CAMROSA WATER DISTRICT
BUILDING WATER SELF-RELIANCE

Board Minutes

<u>Regular Meeting</u>

Tuesday, September 23, 2025
Camrosa Board Room
10:00 A.M.

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President (teleconference)
Jeff Brown, Director
Terry L. Foreman, Director
Timothy H. Hoag, Director

Staff: Norman Huff, General Manager
Tamara Sexton, Deputy General Manager/Finance (teleconference)
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Terry Curson, District Engineer
Joe Willingham, IT and Special Projects Manager
Johnny Munsill, Assistant IT Manager
Brad Milner, Management Analyst
Keith Lemieux, Legal Counsel

Guests: Joe Pope, MNS Engineers, Inc.
Evan Riley, White Pine Renewables (teleconference)
Tyler Cicero, White Pine Renewables (teleconference)
Andrew Sundling, White Pine Renewables (teleconference)
Ali Chehrehsaz, TerraVerde Energy (teleconference)

Public Comments

None

Consent Agenda

1. **<u>Approved Minutes of the Regular Meeting of September 9, 2025</u>**

2. **<u>Approved Vendor Payments</u>**

The Board approved accounts payable in the amount of $1,988,170.96.

Motion to approve the Consent Agenda: Brown **Second:** Hoag
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

3. **Employee Spotlight**

The Board was introduced to Mike Phelps, Water Quality & Environmental Compliance Manager.

No action was necessary; for information only.

4. **Floating Solar at the District's Non-Potable Ponds**

The Board discussed the two options below and ultimately authorized the General Manager to pursue option #1:

1) Enter into a Term Sheet and a Reimbursement Agreement for a Shared Savings Agreement (SSA) with White Pine Renewable, **OR**

2) Enter into a Term Sheet for a Build Transfer Agreement (BTA) with White Pine Renewable.

Motion to approve option 2): Brown **Second:** None
Motion failed.
Motion to approve option 1): Nelson **Second:** Hoag
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. **Support for Agreement for Floating Solar at the District's Non-Potable Ponds**

The Board discussed the two options below and authorized the General Manager to pursue option #1:

1) Enter into an agreement with TerraVerde, in the not-to-exceed amount of $58,500.00, to provide contract negotiation support for a floating solar project at the District's non-potable ponds, **OR**

2) Enter into an agreement with TerraVerde, in the not-to-exceed amount of $382,500.00, to provide contract negotiation and owner's representative support for a floating solar project at the District's non-potable ponds.

Motion to approve option 1): Hoag **Second:** Foreman
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. **Water Professional Appreciation Week**

The Board adopted Resolution 25-17 Recognizing October 4^{th} – 12^{th}, 2025, as Water Professionals Appreciation Week.

Motion to approve: Foreman **Second:** Hoag
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

7. **Board Authorized Promotion**

The Board authorized the General Manager's recommended promotion of the District's Management Analyst to Assistant General Manager.

Motion to approve: West **Second:** Nelson
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

8. **Award for Program Management Services Tasks 1, 2, and 3**

The Board took the following actions:

1) Authorized the General Manager to issue a purchase order, in the amount of $90,852, to MNS Engineers, Inc. to provide professional consulting services for Program Management Services Task 1 for Camrosa's Integrated Master Plan Program; and
2) Authorized the General Manager to issue a purchase order, in the amount of $89,620, to MNS Engineers, Inc. to provide professional consulting services for Program Management Services Task 2 for Camrosa's Integrated Master Plan Program; and
3) Authorized the General Manager to issue a purchase order, in the amount of $193,260, to MNS Engineers, Inc. to provide professional consulting services for Program Management Services Task 3 for Camrosa's Integrated Master Plan Program.

Motion to approve: Foreman **Second:** Hoag
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

9. **Master Plan Update, September 2025**

The Board was provided a report/update from the Master Plan Ad hoc Committee on the Master Plan progress.

No action was necessary; for information and discussion only.

10. **Board of Directors Meeting Calendar for 2026**

The Board reviewed the proposed meeting calendar for 2026 and recommended changing the January 20, 2026 meeting to January 27, 2026. With that revision, the Board adopted a calendar of regular Board meetings for calendar year 2026.

Motion to approve: Foreman **Second:** Brown
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Comments by General Manager

Set a date of November 12th for the Board Recognition Dinner.

Comments by Directors

None

Closed Session The Board entered into Closed Session at 10:59 A.M. to confidentially discuss legal matters as authorized by Government Code section 54956.9.

11. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))**
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

12. **CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION (Gov. Code, §54956.9(b)): One case**

Open Session: The Board reconvened Open Session at 11:38 A.M.

13. **Announcement of Reportable Action Taken During the Closed Session**

President West announced that there was no reportable action taken during Closed Session.

Adjournment

There being no further business, the meeting was adjourned at 11:39 A.M.

Norman Huff, Secretary
Board of Directors
Camrosa Water District

Eugene F. West, President (ATTEST)
Board of Directors
Camrosa Water District