

Board Minutes

Regular Meeting

**Thursday, July 8, 2025
Camrosa Board Room
10:00 A.M.**

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Terry L. Foreman, Director
Timothy H. Hoag, Director
Jeffrey Brown, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (teleconference)
Jozi Zabarsky, Customer Service Manager
Terry Curson, District Engineer
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Mike Phelps, Water Quality & Environmental Compliance Manager
Joe Willingham, IT and Special Projects Manager
Johnny Munsill, Assistant IT Manager
Brad Milner, Management Analyst
Keith Lemieux, Legal Counsel

Guest: Richard Figueroa, resident
Roy Damarjian, resident
Tim Hall, resident
Ken Sansone, SL Environmental Law Group

Public Comments

Richard Figueroa requested that the Board consider lowering the base wastewater fee and adding a usage component so that households who conserve water and thereby contribute less wastewater, benefit from a lower bill. He also suggested the Board consider providing low-income bill payment assistance, similar to SCE or the Gas Company.

Consent Agenda

- 1. Approved Minutes of the Regular Meeting of June 24, 2025**
- 2. Approved Vendor Payments**

The Board approved accounts payable in the amount of \$581,589.62.

3. Public Works Contract Inspection Services

The Board authorized the General Manager to enter into an agreement and issue a purchase order with Cannon Corporation, in an amount not to exceed \$272,770.00, for on-call inspection services.

4. Renewal of Geographical Information Systems (GIS) Contracted Support Services

The Board authorized the General Manager to enter into an annual agreement and issue a purchase order with ZWORLD GIS in an amount not to exceed \$54,000.00 for GIS Services and Tasks.

5. Annual Purchase Orders Associated With Line Items in the Fiscal Year 2025-26 Budget

The Board took the following actions:

- 1) Authorized the General Manager to issue a purchase order to Ventura Regional Sanitation District (VRSD), in an amount not to exceed \$350,000.00 from the FY 2025-26 operating budget, for sewer maintenance and cleaning services, and
- 2) Authorized the General Manager to enter into an agreement and issue a purchase order to WBI, Inc., in an amount not to exceed \$99,720.00 from the FY 2025-26 operating budget, for dewatering of the biosolids drying beds, and
- 3) Authorized the General Manager to issue a purchase order to Synagro West, LLC, in an amount not to exceed \$125,000.00 from the FY 2025-26 operating budget, for the removal of biosolids from the CWRP, and
- 4) Authorized the General Manager to issue a purchase order to Zebron, Inc., in an amount not to exceed \$200,000.00 from the FY 2025-26 operating budget, for the rehabilitation and coating of District sewer manholes, and
- 5) Authorized the General Manager to spend up to \$500,000.00 from the FY 2025-26 budgeted amount for the purchase of meters and related equipment, and
- 6) Authorized the General Manager to enter into an agreement and issue a purchase order to SmartCover Systems, in an amount not to exceed \$47,560.50 from the FY 2025-26 operating budget, for remote sewer manhole monitoring.

Motion to approve the Consent Agenda: Hoag Second: Brown
Motion carried unanimously.

Primary Agenda

6. Employee Spotlight

The Board was introduced to Mark Sepulveda, Treatment System Operator II

No action was necessary; for information only.

7. Sewer Service Extension Along Terra Bella Lane & Cielo Vista Court

The Board discussed and received public comment on the potential extension of sanitary sewer service along Terra Bella Lane and Cielo Vista Court and how capital costs would be recovered.

No action was necessary; for discussion only.

8. District Headquarters Fueling Station Replacement

The Board appropriated funding in the amount of \$25,000 and established a capital project for a new 500-gallon fuel tank, appurtenances, and installation at the District's headquarters.

Motion to approve: Nelson Second: Brown
Motion carried unanimously.

7/8/25 Minutes

9. Sewer Lift 1A Bypass Pipe Manhole Rehab

The Board authorized the General Manager to:

- 1) Appropriate an additional \$12,000.00 from the Wastewater Capital Replacement Fund, and
- 2) Issue a purchase order to Zebron, Inc., in an amount not to exceed \$18,944.00, for the rehabilitation and coating of two sewer manholes at Sewer Lift 1A.

Motion to approve: Hoag **Second:** Brown

Motion carried unanimously.

Comments by General Manager

- Reported attending the Calleguas Purveyor's Meeting and that the group toured the District's GAC Plant.
- Updated the Board on pending legislation authored by Bennett regarding Ventura County fire response and informed the Board that the District is drafting an opposition letter.

Comments by Directors

- Director Nelson reported attending the Calleguas Board meeting. He also requested that staff provide background materials that the Directors could review before the 7/25/25 Master Plan workshop.

Closed Session The Board entered into Closed Session at 11:14 A.M. to confidentially discuss legal matters as authorized by Government Code sections 54956.9.

10. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))

NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENC100555357.

11. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1)):

NAMES OF CASES: City of Camden, et al. v. 3M Company, et al., US District Court Case No. 2:23-cv-03147-RMG; City of Camden, et al. v. E.I Dupont De Nemours and Company, et al., US District Court Case No. 2:23-cv-3230-RMG; City of Camden, et al. v. Tyco Fire Products LP, et al., US District Court Case No. 2:24-cv-02321-RMG; and City of Camden, et al. v. BASF Corporation, et al., US District Court Case No. 2:24-cv-03147-RMG

12. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Gov. Code §54956.9(c)(d)(4)):
ONE CASE

Open Session The Board reconvened Open Session at 11:50 A.M.

13. Announcement of Reportable Action Taken During the Closed Session

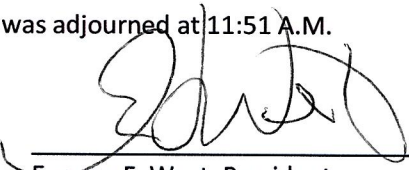
Following the Closed Session, the Board directed that the following report be provided to the public. The Board met in Closed Session to discuss undisclosed potential litigation. The Board unanimously authorized the law firm of Aleshire and Wynder to file a complaint against William Dundas. No other reportable action was taken by the Board in Closed Session.

Adjournment

There being no further business, the meeting was adjourned at 11:51 A.M.



Norman Huff, Secretary
Board of Directors
Camrosa Water District



(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District

7/8/25 Minutes