

## Board Minutes

### Regular Meeting

Thursday, March 13, 2025

Camrosa Board Room

5:00 p.m.

**Call to Order** The meeting was convened at 5:00 p.m.

**Present:** Eugene F. West, President  
Andrew F. Nelson, Vice-President  
Jeffrey Brown, Director  
Timothy H. Hoag, Director  
Terry L. Foreman, Director

**Staff:** Norman Huff, General Manager  
Tamara Sexton, Deputy General Manager/Finance  
Jozi Zabarsky, Customer Service Manager  
Kevin Wahl, Director of Operations  
Terry Curson, District Engineer  
Chris Patacsil, Superintendent  
Jude Kieseewetter, Chief Plant Operator  
Brad Milner, Business Analyst  
Keith Lemieux, Legal Counsel

**Guest:** None

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of February 27, 2025**

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$926,489.03 was provided for Board information and approval.

**3. Award a Professional Services Contract for the Cross-Connection Control Program**

The Board authorized the General Manager to enter into a one-year agreement with and issue a purchase order to HydroCorp in the amount, not-to-exceed, \$157,046.88 to provide Cross-Connection Control Program professional services.

**Motion to approve the Consent Agenda: Nelson Second: Brown**  
**Motion carried unanimously.**

## Primary Agenda

### 4. Employee Spotlight

The Board was introduced to Jude Kiesewetter, Chief Plant Operator.

**No action was necessary; for information only.**

### 5. Review of District Investment Policy

The Board adopted Resolution 25-02 Adopting a District Investment Policy.

**Motion to approve:** Brown **Second:** Foreman

**Rollcall:** Brown-Yes; Nelson-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 6. Award Professional Hydrogeological Services for the Pleasant Valley Well No. 3

The Board authorized the General Manager to:

- 1) Appropriate additional funding from the potable in-lieu fees in the amount of \$50,000 for the PV Well #3 - Valencia Well project for incidental costs and out-of-scope work, that will only be used, if necessary; and
- 2) Issue a purchase order for the PV Well #3 - Valencia Well project to Hopkins Groundwater Consulting (Hopkins) in the amount not-to-exceed, \$193,172.

**Motion to approve:** Hoag **Second:** Nelson

**Motion carried unanimously.**

### 7. Fiscal Year (FY) 2025-26 Budget Development

The Board received a report from the Budget Ad hoc Committee and staff regarding current progress on the Fiscal Year (FY) 2025-26 Budget development.

No action was required; for information and discussion only.

## Closed Session Agenda

8. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):**  
**NAME OF CASE:** OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357 (*cancelled*)

## Open Session

9. **Announcement of Reportable Action Taken During Closed Session (*cancelled*)**

## Comments by General Manager

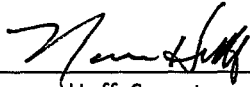
- University Well/Round Mountain back online.
- Remote participation guidelines were sent to the Board.

## Comments by Directors

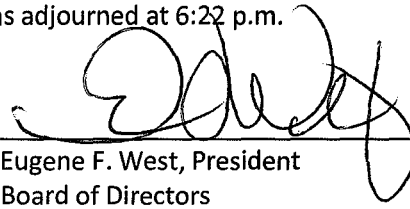
- Director Nelson reported attending the Calleguas Board meeting. He requested the GM attend Leisure Village's June meeting.
- Director Foreman reported from the Budget Ad hoc Committee. Requested 3-5 target goals. Requested Profit Sharing Plan be brought back to the Board. Requested Master Plan CIP be presented at the next meeting.
- President West requested the Board reconsider the start time of the Board meeting.

## Adjournment

There being no further business, the meeting was adjourned at 6:22 p.m.



Norman Huff, Secretary  
Board of Directors  
Camrosa Water District



Eugene F. West, President  
Board of Directors  
Camrosa Water District

(ATTEST)