

## Board Minutes

### Regular Meeting

**Camrosa Board Room**  
**Thursday, February 8, 2024**  
5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M.

**Present:** Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Staff:** Norman Huff, Interim General Manager  
Tamara Sexton, Deputy General Manager/Finance  
Jozi Zabarsky, Customer Service Manager  
Joe Willingham, IT and Special Projects Manager  
Art Aseo, Engineering & Capital Projects Manager  
Kevin Wahl, Superintendent of Operations  
Terry Curson, District Engineer  
Mike Phelps, Water Quality & Environmental Compliance Supervisor  
Greg Jones, Legal Counsel

**Guest:** Max Storms, Woodard & Curran  
Brian Van Lienden, Woodard & Curran  
Seth Riley, National Park Service  
Jeff Brown, National Park Service  
Madeline Van Brunt, The Grove

### **Public Comments**

- Representatives from the National Park Service made a request to the Board for access to Reservoir 1B to monitor and trap animals.
- Madeline Van Brunt requested the District consider supplying the Groves with non-potable water in light of AB1572, which prohibits HOA irrigation of nonfunctional turf with potable water beginning in 2029.

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of January 25, 2024**

The Board approved the Minutes of the Special Meeting of January 25, 2024.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

## **2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$318,850.43 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$318,850.43.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

## **Primary Agenda**

### **4. Master Plan Update Presentation *(this agenda item was moved ahead of agenda item #3)***

The Board received an update summary presentation on the near-term CIP projects and status of water resource supply project planning.

**No action necessary; for informational purposes only.**

### **3. Rate Ad-Hoc Committee Briefing**

The Board received a briefing from the Rate Ad-Hoc Committee.

**No action necessary; for information only.**

### **5. Investment Opportunities**

The Board authorized the Interim General Manager to re-invest up to \$10 million in Treasury Bills or Treasury Notes for Treasury Bills maturing February 22, 2024, for a 1-year term, and up to \$10.2 million for Treasury Bills maturing March 14, 2023, for a 2-year term.

**Motion:** Brown **Second:** Nelson

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### **6. Fiscal Year 2023-24 2<sup>nd</sup> Quarter Budget Status Report**

The Board received a report from staff regarding the Fiscal Year (FY) 2023-24 2<sup>nd</sup> Quarter budget report and reserves.

**No action necessary, for information only.**

### **7. Promotion and Salary Adjustment**

The Board authorized the Interim General Manager to promote Josh Smith to the position of System Field Supervisor and increase his salary to \$63.00 per hour, which is commensurate with his certifications, experience, and talent.

**Motion:** Nelson **Second:** Hoag

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### **8. Unidirectional Flushing of Potable Water System**

The Board authorized the Interim General Manager to award a contract to M.E. Simpson Co. Inc. in an amount not to exceed \$399,900.00 for the UDF project.

**Motion:** Hoag **Second:** Foreman

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

## 9. Design of New University Well

The Board of Directors took the following actions:

- 1) Appropriated funding from the potable capital improvement fund in the amount of \$100,000.00 for design of a new University Well; and
- 2) Authorized the Interim General Manager to award a contract to Geoscience Support Services (Geoscience), Inc., in the amount of \$76,224.00 for design, permitting, and bidding services.

**Motion:** Nelson **Second:** Foreman

**Rollcall:** Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**CLOSED SESSION:** The Board cancelled the closed sessions to confidentially discuss litigation and/or personnel matters as authorized by Government codes 54956.9(d) and 54957(b) respectively.

## 10. Closed Session Conference with Legal Counsel – Litigation Matters (cancelled)

## 11. Closed Session – Personnel Matters (cancelled)

### Comments by Interim General Manager

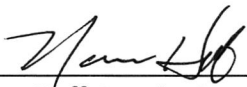
- None

### Comments by Directors

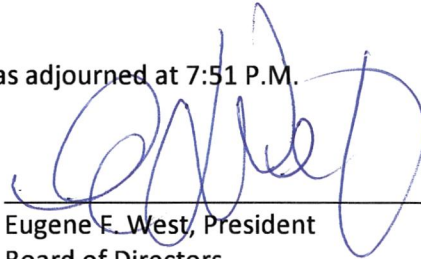
- Director Nelson raised concerns regarding the FBI's warning of cybersecurity. He also expressed his appreciation to the lab staff for their tour.
- President West reported from the recent Calleguas meeting where Met management assured the stakeholders that state-mandated cutbacks will never occur again. Met also acknowledged that their funding mechanism doesn't work and are looking at alternative ways to collect funds in the future.

### Adjournment

There being no further business, the meeting was adjourned at 7:51 P.M.



Norman Huff, Interim Secretary  
Board of Directors  
Camrosa Water District



Eugene F. West, President  
Board of Directors  
Camrosa Water District

(ATTEST)