

Board Minutes

Regular Meeting

Thursday, June 10, 2025

Camrosa Board Room

10:00 A.M.

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Timothy H. Hoag, Director
Jeffrey Brown, Director

Absent: Terry L. Foreman, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (teleconference)
Jozi Zabarsky, Customer Service Manager
Terry Curson, District Engineer
Kevin Wahl, Director of Operations
Mike Phelps, Water Quality & Environmental Compliance Manager
Brad Milner, Management Analyst
Joe Willingham, IT and Special Projects Manager
Johnny Munsill, Assistant IT Manager
Keith Lemieux, Legal Counsel

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of May 27, 2025

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$731,647.33 was provided for Board information and approval.

Motion to approve the Consent Agenda: Brown Second: Hoag

Motion carried unanimously by those present.

Primary Agenda

3. Employee Spotlight

The Board was introduced to Stella Pimentel, Senior Customer Service Representative.

No action was necessary; for information only.

4. Rate Adjustments

The Board adopted Resolution 25-12 of the Board adopting a Schedule of Rates, Fees and Charges for Water and Sanitary Service.

Motion to approve: Nelson **Second:** Hoag

Roll Call: Nelson-Yes; Brown-Yes; Hoag-Yes; West-Yes

Absent: Foreman

5. Draft Fiscal Year 2025-26 District Operating Budget

The Board received a briefing and a copy of the proposed Draft Fiscal Year (FY) 2025-26 Operating Budget. Director Nelson provided edits for staff to review.

No action was necessary; for discussion only.

6. Santa Rosa Well No. 10 Rehabilitation Project

The Board took the following actions:

- 1) Appropriated funding from the non-potable capital replacement fund, in the amount of \$400,000.00, for the Santa Rosa Well No. 10 Rehabilitation project, and
- 2) Authorized the General Manager to award and issue a purchase order to General Pump Company, Inc., in the amount of \$354,966.00, for the rehabilitation of Santa Rosa Well No. 10.

Motion to approve: Brown **Second:** Hoag

Motion carried unanimously by those present.

7. University Well No. 2

The Board took the following actions:

- 1) Appropriated additional funds from the potable water capital improvement fund, in the amount of \$50,000.00, for the University Well No. 2 project, and
- 2) Authorized the General Manager to issue a change order to Cannon Corporation for out-of-scope engineering design services, in the amount of \$49,048.00, for the University Well No. 2 project.

Motion to approve: Nelson **Second:** Brown

Motion carried unanimously by those present.

Comments by General Manager

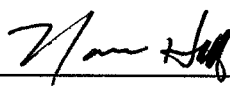
- None

Comments by Directors

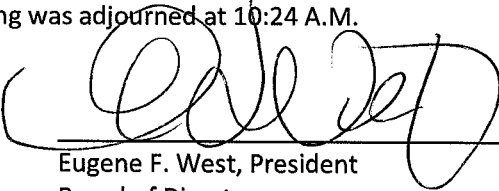
- Director Hoag commented the CCR looks nice and suggested adding information regarding PFAS in next year's report.

Adjournment

There being no further business, the meeting was adjourned at 10:24 A.M.



Norman Huff, Secretary
Board of Directors
Camrosa Water District



(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District