

Board Minutes

Regular Meeting

Camrosa Board Room
Thursday, September 7, 2023
5:00 P.M.

- Call to Order** The meeting was convened at 5:00 P.M.
- Present:** Eugene F. West, President
Andrew F. Nelson, Vice-President (via teleconference)
Timothy H. Hoag, Director
Terry L. Foreman, Director
- Absent:** Jeffrey C. Brown, Director
- Staff:** Tony Stafford, General Manager
Norman Huff, Assistant General Manager
Josi Zabarsky, Customer Service Manager
Kevin Wahl, Superintendent
Greg Jones, Legal Counsel

Public Comments

None

Consent Agenda

1. **Approve Minutes of the Regular Meeting of August 24, 2023**

The Board approved the Minutes of the Regular Meeting of August 24, 2023.

Motion: Hoag **Second:** Foreman

Yes: Nelson-Hoag-Foreman-West

Absent: Brown

2. **Approve Vendor Payments**

A summary of accounts payable in the amount of \$366,482.57 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$366,482.57.

Motion: Hoag **Second:** Foreman

Yes: Nelson-Hoag-Foreman-West

Absent: Brown

Primary Agenda

3. Transfer of Unclaimed Funds to General Fund

The Board adopted a resolution of the Board authorizing the transfer of unclaimed funds, in the amount of \$337.42, to the District’s General Fund.

Motion: Foreman **Second:** Hoag
Yes: Nelson-Hoag-Foreman-West
Absent: Brown

4. Santa Rosa Mutual Agreement Backflow Devices – *item pulled from the agenda*

5. Salary Adjustment

The Board authorized the General Manager to increase Chris Patacsil’s salary to \$63.00 per hour, which is commensurate with his experience, talent, and promotion to System Field Supervisor.

Motion: Nelson **Second:** Hoag
Yes: Nelson-Hoag-Foreman-West
Absent: Brown

CLOSED SESSION: The Board cancelled the closed sessions to confidentially discuss litigation matters and personnel matters as authorized by Government codes 54957 and 54956.9(d)(4) respectively.

6. Closed Session – Personnel Matters - *cancelled*

7. Closed Session Conference with Legal Counsel – Litigation Matters - *cancelled*

Comments by General Manager

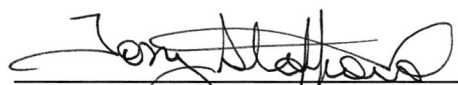
- The General Manager announced his resignation effective 12/30/23. An agency will be contacted to conduct recruitment to fill vacancy.
- The \$10M 6-month treasury will rollover into another 6 months.
- Workshops focusing on specific topics will begin in October.

Comments by Directors

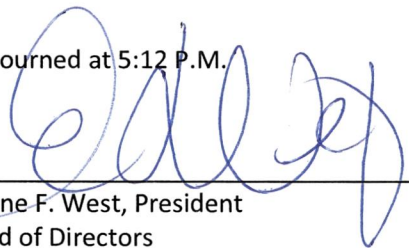
- Director Nelson reported attending the September 6, 2023 Calleguas Board meeting where they discussed the SMP break and thanked Camrosa staff for not discharging during the repair work.
- Director Hoag requested the non-potable filling stating information be updated on the Camrosa website.
- President West reported attending a meeting on September 7, 2023 with the City of Camarillo, Metropolitan, and Calleguas and provided the Board an update on the development of the east-west conveyance project.

Adjournment

There being no further business, the meeting was adjourned at 5:12 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District (ATTEST)