

Board Minutes

Regular Meeting

Thursday, February 22, 2024

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director
Terry L. Foreman, Director

Staff: Norman Huff, Interim General Manager
Tamara Sexton, Deputy General Manager/Finance
Jozi Zabarsky, Customer Service Manager
Joe Willingham, IT and Special Projects Manager
Art Aseo, Engineering & Capital Projects Manager
Kevin Wahl, Superintendent of Operations
Terry Curson, District Engineer
Ben Baumer, Legal Counsel
Barbara A. Brenner, Legal Counsel

Guest: Jim Murchie, Leisure Village resident

Public Comments

Jim Murchie introduced himself as a resident of Leisure Village. He informed the Board that the residents are very interested in the District's current rate study and emphasized that most of them are on fixed incomes.

Consent Agenda

1. Approve Minutes of the Regular Meeting of February 8, 2024

The Board approved the Minutes of the Regular Meeting of February 8, 2024.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,037,541.41 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,037,541.41.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

3. Heritage Park – Monitoring Well Installation

The Board took the following actions:

- 1) Appropriated additional funding in the amount of \$500,000.00 from the potable capital improvement fund to the Pleasant Valley Monitoring Well CIP for the Heritage Park monitoring well, and
- 2) Authorized the Interim General Manager to award a contract to South Valley Companies (SVC), Inc., in the amount of \$463,026.00, for the installation of a new monitoring well.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

4. Valve Box and Manhole Cover Raising

The Board authorized the Interim General Manager to issue a purchase order to Sam Hill & Sons, Inc. in the amount of \$159,000.00.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

5. Operating Budget Excellence Award

The Board received the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award.

No action necessary; for information only.

6. Network Backbone Switches Refresh

The Board authorized the Interim General Manager to enter into an agreement and issue a purchase order with AllConnected Inc., in an amount not to exceed \$81,837.47, for purchase, provisioning, and installation of Cisco Catalyst series 9300 core and series 1200 edge switches for direct replacement (and spares) of aging network switches.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

7. Design for Repair of 16 Sewer Collection System Hotspots

The Board authorized the Interim General Manager to award a contract and issue a purchase order to Cannon Corp. in the amount of \$91,514.00 for design services.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

8. Legal Counsel Review

The Board discussed the District's legal counsel.

No action necessary, for information only.

Comments by Interim General Manager

- The Dupont PFAS litigation settlement was approved by the Court.
- The Interim General Manager reported meeting with the mayor of Camarillo to discuss the Heritage Park monitoring well and public outreach regarding the project.
- The Treasury bills were rolled over at 4.863% for 1 year.

Comments by Directors

- Director Nelson reported attending the AWA breakfast, requested staff discuss rates with Leisure Village’s new General Manager, Christi Moore, and reported attending the Calleguas board meeting on February 21, 2024.
- Director Foreman reported on Metropolitan’s proposed rate increases.
- Director Hoag expressed appreciation for the Interim General Manager’s weekly email updates.

CLOSED SESSION: The Board entered into closed session at 5:19 P.M. to confidentially discuss litigation and/or personnel matters as authorized by Government codes 54956.9(d) and 54957(b) respectively.

9. Closed Session Conference with Legal Counsel – Litigation Matters

The Board discussed litigation matters.

No action was taken in closed session.

10. Closed Session – Personnel Matters

The Board discussed personnel matters.

No action was taken in closed session.


The Board returned to open session at 5:59 P.M.

Announcement of action taken in closed session.

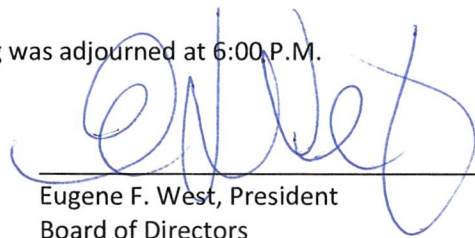
The Board announced that no reportable action was taken in either closed session.

Adjournment

There being no further business, the meeting was adjourned at 6:00 P.M.



 Norman Huff, Interim Secretary
 Board of Directors
 Camrosa Water District


 _____ (ATTEST)
 Eugene F. West, President
 Board of Directors
 Camrosa Water District