

Board Minutes

Regular Meeting

Tuesday, October 28, 2025

Camrosa Board Room

10:00 A.M.

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Andrew F. Nelson, Vice-President
Terry L. Foreman, Director
Timothy H. Hoag, Director

Absent: Jeff Brown, Director

Staff: Norman Huff, General Manager
Brad Milner, Assistant General Manager
Tamara Sexton, Deputy General Manager/Finance
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Terry Curson, District Engineer
Joe Willingham, IT and Special Projects Manager
Johnny Munsill, Assistant IT Manager
Keith Lemieux, Legal Counsel

Guests: Martin and Helen Shum, The Grove HOA
Joy Sutton, The Grove HOA
Paula Hoffman, Pinnacle HOA
Sophia Kuo, Pun Group (teleconference)
Kassie Radermacher, CliftonLarsonAllen (CLA) (teleconference)
Kerry Worgan, CalPERS (teleconference)
Mike Busch, Urban Futures (teleconference)

Public Comments

Martin Shum, Joy Sutton and Paula Hoffman separately made public comments requesting the extension of non-potable water infrastructure to serve their communities.

Consent Agenda

1. Approved Minutes of the Regular Meeting of October 14, 2025
2. Approved Vendor Payments

Motion to approve the Consent Agenda: Hoag **Second:** Nelson
Motion carried unanimously by those present.

Primary Agenda

3. Employee Spotlight

The Board was introduced to Kevin Wahl, Director of Operations.

No action was necessary; for information only.

4. Fiscal Year 2024-25 Investment Policy Agreed-Upon Procedures

The Board received the Investment Policy Agreed-Upon Procedures Report from the Pun Group for Fiscal Year 2024-25 and accepted the Agreed-Upon Procedures Report as presented.

Motion to approve: Nelson **Second:** Foreman

Motion carried unanimously by those present.

5. Fiscal Year 2024-2025 Annual Comprehensive Financial Report

The Board received the Final Fiscal Year (FY) 2024-2025 Annual Comprehensive Financial Report (ACFR) from CLA and accepted the FY 2024-2025 ACFR as presented.

Motion to approve: Nelson **Second:** Hoag

Motion carried unanimously by those present.

6. CalPERS Actuarial Valuation Report

The Board received a report of the CalPERS actuarial valuation report as of June 30, 2024, from Urban Futures and CalPERS.

No action was necessary; for discussion only.

7. Fiscal Year 2025-2026 1st Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2025-26 1st Quarter budget report and reserves.

No action was necessary; for information only.

8. CliftonLarsonAllen (CLA) LLP Digital Readiness Implementation Program

The Board authorized the General Manager to enter into an agreement and issue a purchase order, in the amount of \$52,500.00, to CliftonLarsonAllen (CLA) to provide professional consulting services to initiate Phase I: Data Repository & Analytics Build-Out, Task 1: Technical Architecture Design for Camrosa's Digital Readiness Implementation Program.

Motion to approve: Foreman **Second:** Hoag

Motion carried unanimously by those present.

9. Award for PDR for Phase I Pump Stations Project

The Board took the following actions:

- 1) Appropriated funding in the amount of \$200,000.00 from the Potable Water Capital Improvement Fund and establish a Phase I Pump Stations Project; and
- 2) Authorized the General Manager to enter into an agreement and issue a purchase order, in the amount of \$194,540.00, to Woodard & Curran (W&C), to provide professional consulting services for the preparation of a Preliminary Design Report (PDR) for the Phase I Pump Stations Project.

Motion to approve: Nelson **Second:** Foreman

Motion carried unanimously by those present.

10. Master Plan Update, October 2025

The Board received a report/update from the Master Plan Ad hoc Committee on the Master Plan progress.

No action was necessary; for information and discussion only.

11. Sewer Service Extension along Terra Bella Lane & Cielo Vista Court

The Board discussed the potential extension of sanitary sewer service along Terra Bella Lane and Cielo Vista Court through the creation of a Special Assessment District (SAD).

No action was necessary; for information and discussion only.

Comments by General Manager

- The GSA Board Workshop will be held on November 5, 2025, at 9 A.M.
- The Pleasant Valley Recreation and Park District Board Meeting will be held on November 5, 2025, at 6 P.M. with an agenda item to discuss the Valencia Well site lease.

Comments by Directors

- President West asked what the status was for the wildfire response diptank and the General Manager reported that Ventura County Fire Department had rejected the proposed diptank sites.

Closed Session The Board entered into Closed Session at 11:49 A.M. to confidentially discuss a legal matter as authorized by Government Code section 54956.9.

- 12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))**
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.


Open Session: The Board reconvened Open Session at 12:14 P.M.

13. Announcement of Reportable Action Taken During the Closed Session

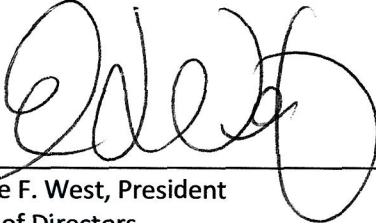
President West announced that there was no reportable action taken during Closed Session.

Adjournment

There being no further business, the meeting was adjourned at 12:15 P.M.



Norman Huff, Secretary
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District (ATTEST)