site is located. If a Purchase Order required Work to be performed at more than one Work Site in more than one state, the exclusive venue for suit shall be a court of competent jurisdiction in Harris County, TX.

Presence of High Grit Levels, Stones and Rocks

The presence of high levels of Grit, Stones and/or Rocks that can impair the normal operation of Headworks' products, develop premature wear and/or cause damage to its products is not covered under the Headworks Inc. Standard Warranties unless strictly expressed in writing. This policy is in effect for the Headworks® Bar Screen, Perforator™, Eliminator™, Spiralman™, Transporter™, Transpactor™, & Screwpactor™.

Limitation of Liability

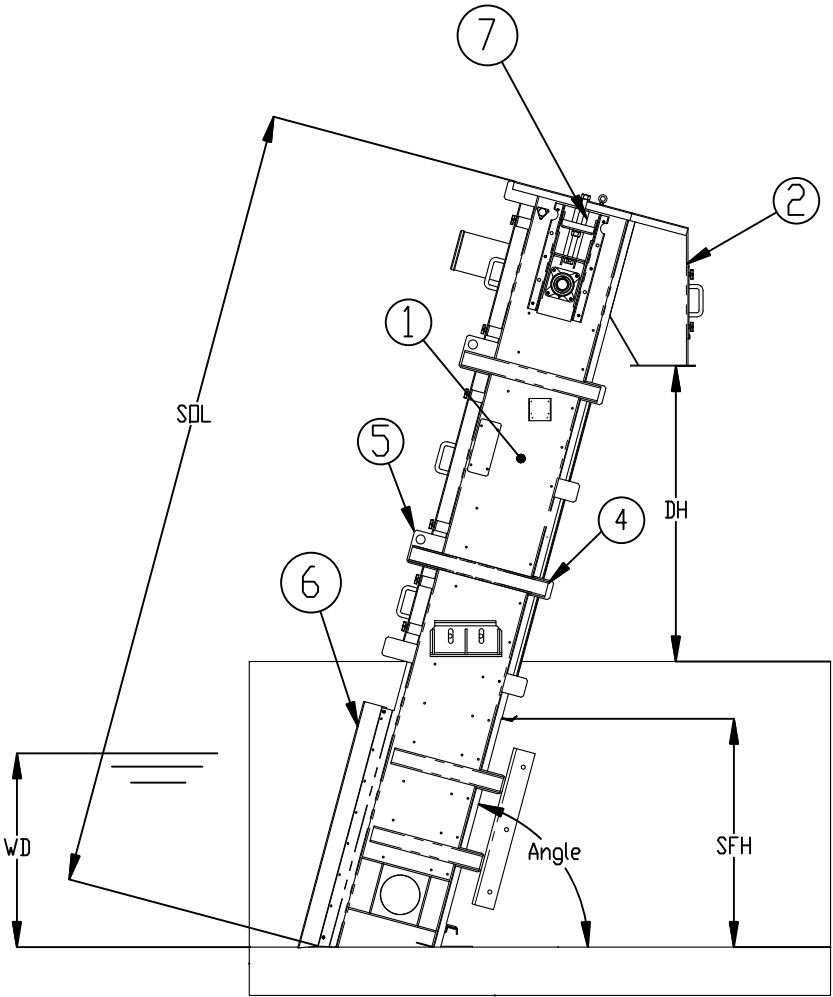
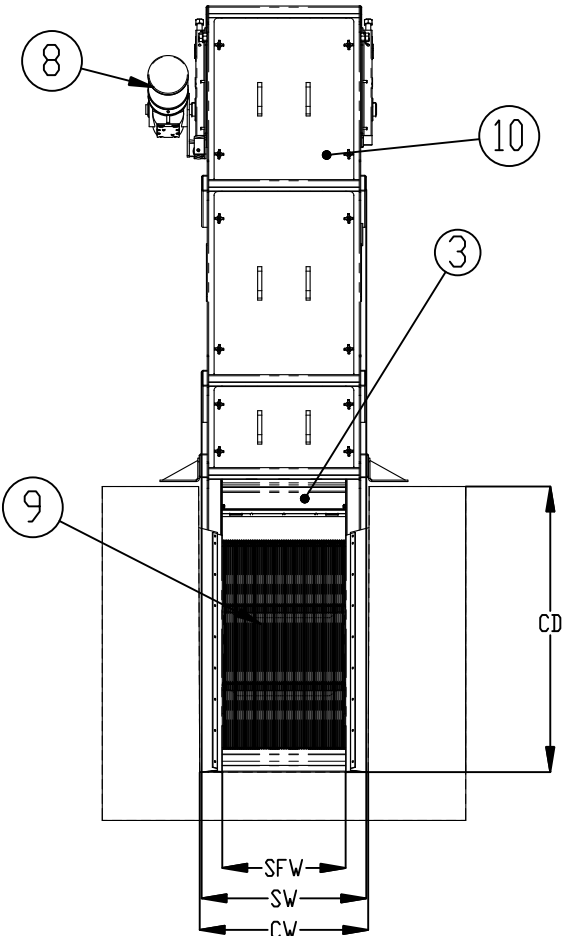
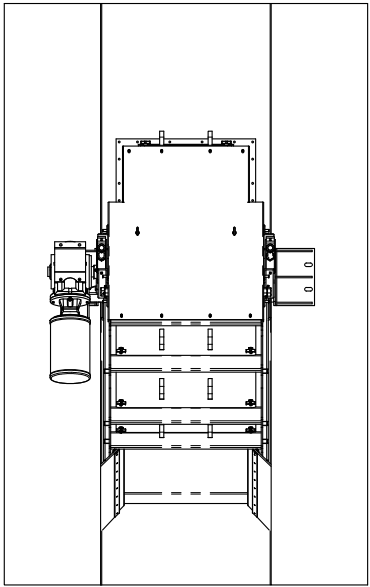
In no event shall Seller be liable for anticipated profits or for incidental or consequential damages. Seller's liability on any claim of any kind for any loss or damage arising out of or in connection with or resulting from this contract or from the performance or breach thereof shall in no case exceed the price allocable to the goods or services which gives rise to the claim. Seller shall not be liable for penalties of any description. Any action resulting from any breach on the part of Seller as to the goods or services delivered hereunder must be commenced within one (1) year after the cause of action has accrued.



Offer# B-2017-01025
Camrosa WWTP, CA
Notes & Clarifications

1. Anchor bolts are not included in Headworks® Inc. Scope of Supply. Headworks® Inc. does not have any knowledge of the Concrete Design, existing or future. Headworks® Inc. will include in its Project Submittal the Anchor bolt locations and loads in the submittal for the design and supply of Anchor Bolts by others. No Seismic Calculations are included, if required.
2. **Please note that check fraud is on the rise in the United States; Headworks requests that all payment to be made via ACH only. In accordance with ACH best practices, please be sure to confirm transfer details with a member of Headworks' accounting team via telephone prior to setting up any new Headworks bank account.**
3. All Stainless-Steel material purchased will be provided to Headworks Inc. pickled and passivated at the mill. Our offer is based on Headworks Inc. standard material finish where all stainless-steel surfaces shall be glass Bead Blasted prior to equipment assembly. The Bead Blast shall remove all weld discoloration and surface contaminants and provide for Spontaneous Passivation as recognized in ASTM A380, Cleaning, Descaling, and Passivation of Stainless-Steel Parts, Equipment, and Systems, 1. Scope, 1.1.1.1. All purchased components such as motors, reducers, valves, switches, etc. that are not Stainless Steel shall be supplied with the manufacturers' standard coating / finish.
4. Our offer is based on the Headworks Inc. standard design, material thicknesses, and features.
5. No spares are included in our offer.

Item No.	Part	Material
1	SIDE FRAME	304/316 SS
2	DISCHARGE CHUTE	304/316 SS
3	DEBRIS PLATE	304/316 SS
4	SIDE STIFFNER	304/316 SS
5	LIFTING PAD	304/316 SS
6	SEAL	BUNA N
7	CHAIN ADJUSTER	304/316 SS
8	GEARMOTOR	CAST IRON
9	TAPER BAR	304/316 SS
10	SCREEN COVERS	POLYCARBONATE/SS



Screenfield WidthSFW
Screen Frame Width.....SW
Channel Depth.....CD
Channel Width.....CW
Discharge Height.....DH
Screenfield Height.....SFH
Screen Overall Length.....SOL
Water Depth.....WD

MS SERIES BAR SCREEN
MODEL MS1
TEMPLATE DRAWING

Headworks Inc.
11000 Britthorne Park Dr.
Houston, Texas 77041

No. 12
Yr. 14
Rev. 0
Sht. 1 of 1

SCALE: 1:48

PROJ. NO.

PLANT:

LOCATION:

CHECKED BY:

DATE:

DRAWN BY:

DATE:

FOR INFORMATION ONLY

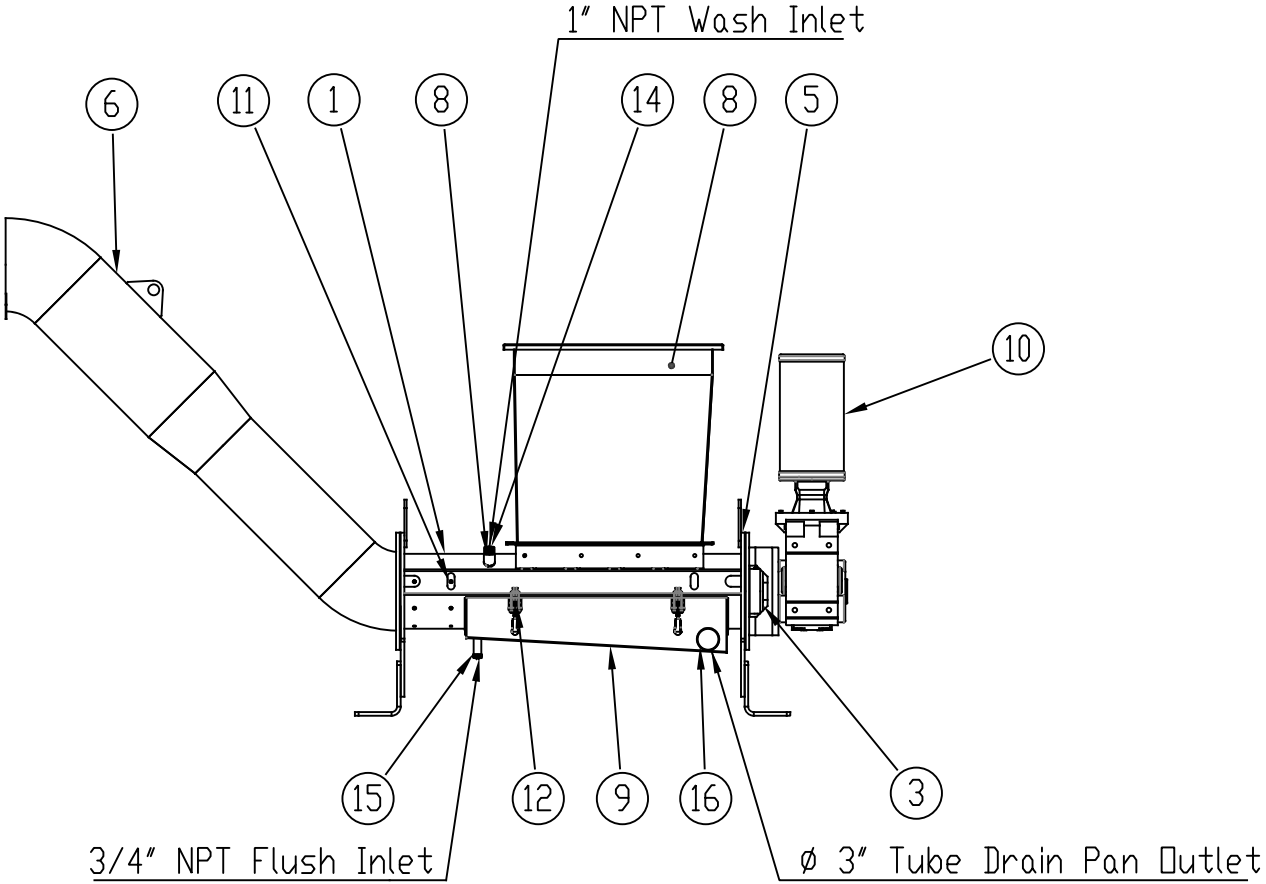
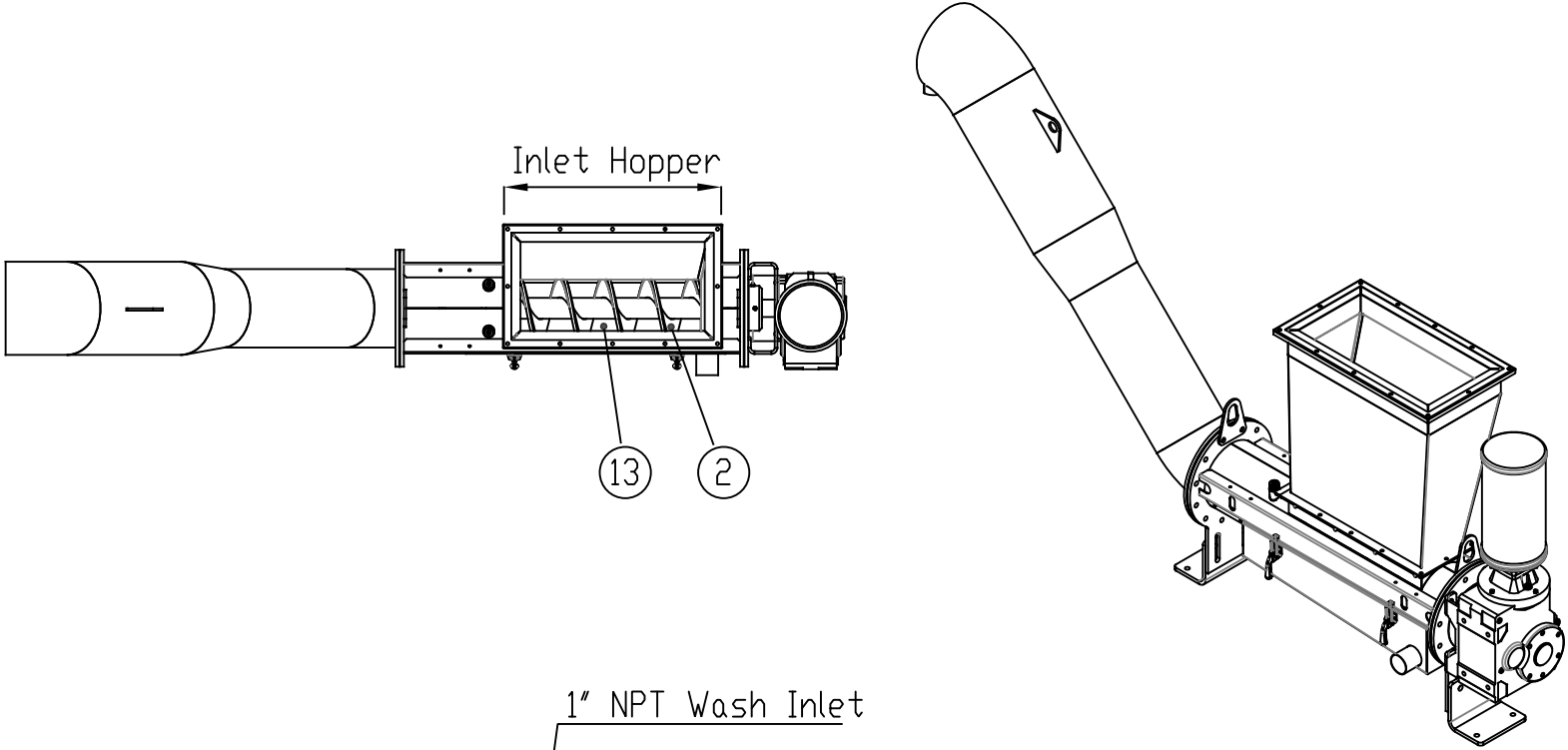
Rev 0

DESCRIPTION

NAME

DATE

Item no.	Part	Material
1	Body	304/316 SS
2	Shafted Spiral	Carbon Steel
3	Bearing Assembly	MFG Std.
4	Supports	304/316 SS
5	End Flanges	304/316 SS
6	Discharge Tube	304/316 SS
7	Inlet Hopper	304/316 SS
8	Spray Nozzle	Brass
9	Drain Pan	304/316 SS
10	Gear-Reducer Motor	MFG Std.
11	Wear Bars	Carbon Steel
12	Quick Release Clamps	304/316 SS
13	Sieve Area	304/316 SS
14	Wash Water Inlet	-
15	Flush Water Inlet	-
16	Drain Pan Outlet	-



NOTE: ALL DIMENSION ARE IN INCHES
UNLESS OTHERWISE NOTED

1/23/17	DATE
MB	NAME
0	REV
FOR INFORMATION ONLY	DESCRIPTION
1/23/17	REV
MB	NAME
1:25	SCALE
1 OF 1	SHEET
1	APP
REV#0	REV
Screwpacktor	PROJECT NO
SW220 & SW320	DRAWING NO
Template Drawing	
Headworks Inc.	
1100 Britton Park Dr.	
Houston, Texas 77041	

Board Memorandum

October 12, 2023

To: General Manager

From: Kevin Wahl, Superintendent of Operations

Subject: SCADA Wonderware AVEVA Flex Subscription

Objective: Maintain the District's Wonderware AVEVA Flex Subscription.

Action Required: Authorize the General Manager to issue a purchase order in the amount of \$40,250.00 to E&M, Inc. dba Wonderware for 2,458 Flex Credits.

Discussion: The Supervisory Control and Data Acquisition (SCADA) system is required for all automation functions throughout the District. We long ago standardized on Wonderware AVEVA for SCADA-related technology. This software collects and controls data directly from the District's many and various controllers—on wells, reservoirs, pump stations, throughout our treatment plants, etc. This information is relayed to and supports the operator stations and other human-machine interfaces, including office workstations, where it is used to control the system and generate reports for staff. This system gathers information and then integrates this information onto a central platform, providing operators a complete system control interface. As such, it is composed of multiple software packages that work in tandem with one another.

To ensure SCADA system functionality in the ever-evolving cybertechnology landscape, it is increasingly important to provide critical infrastructure with updated software revisions as they are released and the maintenance support that comes with the Wonderware AVEVA Flex Subscription. Flex Credits are consumed on a monthly basis depending on the software currently licensed. Camrosa currently consumes 2,458 Flex Credits annually.

This is an approved operations line item in the Fiscal Year 2023-24 budget.



126 Mill Street
Healdsburg, CA 95448

(866) 966-3376

QUOTE

309319.1

CAMROS

AVEVA Flex Subscription CFA# 51262, Exp 12/20/2023

08/15/2023

Direct
Delivered

Ship To: CAMROSA WATER DISTRICT
7385 SANTA ROSA RD
CAMARILLO, CA 93012

Bill To: CAMROSA WATER DISTRICT
7385 SANTA ROSA RD
CAMARILLO, CA 93012

Attn: Kevin Wahl
CAMROSA WATER DISTRICT
direct (805) 482-2867 3

fax

From: Ty Brown
ty.brown@california.avevaselect.com
direct (707) 473-3176
main (866) 966-3376
fax (707) 473-3190

According to our records, your AVEVA Flex Subscription Agreement # 51262 will expire on 12/20/2023.

Customer Site ID: 112274, Camrosa Water, 7385 Santa Rosa Rd., Camrosa CA 93012

Please send your renewal order as soon as possible to avoid a lapse in service and late renewal fees.

Included with AVEVA Premium Customer First Program are the following services:

- **Security fixes, patches, updates and Hotfixes** (*Only available while the CF contract is valid)
- Software version upgrades (*Only available while the CF contract is valid)
- Emergency 24/7/365 Technical Telephone Support
- AVEVA Direct Technical Support: Access to technical resources at both the local distributor and directly from AVEVA.
- Access to the AVEVA Knowledge and Support Center website: Knowledge base, case management, software downloads and more.
- Access to the Customer FIRST Mobile Support App
- E-Learning: Get on-demand access to AVEVA's rich library of modules

Wonderware solutions are now AVEVA solutions: Learn more about this exciting change here: <https://sw.aveva.com/wonderware>

Interested in additional training? Please visit our website and view our events schedule at <https://california.avevaselect.com>

Access the status of your order on our Online Order Status system!! Just click on the link contained in your order confirmation to begin the login process. Once signed up you can access via <https://california.avevaselect.com>

Access our Return, Shipping, and other company policies at our website via <https://california.avevaselect.com/aboutus/policies.aspx>

PO Number:

Duration: This quote is valid for 30 days. **FOB:** Healdsburg, CA

Freight: Prepaid and Add

Terms: Net 30 Days

Pages: 1 of 2

Remit to: E&M, Inc. 126 Mill Street, Healdsburg, CA 95448

california.wonderware.com



126 Mill Street
Healdsburg, CA 95448

(866) 966-3376

QUOTE

309319.1

CAMROS

AVEVA Flex Subscription CFA# 51262, Exp 12/20/2023

08/15/2023

Direct
Delivered

Ship To: CAMROSA WATER DISTRICT
7385 SANTA ROSA RD
CAMARILLO, CA 93012

Attn: Kevin Wahl
CAMROSA WATER DISTRICT
direct (805) 482-2867 3

fax

Bill To: CAMROSA WATER DISTRICT
7385 SANTA ROSA RD
CAMARILLO, CA 93012

From: Ty Brown

ty.brown@california.avevaselect.com

direct (707) 473-3176

main (866) 966-3376

fax (707) 473-3190

AVEVA Flex

Please note:

* Any order resulting from this quote automatically incorporates the below special terms and conditions, listed here, for Flex Subscription purchases:

- Flex credits are an annual allotment of credits, built on a monthly credit consumption model, that can be redeemed for a variety of interchangeable subscription tiers.

- The quoted number of credits is expected to cover the following selections, but if different or additional subscription selections are made, the purchase of additional credits may be necessary:

- Credit: The virtual Credits purchased by Customer which may be redeemed to create a license file allowing access and use of a variety of interchangeable Products. Credits will be allotted to respective twelve calendar month periods (each a "Year"). Once activated, licenses begin consuming Credits on a monthly basis as prorated against the annual credit consumption schedule listed for that product.

- Support: "Right-to-use" and "right-to-access" licenses under the AVEVA Flex Credit program include Support (provided by the parties as described in the Agreement) without an additional fee. End Users will not have an option to obtain licenses without also obtaining support. In the event that the End User wants higher levels of support, then they may select either the Premium or the Elite support, for a corresponding upcharge in their subscription over their chosen tiered price, as provided in the Online Configurator.

Quantity	Part Number/Description	Availability*	Tax	Price	Extension
1	FLEXCR-01-P1	1 Estimated 1-2 Weeks	N	\$40,250.00	\$40,250.00
Line:1	Aveva Flex Subscription - 2458 Credits; Premium Support - 1 Year				

Base Quotation Pricing Summary

Availability:

- Part availability is subject to change and is based on the availability at the time this quote was created.
- Time in transit is subject to change depending on the "Ship To" address that is provided by the customer at the time the order is placed and the method in which customer requests that the part(s) ship.
- For "In Stock" parts, orders must be received by 3:00PM PST to ship same day.
- For Factory Stock parts, please allow approximately one week for delivery via our standard shipping methods.

Taxable: \$0.00
Non-Taxable: \$40,250.00

Subtotal: \$40,250.00

Tax (7.25%): \$0.00

Freight: TBD

TOTAL: \$40,250.00

Freight is NOT included in this total. Your final invoice may include freight charges.

PO Number:

Duration: This quote is valid for 30 days. **FOB:** Healdsburg, CA

Freight: Prepaid and Add

Terms: Net 30 Days

Pages: 2 of 2

Remit to: E&M, Inc. 126 Mill Street, Healdsburg, CA 95448

california.wonderware.com

Board Memorandum

October 12, 2023

To: General Manager

From: Kevin Wahl, Superintendent of Operations

Subject: CSUCI Pump Station Booster #1 Repair

Objective: Repair CSUCI Pump Station Booster Pump #1.

Action Required: Authorize the General Manager to issue a purchase order in the amount of \$26,523.82 to General Pump Company, Inc. for the repair of the CSUCI Pump Station Booster Pump #1.

Discussion: The CSUCI Pump Station delivers recycled water to California State University Channel Islands. Booster Pump #1 failed and General Pump Co. was available to remove the pump and transport back to their shop for further teardown and inspection. After evaluation, it was determined that the pump is repairable. Staff plans to reuse the existing pump head, rebuild the packing box, replace and epoxy-coat the column assembly, and rebuild the 7-stage pump. This purchase order includes the removal, repairs, reinstallation, and startup.

This is an approved operations line item in the Fiscal Year 2023-24 budget.

Board Memorandum

October 12, 2023

To: General Manager

From: Kevin Wahl, Superintendent of Operations

Subject: HACH Process Analyzers


Objective: Maintain the District's HACH process analyzers.

Action Required: Authorize the General Manager to enter into two annual agreements with HACH Company and issue two purchase orders in the amounts of \$17,694.00 and \$12,253.65, for service maintenance and support of HACH process analyzers.

Discussion: The District is standardized on mostly HACH Company process analyzers. This standardization has provided our operators with product familiarity as well as the ability to pool our spare parts and reagents.

The proposed HACH field service agreements include: All parts, labor, and travel for on-site repairs, two on-site calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates. The two agreements are separated by location; one is for the CWRF/RMWTP site, and the second is for the eastern side of the District.

This is an approved operations line item in the Fiscal Year 2023-24 budget.

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 1 of 4 Partnership Number : HACH954060
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593




Partnership Number : HACH954060 **Version :** 0.30 **Quotation Date :** 22-AUG-23
Expiration Date : 20-NOV-23

Hach Company Contact : Willingham, Adam Lucious **Service Partnership Phone :**
Customer Ref : RENEWAL QUOTE **Customer Contact :** WAHL, KEVIN
Customer Phone : 805-469-6401 **Customer Fax :** **Service Partnership Email :** adam.willingham@hach.com
Customer Email : kwahl@camrosa.com

Bill-To Account # 105670		Ship-To Account # 105670			
Customer Name	CAMROSA WATER DISTRICT	Customer Name	CAMROSA WATER DISTRICT	Payment Terms:	Net 30
Address4		Address4		Billing Method:	Annual-Invoices on START Date
Address1	7385 SANTA ROSA RD	Address1	7385 SANTA ROSA RD	Currency:	USD
Address2		Address2			
Address3		Address3			
City,State,PostalCode	CAMARILLO-CA-93012-9284	City,State,Postalcode	CAMARILLO-CA-93012-9284		
Province/Country	US	Province/Country	US		

Line	Service Name				Line Total
	Covered Product	Start Date	End Date	Description/Serial Number	
1	FSPNITRATAX	07-AUG-23	06-AUG-24	Fld Svc-2V Nitratax Sensor:07-AUG-2023:06-AUG-2024	4,623.00
	1.1	LXV417.99.50002		db ff NITRATAX PLUS SC 5 MM ; 1783241	
	1.2	LXV417.99.50002		db ff NITRATAX PLUS SC 5 MM ; 1960943	
	1.3	LXV417.99.20002		db ff NITRATAX PLUS SC 2MM ; 2143071	
2	FSP5500SC AMC	07-AUG-23	06-AUG-24	Fld Svc 5500sc AMC 2 VST:07-AUG-2023:06-AUG-2024 Field Service includes: All parts, labor, and travel for on-site repairs, 2 on-site calibrations per year,	12,479.00

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 2 of 4 Partnership Number : HACH954060
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

					factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates.	
2.1	5500.AMC.AC.1.U S				5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 181620300001	
2.2	5500.AMC.AC.1.U S				5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 171290300002	
2.3	5500.AMC.AC.1.U S				5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 203080300001	
3	FSPSC200	07-AUG-23	06-AUG-24		Fld Svc-1V SC200 Controller:07-AUG-2023:06-AUG-2024	592.00
3.1	LXV404.99.00552				nn ff sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1711C0154138	
3.2	LXV404.99.00552				nn ff sc200 CONTROLLER, AC-DC, 2 DIG, HACH ; 1909C0184072	
Sub Total :						17,694.00
Tax:						0.00
Total :						17,694.00

Partnership Notes :

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are incorporated by reference into each of Hach's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Hach's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Hach TCS, subject to Hach's final credit approval: (i) Buyer's issuance of a purchase order document against Hach's offer or quotation; (ii) Hach's acknowledgement of Buyer's order; or (iii) commencement of any performance by Hach in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of these Terms and Conditions of Sale shall be null and void and not considered part of the Contract. This Contract will automatically renew at the End Date for a period of one year, and at the anniversary of the End Date, unless the Buyer notifies Hach in writing by no later than ninety days before the End Date.

Customer Name : CAMROSA WATER DISTRICT

Customer P.O. Number : _____

Customer Reference Number : _____

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 3 of 4 Partnership Number : HACH954060	
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com	Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. APPLICABLE TERMS & CONDITIONS:

These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. CANCELLATION:

Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and reinstatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. DELIVERY:

Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. INSPECTION:

Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. PRICES & ORDER SIZES:

All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. PAYMENTS:

All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment.

7. LIMITED WARRANTY:

Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. INDEMNIFICATION:


Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

9. PATENT PROTECTION:

Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. TRADEMARKS AND OTHER LABELS:

Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

	HACH SERVICE PARTNERSHIP QUOTATION Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	Page : 4 of 4 Partnership Number : HACH954060 WebSite: www.hach.com	Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593
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11. SOFTWARE:.

All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licenso(r)s).

12 . PROPRIETARY INFORMATION; PRIVACY:

"Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. CHANGES AND ADDITIONAL CHARGES:

Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:

In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. LIMITATIONS ON USE:

Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:

Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaheer.com/integrity-and-compliance> and www.danaheerintegrity.com for a copy of the SOC and for access to our Helpline portal.

17. FORCE MAJEURE:

Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

18. NON ASSIGNMENT AND WAIVER:

Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

19. LIMITATION OF LIABILITY:


None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

20. APPLICABLE LAW AND DISPUTE RESOLUTION:

The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

21. ENTIRE AGREEMENT & MODIFICATION:

These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 1 of 4 Partnership Number : HACH593524
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593




Partnership Number : HACH593524 **Version :** 0.21 **Quotation Date :** 22-AUG-23
Expiration Date : 20-NOV-23

Hach Company Contact : Willingham, Adam Lucious **Service Partnership Phone :**
Customer Ref : RENEWAL QUOTE **Customer Contact :** WAHL, KEVIN
Customer Phone : 805-469-6401 **Customer Fax :** **Service Partnership Email :** adam.willingham@hach.com
Customer Email : kwahl@camrosa.com

<u>Bill-To Account # 105670</u>		<u>Ship-To Account # 105670</u>		
Customer Name	CAMROSA WATER DISTRICT	Customer Name	CAMROSA WATER DISTRICT	Payment Terms: Net 30
Address4		Address4		Billing Method: Annual-Invoices on START Date
Address1	7385 SANTA ROSA RD	Address1	1900 S LEWIS RD	Currency: USD
Address2		Address2		
Address3		Address3		
City,State, PostalCode	CAMARILLO-CA-93012-9284	City,State, Postalcode	CAMARILLO-CA-93012-8520	
Province/ Country	US	Province/ Country	US	

Line	Service Name				Line Total
	Covered Product	Start Date	End Date	Description/Serial Number	
1	FSPSC1000	08-SEP-23	06-AUG-24	Fld Svc-1V SC1000 Controller - ADDED FROM HACH1351550	372.68
	1.1 LXV400.99.10382			ee MODULE, PROBE (6 SNSR) SC1000, 8mA ; 2101097DUP0	
2	PMP-GLPHORP-1V	08-SEP-23	06-AUG-24	PMP-GLI pH ORP PROBE-1V (FRV 1) - ADDED FROM HACH1351550	308.74
	2.1 LXV402.99.00002			db ee MODULE, DISPLAY W/O GSM, SC1000 ; 2113168	
3	FSP5500SC AMC	08-SEP-23	06-AUG-24	Fld Svc 5500sc AMC 2 VST- ADDED FROM HACH1351550 Field Service includes: All parts, labor, and travel for on-site repairs, 2 on-site calibrations per year, factory recommended maintenance	11,572.23

	HACH SERVICE PARTNERSHIP QUOTATION	Page : 2 of 4 Partnership Number : HACH593524
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

		(including required parts), unlimited technical support calls, and free firmware updates.
3.1	5500.AMC.AC.4.U S	5500sc AMMONIA MONOCHLORAMINE ANALYZR, AC, 2 CH, US,EXT FILT (9560000 FOR DWG) ; 222620300002
3.2	5500.AMC.AC.4.U S	5500sc AMMONIA MONOCHLORAMINE ANALYZR, AC, 2 CH, US,EXT FILT (9560000 FOR DWG) ; 222160300002
3.3	5500.AMC.AC.1.U S	5500sc AMMONIA MONOCHLORAMINE ANALYZER, AC, 1 CH, US (9560000 FOR DWG) ; 171170300001

Sub Total :	12,253.65
Tax:	0.00
Total :	12,253.65

Partnership Notes :

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are incorporated by reference into each of Hach's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Hach's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Hach TCS, subject to Hach's final credit approval: (i) Buyer's issuance of a purchase order document against Hach's offer or quotation; (ii) Hach's acknowledgement of Buyer's order; or (iii) commencement of any performance by Hach in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of these Terms and Conditions of Sale shall be null and void and not considered part of the Contract. This Contract will automatically renew at the End Date for a period of one year, and at the anniversary of the End Date, unless the Buyer notifies Hach in writing by no later than ninety days before the End Date.

Customer Name : CAMROSA WATER DISTRICT

Customer P.O. Number : _____

Customer Reference Number : _____

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES


This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. APPLICABLE TERMS & CONDITIONS:

These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. CANCELLATION:

Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and reinstatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any

	HACH SERVICE PARTNERSHIP QUOTATION	Page : Partnership Number :	3 of 4 HACH593524
	Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	WebSite: www.hach.com	Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593

Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. DELIVERY:

Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. INSPECTION:

Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. PRICES & ORDER SIZES:

All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. PAYMENTS:

All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment.

7. LIMITED WARRANTY:

Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. INDEMNIFICATION:

Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

9. PATENT PROTECTION:

Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. TRADEMARKS AND OTHER LABELS:

Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. SOFTWARE:.


All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

12. PROPRIETARY INFORMATION; PRIVACY:

"Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. CHANGES AND ADDITIONAL CHARGES:

Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by

	HACH SERVICE PARTNERSHIP QUOTATION Headquarters P.O. Box 389 5600 Lindbergh Drive Loveland, CO 80539-0389 Purchase Orders	Page : 4 of 4 Partnership Number : HACH593524 WebSite: www.hach.com	Remittance 2207 Collections Center Dr Chicago, IL 60693 Wire Transfers Bank of America 231 S. LaSalle St. Chicago, IL 60604 Account: 8765602385 Routing (ABA): 026009593
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Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:

In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. LIMITATIONS ON USE:

Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:

Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and www.danaherintegrity.com for a copy of the SOC and for access to our Helpline portal.

17. FORCE MAJEURE:

Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

18. NON ASSIGNMENT AND WAIVER:

Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

19. LIMITATION OF LIABILITY:

None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

20. APPLICABLE LAW AND DISPUTE RESOLUTION:

The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

21. ENTIRE AGREEMENT & MODIFICATION:

These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

Board Memorandum

October 12, 2023

To: General Manager

From: Natalie Roberts, Water Loss Control Coordinator

Subject: Leisure Village Service Lateral and Valve Identification

Objective: Award contract to identify service laterals for the Leisure Village Community.

Action Required: Authorize the General Manager to issue a purchase order to Travis Agricultural Construction, Inc. (Travis Ag), in the amount of \$50,650.00, to identify service laterals address for the Leisure Village community.

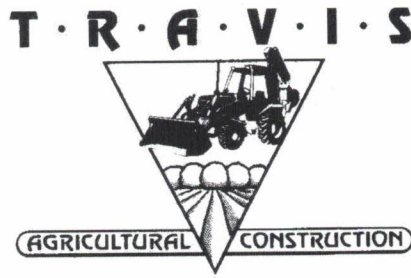
Discussion: Federal law (U.S. EPA's new Lead and Copper Rule Revision promulgated 1/15/2021; 40 CFR 141.80(f)(3)) requires Camrosa to complete a lead service line inventory by October 16, 2024. According to the new law, Camrosa must develop an inventory to identify the materials of service lines connected to the public water distribution system, and the inventory must include all service lines connected to the public water distribution system regardless of ownership status. The service line materials inventory must be publicly accessible and must include a location identifier, such as a street address.

Camrosa entered into an agreement with 120Water in December 2022. 120Water has started work on this inventory using information Camrosa provided. 120Water also hosts the website that makes this inventory publicly accessible.

In addition to the work 120Water is doing, service lines within Leisure Village need to be inventoried. Leisure Village is a master metered community within Camrosa's service area. Camrosa is responsible for the distribution system inside Leisure Village and is therefore responsible for the lead service line inventory there. Because Leisure Village is a master metered community with no individual meters, Camrosa does not have individual building addresses that correlate with valves and service laterals. To comply with the requirements of the inventory, Camrosa needs to identify the service laterals and associated valves from the main water line to each residential building by address.

In August 2023 Camrosa solicited quotes from four contractors to identify the service laterals, valving, and their corresponding residential buildings by address in Leisure Village. Travis Ag was the only contractor to submit a proposal.

This is a budgeted line item in the Fiscal Year 2023-2024 operating budget.



September 6, 2023

E-23-889

Camrosa Water District

C/O: Natalie Roberts

PH: 805-914-7290

NatalieR@camrosa.com

Re: Leisure Village; Service Line/Valve ID

Natalie,

The following estimate includes prevailing wage labor and equipment to identify the lines approx. 1,245 water service laterals for 2,138 addresses from the valve manifold to each residential building, verify which valve goes to which building address and document for inventory. The document will be submitted to Camrosa Water District for file. **Note:** Repair, removal and /or replacement of existing meter or valves are not included if required. Additional cost will apply if required and will be done on T & M basis. **Note:** Install GPS and GPS coordination are not included if required.

Estimate: \$50,650.00

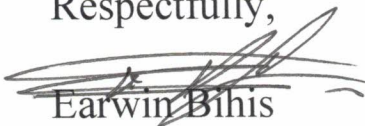
Exclusions

- 1) Special conditions, bonds, permits or fees if required.
- 2) Overtime, holiday pay or night work.
- 3) Survey or engineering.
- 4) Repair, removal or replacement of valves and meters.

- 5) Construction water to be provided at no costs to Travis Ag.
- 6) Additional costs due to unforeseen obstructions or changes in the scope of work.
- 7) Removal and replacement of supports or other components.
- 8) Painting or coating.

All workmanship is guaranteed for one (1) year from completion. Our workers are covered by general liability and workers compensation insurance. Please do not hesitate to contact me if you have any questions or if I can be of further assistance.

Respectfully,



Earwin Bihis

Board Memorandum

October 12, 2023

To: General Manager

From: Terry Curson, District Engineer

Subject: Pleasant Valley Well No. 2 – Iron/Manganese Removal

Objective: Authorize the appropriation of funds to establish PV Well No. 2 Iron/Mn Removal project and award contracts for engineering design services for iron and manganese removal equipment.

Action Required: It is recommended that the Board of Directors authorize the General Manager to:

- 1) Appropriate funding from the Potable Capital Improvement Funds for engineering services for the design of iron/Mn filtration equipment in the amount of \$325,000.00, and
- 2) Award a contract to Consor Engineers in the amount not-to-exceed \$257,051.00, to provide engineering services.

Discussion: After the initial drilling of the PV Well No.2, discreet water quality zone sampling was conducted that showed high levels of iron and manganese. The District had been experiencing customer complaints from discolored water from time-to-time from the adjacent Woodcreek Well, and based on the premise that water quality generally degrades over time, Iron/MN filtration equipment was incorporated into the design for the PV Well No. 2. Just prior to bid, there were some questions and concerns related to the actual need for this treatment equipment. Additional investigation was requested, so District staff contracted with Odell Engineering, a firm experienced in iron/MN removal, to perform additional water quality testing. The testing showed that the existing levels of these constituents were below the maximum contaminant level (MCL), and treatment equipment was not necessarily needed at this time. However, it was noted that the District should maintain the planned site layout should treatment be required in the future. Over the last 3 years, periodic sampling has shown that water quality has degraded and is approaching the MCLs, and as recent as April 2022, the Office of Environmental Health Hazard Assessment, and the State Water Resources Control Board – DDW have prepared memos recommending reduction in the MCL for Manganese from 50 µg/l to 20 µg/l. If this reduction in MCL is adopted, both PV Well No. 2 and Woodcreek Wells would be out of compliance.

Additionally, in early 2023, District staff investigated sequestration for iron and manganese as an alternative to filtration treatment. Sequestration slows the oxidation time of manganese and can reduce the perception of discolored water. However, sequestering does not remove manganese and does not prevent scale buildup of manganese within the distribution system, which can cause periodic releases of high levels of discoloration and metals into the drinking water. This option is not considered feasible.

District staff is proposing the installation of iron/Mn removal equipment. As part of the project scope, the consultant will provide a technical memorandum with a recommended treatment system. The technical memo will include an evaluation of the equipment, the ability of the equipment to fit in the allowed space, the operations and maintenance requirements, and costs for the treatment system.

In addition, this memorandum will evaluate the iron and manganese within the wells, along with arsenic and chromium.

In order to maintain continuity in the analysis and design for iron and manganese removal, staff attempted to solicit a proposal from Odell Engineering. However, Consor Engineering, a multifaceted engineering firm that is experienced in water and water treatment projects, has recently acquired Odell Engineering. Staff worked with Consor in developing an appropriate scope of work for the design of a complete treatment installation. It is worth noting that the proposed design will include the treatment of the Woodcreek well in addition to PV Well No. 2. Review of the scope and fee schedule is considered fair and reasonable.

In addition, staff will be contracting with MSO Technologies. MSO was the system integrator for the PV Well No. 2 and is familiar with the integration requirements for this site. MSO is under general contract with the District for these types of services and their fee schedule for their scope is in the amount of \$19,100 and is considered fair and reasonable.

Summary:

Groundwater quality within the Pleasant Valley Basin is generally of poor to moderate quality. Based on Hopkins 2022 report, water quality within this basin typically will continue to degrade over time. Providing the installation of Iron/Mn filtration equipment will improve water quality, increased reliability, and the ability for the District to eliminate the need to blend with costly imported water. Water quality from the PV Well No. 2 and Woodcreek Well are approaching the MCLs for certain constituents.

Staff is requesting the appropriation of funds for this project along with the award for engineering and integration design services. Funding is available from the Potable Water Capital Improvement Fund. It is expected that once the project is designed and placed out to bid, staff will return to the Board with a request for additional construction funding.

EXHIBIT A

SCOPE OF WORK PV Well No. 2 - Iron & Manganese Treatment Design Camrosa Water District

Introduction/General/Background

This Scope of Services has been separated into five tasks for clarity and is described in detail below.

Project Understanding and Assumptions

Camrosa Water District (District) has recently constructed facilities for Pleasant Valley Well #2 (also called Lynwood Well, Phase 3), with a capacity of approximately 1,200 gpm. The facility design incorporated the potential for future filtration facilities for manganese removal. The future facilities in the plan included filters, and a backwash recycling tank and recirculation pump system. More recently, the District decided that the backwash tank and recirculation pump are not necessary.

The District has previously completed pilot testing for the well. This scope of work would update the existing design to complete the treatment of the combined flow from the Lynwood Well and the nearby Wood Creek Well. The estimated treatment capacity of the filtration facilities will be 1,800 gpm.

Scope of Services

Conсор will perform the following services.

Task 1 - Project Management

Objective

Provide overall leadership and team strategic guidance aligned with the District's staff objectives. Coordinate, monitor, and control the project resources to meet the technical, communication, and contractual obligations required for developing and implementing the project scope. The scoping for Task 1 assumes that the approximate duration of the activities under this Contract does not exceed 8 months between Notice to Proceed on the design contract and completion of design activities. If the duration of design activities extends beyond 8 months, Consor can extend the duration of its Project Management activities for an additional scope and fee.

Activities

1.1 Invoices/Status Reports

Consultant will prepare monthly invoices, including expenditures by task, hours worked by project personnel, and other direct expenses with the associated backup documentation. Monthly status reports will accompany each invoice and include comparisons of monthly expenditures and cumulative charges to budget by Task, including cost-to-complete.

1.2 Coordination with the Owner

Consultant will maintain communication with the District through meetings via voice and email communication.

1.3 Management and Coordination of Staff

Consultant will manage and coordinate the technical and scope issues of the overall project. Progress meetings will be conducted as appropriate.

1.4 Coordination of Subconsultants

Consultant will coordinate with subconsultants on specific tasks, scope, and budget. Conduct progress meetings as appropriate.

Task Deliverables

- Consultant shall deliver to the District a monthly invoice and status report covering:
 - Work on the project performed during the previous month.
 - Meetings attended.
 - Problems encountered and actions taken for their resolution.
 - Potential impacts to submittal dates, budget shortfalls or optional services.
 - Budget expenditure summary.
 - Issues requiring project team action.

Assumptions

- Consultant assumes a Notice to Proceed date by October 2023.
- Consultant assumes up to eight (8) one-hour meetings with the Consultant's Principal-in-Charge, Project Manager and the District Project Manager.
- Project duration will be eight (8) months; therefore it is assumed that there will be up to eight (8) progress payments/status reports.

Task 2 – Basis of Design Memorandum

Objective

The objective of this task is to provide a concise basis of design for determination of the viable filter manufacturers, number of filter units, and unit sizing.

Activities

Conсор will provide recommendations for the preferred manufacturers. Recommendations will include a concise comparison of filter manufacturers in terms of costs and advantages and disadvantages. Conсор will provide the selected manufacturer with the pilot testing report and ask the manufacturer to develop quotes for treatment of the two wells for their recommended treatment system.

Conсор will provide a technical memorandum with a recommended treatment system. The tech memo will include an evaluation of the equipment, the ability of the equipment to fit in the allowed space for the Well, the operations and maintenance requirements, installation and startup requirements, and costs for the treatment system. A recommendation for viable filter manufacturers to be used at the facility will also be included in the tech memo.

The tech memo will include an evaluation of the capacity of the existing MicroChlor On-site Chlorine Generation system. Consor will estimate this system's capacity based on manufacturer-provided information and will make recommendations for District staff to test the chlorine generation system at a higher capacity, in order to verify if the system can produce enough chlorine to handle the extra flow from the Woodcreek Well. The scope does not include design modifications to the On-Site Generation System.

The tech memo will mention the presence of arsenic and chromium in PV Well No. 2 and will refer to historical water quality information provided by the District for these two water quality constituents. The scope assumes that the observed concentrations of these two constituents are below the relevant Maximum Contaminant Level or proposed Maximum Contaminant Level, thus precluding the need for arsenic or chromium treatment.

Task Deliverables

- One (1) draft and one (1) final technical memorandum evaluating the proposed treatment equipment. The technical memorandum will be up to ten pages in length, plus Appendices.

Assumptions

- Consor will contact the viable filter manufacturers following initial discussions with the District.

Task 3 – Filter Pre-Selection

Objective

The objective of this task is to pre-select a filter equipment manufacturer.

Activities

During design, Consor will prepare a list of filter manufacturer selection criteria to be included in a Filtration Manufacturer Pre-Selection RFQ issued by the District. The District will receive qualifications statements from filter manufacturers. Consor will review up to six qualifications statements from filter manufacturers, assuming that each manufacturer submits their qualifications in a single-package submittal (one submittal per manufacturer).

Once the qualification statements are reviewed, Consor will confer with the District for a mutual decision on the preferred filtration equipment manufacturer. The preferred manufacturer will be asked to provide a scope of supply and cost proposal for the filtration equipment. The District will either choose to accept the proposed price or negotiate for a lower price. If negotiation is chosen and proves unsuccessful, the District has the option to solicit a scope and supply and cost proposal from the second-ranked filtration manufacturer.

Task Deliverables

- Consor to provide a list of filter manufacturer selection criteria and a 30% design package to be included in the District-prepared RFQ.

Assumptions

- It is assumed that an acceptable bid will be received from the prospective equipment supplier.
- The RFQ procurement package will consist of up to three Construction Specification Institute (CSI) technical specifications describing the filtration and ancillary equipment, along with one plan view mechanical drawing and one Process and Instrumentation Drawing (P&ID). Both of these drawings will be at 30% level design completion.

Task 4 – Design Phase Services

Objective

The objective of this task is to make updates to the existing Pleasant Valley Well #2 Drawings to incorporate the selected treatment system.

Activities

Conсор will update the existing drawings for the PV Well #2, including:

- Cover sheet
- Location sheet
- General site plan
- Site plan
- Iron and Manganese Filter Plan
- Iron and manganese Perspective Schematic
- Iron and manganese P&ID
- Details for connections to storm drain facilities and sewers immediately adjacent to the well site.
- Structural details
- Electrical and controls drawing markups

The drawings will be provided as a 90% set for review by the District and a final bidding set. Prior to 90%, Consor will provide a 60% mechanical plan drawing and 60% site civil/piping plan drawing for District review.

Consor's electrical subconsultant will submit draft P&ID drawings and draft electrical drawings to the District's preferred System Integrator at the 60% draft and 90% submittals. It is assumed that the System Integrator's comments will be received as a single package of comments, one package at 60% and one package at 90%.

Consor will prepare a technical specification and bid package for the proposed facilities. The District will provide Consor with a Word template for the District's standard front end documents and general conditions, and Consor will edit the template and the front-end forms to suit this specific project.

Consor will attend a pre-bid meeting at the District's office. Consor will prepare addenda during bidding and will answer questions from bidders.

Task Deliverables

- 60% mechanical plan and 60% site civil and piping plan (no specifications at 60%) for District review. There will be no 60% structural drawings, and 60% electrical drawings will be a separate submittal to the Systems Integrator.
- Prepare 90% drawings and technical specifications.
- Prepare final bid set drawings, technical specifications, and contract materials.
- The 90% and final design packages will be designed around a single selected filter equipment supplier identified in Task 3. During 90% and final design, Consor will solicit technical information for the equipment being furnished by the selected filter equipment supplier. The scope of supply from the selected manufacturer will be included in the Contract Documents, and the proposed filter equipment package cost will be included as a line item in the Bid Form.

Assumptions

- The District will provide electronic copies of the drawings, specifications, and contract documents from the Pleasant Valley Well #2 design, including AutoCAD-compatible files for all the existing Well #2 drawings. An existing AutoCAD Digital Terrain Model (DTM) file with a recent topographic survey having a contour interval not exceeding two feet will be provided to Consor by the District. After Consor reviews the survey data provided by the District, we will notify the District if additional survey work needs to be procured. Surveying work, if required, will be considered additional scope and fee. Utility location work, if required, will also be considered additional scope and fee.
- The District will provide the existing specifications to Consor in Microsoft Word format. The scope also assumes that Consor will have full access to all the existing specifications for the Pleasant Valley Well #2 facility.
- The design will be limited to modification of the existing drawings to the greatest degree feasible. It is assumed that the existing specifications for Pleasant Valley Well #2 will be used by Consor and adapted where applicable.
- The new on-site backwash waste sewer alignment between the new filters and the existing sewer will be determined and shown on the Drawings. Consor will perform a cursory hydraulic evaluation of the existing dead-end sewer near the Lynwood Well site, to determine if the sewer has enough capacity to accept the additional backwash flowrate. If it does not have the capacity, Consor may recommend additional sewer system modeling for an additional scope and fee. For the cursory evaluation that is part of this scope and fee, Consor will make use of SmartCover manhole level data furnished by the District for the sewer junction manhole located immediately downstream of the Lynwood Well site, to make an approximate determination about whether the existing sewer has the capacity to receive backwash flows.
- The District will advertise the construction project to prospective bidders.
- The District will provide Consor a detailed and comprehensive Word template for the Front End Documents and Conditions of the Contract. Consor will modify this template to finalize the Front End Documents.

- Technical Specifications will be provided in 6-digit, 50-Division CSI format, except that select 5-digit, 17-Division specs will also be used if existing specifications for Pleasant Valley Well No. 2 are in 5-digit format.
- Consor will issue up to three Bid-Phase Addenda, but Consor will not prepare Conformed Drawings and Conformed Specifications, based on the scope and size of this project.
- Consor and our subconsultants will answer up to 15 Bid-Phase Requests for Information (RFIs).
- It is assumed that the estimated total number of drawings in the Bid Set will not exceed 16 sheets total, including sheets for General, Civil, Mechanical, Electrical, Process and Instrumentation (P&ID), and Structural. The P&ID Drawings for this project will consist of up to 2 sheets total. There will be no hydraulic profile drawing provided. Civil siting of new equipment and piping will be based on offset dimensions from existing features to the largest extent possible, and there will not be extensive coordinates provided on the drawings.
- The structural engineer will use the default bearing capacity values from the building code. The District will provide Consor with all relevant existing geotechnical data for the site. If it is determined by Consor or the structural engineer that additional geotechnical data is needed for the design, the additional geotechnical work can be procured by Consor for an additional scope and fee.
- All design deliverables will be submitted in pdf format. Paper deliverables will not be provided. Drawing pdfs will be delivered in a standard 22-inch x 34-inch drawing size.
- The design assumes the following specific details:
 - The only electrical improvements will consist of connection of the 120-Volt packaged filter controller, a new 120-Volt circuit, and connection of the packaged filter controller to the existing SCADA system. There will be two hard-wired magnetic flowmeters: one for backwash flow and the other for combined treated flow to the distribution system. A recirculation pump will not be included in the design; instead, all of the backwash water will be wasted directly to the sewer. There will not be a backwash storage tank, flow equalization, or flow control for the backwash waste flowstream to the sewer.
 - Structural design will consist of the design of the structural pad for the filters. Design of specialized pipe supports and seismic anchorage of equipment will be performed through the employment of a performance-based specification.
 - Telemetry design, controls design and systems integration will be by others. It is assumed that the District-procured Systems Integrator will communicate the specific elements of the systems integration design to Consor's electrical subconsultant, in a sufficient level of detail for these elements to be shown and specified on the electrical drawings. It is also assumed that the District-procured Systems Integrator will answer specific technical questions generated from review of the information supplied to the electrical engineer by the Systems Integrator.
- It is anticipated the District will coordinate with the sanitary sewer service provider for discharge of the backwash water. It is anticipated the air gap manhole to which the backwash tank discharges

will be the sample location where the sewer service provider requires samples of the backwash water related to charges for TSS. Upgrades to the existing sewer are not included in this scope and fee.

- It is anticipated that stormwater runoff from the new impervious surface resulting from the improvements will be discharged to the existing facilities at the site and no additional stormwater management facilities will be required as part of the design. Any added stormwater management facilities will be designed outside this proposed scope and fee.
- It is anticipated that the District will apply for and acquire all DDW permits including fees.
- It is anticipated that any site development permits will be outside this scope of work.

Task 5 – Services During Bidding and Start-up

Objective

The objective of this task is to support the District during bidding and startup of the filtration system.

Activities

Conсор will attend a Pre-Bid meeting for construction.

Conсор will provide up to 15 responses to bid-phase Contractor RFIs as directed by the District. Conсор will issue up to three bid-phase addenda during the Bid Period.

Conсор will prepare a startup and operation plan for the facility at Final Construction Completion. This document will be between 5 and 10 pages in length.

Task Deliverables

- A pre-bid construction meeting agenda and notes.
- Bid-phase RFI responses.
- Startup and Operation Plan (document length 10 pages or less).

Assumptions

- Conсор will provide a Startup and Operation Plan but will not perform on-site, in-person training. In-person training can be provided for an additional scope and fee.

Budget

Payment will be made at the Billing rates for personnel working directly on the project, which will be made at the Consultant's Hourly Rates, plus Direct Expenses incurred. Billing rates are as shown in the table below. Subconsultants, when required by the Consultant, will be charged at actual costs plus a 10 percent fee to cover administration and overhead. Direct expenses will be paid at the rates shown in the table below.

2023 SCHEDULE OF CHARGES

Personnel:

Labor will be invoiced by staff classification at the following hourly rates, which are valid from January 1, 2023 through December 31, 2023. After this period, the rates are subject to adjustment.

<u>Billing Classifications</u>	<u>2023 Rates</u>	<u>Billing Classifications</u>	<u>2023 Rates</u>
Principal Engineer VI	\$309	Construction Manager X	\$299
Principal Engineer V	\$298	Construction Manager IX	\$278
Principal Engineer IV	\$287	Construction Manager VIII	\$263
Principal Engineer III	\$276	Construction Manager VII	\$253
Principal Engineer II	\$265	Construction Manager VI	\$235
Principal Engineer I	\$254	Construction Manager V	\$217
Professional Engineer IX	\$245	Construction Manager IV	\$206
Engineering Designer IX	\$236	Construction Manager III	\$188
Professional Engineer VIII	\$232	Construction Manager II	\$173
Engineering Designer VIII	\$226	Construction Manager I	\$147
Professional Engineer VII	\$222	Quality Control Compliance Specialist	\$181
Engineering Designer VII	\$214	Inspector VII	\$217
Professional Engineer VI	\$211	Inspector VI	\$200
Engineering Designer VI	\$204	Inspector V	\$181
Professional Engineer V	\$200	Inspector IV	\$168
Engineering Designer V	\$193	Inspector III	\$149
Professional Engineer IV	\$189	Inspector II	\$135
Engineering Designer IV	\$185	Inspector I	\$116
Professional Engineer III	\$182	Technician IV	\$182
Engineering Designer III	\$182	Technician III	\$166
Engineering Designer II	\$171	Technician II	\$144
Engineering Designer I	\$160	Technician I	\$127
Principal III	\$314	Project Coordinator IV	\$176
Principal II	\$294	Project Coordinator III	\$160
Principal I	\$268	Project Coordinator II	\$144
Project Manager IV	\$258	Project Coordinator I	\$132
Project Manager III	\$242	Administrative III	\$132
Project Manager II	\$215	Administrative II	\$122
Project Manager I	\$189	Administrative I	\$109
Cost Estimator III	\$287		
Cost Estimator II	\$232		
Cost Estimator I	\$176		

Project Expenses:

Expenses incurred that are directly attributable to the project will be invoiced at actual cost. These expenses include the following:

CADD Hardware/Software	\$18.00/hour
Modeling and GIS Hardware/Software	\$10.00/hour
Mileage	Current IRS Rate
Postage and Delivery Services	At Cost
Printing and Reproduction	At Cost
Travel, Lodging, and Subsistence	At Cost

Outside Services:

Outside technical, professional, and other services will be invoiced at actual cost-plus 10 percent to cover administration and overhead.

Direct Expenses

Expenses incurred in-house that are directly attributable to the project will be invoiced at actual cost. These expenses include the following.

Mileage	Current IRS Rate
Postage and Delivery Services	At Cost
Printing and Reproduction	At Cost
Travel, Lodging and Subsistence	At Cost

Project Schedule

Table 1 | Project Schedule – Preliminary, Subject to Change

Task	Description	Begin	Completion
1	Project Management	10/15/2023	6/30/2024
2	Filter System Assessment	10/15/2023	11/15/2023
3	Filter System Selection	11/15/2023	12/15/2023
4	Design	12/15/2023	5/30/2024
5	Services During Bidding	5/30/2024	6/30/2024

PV Well No. 2 - Iron & Manganese Treatment Design
Camrosa Water District
PROPOSED FEE ESTIMATE

	LABOR CLASSIFICATION (HOURS)														
	Principal Engineer VI	Principal Engineer III	Professional Engineer IX	Engineering Designer VI	Engineering Designer I	Project Coordinator III	Administrative II	Hours	Labor	Subconsultants		Multiplier % Markup	Subconsultant Total with Markup	Expenses/ Travel	Total
										Kelsey Structural	Gerry Green				
										Structural (10% markup)	Electrical (10% markup)				
	\$309	\$276	\$245	\$204	\$160	\$160	\$122								
Average Billing Rate Estimated per Classification/Staff	\$319	\$285	\$253	\$211	\$165	\$165	\$126								
Staff Name	OdellLe	ThayerJo		CloudJa	HunterNy	CutlipEr	SteinbergMo								
Task 1 - Project Management															
Task 1.1 - Invoice/Status Reports		4				8	8	20	\$ 3,473			1.1	\$ -	\$ -	\$ 3,473
Task 1.2 - Coordination with the Owner		16				12		28	\$ 6,548			1.1	\$ -	\$ -	\$ 6,548
Task 1.3 - Management and Coordination of Staff		24				12		36	\$ 8,830			1.1	\$ -	\$ -	\$ 8,830
Task 1.4 - Coordination of Subconsultants		16				12		28	\$ 6,548			1.1	\$ -	\$ -	\$ 6,548
Task 1 Subtotal	0	60	0	0	0	44	8	112	\$ 25,399	\$ -	\$ -		\$ -	\$ -	\$ 25,399
Task 2 - Basis of Design Memorandum															
	8	8	26		36			78	\$ 17,373			1.1	\$ -	\$ -	\$ 17,373
Task 2 Subtotal	8	8	26	0	36	0	0	78	\$ 17,373	\$ -	\$ -		\$ -	\$ -	\$ 17,373
Task 3 - Filter Pre-Selection															
	12	20	24	12	30			98	\$ 23,105			1.1	\$ -	\$ -	\$ 23,105
Task 3 Subtotal	12	20	24	12	30	0	0	98	\$ 23,105	\$ -	\$ -		\$ -	\$ -	\$ 23,105
Task 4 - Design Phase Services															
	28	56	100	180	140	12	42	558	\$ 118,617	\$ 13,760	\$ 28,160	1.1	\$ 46,112	\$ 3,000	\$ 167,729
Task 4 Subtotal	28	56	100	180	140	12	42	558	\$ 118,617	\$ 13,760	\$ 28,160		\$ 46,112	\$ 3,000	\$ 167,729
Task 5 - Services During Bidding and Startup															
	12	12	16	6	32	8	6	92	\$ 19,942	\$ 500	\$ 1,320	1.1	\$ 2,002	\$ 1,500	\$ 23,444
Task 5 Subtotal	12	12	16	6	32	8	6	92	\$ 19,942	\$ 500	\$ 1,320		\$ 2,002	\$ 1,500	\$ 23,444
TOTAL - ALL TASKS	60	156	166	198	238	64	56	938	\$ 204,437	\$ 14,260	\$ 29,480		\$ 48,114	\$ 4,500	\$ 257,051

September 29, 2023

Terry Curson, PE
Camrosa Water District
7385 Santa Rosa Rd, Camarillo, CA 93012

REF: CWD Lynnwood Well Phase 2 Design Coordination Proposal

Dear Terry,

MSO is pleased to work with Camrosa Water District on the design coordination for the new filtration system to the existing Lynnwood well site. The scope of the work is to work with the design engineer, Consor Engineering, and the electrical engineer, Green Engineering, and the water district to coordinate the required electrical, controls, and instrumentation for the new filters to the existing well system. If there are any drawings needed for the control equipment that are required to be part of the bid package, MSO will prepare those drawings as well. MSO will attend site meetings, respond to design questions, review submitted drawings, and specifications. This work is only for the design phase and does not include any construction support or program modifications.

The following is a cost estimate for the work for the project design phase. MSO only charges for the time used on the project up to the estimated cost and this proposal is valid for 90 days.

Design Phase Proposal

Item	Description	Hours	Rate	Extended
1	Review design drawings and specifications for electrical, controls and instrumentation for the new filter equipment.	50	\$172	\$8,600
2	Provide any drawings not covered in the electrical design package but to be part of the bid package for only controls equipment.	50	\$172	\$8,600
3	Attend design review meetings (4).	10	\$172	\$1,720
4	Expenses, mileage, and consumables	1	\$180	\$180
			Total	\$19,100

Sincerely,

MSO *Technologies*



Lloyd Trick, PE

Board Memorandum

October 12, 2023

To: General Manager

From: Terry Curson, District Engineer

Subject: PV Well No. 2 Landscaping, PW 23-02

Objective: Award contract for landscaping services at the PV Well No. 2 site.

Action Required: It is recommended that the Board of Directors authorize the General Manager to award a contract to Venco-Western, Inc. in the amount of \$87,437.00 and issue a purchase order to provide landscaping at and around the PV Well No. 2 site, Specification No. PW 23-02.

Discussion: Construction of the PV Well No. 2 is nearing completion. As part of the agreement with the Pleasant Valley Recreation and Park District (Park District), Camrosa is responsible for providing landscaping around the site once construction is complete. On January 23, 2023, the District contracted with Jordan & Bain Landscape Architects, Inc. to provide landscaping plans and specifications. Plans were prepared and reviewed and approved by the Park District.

On July 10, 2023, plans and specifications were released for bid. The project was bid with an alternative bid item to incorporate additional landscaping work requested by the Park District. After the bids were received, the Park District opted out of the work, which resulted in an overall reduced cost. The project was advertised on the District's website, the Ventura County Star newspaper, and through QuestCDN, an online bid management tool. Seven contractors obtained plans and on August 17, 2023, the District received three Bids (including alternative bid item) and are summarized as follows:

<u>Contractor</u>	<u>Location</u>	<u>Schedule A + B</u>
1. Venco-Western	Oxnard, CA	\$107,757.00
2. IMR Incorporated	Norco, CA	\$143,092.00
3. Marina	Orange, CA	\$187,501.00
*Architect's Estimate		\$100,000.00

Staff reviewed the bids and qualifications for the lowest responsive bidder. Venco-Western submitted a bid that appears responsive. Review of their qualifications and references has determined that they are a licensed contractor having performed similar projects for various public agencies and therefore a responsible bidder. There is sufficient funding in the PV Well No. 2 capital project budget.

CONTRACT BETWEEN THE CAMROSA WATER DISTRICT
AND VENCO WESTERN, INCORPORATED FOR
LANDSCAPING FOR PLEASANT VALLEY WELL No.2 @ WOODCREEK PARK

THIS CONTRACT is made and entered into in the City of Camarillo on this 27th day of September, 2023, by and between the CAMROSA WATER DISTRICT, hereinafter referred to as DISTRICT, and VENCO WESTERN, a Corporation, hereinafter referred to as CONTRACTOR.

R E C I T A L S :

WHEREAS, on July 10, 2023, DISTRICT invited bids for Landscaping for Pleasant Valley Well No.2 @ Woodcreek Park, Specification No. PW 23-02; and

WHEREAS, pursuant to said invitation, CONTRACTOR submitted a Proposal which was accepted by DISTRICT for said project.

NOW, THEREFORE, in consideration of their mutual promises, obligations, and covenants hereinafter contained, the parties hereto agree as follows:

1. **Recitals.** The foregoing recitals are true and correct and are a part of this CONTRACT.

2. **Term.** The term of this CONTRACT shall be from the date this CONTRACT is made and entered, as first written above, and shall be completed no later than ninety (90) consecutive calendar days after the receipt of the Notice to Proceed.

3. **Incorporation By Reference.** Public Contract Code Section 22300, Specification No. PW 23-02, consisting of 90 pages, and all documents incorporated by reference therein, and CONTRACTOR'S Proposal are hereby incorporated by reference and made a part of this CONTRACT.

4. **Precedence of Contract Documents.** If there is a conflict between or among CONTRACT documents, the document highest in precedence shall control. The precedence shall be:

- | | |
|----------|---|
| First: | This Document consisting of six (6) pages excluding paragraph 3 |
| Second: | Reference Specifications |
| Third: | Permits from other agencies as may be required by law |
| Fourth: | Special Provisions |
| Fifth: | Bid Terms and Conditions |
| Sixth: | Detailed Plans |
| Seventh: | Standard Plans |
| Eighth: | Standard Specifications Modifications |

- Ninth: "Standard Specifications for Public Works Construction" (SSPWC – 2015 Addition)
Tenth: Contractor's Proposal

Change orders, supplemental agreements, and approved revisions to plans and specifications become a part of item First.

5. **Obligations of the District.**

A. DISTRICT shall be obligated to pay CONTRACTOR based upon the actual DISTRICT-authorized quantities in place and the unit and/or lump sum prices bid by CONTRACTOR, including but not limited to all labor, material, and equipment, rather than the CONTRACT bid price.

B. DISTRICT shall make regular progress payments to CONTRACTOR within thirty (30) days after mutual concurrence with the unit quantities and/or lump sum items of work satisfactorily performed, subject to applicable retention requirements. In no event shall the total amount paid exceed the CONTRACT bid price of Eighty-Seven Thousand Four Hundred Thirty-Seven Dollars (\$87,437.00) unless otherwise agreed to by the parties in writing.

C. Upon receipt of an invoice for work performed to DISTRICT'S satisfaction, DISTRICT shall make progress payments within thirty (30) days of receipt of invoice. If the work is not performed satisfactorily or the invoice is defective, DISTRICT shall notify CONTRACTOR, in writing, of the reasons within seven (7) days of receipt of invoice. The intent of this Section is to comply with Public Contract Code Section 20104.50.

6. **Obligations of the Contractor.**

A. CONTRACTOR shall perform as required by this CONTRACT. CONTRACTOR also warrants on behalf of itself and all subcontractors engaged for the performance of this CONTRACT that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the work hereunder.

B. The CONTRACTOR shall comply with Labor Code Section 1773.2 and Federal prevailing wage requirements and a copy of the general wage rate list shall be posted at each job site. CONTRACTOR shall obey all Federal, State, local and special district laws, ordinances and regulations. CONTRACTOR agrees to indemnify, defend, and hold DISTRICT harmless from any claim that prevailing wages should have been paid pursuant to this CONTRACT, including federal prevailing wage requirements under the Davis-Bacon Act, if applicable, and shall be liable for the payment of same and any penalties thereon.

7. **Audit.** DISTRICT shall have the option of inspecting and/or auditing all records and other written materials used by CONTRACTOR in preparing its statements to DISTRICT as a condition precedent to any payment to CONTRACTOR.

8. **Hold Harmless and Indemnification.** CONTRACTOR shall defend and provide legal defense with attorney(s) acceptable to DISTRICT, District, indemnify, and hold harmless DISTRICT, its agents, officials, officers, representatives, and employees, from and against all claims, lawsuits, liabilities, or damages of whatever nature arising out of or in connection with, or relating in any manner to any act or omission of CONTRACTOR, its agents, employees, and subcontractors, and employees thereof, pursuant to the performance or non-performance of this CONTRACT. CONTRACTOR shall thoroughly investigate any and all claims and indemnify DISTRICT and do whatever is necessary to protect DISTRICT, its agents, officials, officers, representatives, and employees as to any such claims, lawsuits, liabilities, expenses, or damages arising out of this CONTRACT.

9. **Amendments.** Any amendment, modification, or variation from the terms of this CONTRACT shall be in writing and shall be effective only upon mutual written approval by the Director of Public Works and CONTRACTOR.

10. **Anti-Discrimination.** In the performance of the terms of this CONTRACT, CONTRACTOR shall not engage in, nor permit subcontractors to engage in, discrimination in employment of persons because of the age, race, color, religious creed, sex, sexual orientation, national origin ancestry, physical disability, mental disability, medical condition, or marital status of such persons. Violation of this provision may result in the imposition of penalties referred to in Labor Code Section 1735.

11. **Termination.** If, during the term of this CONTRACT, DISTRICT determines that CONTRACTOR is not faithfully abiding by any term or condition contained herein, DISTRICT may notify CONTRACTOR in writing of such defect or failure to perform. The notice must give to the CONTRACTOR a ten (10) day period of time thereafter in which to perform said work or cure the deficiency. If CONTRACTOR has not performed the work or cured said deficiency within the ten (10) days specified in the notice, such failure shall constitute a breach of this CONTRACT, and DISTRICT may terminate this CONTRACT immediately by written notice to CONTRACTOR to said effect. Thereafter, neither party shall have any further duties, obligations, responsibilities, or rights under this CONTRACT except however, any and all obligations of CONTRACTOR'S surety shall remain in full force and effect, and shall not be extinguished, reduced, or in any manner waived by the termination hereof. In said event, CONTRACTOR shall be entitled to the reasonable value of its services performed from the beginning of the period in which the breach occurs up to the day it received DISTRICT'S Notice of Termination, minus any damages, including liquidated damages if so provided herein, occasioned by such breach. DISTRICT reserves the right to delay any such payment until completion or confirmed abandonment of the project, as may be determined in DISTRICT'S sole discretion, so as to permit a full and complete accounting of costs. In no event, however, shall CONTRACTOR be entitled to receive in excess of the compensation quoted in its bid.

12. **Insurance.** CONTRACTOR shall, prior to commencing performance hereunder, submit proof of all insurance coverage as required by the Specification or other document incorporated in and made a part of this CONTRACT.

13. **Complete Contract.** This CONTRACT shall constitute the complete CONTRACT between the parties hereto. No oral agreement, understanding, or representation not reduced to writing and specifically incorporated herein shall be of any force or effect, nor shall any such oral agreement, understanding, or representation be binding upon the parties hereto.

14. **Independent Contractor.** It is expressly understood between the parties to this CONTRACT that no employee/employer relationship is intended; CONTRACTOR is an independent contractor.

15. **Time of Performance.** Time is of the essence in this CONTRACT.

16. **Liquidated Damages.** Should CONTRACTOR fail to complete the project, or any part thereof, in the time agreed upon in the CONTRACT or within such extra time as may have been allowed for delays or extensions granted as provided in the CONTRACT, CONTRACTOR shall reimburse DISTRICT for the additional expense and damage for each calendar day that the CONTRACT remains uncompleted after the CONTRACT completion date. It is agreed that the amount of such additional expense and damage incurred by reason of failure to complete the CONTRACT is the per diem rate of One Thousand Hundred Dollars (\$1000.00) per calendar day. Such amounts are hereby agreed upon as liquidated damages for the loss to DISTRICT resulting from the failure of CONTRACTOR to complete the project within the allotted time and to the value of the operation of the works dependent thereon.

It is expressly understood and agreed that this amount is a reasonable amount and is established in lieu of damages, which are incapable of calculation at the inception hereof, and this amount is not to be considered in the nature of a penalty. DISTRICT shall have the right to deduct such damages from any amount due, or that may become due to CONTRACTOR, or the amount of such damages shall be due and collectible from CONTRACTOR or CONTRACTOR'S surety.

Progress payments made after the scheduled completion date shall not constitute a waiver of liquidated damages.

17. **Conflict of Interest.** Neither CONTRACTOR nor any employees, agents, or subcontractors of CONTRACTOR who will be assigned to this project, to the best of CONTRACTOR'S knowledge, own any property or interest in properties, business relationships, or sources of income which may be affected by the performance of this CONTRACT. Should one party hereto learn of any such interest, income source, or business relationship, such fact shall immediately be brought to the attention of the other party hereto. If the parties thereupon cannot mutually agree upon a means to eliminate the conflict, DISTRICT may terminate the CONTRACT immediately for non-performance pursuant to Section 11 herein.

18. **Successors and Assigns.** The terms hereof shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto; provided, however, that no party hereto shall assign any of the benefits and burdens hereunder, whether voluntarily or by operation

of law, without the prior written consent of the other party, and any such assignment without said consent shall be void.

19. **Authority to Execute Contract.** Both DISTRICT and CONTRACTOR do covenant that each individual executing this CONTRACT on behalf of each party is a person duly authorized and empowered to execute contracts for such party.

20. **Jurisdiction and Venue.** Jurisdiction is in the State of California and venue lies in Ventura County.

21. **Non-Appropriation of Funds.** Payments due and payable to CONTRACTOR for current services are within the current budget and within an available, unexhausted, and unencumbered appropriation of DISTRICT. In the event DISTRICT has not appropriated sufficient funds for payment of CONTRACT services beyond the current fiscal year, this CONTRACT shall cover only those costs incurred up to the conclusion of the current fiscal year.

22. **Notices.** All written notices required by or related to this CONTRACT shall be sent by Certified Mail, Return Receipt Requested, postage prepaid, and addressed as listed below. Neither party to this CONTRACT shall refuse to accept such mail; the parties to this CONTRACT shall promptly inform the other party of any change of address. All notices required by this CONTRACT are effective on the day of receipt, unless otherwise indicated herein. The mailing address of each party to this CONTRACT is as follows:

DISTRICT	Terry Curson, District Engineer Engineering Department 7385 Santa Rosa Road Camarillo, CA 93012
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CONTRACTOR	Venco Western, Inc. 2400 Eastman Avenue Oxnard, CA 93030
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IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

Camrosa Water District

By: _____
Tony Stafford
General Manager

Venco Western, Inc.

By: _____
[Signature]

Title: President

By: MARIO DELNAGRO

Title: PRESIDENT

Board Memorandum

October 12, 2023

To: General Manager

From: Terry Curson, District Engineer

Subject: Woodcreek Well Rehabilitation

Objective: Rehabilitation of the Woodcreek Well.

Action Required: It is recommended that the Board of Directors:

- 1) Appropriate funding from the Potable Capital Replacement Fund for rehabilitation of Woodcreek Well in the amount of \$120,000.00, and
- 2) Authorize the General Manager to issue a purchase order to Hopkins Groundwater Consulting in the amount of \$57,020.00 for hydrogeological services, and
- 3) Authorize the General Manager to issue a purchase order to General Pump Company in the amount of \$41,925.00 for preliminary rehabilitation services.

Discussion: The Woodcreek well was last rehabilitated approximately 10 years ago. At that time, the well was operating at 700 GPM. Today, well production has diminished to approximately 200 GPM. Although the specific reasons for the loss of production is not fully known, it is assumed that it is most likely the result of plugging of the formation and well screen, along with declining water levels. In addition, the Woodcreek Well utilizes an oil lubrication system, which over time causes build-up of oil on the water surface. This can be problematic as it limits the operator's ability to increase pumping drawdown.

In an effort to improve production, staff would like to re-evaluate the well's condition and convert the existing oil lubrication system to a freshwater flush lubrication system. In addition, it is anticipated that the pump will be lowered to a more appropriate pumping level, to ensure long-term production.

Camrosa has solicited a proposal from Hopkins Groundwater Consultants to assist in preparing a rehabilitation scope, and construction inspection and monitoring services. The proposed work includes:

- Well Condition Study
- Well Rehabilitation Specifications
- Well Rehabilitation Inspection & Documentation Services
- Summary of Operations Report
- Project Management & Meetings

Hopkins is under an annual services agreement with Camrosa and has performed various other hydrogeological services for the District along with previous reviews and evaluation of this well. Hopkins is familiar with the construction and development of the Woodcreek well and their fee proposal in the amount of \$57,020.00 for the above specified work is fair and their proposed timeline of approximately 2-3 months to complete this project is reasonable.

As part of the initial Phase 1 evaluation, staff solicited a proposal from General Pump Company to pull the well along with a light brushing and airlifting, if needed. Subsequently, they will perform a well video that will provide useful information that will assist Hopkins in developing an overall condition assessment and rehabilitation plan. This work will be done under the District's general services agreement with General Pump.

Once the rehabilitation specifications are complete and rehabilitation costs known, staff will move forward with Phase 2, which consists of the actual well rehabilitation and modified pump reinstallation. Once the Phase 2 costs are known, staff will return to the Board and request additional funds for this portion of the work.

Although funds have not been previously allocated for this work, funding is available from the District's Potable Capital Replacement Fund.

HOPKINS

GROUNDWATER
CONSULTANTS, INC.

THE WATER RESOURCE SPECIALISTS



September 28, 2023

Project No. 14-005-08

Camrosa Water District

7385 Santa Rosa Road

Camarillo, California 93012

Attention: Mr. Terry Curson

District Engineer

Subject: Proposal for Professional Services to Assist Camrosa Water District with the Woodcreek Well Rehabilitation Project, Camarillo, California.

Dear Mr. Curson:

As you requested, Hopkins Groundwater Consultants, Inc. (Hopkins) is pleased to provide this proposal to assist the Camrosa Water District (District) with hydrogeological services to conduct rehabilitation on the District Woodcreek Well. It is our understanding that the District desires to clean the well and potentially modify the well pump design and lower the well pump intake to allow operation under lower water level conditions. We understand the well was last rehabilitated 10 years ago and appears in good operating condition. This proposal consists of a series of work tasks that are designed to incrementally complete the project.

TASK NO. 1 – WELL CONDITIONS ASSESSMENT

Evaluate existing well performance and water quality data to assess trends and or changes that may have occurred during past operation. Hopkins will review data that indicate groundwater basin conditions, well conditions and well pump conditions in an effort to inform the District of how to optimize future production from the Woodcreek Well. Hopkins will meet with District staff and its preferred pump Contractor (General Pump Company [GPC]) and conduct a reconnaissance level/cursory site survey to determine if well site logistics will restrict redevelopment options or require special consideration by GPC to perform the work. After developing an understanding of existing well and site conditions Hopkins will meet with District staff and GPC to discuss the risks and benefits of using different redevelopment alternatives for well cleaning. This proposal assumes that the District's data are sufficient and will allow an assessment of the wells apparent structural integrity and develop an appropriate approach to restoration of the well's performance. Based on our assessment, Hopkins has identified the well rehabilitation alternatives that can be utilized to treat any specific plugging problems with the goal of maintaining an acceptable level of risk. Based on our discussions with District staff and review of available data, Hopkins will prepare a description of work tasks to be performed and

recommendations about the potential well pump setting modification and well pump alternatives for District consideration.

It is anticipated that the level of effort will require approximately 16 man-hours and an estimated budget of \$3,880 to complete.

TASK NO. 2 – WELL REHABILITATION SPECIFICATIONS

Based on results of Task No. 1 work, Hopkins will work with District staff and GPC to develop a technical description of work tasks that will include chemical volumes, treatment methods and time of performance. The work task descriptions will consist of concise well rehabilitation specifications and the specific units of payment (i.e., lump sum, hourly, etc.) for each work task for GPC to use to provide a quote.

Upon receipt of GPC's quote, Hopkins will assist the District with review of the costs to determine if the quote is responsive to the work scope requested. We estimate that this work task will require approximately 24 hours to complete and recommend that the District establish a project budget for the Task No. 2 phase of work of approximately \$6,320.

TASK NO. 3 - WELL REHABILITATION OBSERVATION AND DOCUMENTATION

Upon selection of a well contractor, Hopkins will assist the District with monitoring the contractor's performance during the more critical aspects of well rehabilitation work. Hopkins will coordinate directly with District staff to minimize time during mobilization and clean up etc., as a measure to control project costs when District staff can perform this work. While we cannot estimate an exact cost to conduct this work task until the scope of well rehabilitation has been fully determined, we have estimated the time of work performance for cleaning, disinfection, and pump installation based on our experience with these types of projects.

Upon receipt of all required contract submittals, Hopkins will participate with District staff in a preconstruction meeting where well rehabilitation related details will be discussed specifically for identification and clarification of project-critical issues prior to commencement of work. Specific contacts will be identified for all the parties actively involved to facilitate communication that must be executed in a timely and succinct manner in an effort to avoid change order claims or project delays.

During well rehabilitation, Hopkins will monitor contractor activities and document compliance with the rehabilitation specifications and conversations with Contractor personnel on daily field reports, which will provide a legal basis to protect the District and minimize its liability and risks.

Hopkins will review progress payment invoices from the drilling Contractor as they are received to ensure that they are accurate and that the amounts being invoiced are consistent with observations documented in Hopkins' daily field reports. Upon completion of our review, the

Contractor requests for payment will be forwarded to the District. If there are invoice discrepancies, the items will be identified for District review to facilitate subsequent correction of the invoice amounts.

Based on our experience with comparable well rehabilitation projects the Task No. 3 component for the time of onsite observation and documentation services may require approximately 184 man-hours and a budget of approximately \$36,120 and will vary based on the contractor's ability to perform the work. This budget estimate is for downhole work and does not include observation of mobilization, pump removal, or site cleanup.

TASK NO. 4 – FINAL REPORTING

Upon the completion of well rehabilitation and redevelopment activities, Hopkins will assemble a summary of operations report/memorandum that will be complete with copies of logs performed and well testing conducted to demonstrate well performance. The letter report will summarize pertinent data and information for future reference and document the effectiveness of the methods and procedures used for well rehabilitation. Three (3) bound copies and an electronic copy (pdf file) of the final report will be provided to the District for its use and future reference. The Task No. 4 component of the project is estimated to require approximately 24 man-hours to complete and a budget of \$5,820.

TASK NO. 5 – PROJECT MANAGEMENT

Monthly Progress Reports and Meetings

On a monthly basis Hopkins will provide the District with progress reports of the project work status that will accompany the project invoices. The reports will summarize the project components that were completed over the previous billing period. The status report will be accompanied by a billings progress summary sheet that identifies Hopkins project work tasks, the established budget, and the amount and percentage of budget used to date. It is anticipated that throughout the project, various meetings may be required to update the District on project progress, facilitate project management, and coordination of project activities. We have assumed that over the course of the project, the time required for project management related issues will total approximately 16-man hours of time to perform and a budget of \$4,880.

PROJECT BUDGET AND SCHEDULE

Fee. The estimated costs for this project include the required labor, equipment, and travel, etc., for the successful completion of each task. Work for this project will be performed on a time and materials basis and billed in accordance with our current Project Fee Schedule (attached). The estimated cost of services to be provided for this project is summarized in Table 1 – Project Cost

Estimate. We recommend that the District establish a project budget of \$57,020 for hydrogeological consultation and specifications preparation, construction management and inspection, and project reporting services. This recommended amount includes a 10 percent contingency budget of \$5,700 to be authorized for use by the District's project manager in the event additional services are required. Additional services are only anticipated if the low bid contractor encounters fieldwork-related difficulties and additional inspection services are required for the District's protection. The total cost of rehabilitation inspection will largely be determined by the contractor's ability to perform the work and the amount of effort that is required of Hopkins for inspection and documentation at the time of work performance.

Table 1 - Project Cost Estimate

Description	Estimated Hopkins Staff Hours	Estimated Fee
TASK 1 – WELL CONDITIONS STUDY	8 hrs Staff Hydrogeologist 8 hrs Principal Professional	\$ 3,880
TASK 2 – WELL REHABILITATION SPECIFICATIONS	8 hrs Staff Hydrogeologist 16 hrs Principal Professional	\$ 6,320
TASK 3 – WELL REHABILITATION INSPECTION AND DOCUMENTATION SERVICES	160 hrs Staff Hydrogeologist 24 hrs Principal Professional	\$ 36,120
TASK 4 – SUMMARY OF OPERATIONS REPORT	12 hrs Staff Hydrogeologist 12 hrs Principal Professional	\$ 5,820
TASK 5 – PROJECT MANAGEMENT AND MEETINGS	16 hrs Principal Professional	\$ 4,880
Estimated Project Costs		\$ 57,020
Project Contingency		\$ 5,700
Total Recommended Project Budget		\$ 62,7200

Schedule. It is anticipated that the total project will be completed over an approximate 2-month-period. The duration of fieldwork for the well construction portion of the project is anticipated to be conducted over an approximate 4-week-period beginning at the time the contractor mobilizes. The project fieldwork schedule has been estimated based on our recent experiences with similar well rehabilitation projects on facilities constructed to comparable depths as the Woodcreek Well. The schedule assumes the contractor will have the equipment and crews required to conduct continuous operations and will directly proceed from one work task to the next well without delay.

We trust this proposal is responsive to the needs of the Camrosa Water District. As always, Hopkins is pleased to have this opportunity to be of service. If you have questions or need any additional information, please give us a call.

Sincerely,

HOPKINS GROUNDWATER CONSULTANTS, INC.



Curtis J. Hopkins
Principal Hydrogeologist

Attachment: Project Fee Schedule

c:

Project Fee Schedule

Labor Category

Expert Witness	\$ 600
Principal Professional	\$ 305
Associate Professional	\$ 265
Senior Professional	\$ 235
Project Professional	\$ 205
Staff Professional	\$ 180
Technician	\$ 175
 Draftsman/Illustrator	 \$ 135
Word Processor	\$ 115

Other Expenses

Travel Expenses	Cost plus 15 percent
Reproduction Expenses	Cost plus 15 percent
Outside services and materials	Cost plus 15 percent
Vehicle Mileage	IRS Rate

Equipment Rental

	<u>Daily Rate</u>	<u>Weekly Rate</u>	<u>Monthly Rate</u>
LevelTROLL (data logger < 100 FT)	\$125	\$400	\$1,250
HERMIT 3000 (data logger)	\$175	\$575	\$2,000
Pressure Transducer (< 400 FT)	\$100	\$350	\$1,250
Pressure Transducer (< 1,000 FT)	\$140	\$400	\$1,375
Water Level Sounder or nitrogen tank	\$ 60	\$180	\$ 540
Stream Flow Meter	\$ 70	\$210	\$ 630
Grundfos RediFLo 2 Sample Pump	\$375	\$1,200	
Trash Pump (3-inch dia. discharge)	\$ 85	\$320	\$1,100
HyDAC/Hanna (Ec, pH, temp. meter)	\$ 85	\$250	\$ 750
Horiba U-10 Water Quality Probe	\$205	\$360	\$1,250
YSI 556MPS Water Quality Probe	\$155	\$320	\$1,100
Rossum Sand Tester	\$ 50	\$150	\$ 450
Mud Parameter Test Kit	\$ 55	\$175	\$ 520
Drilling Fluid/Mud Press	\$ 75	\$250	\$ 750
MFI/SDI Test Kit	\$ 45	\$145	\$ 425
Truck Rental (3/4 ton)	\$250	\$1,000	
Field Computer	\$ 80	-----	-----
Digital Camera	\$ 20	-----	-----
GA-52Cx Magnetometer	\$ 65	\$220	-----
Field Handheld GPS Unit	\$ 65	-----	-----
Water Quality Bailer (2")	\$ 65	-----	-----
Tedlar Gas Sample Bags	\$ 55	-----	-----
Nitrate or Chloride Field Test Kits	\$ 40	-----	-----
Electric Generator (220/110 W) (8 hr/day)	\$145	\$500	
Electric Power Inverter (8 hr/day)	\$ 55	\$200	\$ 425
Metal Sample Sleeves (6-inch) per Sleeve	\$ 20	-----	-----



934 W. VERDULERA STREET - CAMARILLO, CA 93010
PHONE: (805) 482-1215 - FAX: (805) 484-2135

WELL & PUMP SERVICE SINCE 1952

Lic. #496765

"Serving All Southern California and Central Coast!"

Camrosa Water District
7385 Santa Rosa Road
Camarillo, California 93012

September 29, 2023

Attn: Terry Curson, Kevin Wahl

Subject: Phase I; Woodcreek Well Rehabilitation and Pump Replacement with Fresh Water Flush water lube set at 502'.

General Pump Company, Inc. (GPC) is pleased to provide this Phase I estimate to provide equipment and materials to remove the existing pump equipment, remove the oil from the well, provide a light brushing and conduct a down well video log for inspection. Estimated cost is as follows:

Shop Time:

- | | | |
|--|----------|----------|
| • Load-Unload materials and equipment as needed. | | 10 Hours |
| • Engineering support | 10 Hours | Included |

10 Hours Total Estimated Shop Labor @ \$125.00/Hour \$1,250.00

Field Labor:

- Mobilize crew and equipment to site, set up rig, remove pump equipment, load pump and transport to shop for Inspection and/or disposal.
- Remove all oil from well, then "Lightly" brush to 738 with light wire brush then bail (if necessary)
- Overtime/man hour >8 weekdays and Saturdays up to 8 hours

24 Hours 4 Man Crew and equipment @ \$965.00/Hour	\$23,160.00
16 Hours 3 Man crew and equipment @ \$805.00/Hour	\$12,880.00
32 Hours Overtime at \$80.00 per man Hour	\$2,560.00

Total Field Labor \$38,600.00

Materials/Rentals (Non-Taxable):

- | | |
|----------------|----------|
| • Brush Rental | \$795.00 |
|----------------|----------|

Total Estimated Materials/Rental (Non-Taxable) \$795.00



"Serving All Southern California and Central Coast!"

Camrosa Water District

September 29, 2022

Page 2

Outside Services:

- Video Log well. (1-each) \$1,280.00

Total-Outside services **\$1,280.00**

Total Estimated Project cost **\$41,925.00**

GPC's Standard Terms and Conditions apply and all invoices. Warranty for work and materials are restricted to parts and materials replaced as part of this project. Lead time is 1 to 2 weeks to begin the project.

Regards,

Ray Reece

Ray Reece
General Manager

Board Memorandum

October 12, 2023

To: General Manager

From: Terry Curson, District Engineer

Subject: Well(s) Asset Management Program

Objective: Establish an Asset Management Program for District Wells.

Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into an agreement and issue a purchase order with Geoscience Inc., to develop and implement an asset management program for District Wells in the amount not to exceed \$223,212.00.

Discussion: To improve self-reliance and develop and increase local resources, staff would like to implement a Well Asset Management Program (Program). By adopting this Program strategy, District staff can determine which wells to prioritize for rehabilitation and/or replacement. This program will be managed by District staff along with the assistance of Geoscience Support Services.

Over the last several years, District staff has rehabilitated many of its potable and non-potable wells. In most cases, well rehabilitation has been premised on a decline in production that is generally the result of plugging of the well screens, mechanical issues, or declining groundwater levels. Over the last ten years, nine of the District's twelve wells have been rehabilitated and are listed below:

Wells Rehabilitated within last 10 years

Conejo 2 (P)
Conejo 3 (P)
Conejo 4 (P)
Santa Rosa 8 (P)
Santa Rosa 9 (NP)
Penny Well (P)
University Well (P)
Tierra Rejada Well (P)
Lynnwood Well (P)

Wells Remaining to be Rehabilitated

Santa Rosa 3 (NP)
Santa Rosa 10 (NP)
Woodcreek Well (P)

The first step of the Program involves the development of condition scores, which helps with determining rehabilitation suitability and prioritization. This will include a review of existing data consisting of pump efficiency reports, water levels, water quality, current production, and historic pumping efficiency. From these criteria, the wells can be ranked, and rehabilitation priorities established. In addition, the Program will include regular and frequent aquifer pumping tests, which will help define pumping and aquifer characteristics along with determining formation losses, well losses, and overall, well efficiency. After the initial pumping tests have been completed, further pump testing is expected to occur quarterly for the first year and then re-evaluated thereafter.

Upon completion and approval of an initial Technical Memorandum and rehabilitation prioritization prepared by Geoscience, the additional quarterly pump testing results will be reviewed and incorporated into a Technical Memorandum Addendum documenting suggested modifications and updated procedures. This whole process is expected to take approximately 15 months to complete.

It is worth noting that Geoscience is in the process of beta testing a cloud hosted wellfield management tool. This tool, along with utilities installed sensors and imported SCADA information could perform the same trend analysis that is included in the proposed scope of work. Upon favorable results, it is anticipated the District would consider this management tool for ongoing evaluation and recommendations.

Geoscience has recently evaluated and rehabilitated the University Well and their proposal has been reviewed and their fees are considered fair and reasonable.

Funding is available in the Fiscal Year 2023-24 operating budget.



September 8, 2023

Mr. Terry Curson
District Engineer
Camrosa Water District
7385 Santa Rosa Road
Camarillo, CA, 93012

Subject: Proposal for Professional Geohydrologic Services Related to Wellfield Asset Management

Dear Terry:

Geoscience Support Services, Inc. (Geoscience) is pleased to submit this proposal to provide professional geohydrological services related to wellfield asset management of Camrosa Water District's (CWD) wellfield.

PROJECT UNDERSTANDING & APPROACH

Based on data from the 2020 Urban Water Management Plan, groundwater has represented between 30-60 percent of CWD's water supply. To reduce reliance on State Water Project water, CWD has worked to increase the supply of local groundwater by constructing new wells and new treatment, including, for example, the Conejo Wellfield Granular Activated (GAC) Wellfield Treatment Plant to treat for 1,2,3-Trichloropropane, Round Mountain Water Treatment Plant to treat brackish water, and the Lynnwood Well.

To meet the District's goal of "Building Self-Reliance", local production must be maintained and groundwater wells supplying treatment must continue to produce reliable feedwater. Currently, management of these wells is largely reactionary, with rehabilitations scheduled when production has declined. By adopting a wellfield management strategy, CWD can determine where to most efficiently spend rehabilitation dollars to maintain production of groundwater.

To develop wellfield management strategies for utility clients, Geoscience combines our understanding of well construction and deterioration over time with client-supplied operations data. We consider the longevity of the casing and construction, with trends from operations data, to develop a well condition score. This score grades the current "health" of the well. A mud rotary drilled, mild steel wire wrap screen well with major declines in production would score very low. A newly constructed stainless steel well with louvered screen would score very high. A cable tool well that still has casing integrity would score somewhere in between the two.

After developing condition scores, the wells are scored for rehabilitation suitability. By considering the operational trends, current and original flow rate, rehabilitation history, and casing condition, the potential recovered flow rate and cost can be estimated. Combining the rehabilitation suitability and condition score allows the wells to be ranked based on which wells need rehabilitation the most and will return the most value to the system for the rehab dollars spent.

In addition, regular monitoring of well health through periodic aquifer pumping tests allows for regularly schedule maintenance to be performed ahead of well failures. This monitoring allows the owner to plan accordingly for well rehabilitation events rather than react to emergency situations.

Geoscience proposes the following scope to develop a wellfield management program for CWD.

SCOPE OF WORK

TASK 1. PRELIMINARY EVALUATION CRITERIA AND DATA COLLECTION

1.1 Preliminary Evaluation Criteria Development

Geoscience will meet with CWD staff to determine what are important characteristics for the District to measure and monitor to evaluate well performance and rehabilitation schedule. These criteria typically consist of Design, Current Condition, and Operational Parameters. Table 1 below shows an example of evaluation criteria used in similar projects.

Table 1: Example Evaluation Criteria

Design/Construction	Current Condition	Operations
Age	Casing Condition	Flow Rate Trends
Screen Type	Current Pump Status	Draw Down Trends
Casing Material	Local Water Level Trends	Significance of the Well in Service Area
Construction Depths	Water Quality	Power Consumption
Potential for Inadequate Initial Development	Pump Curves	

Rehabilitation prioritization criteria will also be developed at the initial workshop. These criteria consider the potential recovery of production, cost of the rehabilitation, and system impact. Table 2 below shows examples of rehabilitation prioritization criteria.

Table 2: Example Rehabilitation Prioritization Criteria

Potential Flow Recovery	Cost of Rehabilitation	System Impact
Rehabilitation History	Need For Repairs	Well Service In Pressure Zone
Efficiency Trends	Type of Rehabilitation Anticipated	Supplying Plant/Blending Capacity
Local Water Level Trends	Rehab Schedule/Cost of Replacement Water	Significance of the Well in Service Area
Current Flow Rate vs. Original Flow Rate	Need for Pump Redesign	
Casing Condition		

Importance weighting factors will be determined for each of the evaluation and rehabilitation prioritization criteria. These weighting factors will allow score to reflect the relative importance of each

criteria. For example, casing condition would receive a higher importance weighting than potential for inadequate initial development.

1.2 Data Collection

Based on the selected criteria, Geoscience will prepare a data request. We anticipate a review of available video surveys, drilling logs and other construction information, geophysical borehole logs, well design (casing, screen, filter pack and annular seals), development and testing records following construction, pump design, well modifications and/or repairs, past rehabilitation/redevelopment measures, aquifer pumping tests, pump efficiency reports, water level, water quality data, CWD's Energy Management Plan, and current production capacity and historic pumping efficiency.

Following initial review of the data, the preliminary evaluation criteria will be updated to reflect available data sources (e.g., if videos are not available, the inspection related criteria would not be included).

1.3 Field Reconnaissance of District Wells and Systems

Geoscience will visit each well site along with District personnel to get an initial assessment of the well conditions. The purpose of the visit is to speak with District staff familiar with the operation of the wells, take photographs, and document relevant well, pump, port, equipment, and site details. Observations regarding monitoring procedures and hardware will be noted. Monitoring equipment additions or modifications may be suggested, such as the installation of a transducer or inclusion of a new sounding port. Additional information discussed by the District relating to the the history of the wells and any known post construction modifications to the wells will also be recorded. The details from this site visit will be included in the *Well Condition Evaluation* discussed in **Task 2.1**.

1.4 Step Drawdown Test Prioritization and Recommendation Letter

Following review of District-provided pumping and water level records for each of the twelve (12) wells, Geoscience will prepare a letter with site-specific recommendations for future aquifer Step Drawdown Tests. The purpose of the Step Drawdown Test Method is to learn about the characteristics of a well and surrounding aquifer, and more specifically to determine formation losses, well losses, and well efficiency. Comparison of periodic Step Test data allows for the identification of potential problems with the well or surrounding aquifer and provides a measurable comparison of well efficiency over time.

Geoscience's test recommendations will include three (3) target rates (steps) tailored to each well site along with proposed pumping durations. Well pump depths, well construction details, and static and pumping water levels will be taken into consideration. A prioritization table will be provided with a recommended testing date order for the well sites. Priority may be given to wells known to be representative of certain areas of the basin, or wells with recently identified specific capacity issues. Geoscience values input from the District and will also incorporate requests, which may include considerations such as system operational requirements or maintenance schedules.

Static water level, drawdown, pumping rate and volume are to be recorded by the District during the Step Tests and electronic spreadsheets of the data will be provided to Geoscience. Desired equipment recording frequency and accuracy targets will be included in the recommendation letter along with a brief Step Test summary of procedures.

1.5 Full Time Assistance During First Step Test and As-Needed Guidance For Remaining Tests

Geoscience will provide full time assistance during the first Step Drawdown Test performed by the District. This could be on-site assistance, or remote assistance if well pump and monitoring equipment are controlled through a SCADA system. The reason for the full-time assistance is to help ensure that the District staff are comfortable with the procedures involved in conducting a valid Step Test and understand the rate and duration objectives. Geoscience will review the available monitoring equipment and work with the District to set appropriate recording frequencies and tolerances prior to conducting the test. Geoscience will also be available remotely for as-needed guidance or to answer any District questions during subsequent tests over the four-quarter testing period.

1.6 Quarterly Review of Step Drawdown Test Data and Summary Letters

Geoscience will review and analyze the Step Drawdown Test data provided by the District and summarize in four (4) quarterly letters.

Quarterly Step Tests are recommended for the first year at all sites to incorporate potential effects from seasonal pumping and water level trends, and to gather important baseline data. The District will provide electronic spreadsheets of the data described in **Task 1.4**, which may include MS Excel files, SCADA logs, or any common database file format. Geoscience will review and plot the data and inform the District of any known issues with the records. Following the first test, procedural modifications or future rate adjustments may be recommended. Pumping test analyses of up to twelve (12) sites will be performed by Geoscience and plots of the test data will be included in the letters.

1.7 Annual Review of Step Drawdown Test Data with Recommendation Summary Letter

After one year Geoscience will review all of the Step Drawdown Test data from the four (4) quarters and summarize the site-specific trends in a letter. Any identified issues with the well or aquifer will be documented and recommendations for future testing frequencies will be included. The results from the annual report will provide crucial initial insights into well performance that can be used in the complete *Wellfield Evaluation* discussed in **Task 2** below. The Step Test data will offer valuable baseline information, including quantifiable well efficiency estimates and insights into well and aquifer loss. This can aid in making informed rehabilitation decisions before significant declines in well production occur.

TASK 2. WELLFIELD EVALUATION

Utilizing the evaluation criteria and the data provided by CWD, Geoscience will evaluate the current condition of the wells and determine a rehabilitation priority. The wells will be scored based on the well condition parameters with a criteria weighting factor applied.

2.1 Well Condition Evaluation

Geoscience will evaluate each well based on the evaluation criteria to determine a well condition score. The scores will be multiplied by a weighting factor based on the importance of each criterion. The combined well condition score will allow the wells to be ranked in order of current condition. Figure 1 below shows an example condition evaluation table developed for a southern California utility.

Figure 1: Example of Condition Ranking Criteria

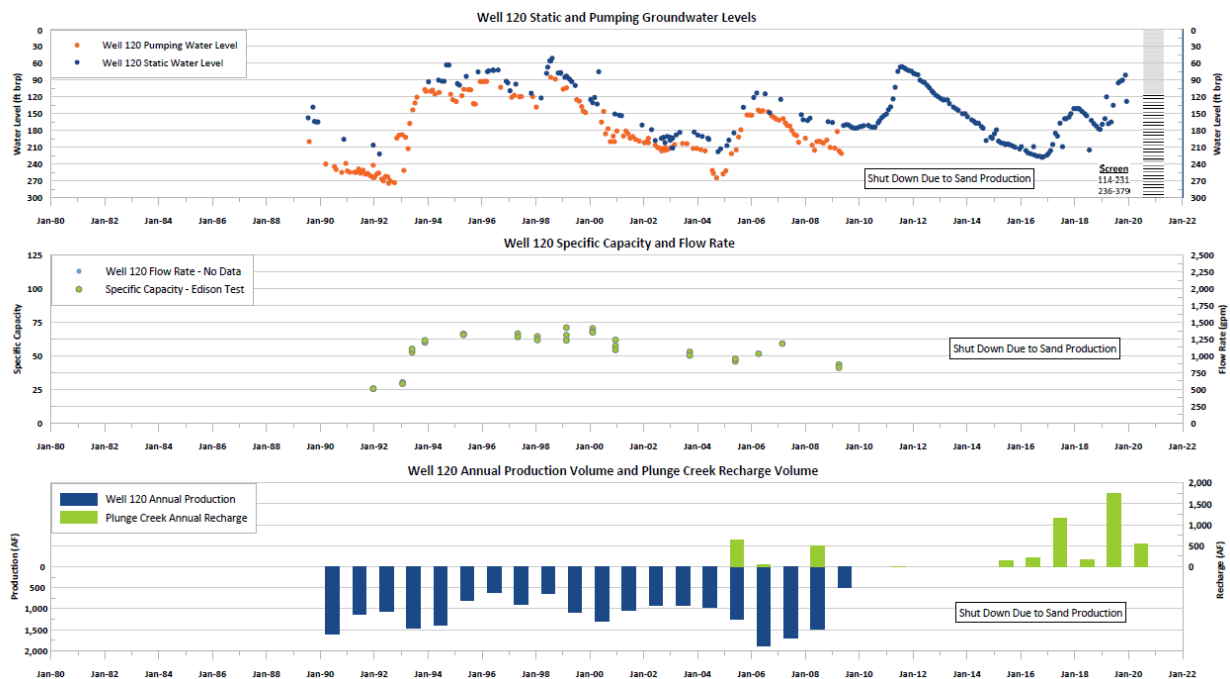
Preliminary Condition Ranking Categories

Column*	Criteria	0	1	2	3
[2]	Age	<10 years	10-30 years	30-50 years	>50 years
[3]	Steel Type	Stainless Steel	Hard Red/KaiWell/HSLA	Copper Bearing	Mild Steel
[4]	Perforation Type	Louvers	Stainless steel wire wrap	Knife cut, Moss hydraulic	Mild steel wire wrap
[5]	Remaining Life	>25 years	25-15 years	15 - 5 years	< 5 years
[6]	Potential for Being Underdeveloped		Cable Tool	Reverse rotary	Mud rotary
[7]	Structural Issues	No Issue	Exfoliation, minor plumbness issues, significant telescoping design, dissimilar metals	Plumbness issues, exfoliation, seeping, voids	Unexplained deformations, sheeting, significant plumbness issues
[8]	Risk of Collapse	No Risk	Exfoliating casing, minor holes	Significant number of holes, lots of exfoliation, single rod loose	Major seeping / jetting, large holes, offsets, abnormalities / ellipticity / crumpling in casing, multiple rods loose
[9]	Casing/Screen Ruptures or Holes	No holes	Small hole	Medium hole, multiple small holes	Large hole, multiple medium holes, many small holes
[10]	Fill	<10 ft	10-20 ft	20 - 50 ft	Fill covering perforations, >50 ft
[11]	Biofouling / Encrusting	No Biofouling	Minor biofouling, slime formation, "fluffy" deposits	Some perforations covered, any nodules tubercles/hard deposits	Perforations largely obscured, major drop in specific capacity, large tubercles
[12]	Specific Capacity Trend	0	<25% decrease from highest	25 - 50% decrease	>50% decrease
[13]	Water Levels Below Screen		Pumping levels at top of screen	Pumping levels in screen	Pumping levels well below screen
[14]	Pumping Sand or Gravel	none	Minor or sporadic	Frequent pump replacements, minor fill, patching indicated in records	Holes, notation of sand or gravel pumping in records, notation of failed patch

* Column refers to column numbers on Table 3: Preliminary Condition rank for each category.

Figure 2 below shows an example of the figures generated for trend analysis. Changes in static water level, pumping level, flow rate, and production volume provide data on the current condition of the well.

Figure 2: Example of Water Level, Flow Rate, and Production Trend Analysis



2.2 Rehabilitation Prioritization

Geoscience will evaluate the wells for rehabilitation based on possibly increase in flow from the well, potential costs, importance to the system, and well condition. By combining the understanding of the condition of the well with the likelihood of rehabilitation success and recovery of production, a maintenance priority ranking can be established. Figure 3, located on the following page shows an example well rehabilitation ranking table combining the condition assessment factors and the rehabilitation prioritization factors selected by the utility.

Figure 3: Example of Well Rehabilitation Ranking

Well Rehabilitation Ranking (Sorted By Rank)																							
		[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]	[18]	[19]	[20]	[21]	[22]
Well	Importance (Weighting Factor)	Construction					Physical Inspection					Monitoring			Preliminary Condition Score	Preliminary Rank	Probability of Successful Rehab (Higher = More Successful)	Rehabilitation Cost (Higher = Less Expensive)	Cost for Repair or Liner (Higher = Less Expensive)	Total Score	Final Rehabilitation Rank	Relevance to System (Scored by RPU: 0 - 3, 0 least relevant, 3 most)	
		[7]	[13]	[14]	[9]	[10]	[30]	[30]	[30]	[30]	[30]	[27]	[26]	[31]									
		Age	Steel Type	Perforation Type	Remaining Life	Potential for Being Underdeveloped	Structural Issues	Risk of Collapse	Casing / Screen Ruptures or Holes	Fill	Biofouling / Encrusting	Specific Capacity Trend	Water Levels Below Screen	Pumping Sand or Gravel									
[1]	Mulberry	3	1	2	3	1	2	1	1	1	3	3	2	1	53	23	3	3	2	6201	1	3	
[2]	Garner B	2	3	2	3	1	2	2	3	1	2	1	3	3	69	1	2	2	2	4140	2	3	
[3]	Cunningham 2	3	1	2	3	1	1	1	1	1	2	2	1	1	46	36	3	2	2	4140	2	1	
[4]	Moore-Griffith	3	1	2	3	1	1	1	0	2	2	0	1	2	45	38	3	2	2	4050	4	3	
[5]	Thorne 12	3	1	2	3	1	1	1	1	2	1	1	0	1	42	44	3	2	2	3780	5	3	
[6]	Gage 26-1	3	1	2	3	1	1	1	1	1	3	2	3	1	52	25	2	2	3	3744	6	1	
[7]	Garner C	1	3	3	3	2	1	1	1	1	2	3	0	1	48	31	2	2	3	3456	7	3	
[8]	Garner 7	1	3	3	2	2	1	0	0	1	1	0	0	0	31	51	3	2	3	3348	8	2	
[9]	Gage 92-3	1	3	3	3	2	1	1	1	1	2	3	0	0	45	38	2	2	3	3240	9	2	
[10]	Cooley J	1	3	3	2	2	0	0	0	0	2	0	0	0	30	52	3	2	3	3240	9	3	

TASK 3. REPORTING AND DELIVERABLES

Geoscience will prepare draft and final technical memorandums and provide the condition assessment and rehabilitation ranking matrices as MS Excel documents.

3.1 Draft Technical Memorandum

Geoscience will submit a draft technical memorandum (TM) consisting of hydrographs and trend analyses, tables of criteria scores, and rehabilitation prioritization with an explanation of the scores.

The TM will include an estimated annual rehabilitation schedule based on the results of the ranking, and budget planning level cost estimates for the rehabilitation efforts. The preliminary schedule will consider anticipated costs, funding, impact to system, demand for water and cost for replacement water while the well is offline. This schedule will include costs to

3.2 Final Technical Memorandum and Well Assessment Matrices

Geoscience will respond to CWD comments and prepare a final technical memorandum. This TM will be delivered electronically as a PDF and will include editable versions of the criteria ranking tables and schedule.

3.3 Wellfield Management TM Update Addendum

Geoscience will meet with CWD in the fiscal year following the initial TM to discuss the results of the rehabilitations conducted that year, the status of the wellfield, and production goals for the next year. Following this meeting, Geoscience will produce an addendum to the TM documenting suggested modifications and update procedures.

TASK 4. MEETINGS AND PROJECT MANAGEMENT

Understanding the function of individual wells within a production system requires knowledge of the geohydrology and engineering of the well/aquifer interface AND experience with the production system. Knowledge transfer workshops with CWD operations staff will be essential to the success of the project.

4.1 Project Workshops

Geoscience anticipates two (2) project workshops taking place at CWD's offices. The first will include the project kick-off meeting and development of the initial criteria. The second workshop will take place after CWD has reviewed the Draft TM.

4.2 Biweekly progress meetings

Geoscience will conduct biweekly progress update meetings via Microsoft Teams. These meetings will update CWD on progress of the analysis and identify any scheduling roadblocks.

4.3 Project Management and QA/QC

Geoscience will provide general project management services during the work including progress reporting, scheduling, and data management. A Senior Hydrogeologist will provide final QC of the trend analysis and priority ranking.

POTENTIAL FUTURE CONSIDERATION – ENROLLMENT IN BETA-TESTING OF GEOSCIENCE'S WELLFIELD MANAGEMENT TOOL

In the next 12 months, Geoscience could begin beta-testing a cloud hosted wellfield management tool that can communicate with utilities installed sensors or import data from SCADA systems. The wellfield management system will perform the same trend analysis that Geoscience is proposing for this project but will be constantly updated with data from CWD's SCADA system.

Geoscience has secured a utility partner for development and alpha-testing but is seeking partners for the beta-testing. This task would include the effort to import static CWD well data (well completion depths, pump designs, etc.) as well as to script import of SCADA data or map existing Ignition tags to Geoscience trend analysis routines.

The beta test enrollment would include the beta test period and an additional year of subscription. Further subscription to the tool can be negotiated following the completion of the beta period.

PROJECT SCHEDULE

Geoscience anticipates a 15-month project duration for the completion of this scope of work.

Table 3: Estimated Task Duration

<i>Task</i>	<i>Duration</i>	<i>Responsibility</i>
1.1 Preliminary Evaluation Criteria Development	<i>1 weeks</i>	<i>Geoscience</i>
1.2 Data Collection	<i>3 weeks</i>	<i>CWD & Geoscience</i>
1.4 Step Drawdown Test Recommendation Letter	<i>4 weeks</i>	<i>Geoscience</i>
1.6 Quarterly Step Test Review & Summary Letter	<i>1 year</i>	<i>Geoscience</i>
1.7 Annual Step Test Summary/Recommendation Letter	<i>1 month</i>	<i>Geoscience</i>
2.1 Well Condition Evaluation	<i>4 weeks</i>	<i>Geoscience</i>
2.2 Rehabilitation Prioritization	<i>3 weeks</i>	<i>Geoscience</i>
3.1 Draft Technical Memorandum	<i>3 weeks + 2 weeks</i>	<i>Geoscience + CWD</i>
3.2 Final Technical Memorandum	<i>2 weeks</i>	<i>Geoscience</i>
3.3 Wellfield Management TM Update Addendum	<i>1 year + 3 weeks + 2 weeks</i>	<i>CWD + Geoscience</i>

COST ESTIMATE

Our proposed total project cost to perform Tasks 1 through 4 is \$223,212 as detailed in the attached Cost Estimate. Thank you for the opportunity to submit this proposal. Should you have any questions, please do not hesitate to call me at (909) 451-6650.

Sincerely,



Terry Watkins, P.G., CHG
Senior Geohydrologist
Encl.

Cost Estimate

Cost Proposal for Professional Hydrogeological Services Related to
Wellfield Asset Management for Camrosa Water District

Task Description		GEOSCIENCE SUPPORT SERVICES, INC.								Totals		
		Principal Geohydrologist	Senior Modeler/ Engineer	Senior Geohydrologist	Project Geohydrologist	Senior Associate Geohydrologist	Associate Geohydrologist	GSI/CAD Specialist	Clerical	Labor	Reimbursable Expenses ¹	Total Cost
Hourly Rate:		\$282	\$272	\$242	\$219	\$175	\$160	\$160	\$110			
1.0	PRELIMINARY EVALUATION CRITERIA AND DATA COLLECTION											
1.1	Preliminary Evaluation Criteria Development	1		4	8					\$ 3,002.00	\$ -	\$ 3,002
1.2	Data Collection	1		2	8		40			\$ 8,918.00	\$ -	\$ 8,918
1.3	Field Reconnaissance of District Wells and Systems. Assumes one (1) field day for two GSSI personnel.	12			12		8			\$ 7,292.00	\$ -	\$ 7,292
1.4	Step Drawdown Test Prioritization and Recommendations Letter. Assumes twelve (12) wells. ²	2		4	8	40				\$ 10,284.00	\$ -	\$ 10,284
1.5	Full Time Assistance During First Step Drawdown Test and As-Needed Guidance During Remaining Tests for Four (4) Quarters				12	20				\$ 6,128.00	\$ -	\$ 6,128
1.6	Quarterly Step Drawdown Test Data Review and Summary Letters. Assumes twelve (12) wells and four (4) Quarterly Letters. ²	8		20	40	288		8		\$ 67,536.00	\$ -	\$ 67,536
1.7	Annual Review of Step Drawdown Test Data with Summary Letter Including Future Testing Recommendations.	4		10	16	24		4		\$ 11,892.00	\$ -	\$ 11,892
Subtotal:		28	0	40	104	372	48	12	0	\$ 115,052	\$ -	\$ 115,052
2.0	WELLFIELD EVALUATION											
2.1	Well Condition Evaluation	4		8	8	24	120	8		\$ 29,496	\$ -	\$ 29,496
2.2	Rehabilitation Prioritization	4		8		40	40			\$ 16,464	\$ -	\$ 16,464
Subtotal:		8	0	16	8	64	160	8	0	\$ 45,960	\$ -	\$ 45,960
3.0	REPORTING AND DELIVERABLES											
3.1	Draft Technical Memorandum	2		4	12	32	40	16		\$ 18,720	\$ -	\$ 18,720
3.2	Final Technical Memorandum and Well Assessment Matrices	1		4	8	24		8		\$ 8,482	\$ -	\$ 8,482
3.2	Wellfield Management TM Update Addendum	1		8	8	12	32	24		\$ 15,030	\$ -	\$ 15,030
Subtotal:		4	0	16	28	68	72	48	0	\$ 42,232	\$ -	\$ 42,232
4.0	MEETINGS AND PROJECT MANAGEMENT											
4.1	Project Workshops			16	16		8			\$ 8,656	\$ -	\$ 8,656
4.2	Biweekly progress meetings			10	10					\$ 4,610	\$ -	\$ 4,610
4.3	Project Management and QA/QC	2		24					3	\$ 6,702	\$ -	\$ 6,702
Subtotal:		2	0	50	26	0	8	0	3	\$ 19,968	\$ -	\$ 19,968
TOTAL HOURS AND COST (TASKS 1-4):		42	0	122	166	504	288	68	3	\$ 223,212	\$ -	\$ 223,212

Notes:

¹ Reimbursable Expenses Include Subconsultant Fees, Mileage, report reproduction cost, and server hosting

GEOSCIENCE is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain “public works” and “maintenance” projects. The work GEOSCIENCE performs does not fall under prevailing wage rate categories.

COST ASSUMPTION AND BASIS OF PROPOSAL

1. Geoscience's Schedule and Consultants Fee included with this bid are valid for a period of **12** months assuming the starting date shown in the baseline Schedule.
2. Geoscience will manage work hours between employee classifications or utilize other employee classifications provided that the total project fee is not exceeded without prior approval of the Owner. Geoscience will first request approval from the Owner before work hours are managed between Tasks as listed in the Consultants Fee Schedule.
3. Services not Specifically Identified in the Scope of Work are not included in this Agreement for Professional Services.
4. Reimbursable expenses for sub-consultants, sub-contractors, equipment and instrumentation purchase or rental, supplies, travel, and other reimbursable project expenses—excluding field staff per-diem costs--will be billed to client at cost + 10%.
5. Owner and/or Stakeholders will provide data on: **Site Plans, Utility Record Drawings, Nearby Well Locations, Nearby Well Construction Details, Well Production History, Water Level History, Water Quality History, Well Maintenance History, Lithologic Logs, and Geophysical Logs.** Owner and/or Stakeholder provided data is assumed to be in an editable electronic format (e.g., Excel, AutoCAD GIS).
6. All owner/stakeholder furnished data required for a given Task will be provided to Consultant within a timeframe agreed upon between Consultant and Client, or as shown in the project schedule. Owner-furnished data that is received after the agreed-upon Collection Time Frame, and that necessitates a revision of analyses, calculations, design, or written deliverable, may necessitate a contract amendment.
7. Consultant assumes that data assembled and provided by the Client and/or Project Stakeholders is accurate, complete and can be used as it is. Verification of Owner furnished-data accuracy from primary source(s) is outside the scope of work.
8. One (1) round of comments and resulting deliverable revision is budgeted for each draft design deliverable as listed.
9. For review of draft deliverables, Owner will provide consolidated, written, and non-contradictory review comments to Consultant's Deliverables in an electronic, matrix format. All written review comments will be provided within a time frame as agreed upon by the Owner/Stakeholders and Consultant, or as indicated in the baseline project schedule. Owner and/or Stakeholder comments that are received after the agreed-upon deliverable review Time Frame, and that necessitate an additional revision of the deliverable, will be incorporated upon consultation with the Owner and through a contract modification.
10. Support budget for On-Site Activities is an allowance only and represents a credible scope and budget based on the known site conditions and Consultant's experience with similar projects. Effort for this task is limited to the budget identified in the Consultant Fee Estimate. Additional effort that occurs as a result of change in depth, delays, unforeseen site conditions, or changes to the construction scope, will only be provided upon consultation with the Owner and through a contract modification.

Cost Assumption and Basis of Proposal

1. Geoscience's Schedule and Consultants Fee included with this bid are valid for a period of 18 months from date submitted.
2. Geoscience will manage work hours between employee classifications or utilize other employee classifications provided that the total project fee is not exceeded without prior approval of the Owner. Geoscience will first request approval from the Owner before work hours are managed between Tasks as listed in the Consultants Fee Schedule.
3. Services not Specifically Identified in the Scope of Work are not included in this Agreement for Professional Services.
4. Owner and/or Stakeholders will provide data on: Site Plans, Utility Record Drawings, Nearby Well Locations, Nearby Well Construction Details, Well Production History, Water Level History, Water Quality History, Well Maintenance History, Lithologic Logs, Geophysical Logs, Land Use Data, Known Contamination Sites Known Contamination Sites, Climatological Data, Site Ownership/Parcel Information, Gaging Station Data, Authorization Letters, Facility Details, Discharge History, or Model Files. Owner and/or Stakeholder provided data is assumed to be in an editable electronic format (eg., Excel, AutoCad GIS).
5. All owner/stakeholder furnished data required for a given Task will be provided to Consultant within a timeframe agreed upon between Consultant and Client, or as shown in the project schedule. Owner-furnished data that is received after the agreed-upon Collection Time Frame, and that necessitates a revision of analyses, calculations, design, or written deliverable, may necessitate a contract amendment.
6. Consultant assumes that data assembled and provided by the Client and/or Project Stakeholders is accurate, complete and can be used as it is. Verification of Owner furnished-data accuracy from primary source(s) is outside the scope of work.
7. One (1) round of comments and resulting deliverable revision is budgeted for each draft deliverable as listed in the Project Deliverable Schedule. Reasonable efforts within this budget will be made to address responsive comments. If comments or suggested revisions require additional effort outside of the proposed scope of work, then the revisions will only be performed upon consultation with the Owner and through a contract modification. The Final/100% Document Review will not incorporate any new comments.
8. For review of draft deliverables, Owner will provide consolidated, written, and non-contradictory review comments to Consultant's Deliverables in an electronic, matrix format. All written review comments will be provided within a time frame as agreed upon by the Owner/Stakeholders and Consultant, or as indicated in the baseline project schedule. Owner and/or Stakeholder comments that are received after the agreed-upon deliverable review Time Frame, and that necessitate an additional revision of the deliverable, will be incorporated upon consultation with the Owner and through a contract modification.

Board Memorandum

October 12, 2023

To: General Manager

From: Norman Huff, Assistant General Manager

Subject: Control Systems Supervisor Position

Objective: Hire a Control Systems Supervisor.

Action Required: Adopt Resolution 23-14 Adjusting the District's Salary and Classification Schedule to include the new Control Systems Supervisor position.

Discussion: The Salary and Classification Schedule is to be approved by the Board of Directors if there is a change. The schedule is being updated to reflect the addition of the Control Systems Supervisor position. Current Fiscal Year (FY) 2023-24 allocation of two (2) Instrumentation Technician positions (with one currently vacant) will be reduced to one (1) to provide for FY 2023-24 budget consistency and recruitment of a new Control Systems Supervisor.

Attachments:

- Resolution
- Proposed Salary Schedule

Resolution No: 23-14

A Resolution of the Board of Directors
of Camrosa Water District

**Adjusting the District's Salary and
Classification Schedule for Employees**

Whereas, the Board of Directors shall establish by resolution a Salary and Classification Schedule consisting of salary rates allocated to salary ranges; and

Whereas, except as otherwise provided herein, employees shall receive compensation provided in the Salary and Classification Schedule for the classification of the position in which they are employed; and

Whereas, the Salary and Classification Schedule shall include a descriptive title, salary ranges, and the number of allocated positions; and

Whereas, the General Manager shall recommend to the Board of Directors changes in the Salary and Classification Schedule to meet the needs of the District; and

Whereas, such changes may include but not be limited to a new position, salary range adjustment for the position, reclassification of the position only, or reclassification of the incumbent within the position, and must be submitted to the Board of Directors for approval; and

Whereas, the General Manager may appoint new employees within the salary range of the classifications in accordance with the Salary and Classification Schedule; and

Whereas, the District's Salary and Classification Schedule attached hereto shall create the position of Control Systems Supervisor; and

Now, Therefore, Be It Resolved that the Camrosa Water District Board of Directors hereby adopts the Salary and Classification Schedule effective October 12, 2023.

Adopted, Signed, and Approved this 12th day of October 2023.

Eugene F. West, President
Board of Directors
Camrosa Water District

_____ (ATTEST)
Tony L. Stafford, Secretary
Board of Directors
Camrosa Water District

CAMROSA WATER DISTRICT SALARY SCHEDULE

SALARY AND CLASSIFICATION SCHEDULE

Effective: October 12, 2023

Position	Minimum	Max	FTE	FLSA	Time Base
Assistant General Manager/Water Resources & Regulatory Compliance	\$ 130,000	\$ 260,000	1	N	Annually
Chief Plant Operator	\$ 75,000	\$ 150,000	1	Y	Annually
Control Systems Supervisor	\$ 75,000	\$ 150,000	1	Y	Annually
Customer Service Manager	\$ 100,000	\$ 200,000	1	N	Annually
Customer Service Representative/ Accounts Payable Technician	\$ 45,000	\$ 90,000	1	Y	Annually
Customer Service Representative/Administrative Assistant	\$ 45,000	\$ 90,000	1	Y	Annually
Deputy General Manager/Finance	\$ 110,000	\$ 220,000	1	N	Annually
District Engineer	\$ 110,000	\$ 220,000	1	N	Annually
Engineering & Capital Projects Manager	\$ 110,000	\$ 220,000	1	N	Annually
Field Service Technician I	\$ 40,000	\$ 80,000	0	Y	Annually
Field Service Technician II	\$ 45,000	\$ 90,000	2	Y	Annually
Finance Manager	\$ 110,000	\$ 220,000	0	N	Annually
General Manager	\$ 260,663.13	\$ 260,663.13	1	N	Annually
GIS Specialist	\$ 55,000	\$ 110,000	0	Y	Annually
I.T. and Special Projects Manager	\$ 110,000	\$ 220,000	1	N	Annually
IT Coordinator	\$ 75,000	\$ 150,000	0	Y	Annually
Instrumentation Technician	\$ 65,000	\$ 130,000	1	Y	Annually
Laboratory Analyst I	\$ 45,000	\$ 90,000	1	Y	Annually
Laboratory Analyst II	\$ 60,000	\$ 120,000	1	Y	Annually
Laboratory Supervisor	\$ 90,000	\$ 180,000	0	N	Annually
Senior Accountant	\$ 75,000	\$ 150,000	1	N	Annually
Senior Customer Service Representative	\$ 65,000	\$ 130,000	0	Y	Annually
Senior Customer Service Representative/Specialist	\$ 70,000	\$ 140,000	1	Y	Annually
Senior Field Service Technician	\$ 55,000	\$ 110,000	0	Y	Annually
Senior System Operator	\$ 75,000	\$ 150,000	1	Y	Annually
Superintendent of Operations	\$ 110,000	\$ 220,000	1	N	Annually
System Field Supervisor	\$ 80,000	\$ 160,000	1	Y	Annually
System Operator I	\$ 55,000	\$ 110,000	4	Y	Annually
System Operator II	\$ 60,000	\$ 120,000	2	Y	Annually
Water Loss Control Coordinator	\$ 80,000	\$ 160,000	1	Y	Annually
Water Quality & Environmental Compliance Supervisor	\$ 100,000	\$ 200,000	1	N	Annually
			29		
Board Member (per Meeting)	\$ 200.00	\$ 200.00		N	Per Meeting
Part-Time Student/Paid Internship	\$ 16.00	\$ 35.00		Y	Hourly
Part-Time/Temporary Employee	\$ 16.00	\$ 35.00		Y	Hourly

Board Memorandum

October 12, 2023

To: General Manager

From: Norman Huff, Assistant General Manager

Subject: District Policy on Accessory Dwelling Units (ADUs)

Objective: Discuss addition of a District Policy on Accessory Dwelling Units (ADUs) to Ordinance 40.

Action Required: No action necessary; for discussion only.

Discussion: Continuing legislative updates and changes to Government Code Section 65852.2. Accessory Dwelling Units, along with increasing interest from property owners, necessitates an ADU policy consistent with government code and the goals and interests of the District. The policy would establish clear guidelines regarding their addition and charges for services.

Key Government Code Points:

- To encourage ADU's as a part of the solution to the State's housing crisis.
- Primarily targeted towards permitting entities (cities and counties) requiring them to facilitate approvals and remove barriers of approval.

Key Policy Points:

Definitions: Clearly define ADUs and Primary Service to establish a clear framework for this policy.

Addition of ADUs:

- **Permitting:** Property owners must obtain necessary permits and comply with local (city or county) zoning and building codes for ADU construction.
- **Application for Service:** Property owners must complete an Application for Service, pay an application fee to cover the District's administrative and evaluation costs, and specify whether they desire the ADU's services to be connected to the primary service or established as a new independent service, at their expense.
- **District Evaluation:** Prior to approval, if connecting the ADU to an existing primary service, the District will assess the suitability of existing services for the proposed ADU. If deemed unsuitable, the property owner must upgrade them at their expense with a District-approved contractor.

Billing and Charges for Water and Wastewater Service to ADUs:

- **Connection Fees:** Differentiates between ADUs sharing services with the main dwelling and those with separate connections.
- **Billing and Charges for Service:** Outlines billing structures for ADUs connected to the primary service and those with separate accounts.

Attachments:

- Proposed ADU Policy Draft

Proposed ADU Policy Draft

(to add to Ordinance 40 with similar wording for Sewer Service)

3. DEFINITIONS

“Accessory Dwelling Unit (ADU)” is defined as a separate, self-contained residential unit located on the same property as a primary residence and has its own kitchen, bathroom, and sleeping area, and it may be attached to or detached from the primary residence.

“Primary Service” refers to the main residential unit on a property currently connected to Camrosa’s water services, which may include a single-family home, the main dwelling of a multi-family property, or other residential structures.

4.1. General Requirements of Water Service

Water service is a Property-related service. The Property to be served shall be within the Camrosa Water District boundaries. The Property shall have an established water connection with a Camrosa water meter of adequate size and capacity, as determined by Camrosa, to serve the Property’s water needs without causing undue wear to the Camrosa metering facilities or interfering with Camrosa’s ability to provide reliable service to other Properties. The Customer shall have completed and submitted an application for water service, and paid any deposit that may be required as defined in this Ordinance and/or the “Schedule of Rates, Fees and Charges for Water and Sanitary Services” (located on the District’s web site, www.camrosa.com). The Customer must establish and maintain an active water service account that is current and free of any delinquent fees and charges. All applicable fees and charges must be paid in advance of receiving any of the following classifications of water service, including any classification-specific charges outlined ~~below~~ in Section 4.2.

4.1.1. Water Service Requirements for Accessory Dwelling Unit (ADU)

The Camrosa Water District recognizes the growing demand for ADUs within its service area and is committed to ensuring efficient and equitable water service for all customers, including those with ADUs. Camrosa has established this policy to govern the addition of ADUs and to determine appropriate and equitable charges for water services. Water service for an ADU may be connected to the primary service on the account, or, at the property owner’s request and expense, connected to a new meter and account off of the existing Camrosa primary service line or as a new independent Camrosa service line, meter, and account.

4.1.1.1. Addition of ADUs

- a. **Permitting:** All property owners within Camrosa's service area seeking to add an ADU must obtain the necessary permits and approvals from the local building department and comply with all applicable zoning and building codes.
- b. **Application for Service:** All property owners within Camrosa's service area seeking to add an ADU must complete an Application for Service and pay the current ADU application fee as found in Camrosa’s Miscellaneous Fees and Charges schedule. At the time of application for service the property owner will indicate if they desire to connect the ADU to the primary service on the account, or, at the property owner’s request and expense, connect to a new meter and account off of the existing Camrosa primary service line or as a new, independent and separate service line, meter, and account.
- c. **District Evaluation:** Prior to the issuance of an approval of the application for service, Camrosa will evaluate the suitability of the existing primary service’s service line and meter size, for the proposed ADU (as allowed for in Section 4.1). If Camrosa finds the current primary service, including its service line and meter unsuitable for the proposed ADU, the property owner

must, at their expense, upgrade them to a suitable size using District Standards and a District-approved contractor.

- d. **District Approval:** Prior to the issuance of a certificate of occupancy for the ADU, property owners must provide documentation of the ADU's completion and compliance with local codes. Camrosa will verify the ADU's completion and its proper connection to the primary water service on the account. Connections will be made to the primary service in compliance with District Standards and local sanitation and plumbing codes.

4.1.1.2. Capital Improvement Fees for Water Service to ADUs

- a. **Shared Service:** ADUs that share a primary water service meter with the main dwelling will not be subject to Capital Improvement fees.
- b. **Additional Meter Service:** Property owners may, at their request and bearing all costs thereof, connect an ADU that shares the Camrosa primary water service line to the primary service meter, but has a separate water meter with a separate water services account. These new accounts will not be subject to Capital Improvement fees. Meter additions must be done using District Standards and a District-approved contractor.
- c. **New, Independent Service:** Property owners may, at their request and bearing all cost thereof, connect an ADU to a new, independent water service with a separate Camrosa water service line, meter, and account. These new accounts will be subject to applicable Capital Improvement fees, as determined by the current District's fee schedule. New, independent service installations must be done using District Standards and a District-approved contractor.

4.1.1.3. Billing and Water Service Charges for ADUs

- a. **Shared Service:** ADUs that share a primary water service meter with the main dwelling will be billed on one bill. There will be no change to the base water charges as they are billed as part of the primary service on the account. Water consumption by the ADU will register on the primary service meter along with usage from the primary residence and be billed based on the actual water use. Current base monthly meter charges and usage rates and tiers apply to the primary account.
- b. **Additional Meter Service:** ADUs that share the Camrosa primary water service line to the primary service meter but have a separate water meter with a separate water services account will be billed separately and may have a separate account holder (ie: renter, tenant, etc.). The ADU account will pay a separate base water charge based on the meter size and usage will be billed based on the actual water use as measured by the meter serving the ADU. Current base monthly meter charges and usage rates and tiers apply to the ADU account.
- c. **New, Independent Service:** ADUs that have an independent Camrosa water service line with a separate water meter and water services account will be billed separately and may have a separate account holder (ie: renter, tenant, etc.). The ADU account will pay a separate base water charge and usage will be billed based on the actual water use as measured by the meter serving the ADU. Current base monthly meter charges and usage rates and tiers apply to the ADU account.

4.2. Types and Classifications of Water Service

Board Memorandum

October 12, 2023

To: General Manager

From: Norman Huff, Assistant General Manager

Subject: Water Professionals Appreciation Week

Objective: Recognize October 7-15, 2023, as Water Professionals Appreciation Week.

Action Required: Adopt Resolution 23-15 Recognizing October 7-15, 2023, as Water Professionals Appreciation Week.

Discussion: The California Legislature officially designated the first week in October Water Professionals Appreciation Week. It was established in 2017 by Senate Concurrent Resolution 80, by Sen. Bill Dodd (D-Napa). The annually designated week begins on the first Saturday of October and ends on the Sunday of the following weekend. It's intended to highlight the important role of water and wastewater professionals in ensuring safe and reliable water, wastewater, and recycled water in California.

As part of the designated week, water and wastewater agencies are encouraged to organize programs and events that educate California water customers, elected leaders, and other key audiences on the value of water and wastewater services and the important role water professionals play.

Attachment:

- Resolution

Resolution No: 23-15

A Resolution of the Board of Directors
of Camrosa Water District

**Water Professionals Appreciation
Week October 7-15, 2023**

Whereas, water is the lifeblood of California and without safe and reliable water, no community and no sector of the economy – from high tech to manufacturing to agriculture – can thrive or expand; and

Whereas, now more than ever, the Camrosa Water District is proud of the important role our essential workers play in making sure our communities have safe and reliable drinking water; and

Whereas, thanks to technological advances by highly skilled and trained water professionals and the dedication of thousands of industry professionals in the state, California drinking water and treated wastewater meets some of the most stringent water quality standards in the nation; and

Whereas, depending on where you live in California, your water may come from a nearby well or it may travel hundreds of miles through canals or pipelines to reach your tap. Regardless of where it originates, your drinking water is filtered, cleaned, tested, and distributed in a process carefully managed by trained water professionals; and

Whereas, water professionals at local public water and wastewater agencies work 24/7 to plan for the future, maintain and upgrade their systems and improve the safety and resiliency of local water supplies for their communities; and

Whereas, thousands of essential water, wastewater and recycled water industry professionals in the state dedicate their careers to keeping drinking water, recycled water and treated wastewater safe and reliable for use by Californians.

Now, Therefore, Be It Resolved that the Camrosa Water District Board of Directors hereby declares October 7-15, 2023, Water Professionals Appreciation Week and extends its sincere gratitude and appreciation to the water and wastewater professionals who work 24/7 to provide excellent essential services to our community every day.

Adopted, Signed, and Approved this 12th day of October 2023.

Eugene F. West, President
Board of Directors
Camrosa Water District

_____ (ATTEST)
Tony L. Stafford, Secretary
Board of Directors
Camrosa Water District

Board Memorandum

October 12, 2023

To: Board of Directors

From: General Manager

Subject: Closed Session – Personnel Matters

Objective: Discuss personnel matters.

Action Required: No action necessary; for information only.

Discussion: Personnel matters may be discussed in closed session pursuant to Government Code 54957.

Board Memorandum

October 12, 2023

To: Board of Directors

From: General Manager

Subject: Closed Session Conference with Legal Counsel – Litigation Matters

Objective: To confer with and receive advice from counsel regarding litigation matters.

Action Required: No action necessary; for information only.

Discussion: The Board will enter closed session to confer regarding pending litigation pursuant to Government Code 54956.9(d)(4).

Read File

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Vendor Purchase History Report
- B. 2023 Board Calendar



Camrosa Water District, CA

Vendor Purchase From History Report

For Date Range: 09/01/2023 - 09/30/2023

Purchase From Vendor	Payable Number	Post Date	Item	Amount	Shipping	Tax	Discount	Net	Payment
ADV01 - ADVANCE UTILITY SYSTEMS									
Paid To Same Vendor									
ADV01 - ADVANCE UTILITY SYSTEMS	XT00173173	09/13/2023	CIS upgrade	75900	0	0	0	75900	75900
Total Paid To Same Vendor:				75900	0	0	0	75900	75900
Total ADV01 - ADVANCE UTILITY SYSTEMS:				75900	0	0	0	75900	75900
AIR05 - AIRGAS USA, LLC.									
Paid To Same Vendor									
AIR05 - AIRGAS USA, LLC.	5502088211	09/12/2023	Materials & Supplies- CO2 Well Sounding	34.9	0	0	0	34.9	34.9
AIR05 - AIRGAS USA, LLC.	9141643650	09/13/2023	Materials & Supplies- CO2 Conejo Wells	50	0	0	0	50	50
Total Paid To Same Vendor:				84.9	0	0	0	84.9	84.9
Total AIR05 - AIRGAS USA, LLC.:				84.9	0	0	0	84.9	84.9
ALE01 - ALEXANDER'S CONTRACT SERVICES, INC									
Paid To Same Vendor									
ALE01 - ALEXANDER'S CONTRACT SERVICE: 104793		09/12/2023	Meter Reading - August 2023	1618.56	0	0	0	1618.56	1618.56
Total Paid To Same Vendor:				1618.56	0	0	0	1618.56	1618.56
Total ALE01 - ALEXANDER'S CONTRACT SERVICES, INC:				1618.56	0	0	0	1618.56	1618.56
ALL11 - ALL PEST AND REPAIR, INC.									
Paid To Same Vendor									
ALL11 - ALL PEST AND REPAIR, INC.	0026939-Sept 2023	09/29/2023	Pest Control-VTA1-1900 September 2023	700	0	0	0	700	0
ALL11 - ALL PEST AND REPAIR, INC.	0027053-Sept 2023	09/29/2023	Pest Control-VTA1-7385 September 2023	550	0	0	0	550	0
Total Paid To Same Vendor:				1250	0	0	0	1250	0
Total ALL11 - ALL PEST AND REPAIR, INC.:				1250	0	0	0	1250	0

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Page 5 of 19

Vendor Purchase From History Report

For Date Range: 09/01/2023 - 09/30/2023

Purchase From Vendor	Payable Number	Post Date	Item	Amount	Shipping	Tax	Discount	Net	Payment
ALL14 - ALLCONNECTED INC									
Paid To Same Vendor									
ALL14 - ALLCONNECTED INC	43572	09/13/2023	AllConnected Cloud-Env CISv5	1881.25	0	0	0	1881.25	1881.25
Total Paid To Same Vendor:				1881.25	0	0	0	1881.25	1881.25
Total ALL14 - ALLCONNECTED INC:				1881.25	0	0	0	1881.25	1881.25
ASC01 - ACWA/JPIA									
Paid To Same Vendor									
ASC01 - ACWA/JPIA	INV0013663	09/01/2023	Dental Insurance	312.16	0	0	0	312.16	312.16
ASC01 - ACWA/JPIA	INV0013664	09/01/2023	Medical-PPO	5058.83	0	0	0	5058.83	5058.83
ASC01 - ACWA/JPIA	INV0013665	09/01/2023	Vision	86.05	0	0	0	86.05	86.05
ASC01 - ACWA/JPIA	INV0013676	09/01/2023	Dental Insurance	2087.37	0	0	0	2087.37	2087.37

ASC01 - ACWA/JPIA	INV0013683	09/01/2023	Medical-HMO	21904.65	0	0	0	21904.65	21904.65
ASC01 - ACWA/JPIA	INV0013684	09/01/2023	Medical-PPO	1661.46	0	0	0	1661.46	1661.46
ASC01 - ACWA/JPIA	INV0013685	09/01/2023	Medical-PPO	15645.52	0	0	0	15645.52	15645.52
ASC01 - ACWA/JPIA	INV0013695	09/01/2023	Vision	413.04	0	0	0	413.04	413.04
ASC01 - ACWA/JPIA	INV0013730	09/01/2023	Medical-PPO	1834.54	0	0	0	1834.54	0
ASC01 - ACWA/JPIA	8-23 PR ME	09/05/2023	Rueter, Morales, West & COBRA Premium Adjustments	6650.18	0	0	0	6650.18	6650.18
Total Paid To Same Vendor:				55653.8	0	0	0	55653.8	53819.26
Total ASC01 - ACWA/JPIA:				55653.8	0	0	0	55653.8	53819.26

BAS02 - BASELINE ENTERPRISES
Paid To Same Vendor

BAS02 - BASELINE ENTERPRISES	20932	09/12/2023	Outside Contracts- Fuel Tank Inspection-September	981.75	0	0	0	981.75	981.75
Total Paid To Same Vendor:				981.75	0	0	0	981.75	981.75
Total BAS02 - BASELINE ENTERPRISES:				981.75	0	0	0	981.75	981.75

BLA05 - BLACK & VEATCH CORP
Paid To Same Vendor

BLA05 - BLACK & VEATCH CORP	6711711	09/12/2023	Five-year water and wastewater rate study	21795	0	0	0	21795	21795
Total Paid To Same Vendor:				21795	0	0	0	21795	21795
Total BLA05 - BLACK & VEATCH CORP:				21795	0	0	0	21795	21795

BON01 - BONDY GROUNDWATER CONSULTING, INC.
Paid To Same Vendor

BON01 - BONDY GROUNDWATER CONSUL'	077-23-asrbgsa	09/12/2023	PM: Santa Rosa GSP	1470	0	0	0	1470	1470
BON01 - BONDY GROUNDWATER CONSUL'	094-03	09/12/2023	Project Management for District PV Modeling	4103.75	0	0	0	4103.75	4103.75
BON01 - BONDY GROUNDWATER CONSUL'	095-01	09/12/2023	Consulting Services GSA Track 2	551.25	0	0	0	551.25	551.25
Total Paid To Same Vendor:				6125	0	0	0	6125	6125
Total BON01 - BONDY GROUNDWATER CONSULTING, INC.:				6125	0	0	0	6125	6125

9/29/2023 3:18:10 PM

Page 6 of 19

Vendor Purchase From History Report
For Date Range: 09/01/2023 - 09/30/2023
Purchase From Vendor

Pay To Vendor	Payable Number	Post Date	Item	Amount	Shipping	Tax	Discount	Net	Payment
BOU02 - BOUTWELL*FAY LLP									
Paid To Same Vendor									
BOU02 - BOUTWELL*FAY LLP	37697	09/12/2023	457K Legal Services	315	0	0	0	315	315
Total Paid To Same Vendor:				315	0	0	0	315	315
Total BOU02 - BOUTWELL*FAY LLP:				315	0	0	0	315	315

CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT
Paid To Same Vendor

CAL03 - CALLEGUAS MUNICIPAL WATER DI	089423	09/13/2023	Water Purchase	840243.48	0	0	0	840243.48	840243.48
CAL03 - CALLEGUAS MUNICIPAL WATER DI	SMP085523	09/13/2023	SMP CMWD - SMP Pipeline	2696.3	0	0	0	2696.3	2696.3
Total Paid To Same Vendor:				842939.78	0	0	0	842939.78	842939.78
Total CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT:				842939.78	0	0	0	842939.78	842939.78

CAM09 - CAMROSA WATER DISTRICT
Paid To Same Vendor

CAM09 - CAMROSA WATER DISTRICT	1976	09/21/2023	Reimbursement for EFT Payment to Bondy Grwtr 77-22	735	0	0	0	735	0
Total Paid To Same Vendor:				735	0	0	0	735	0
Total CAM09 - CAMROSA WATER DISTRICT:				735	0	0	0	735	0

CEN03 - Central Courier LLC**Paid To Same Vendor**

CEN03 - Central Courier LLC	53882	09/13/2023	Courier Service	336.15	0	0	0	336.15	336.15
Total Paid To Same Vendor:				336.15	0	0	0	336.15	336.15
Total CEN03 - Central Courier LLC:				336.15	0	0	0	336.15	336.15

CEN04 - CENTRAL COMMUNICATIONS**Paid To Same Vendor**

CEN04 - CENTRAL COMMUNICATIONS	000030-037-611	09/13/2023	After Hours Call Center	473.5	0	0	0	473.5	473.5
Total Paid To Same Vendor:				473.5	0	0	0	473.5	473.5
Total CEN04 - CENTRAL COMMUNICATIONS:				473.5	0	0	0	473.5	473.5

CLI01 - CLIFTON LARSON ALLEN LLP**Paid To Same Vendor**

CLI01 - CLIFTON LARSON ALLEN LLP	3862068	09/12/2023	Professional Auditing services FY2022-23	11443.1	0	0	0	11443.1	11443.1
Total Paid To Same Vendor:				11443.1	0	0	0	11443.1	11443.1
Total CLI01 - CLIFTON LARSON ALLEN LLP:				11443.1	0	0	0	11443.1	11443.1

COL04 - COLONIAL SUPPLEMENTAL INS**Paid To Same Vendor**

COL04 - COLONIAL SUPPLEMENTAL INS	INV0013769	09/21/2023	Colonial Benefits	54	0	0	0	54	54
COL04 - COLONIAL SUPPLEMENTAL INS	INV0013770	09/21/2023	Colonial Benefits	29.3	0	0	0	29.3	29.3
COL04 - COLONIAL SUPPLEMENTAL INS	INV0013771	09/21/2023	Colonial Benefits	41.4	0	0	0	41.4	41.4
COL04 - COLONIAL SUPPLEMENTAL INS	INV0013772	09/21/2023	Colonial Benefits	107.1	0	0	0	107.1	107.1
Total Paid To Same Vendor:				231.8	0	0	0	231.8	231.8
Total COL04 - COLONIAL SUPPLEMENTAL INS:				231.8	0	0	0	231.8	231.8

CON18 - CONCORD UTILITY SERVICES**Paid To Same Vendor**

CON18 - CONCORD UTILITY SERVICES	4439	09/13/2023	Meter & MTU Installation in Potable Zones 1 and 2	11829.98	0	0	0	11829.98	11829.98
CON18 - CONCORD UTILITY SERVICES	4449	09/13/2023	Meter & MTU Installation in Potable Zones 1 and 2	17990.31	0	0	0	17990.31	17990.31
Total Paid To Same Vendor:				29820.29	0	0	0	29820.29	29820.29
Total CON18 - CONCORD UTILITY SERVICES:				29820.29	0	0	0	29820.29	29820.29

COR03 - CORELOGIC INFORMATION SOLUTIONS, INC**Paid To Same Vendor**

COR03 - CORELOGIC INFORMATION SOLUTIONS, INC	30682981	09/13/2023	Ventura Cty Assessors Parcel Info Line Svcs	159.14	0	0	0	159.14	159.14
Total Paid To Same Vendor:				159.14	0	0	0	159.14	159.14
Total COR03 - CORELOGIC INFORMATION SOLUTIONS, INC:				159.14	0	0	0	159.14	159.14

COU11 - COUNTY OF VENTURA-CLERK RECORDER**Paid To Same Vendor**

COU11 - COUNTY OF VENTURA-CLERK RECORDER	221108-125	09/27/2023	Director Election-Division 3	450	0	0	0	450	0
Total Paid To Same Vendor:				450	0	0	0	450	0
Total COU11 - COUNTY OF VENTURA-CLERK RECORDER:				450	0	0	0	450	0

CTO00 - CITY OF THOUSAND OAKS**Paid To Same Vendor**

CTO00 - CITY OF THOUSAND OAKS	701-9012023	09/13/2023	Sewer Service for Read Rd Tract 7-01-23 th 9-01-23	1144.08	0	0	0	1144.08	1144.08
CTO00 - CITY OF THOUSAND OAKS	18649	09/20/2023	Purchase of Conejo Creek Water	841536	0	0	0	841536	0
Total Paid To Same Vendor:				842680.08	0	0	0	842680.08	1144.08
Total CTO00 - CITY OF THOUSAND OAKS:				842680.08	0	0	0	842680.08	1144.08

CUL02 - CULLIGAN OF VENTURA COUNTY**Paid To Same Vendor**

CUL02 - CULLIGAN OF VENTURA COUNTY	1865279	09/29/2023	Water Softener- Penny Well	70.5	0	0	0	70.5	0
Total Paid To Same Vendor:				70.5	0	0	0	70.5	0
Total CUL02 - CULLIGAN OF VENTURA COUNTY:				70.5	0	0	0	70.5	0

CUS05 - JAMES C. CUSHMAN, INC.**Paid To Same Vendor**

CUS05 - JAMES C. CUSHMAN, INC.	Pymt 20	09/12/2023	Drain Inlet Box	545.04	0	0	0	545.04	545.04
CUS05 - JAMES C. CUSHMAN, INC.	Pymt 20	09/12/2023	Fence & Zone 1 Bypass	82535	0	0	0	82535	82535
CUS05 - JAMES C. CUSHMAN, INC.	Pymt 20	09/12/2023	GAC Construction	32895	0	0	0	32895	32895
CUS05 - JAMES C. CUSHMAN, INC.	Retention-Pymt 20	09/12/2023	Retention Pymt 20	-5798.75	0	0	0	-5798.75	-5798.75
Total Paid To Same Vendor:				110176.29	0	0	0	110176.29	110176.29
Total CUS05 - JAMES C. CUSHMAN, INC.:				110176.29	0	0	0	110176.29	110176.29

DHS03 - ELAP-CDHS**Paid To Same Vendor**

DHS03 - ELAP-CDHS	EA-RE-1223-2751	09/26/2023	Annual ELAP Fees for Wastewater Lab	3550	0	0	0	3550	3550
Total Paid To Same Vendor:				3550	0	0	0	3550	3550
Total DHS03 - ELAP-CDHS:				3550	0	0	0	3550	3550

DIE01 - DIENER'S ELECTRIC, INC**Paid To Same Vendor**

DIE01 - DIENER'S ELECTRIC, INC	34918	09/13/2023	Read Rd MCC Install	8503.49	0	0	0	8503.49	8503.49
DIE01 - DIENER'S ELECTRIC, INC	34923	09/13/2023	Replace Emergency Lights - CWRP	6508.03	0	0	0	6508.03	6508.03
DIE01 - DIENER'S ELECTRIC, INC	34933	09/13/2023	UPS Wiring - Read Rd SL	2510.5	0	0	0	2510.5	2510.5
DIE01 - DIENER'S ELECTRIC, INC	34934	09/13/2023	Gas Monitor - CWRP HeadWorks	1417.5	0	0	0	1417.5	1417.5
Total Paid To Same Vendor:				18939.52	0	0	0	18939.52	18939.52
Total DIE01 - DIENER'S ELECTRIC, INC:				18939.52	0	0	0	18939.52	18939.52

EDD01 - EMPLOYMENT DEVELOP. DEPT.**Paid To Same Vendor**

EDD01 - EMPLOYMENT DEVELOP. DEPT.	INV0013742	09/07/2023	Payroll-SIT	6238.52	0	0	0	6238.52	6238.52
EDD01 - EMPLOYMENT DEVELOP. DEPT.	INV0013798	09/21/2023	Payroll-SIT	5637.16	0	0	0	5637.16	5637.16
EDD01 - EMPLOYMENT DEVELOP. DEPT.	INV0013805	09/21/2023	Payroll-SIT	73.6	0	0	0	73.6	73.6
Total Paid To Same Vendor:				11949.28	0	0	0	11949.28	11949.28
Total EDD01 - EMPLOYMENT DEVELOP. DEPT.:				11949.28	0	0	0	11949.28	11949.28

EJH01 - E.J. HARRISON & SONS INC**Paid To Same Vendor**

EJH01 - E.J. HARRISON & SONS INC	644	09/12/2023	Trash Removal - Role Off Bins	363.37	0	0	0	363.37	363.37
EJH01 - E.J. HARRISON & SONS INC	799	09/29/2023	Trash Removal - CWRP	512.95	0	0	0	512.95	0
Total Paid To Same Vendor:				876.32	0	0	0	876.32	363.37
Total EJH01 - E.J. HARRISON & SONS INC:				876.32	0	0	0	876.32	363.37

ENH01 - Enhanced Landscape Development, Inc**Paid To Same Vendor**

ENH01 - Enhanced Landscape Development, Inc	108057	09/12/2023	Landscaping-September 2023	1836.19	0	0	0	1836.19	1836.19
Total Paid To Same Vendor:				1836.19	0	0	0	1836.19	1836.19
Total ENH01 - Enhanced Landscape Development, Inc:				1836.19	0	0	0	1836.19	1836.19

Vendor Purchase From History Report

For Date Range: 09/01/2023 - 09/30/2023

Purchase From Vendor

Pay To Vendor	Payable Number	Post Date	Item	Amount	Shipping	Tax	Discount	Net	Payment
ENT01 - ENTERPRISE FLEET SERV INC									
Paid To Same Vendor									
ENT01 - ENTERPRISE FLEET SERV INC	FBN4813023	09/12/2023	Vehicle Lease - August 2023	9752.03	0	0	0	9752.03	9752.03
ENT01 - ENTERPRISE FLEET SERV INC	FBN4837403	09/28/2023	.	10177.03	0	0	0	10177.03	10177.03
Total Paid To Same Vendor:				19929.06	0	0	0	19929.06	19929.06
Total ENT01 - ENTERPRISE FLEET SERV INC:				19929.06	0	0	0	19929.06	19929.06
ESR01 - ESRI-ENVIROMENTAL SYSTEMS RESEARCH INSTITUTE									
Paid To Same Vendor									
ESR01 - ESRI-ENVIROMENTAL SYSTEMS RE:	94548253	09/07/2023	ESRI Software Maintenance Annual Renewal	11000	0	0	0	11000	11000
Total Paid To Same Vendor:				11000	0	0	0	11000	11000
Total ESR01 - ESRI-ENVIROMENTAL SYSTEMS RESEARCH INSTITUTE:				11000	0	0	0	11000	11000
FAM01 - FAMCON PIPE & SUPPLY, INC									
Paid To Same Vendor									
FAM01 - FAMCON PIPE & SUPPLY, INC	S100111838-002	09/29/2023	Materials and Supplies - Bolts and Gaskets	646.07	0	0	0	646.07	0
Total Paid To Same Vendor:				646.07	0	0	0	646.07	0
Total FAM01 - FAMCON PIPE & SUPPLY, INC:				646.07	0	0	0	646.07	0
FRO01 - Frontier Communications									
Paid To Same Vendor									
FRO01 - Frontier Communications	August 2023	09/12/2023	VOIP - Land Lines	577.61	0	0	0	577.61	577.61
FRO01 - Frontier Communications	September 2023	09/29/2023	VOIP - Land Lines	576.52	0	0	0	576.52	0
Total Paid To Same Vendor:				1154.13	0	0	0	1154.13	577.61
Total FRO01 - Frontier Communications:				1154.13	0	0	0	1154.13	577.61
GIB01 - GIBBS INTERNATIONAL									
Paid To Same Vendor									
GIB01 - GIBBS INTERNATIONAL	460961	09/13/2023	Dump Truck - Repair	1911.51	0	0	0	1911.51	1911.51
Total Paid To Same Vendor:				1911.51	0	0	0	1911.51	1911.51
Total GIB01 - GIBBS INTERNATIONAL:				1911.51	0	0	0	1911.51	1911.51
GOL08 - GOLD COAST ENVIRONMENTAL, INC.									
Paid To Same Vendor									
GOL08 - GOLD COAST ENVIRONMENTAL, II	13713	09/29/2023	Gas Meter Calibration	750	0	0	0	750	0
Total Paid To Same Vendor:				750	0	0	0	750	0
Total GOL08 - GOLD COAST ENVIRONMENTAL, INC.:				750	0	0	0	750	0
HAT01 - THE HATHAWAY LAW FIRM, LLP									
Paid To Same Vendor									
HAT01 - THE HATHAWAY LAW FIRM, LLP	204890	09/12/2023	PFAS Legal Services	30.58	0	0	0	30.58	30.58
HAT01 - THE HATHAWAY LAW FIRM, LLP	204891	09/12/2023	Legal Services	3455.13	0	0	0	3455.13	3455.13
Total Paid To Same Vendor:				3485.71	0	0	0	3485.71	3485.71
Total HAT01 - THE HATHAWAY LAW FIRM, LLP:				3485.71	0	0	0	3485.71	3485.71
HEA02 - HealthEquity									
Paid To Same Vendor									
HEA02 - HealthEquity	INV0013729	09/07/2023	HSA Contributions	50	0	0	0	50	50
HEA02 - HealthEquity	8rqbkik	09/20/2023	Consumer Driven Health Savngs Pln Admn Fees-Sep23	5.9	0	0	0	5.9	0
HEA02 - HealthEquity	INV0013779	09/21/2023	HSA Contributions	50	0	0	0	50	50
Total Paid To Same Vendor:				105.9	0	0	0	105.9	100

				Total HEA02 - HealthEquity:	105.9	0	0	0	105.9	100
IDE01 - IDEXX LABORATORIES, INC										
Paid To Same Vendor										
IDE01 - IDEXX LABORATORIES, INC	3137067031	09/20/2023	Laboratory Supplies		709.29	0	0	0	709.29	0
IDE01 - IDEXX LABORATORIES, INC	3137067032	09/20/2023	Laboratory Supplies		1155.77	0	0	0	1155.77	0
				Total Paid To Same Vendor:	1865.06	0	0	0	1865.06	0
				Total IDE01 - IDEXX LABORATORIES, INC:	1865.06	0	0	0	1865.06	0
INF00 - INFOSEND, INC.										
Paid To Same Vendor										
INF00 - INFOSEND, INC.	243794	09/20/2023	Bill Print Services-July 2023		5274.94	0	0	0	5274.94	0
INF00 - INFOSEND, INC.	245523	09/20/2023	Bill Print Services-August 2023		5265.78	0	0	0	5265.78	0
				Total Paid To Same Vendor:	10540.72	0	0	0	10540.72	0
				Total INF00 - INFOSEND, INC.:	10540.72	0	0	0	10540.72	0
JAN01 - Janitek Cleaning Solutions-Allstate Cleaning, Inc.										
Paid To Same Vendor										
JAN01 - Janitek Cleaning Solutions-Allstate	50590A	09/12/2023	Janitorial Cleaning Service - September 2023		1772	0	0	0	1772	1772
				Total Paid To Same Vendor:	1772	0	0	0	1772	1772
				Total JAN01 - Janitek Cleaning Solutions-Allstate Cleaning, Inc.:	1772	0	0	0	1772	1772
LIN01 - LINDE GAS & EQUIPMENT INC										
Paid To Same Vendor										
LIN01 - LINDE GAS & EQUIPMENT INC	38376743	09/29/2023	Acetylene Gas Cylinders		82.93	0	0	0	82.93	0
				Total Paid To Same Vendor:	82.93	0	0	0	82.93	0
				Total LIN01 - LINDE GAS & EQUIPMENT INC:	82.93	0	0	0	82.93	0
LNL01 - LINCOLN FINANCIAL GROUP										
Paid To Same Vendor										
LNL01 - LINCOLN FINANCIAL GROUP	INV0013726	09/07/2023	Deferred Compensation		2836.4	0	0	0	2836.4	2836.4
LNL01 - LINCOLN FINANCIAL GROUP	INV0013774	09/21/2023	Deferred Compensation		2836.4	0	0	0	2836.4	2836.4
				Total Paid To Same Vendor:	5672.8	0	0	0	5672.8	5672.8
				Total LNL01 - LINCOLN FINANCIAL GROUP:	5672.8	0	0	0	5672.8	5672.8
MCM01 - McMASTER-CARR SUPPLY CO										
Paid To Same Vendor										
MCM01 - McMASTER-CARR SUPPLY CO	14044971	09/12/2023	Materials & Supplies - Hardware		320.7	0	0	0	320.7	320.7
				Total Paid To Same Vendor:	320.7	0	0	0	320.7	320.7
				Total MCM01 - McMASTER-CARR SUPPLY CO:	320.7	0	0	0	320.7	320.7
MET01 - METTLER-TOLEDO, INC.										
Paid To Same Vendor										
MET01 - METTLER-TOLEDO, INC.	655227642	09/26/2023	Calibrate Balances		1188.99	0	0	0	1188.99	0
				Total Paid To Same Vendor:	1188.99	0	0	0	1188.99	0
				Total MET01 - METTLER-TOLEDO, INC.:	1188.99	0	0	0	1188.99	0
NOR07 - NORTHSTAR CHEMICAL										
Paid To Same Vendor										
NOR07 - NORTHSTAR CHEMICAL	262055	09/12/2023	Materials & Supplies -Chemicals - Conejo Well Fiel		8754	0	0	0	8754	8754
				Total Paid To Same Vendor:	8754	0	0	0	8754	8754
				Total NOR07 - NORTHSTAR CHEMICAL:	8754	0	0	0	8754	8754
OLI01 - OLIN CORP-CHLOR ALKALI										

Paid To Same Vendor									
OLI01 - OLIN CORP-CHLOR ALKALI	900320929	09/12/2023	Materials & Supplies - Chemicals	10576.33	0	0	0	10576.33	10576.33
Total Paid To Same Vendor:				10576.33	0	0	0	10576.33	10576.33
Total OLI01 - OLIN CORP-CHLOR ALKALI:				10576.33	0	0	0	10576.33	10576.33
PAP01 - PAPE MATERIAL HANDLING, INC									
Paid To Same Vendor									
PAP01 - PAPE MATERIAL HANDLING, INC	640198800	09/13/2023	Forklift - Rental	2479.95	0	0	0	2479.95	2479.95
Total Paid To Same Vendor:				2479.95	0	0	0	2479.95	2479.95
Total PAP01 - PAPE MATERIAL HANDLING, INC:				2479.95	0	0	0	2479.95	2479.95
PER01 - PUBLIC EMPLOYEES									
Paid To Same Vendor									
PER01 - PUBLIC EMPLOYEES	INV0013727	09/07/2023	PERS-Classic Employee Portion	238.39	0	0	0	238.39	238.39
PER01 - PUBLIC EMPLOYEES	INV0013728	09/07/2023	PERS-Classic Employer Portion	403.58	0	0	0	403.58	403.58
PER01 - PUBLIC EMPLOYEES	INV0013731	09/07/2023	PERS-Classic Employee Portion	3405.71	0	0	0	3405.71	3405.71
PER01 - PUBLIC EMPLOYEES	INV0013732	09/07/2023	PERS Survivors	23.25	0	0	0	23.25	23.25
PER01 - PUBLIC EMPLOYEES	INV0013733	09/07/2023	Employee-PERS Classic	2554.3	0	0	0	2554.3	2554.3
PER01 - PUBLIC EMPLOYEES	INV0013734	09/07/2023	PERS-Classic Employer Portion	10472.87	0	0	0	10472.87	10472.87
PER01 - PUBLIC EMPLOYEES	INV0013735	09/07/2023	Employee-PERS Classic	231.71	0	0	0	231.71	231.71
PER01 - PUBLIC EMPLOYEES	INV0013736	09/07/2023	Employer-PERS New	1976.09	0	0	0	1976.09	1976.09
PER01 - PUBLIC EMPLOYEES	INV0013737	09/07/2023	Employee-PERS New	1994.1	0	0	0	1994.1	1994.1
PER01 - PUBLIC EMPLOYEES	100000017250200	09/20/2023	GASB 68 Report FY2023-24 Classic & PEPR	700	0	0	0	700	0
PER01 - PUBLIC EMPLOYEES	INV0013777	09/21/2023	PERS-Classic Employee Portion	230.51	0	0	0	230.51	230.51
PER01 - PUBLIC EMPLOYEES	INV0013778	09/21/2023	PERS-Classic Employer Portion	390.21	0	0	0	390.21	390.21
PER01 - PUBLIC EMPLOYEES	INV0013785	09/21/2023	PERS-Classic Employee Portion	3292.84	0	0	0	3292.84	3292.84
PER01 - PUBLIC EMPLOYEES	INV0013786	09/21/2023	PERS Survivors	23.25	0	0	0	23.25	23.25
PER01 - PUBLIC EMPLOYEES	INV0013787	09/21/2023	Employee-PERS Classic	2469.64	0	0	0	2469.64	2469.64
PER01 - PUBLIC EMPLOYEES	INV0013788	09/21/2023	PERS-Classic Employer Portion	10107.49	0	0	0	10107.49	10107.49
PER01 - PUBLIC EMPLOYEES	INV0013789	09/21/2023	Employee-PERS Classic	213.23	0	0	0	213.23	213.23
PER01 - PUBLIC EMPLOYEES	INV0013790	09/21/2023	Employer-PERS New	2213.39	0	0	0	2213.39	2213.39
PER01 - PUBLIC EMPLOYEES	INV0013791	09/21/2023	Employee-PERS New	2233.57	0	0	0	2233.57	2233.57
Total Paid To Same Vendor:				43174.13	0	0	0	43174.13	42474.13
Total PER01 - PUBLIC EMPLOYEES:				43174.13	0	0	0	43174.13	42474.13
PER05 - CAL PERS 457 PLAN									
Paid To Same Vendor									
PER05 - CAL PERS 457 PLAN	INV0013725	09/07/2023	Deferred Compensation	2927.96	0	0	0	2927.96	2927.96
PER05 - CAL PERS 457 PLAN	INV0013773	09/21/2023	Deferred Compensation	2927.96	0	0	0	2927.96	2927.96
PER05 - CAL PERS 457 PLAN	INV0013775	09/21/2023	Deferred Compensation	300	0	0	0	300	300
Total Paid To Same Vendor:				6155.92	0	0	0	6155.92	6155.92
Total PER05 - CAL PERS 457 PLAN:				6155.92	0	0	0	6155.92	6155.92
PUR01 - PURETEC INDUSTRIAL WATER									
Paid To Same Vendor									
PUR01 - PURETEC INDUSTRIAL WATER	2103554	09/12/2023	Membrane Preservation - RMWTP	28	0	0	0	28	28
PUR01 - PURETEC INDUSTRIAL WATER	2104241	09/12/2023	Materials & Supplies - Chemicals RMWTP	16541.79	0	0	0	16541.79	16541.79
Total Paid To Same Vendor:				16569.79	0	0	0	16569.79	16569.79
Total PUR01 - PURETEC INDUSTRIAL WATER:				16569.79	0	0	0	16569.79	16569.79
RFS01 - LINCOLN FINANCIAL GROUP									
Paid To Same Vendor									
RFS01 - LINCOLN FINANCIAL GROUP	INV0013738	09/07/2023	Profit Share Contribution	2840.06	0	0	0	2840.06	2840.06
RFS01 - LINCOLN FINANCIAL GROUP	INV0013792	09/21/2023	Profit Share Contribution	3051.11	0	0	0	3051.11	3051.11
Total Paid To Same Vendor:				5891.17	0	0	0	5891.17	5891.17

SEC03 - SYMETRA LIFE INS CO.**Paid To Same Vendor**

SEC03 - SYMETRA LIFE INS CO.	INV0013780	09/21/2023	Life Insurance	293.75	0	0	0	293.75	293.75
Total Paid To Same Vendor:				293.75	0	0	0	293.75	293.75
Total SEC03 - SYMETRA LIFE INS CO.:				293.75	0	0	0	293.75	293.75

SMA05 - HADRONEX INC.**Paid To Same Vendor**

SMA05 - HADRONEX INC.	27238	09/13/2023	SmartCover Repairs	1120	0	0	0	1120	1120
Total Paid To Same Vendor:				1120	0	0	0	1120	1120
Total SMA05 - HADRONEX INC.:				1120	0	0	0	1120	1120

SPA01 - SPARKLETTS**Paid To Same Vendor**

SPA01 - SPARKLETTS	4667386-090323	09/12/2023	Distilled Bottled Water	101.92	0	0	0	101.92	101.92
Total Paid To Same Vendor:				101.92	0	0	0	101.92	101.92
Total SPA01 - SPARKLETTS:				101.92	0	0	0	101.92	101.92

TAL01 - TALLEY COMMUNICATIONS**Paid To Same Vendor**

TAL01 - TALLEY COMMUNICATIONS	10438854	09/13/2023	Repair Parts - SCADA Radio	484.6	0	0	0	484.6	484.6
Total Paid To Same Vendor:				484.6	0	0	0	484.6	484.6
Total TAL01 - TALLEY COMMUNICATIONS:				484.6	0	0	0	484.6	484.6

UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA,**Paid To Same Vendor**

UND01 - UNDERGROUND SERVICE ALERT C 23-240572		09/12/2023	Monthly Dig Alert Tickets- for August 2023	123.19	0	0	0	123.19	123.19
UND01 - UNDERGROUND SERVICE ALERT C 820230210		09/12/2023	Monthly Dig Alert Tickets- for August 2023	468.5	0	0	0	468.5	468.5
Total Paid To Same Vendor:				591.69	0	0	0	591.69	591.69
Total UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC:				591.69	0	0	0	591.69	591.69

UNI08 - UNIFIRST CORPORATION**Paid To Same Vendor**

UNI08 - UNIFIRST CORPORATION	2210027371	09/12/2023	Office Cleaning Supplies - Towe-Mat Service	87.46	0	0	0	87.46	87.46
UNI08 - UNIFIRST CORPORATION	2210027372	09/12/2023	Uniform Cleaning Service	179.79	0	0	0	179.79	179.79
UNI08 - UNIFIRST CORPORATION	2210029374	09/12/2023	Office Cleaning Supplies - Towe-Mat Service	87.46	0	0	0	87.46	87.46
UNI08 - UNIFIRST CORPORATION	2210029375	09/12/2023	Uniform Cleaning Service	133.83	0	0	0	133.83	133.83
UNI08 - UNIFIRST CORPORATION	2210031297	09/29/2023	Office Cleaning Supplies - Towel-Mat Services	87.46	0	0	0	87.46	0
UNI08 - UNIFIRST CORPORATION	2210031298	09/29/2023	Uniform Cleaning Service	179.69	0	0	0	179.69	0
UNI08 - UNIFIRST CORPORATION	2210032948	09/29/2023	Office Cleaning Supplies - Towel-Mat Services	87.46	0	0	0	87.46	0
UNI08 - UNIFIRST CORPORATION	2210032949	09/29/2023	Uniform Cleaning Service	133.49	0	0	0	133.49	0
Total Paid To Same Vendor:				976.64	0	0	0	976.64	488.54
Total UNI08 - UNIFIRST CORPORATION:				976.64	0	0	0	976.64	488.54

UNI10 - UNITED STATES TREASURY**Paid To Same Vendor**

UNI10 - UNITED STATES TREASURY	INV0013739	09/07/2023	FIT	15031.46	0	0	0	15031.46	15031.46
UNI10 - UNITED STATES TREASURY	INV0013740	09/07/2023	Payroll-Social Security Tax	139.38	0	0	0	139.38	139.38
UNI10 - UNITED STATES TREASURY	INV0013741	09/07/2023	Payroll- Medicare Tax	3826.06	0	0	0	3826.06	3826.06
UNI10 - UNITED STATES TREASURY	INV0013795	09/21/2023	FIT	13711.48	0	0	0	13711.48	13711.48
UNI10 - UNITED STATES TREASURY	INV0013796	09/21/2023	Payroll-Social Security Tax	157.98	0	0	0	157.98	157.98
UNI10 - UNITED STATES TREASURY	INV0013797	09/21/2023	Payroll- Medicare Tax	3725.21	0	0	0	3725.21	3725.21
UNI10 - UNITED STATES TREASURY	INV0013802	09/21/2023	FIT	95.23	0	0	0	95.23	95.23
UNI10 - UNITED STATES TREASURY	INV0013803	09/21/2023	Payroll-Social Security Tax	471.2	0	0	0	471.2	471.2
UNI10 - UNITED STATES TREASURY	INV0013804	09/21/2023	Payroll- Medicare Tax	168.2	0	0	0	168.2	168.2

Total Paid To Same Vendor:	37326.2	0	0	0	37326.2	37326.2
Total UNI10 - UNITED STATES TREASURY:	37326.2	0	0	0	37326.2	37326.2

UNU01 - UNUM LIFE INSURANCE

Paid To Same Vendor

UNU01 - UNUM LIFE INSURANCE	8-23 PR ME	09/05/2023	Rueter & Morales Premium Adjustments	0.4	0	0	0	0.4	0.4
UNU01 - UNUM LIFE INSURANCE	INV0013781	09/21/2023	Lont Term Disability	1164.83	0	0	0	1164.83	0
UNU01 - UNUM LIFE INSURANCE	INV0013793	09/21/2023	Short Term Disability	270.87	0	0	0	270.87	0
Total Paid To Same Vendor:				1436.1	0	0	0	1436.1	0.4
Total UNU01 - UNUM LIFE INSURANCE:				1436.1	0	0	0	1436.1	0.4

USA01 - USA BLUE BOOK

Paid To Same Vendor

USA01 - USA BLUE BOOK	INV00123041	09/12/2023	Laboratory Supplies	648.8	0	0	0	648.8	648.8
USA01 - USA BLUE BOOK	INV00127016	09/12/2023	Well Sounding Cable	898.56	0	0	0	898.56	898.56
USA01 - USA BLUE BOOK	INV00127268	09/12/2023	Tubes and Rollers-Chem Pumps	920.98	0	0	0	920.98	920.98
USA01 - USA BLUE BOOK	INV00139522	09/26/2023	Lab Supplies	78.23	0	0	0	78.23	0
USA01 - USA BLUE BOOK	INV00139541	09/26/2023	Lab Supplies	317.25	0	0	0	317.25	0
Total Paid To Same Vendor:				2863.82	0	0	0	2863.82	2468.34
Total USA01 - USA BLUE BOOK:				2863.82	0	0	0	2863.82	2468.34

USB02 - U.S. BANK CORPORATE

Paid To Same Vendor

USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	2023 Fall Conf.Registration Board	762.84	0	0	0	762.84	762.84
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	2023 Fall Conf.Registration Board	826.41	0	0	0	826.41	826.41
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	2023 Fall Conf.Registration Board	855.75	0	0	0	855.75	855.75
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Batteries for City Tower UPS, Oil Change #38	134.35	0	0	0	134.35	134.35
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Batteries for City Tower UPS, Oil Change #38	119.76	0	0	0	119.76	119.76
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Batteries for City Tower UPS, Oil Change #38	129.74	0	0	0	129.74	129.74
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Cable,SecCameraFee,Domain,hosting	181.3	0	0	0	181.3	181.3
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Cable,SecCameraFee,Domain,hosting	203.38	0	0	0	203.38	203.38
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Cable,SecCameraFee,Domain,hosting	196.41	0	0	0	196.41	196.41
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	CWRF parts & materials	523.75	0	0	0	523.75	523.75
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	DCU Batteries,Antennas, Fans Tierra Rejada	1815.65	0	0	0	1815.65	1815.65
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Email blasts, Teleconf monthly fee	117.59	0	0	0	117.59	117.59
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Email blasts, Teleconf monthly fee	108.54	0	0	0	108.54	108.54
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Email blasts, Teleconf monthly fee	121.77	0	0	0	121.77	121.77
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Filters for water dispenser in O&M building	78.81	0	0	0	78.81	78.81
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Filters for water dispenser in O&M building	76.11	0	0	0	76.11	76.11
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Filters for water dispenser in O&M building	70.26	0	0	0	70.26	70.26
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Indust & Rackmount TrendNet POE+ Switches	1419.7	0	0	0	1419.7	1419.7
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Job Ad, Reference Docs Subscription	40.82	0	0	0	40.82	40.82
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Job Ad, Reference Docs Subscription	78.5	0	0	0	78.5	78.5
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Job Ad, Reference Docs Subscription	37.68	0	0	0	37.68	37.68
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Kitchen & Office supplies, Retirement Lunch	786.09	0	0	0	786.09	786.09
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Kitchen & Office supplies, Retirement Lunch	700.74	0	0	0	700.74	700.74
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Kitchen & Office supplies, Retirement Lunch	759.14	0	0	0	759.14	759.14
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Lab Supplies	312.02	0	0	0	312.02	312.02
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Lab Supplies	338.02	0	0	0	338.02	338.02
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Lab Supplies	650.05	0	0	0	650.05	650.05
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Large Sample Lab Refrigerator Credit	-1287.15	0	0	0	-1287.15	-1287.15
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Large Sample Lab Refrigerator Credit	-617.83	0	0	0	-617.83	-617.83
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Large Sample Lab Refrigerator Credit	-669.32	0	0	0	-669.32	-669.32
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Leak Repair Materials For Leisure Vill.	99.27	0	0	0	99.27	99.27
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Memberships, Fall Conf Registration	444.47	0	0	0	444.47	444.47
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Memberships, Fall Conf Registration	410.28	0	0	0	410.28	410.28

USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Memberships, Fall Conf Registration	460.25	0	0	0	460.25	460.25
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	monthly vehicle wash	19.26	0	0	0	19.26	19.26
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	monthly vehicle wash	19.95	0	0	0	19.95	19.95
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	monthly vehicle wash	17.78	0	0	0	17.78	17.78
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Salt for Pennywell & Lynwood	821.53	0	0	0	821.53	821.53
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Spectrum Internet	422.16	0	0	0	422.16	422.16
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Spectrum Internet	389.69	0	0	0	389.69	389.69
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Spectrum Internet	437.15	0	0	0	437.15	437.15
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	TestMaterials,Webinars,Textbook	126.7	0	0	0	126.7	126.7
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	TestMaterials,Webinars,Textbook	116.95	0	0	0	116.95	116.95
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	TestMaterials,Webinars,Textbook	131.2	0	0	0	131.2	131.2
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	thermometer, Coolers,Pump	95.46	0	0	0	95.46	95.46
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	thermometer, Coolers,Pump	103.42	0	0	0	103.42	103.42
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	thermometer, Coolers,Pump	198.88	0	0	0	198.88	198.88
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Tools for RMWTP	75.03	0	0	0	75.03	75.03
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	Tools/sockets Conejo, Tools #6	147.3	0	0	0	147.3	147.3
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	wireless keyboard/mouse, Web Camera , Nuc Qt 2	376.95	0	0	0	376.95	376.95
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	wireless keyboard/mouse, Web Camera , Nuc Qt 2	347.95	0	0	0	347.95	347.95
USB02 - U.S. BANK CORPORATE	23-Aug	09/13/2023	wireless keyboard/mouse, Web Camera , Nuc Qt 2	390.33	0	0	0	390.33	390.33
Total Paid To Same Vendor:				14522.84	0	0	0	14522.84	14522.84
Total USB02 - U.S. BANK CORPORATE:				14522.84	0	0	0	14522.84	14522.84
UWA01 - UNITED WAY OF VENTURA CO.									
Paid To Same Vendor									
UWA01 - UNITED WAY OF VENTURA CO.	INV0013724	09/07/2023	Charity-United Way	20	0	0	0	20	20
UWA01 - UNITED WAY OF VENTURA CO.	INV0013768	09/21/2023	Charity-United Way	20	0	0	0	20	20
Total Paid To Same Vendor:				40	0	0	0	40	40
Total UWA01 - UNITED WAY OF VENTURA CO.:				40	0	0	0	40	40
VEN02 - VENTURA REGIONAL SANITATION DISTRICT, INC									
Paid To Same Vendor									
VEN02 - VENTURA REGIONAL SANITATION	083123	09/12/2023	VRSD Sewer Cleaning	20053.6	0	0	0	20053.6	20053.6
Total Paid To Same Vendor:				20053.6	0	0	0	20053.6	20053.6
Total VEN02 - VENTURA REGIONAL SANITATION DISTRICT, INC:				20053.6	0	0	0	20053.6	20053.6
VEN24 - VENTURA SECURITY SYSTEMS									
Paid To Same Vendor									
VEN24 - VENTURA SECURITY SYSTEMS	7926114	09/29/2023	Security System Maintenance	207.48	0	0	0	207.48	0
Total Paid To Same Vendor:				207.48	0	0	0	207.48	0
Total VEN24 - VENTURA SECURITY SYSTEMS:				207.48	0	0	0	207.48	0
WHI03 - WHITE BRENNER LLP									
Paid To Same Vendor									
WHI03 - WHITE BRENNER LLP	48507	09/27/2023	Legal Services	3340	0	0	0	3340	0
Total Paid To Same Vendor:				3340	0	0	0	3340	0
Total WHI03 - WHITE BRENNER LLP:				3340	0	0	0	3340	0
WWG01 - W W GRAINGER, INC.									
Paid To Same Vendor									
WWG01 - W W GRAINGER, INC.	9828857996	09/12/2023	Materials & Supplies - Gloves and Hoses	994.59	0	0	0	994.59	994.59
WWG01 - W W GRAINGER, INC.	9835123697	09/13/2023	Materials & Supplies - TR Well	356.94	0	0	0	356.94	356.94
WWG01 - W W GRAINGER, INC.	9842311319	09/20/2023	Laboratory Supplies	585.42	0	0	0	585.42	0
WWG01 - W W GRAINGER, INC.	9836008004	09/29/2023	Materials and Supplies -PVC Parts - Ball Valves	950.13	0	0	0	950.13	0
WWG01 - W W GRAINGER, INC.	9837078501	09/29/2023	Materials and Supplies - Pens	29.48	0	0	0	29.48	0
WWG01 - W W GRAINGER, INC.	9847255347	09/29/2023	Materials and Supplies - PVC Parts	32.28	0	0	0	32.28	0

WWG01 - W W GRAINGER, INC.	9847921617	09/29/2023	Materials and Supplies - Chain	901.9	0	0	0	901.9	0
WWG01 - W W GRAINGER, INC.	9849549853	09/29/2023	Turbing for Chemical Dosing	721.3	0	0	0	721.3	0
Total Paid To Same Vendor:				4572.04	0	0	0	4572.04	1351.53
Total WWG01 - W W GRAINGER, INC.:				4572.04	0	0	0	4572.04	1351.53
ZEB01 - ZEBRON, INC									
Paid To Same Vendor									
ZEB01 - ZEBRON, INC	52988	09/19/2023	Manhole Rehabilitation	93800	0	0	0	93800	93800
Total Paid To Same Vendor:				93800	0	0	0	93800	93800
Total ZEB01 - ZEBRON, INC:				93800	0	0	0	93800	93800
ZWO01 - ZWORLD GIS, LLC									
Paid To Same Vendor									
ZWO01 - ZWORLD GIS, LLC	2023-0351	09/07/2023	GIS Support Services	4500	0	0	0	4500	4500
ZWO01 - ZWORLD GIS, LLC	2023-0352	09/07/2023	Service Connection GPS Inventory Phase 2	4200	0	0	0	4200	4200
Total Paid To Same Vendor:				8700	0	0	0	8700	8700
Total ZWO01 - ZWORLD GIS, LLC:				8700	0	0	0	8700	8700
Report Total:				4940915.6	0	0	0	4940915.6	4062229.72

2023 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2023 Holidays						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 2 nd - New Year's Holiday (Observed)						
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4	February 20 th - President's Day						
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	May 29 th - Memorial Day						
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	July 4 th - Independence Day						
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	September 4 th - Labor Day						
29	30	31					26	27	28					26	27	28	29	30	31		November 13 th - Veteran's Day						
																					November 23 rd & 24 th - Thanksgiving						
																					December 22 nd & 25 th - Christmas						
																					December 29 th - New Year's Eve						
APRIL							MAY							JUNE							2023 Conferences						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (Palm Springs) - Jan. 25 th - 27 th						
						1		1	2	3	4	5	6					1	2	3	ACWA Spring Conf. (Monterey) - May 9 th - 11 th						
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	CASA 68 th Annual Conf. (San Diego) - Aug. 9 th - 11 th						
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	ACWA Fall Conf. (Indian Wells) - Nov. 28 th - 30 th						
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24							
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30								
30																											
JULY							AUGUST							SEPTEMBER							2023 AWA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	"Water Issues" Third Tuesday (except Apr., Aug., Dec.)						
						1			1	2	3	4	5						1	2	Waterwise Breakfast (See yellow on calendar)						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	AWA Board Meetings (See orange on calendar)						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	May 25 th - Annual Symposium						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	August - DARK (No Meetings or Events)						
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	September 28 th - Reagan Library Reception						
30	31																				December 7 th - Holiday Mixer						
OCTOBER							NOVEMBER							DECEMBER							2023 VCSA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 7 th - Annual Dinner						
1	2	3	4	5	6	7				1	2	3	4						1	2	April 4 th						
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	June 6 th						
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	August 1 st						
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	October 3 rd						
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	December 5 th						
														31													
Camrosa Water District 7385 Santa Rosa Road Camarillo, CA 93012							Note: Board of Directors meetings are highlighted in RED. Board Meetings are held on the 2nd & 4th Thursday of each month at 5pm unless indicated.																				