

Board Agenda

Regular Meeting

Thursday, May 23, 2024

Camrosa Board Room

7385 Santa Rosa Rd. • Camarillo, CA 93012

5:00 P.M.

Call to Order

NOTE: As authorized by California Government Code section 54953(b), two members of the board will be participating in this meeting via Zoom video conferencing. The following video conference locations are accessible to the public:

- 4640 E. Front Blvd. • East Bethel, MN 55092
- 5090 Donovan St. • Franklin, TN 37064

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board President prior to the meeting. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. Approve Minutes of the Special Meeting of May 13, 2024
2. **Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,065,090.71.

Primary Agenda

3. ****Resolution of Intention to Terminate CalPERS Contract**

Objective: Adopt a Resolution of Intention to Terminate CalPERS Contract in order to request CalPERS “buyout” amount.

Action Required: Adopt Resolution 24-10 Intention to Terminate the Contract Between the Board of Administration California Public Employees' Retirement System and The Board of Directors Camrosa Water District.

4. ****Certificate of Achievement for Excellence in Financial Reporting**

Objective Receive the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the District’s Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2023.

Action Required: No action necessary; for information only.

5. ****Establish Appropriation Limit for Fiscal Year 2024-25**

Objective: Establish Fiscal Year 2024-25 Appropriation Limit of \$1,032,057.00.

Action Required: Adopt a Resolution Establishing the Annual Appropriation Limit for Fiscal Year 2024-25.

6. ****Fiscal Year 2024-25 Draft Budget - Update**

Objective: Receive a briefing from staff on updates to the draft Fiscal Year (FY) 2024-25 Operating Budget.

Action Required: No action necessary; for information only.

7. ****Pleasant Valley Well No. 2, Specification No. PW 20-01**

Objective: Authorize additional funding and work at the Pleasant Valley Well No. 2.

Action Required: It is recommended that the Board of Directors:

- 1) Appropriate additional funding in the amount of \$85,580.00 for the Pleasant Valley Well No. 2 from Potable Water Mitigation Fees; and
- 2) Authorize the General Manager to issue a change order to United Field Services (UFS) in the amount of \$30,580.00.

8. ****Certificate of Acceptance of Deed – Shea Homes (The Grove), Tract 5976**

Objective: Acceptance of a non-exclusive easement.

Action Required: Authorize the General Manager to sign and accept the “Certificate of Acceptance of Deed” for a non-exclusive easement for access to the District’s Data Collection Unit (DCU) Antenna site as shown on the attached legal description and exhibits.

9. ****Updates to the District’s Salary and Classification Schedule for Employees**

Objective: Improve the District’s ability to retain and attract talent.

Action Required: It is recommended that the Board of Directors:

- 1) Adopt Resolution 24-12 Adjusting the District’s Salary and Classification Schedule for Employees to appropriate ranges and authorizing 33 Full-Time Employees (FTEs) for FY 2024-2025; and

- 2) Approve the General Manager's recommended salary adjustments for specified employees; and
- 3) Approve the General Manager's recommended title adjustments for specified employees; and
- 4) Approve the General Manager's recommended promotions for specified employees; and
- 5) Approve the General Manager's recommended new FTE Positions to bring the total authorized FTE's to 33.

Comments by General Manager; Comments by Directors; Adjournment

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Donnie Alexander at (805) 482-8514 at least 48 hours before the meeting, if possible.

**Indicates agenda items for which a staff report has been prepared and backup information has been provided to the Board. The full agenda packet is available for review on our website at: www.camrosa.com/board-agendas/

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 7385 Santa Rosa Rd. • Camarillo, CA 93012 during normal business hours.

May 23, 2024

**Board of
Directors
Agenda Packet**

Board Minutes

Special Meeting

Monday, May 13, 2024

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President (via teleconference)
Timothy H. Hoag, Director
Terry L. Foreman, Director

Absent: Jeffrey C. Brown, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (via teleconference)
Jozi Zabarsky, Customer Service Manager
Art Aseo, Engineering & Capital Projects Manager
Kevin Wahl, Superintendent of Operations
Mike Phelps, Water Quality and Environmental Compliance Supervisor
Natalie Roberts, Water Loss Control Coordinator
Graham Moland, Lab Technician
Ben Baumer, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of April 25, 2024

The Board approved the Minutes of the Regular Meeting of April 25, 2024.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$466,748.80 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$466,748.80.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

Primary Agenda

3. Resolution Authorizing Investment of Monies in the Local Agency Investment Fund

The Board adopted a Resolution of the Board of Directors Authorizing investment of Monies in the Local Agency Investment Fund.

Motion: Nelson **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

4. CalPERS Contributions and Performance Evaluation and Incentive Policy Update

Director Foreman requested that the portion of the proposed Resolution that re-adopts the District's Performance Evaluation and Incentive Policy be deferred to a later Board meeting for further discussion. The Board adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution and Providing a Discretionary Offset.

Motion: Foreman **Second:** Hoag

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

The Board also adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution (CalPERS ID: 7880235845).

Motion: Foreman **Second:** Hoag

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

5. Camrosa Water District Profit Share Plan Amendment

The Board adopted a resolution ratifying the amendment of the Camrosa Water District Profit Share Plan.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

6. Solids Dewatering Press Facility Upgrades and Site Improvements

The Board took the following actions:

- 1) Appropriated additional funding from the Wastewater Capital Improvement Fund in the amount of \$2,006,100.00 for the construction of the solids dewatering facility and site improvements; and
- 2) Authorized the General Manager to award a contract and issue a purchase order to Pacific Hydrotech Corporation in the amount of \$3,477,890.00 for construction.

Motion: Nelson **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

7. Procurement of a Hydraclam Device

The Board authorized the General Manager to:

- 1) Appropriate \$8,000.00 to establish a Hydraclam Fixed Asset; and
- 2) Issue a purchase order to Steel Source Construction in an amount not to exceed \$7,800.00 for the purchase of Hydraclam monitoring device.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

8. Fiscal Year 2023-24 3rd Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2023-24 3rd Quarter budget report and reserves.

No action necessary; for information only.

9. Water Loss Program Update

The Board received a brief on the progression of the water loss program.

No action necessary; for information only.

10. Customer and Administrative Services Quarterly Report

Staff made a presentation to the Board regarding Customer Service and other Administrative Services.

No action necessary; for information only.

11. Water Quality Quarterly Report

Staff made a presentation to the Board regarding the current status of the District's compliance efforts and water quality.

No action necessary; for information only.

12. Local Production Update

The Board received a brief on local water production through the third quarter of Fiscal Year 2023-24.

No action necessary; for information only.

13. Capital Improvement Projects Status Update

Staff made a presentation to the Board on the District's CIP status update.

No action necessary; for information only.

Comments by General Manager

- Reported on the Calleguas' WRISt Workshop and provided a timeline for the SMP expansion.
- Reported on the Conejo Creek Project annual meeting with FCGMA.
- Reported on the meeting with the City of Camarillo Public Works regarding CamSan surplus water and scheduled a meeting with Pleasant Valley County Water District to discuss the agreement.
- Reported attending ACWA Conference.
- Informed the Board that the District is putting together a Special Needs claim for the settlement with Dupont and 3M for expenses related to the mitigation of PFAS.
- Reported on the meeting with Assemblymember Steve Bennett.

Comments by Directors

- Director Nelson reported attending the ACWA Conference and relayed rate-setting challenges.
- Director Foreman reported on the One Water Stewardship Committee regarding Metropolitan’s surplus water from the State Water Project.
- Director Hoag reported attending a tour with Director Nelson provided by the General Manager, Superintendent Wahl, and Supervisor Smith, of the District’s reservoirs and lift stations, to see firsthand the repair work that needs to be done. He thanked the staff for the explanations and insights they provided.
- President West reported attending the ACWA Conference and relayed the legal challenges of peaking charges and the importance of providing a detailed narrative to support rate adjustments.

Adjournment

There being no further business, the meeting was adjourned at 6:52 P.M.

Norman Huff, Secretary
Board of Directors
Camrosa Water District

Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)

Board Memorandum

May 23, 2024

To: General Manager
From: Sandra Llamas, Sr. Accountant
Subject: Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,065,090.71.

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR 5-1, 2024	\$ 53,953.78
Accounts Payable 05/02/2024-05/15/2024	\$ <u>1,011,136.93</u>
Total Disbursements	\$ <u>1,065,090.71</u>

DISBURSEMENT APPROVAL	
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE

Norman Huff, General Manager

Month of : April-24

CAL-Card Monthly Summary

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
04/17/24	04/22/24	Home Depot	\$184.04	Tools Unit 6	JS
04/17/24	04/22/24	Mobile Auto Glass	\$469.75	Windshield replacement Unit 36	JS
04/15/24	04/22/24	Amazon	\$16.08	Amazon prime	JS
04/01/24	04/22/24	Valvoline	\$102.18	Oil change unit 42	JS
03/27/24	04/22/24	Amazon	\$273.48	Chemical tank	JS
03/27/24	04/22/24	Grainger	\$459.08	Chemical fittings	JS
03/27/24	04/22/24	Global Industrial	\$466.44	Pallet for chemical dosing skid	JS
03/26/24	04/22/24	Amazon	\$45.02	Seismic straps for chemical tank	JS
03/22/24	04/22/24	AV Tire Service	\$551.71	New brakes Unit 40	JS
04/17/24	04/22/24	CVS	\$3.42	Cotton	GM
04/11/24	04/22/24	Home Depot	\$7.49	Ice for shipping samples	GM
04/11/24	04/22/24	Cole Parmer	\$95.59	Dispensing Tank	GM
04/10/24	04/22/24	Amazon	\$13.46	Silicon tubing	GM
04/08/24	04/22/24	Amazon	\$24.55	Aquarium Pump	GM
04/08/24	04/22/24	UPS	\$214.36	Shipped Samples to BSK	GM
04/08/24	04/22/24	Vons	\$4.82	Ice for shipping samples	GM
04/16/24	04/22/24	Home Depot	\$92.66	Hardware for Kuntz Analyzer sample delivery system	JK
04/16/24	04/22/24	The Hose-Man	\$181.67	Hosing for Kuntz Analyzer sample delivery system	JK
04/13/24	04/22/24	B and B Do It Center	\$23.46	Mouse traps/rodent control	JK
03/27/24	04/22/24	Valvoline Instant Oil Change	\$146.73	Oil change for work truck unit #43	JK
04/19/24	04/22/24	Verizon	\$216.98	Phone case, cover, adapter & chargers	JN
04/16/24	04/22/24	Oil Stop	\$130.14	Oil Change for Truck #42	JN
03/21/24	04/22/24	DoubleTree Hotel	\$362.36	CIS User Group	JZ
04/08/24	04/22/24	Amazon	\$63.36	Coffee Creamer	BB
03/26/24	04/22/24	CSMFO	\$75.00	Webinar-Debt Reporting	SLL
03/22/24	04/22/24	Autozone	\$253.03	New Battery for unit 6	CC
03/22/24	04/22/24	Cedar valley plumbing	\$64.34	Copper adapters for solder	CC
03/27/24	04/22/24	B&B Do it center	\$77.48	Material for S.L.4 project	CC
03/27/24	04/22/24	B&B Do it center	\$36.96	Material for S.L.4 project	CC
03/29/24	04/22/24	Total Baricade Oxnard	\$288.97	Supplies for shop	CC
04/03/24	04/22/24	Jiffy Lube	\$100.13	Oil change " old ranger"	CC
04/08/24	04/22/24	Cedar valley plumbing	\$151.62	Supplies for unit 6	CC
04/17/24	04/22/24	Auto Zone	\$49.31	Wiper blades Vec. #40	MS
04/15/24	04/22/24	Jiffylube	\$128.15	Oil Change for Vehicle #40	MS
04/01/24	04/22/24	CEDAR VALLEY	\$91.54	Materials for job and trucks	MS
03/22/24	04/22/24	Home Depot	\$61.11	Tools/ Supplies - Vehicle #40	MS
03/22/24	04/22/24	Home Depot	\$262.24	Tools/ Supplies - Vehicle #40	MS
04/02/24	04/22/24	Ventura County APCD	\$462.38	CWRF Generator Permit Application	TC
04/02/24	04/22/24	PayPal	\$16.99	Personal accidental purchase reimbursed to the District	TC
04/09/24	04/22/24	Coastal Pipco	\$246.99	Diversion Tools for pumping sand	JC
04/02/24	04/22/24	Benny's Garden Equipment	\$490.00	(2) Trash pumps repaired	JC
03/25/24	04/22/24	Coastal Pipco	\$79.64	Diversion pipeline fittings	JC
03/25/24	04/22/24	Harbor Freight	\$75.06	Utility Pump for Chemical Transfer	JC
04/10/24	04/22/24	LYFT	\$32.39	LYFT from SMF to ACWA event/Sacramento downtown	NR
04/10/24	04/22/24	LYFT	\$34.51	LYFT from ACWA event/Sacramento downtown to SMF	NR
04/10/24	04/22/24	LAX Smartparking	\$60.00	Self-parking for day of: 10 Apr 24 at LAX	NR
04/08/24	04/22/24	The Home Depot	\$461.39	Penny Well Salt	MS
04/09/24	04/22/24	The Home Depot	\$179.80	TR well supplies	MS
04/15/24	04/22/24	Valvoline Instant Oil Change	\$95.59	Vehicle Maintenance/Oil Change unit 37	MS
04/17/24	04/22/24	Sharky's	\$39.68	Lunch with Keith Kohr	NH
04/12/24	04/22/24	Daily Journal	\$616.52	Ad for Legal RFP	NH
04/10/24	04/22/24	Twenty88	\$58.42	Lunch with Ray Vidal	NH
04/10/24	04/22/24	Amazon	\$200.00	Idea of the Month reward	NH
04/04/24	04/22/24	NY Deli	\$45.64	Lunch with Art Aseo	NH
04/03/24	04/22/24	Adolfo Grill	\$56.84	Lunch with Jude Kiesewetter	NH
04/01/24	04/22/24	Amazon	\$118.25	Office Supplies	NH
03/22/24	04/22/24	Valvoline Instant Oil Change	\$132.64	Oil Change for Truck 44	CL
04/01/24	04/22/24	UPS	\$171.98	Shipped Samples to BSK	CL
04/15/24	04/22/24	UPS	\$232.78	Shipped samples to BSK x2	CL
04/16/24	04/22/24	Elsevier Inc.	\$75.04	Book: Applied Groundwater Modeling 1	AA
04/18/24	04/22/24	HARBOR FREIGHT	\$72.41	METERING TOOLS	RV
03/26/24	04/22/24	Spectrum	\$1,249.00	Spectrum Internet	JW
03/28/24	04/22/24	Newegg	\$145.85	m.2 Solid State Drive for Sandra Llamas Desktop PC	JW
03/30/24	04/22/24	Thinking2	\$100.00	SSL Certificate Renewal for WWW.CAMROSA.COM Hosted Web	JW
04/01/24	04/22/24	Newegg	\$1,512.19	Qty 2 NUC Workstations (new lab w/s and new josh smith w/s) and RAM Memory	JW
04/01/24	04/22/24	Thinking2	\$160.00	Monthly Hosting Fee WWW.ASRGSA.COM and WWW.CAMROSA.COM	JW
04/02/24	04/22/24	Newegg	\$248.36	Qty 2 m.2 Solid Sate Drives (new lab w/s and new josh smith w/s)	JW
04/08/24	04/22/24	Network Solutions	\$19.97	ASRGSA.COM monthly forwarding	JW
04/11/24	04/22/24	Callfire	\$99.00	online IVR - Delinquent Call Out (Monthly Service Fee)	JW
04/12/24	04/22/24	Brady.com	\$293.46	Labels IT Equipment and Cables	JW
04/19/24	04/22/24	Spectrum Cable	\$114.99	Spectrum Cable	JW
04/10/24	04/22/24	The Home Depot	\$271.91	wood for debris screen transport	KK
03/22/24	04/22/24	Zoom	298.9	teleconferencing for Board & staff meetings	TS
03/22/24	04/22/24	CSMFO	35.00	CSMFO Membership	TS
04/11/24	04/22/24	Vons	\$40.07	Bevs & Ice for Safety Lunch	DA
04/10/24	04/22/24	Bread Basket	\$110.00	Safety Lunch	DA
04/10/24	04/22/24	Staples	\$462.23	Office Supplies	DA
04/09/24	04/22/24	Establos	\$364.00	Safety Lunch	DA
03/27/24	04/22/24	AWA	\$88.00	CCWUC Ed Luncheon (Staff)	DA
03/27/24	04/22/24	AWA	\$484.00	CCWUC Ed Luncheon (Staff)	DA
			\$15,940.58		

Camrosa Water District

Accounts Payable Period:

05/02/2024-05/15/2024

Expense	Account Description	Amount
10302	Escrow Account-Cushman	
11100	AR Other	16.99
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
13000	Land	
13400	Construction in Progress	308,550.23
20053	Current LTD Bond 2016	
21800	Unclaimed Monies	
20400	Contractor's Retention	-10,605.00
20250	Non-Potable Water Purchases	
23001	Refunds Payable	3,700.62
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	332,443.77
50020	Pumping Power	279,853.37
50100	Federal Tax 941 1 st QTR	
50012	CamSan Reclaimed Water	
50135	PERS Retirement	
50200	Utilities	890.31
50210	Communications	485.25
50220	Outside Contracts	41,545.99
50230	Professional Services	2,540.50
50240	Pipeline Repairs	6,133.84
50250	Small Tool & Equipment	2,183.51
50260	Materials & Supplies	21,721.46
50270	Repair Parts & Equip Maint	14,446.03
50280	Legal Services	
50290	Dues & Subscriptions	51.09
50300	Conference & Travel	698.91
50310	Safety & Training	1,427.05
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	5,053.01
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		\$1,011,136.93

Expense Approval Report

By Vendor Name

Payable Dates 5/2/2024 - 5/15/2024 Post Dates 5/2/2024 - 5/15/2024

Payment Numl	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase Orc	Amount
128	05/08/2024	CAMROSA WATER DISTRICT	1998	Reimb for EFT Payment to Bondy Grwtr-097-09	Prof services		612.50
TOTAL VENDOR PAYMENTS-GSA							\$ 612.50
Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR							
3437	05/13/2024	DEPOSIT ONLY-CAMROSA WTR	5-10-24-PR	Transfer to Disbursements Account	Transfer to disbursements-hc		10,000.00
3438	05/13/2024	DEPOSIT ONLY-CAMROSA WTR	5-13-24-AP	Transfer to Disbursements Account	Transfer to disbursements-hc		107,000.00
Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:							117,000.00
60745	05/15/2024	AG RX INC.	103170	Weed abatement	Outsd contracts	FY24-0254	4,225.67
Vendor: AIR05 - AIRGAS USA, LLC.							
60746	05/15/2024	AIRGAS USA, LLC.	5507887503	Materials & Supplies - CO2 Tank Rental	Materials & supplies		34.10
60746	05/15/2024	AIRGAS USA, LLC.	914942197	CO2 Tank Telemetry	Materials & supplies		50.00
Vendor AIR05 - AIRGAS USA, LLC. Total:							84.10
Vendor: ALL14 - ALLCONNECTED INC							
60747	05/15/2024	ALLCONNECTED INC	108386	Smart Connect and Aux IT Support	Outsd contracts	FY24-0003	13,368.25
60747	05/15/2024	ALLCONNECTED INC	108387	CISv5 Monthly Hosting	Construction in progress	FY24-0261	2,167.80
Vendor ALL14 - ALLCONNECTED INC Total:							15,536.05
60748	05/08/2024	BARRY BLYTHE	00010431	Deposit Refund Act 10431-5067 Manzano St	Refunds payable		98.96
60749	05/14/2024	BEADOR CONSTRUCTION COMP, INC.	0000005-2	Closed Account-Overpayment Refund	Refunds payable		211.12
Vendor: \B196 - BENON MARITAL TRUST							
60750	05/14/2024	BENON MARITAL TRUST	00000042	Overpymnt Refund Act 42- 4765 Calle Quetzal	Refunds payable		301.49
60750	05/14/2024	BENON MARITAL TRUST	00006654	Closed Act Overpymnt Refund Act 6654-Calle Plano	Refunds payable		85.37
Vendor \B196 - BENON MARITAL TRUST Total:							386.86
Vendor: BRE02 - BRENNTAG PACIFIC, INC.							
60751	05/15/2024	BRENNTAG PACIFIC, INC.	BPI411463	Credit for Returned Totes	Materials & supplies		(7,125.00)
60751	5/15/2024	BRENNTAG PACIFIC, INC.	BPI356047	Creidt-Chemicals	Materials & supplies		(438.09)
60751	05/15/2024	BRENNTAG PACIFIC, INC.	BPI426952	Chemicals-LYNWOOD - RMWTP - CWRP	Materials & supplies		12,051.79
Vendor BRE02 - BRENNTAG PACIFIC, INC. Total:							4,488.70
60752	05/08/2024	BRUCE L FOWLER	00007073	Closed Account Overpayment Refund-3342 Chesnut Pl	Refunds payable		413.81
60753	05/10/2024	BSK ASSOCIATES	AH11073	GAC Plant Analysis	Outsd contracts		450.00
Vendor: CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT							
1390	05/15/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	044724	Water Purchase-Potable	Water purchases		229,820.73
1390	05/15/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	044724	Water Purchase	CMWD Fixed Charges		79,180.00
1390	05/15/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	044724	Water Purchase-Non-Potable	Water purchases		7,911.29
1390	05/15/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	2024-00000011	SMP CMWD - SMP Sampling Fee	SMP CWD-RMWTP		330.00
1390	05/15/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP045624	SMP CMWD - SMP Pipeline Fee	SMP CWD-RMWTP		12,958.57
1390	05/15/2024	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP045624	SMP CMWD - SMP Pipeline Fee	SMP CMWD		2,243.18
Vendor CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT Total:							332,443.77
60754	05/08/2024	CENTRAL COMMUNICATIONS	000032-685-681	After Hours Call Center	Communications		485.25
60755	05/15/2024	Central Courier LLC	54924	Courier Service	Outsd contracts		372.17
60756	05/08/2024	CHART INC.	1465591R1	CHA01-1442630	Construction in progress	FY23-0142-R1	1,191.88
60757	05/15/2024	CITY OF THOUSAND OAKS	401-50124	Sewer Treatment for Tract 5142 Read Rd	Outsd contracts		572.04

Vendor: COA01 - COASTAL-PIPCO

60758	05/15/2024	COASTAL-PIPCO	S2252629-001	Materials & Supplies - ARI Air-Vacs	Materials & supplies		977.83	
60758	05/15/2024	COASTAL-PIPCO	S2252834-001	Replacement Saddle for RMWTP	Repair Parts & Equipment-RV		124.09	
							Vendor COA01 - COASTAL-PIPCO Total:	1,101.92
60759	05/15/2024	CORELOGIC INFORMATION SOLUTIONS, INC	30717053	Online Assessors Parcel Info-Ventura County	Outsd contracts		163.91	
60760	05/15/2024	COUNTY OF VENTURA RMA OPERATIONS	IN0251837	Permit - Environmental Health Inspection-RMWTP	Fees & Charges-RMWTP		3,854.68	

Vendor: CUL02 - CULLIGAN OF VENTURA COUNTY

60761	05/15/2024	CULLIGAN OF VENTURA COUNTY	1879273	Water Softener - Pennywell	Outsd contracts		77.91	
60761	05/15/2024	CULLIGAN OF VENTURA COUNTY	1880923	Water Softener - Lynnwood	Outsd contracts		170.00	
							Vendor CUL02 - CULLIGAN OF VENTURA COUNTY Total:	247.91
60762	05/08/2024	DAVID FOWBLE	00003365	Deposit Refund Act 3365 - 846 Creekside Cir	Refunds payable		40.77	
60763	05/15/2024	DAVMAR AIR	12086	Air Compressor Maintenance	Outsd contracts	FY24-0256	1,540.45	

Vendor: EJV01 - E.J. HARRISON & SONS INC

60764	05/15/2024	E.J. HARRISON & SONS INC	272	Trash Removal - Diversion	Outsd contracts		984.57	
60764	05/15/2024	E.J. HARRISON & SONS INC	609	Trash Removal - Main Office	Outsd contracts		762.95	
							Vendor EJV01 - E.J. HARRISON & SONS INC Total:	1,747.52
60765	05/08/2024	ELISE GOLDMAN	00002200-2	Closed Account Overpayment Refund-5316 Camino Devi	Refunds payable		19.04	
60766	05/08/2024	ELIZABETH L NERLAND	00002940	Deposit Refund Act 2940 - 5311 Willow View Dr	Refunds payable		29.73	

Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC

60768	05/15/2024	FAMCON PIPE & SUPPLY, INC	S100125644-001	Universal Meter Nut Wrenches	Small tools & equipment	FY24-0257	1,356.71	
60768	05/15/2024	FAMCON PIPE & SUPPLY, INC	S100125645-001	Materials & Supplies - Gaskets	Materials & supplies		549.12	
60768	05/15/2024	FAMCON PIPE & SUPPLY, INC	S100126502-001	Meter Bolts, Gaskets, and Spools	Materials & supplies	FY24-0258	2,175.03	
60768	05/15/2024	FAMCON PIPE & SUPPLY, INC	S100127259-001	Repair Parts & Equipment - Pipe Fittings	Repair parts & equipment		719.38	
							Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total:	4,800.24

Vendor: FRU01 - FRUIT GROWERS LAB. INC.

60769	05/15/2024	FRUIT GROWERS LAB. INC.	404791A	CWRF Outside Lab Work	Outsd contracts		160.00	
60769	05/09/2024	FRUIT GROWERS LAB. INC.	405713A	RMWTP Analysis	Outside Contracts		41.00	
60769	05/09/2024	FRUIT GROWERS LAB. INC.	406152A	GAC Plant Monitoring	Outsd contracts		39.00	
60769	05/10/2024	FRUIT GROWERS LAB. INC.	406759A	RMWTP Analysis	Outside Contracts		41.00	
60769	05/10/2024	FRUIT GROWERS LAB. INC.	406760A	RMWTP Analysis	Outside Contracts		41.00	
							Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:	322.00

Vendor: GEO06 - GEOSCIENCE SUPPORT SERVICES INC.

60770	05/08/2024	GAIL HILL	00004729	Deposit Refund At 4729 - 1768 Summerfield St	Refunds payable		159.39	
60771	05/15/2024	GANNETT MEDIA CORP	0006341748	NIB for Dewatering Press in VCStar	Construction in progress		569.80	
							Vendor GEO06 - GEOSCIENCE SUPPORT SERVICES INC. Total:	11,955.50
60772	05/15/2024	GEOSCIENCE SUPPORT SERVICES INC.	CWD-01-23-07	Well Asset Management Program	Prof services	FY24-0102	1,707.00	
60772	05/15/2024	GEOSCIENCE SUPPORT SERVICES INC.	CWD-02-22-02	New University Well Geohydrological Services	Construction in progress	FY24-0176	10,248.50	

Vendor: HAC01 - HACH COMPANY

60773	05/15/2024	GIERLICH-MITCHELL INC	16625	CWRF Headworks Bar Screen Replacement	Construction in progress	FY24-0088	45,680.00	
							Vendor HAC01 - HACH COMPANY Total:	6,135.10
60774	05/15/2024	HACH COMPANY	14018564	Materials & Supplies - Reagents for District Sites	Materials & supplies		944.74	
60774	05/15/2024	HACH COMPANY	14018565	Reagents for CWRF - CL17s	Materials & supplies		357.57	
60774	05/15/2024	HACH COMPANY	14019574	Reagents RMWTP	Materials & Supplies-RMWTP		880.62	
60774	05/15/2024	HACH COMPANY	14026466	Reagents RMWTP	Materials & Supplies-RMWTP		359.29	
60774	05/15/2024	HACH COMPANY	14026467	Reagents CWRF Mono	Materials & supplies		718.58	
60774	05/15/2024	HACH COMPANY	14026571	Reagents District Mono	Materials & supplies		2,874.30	
1391	05/15/2024	HealthEquity	wo5mi83	Consumer Driven Health Svgs Pln-Admon Fees	Fees & charges		2.95	

Vendor: HOP02 - HOPKINS GROUNDWATER CONSULTING

60775	05/08/2024	HOPKINS GROUNDWATER CONSULTING	11995	Consulting Services for Monitoring Well PV Basin	Construction in progress	FY23-0266-R1	27,929.50
60775	05/08/2024	HOPKINS GROUNDWATER CONSULTING	11996	Hydrogeolocial Services for Woodcreek Well Rehab	Construction in progress	FY24-0100	5,016.25
Vendor HOP02 - HOPKINS GROUNDWATER CONSULTING Total:							32,945.75

Vendor: INF00 - INFOSEND, INC.

60776	05/15/2024	INFOSEND, INC.	262331	Info Send Programming	Outsd contracts		300.00
60776	05/15/2024	INFOSEND, INC.	262336	Tri-Fold Mail Insert Public Notification-Flushing	Outsd contracts		1,160.15
Vendor INF00 - INFOSEND, INC. Total:							1,460.15

60777	05/08/2024	JAN HENDRIK COOLHAAS VAN DER WOUDE	00004061	Deposit Refund Act 4061 - 5173 Hillridge Dr	Refunds payable		3.85
60778	05/08/2024	LOGAN EADS	00001559	Deposit Refund Act 1559 - 728 Hunt Cir	Refunds payable		121.65
60779	05/14/2024	LYNDSAY MONTOUR	00007337	Deposit Refund Act 7337- 766 Vista Palacio	Refunds payable		9.83
60780	05/08/2024	MARY C WALTON	00002164	Deposit Refund Act 2164 - 5621 Camino Deville	Refunds payable		3.82
60781	05/08/2024	MICHAEL THOMAS	00002641	Deposit Refund Act 2641 - 6021 Saddleback Way	Refunds payable		39.82
60782	05/14/2024	PATRICIA HSIEH	00004061-2	Deposit Refund Act 4061- 5173 Hillridge Dr	Refunds payable		52.86
60783	05/08/2024	PERLITER & INGALSBE	18861	Engineering Support Services	Construction in progress	REQ00057-R6	3,646.50
60784	05/15/2024	PURETEC INDUSTRIAL WATER	2171430	Deionized Water Service	Materials & supplies		84.50
60785	05/15/2024	QUALITY AG, INC	120585	Weed Abatement Ponds	Outsd contracts	FY24-0259	5,632.00

Vendor: QUI02 - QUINN COMPANY

60786	05/15/2024	QUINN COMPANY	WON10022163	Generator Maintenance 52 White	Repair parts & equipment	FY24-0163	2,418.50
60786	05/15/2024	QUINN COMPANY	WON10022166	Generator Maintenance 52 White	Repair parts & equipment	FY24-0163	1,812.29
60786	05/15/2024	QUINN COMPANY	WON10022322	Generator Maintenance 57 Blue	Repair parts & equipment	FY24-0161	1,955.08
60786	05/15/2024	QUINN COMPANY	WON10022358	Generator Maintenance 26 Red	Repair parts & equipment	FY24-0164	2,298.35
Vendor QUI02 - QUINN COMPANY Total:							8,484.22

60787	05/15/2024	ROYAL INDUSTRIAL SOLUTIONS	9009-1046618	Rockwell Techconnect Support	Outsd contracts	FY24-0242	1,509.00
60788	05/08/2024	RYAN CHANG	00001919	Deposit Refund Act 1919-66 Baroda Dr	Refunds payable		107.43
60789	05/14/2024	SATSUKI TAKAHASHI	00008525	Deposit Refund Act 8525 - 5416 Calarosa Ranch	Refunds payable		5.87

Vendor: SCF01 - SC Fuels

60790	05/15/2024	SC Fuels	2630876IN	Material & Supplies - FUEL	Materials & supplies		1,569.81
60790	05/15/2024	SC Fuels	2636744IN	Material & Supplies - FUEL	Materials & supplies		1,781.08
Vendor SCF01 - SC Fuels Total:							3,350.89

Vendor: SOU01 - SOUTH VALLEY COMPANIES INC

60791	05/08/2024	SOUTH VALLEY COMPANIES INC	Pymt-1-Project PW23-0.	Heritage Park Monitoring Well Drilling	Construction in progress	FY24-0195	212,100.00
60791	05/08/2024	SOUTH VALLEY COMPANIES INC	Retention-Pymt 1	Retention from Pymt1-Project PW23-02	Contractor's retention		(10,605.00)
Vendor SOU01 - SOUTH VALLEY COMPANIES INC Total:							201,495.00

Vendor: SCE01 - SOUTHERN CALIF. EDISON

1392	05/15/2024	SOUTHERN CALIF. EDISON	May2024	Current Usage Charges-May2024	Pumping power-Potable		178,121.19
1392	05/15/2024	SOUTHERN CALIF. EDISON	May2024	Current Usage Charges-May2024	Pumping Power-RMWTP		28,788.08
1392	05/15/2024	SOUTHERN CALIF. EDISON	May2024	Current Usage Charges-May2024	Pumping power Non-Potable		72,944.10
1392	05/15/2024	SOUTHERN CALIF. EDISON	May2024	Current Usage Charges-May2024	Utilities		798.14
Vendor SCE01 - SOUTHERN CALIF. EDISON Total:							280,651.51

Vendor: SCG01 - SOUTHERN CALIFORNIA GAS

1393	05/15/2024	SOUTHERN CALIFORNIA GAS	May2024	Current Usage Charges-Act 123-787-1794-1	Utilities		14.30
1393	05/15/2024	SOUTHERN CALIFORNIA GAS	May2024-A	Current Usage Charges-Act 170-013-9900-9	Utilities		77.87
Vendor SCG01 - SOUTHERN CALIFORNIA GAS Total:							92.17

60792	05/15/2024	SPARKLETTTS	4667386-051224	Distilled Bottled Water	Outsd contracts		102.42
60793	05/15/2024	TIMOTHY MOONEY	00002609-2	Overpayment Refund Act 2609- 1504 Joshua Pl	Refunds payable		1,995.81
60794	05/15/2024	TURF CONSTRUCTION, INC.	14781	Leak Repair CSUCI 4 Pipe	Pipeline repairs	FY24-0260	6,133.84
1394	05/15/2024	U.S. BANK CORPORATE	24-Apr	Credit Card Purchases	Credit Cards Payment		15,940.58

Vendor: UNI08 - UNIFIRST CORPORATION

60795	05/15/2024	UNIFIRST CORPORATION	2210096296	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts	87.46
60795	05/15/2024	UNIFIRST CORPORATION	2210096300	Uniform Cleaning Service	Outsd contracts	157.15
60795	05/15/2024	UNIFIRST CORPORATION	2210098150	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts	87.46
60795	05/15/2024	UNIFIRST CORPORATION	2210098151	Uniform Cleaning Service	Outsd contracts	148.27

Vendor UNI08 - UNIFIRST CORPORATION Total: 480.34

60796	05/15/2024	VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT	1049869	Generator Permit-PS1	Fees & charges	733.00
60797	05/15/2024	W W GRAINGER, INC.	9103925799	Pipe Fittings	Materials & supplies	31.64
60798	05/15/2024	West Coast Air Conditioning	5139599	A/C Maintenance	Outsd contracts	355.00
60799	05/08/2024	ZWORLD GIS, LLC	2024-0138	GIS Support Services	Outsd contracts FY24-0042	4,500.00

\$ 1,011,136.93

TOTAL VENDOR PAYMENTS-CAMROSA

Vendor: PER05 - CAL PERS 457 PLAN

DFT0005262	05/02/2024	CAL PERS 457 PLAN	INV0014686	Deferred Compensation	Deferred comp - ee paid	1,096.15
DFT0005263	05/02/2024	CAL PERS 457 PLAN	INV0014687	Deferred Compensation	Deferred comp - ee paid	2,437.00

Vendor PER05 - CAL PERS 457 PLAN Total: 3,533.15

DFT0005279	05/02/2024	EMPLOYMENT DEVELOP. DEPT.	INV0014705	Payroll-SIT	P/R-sit	5,713.34
DFT0005264	05/02/2024	Empower Annuity Ins Co of America	INV0014688	Deferred Comp 457	Deferred comp - ee paid	150.00

Vendor: HEA02 - HealthEquity

DFT0005267	05/02/2024	HealthEquity	INV0014692	HSA-Employee Contribution	HSA Contributions Payable	148.08
DFT0005268	05/02/2024	HealthEquity	INV0014693	HSA Contributions	HSA Contributions Payable	50.00

Vendor HEA02 - HealthEquity Total: 198.08

1384	05/02/2024	LINCOLN FINANCIAL GROUP	INV0014689	Deferred Compensation	Deferred comp - ee paid	2,849.07
1385	05/02/2024	LINCOLN FINANCIAL GROUP	INV0014701	Profit Share Contribution	Profit share contributions	3,019.74
DFT0005265	05/02/2024	PUBLIC EMPLOYEES	INV0014690	PERS-Classic Employee Portion	P/R-state ret.	20,953.89

Vendor: UNI10 - UNITED STATES TREASURY

DFT0005276	05/02/2024	UNITED STATES TREASURY	INV0014702	FIT	P/R-fit	13,746.95
DFT0005308	05/15/2024	UNITED STATES TREASURY	INV0014782	Payroll-Social Security Tax	P/R - ee social security	154.62
DFT0005278	05/02/2024	UNITED STATES TREASURY	INV0014704	Payroll- Medicare Tax	P/R - ee medicare	3,614.94

Vendor UNI10 - UNITED STATES TREASURY Total: 17,516.51

60735	05/02/2024	UNITED WAY OF VENTURA CO.	INV0014685	Charity-United Way	P/R-charity	20.00
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TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA

\$ 53,953.78

Board Memorandum

May 23, 2024

To: Board of Directors

From: Norman Huff, General Manager

Subject: Resolution of Intention to Terminate CalPERS Contract

Objective: Adopt a Resolution of Intention to Terminate CalPERS Contract in order to request CalPERS “buyout” amount.

Action Required: Adopt Resolution 24-10 Intention to Terminate the Contract Between the Board of Administration California Public Employees' Retirement System and The Board of Directors Camrosa Water District.

Discussion: At the October 12, 2023, Board Meeting Director Brown requested a CalPERS update regarding performance, cost of buyout, and the expense of a replacement program. The Board created an Ad-hoc Committee comprised of President West and Director Foreman to work with Staff to determine if there was a retirement benefit equal to, or better than, CalPERS that would offer more choices to employees so that they can maximize their benefits based on their personal situation while providing greater fiscal stability to the District.

On March 12, 2024, a Board Benefits Ad-hoc Committee Meeting was held with Staff and members of the Employee Advisory Group. Upon Ad-hoc direction, Staff requested the “buyout” amount from CalPERS so the District could use that amount to evaluate the feasibility and potential costs to the District for an alternative plan.

On March 21, 2024, Staff received a response from CalPERS detailing the required process to receive the preliminary “buy-out” amount, which included a requirement for the Board to adopt a resolution.

At the April 11, 2024, Board Meeting, after a report by the Ad-hoc Committee, Staff was directed to draft the Resolution and place it on the next Board Meeting agenda for adoption.

Attachments:

- Resolution 24-10 Intention to Terminate the Contract Between the Board of Administration California Public Employees' Retirement System and The Board of Directors Camrosa Water District.
- CalPERS letter of instruction to the District on steps to take to receive a preliminary “buy-out” amount.

Resolution No: 24-10

A Resolution of the Board of Directors
of Camrosa Water District

**Intention to Terminate the Contract Between the Board of
Administration California Public Employees' Retirement System
and the Board of Directors Camrosa Water District**

Whereas, the Board of Directors of the Camrosa Water District entered into a contract with the Board of Administration, Public Employees' Retirement System pursuant to Government Code Section 20460, effective July 1, 1967, for participation of said agency in the Retirement System; and

Whereas, Section 20570 provides that the governing body may terminate the contract between the Board of Administration of the Public Employees' Retirement System and the governing body of the contracting agency by the adoption of a resolution giving notice of intention to terminate, and, not less than 90 days and not more than 1 year later, the adoption by affirmative vote of two-thirds of the members of the governing body of a resolution terminating the contract;

Now, Therefore, Be It Resolved, that the Board of Directors of the Camrosa Water District hereby finds that it is in the best interests of the agency to terminate the contract entered into with the Board of Administration, Public Employees' Retirement System; and

Be It Further Resolved, that the governing body of the above agency does hereby give notice to the Board of Administration, Public Employees' Retirement System, pursuant to Section 20570, of the intention to terminate said contract.

Adopted, Signed, and Approved this 23rd day of May 2024.

Eugene F. West, President
Board of Directors
Camrosa Water District

_____ (ATTEST)
Norman Huff, Secretary
Board of Directors
Camrosa Water District



Sandra P. Liamas
Senior Accountant
Camrosa Water District
7385 Santa Rosa Road
Camarillo, CA 93012-9225

CalPERS ID 7880235845

March 21, 2024

Dear Sandra P. Liamas,

This is in response to your recent inquiry about termination of your agency's contract with the System.

Please review the enclosed Contract Termination Guidelines, form (CON-34), carefully. This is information about the termination process, the financial obligations of the agency and the potential impact of a contract termination on the agency employees' retirement benefits.

The enclosed Resolution of Intention is for adoption by the governing body declaring your agency's intent to terminate the contract. To initiate the termination process, return an original or certified copy to this office. The contract termination may not be effective earlier than 90 days and not more than 1 year following the adoption of the initial Resolution of Intention to terminate.

CalPERS is committed to assisting our members and employers in all matters related to their retirement within the scope of the statutory authority available to us. If you have any questions, please visit our website www.calpers.ca.gov or call our Customer Contact Center at 888 CalPERS (or 888-225-7737).

Sincerely,

A handwritten signature in black ink that reads "Roselee Camacho".

Roselee Camacho
Pension Contract Analyst
Financial Office | Pension Contracts and Prefunding Programs Division

Enclosures

**RESOLUTION OF INTENTION
TO TERMINATE THE CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
CAMROSA WATER DISTRICT**

WHEREAS, the Board of Directors of the Camrosa Water District entered into a contract with the Board of Administration, Public Employees' Retirement System pursuant to Government Code Section 20460, effective July 1, 1967, for participation of said agency in the Retirement System; and

WHEREAS, Section 20570 provides that the governing body may terminate the contract between the Board of Administration of the Public Employees' Retirement System and the governing body of the contracting agency by the adoption of a resolution giving notice of intention to terminate, and, not less than 90 days and not more than 1 year later, the adoption by affirmative vote of two-thirds of the members of the governing body of a resolution terminating the contract;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Camrosa Water District hereby finds that it is in the best interests of the agency to terminate the contract entered into with the Board of Administration, Public Employees' Retirement System; and

BE IT FURTHER RESOLVED, that the governing body of the above agency does hereby give notice to the Board of Administration, Public Employees' Retirement System, pursuant to Section 20570, of the intention to terminate said contract.

By: _____
Presiding Officer

Title

Date adopted and approved



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

PENSION CONTRACT TERMINATION GUIDELINES—AGENCY IMPACT

California Government Code Sections 20570 through 20583 pertain to the termination of a Public Agency's contract with CalPERS. The following information is provided for careful consideration as to the potential impact on the employees and the financial obligation of the agency.

Agency Information

A contracting agency may terminate the contract with CalPERS if the contract has been in effect at least **five years**. A resolution giving notice of intention to terminate must be adopted by affirmative vote of two-thirds of the members of the governing body. The termination may be effective not less than 90 days and not more than 1 year following the adoption of the resolution of intention by adoption of a final resolution or ordinance terminating the contract. If the original contract was approved by an ordinance adopted by a majority vote of the electorate, a majority vote of the electorate is also required for termination. The contract termination mandatorily applies to all groups covered in the contract.

Upon receipt of the Resolution of Intention to terminate, the agency will be requested to review the data on active and inactive members, retirees, beneficiaries of members (name, social security number, birth date, sex, service credit, current salary) and to list any recent hires, retirements, deaths, or separations. CalPERS will perform a preliminary valuation based on all current members leaving their contributions on deposit. The final valuation will be based on data validated by the agency and performed three to six months after the effective date of the contract termination. The terminating agency is responsible for sufficient funding to continue paying the retirement and death benefits being paid. Retirees and beneficiaries receiving CalPERS benefits monthly must remain with the System. Based on the actuarial valuation, sufficient funding for future benefits payable to members or beneficiaries of members electing to have their funds remain on deposit with the System, is also the responsibility of the agency.

A comparison is made of funds needed to pay the member benefits and the agency's funds on deposit. Any excess funds as of the termination effective date are refunded to the agency. In the event of a shortage of funds, the agency is required to pay the deficit upon contract termination. Failure to fund the deficit may result in proportionately reduced benefits for all members and/or a lien being placed on the assets of the terminating agency.

If an agency is currently participating in CalPERS health benefits program, eligibility for participation under the Public Employees' Medical & Hospital Care Act terminates when an agency terminates their CalPERS contract. A contracting agency can elect to continue participation in the CalPERS health benefits program as a "special district". To be eligible for continued participation the agency must continue to meet the definition of a public agency and must file a new resolution adopted by the agency's governing body.

An agency that terminates their contract may again contract with CalPERS. The contract, however, may not be effective earlier than three years after the termination effective date.



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888 225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

PENSION CONTRACT TERMINATION GUIDELINES—MEMBER IMPACT

Withdrawal of Contributions

Members not employed by a CalPERS employer may elect to withdraw their member contributions (including interest) or leave them on deposit with the System, regardless of the amount of service credit.

Members electing to withdraw their contributions will not be entitled to any future benefits based on their employment with the terminated agency. They may not redeposit the contributions for service credit regardless of any future employment with a CalPERS agency, unless the terminated agency again contracts with CalPERS.

Contributions on Deposit

Members who leave their funds on deposit and meet the requirements that apply to other members, may retire for service or disability. The disability must occur prior to contract termination and the application must be received by the System within four months of the contract termination effective date. The minimum service requirement does not apply.

Benefits are frozen and calculations are based on the benefit level in effect on the date of contract termination. However, the agency may enter into an agreement to ensure the final compensation used in the calculation of benefits is based on a higher payrate if the member later works for another CalPERS employer or reciprocal system.

The annual cost of living increase factor is frozen at the percentage applicable on the date of contract termination. Retirees will not be entitled to any one-time allowance increases provided by legislation affecting public agencies, or legislation allowing such increases as optional benefits for public agencies.

Credit for unused sick leave (if offered by the terminating agency) will only be used in calculating the retirement allowance if the retirement becomes effective no later than four months after the contract termination date.

The beneficiary of a member who leaves funds on deposit and dies after the contract termination effective date, and prior to retirement, will not be entitled to elect a monthly allowance, but will receive a refund of the contributions and interest on deposit.

The 1957 Survivor Benefit is not payable unless the member is employed by a CalPERS agency at the time of death.

Unless the member is employed by a CalPERS agency that provides this benefit at the time of death, the 1959 Survivor Benefit is not payable.

Board Memorandum

May 23, 2024

To: Board of Directors

From: General Manager

Subject: Certificate of Achievement for Excellence in Financial Reporting

Objective: Receive the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2023.

Action Required: No action necessary; for information only.

Discussion: The District has received the Certificate of Achievement for Excellence in Financial Reporting for its ACFR for the Fiscal Year Ended June 30, 2023, from the GFOA of the United States and Canada. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. This is the ninth consecutive year the District has received the Excellence in Financial Reporting certificate.

The ACFR has been judged by an impartial panel to meet the high standards of the program, including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the ACFR. The program encourages going beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive financial reports that demonstrate full disclosure. The goal of the program is not to assess the financial health of the participating governments, but rather to ensure that users of their financial statements have the information they need to do so themselves.



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

5/2/2024

Eugene West
Board President
Camrosa Water District, California

Dear Eugene:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2023 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Camrosa Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2023

Christopher P. Morill

Executive Director/CEO

Board Memorandum

May 23, 2024

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Establish Appropriation Limit for Fiscal Year 2024-25

Objective: Establish Fiscal Year 2024-25 Appropriation Limit of \$1,032,057.00.

Action Required: Adopt a Resolution Establishing the Annual Appropriation Limit for Fiscal Year 2024-25.

Discussion: Every fiscal year, the District is required to calculate the appropriation limit, as required by Article XIII B of the California Constitution and Section 7910 of the Government Code. The appropriation limit sets the amount of property taxes the District can expend.

Voters approved Proposition 4, also known as the Gann Initiative, in November 1979. Proposition 4 declares that a government entity may not appropriate any proceeds of taxes received in excess of the appropriations limit of the entity. If a local government receives excess funds in any one year, it may carry those excess funds into the subsequent year for use. Any excess funds remaining after the second year must be returned to taxpayers.

Special Districts that existed on January 1, 1978, and that did not, as of the 1977-78 fiscal year, levy an ad valorem tax on property in excess of 12.5 cents per \$100 of assessed value, are exempt from appropriation limitations. Camrosa's 1977-78 fiscal year levy was 35 cents per \$100 assessed value, which subjects Camrosa to the appropriation limitations.

Every fiscal year, the District is required to calculate the appropriation limit, as required by Article XIII B of the California Constitution and Section 7910 of the Government Code. The appropriation limit sets the amount of property taxes the District can expend.

The factors used to calculate the limit are: the percentages for change in population and the per-capita personal income as released by the California Department of Finance.

Calendar year information is used to determine the percent change in population growth; the District's change for population for the year of 2023 was -0.35 percent. Fiscal year information is used to determine the percent change in California personal income; the percent change of California personal income per capita over prior fiscal year was 3.62 percent.

The formula, as shown on the next page, used to calculate the appropriation limit is population growth times the per capita personal income times the prior year's limit. Based on this formula, Camrosa's appropriation limit for FY2024-25 is \$1,032,057. The FY2024-25 budgeted revenue for property tax is \$850,000, which is under the appropriation limit.

Resolution No: 24-11

A Resolution of the Board of Directors
of Camrosa Water District

**Establishing the Annual Appropriation Limit for Fiscal Year
2024-25**

Whereas, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriation limits on state and local government entities; and,

Whereas, Article XIII B and California government code section 7910 requires each local jurisdiction to establish its appropriation limit by resolution; and,

Whereas, the documentation used in the determination of the appropriation limit has been available to the public at least fifteen days prior to this meeting of the Board of Directors; and,

Whereas, the Department of Finance annually provides the consumer price index and percent change in population data used to calculate the appropriation limit; and,

Now, Therefore, Be It Resolved by the Camrosa Water District Board of Directors that an appropriations limit of \$1,032,057 be established for the fiscal year ending June 30, 2025, pursuant to the provisions of Article XIII B of the California Constitution; and,

Adopted, Signed, and Approved this 23rd day of May 2024.

Eugene F. West, President
Board of Directors
Camrosa Water District

_____ (ATTEST)
Norman Huff, Secretary
Board of Directors
Camrosa Water District

**Camrosa Water District
Fiscal Year 2024-25 Appropriation Limit**

Previous Year Limit	\$999,474
Appropriation factor	<u>1.0326</u>
New Limit	\$1,032,057

Calculation

Price factor	3.62
Population Change	-0.35

Per capita converted to a ratio: $(3.62+100)/100 =$	1.0362
Population converted to a ratio: $(-0.35+100)/100 =$	0.9965

Calculation of factor for FY 2024-25: $1.0362 \times 0.9965 = 1.0326$

Price factor and Population Change Source: California Department of Finance
<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/>

Board Memorandum

May 23, 2024

To: General Manager
From: Tamara Sexton, Deputy General Manager/Finance
Subject: Fiscal Year 2024-25 Draft Budget - Update

Objective: Receive a briefing from staff on updates to the draft Fiscal Year (FY) 2024-25 Operating Budget.

Action Required: No action necessary; for information only.

Discussion: Attached is an update of the draft of the FY 2024-25 Operating Budget.

Potable

- Total Revenue
 - Updated the PVCWD – CamSam water sales from 1,264 AF to 500 AF. Revenue decreased from \$973,600 to \$385,100.
- Production budget
 - Calleguas (Tier 1) water increased from \$1,891/AF to \$1,895/AF. The cost of Import Water Purchases increased from \$3,898,187 to \$3,902,200.
 - Calleguas fixed charge increased from \$725,352 to \$870,800.
 - CamSan decreased from \$138,290 to \$58,109 as a result of reducing water sales.
 - The Salinity Management Pipeline discharge increased from \$708/AF to \$749.10/AF. The cost increased from \$238,656 to \$245,400.
 - Pumping & Power Production decreased from \$2,072,033 to \$1,787,292.
- Operational budget and contribution to reserves have been updated.

Non-Potable

- Total Revenue
 - Recycled/Non-Potable water sales adjusted from 4,741 AF to 4,617 AF. Revenue decreased from \$4,212,400 to \$4,028,400.
 - PVCWD/CCP water revenue increased from 4,092 AF to 4,856 AF to reflect the reduction to PVCWD - CamSan water sales. Revenue increased from \$1,017,100 to \$1,181,300.
 - Updated recycled meter service fee revenue. Meter Service Revenue decreased from \$201,400 to \$195,600.

- Production budget
 - Calleguas (Tier 1) water increased from \$1891/AF to \$1,895/AF. The cost of Import Water Purchases decreased from \$636,100 to \$499,400 as a result of adjusting the projected blended ag water sales.
 - Calleguas fixed charge decreased from \$116,200 to \$109,400.
 - Conejo Creek Project water purchases from Thousand Oaks decreased from 6,500 AF to 6,421AF. Purchased decreased from \$950,351 to \$938,800.
 - Updated AF production cost and removal of PVCWD offset. Increased production power from \$722,590 to \$989,500.

Operational budget and contribution to reserves have been updated.

Wastewater Program

Operational budget and contribution to reserves have been updated.

Staff will present a draft budget narrative at the June 6, 2024 meeting.

Water Program	Budget FY 2023-24	Projections FY 2023-24	Budget FY2024-25	*Increase (Decrease) over PY	*% Change over PY
Revenues					
Water Sales:					
Potable	\$ 12,939,700	\$ 10,276,744	\$ 11,871,600	\$ (1,068,100)	-8.25%
Recycle/Non-Potable	5,146,300	3,216,823	4,028,400	(1,117,900)	-21.72%
Water Sales Pleasant Valley	1,833,063	2,133,000	1,566,400	(266,663)	-14.55%
Meter Service Charge	2,792,500	2,711,000	3,291,700	499,200	17.88%
Special Services	58,000	65,000	67,000	9,000	15.52%
Pump Zone Charges	52,000	32,500	35,000	(17,000)	-32.69%
Miscellaneous	-	7,500	-	-	-
Total Operating Revenues	\$ 22,821,563	\$ 18,442,567	\$ 20,860,100	\$ (1,961,463)	-8.59%
Operating Expenses					
Import Water Purchases-Calleguas	\$ 6,824,973	\$ 5,507,365	\$ 4,401,600	\$ (2,423,373)	-35.51%
Calleguas Fixed Charge	941,928	937,050	980,200	38,272	4.06%
Conejo Creek Project	862,205	1,114,000	938,800	76,595	8.88%
CamSan	149,787	167,000	58,109	(91,678)	-61.21%
Salinity Management Pipeline-Calleguas	243,912	136,499	245,400	1,488	0.61%
Pumping & Production Power	1,866,178	2,023,301	2,776,792	910,614	48.80%
Total Production	\$ 10,888,983	\$ 9,885,215	\$ 9,400,901	\$ (1,488,082)	-13.67%
Regular Salaries	\$ 2,412,112	\$ 2,118,337	\$ 2,722,267	\$ 310,155	12.86%
Overtime/Standby	94,046	147,088	169,753	75,707	80.50%
Part Time	41,236	27,114	42,108	872	2.11%
Benefits	797,805	694,276	960,862	163,057	20.44%
Total Salaries & Benefits	\$ 3,345,199	\$ 2,986,815	\$ 3,894,990	\$ 549,791	16.44%
Outside Contracts	\$ 2,066,848	\$ 1,730,144	\$ 2,342,336	\$ 275,488	13.33%
Professional Services	1,567,042	888,692	911,042	(656,000)	-41.86%
Total Outside Cont/Profess Services	\$ 3,633,890	\$ 2,618,836	\$ 3,253,378	\$ (380,512)	-10.47%
Utilities	\$ 85,925	\$ 88,400	\$ 98,925	\$ 13,000	15.13%
Communications	49,725	49,725	52,227	2,502	5.03%
Pipeline Repairs	480,000	520,916	480,000	-	0.00%
Small Tools & Equipment	30,452	31,050	34,452	4,000	13.14%
Materials & Supplies	866,473	760,900	1,104,869	238,396	27.51%
Repair Parts & Equipment Maintenance	971,325	958,550	1,200,825	229,500	23.63%
Legal Services	85,750	39,000	76,000	(9,750)	-11.37%
Dues & Subscriptions	37,342	32,500	40,983	3,641	9.75%
Conference & Travel	15,210	15,210	16,185	975	6.41%
Safety & Training	30,355	16,250	43,030	12,675	41.76%
Board Expense	91,000	94,900	117,000	26,000	28.57%
Bad Debt	6,500	4,875	6,500	-	0.00%
Fees & Charges	217,495	206,420	225,870	8,375	3.85%
Insurance	91,650	84,500	117,000	25,350	27.66%
Total Supplies & Services	\$ 3,059,202	\$ 2,903,196	\$ 3,613,866	\$ 554,664	18.13%
Total Expenses	\$ 20,927,274	\$ 18,394,062	\$ 20,163,135	\$ (764,139)	-3.65%
Net Operating Revenues	\$ 1,894,289	\$ 48,505	\$ 696,965	\$ (1,197,324)	-63.21%
Less: Non-Operating Expenses					
Debt Service 2011A/2016	\$ 852,031	\$ 852,031	\$ 844,931	\$ (7,100)	-0.83%
Rate Stabilization Contribution	-	-	60,000	60,000	-
Unfunded Accrued Liability Contribution	-	-	195,000	195,000	-
Capital Replacement Contribution	2,919,627	1,446,400	1,649,250	(1,270,377)	-43.51%
Total Non-Operating Expenses	\$ 3,771,658	\$ 2,298,431	\$ 2,749,181	\$ (1,022,477)	-27.11%
Add: Non-Operating Revenues					
Interest Revenues	\$ 1,192,562	\$ 1,635,000	\$ 1,410,000	\$ 217,438	18.23%
Taxes	791,000	812,000	850,000	59,000	7.46%
Total Non-Operating Revenues	\$ 1,983,562	\$ 2,447,000	\$ 2,260,000	\$ 276,438	13.94%
Net Operating Results	\$ 106,193	\$ 197,074	\$ 207,784	\$ 101,591	
Capital Fees	\$ -	\$ 163,175	\$ -	\$ -	-
Mitigation & In-Lieu Fees	-	4,202,615	-	-	-
Grants	-	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ 106,193	\$ 4,562,864	\$ 207,784	\$ 101,591	

Debt Ratio

4.55

8.05

3.50

*Compares FY 2024-25 Proposed Budget to FY 2023-24 Adopted Budget

Potable Water Program	Budget FY 2023-24	Projections FY 2023-24	Budget FY 2024-25	*Increase (Decrease) over PY	*/% Change over PY
Revenues					
Water Sales:					
Potable	\$ 12,939,700	\$ 10,276,744	\$ 11,871,600	\$ (1,068,100)	-8.25%
Water Sales to Pleasant Valley -CamSan	-	-	385,100	385,100	-
Meter Service Charge	2,635,000	2,559,000	3,096,100	461,100	17.50%
Special Services	33,000	42,000	42,000	9,000	27.27%
Pump Zone Charges	31,000	20,000	20,000	(11,000)	-35.48%
Miscellaneous	-	5,000	-	-	-
Total Operating Revenues	\$ 15,638,700	\$ 12,902,744	\$ 15,414,800	\$ (223,900)	-1.43%
Operating Expenses					
Import Water Purchases-Calleguas	\$ 6,079,149	\$ 5,128,910	\$ 3,902,200	\$ (2,176,949)	-35.81%
Calleguas Fixed Charge	941,928	937,050	870,800	(71,128)	-7.55%
CamSan	-	-	58,109	58,109	-
Salinity Management Pipeline-Calleguas	243,912	136,499	245,400	1,488	0.61%
Pumping & Production Power	910,802	953,000	1,787,292	876,490	96.23%
Total Production	\$ 8,175,791	\$ 7,155,459	\$ 6,863,801	\$ (1,311,990)	-20.39%
Regular Salaries	\$ 1,567,873	\$ 1,376,919	\$ 1,769,474	\$ 201,601	12.86%
Overtime/Standby	61,130	95,607	110,340	49,210	80.50%
Part Time	26,803	17,624	27,370	567	2.12%
Benefits	518,574	451,279	624,560	105,986	20.44%
Total Salaries & Benefits	\$ 2,174,380	\$ 1,941,429	\$ 2,531,744	\$ 357,364	16.44%
Outside Contracts	\$ 1,214,831	\$ 1,060,875	\$ 1,505,555	\$ 290,724	23.93%
Professional Services	947,122	628,220	596,882	(350,240)	-36.98%
Total Outside Cont/Profess Services	\$ 2,161,953	\$ 1,689,095	\$ 2,102,437	\$ (59,516)	-2.75%
Utilities	\$ 72,041	\$ 77,168	\$ 85,041	\$ 13,000	18.05%
Communications	25,857	25,857	27,158	1,301	5.03%
Pipeline Repairs	380,000	380,000	380,000	-	0.00%
Small Tools & Equipment	23,095	23,406	25,175	2,080	9.01%
Materials & Supplies	770,006	672,468	1,007,732	237,726	30.87%
Repair Parts & Equipment Maintenance	585,889	570,446	775,829	189,940	32.42%
Legal Services	43,590	20,280	63,520	19,930	45.72%
Dues & Subscriptions	19,418	16,900	21,311	1,893	9.75%
Conference & Travel	7,909	7,909	8,416	507	6.41%
Safety & Training	15,785	8,450	22,376	6,591	41.75%
Board Expense	47,320	49,348	60,840	13,520	28.57%
Bad Debt	3,380	2,535	3,380	-	0.00%
Fees & Charges	183,953	176,478	193,588	9,635	5.24%
Insurance	47,658	43,940	60,840	13,182	27.66%
Total Supplies & Services	\$ 2,225,901	\$ 2,075,185	\$ 2,735,206	\$ 509,305	260.48%
Total Expenses	\$ 14,738,025	\$ 12,861,168	\$ 14,233,188	\$ (504,837)	-3.43%
Net Operating Revenues	900,675	\$ 41,576	\$ 1,181,612	\$ 280,937	31.19%
Less: Non-Operating Expenses					
Debt Service 2011A/2016	\$ 821,677	\$ 821,677	\$ 814,961	\$ (6,716)	-0.82%
Rate Stabilization Contribution	-	-	60,000	60,000	-
Unfunded Accrued Liability Contribution	-	-	126,750	126,750	-
Capital Replacement Contribution	1,437,227	851,000	1,582,750	145,523	10.13%
Total Non-Operating Expenses	\$ 2,258,904	\$ 1,672,677	\$ 2,584,461	\$ 325,557	14.41%
Add: Non-Operating Revenues					
Interest Revenues	959,183	1,275,000	1,100,000	\$ 140,817	14.68%
Taxes	475,000	487,000	510,000	35,000	7.37%
Total Non-Operating Revenues	\$ 1,434,183	\$ 1,762,000	\$ 1,610,000	\$ 175,817	22.05%
Net Operating Results	\$ 75,954	\$ 130,899	\$ 207,151	\$ 131,197	172.73%
Capital Fees	\$ -	\$ 163,175	\$ -	\$ -	-
Mitigation & In-Lieu Fees	-	4,202,615	-	-	-
GAC reimbursement	-	-	-	-	-
Grants	-	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ 75,954	\$ 4,496,689	\$ 207,151	\$ 131,197	

*Compares FY 2024-25 Proposed Budget to FY 2023-24 Adopted Budget

Non-Potable Water Program	Budget FY 2023-24	Projections FY 2023-24	Budget FY 2024-25	*Increase (Decrease) over PY	*% Change over PY
Revenues					
Water Sales:					
Recycle/Non-Potable	\$ 5,146,300	\$ 3,216,823	\$ 4,028,400	\$ (1,117,900)	-21.72%
Water Sales Pleasant Valley - CCP/CWRF	1,833,063	2,133,000	1,181,300	(651,763)	-35.56%
Meter Service Charge	157,500	152,000	195,600	38,100	24.19%
Special Services	25,000	23,000	25,000	-	0.00%
Pump Zone Charges	21,000	12,500	15,000	(6,000)	-28.57%
Miscellaneous	-	2,500	-	-	-
Total Operating Revenues	\$ 7,182,863	\$ 5,539,823	\$ 5,445,300	\$ (1,737,563)	-24.19%
Operating Expenses					
Import Water Purchases-Calleguas	\$ 745,824	\$ 378,455	\$ 499,400	\$ (246,424)	-33.04%
Calleguas Fixed Charge	-	-	109,400	109,400	-
Conejo Creek Project	862,205	1,114,000	938,800	76,595	8.88%
CamSan	149,787	167,000	-	(149,787)	-100.00%
Production Power	955,376	1,070,301	989,500	34,124	3.57%
Total Production	\$ 2,713,192	\$ 2,729,756	\$ 2,537,100	\$ (176,092)	-6.49%
Regular Salaries	\$ 844,239	\$ 741,418	\$ 952,793	\$ 108,554	12.86%
Overtime/Standby	32,916	51,481	59,413	26,497	80.50%
Part Time	14,433	9,490	14,738	305	2.11%
Benefits	279,231	242,997	336,302	57,071	20.44%
Total Salaries & Benefits	\$ 1,170,819	\$ 1,045,386	\$ 1,363,246	\$ 192,427	16.44%
Outside Contracts	\$ 852,017	\$ 669,269	\$ 836,781	\$ (15,236)	-1.79%
Professional Services	619,920	260,472	314,160	(305,760)	-49.32%
Total Outside Cont/Profess Services	\$ 1,471,937	\$ 929,741	\$ 1,150,941	\$ (320,996)	-21.81%
Utilities	\$ 13,884	\$ 11,232	\$ 13,884	\$ -	0.00%
Communications	23,868	23,868	25,069	1,201	5.03%
Pipeline Repairs	100,000	140,916	100,000	-	0.00%
Small Tools & Equipment	7,357	7,644	9,277	1,920	26.10%
Materials & Supplies	96,467	88,432	97,137	670	0.69%
Repair Parts & Equipment Maintenance	385,436	388,104	424,996	39,560	10.26%
Legal Services	42,160	18,720	12,480	(29,680)	-70.40%
Dues & Subscriptions	17,924	15,600	19,672	1,748	9.75%
Conference & Travel	7,301	7,301	7,769	468	6.41%
Safety & Training	14,570	7,800	20,654	6,084	41.76%
Board Expense	43,680	45,552	56,160	12,480	28.57%
Bad Debt	3,120	2,340	3,120	-	0.00%
Fees & Charges	33,542	29,942	32,282	(1,260)	-3.76%
Insurance	43,992	40,560	56,160	12,168	27.66%
Total Supplies & Services	\$ 833,301	\$ 828,011	\$ 878,660	\$ 45,359	5.44%
Total Expenses	\$ 6,189,249	\$ 5,532,894	\$ 5,929,947	\$ (259,302)	-4.19%
Net Operating Revenues	\$ 993,614	\$ 6,929	\$ (484,647)	\$ (1,478,261)	-148.78%
Less: Non-Operating Expenses					
Debt Service 2011A/2016	\$ 30,354	\$ 30,354	\$ 29,970	\$ (384)	-1.27%
Rate Stabilization Contribution	-	-	-	-	-
Unfunded Accrued Liability Contribution	-	-	68,250	68,250	-
Capital Replacement Contribution	1,482,400	595,400	66,500	(1,415,900)	-95.51%
Total Non-Operating Expenses	\$ 1,512,754	\$ 625,754	\$ 164,720	\$ (1,348,034)	-89.11%
Add: Non-Operating Revenues					
Interest Revenues	\$ 233,379	\$ 360,000	\$ 310,000	\$ 76,621	32.83%
Taxes	316,000	325,000	340,000	24,000	7.59%
Total Non-Operating Revenues	\$ 549,379	\$ 685,000	\$ 650,000	\$ 100,621	18.32%
Net Operating Results	\$ 30,239	\$ 66,175	\$ 633	\$ (29,606)	
Capital Fees	-	-	-	-	-
Mitigation & In-Lieu Fees	-	-	-	-	-
Grants	-	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ 30,239	\$ 66,175	\$ 633	\$ (29,606)	

*Compares FY 2024-25 Proposed Budget to FY 2023-24 Adopted Budget

Wastewater Program	Budget FY 2023-24	Projections FY 2023-24	Budget FY 2024-25	*Increase (Decrease) over PY	*% Change over PY
Revenues					
Sewer Service Charge	\$ 4,825,300	\$ 4,717,000	\$ 5,513,600	\$ 688,300	14.26%
Special Services	17,000	21,000	21,000	4,000	23.53%
Miscellaneous	-	-	-	-	-
Total Operating Revenues	\$ 4,842,300	\$ 4,738,000	\$ 5,534,600	\$ 692,300	14.30%
Operating Expenses					
Salinity Management Pipeline-Calleguas	\$ 22,984	\$ 8,284	\$ 9,000	(13,984)	-60.84%
Total Production	\$ 22,984	\$ 8,284	\$ 9,000	\$ (13,984)	-60.84%
Regular Salaries	\$ 1,298,829	\$ 1,140,643	\$ 1,465,837	\$ 167,008	12.86%
Overtime/Standby	50,640	79,201	91,405	40,765	80.50%
Part Time	22,204	14,600	22,674	470	2.12%
Benefits	429,588	373,841	517,387	87,799	20.44%
Total Salaries & Benefits	\$ 1,801,261	\$ 1,608,285	\$ 2,097,303	\$ 296,042	16.44%
Outside Contracts	\$ 1,403,842	\$ 1,196,809	\$ 1,512,104	\$ 108,262	7.71%
Professional Services	635,408	225,082	307,408	(328,000)	-51.62%
Total Outside Cont/Profess Services	\$ 2,039,250	\$ 1,421,891	\$ 1,819,512	\$ (219,738)	-10.78%
Utilities	\$ 30,575	\$ 30,600	\$ 35,575	\$ 5,000	16.35%
Communications	26,775	26,775	28,123	1,348	5.03%
Pipeline Repairs	10,000	10,000	10,000	-	0.00%
Small Tools & Equipment	4,898	5,450	12,898	8,000	163.33%
Materials & Supplies	182,592	178,100	228,345	45,753	25.06%
Repair Parts & Equipment Maintenance	141,175	123,950	182,175	41,000	29.04%
Legal Services	19,250	21,000	14,000	(5,250)	-27.27%
Dues & Subscriptions	23,108	20,500	22,068	(1,040)	-4.50%
Conference & Travel	8,190	8,190	8,715	525	6.41%
Safety & Training	16,345	8,750	23,170	6,825	41.76%
Board Expense	49,000	51,100	63,000	14,000	28.57%
Bad Debt	3,500	2,625	3,500	-	0.00%
Fees & Charges	104,880	95,880	117,005	12,125	11.56%
Insurance	49,350	45,500	63,000	13,650	27.66%
Total Supplies & Services	\$ 669,638	\$ 628,420	\$ 811,574	\$ 141,936	21.20%
Total Expenses	\$ 4,533,133	\$ 3,666,880	\$ 4,737,389	\$ 204,256	4.51%
Net Operating Revenues	\$ 309,167	\$ 1,071,120	\$ 797,211	\$ 488,044	157.86%
Less: Non-Operating Expenses					
Debt Service 2011A/2016	\$ 187,900	\$ 187,900	\$ 191,700	\$ 3,800	2.02%
Rate Stabilization Contribution	-	-	10,000	10,000	-
Unfunded Accrued Liability Contribution	-	-	105,000	105,000	-
Capital Replacement Contribution	264,000	1,206,600	813,000	549,000	207.95%
Total Non-Operating Expenses	\$ 451,900	\$ 1,394,500	\$ 1,119,700	\$ 667,800	147.78%
Add: Non-Operating Revenues					
Interest Revenues	\$ 211,710	\$ 407,000	\$ 350,000	\$ 138,290	65.32%
Total Non-Operating Revenues	\$ 211,710	\$ 407,000	\$ 350,000	\$ 138,290	65.32%
Net Operating Results	\$ 68,977	\$ 83,620	\$ 27,511	\$ (41,466)	
Capital Fees	-	1,804,550	-	-	-
		\$ 1,804,550	\$ -	\$ -	\$ -
Net Operating Results After Capital Fees & Grants	\$ 68,977	\$ 1,888,170	\$ 27,511	\$ (41,466)	

Debt Ratio

2.77

17.47

5.98

*Compares FY 2024-25 Proposed Budget to FY 2023-24 Adopted Budget

	July 1, 2023	Sept. 30, 2023	Dec. 31, 2023	March 31, 2024	Projected June 30, 2024	Projected June 30, 2025
Unrestricted Reserves						
Potable Operating and Emergency Reserves (OER)	\$821,153	\$951,563	\$952,357	\$951,403	\$952,052	\$1,159,204
Non-Potable Potable Operating and Emergency Reserves (OER)	\$480,339	\$546,829	\$547,514	\$546,341	\$546,514	\$547,148
Wastewater Operating and Emergency Reserves (OER)	\$475,285	\$174,886	\$424,879	\$558,879	\$558,905	\$586,416
Rate Stabilization Fund-Water-Potable	\$270,625	\$270,625	\$270,625	\$270,625	\$270,625	\$330,625
Rate Stabilization Fund-Non-Potable	\$605,625	\$605,625	\$605,625	\$605,625	\$605,625	\$605,625
Rate Stabilization Fund-Wastewater	\$263,750	\$263,750	\$263,750	\$263,750	\$263,750	\$273,750
Unfunded Accrued Liability (UAL)-Potable	\$0	\$0	\$0	\$0	\$0	\$126,750
Unfunded Accrued Liability (UAL)-Non-Potable	\$0	\$0	\$0	\$0	\$0	\$68,250
Unfunded Accrued Liability (UAL)-Wastewater	\$0	\$0	\$0	\$0	\$0	\$105,000
Potable Water Capital Replacement Fund (PWCRF)	\$17,650,435	\$17,399,612	\$18,592,638	\$16,384,269	\$16,498,732	\$17,338,616
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$5,788,036	\$5,871,516	\$6,532,124	\$5,681,681	\$5,835,695	\$5,057,011
Non-Potable Water In-lieu Fees (Wildwood Preserve)	\$318,538	\$318,538	\$318,538	\$318,538	\$318,538	\$318,538
Wastewater Capital Replacement Fund (WWCRF)	\$2,973,101	\$2,767,351	\$2,687,809	\$3,055,831	\$3,678,198	\$3,741,248
Potable Water Capital Improvement Fund (PWCIF)	\$1,512,418	\$1,662,268	\$1,297,268	\$260,593	\$369,454	\$74,454
Potable Water In-Lieu Fees (Shea Homes)	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653
Potable Water Mitigation Fees (Day Ranch)	\$130,025	\$130,025	\$130,025	\$130,025	\$130,025	\$130,025
Potable Water Mitigation Fees (Rancho Sierra Apartments)	\$170,409	\$170,409	\$170,409	\$170,409	\$170,409	\$170,409
Potable Water in-Lieu Fees (Rancho Sierra Apartments)	\$128,334	\$128,334	\$128,334	\$128,334	\$43,334	\$43,334
Potable Water Mitigation Fees (Fairfield Residential Apartments)	\$0	\$3,239,455	\$3,239,455	\$3,239,455	\$3,239,455	\$3,239,455
Potable Water in-Lieu Fees (Fairfield Residential Apartments)	\$0	\$956,671	\$956,671	\$956,671	\$956,671	\$956,671
Potable Water Mitigation Fees (La Peyre residential home, ADU)	\$0	\$0	\$0	\$6,489	\$6,489	\$6,489
Wastewater Capital Improvement Fund (WWCIF)	\$369,528	\$2,174,078	\$2,174,078	\$2,174,078	\$167,978	\$77,978
Total	\$33,152,254	\$38,826,188	\$40,486,752	\$36,897,649	\$35,807,102	\$36,151,649
Restricted Assets						
Grant Receivable PV Well	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822
Total Receivables	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822
Debt Reserves 2016	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529
CIP	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529
Potable Water Capital Replacements	\$2,506,359	\$2,133,138	\$816,929	\$1,926,354	\$469,243	\$1,212,109
Non-Potable Water Capital Replacements	\$307,368	\$441,882	\$435,614	\$637,652	\$347,309	\$1,192,493
Wastewater Capital Replacements	\$2,818,572	\$2,974,905	\$2,895,414	\$3,214,900	\$2,772,919	\$3,522,869
Potable Water Capital Improvements	\$1,007,451	\$919,902	\$522,608	\$1,203,098	\$133,000	\$428,000
Wastewater Capital Improvements	\$823,304	\$820,782	\$815,026	\$800,590	\$2,671,664	\$2,761,664
Total CIP	\$7,463,054	\$7,290,609	\$5,485,591	\$7,782,594	\$6,394,135	\$9,117,135
Total	\$8,426,405	\$8,253,960	\$6,448,942	\$8,745,945	\$7,357,486	\$10,080,486
Grand Total minus Receivables	\$41,494,837	\$46,996,326	\$46,851,872	\$45,559,772	\$43,080,766	\$46,148,313

2024-25 Budget

		FY 2023-24 District Budget Combined	FY 2024-25 District Budget Combined	Human Resources 5	General Administration 10	Info Systems 11	Resce Plng & Engin Ser. 12	Water Resource Management 22	Customer Services 24	Water Quality 25	Build/Grnds & Rolling Stk 26	Potable Water 52	Non-Potable Water 53	WasteWater Services 57	Program Totals
Production:															
Water Purchases	50010	\$ 6,824,973	\$ 4,401,600									3,902,200	\$ 499,400		\$ 4,401,600
CMWD Fixed Charges	50012	\$ 941,928	\$ 980,200									870,800	\$ 109,400		\$ 980,200
CCP	50011	\$ 862,205	\$ 938,800										\$ 938,800		\$ 938,800
SMP CMWD	50011	\$ 266,896	\$ 254,400									245,400		\$ 9,000	\$ 254,400
CamSan		\$ 149,787	\$ 58,109									\$ 58,109			\$ 58,109
Pumping & Production Power	50020	\$ 1,866,178	\$ 2,776,792									1,787,292	\$ 989,500		\$ 2,776,792
		\$ 10,911,967	\$ 9,409,901									\$6,863,801	\$2,537,100	\$9,000	\$ 9,409,901
Salaries & Benefits:															
Regular	50100	\$ 3,710,941	\$ 4,188,105	\$4,188,105											\$ 4,188,105
Overtime	50110	\$ 116,125	\$ 230,063	\$230,063											\$ 230,063
Part-Time	50120	\$ 63,440	\$ 64,782	\$64,782											\$ 64,782
Standby	50130	\$ 28,561	\$ 31,095	\$31,095											\$ 31,095
Benefits	50140	\$ 1,227,393	\$ 1,478,249	\$1,478,249											\$ 1,478,249
		\$ 5,146,460	\$ 5,992,294	\$5,992,294											\$ 5,992,294
Outside Contracts	50220	\$ 3,470,690	\$ 3,854,440	\$23,100	\$29,500	\$702,840	\$50,000	\$3,000	\$104,000	\$92,500	\$450,000	\$1,021,000	\$389,500	\$989,000	\$ 3,854,440
Professional Services	50230	\$ 2,202,450	\$ 1,218,450	\$75,000	\$635,450	\$0	\$125,000	\$0	\$0	\$0	\$0	\$314,500	\$53,500	\$15,000	\$ 1,218,450
		\$ 5,673,140	\$ 5,072,890	\$98,100	\$664,950	\$702,840	\$175,000	\$3,000	\$104,000	\$92,500	\$450,000	\$1,335,500	\$443,000	\$1,004,000	\$ 5,072,890
Services & Supplies															
Utilities	50200	\$ 116,500	\$ 134,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,500	\$70,000	\$0	\$20,000	\$ 134,500
Communications	50210	\$ 76,500	\$ 80,350	\$0	\$0	\$80,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 80,350
Pipeline Repairs	50240	\$ 490,000	\$ 490,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$100,000	\$10,000	\$ 490,000
Small Tools & Equipment(Small Tools, Equip & Equip Maint.)	50250	\$ 35,350	\$ 47,350	\$0	\$4,000	\$0	\$850	\$0	\$0	\$11,000	\$2,000	\$20,000	\$4,500	\$5,000	\$ 47,350
Materials & Supplies(Stock Supplies)	50260	\$ 1,049,065	\$ 1,333,215	\$0	\$28,000	\$0	\$250	\$0	\$3,500	\$38,965	\$115,000	\$948,000	\$42,000	\$157,500	\$ 1,333,215
Repair Parts & Equipment Maintenance	50270	\$ 1,112,500	\$ 1,383,000	\$0	\$0	\$40,000	\$0	\$0	\$0	\$10,000	\$80,500	\$732,500	\$385,000	\$135,000	\$ 1,383,000
Legal Services	50280	\$ 105,000	\$ 90,000	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$ 90,000
Dues & Subscriptions	50290	\$ 60,450	\$ 63,050	\$7,000	\$55,550	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 63,050
Conference & Travel	50300	\$ 23,400	\$ 24,900	\$6,600	\$18,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 24,900
Safety & Training	50310	\$ 46,700	\$ 66,200	\$66,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 66,200
Board Expense	50330	\$ 140,000	\$ 180,000	\$0	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 180,000
Bad Debt	50340	\$ 10,000	\$ 10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 10,000
Fees & Charges	50350	\$ 322,375	\$ 342,875	\$250	\$58,550	\$0	\$0	\$0	\$0	\$15,000	\$15,500	\$164,575	\$5,500	\$83,500	\$ 342,875
Insurance	50360	\$ 141,000	\$ 180,000	\$0	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 180,000
		\$ -	\$ -												\$ -
		\$ 3,728,840	\$ 4,425,440	\$80,050	\$574,400	\$120,850	\$1,100	\$0	\$3,500	\$74,965	\$257,500	\$2,365,075	\$537,000	\$411,000	\$ 4,425,440
		\$ 25,460,407	\$ 24,900,525	\$6,170,444	\$1,239,350	\$823,690	\$176,100	\$3,000	\$107,500	\$167,465	\$707,500	\$10,564,376	\$3,517,100	\$1,424,000	\$ 24,900,525
Fixed Assets:															
		\$ 316,000	\$ 278,000	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 21,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 278,000
		\$ 25,776,407	\$ 25,178,525	\$ 6,170,444	\$ 1,239,350	\$ 830,690	\$ 176,100	\$ 3,000	\$ 107,500	\$ 188,465	\$ 957,500	\$ 10,564,376	\$ 3,517,100	\$ 1,424,000	\$ 25,178,525

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57		
Outside Contracts	50220	\$ 3,470,690	\$ 3,854,440	\$23,100	\$29,500	\$702,840	\$50,000	\$3,000	\$104,000	\$92,500	\$450,000	\$1,021,000	\$389,500	\$989,000	\$3,854,440	
Air Conditioner Maintenance		\$ 5,500	\$ 5,500								5,500				5,500	
Air Compressor Maintenance		\$ 13,500	\$ 13,500								1,500		6,000	3,000	3,000	13,500
Analyzer Maintenance (HACH)		\$ 38,000	\$ 36,000										22,000		14,000	36,000
Analyzer Maintenance (HACH) RMWTP		\$ 5,000	\$ 7,500										7,500			7,500
Backflow Testing		\$ 10,000	\$ 5,000										2,500	2,500		5,000
Barscreen Maintenance		\$ 100,000	\$ 100,000											85,000	15,000	100,000
Consumer Confidence Rpt		\$ 500	\$ 500										500			500
Converting AsBuilts to GIS		\$ 3,000	\$ 3,000			3,000										3,000
County Cross-Connection Program		\$ 20,000	\$ 20,000										10,000	10,000		20,000
County ShapeFile Updates		\$ 3,400	\$ 3,400			3,400										3,400
Courier Service		\$ 5,000	\$ 5,000						5,000							5,000
Customer Receipt Proc. Svcs		\$ 10,000	\$ 10,000						10,000							10,000
Dig Alert (USA-Underground Svc Alert)		\$ 6,000	\$ 7,500				-						7,500			7,500
Distribution Maintenance		\$ 250,000	\$ 450,000										400,000	50,000		450,000
DOT Random Survey		\$ 1,000	\$ 500	500												500
Employment Background/Physical		\$ 2,200	\$ 2,200	2,200												2,200
Facility Tour contracts (tent, bus, sound)		\$ 12,000	\$ 16,000		16,000											16,000
General Labor		\$ 11,000	\$ 11,000								10,000		1,000			11,000
GIS Support Contract		\$ 100,000	\$ 100,000			100,000										100,000
Grounds Cleaning		\$ 40,000	\$ 100,000								50,000		20,000	20,000	10,000	100,000
Hepatitis Shots		\$ 400	\$ 400	400												400
Hydrant Repair/Maint.		\$ 40,000	\$ 40,000										40,000			40,000
Incude Out of Scope		\$ 8,000	\$ 5,000			5,000										5,000
Info Send		\$ 65,000	\$ 65,000						65,000							65,000
Info Send-Insert Mailing		\$ 5,000	\$ 8,000		4,000			-	4,000							8,000
Information Systems Support & Maintenance		\$ 15,000	\$ 25,000			25,000										25,000
Inspection Services		\$ 250,000	\$ 50,000				50,000									50,000
IT Managed Service Provider (All Connected)		\$ 233,000	\$ 255,000			255,000										255,000
Janitor Service		\$ 25,000	\$ 25,000													25,000
Lab waste disposal		\$ 10,000	\$ 10,000							10,000						10,000
Landscape Surveys		\$ 5,000	\$ -						-							0
Landscaping		\$ 30,000	\$ 30,000										30,000			30,000
Lead Service Line Inventory (Regulatory Requirement)		\$ -	\$ 80,000										80,000			80,000
Leak Detection		\$ -	\$ 16,000										16,000			16,000
Maintenance Support - Acronics Enterprise Backup		\$ 6,500	\$ -													0
Maintenance Support - Alchemy		\$ 3,500	\$ 3,500			3,500										3,500
Maintenance Support- AMR (Aclara)		\$ 25,500	\$ 25,500			25,500										25,500
Maintenance Support- ArcGIS Desktop Basic (ESRI)		\$ 12,000	\$ 12,000			12,000										12,000
Maintenance Support- CIS		\$ 84,000	\$ 110,040			110,040										110,040
Maintenance Support- DigSmart Ticketing Annual Maint		\$ 5,000	\$ 6,000			6,000										6,000
Maintenance Support - Eagle Aerial		\$ 8,500	\$ 12,000										12,000	-		12,000
Maintenance Support-Fortnite 24/7 Router/Firewall Support		\$ 8,300	\$ 8,300			8,300										8,300
Maintenance Support - Granicus		\$ 4,600	\$ -													0
Maintenance Support- Hosted DNS		\$ 1,550	\$ 1,550			1,550										1,550
Maintenance Support - O365 G3 Subscription		\$ 13,000	\$ -													0
Maintenance Support- Tyler Software		\$ 28,000	\$ 28,000			28,000										28,000
Maintenance Support-ACAD (DLT/GDMS)		\$ 1,300	\$ 1,300			1,300										1,300
Maintenance Support-Canva (graphic design web site subscription)		\$ 240	\$ -													0
Maintenance Support-Hootsuite (social media management tool)		\$ 400	\$ -													0
Maintenance Support -SCADA Rockwell PLC Software		\$ 14,000	\$ 18,000			18,000										18,000
Maintenance Support-SCADA Software		\$ 35,000	\$ 50,000			50,000										50,000
Maintenance Support-SCADA TeamViewer		\$ 3,000	\$ 5,000			5,000										5,000
Maintenance Support- SCADA Win 911 Software		\$ -	\$ 2,500			2,500										2,500
Maintenance Support - Thinking2 (website)		\$ 2,000	\$ 5,000			5,000										5,000
Maintenance Support - WIMS Software		\$ 8,250	\$ 8,250			8,250										8,250
Maintenance Support - Zoom		\$ 3,600	\$ 3,600			3,600										3,600
Manhole Rehabilitation		\$ 150,000	\$ 200,000												200,000	200,000

Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57		
Professional Services	50230	\$ 2,052,450	\$ 1,218,450	\$75,000	\$635,450	\$0	\$125,000	\$0	\$0	\$0	\$0	\$314,500	\$53,500	\$15,000	\$1,218,450
Arbitrage		\$ 700	\$ 700		700										700
Audit		\$ 33,000	\$ 33,000		33,000										33,000
CAFR Review		\$ 600	\$ 600		600										600
CSMFO Budget Review		\$ 150	\$ 150		150										150
CSUCI Siting Study		\$ -	\$ -		-										0
Defined Benefit Evaluation		\$ -	\$ 25,000	25,000											25,000
Eastern PV Basin Hydrogeologic Study		\$ 25,000	\$ -		-										0
Employee Organization Assessment Needs		\$ -	\$ 50,000	50,000											50,000
On-Call Engineering Services		\$ 75,000	\$ 75,000				75,000								75,000
Financial Advisor		\$ 20,000	\$ 20,000		20,000										20,000
Grant Applications (monitoring, applications, admin)		\$ 50,000	\$ 50,000		50,000										50,000
In-Lieu Fee Study		\$ -	\$ 50,000				50,000								50,000
Investment Policy Review		\$ 6,000	\$ 6,000		6,000										6,000
Near-term CIP Development		\$ 215,000	\$ -		-										0
Near-term Water Resources Master Plan		\$ 200,000	\$ -		-										0
Master Plan		\$ 1,000,000	\$ 400,000		400,000										400,000
Master Plan Program EIR		\$ -	\$ 100,000		100,000										100,000
Public Relations		\$ 45,000	\$ 25,000		25,000										25,000
PV Modeling		\$ 165,000	\$ 120,000									120,000			120,000
PV Modeling Project Manager		\$ 17,000	\$ 18,000									18,000			18,000
Rate Consultant		\$ 70,000	\$ -		-										0
Santa Rosa Basin GSA		\$ 80,000	\$ 80,000									64,000	16,000		80,000
Sampling Station Renovation PDR		\$ 30,000	\$ -		-										0
TMDL		\$ 20,000	\$ 15,000											15,000	15,000
Well Asset Management		\$ 150,000	\$ 150,000									112,500	37,500		150,000
Pipeline Maintenance	50240	\$ 490,000	\$ 490,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$100,000	\$10,000	\$490,000
Unscheduled Leak Repairs		\$ 490,000	\$ 490,000									380,000	100,000	10,000	490,000
Small Tools & Equipment	50250	\$ 35,350	\$ 47,350	\$0	\$4,000	\$0	\$850	\$0	\$0	\$11,000	\$2,000	\$20,000	\$4,500	\$5,000	\$47,350
Ergonomic office equipment		\$ 4,000	\$ 4,000		4,000										4,000
Hand Tools		\$ 24,100	\$ 28,100				850								28,100
Lab Equipment		\$ -	\$ 7,000						750	2,000	15,000	4,500	5,000		7,000
RMWTP-Hand Tools	001	\$ 5,000	\$ 5,000									5,000			5,000
Sampling Tools		\$ 2,250	\$ 3,250						3,250						3,250

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57	
Materials & Supplies	50260	\$ 1,049,065	\$ 1,333,215	\$0	\$28,000	\$0	\$250	\$0	\$3,500	\$38,965	\$115,000	\$948,000	\$42,000	\$157,500	\$1,333,215
Argon Gas/Welding Gas		\$ 6,300	\$ 6,300							3,300	3,000				6,300
Art Calendar Contest Supplies		\$ 500	\$ -					-							-
Business Cards		\$ 800	\$ 1,000		1,000										1,000
Check Stock/Tax Forms		\$ 3,000	\$ 3,000		3,000										3,000
Chemicals (Ammonia, Alum, Reagents, Misc)		\$ 205,000	\$ 320,000									200,000		120,000	320,000
Distilled Water Svc		\$ 1,715	\$ 1,715							715				1,000	1,715
Door Hangers		\$ 1,000	\$ 1,000						1,000						1,000
Equip/Glassware		\$ 8,800	\$ 8,800							8,800					8,800
Flags		\$ 800	\$ 1,000								1,000				1,000
Fuel		\$ 140,000	\$ 150,000								100,000	30,000	15,000	5,000	150,000
General Materials		\$ 10,000	\$ 10,000									10,000			10,000
General Postage Charges		\$ 5,000	\$ 5,000		5,000										5,000
Kitchen/Restroom Supplies		\$ 3,000	\$ 4,000		4,000										4,000
Office Supplies		\$ 6,500	\$ 7,000		7,000										7,000
Parcel Service		\$ 500	\$ 500		500										500
Petroleum Lubricants		\$ 10,500	\$ 10,500									6,000	3,000	1,500	10,500
Pipe Supplies		\$ 40,000	\$ 40,000									20,000	20,000		40,000
Print Cartridges (5si,Laser,Epson color)		\$ 7,000	\$ 7,000		7,000										7,000
Pump Packing/Hoses		\$ 7,000	\$ 7,000									3,000	4,000		7,000
Reagents		\$ 17,050	\$ 77,050							17,050		30,000		30,000	77,050
Recertification Samples		\$ 8,000	\$ 8,000							8,000					8,000
Reference Materials		\$ 1,600	\$ 1,850		500		250			1,100					1,850
RMWTP- Cartridge Filters	001	\$ 9,000	\$ 9,000									9,000			9,000
RMWTP-Chemicals	001	\$ 405,000	\$ 500,000									500,000			500,000
RMWTP-Reagents	001	\$ 8,000	\$ 10,000									10,000			10,000
RMWTP-Supplies and Materials	001	\$ 40,000	\$ 40,000									40,000			40,000
Salt/Chlorine		\$ 85,000	\$ 85,000										85,000		85,000
Supplies/Parts		\$ 11,000	\$ 11,000								6,000	5,000			11,000
Tour Materials		\$ 1,500	\$ 1,500						1,500						1,500
Underground Service Alert Supplies		\$ 4,500	\$ 5,000				-				5,000				5,000
Water Efficient Devices		\$ 1,000	\$ 1,000						1,000						1,000

Board Memorandum

May 23, 2024

To: General Manager

From: Terry Curson, District Engineer

Subject: Pleasant Valley Well No. 2, Specification No. PW 20-01

Objective: Authorize additional funding and work at the Pleasant Valley Well No. 2.

Action Required: It is recommended that the Board of Directors:

- 1) Appropriate additional funding in the amount of \$85,580.00 for the Pleasant Valley Well No. 2 from Potable Water Mitigation Fees; and
- 2) Authorize the General Manager to issue a change order to United Field Services (UFS) in the amount of \$30,580.00.

Discussion: On June 24, 2021, the Board of Directors awarded a contract to UFS for the construction of the Pleasant Valley Well No. 2 in the amount of \$2,965,198.00. Construction is complete and staff is in the process of finalizing and closing out the project.

In January 2022, Taft Electric (subcontractor to UFS) notified UFS of a dispute and potential change order related to the project scope for the installation of a 5" electrical conduit between Edison's main transformer and the PV Well No. 2 site. It was Taft's position that the conduit was identified as existing and therefore not a part of their contract. Camrosa disputed their initial claim and over the course of several months, went back and forth corresponding with UFS denying Taft's request for extra compensation. In April 2022, Taft notified the District that they were proceeding with the disputed work under protest and will furnish documentation in accordance with the Standard Specifications for Public Works Construction (Greenbook).

On June 22, 2023, Camrosa received a "time and materials" change order request from UFS in the amount of \$63,941.15, that includes Taft's work along with the general contractor's mark-up. The District responded to UFS with a final letter denying their change order request. Taft responded requesting a meeting with Camrosa staff to discuss the additional work or seek binding arbitration. Subsequently, staff met with UFS and Taft on two occasions and discussed the project merits, discrepancies in the drawings, and project scope, and has tentatively agreed (pending Board approval) of cost sharing the disputed work amount of \$63,941.15. Camrosa's proposed share is \$30,580.00.

The additional amount requested represents 1.0 percent of the contract value, bringing total change order amounts up to approximately 8-percent of the total project cost. In addition, staff is requesting additional project funding in the amount of \$85,850.00. This additional funding is to off-set costs for third party contract inspection in the amount of \$96,000.00 which was previously captured in the operations budget and has since been charged to the project. As a result, the project has exceeded the budget in the amount of \$34,172.48.

In addition, the Pleasant Valley Park District has requested some minor modifications and repairs to the newly installed landscaping. Approximate funding is broken down as follows and will only be used, if necessary:

- Change Order \$30,580.00
- Third-Party Inspection \$35,000.00
- Landscaping & Incidentals \$20,000.00

Total Funds Requested \$85,580.00

Funding is available from the Potable Capital Improvement Fund.



Change Order

Today's Date: 5/14/24

CO #: 7R1

From: Timothy Jacober

To: Kamran Iradjpanah

Change in Scope of Work: SCE Primary Install

Description

Please see attached for additional information.

Change Order Cost: \$27,800.00

Markups:

Profit(5%): \$1,390.00

OH(5%): \$1,390.00

Total Change Order: \$30,580.00

Schedule Impact: N/A

Location & Limits: Bakersfield, CA

References:

Signature _____ Date _____

Response



Taft Electric Company
1694 Eastman Ave, Ventura, CA 93003
Lic. #772245 | PWC #1000000149
(805) 642-0121

CHANGE ORDER REQUEST

COR #03 – SCE Primary install Time and Material Final Negotiated Amount

To: Tim Jacober, Project Manager
Unified Field Services Corporation
6906 Downing Ave, Bakersfield, CA 93308

From: Tim Harris, Project Manager
Phone: (805) 320-1623
Email: tharris@taftelectric.com

Phone: (661) 378-3162
Email: Tim.Jacobor@ufsc.us
CC:

Date Issued: 5/10/24

Requested Amount:	\$	27,800.00
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The change in scope for the amount requested above is as follows:

COR #03 SCE Primary Install Final Negotiated Amount

The change in scope is based on the attached back-up and documentation provided along with this proposal. Taft Electric reserves the right to revise or amend this proposal should further work be needed to perform the work related to this scope.

This proposal is based on the usual cost elements such as labor, materials, and markup and does not include any amount for impacts related but not limited to changes in the sequence of work, trade interference or stacking, disruptions or delays, rescheduling, and/or schedule acceleration. Taft Electric expressly reserves the right to submit additional requests for any of these impacts should any of these conditions arise while performing this work.

Due to continuing disruptions in supply chains, pricing for EMT conduit, GRC conduit, PVC conduits, precast products, and copper wire cannot be guaranteed. Taft Electric reserves the right to re-price these items at any time prior to approval.

This proposal supersedes all previously submitted proposals relating to this same work. Any work from other trades that is required to complete this work is not included as a part of this proposal.

Unless otherwise indicated, this proposal is valid for 30 calendar days from the above date of issuance. Taft Electric reserves the right to revise or amend this proposal should approval or direction to proceed take longer than 30 calendar days.

EXCLUSIONS:

1. Any dewatering, rock, encasement, cutting, patching, roofing, or painting for any conduit system.
2. Any fireproofing, weatherproofing, or sealing complete of exterior penetrations to prevent fire or water intrusion.
3. Any shift work, holiday work, or overtime labor; all work is to be performed Monday-Friday between 7:00 AM & 3:30 PM.
4. Any abatement including asbestos removal and containment.
5. Any and all parts and labor not specifically listed above or within.
6. Any costs associated with the design, engineering (including wet stamps), or approval process.
7. Any permits or utility fees.
8. Any access panels.

Submitted By:

Approved By:

Tim Harris
Project Manager
Taft Electric Company

Date

Tim Jacober
Project Manager
Unified Field Services Corporation

Date

Board Memorandum

May 23, 2024

To: General Manager

From: Terry Curson, District Engineer

Subject: Certificate of Acceptance of Deed – Shea Homes (The Grove), Tract 5976

Objective: Acceptance of a non-exclusive easement.

Action Required: Authorize the General Manager to sign and accept the “Certificate of Acceptance of Deed” for a non-exclusive easement for access to the District’s Data Collection Unit (DCU) Antenna site as shown on the attached legal description and exhibits.

Discussion: In order for the Camrosa to remotely communicate and control certain onsite facilities and remotely read water meter usage, the District operates and maintains a DCU that is mounted on a freestanding antenna. The antenna site is located in the northeast corner of the tract property and is only accessible by an existing pathway that is common property owned and maintained by The Grove Community Owners Association (The Grove). The Grove (Grantor) has agreed to grant Camrosa (Grantee), a non-exclusive easement for the purposes of continued access, placement, operations, and repair of the DCU site. The easement is at no cost to the District.

RECORDING REQUESTED

AND WHEN RECORDED MAIL THIS DEED
AND, UNLESS OTHERWISE SHOWN
BELOW, MAIL TAX STATEMENT TO:

NAME	CAMROSA WATER
STREET	DISTRICT 7385 SANTA
ADDRESS CITY	ROSA ROAD CAMARILLO
STATE	CALIFORNIA
ZIP	93012

SPACE ABOVE THIS LINE FOR RECORDATION

NO FEE DUE per Government Code 27383 and 6103

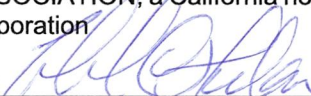
EASEMENT DEED


FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **THE GROVE COMMUNITY OWNERS ASSOCIATION, a California nonprofit mutual benefit corporation** ("Grantor"), as the fee title owner of the real property described on Exhibit "A" hereby grant(s) to **CAMROSA WATER DISTRICT ("Grantee")**, a non-exclusive easement for the purposes of continued placement, operation, repair and replacement of a data collection unit in the approximate location designated on Exhibit "B" ("Data Collection Unit") together with rights of access over the existing asphalt trail and access to a certain parking stall, all within the area depicted on Exhibit "B" as "Parcel A." As depicted on Exhibit "B" as "Parcel B," the easement for access to the data collection unit shall be used solely for the purposes of replacing batteries, cleaning solar panels, and additional maintenance, repairs and improvements as GRANTEE deems necessary. Grantee shall be solely responsible for maintenance of the Data Collection Unit and any ancillary facilities, which maintenance shall be performed by licensed contractors such that the Data Collection Unit is maintained in a good, operable condition of maintenance and repair. Prior to entry onto the real property owned by Grantor, Grantee shall provide at least forty-eight hours' notice of such intention to enter the real property except in event of emergency in which event only such notice as is reasonable under the circumstances shall be require. Grantor shall have the right to monitor and observe entry by Grantee.

Grantee shall indemnify, protect, defend and hold harmless Grantor, together with the Grantor's members, officers, employees, agents, representatives, successors, heirs and assigns, harmless from and against any and all liabilities, claims, demands, fines, penalties, liens, suits, actions, losses, damages, costs and expenses (including reasonable attorneys' fees and costs) arising from the exercise of the easement rights hereunder (including without limitation damage to the trail asphalt and decomposed granite) and the existence of the Data Collection Unit on Grantor's Property.

GRANTOR:

THE GROVE COMMUNITY OWNERS ASSOCIATION, a California nonprofit mutual benefit corporation

By: 
Name: FREDERICK C. HUDSON
Title: President

By: 
Name: JOHN E. SULLIVAN
Title: Vice-President

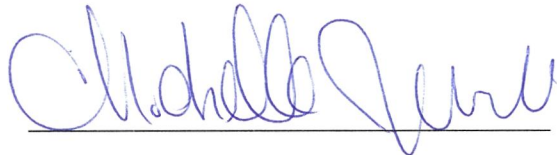
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Ventura)

On 5/1/24, before me, Michelle Jackson, a Notary Public, personally appeared John E Sullivan, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Ventura)

On 5/1/24, before me, Michelle Jackson, a Notary Public, personally appeared Frederick C Hulem, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Michelle Jackson



EXHIBIT "A"
LEGAL DESCRIPTION

CAMROSA WATER DISTRICT
CERTIFICATE OF ACCEPTANCE OF DEED

This is to certify that the interest in real property conveyed by the Easement Deed or Grant Deed dated _____, 20__ from THE GROVE COMMUNITY OWNERS ASSOCIATION, a California nonprofit mutual benefit corporation, to CAMROSA WATER DISTRICT, a governmental agency, is hereby accepted by the undersigned officer on behalf of the governing Board of the above- named District pursuant to the authority conferred by motion of such governing Board on _____, 20__ and GRANTEE consents to recordation thereof by its duly authorized officer.

Date: _____

By: _____

Name: _____

Title: _____

EXHIBIT "A"
LEGAL DESCRIPTION

Parcel A (Access Easement):

That portion of Parcel FF in the City of Camarillo, County of Ventura, State of California, as shown on the map of Tract No. 5976 filed in Book 167, Pages 49 through 74, inclusive, in the office of the County Recorder of said County, lying 8.00 feet westerly and southwesterly of the following described line;

Commencing at a point on the east line of Parcel A (Presley Court), said point being the southwest terminus of a curve shown as " $\Delta=7^{\circ}00'00''$, $R=516.00'$, $L=63.04'$ " on said map; thence, along said curve, northeasterly through a central angle of $1^{\circ}58'43''$ and arc length 17.82 feet to the beginning of a non-tangent curve concave northwesterly, having a radius of 71.50 feet, a radial line to said point bears South $16^{\circ}04'17''$ East, said point also being the **Point of Beginning**; thence, leaving said course,

- 1st - Northeasterly through a central angle of $23^{\circ}29'21''$ an arc length of 29.31 feet to the beginning of a compound curve concave northwesterly, having a radius of 30.75 feet; thence along said curve,
- 2nd - Northeasterly through a central angle of $29^{\circ}42'44''$ an arc length of 15.95 feet to the beginning of a reverse curve concave southeasterly, having a radius of 1011.00 feet; thence along said curve,
- 3rd - Northeasterly through a central angle of $9^{\circ}38'18''$ an arc length of 170.07 feet to the beginning of a reverse curve concave northwesterly, having a radius of 265.50 feet; thence along said curve,
- 4th - Northeasterly through a central angle of $14^{\circ}53'54''$ an arc length of 69.04 feet to the beginning of a reverse curve concave southeasterly, having a radius of 15.50 feet; thence along said curve,
- 5th - Northeasterly through a central angle of $37^{\circ}38'07''$ an arc length of 10.18 feet to the beginning of a tangent curve concave northwesterly, having a radius of 19.00 feet; thence along said curve,
- 6th - Northeasterly through a central angle of $27^{\circ}50'52''$ an arc length of 9.23 feet; thence,
- 7th - North $21^{\circ}22'49''$ East a distance of 73.26 feet to the beginning of a tangent curve concave northwesterly, having a radius of 58.00 feet; thence along the said curve,
- 8th - Northeasterly through a central angle of $13^{\circ}22'00''$ an arc length of 13.53 feet; thence,

- 9th - North $8^{\circ}01'33''$ East a distance of 18.93 feet to the beginning of a tangent curve concave southeasterly, having a radius of 92.00 feet; thence along said curve,
- 10th - Northeasterly through a central angle of $12^{\circ}15'09''$ an arc length of 19.67 feet; thence,
- 11th - North $20^{\circ}16'34''$ East a distance of 94.20 feet to the beginning of a non-tangent curve concave southeasterly, having a radius of 2726.00 feet, a radial line to said point bears North $71^{\circ}21'40''$ West; thence along said curve,
- 12th - Northeasterly through a central angle of $4^{\circ}45'12''$ an arc length of 226.15 feet to the beginning of a reverse curve concave northwesterly, having a radius of 2800.00 feet; thence along said curve,
- 13th - Northeasterly through a central angle of $3^{\circ}06'38''$ an arc length of 152.01 feet to the beginning of a non-tangent curve concave southeasterly, having a radius of 2095.50 feet, a radial line to said point bears North $71^{\circ}05'28''$ West ; thence along said curve,
- 14th - Northeasterly through a central angle of $4^{\circ}52'13''$ an arc length of 178.13 feet to the beginning of a reverse curve concave westerly, having a radius of 88.00 feet; thence along said curve,
- 15th - Northerly through a central angle of $38^{\circ}33'35''$ an arc length of 59.22 feet to the beginning of a non-tangent curve concave southwesterly, having a radius of 128.50 feet, a radial line to said curve bears North $73^{\circ}17'14''$ East ; thence,
- 16th - Northwesterly through a central angle of $32^{\circ}00'49''$ an arc length of 71.80 feet; to a point herein after referred to as "Point A".

Together with that portion of Parcel FF, lying 20.00 feet southeasterly of the following described line;

Beginning at the aforementioned "Point A", thence,

1st - North $56^{\circ}07'58''$ East a distance of 23.68 feet.

Containing as area of 10,018 square feet, more or less.

Parcel B (Data Collection Unit Easement):

That portion of Parcel FF in the City of Camarillo, County of Ventura, State of California, as shown on the map of Tract No. 5976 filed in Book 167, Pages 49 through 74, inclusive, in the office of the County Recorder of said County, lying 2.50 feet on each side of the following described line:

Commencing at the aforementioned "Point A", thence, North 56°07'58" East a distance of 23.68 feet; thence, South 67°36'46" East a distance of 10.06 feet to the Point of Beginning, thence,

1st - North 56°07'58" East a distance of 54.43 feet; thence,

2nd - South 67°36'46" East a distance of 10.06 feet; to a point herein after referred to as "Point B".

Together with that portion of Parcel FF, lying 5.00 feet on each side of the following described line:

Beginning at the aforementioned "Point B"; thence,

South 67°36'46" East a distance of 10.00 feet.

Containing as area of 422 square feet, more or less.



James F. Fallon, P.L.S. 7807



EXHIBIT "B"
EASEMENT MAP

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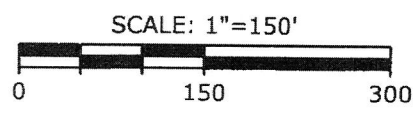
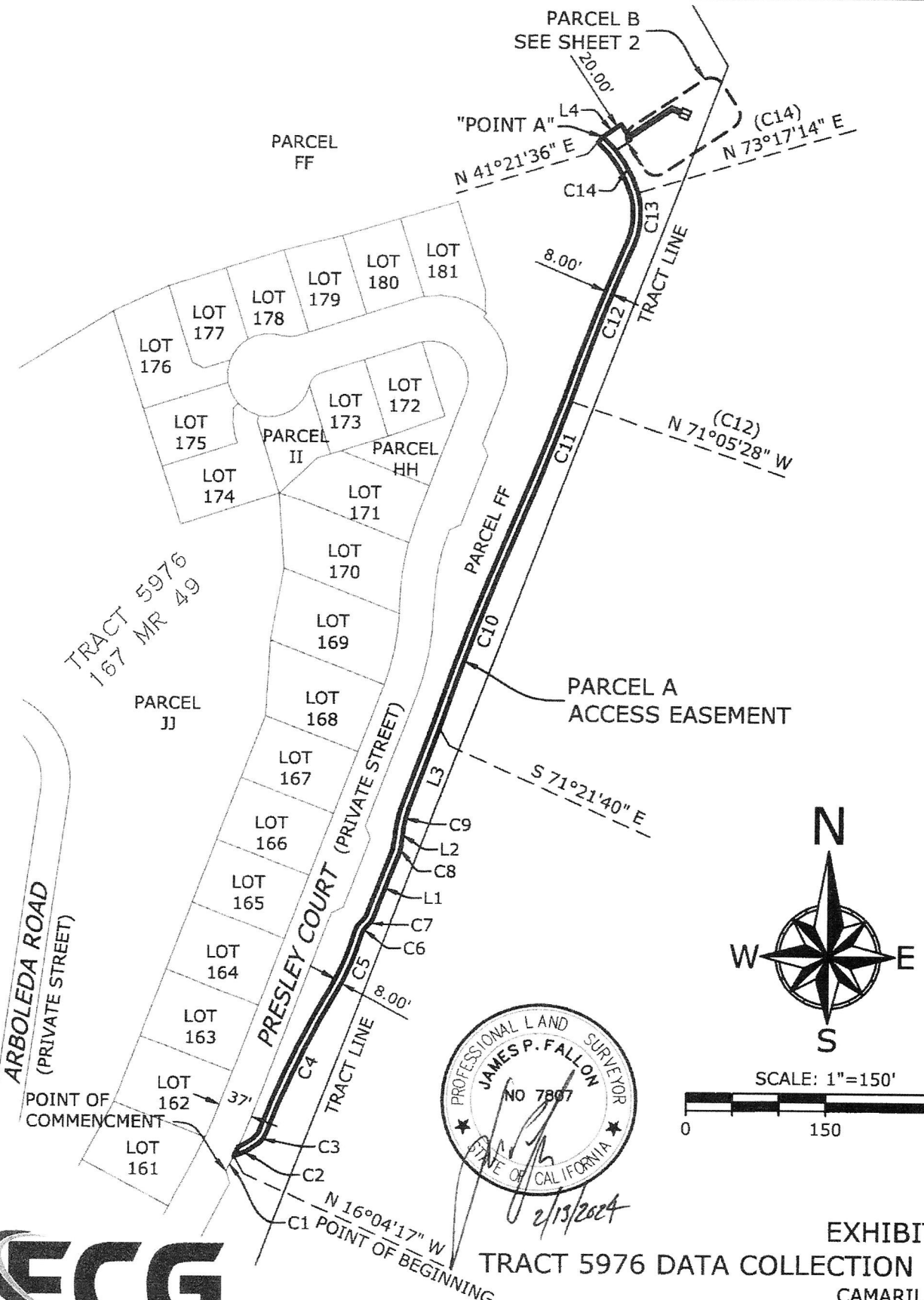


EXHIBIT "B"
TRACT 5976 DATA COLLECTION UNIT
CAMARILLO, CA



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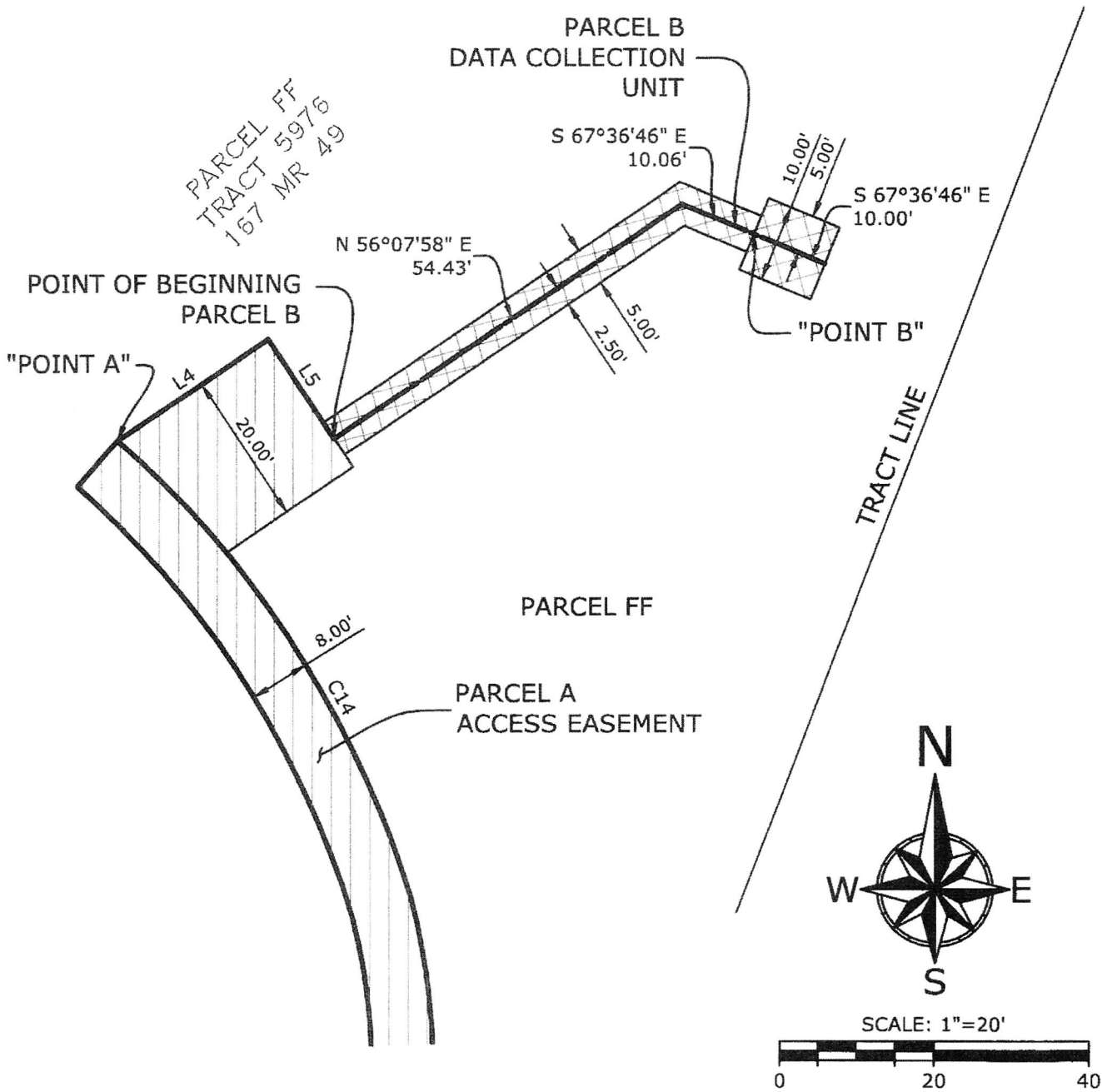


EXHIBIT "B"
TRACT 5976 DATA COLLECTION UNIT
CAMARILLO, CA

CURVE	DELTA	RADIUS	LENGTH	LINE	DIRECTION	LENGTH
C1	1°58'43"	516.00'	17.82'	L1	N 21°22'49" E	73.26'
C2	23°29'21"	71.50'	29.31'	L2	N 08°01'33" E	18.93'
C3	29°42'44"	30.75'	15.95'	L3	N 20°16'34" E	94.20'
C4	9°38'18"	1011.00'	170.07'	L4	N 56°09'59" E	23.62'
C5	14°53'54"	265.50'	69.04'	L5	S 33°52'02" E	15.52'
C6	37°38'07"	15.50'	10.18'			
C7	27°50'52"	19.00'	9.23'			
C8	13°22'00"	58.00'	13.53'			
C9	12°15'09"	92.00'	19.67'			
C10	4°45'12"	2726.00'	226.15'			
C11	3°06'38"	2800.00'	152.01'			
C12	4°52'13"	2095.50'	178.13'			
C13	38°33'35"	88.00'	59.22'			
C14	32°00'49"	128.50'	71.80'			

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EXHIBIT "B"
TRACT 5976 DATA COLLECTION UNIT
CAMARILLO, CA

SHEET 3 OF 3

Board Memorandum

May 23, 2024

To: Board of Directors

From: General Manager

Subject: Updates to the District's Salary and Classification Schedule for Employees

Objective: Improve the District's ability to retain and attract talent.

Action Required: It is recommended that the Board of Directors:

- 1) Adopt Resolution 24-12 Adjusting the District's Salary and Classification Schedule for Employees to appropriate ranges and authorizing 33 Full-Time Employees (FTEs) for FY 2024-2025, and
- 2) Approve the General Manager's recommended salary adjustments for specified employees, and
- 3) Approve the General Manager's recommended title adjustments for specified employees, and
- 4) Approve the General Manager's recommended promotions for specified employees, and
- 5) Approve the General Manager's recommended new FTE Positions to bring the total authorized FTE's to 33.

Discussion: In 2022, the Board adopted a Strategic Plan that emphasized the District's strategic process of building self-reliance with one of the five goals being *Service Excellence Through Organizational Development*:

Service Excellence Through Organizational Development: The Camrosa Water District is committed to service excellence through organizational development by hiring, training, and retaining the highest quality employees and providing them with the tools to grow in their professional and personal development.

Camrosa has a talented, hardworking, and dedicated staff. The goal is to retain and encourage our existing talent while being able to attract new personnel as openings become available. To achieve this goal it is essential the District recognizes the wide range of responsibilities that individual employees take on; provides for appropriate, sustainable staffing levels; and plans for prudent succession planning. It is the General Manager's opinion that the recommended actions will help achieve these goals. The recommended adjustments, with new positions being filled at the median of the proposed compensation ranges, can be made with the remaining budgeted amounts in the FY 2023-2024 budget and a very modest increase of \$65,636 to the proposed FY 2024-2025 annual salary total.

Salary Adjustments:

<u>Title</u>	<u>Current</u>	<u>Proposed</u>
Chief Plant Operator	\$ 46.72	\$ 54.50
Compensation is commensurate with supervisor-level responsibilities. The Chief Plant Operator is effectively the Supervisor for the wastewater treatment and collection systems of the District.		
Senior Accountant	\$ 52.10	\$ 59.75
Compensation commensurate with multiple high-level management responsibilities including accounting, budgeting, accounts payable, accounts receivable, human resources, payroll, onboarding, and benefits administration.		
System Operator II	\$ 39.15	\$ 44.29
Compensation commensurate with certification levels, extensive knowledge of the District, and demonstrated work ethic.		
Field Service Technician II	\$ 32.00	\$ 38.00
Compensation commensurate with certification levels, peer compensation, and demonstrated work ethic.		

Title Adjustments:

<u>Current Title</u>	<u>Proposed Title</u>
Water Quality & Environmental Compliance Supervisor	Manager
The proposed title reflects the performance of manager-level responsibilities. Current compensation is commensurate with manager-level responsibilities.	
Water Loss Coordinator	Water Resources Coordinator
The proposed title reflects the performance of multiple water resources functions including water loss mitigation, legislative affairs, regulatory compliance, and communications.	

Promotion:

<u>Current Position</u>	<u>Proposed Promotion</u>
Superintendent of Operations	Director of Operations
<u>Current</u>	<u>Proposed</u>
\$ 75.34	\$ 86.52
Promotion and Compensation commensurate with director-level responsibilities and compensation of peer position, Director of Administration. Recognizes vast and complex institutional knowledge of, and experience with, the District's systems and operations.	

New FTE Positions:

<u>Title</u>	<u>FLSA</u>	<u>Compensation Range</u>
Director of Administration	N	\$150,000 - \$210,000
Reports to the General Manager. Responsibilities include Administration, Finance, Human Resources, Customer Service, Information Technology (IT), and Communications. Position in lieu of Assistant General Manager in current organizational structure. Provides for succession planning for Deputy General Manager – Finance as well as IT and Special Projects Manager. The position would be filled through a recruitment process.		
Director of Operations	N	\$150,000 - \$210,000
Reports to the General Manager. Responsibilities include Operations (water/wastewater systems and infrastructure, facilities, and vehicles), Water Quality, and Regulatory Compliance. The position would be filled through the promotion of the current Superintendent of Operations.		

System Field Supervisor - Treatment Y \$110,000 - \$145,000
 Reports to the Superintendent of Operations. Responsibilities include the Supervision of the District's Water Treatment Operators and the workflow of daily operations. Position in lieu of System Field Supervisor in current organizational structure. The position would be filled by the current System Field Supervisor.

System Field Supervisor - Distribution Y \$110,000 - \$145,000
 Reports to the Superintendent of Operations. Responsibilities include the Supervision of the District's Water Distribution Operators and the workflow of daily operations. The position would be filled through a recruitment process.

Customer Service Rep/Admin Assistant Y \$48,000 - \$80,000
 Reports to the Director of Administration. Responsibilities include administrative and customer service functions. Provides for succession planning for Senior Customer Service Representative/Specialist. The position would be filled through a recruitment process.

Business Analyst – Assistant to the GM Y \$75,000 - \$115,000
 Reports to the General Manager. Responsibilities include analytical and administrative support to the General Manager. The position would be filled through a recruitment process.

FTE Positions to be filled:

<u>Title</u>	<u>FLSA</u>	<u>Compensation Range</u>
Director of Administration	N	\$150,000 - \$210,000
Superintendent of Operations	N	\$140,000 - \$185,000
System Field Supervisor - Distribution	Y	\$110,000 - \$145,000
Control Systems Supervisor	Y	\$110,000 - \$145,000
System Operator I - Wastewater	Y	\$55,000 - \$80,000
System Operator I - Water	Y	\$55,000 - \$80,000
Business Analyst – Assistant to the GM	Y	\$75,000 - \$115,000
Customer Service Rep/Admin Assistant	Y	\$48,000 - \$80,000

Attachments:

- Resolution 24-12
- Proposed Salary Schedule
- Organizational Chart

Resolution No: 24-12

A Resolution of the Board of Directors
of Camrosa Water District

**Adjusting the District's Salary and
Classification Schedule for Employees**

Whereas, the Board of Directors shall establish by resolution a Salary and Classification Schedule consisting of appropriate salary ranges; and

Whereas, except as otherwise provided herein, employees shall receive compensation provided in the Salary and Classification Schedule for the classification of the position in which they are employed; and

Whereas, the Salary and Classification Schedule shall include a descriptive title, salary ranges, and the number of allocated positions; and

Whereas, the District's Salary and Classification Schedule attached hereto reflects a descriptive title, appropriate salary range, and the number of allocated positions for each of the authorized positions of the District;

Now, Therefore, Be It Resolved that the Camrosa Water District Board of Directors hereby adopts the Salary and Classification Schedule effective for the payroll period beginning May 25, 2024.

Adopted, Signed, and Approved this 23rd day of May 2024.

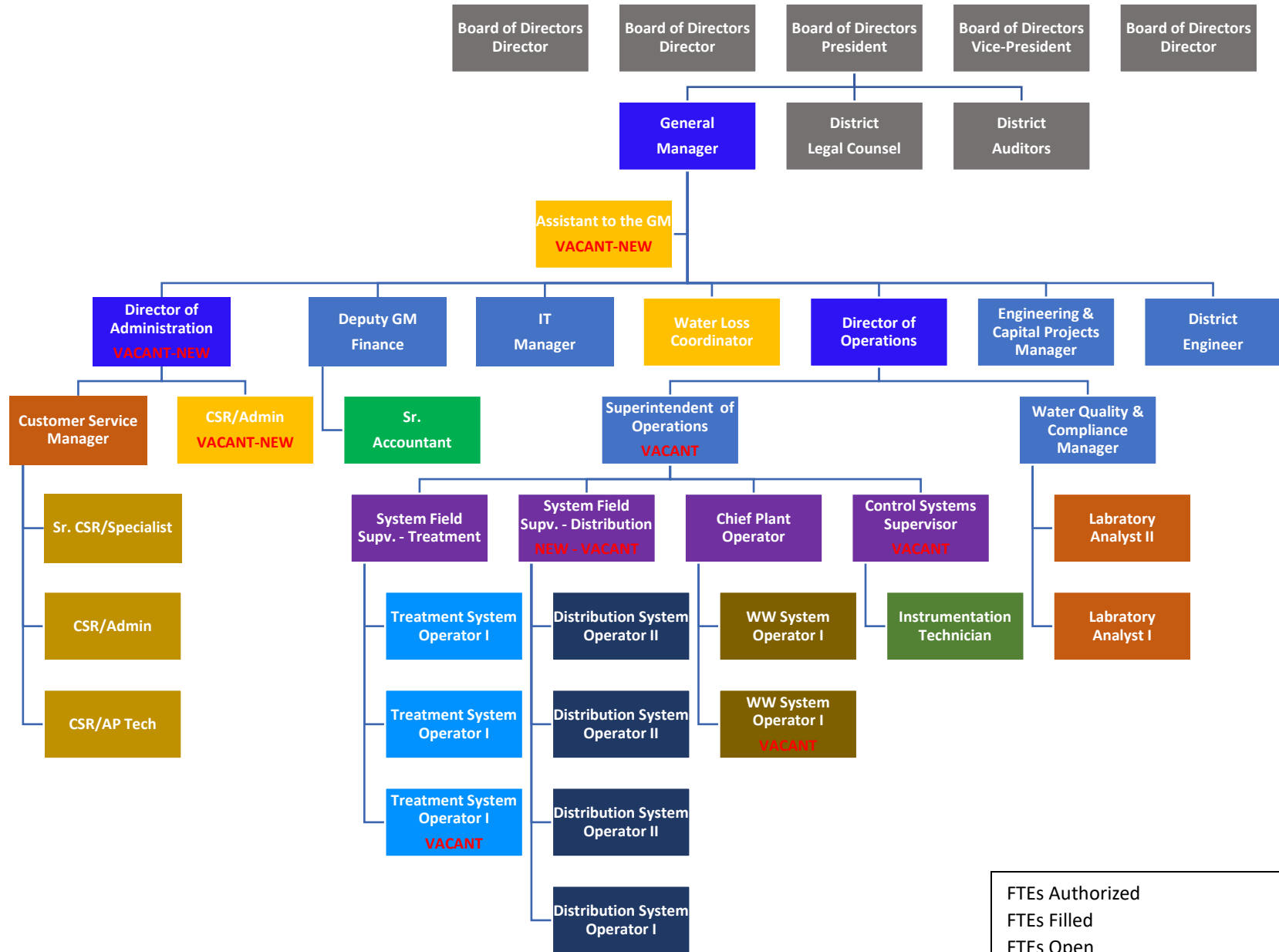
Eugene F. West, President
Board of Directors
Camrosa Water District

_____ (ATTEST)
Norman Huff, Secretary
Board of Directors
Camrosa Water District

CAMROSA WATER DISTRICT
SALARY AND CLASSIFICATION SCHEDULE
Effective: May 26, 2024

Position	Minimum	Max	FTE	FLSA	Time Base
Assistant General Manager	\$ 160,000	\$ 220,000	0	N	Annually
Business Analyst - Assistant to the GM	\$ 75,000	\$ 115,000	1	Y	Annually
Chief Plant Operator	\$ 110,000	\$ 145,000	1	Y	Annually
Control Systems Supervisor	\$ 110,000	\$ 145,000	1	Y	Annually
Customer Service Manager	\$ 140,000	\$ 185,000	1	N	Annually
Customer Service Representative/Accounts Payable Technician	\$ 48,000	\$ 80,000	1	Y	Annually
Customer Service Representative/Administrative Assistant	\$ 48,000	\$ 80,000	2	Y	Annually
Customer Service Supervisor	\$ 110,000	\$ 145,000	0	Y	Annually
Deputy General Manager/Finance	\$ 160,000	\$ 220,000	1	N	Annually
Director of Administration	\$ 150,000	\$ 210,000	1	N	Annually
Director of Operations	\$ 150,000	\$ 210,000	1	N	Annually
District Engineer	\$ 150,000	\$ 210,000	1	N	Annually
Engineering & Capital Projects Manager	\$ 140,000	\$ 200,000	1	N	Annually
Field Service Technician I	\$ 55,000	\$ 75,000	0	Y	Annually
Field Service Technician II	\$ 70,000	\$ 95,000	2	Y	Annually
General Manager	\$ 230,000	\$ 270,000	1	N	Annually
GIS Specialist	\$ 70,000	\$ 110,000	0	Y	Annually
I.T. and Special Projects Manager	\$ 140,000	\$ 210,000	1	N	Annually
IT Coordinator	\$ 85,000	\$ 125,000	0	Y	Annually
Instrumentation Technician	\$ 70,000	\$ 110,000	1	Y	Annually
Laboratory Analyst I	\$ 60,000	\$ 80,000	1	Y	Annually
Laboratory Analyst II	\$ 75,000	\$ 95,000	1	Y	Annually
Laboratory Supervisor	\$ 110,000	\$ 145,000	0	Y	Annually
Senior Accountant	\$ 110,000	\$ 145,000	1	N	Annually
Senior Customer Service Representative/Administrative Assistant	\$ 75,000	\$ 120,000	0	Y	Annually
Senior Customer Service Representative/Specialist	\$ 80,000	\$ 125,000	1	Y	Annually
Senior Field Service Technician	\$ 75,000	\$ 120,000	0	Y	Annually
Senior System Operator	\$ 85,000	\$ 125,000	0	Y	Annually
Superintendent of Operations	\$ 140,000	\$ 185,000	1	N	Annually
System Field Supervisor - Distribution	\$ 110,000	\$ 145,000	1	Y	Annually
System Field Supervisor - Treatment	\$ 110,000	\$ 145,000	1	Y	Annually
System Operator I	\$ 55,000	\$ 80,000	6	Y	Annually
System Operator II	\$ 75,000	\$ 110,000	1	Y	Annually
Water Resources Coordinator	\$ 80,000	\$ 120,000	1	Y	Annually
Water Quality & Environmental Compliance Manager	\$ 140,000	\$ 185,000	1	N	Annually
			33		
Board Member (per Meeting)	\$ 200.00	\$ 200.00		N	Per Meeting
Part-Time Student/Paid Internship	\$ 16.00	\$ 35.00		Y	Hourly
Part-Time/Temporary Employee	\$ 16.00	\$ 35.00		Y	Hourly

Camrosa Organization Chart



FTEs Authorized	33
FTEs Filled	25
FTEs Open	8

Read File

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Change Order Listing
- B. Cash Balances (April 2024)
- C. 2024 Board Calendar

CURRENT PROJECT CHANGE ORDERS

Project #	PW/Agreement#	PO#	Project	Total Budget	Available Budget	Contractor	Award Date	Brd/Gmgr	Change Order	Original Bid	Negotiated Value	Scope of Services/Change Order Description
900-18-03			Effluent Pond Relining	\$ 1,501,500.00	\$ 170,805.26							
	2017-30	FY18-0034-R2				MNS Engineers, Inc	7/27/2017	BD		\$ 71,988.00	\$ 69,208.00	Award and up to \$14,000 out-of-scope
							7/27/2017	GM	CO #1	\$ 7,165.00	\$ 7,165.00	Geotechnical Investigations (Included in 7/27/20 BM)
							7/27/2017	GM	CO #2	\$ 1,380.00	\$ 1,380.00	Groundwater management alternatives (Included in 7/27/20 BM)
							2/28/2019	BD	CO #3	\$ 19,795.00	\$ 19,795.00	Additional project elements, slope stabilization and surface water management
		FY20-0317-R1					5/28/2020	BD	CO #4	\$ 11,330.00	\$ 11,330.00	Services to amend and update plans and specs
		FY21-0254-R1					5/13/2021	BD	CO#5	\$ 15,355.00	\$ 15,355.00	Engineering support services during construction
											\$ 124,233.00	
		FY21-0255-R1				Oakridge Geoscience, Inc.	5/13/2021	BD			\$ 22,200.00	compaction and material testing services
		FY22-0181					10/11/2021	GM	CO#1	\$ 3,360.00	\$ 3,360.00	supplemental materials testing services
											\$ 25,560.00	
	RW21-01	FY21-0250-R3				BOSCO Constructors, Inc.	5/13/2021	BD		\$ 1,055,401.00	\$ 1,055,401.00	Construction of CWRP Effluent Storage Basin Improvements
							1/6/2022	GM	CO #1		\$ 2,746.03	Grinding and patching existing catch basin
							1/6/2022	GM	CO #2		\$ 7,968.23	Install Concrete Curb in lieu of Berm
											\$ 1,066,115.26	
900-18-02			CWRP Dewatering Press	\$ 4,164,100.00	\$ 3,975,120.37							
	2017-33	FY18-0055				MNS Engineers, Inc.	8/31/2017	BD		\$ 97,932.00	\$ 97,932.00	Award and up to \$10,000 contingency
							12/8/2017	GM	CO #1	\$ 5,370.00	\$ 5,370.00	Surveying services
							5/28/2020	BD	CO #2	\$ (44,900.00)	\$ (44,900.00)	Credit
							5/28/2020	BD	CO #3	\$ 87,911.00	\$ 87,911.00	professional engineering services to amend and update existing plans and specifications
							9/24/2020	BD	CO #4	\$ 24,670.00	\$ 24,670.00	Modify plans to rotate solids handling building 90 degrees
											\$ 170,983.00	
650-15-01			PV Well (Lynwood Well)	\$ 5,967,000.00	\$ (34,172.48)							
	2014-56	REQ00057				Perliter & Ingalsbe	10/22/2014	BD		\$ 156,600.00	\$ 156,600.00	Award and to amend up to \$15,000 for out-of-scope
							5/26/2015	GM	CO #1	\$ 2,950.00	\$ 2,950.00	Additional work field locating
							11/15/2016	GM	CO #2	\$ 3,821.00	\$ 3,821.00	PV well rendering
							11/7/2017	GM	CO #3	\$ 14,922.00	\$ 14,922.00	Prepare Pre-bid documents for pump and motor
							7/26/2018	BD	CO #4	\$ 8,826.00	\$ 8,826.00	Construction services to pump only installation
							12/12/2019	BD	CO #5	\$ 34,956.00	\$ 34,956.00	Review iron and manganese filter & finalize contract plans & specs
							9/2/2020	GM	CO #6	\$ 3,090.00	\$ 3,090.00	T&M Future FE/MN revisions
							3/11/2021	BD	CO #7	\$ 4,935.00	\$ 4,935.00	Finalize plans and specifications
							3/11/2021	BD	CO #8	\$ 795.00	\$ 795.00	engineering design of the removal of filters and reconfiguration of the diesel generator
							3/11/2021	BD	CO #9	\$ 7,182.00	\$ 7,182.00	engineering design of the removal of filters and reconfiguration of the diesel generator
							6/24/2021	BD	CO #10	\$ 76,062.00	\$ 76,062.00	engineering & construction support services
							1/13/2022	BD	CO #11	\$ 55,803.00	\$ 55,803.00	construction support services- additional work
							2/23/2023	BD	CO #12	\$ 14,962.00	\$ 14,962.00	construction support services- additional work
											\$ 384,904.00	
		FY22-0010				Unified Field Services	6/24/2021	BD		\$ 2,965,198.00	\$ 2,965,198.00	PV Well construction services
							2/15/2022	GM	CO #1	\$ -	\$ -	Add 23 working days no cost
							5/31/2022	GM	CO#2	\$ 18,515.19	\$ 18,515.19	PLC cost sharing
							12/12/2022	GM	CO# 3	\$ 17,023.00	\$ 16,338.00	Custom Tee/Raise foundation for chlorine tank
							3/9/2023	GM	CO#4	\$ 49,565.00	\$ 46,203.08	trenching
							5/25/2023	BD	CO#5	\$ 22,865.45	\$ 22,865.45	thermostat, addtl conduits & conductors
							7/11/2023	GM	CO#6	\$ 20,227.35	\$ 20,227.35	addtl work generator, relays, wiring motor vibration sensor
							10/4/2023	GM	CO#7	\$ 81,000.60	\$ 81,000.60	T&M paving, added conduits, wire & breaker
							5/23/2024	BD	CO#8	\$ 63,941.15	\$ 30,580.00	Taft Primary Conduit
											\$ 3,200,927.67	
		FY22-0011				American Public Works Consulting Engineers	6/24/2021	BD			\$ 68,200.00	construction management services
							5/3/2022	GM	CO #1		\$ 15,500.00	construction management services @ 100 hours
							2/23/2023	BD	CO#2		\$ 4,000.00	construction management services @ 100 hours
											\$ 87,700.00	
		REQ00036				Golden State Labor Compliance	7/16/2015	GM			\$ 3,900.00	labor compliance support
		FY19-0254					7/26/2018	BD	CO #1		\$ 4,700.00	labor compliance support
		FY22-0012					6/24/2021	BD	CO#2		\$ 24,500.00	labor compliance support
							5/3/2022	GM	CO# 3		\$ 9,024.00	labor compliance support
							2/23/2023	BD	CO#4		\$ 15,040.00	labor compliance support
											\$ 57,164.00	
		FY22-0306				Union Materials Testing	4/18/2022	GM			\$ 4,480.00	testing and inspection services
							9/14/2022	GM	CO#1		\$ 4,500.00	testing and inspection services
							2/10/2023	GM	CO#2		\$ 1,500.00	testing and inspection services
											\$ 10,480.00	
	2023-91	POFY23-0163-R1				Jordan, Gilbert & Bain Landscape Architects, Inc.	9/21/2023	GM	CO#1		\$ 6,590.00	Landscape Architectural Services
											\$ 1,600.00	Site visits/inspection during landscapte installation
											\$ 8,190.00	
600-20-02			Conejo Wellfield Treatment	\$ 11,725,000.00	\$ 3,178.80							
	2020-86	FY20-0326				Provost & Pritchard	6/11/2020	BD		\$ 437,000.00	\$ 375,000.00	GAC Engineering Design
							9/4/2020	GM	CO#1	\$ 5,000.00	\$ 5,000.00	alternative design evaluation
							9/29/2020	GM	CO#2	\$ 7,000.00	\$ 7,000.00	second survey for modified footprint and land acquisition
							2/25/2021	BD	CO#3	\$ 58,200.00	\$ 58,200.00	Environmental compliance
							10/14/2021	BD	CO#4	\$ (10,200.25)	\$ (10,200.25)	Enviromental compliance credit
							10/14/2021	BD	CO#5	\$ 10,200.25	\$ 10,200.25	Phase CDFW/MMRP
							3/23/2023	GM	CO#6	\$ 3,925.00	\$ 3,925.00	Additional MMRP

FUNDS FY 23-24

UNRESTRICTED FUNDS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	
Investments											
LAIF	7,279,843.43	7,279,843.43	7,279,843.43	11,745,473.64	9,670,473.64	8,845,473.64	10,895,371.44	11,395,371.44	11,395,371.44	11,011,508.72	1.2,7
PERSHING, LLC (T- Bills, Notes)	32,744,886.00	32,744,886.00	32,975,661.00	32,972,554.70	33,598,335.58	33,598,335.58	33,598,335.58	34,195,912.97	34,258,145.83	34,258,123.90	3
	40,024,729.43	40,024,729.43	40,255,504.43	44,718,028.34	43,268,809.22	42,443,809.22	44,493,707.02	45,591,284.41	45,653,517.27	45,269,632.62	
Operating Accounts											
U.S BANK DEPOSIT ACCOUNT	404,793.13	344,632.56	6,303,042.40	576,888.67	1,750,053.16	1,745,012.77	362,148.39	518,274.70	1,033,831.90	59,886.19	3
U.S BANK DISBURSEMENTS ACCOUNT	483,893.49	464,552.05	486,946.85	1,036,566.00	1,047,314.47	1,268,648.00	1,083,495.38	1,023,354.91	617,738.23	1,400,070.64	
BANK OF AMERICA-RTL ACCOUNT	591,464.88	157,578.32	433,308.31	314,623.32	261,145.43	186,690.55	397,931.20	104,010.97	83,619.50	273,866.72	
	1,480,151.50	966,762.93	7,223,297.56	1,928,077.99	3,058,513.06	3,200,351.32	1,843,574.97	1,645,640.58	1,735,189.63	1,733,823.55	
TOTAL	\$ 41,504,880.93	\$ 40,991,492.36	\$ 47,478,801.99	\$ 46,646,106.33	\$ 46,327,322.28	\$ 45,644,160.54	\$ 46,337,281.99	\$ 47,236,924.99	\$ 47,388,706.90	\$ 47,003,456.17	
RESTRICTED FUNDS											
PAYMENT FUND 2016	3,858.85	7,943.75	11,794.45	-	3,858.03	874,415.63	4,485.31	10,170.63	13,774.34	17,633.97	4,5,6
RESERVES 2016	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	5
WATER ACQUISITION FUND 2016	183.14	183.14	183.14	183.14	183.14	183.14	183.14	183.14	183.14	183.14	6
WASTEWATER ACQUISITION FUND 2016	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	
TOTAL	\$ 889,621.55	\$ 893,706.45	\$ 897,557.15	\$ 885,762.70	\$ 889,620.73	\$ 1,760,178.33	\$ 890,248.01	\$ 895,933.33	\$ 899,537.04	\$ 903,396.67	
GRAND TOTAL	\$ 42,394,502.48	\$ 41,885,198.81	\$ 48,376,359.14	\$ 47,531,869.03	\$ 47,216,943.01	\$ 47,404,338.87	\$ 47,227,530.00	\$ 48,132,858.32	\$ 48,288,243.94	\$ 47,906,852.84	

U.S. Treasury Bills & Notes											
Financial Institution	Cusip Number	Settlement Date	Maturity Date	Par Value	Market Price at Purchase	Amount	Accrued Int. at Purchase	Net Amount	Yield to Maturity	Market Value Current	Accrued Int. as of April 2024
Pershing, LLC-Treasury Notes	9128284Z0	11/2/2023	8/31/2025	14,511,000.00	96.00234	13,930,900.10	69,066.78	13,999,966.88	5.07%	14,057,531.25	66,147.29
Pershing, LLC-Treasury Notes	912828JZ7	2/22/2024	2/15/2025	10,274,000.00	97.29	9,995,574.60	3,951.54	9,999,526.14	4.863%	10,008,211.62	42,337.91
Pershing, LLC-Treasury Notes	912797GX9	3/14/2024	3/15/2026	10,006,000.00	100.225	10,028,513.50	230,117.38	10,258,630.88	4.625%	9,924,351.04	57,847.19
Pershing, LLC- Cash											3
Total				\$ 34,791,000.00		\$ 33,954,988.20	\$ 303,135.70	\$ 34,258,123.90		\$ 33,990,093.91	166,332.39

Series 2016-Reserve Fund						
Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	5.08%	N/A	879,528.69	3,672.36

Series 2016-Water Acquisition Fund						
Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	5.08%	N/A	183.14	0.90

ANTICIPATED OUTFLOWS				FINANCE MEETING	
	DATE				
Water Purchases April 2024		316,912.02		5/13/2024	
Payroll PR 5-1, 5-2, 5-3 & ME		550,000.00			
AP Check Run 5/1, 5/15 & 5/29		1,500,000.00			
Large CIP Project Payments		-			
Bond Payments		-	Norman Huff-General Manager		
		\$ 2,366,912.02			

Tamara Sexton-Deputy General Manager/Finance

Sandra Llamas-Senior Accountant

MEETING NOTES:

1. There was a transfer out of LAIF to operations in the amount of \$500,000 in the middle of April.
2. Interest earnings in the amount of \$116,137.28 for quarter ended March 31, 2024 were deposited to LAIF on April 15th.
3. Cash balance as of the end of March 31st in the amount of \$21.93 was transferred to Camrosa's deposit account.
4. The payment fund received interest earnings in the amount of \$58.02 in the month of April.
5. The reserve fund received interest earnings in the amount of \$3,800.68 in the month of April. The full amount was transferred to the payment fund.
6. The water acquisition fund received interest earnings in the amount of \$0.93 in the month of April. The full amount was transferred to the payment fund.
7. LAIF's average monthly rate of return for the period was 4.2372
8. Treasury notes pay interest semi-annually. Accrued interest as of April 30th is \$166,332.39.

2024 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3						1	2
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30
														31						

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
														30						

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				24	25	26	27	28	29	31	29	30					

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

2024 Holidays
January 1 st & 2 nd - New Year's Holiday (Observed)
February 19 th - President's Day
May 27 th - Memorial Day
July 4 th - Independence Day
September 2 nd - Labor Day
November 11 th - Veteran's Day
November 28 th & 29 th - Thanksgiving
December 24 th & 25 th - Christmas
December 31 st - New Year's Eve

2024 Conferences
CASA Winter Conf. (Palm Springs) Jan. 24 th - 26 th
ACWA Spring Conf. (Sacramento) May 7 th - 9 th
CASA 69 th Annual Conf. (Monterey) July 31 st - Aug. 2 nd
ACWA Fall Conf. (Palm Desert) Dec 3 rd - 5 th

2024 AWA Meetings
"Water Issues" Third Tuesday (except Apr., Aug., Dec.)
AWA Board Meetings (See orange on calendar)
Waterwise Breakfast (See yellow on calendar)
April 18 th - Annual Symposium
August - DARK (No Meetings or Events)
September 19 th - Reagan Library Reception
December 12 th - Holiday Mixer

2024 VCSA Meetings
February 6 th - Annual Dinner
April 2 nd
June 4 th
August 6 th
October 1 st
December 3 rd

Camrosa Water District
 7385 Santa Rosa Road
 Camarillo, CA 93012

Note: Camrosa Board Meetings are highlighted in **RED**. Board Meetings are held on the **2nd & 4th Thursday** of each month at 5pm unless indicated.

Calleguas Board Meetings are held 1st & 3rd Wednesday - 5:00 PM