

Board Minutes

Regular Meeting

Thursday, June 24, 2025

Camrosa Board Room

10:00 A.M.

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Terry L. Foreman, Director
Timothy H. Hoag, Director
Jeffrey Brown, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (teleconference)
Jozi Zabarsky, Customer Service Manager
Terry Curson, District Engineer (teleconference)
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Mike Phelps, Water Quality & Environmental Compliance Manager
Joe Willingham, IT and Special Projects Manager
Johnny Munsill, Assistant IT Manager
Steven O'Neill, Legal Counsel

Guest: Patrick Maynard, Director of Emergency Services, Ventura County Sheriff's Office

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of June 10, 2025

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,813,625.01 was provided for Board information and approval.

3. AllConnected Incorporated (ACI) Information/Operational Technology (IT/OT) Support Service Renewal

The Board authorized the General Manager to enter into an annual agreement that will automatically renew until the end of FY2028 (June 30, 2028) and issue a purchase order with ACI, in an amount not to exceed \$285,000.00, for IT/OT Services and Tasks.

Motion to approve the Consent Agenda: Hoag **Second:** Nelson

Motion carried unanimously.

Primary Agenda

4. Employee Spotlight

The Board was introduced to Cambria Loose, Laboratory Analyst I.

No action was necessary; for information only.

5. Ventura County Sheriff's Request to Place Cameras at 2 Tank Locations

The Board authorized the General Manager to enter into an agreement with the County of Ventura, Ventura County Sheriff Emergency Services, for the placement of cameras at Tanks 1B and 4C.

Motion to approve: Brown **Second:** Foreman

Motion carried unanimously.

6. Allocation of Reserves for Fiscal Year 2025-26

The Board adopted a Resolution Allocating Reserves for Fiscal Year 2025-26.

Motion to approve: Foreman **Second:** Brown

Roll Call: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

7. Fiscal Year 2025-2026 District Operating and Capital Budget

The Board adopted a Resolution of the Board Adopting the Operating and Capital Budget for Fiscal Year 2025-2026.

Motion to approve: Nelson **Second:** Brown

Roll Call: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

8. Sewer System Hotspots Repair Project

The Board took the following actions:

- 1) Appropriated additional funding from the Wastewater Capital Replacement Fund in the amount of \$1,850,000 for the Sewer Hotspot Repair Project; and
- 2) Authorized the General Manager to award a contract and issue a purchase order to J Vega Engineering Inc. in the amount of \$1,830,818.00; and
- 3) Authorized the General Manager to amend the agreement with Cannon Corp and issue a purchase order for Engineering Support Services during construction in the amount of \$24,944.00.

Motion to approve: Hoag **Second:** Brown

Motion carried unanimously.

Comments by General Manager

- Reported participating in a forum on water with Director Nelson, City of Camarillo Councilmember Tony Trembley, and Calleguas management staff and Director Pakala at Leisure Village.

Comments by Directors

- Director Nelson announced he was elected as Vice Chair of VCSDA.
- Director Hoag requested an update on the sewer extension at Terra Bella Ln.
- President West expressed his opinion that OPV Adjudication mediation efforts would not be fruitful.

Closed Session The Board of Directors entered into Closed Session at 10:24 A.M. to confidentially discuss legal and personnel matters as authorized by Government Code sections 54956.9, 54957, respectively.

9. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))**
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENC100555357
10. **ANNUAL EVALUATION OF PERFORMANCE OF THE GENERAL MANAGER (Gov. Code §54957(b))**
NOTE: Gov. Code §54957(b)(4) "Closed Sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline."

Open Session The Board reconvened Open Session at 10:48 A.M.

11. **Announcement of Reportable Action Taken During the Closed Session**

President West announced that there was no reportable action taken during Closed Session.

12. **Discussion with Action as Needed Regarding General Manager Compensation and/or Benefits**

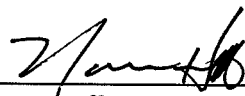
The Board approved a salary adjustment for the General Manager of 2.88%, effective May 1, 2025.

Motion to approve: Brown **Second:** Nelson

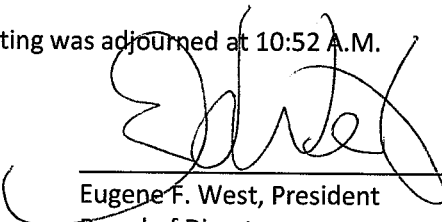
Motion carried unanimously.

Adjournment

There being no further business, the meeting was adjourned at 10:52 A.M.



Norman Huff, Secretary
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District (ATTEST)