

Board Minutes

Special Meeting

Monday, May 13, 2024

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President (via teleconference)
Timothy H. Hoag, Director
Terry L. Foreman, Director

Absent: Jeffrey C. Brown, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (via teleconference)
Jozi Zabarsky, Customer Service Manager
Art Aseo, Engineering & Capital Projects Manager
Kevin Wahl, Superintendent of Operations
Mike Phelps, Water Quality and Environmental Compliance Supervisor
Natalie Roberts, Water Loss Control Coordinator
Graham Moland, Lab Technician
Ben Baumer, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of April 25, 2024

The Board approved the Minutes of the Regular Meeting of April 25, 2024.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$466,748.80 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$466,748.80.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

Primary Agenda

3. Resolution Authorizing Investment of Monies in the Local Agency Investment Fund

The Board adopted a Resolution of the Board of Directors Authorizing investment of Monies in the Local Agency Investment Fund.

Motion: Nelson **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

4. CalPERS Contributions and Performance Evaluation and Incentive Policy Update

Director Foreman requested that the portion of the proposed Resolution that re-adopts the District's Performance Evaluation and Incentive Policy be deferred to a later Board meeting for further discussion. The Board adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution and Providing a Discretionary Offset.

Motion: Foreman **Second:** Hoag

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

The Board also adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution (CalPERS ID: 7880235845).

Motion: Foreman **Second:** Hoag

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

5. Camrosa Water District Profit Share Plan Amendment

The Board adopted a resolution ratifying the amendment of the Camrosa Water District Profit Share Plan.

Motion: Hoag **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

6. Solids Dewatering Press Facility Upgrades and Site Improvements

The Board took the following actions:

- 1) Appropriated additional funding from the Wastewater Capital Improvement Fund in the amount of \$2,006,100.00 for the construction of the solids dewatering facility and site improvements; and
- 2) Authorized the General Manager to award a contract and issue a purchase order to Pacific Hydrotech Corporation in the amount of \$3,477,890.00 for construction.

Motion: Nelson **Second:** Foreman

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

7. Procurement of a Hydraclam Device

The Board authorized the General Manager to:

- 1) Appropriate \$8,000.00 to establish a Hydraclam Fixed Asset; and
- 2) Issue a purchase order to Steel Source Construction in an amount not to exceed \$7,800.00 for the purchase of Hydraclam monitoring device.

Motion: Nelson **Second:** Hoag

Rollcall: Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

8. Fiscal Year 2023-24 3rd Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2023-24 3rd Quarter budget report and reserves.

No action necessary; for information only.

9. Water Loss Program Update

The Board received a brief on the progression of the water loss program.

No action necessary; for information only.

10. Customer and Administrative Services Quarterly Report

Staff made a presentation to the Board regarding Customer Service and other Administrative Services.

No action necessary; for information only.

11. Water Quality Quarterly Report

Staff made a presentation to the Board regarding the current status of the District's compliance efforts and water quality.

No action necessary; for information only.

12. Local Production Update

The Board received a brief on local water production through the third quarter of Fiscal Year 2023-24.

No action necessary; for information only.

13. Capital Improvement Projects Status Update

Staff made a presentation to the Board on the District's CIP status update.

No action necessary; for information only.

Comments by General Manager

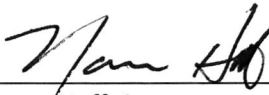
- Reported on the Calleguas' WRISt Workshop and provided a timeline for the SMP expansion.
- Reported on the Conejo Creek Project annual meeting with FCGMA.
- Reported on the meeting with the City of Camarillo Public Works regarding CamSan surplus water and scheduled a meeting with Pleasant Valley County Water District to discuss the agreement.
- Reported attending ACWA Conference.
- Informed the Board that the District is putting together a Special Needs claim for the settlement with Dupont and 3M for expenses related to the mitigation of PFAS.
- Reported on the meeting with Assemblymember Steve Bennett.

Comments by Directors

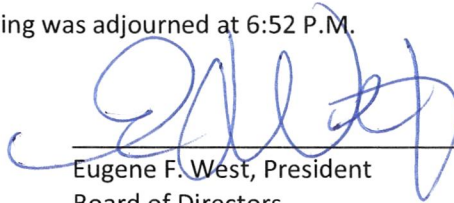
- Director Nelson reported attending the ACWA Conference and relayed rate-setting challenges.
- Director Foreman reported on the One Water Stewardship Committee regarding Metropolitan's surplus water from the State Water Project.
- Director Hoag reported attending a tour with Director Nelson provided by the General Manager, Superintendent Wahl, and Supervisor Smith, of the District's reservoirs and lift stations, to see firsthand the repair work that needs to be done. He thanked the staff for the explanations and insights they provided.
- President West reported attending the ACWA Conference and relayed the legal challenges of peaking charges and the importance of providing a detailed narrative to support rate adjustments.

Adjournment

There being no further business, the meeting was adjourned at 6:52 P.M.



Norman Huff, Secretary
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)