

Board Agenda

Regular Meeting

Tuesday, March 24, 2026

Camrosa Board Room

7385 Santa Rosa Rd., Camarillo, CA 93012

10:00 A.M.

Call to Order

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Public comment on an item appearing on the agenda may be made prior to the Board's consideration of that item. Persons wishing to address the Board should fill out a white comment card and submit it to the Board President prior to the meeting. All comments are subject to a 5-minute time limit.

Consent Agenda

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

1. **Approve Minutes of the Regular Meeting of March 10, 2026**

2. ****Approve Vendor Payments**

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,407,942.57.

3. ****Quitclaim, Avalon Apartments, Tract 4945-2**

Objective: Quitclaim an unused pipeline easement.

Action Required: It is recommended that the Board of Directors authorize the General Manager to sign and accept the Quitclaim Deed to Avalon Mission Oaks, LP (Avalon) for an easement as part of Tract 4945-2.

Primary Agenda

4. ****Agreement for a Solar Project at the District's Non-potable Ponds**

Objective: Ratify the Energy Management Services Agreement with Pristine Solar, LLC for a solar panel and battery storage project at the District's non-potable ponds.

Action Required: Ratify the Energy Management Services Agreement with Pristine Solar, LLC.

5. ****CliftonLarsonAllen (CLA) LLP Centralized Data and Reporting Project Award**

Objective: Award for Camrosa’s Digital Readiness Implementation Program, Phase I & II.

Action Required:

- 1) Establish a new General Capital Improvement project, in the amount of \$550,000.00, for development of a Centralized Data and Reporting capability.
- 2) Award a contract to CliftonLarsonAllen (CLA) LLP, in the amount not to exceed \$492,000.00, for:
 - A. Deployment of a centralized database optimized for data analytics.
 - B. Development of core dashboards and automated reporting of Priority-One reports identified by staff.

6. ****Award for RRA-ERP Updates Project**

Objective: Award for preparation of the RRA-ERP Updates Project.

Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into an agreement and issue a purchase order, in the amount of \$58,580.00, to Kennedy/Jenks Consultants (KJC), to provide professional consulting services for the preparation of updates to the existing Risk and Resilience Assessment (RRA) and the Emergency Response Plan (ERP) Project.

7. ****Master Plan Update, March 2026**

Objective: Provide the Board with a report/update from the Master Plan Ad hoc Committee on the Master Plan progress.

Action Required: No action is necessary; for information and discussion only.

8. ****Outreach Communications Plan Update, March 2026**

Objective: Provide the Board with a report/update from the Outreach Ad hoc Committee on the Outreach Communications Plan progress.

Action Required: No action is necessary; for information and discussion only.

Comments by General Manager; Comments by Directors

Closed Session

Discussions of Closed Session Agenda items are closed to the public. The President will announce when the Board is going into closed session.

9. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))**
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

Open Session

10. **Announcement of Reportable Action Taken During the Closed Session**

Adjournment

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to Donnie Alexander at (805) 482-8514 at least 48 hours before the meeting, if possible.

March 24, 2026

**Board of
Directors
Agenda Packet**

Board Minutes

Regular Meeting

Tuesday, March 10, 2026
Camrosa Board Room
10:00 A.M.

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Jeff C. Brown, Vice President
Timothy H. Hoag, Director
Andrew F. Nelson, Director
Terry L. Foreman, Director

Staff: Norman Huff, General Manager
Brad Milner, Assistant General Manager
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Joe Willingham, IT and Special Projects Manager
Johnny Munsill, Assistant IT Manager
Kim Nakamura, Finance Manager
Terry Curson, District Engineer
Mike Phelps, Water Quality and Environmental Compliance Manager
Keith Lemieux, Legal Counsel

Guest: Doug Emerson, The Grove resident

Public Comments

Doug Emerson requested the Board consider expanding the non-potable water distribution system to serve non-potable water to The Grove community.

Consent Agenda

- 1. Approved Minutes of the Regular Meeting of February 24, 2026**
- 2. Approved Vendor Payments**
- 3. Purchase Order Ratification for VFD at Woodcreek Well**

Motion to approve the Consent Agenda: Nelson **Second:** Brown
Motion carried unanimously.

Primary Agenda

4. Ordinance 40-24 Rules and Regulations Governing the Provisions of Water and Wastewater Service Update

The Board set a public hearing date for April 14, 2026, to adopt Ordinance 40-26 Rules and Regulations Governing the Provision of Water and Wastewater Service.

Motion to approve: Nelson **Second:** Hoag

Motion carried unanimously.

5. Establish a Banking & Cash Management Policy

The Board discussed establishing a Banking & Cash Management Policy.

No action was necessary; for information and discussion only.

6. Rescind Ordinance 33

The Board set a public hearing date for April 14, 2026, to rescind Ordinance 33, Establishing and Governing a System of Banking the Funds of the Camrosa Water District.

Motion to approve: Brown **Second:** Hoag

Motion carried unanimously.

7. Review of Camrosa Water District's Investment Policy

The Board adopted Resolution 26-03 Adopting a District Investment Policy, with revisions that ensure all Investment Policy will be adopted by the Board (requested by Director Foreman).

Motion to approve: Brown **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

8. Fiscal Year 2026-2027 Budget Development

The Board received a report from the Budget Ad hoc Committee and staff regarding current progress on the Fiscal Year (FY) 2026-2027 Budget development.

No action was required; for information and discussion only.

9. Renew a Professional Services Contract for the Cross-Connection Control Program

The Board authorized the General Manager to renew the agreement with HydroCorp for an additional one-year term and issue a purchase order to HydroCorp, in the amount not-to-exceed \$163,332.44, to provide Cross-Connection Control Program professional services.

Motion to approve: Nelson **Second:** Foreman

Motion carried unanimously.

10. Verizon Wireless Cellular Phone Upgrades

The Board authorized the General Manager to enter into a 2-year contracts (service agreements) with Verizon Wireless in order to receive free cellular device upgrades.

Motion to approve: Nelson **Second:** Brown

Ayes: Nelson; Brown; Hoag; West

No: Foreman

Comments by General Manager

- None

Comments by Directors

- None

Closed Session The Board cancelled the Closed Session to confidentially discuss a legal matter as authorized by Government Code section 54956.9.

11. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))

(cancelled)

NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

Open Session

12. Announcement of Reportable Action Taken During the Closed Session *(cancelled)*

Adjournment

There being no further business, the meeting was adjourned at 10:56 A.M.

Norman Huff, Secretary
Board of Directors
Camrosa Water District

Eugene F. West, President
Board of Directors
Camrosa Water District (ATTEST)

Board Memorandum

March 24, 2026

To: General Manager
From: Alejandra Beard, Fiscal Associate I
Subject: Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,407,942.57.

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR 3-2	\$ 59,059.90
Accounts Payable 03/04/2026-03/17/2026	\$ <u>1,348,882.67</u>
Total Disbursements	\$ <u>1,407,942.57</u>

DISBURSEMENT APPROVAL	
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE
_____ BOARD MEMBER	_____ DATE

Norman Huff, General Manager

Month of : February-26

CAL-Card Monthly Summary

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
01/27/26	02/23/26	AWA	\$576.00	CCWUC Luncheon (14 EEs)	DA
01/28/26	02/23/26	Smart & Final	\$190.12	Kitchen Items	DA
02/03/26	02/23/26	ACWA	\$385.00	Legislative Symposium Registration (NR)	DA
02/04/26	02/23/26	Staples	\$781.32	Office Supplies	DA
02/10/26	02/23/26	ACWA	\$999.00	2026 Spring Conf. Registration (AN)	DA
02/10/26	02/23/26	ACWA	\$999.00	2026 Spring Conf. Registration (NH)	DA
02/12/26	02/23/26	DKF Training Link	\$459.00	Training Registration (GM)	DA
02/12/26	02/23/26	BC WaterJobs	\$200.00	Assoc/Sr. Engineer Job Posting	DA
02/17/26	02/23/26	AWA	\$44.00	WaterWise Bkfst-EE	DA
02/17/26	02/23/26	AWA	\$44.00	WaterWise Bkfst-BM	DA
02/16/26	02/23/26	Vons	\$47.57	Drinks & Ice for Safety Lunch	DA
1/29/226	02/23/26	CVS	\$5.35	Alcohol Spray Bottle for Lab	CL
01/29/26	02/23/26	Harbor Freight	\$51.44	Gloves for Lab	CL
02/19/26	02/23/26	CWEA	\$189.00	Young Professional Membership Renewal Dues	CL
01/27/26	02/23/26	The Home Depot	\$186.49	Socket set and open end wrenches	GM
02/02/26	02/23/26	Napa Auto Parts	-\$18.00	Credit, Battery Core Charge return	GM
02/03/26	02/23/26	UPS	\$195.80	Shipped Samples to BSK (Conejo GAC Samples)	GM
02/10/26	02/23/26	Napa Auto Parts	\$301.34	Battery for Truck 33	GM
02/04/25	02/23/26	Amazon	\$17.15	Fans for portable cooler repair	GM
02/03/26	02/23/26	Vons	\$6.42	Ice for shipping samples to BSK (Conejo GAC	GM
02/06/26	02/23/26	B and B Hardware	\$2.56	Connectors for repair	GM
02/06/26	02/23/26	Habor Freight	\$102.49	tools for lab equipment repair kit.	GM
02/09/26	02/23/26	Technical Safety Services	\$492.60	Lab Fume Hood Calibration Services	GM
02/09/26	02/23/26	B and B Hardware	\$9.30	Screws and heatshrink tubing	GM
02/11/26	02/23/26	UPS Store	\$130.81	Shipped Samples to BSK	GM
02/12/26	02/23/26	Carolina Biological Supply	\$197.33	Petri Dishes	GM
02/18/26	02/23/26	Quality Assurance Solutions LLC	\$75.00	lab ethics training (Graham, Mike, and Cambria)	GM
02/18/26	02/23/26	Quality Assurance Solutions LLC	\$25.00	Internal audit training	GM
02/20/26	02/23/26	The Home Depot	\$27.86	New Propane Torch	GM
02/19/26	02/23/26	Valero Gas	\$122.00	Gas for work truck #38 OD: 61,331 miles	JC
02/12/26	02/23/26	Gluegun.com	\$93.51	50mL dispensing caulking gun for smart cover repairs	JC
02/02/26	02/23/26	Evolution Mobile Detailing	\$100.00	Truck #38 car wash	JC
01/28/26	02/23/26	Valvoline Instant Oil Change	\$170.90	Oil change and Tire rotation for Truck #38	JC
01/26/26	02/23/26	Spectrum	\$1,749.00	Spectrum Internet	JM
01/26/26	02/23/26	Spectrum	\$186.92	Spectrum Internet	JM
2/2/2026	02/23/26	Zoom.com	\$298.90	Zoom Monthly Subscription	JM
02/10/26	02/23/26	Thinking2	\$80.00	Web Hosting www.camrosa.com	JM
02/10/26	02/23/26	Thinking2	\$80.00	Web Hosting www.asrgsa.com	JM
02/10/26	02/23/26	Network Solutions	\$4.24	asrgsa.com monthly forwarding	JM
02/23/26	02/23/26	Sectigo	\$3,927.00	Sectigo Comodo SSL Wilcard Certificate Fee	JM
02/01/26	02/23/26	Google	\$82.99	YouTube TV for OPS Emergency Monitoring	JS
01/28/26	02/23/26	Home Depot	\$363.45	Air compressor and fittings (RMWTP)	JS
01/27/26	02/23/26	Amazon	\$238.02	Camrosa signs for sites	JS
01/25/26	02/23/26	Amazon	\$527.60	Coffee for Office	JS
02/14/26	02/23/26	Amazon	\$113.00	Nursery pots	JZ
02/16/26	02/23/26	Stone Fire Grill	\$991.41	Safety luncheon	JZ
01/21/26	02/23/26	Home Depot	\$986.70	Floor mate covers for sand filters @ CWRP	JK
01/24/26	02/23/26	Amazon	\$160.77	Yealink Bluetooth Headset	KN
02/06/26	02/23/26	CSMFO	\$155.00	Annual Membership	KN
02/17/26	02/23/26	Vons	\$13.50	Soda for Safety lunch	KH
02/13/26	02/23/26	The Home Depot	\$63.18	Tools for truck 37	KH
02/12/26	02/23/26	The Home Depot	\$493.95	Salt for Penny	KH
02/02/26	02/23/26	Cedar Valley Plumbing	\$26.43	PVC Primer and Glue for RMWTP	KH
01/26/26	02/23/26	Valvoline Instant oil Change	\$77.52	Unit #30 Oil change	MS
01/22/26	02/23/26	The home depot	\$207.61	Unit #37 Tools	MS
01/21/26	02/23/26	Burger Barn	\$125.81	Food for Crew at Verdugo Leak/repair	MS
01/21/26	02/23/26	The Home Depot	\$143.92	parts for SR10	MS
01/21/26	02/23/26	Southwest Airlines	\$176.81	Southwest Airlines flight round trip to SMF 11 Feb 26	NR
02/11/26	02/23/26	LYFT	\$25.96	Lyft from SMF to ACWA event/Sacramento downtown	NR
02/11/26	02/23/26	LYFT	\$38.72	Lyft from ACWA event/Sacramento downtown to SMF	NR
02/11/26	02/23/26	LAZ Parking	\$25.00	Self parking at LGB for day of 11 Feb 26	NR
02/11/26	02/23/26	Statehouse Outpost	\$8.40	Iced Latte at the Capitol Annex Swing Space	NR
02/11/26	02/23/26	Marche (Paradies Lagardere)	\$5.00	Water bottle at LGB	NR
02/19/26	02/23/26	Cedar Valley Plumbing	\$30.16	LV repair parts	RV
02/09/26	02/23/26	Franklin Truck Parts	\$17.82	Trailer parts	RV
02/17/26	02/23/26	GFOA	\$105.00	GASB 103 Webinar	SL
02/14/26	02/23/26	Amazon	\$25.11	To do list notepads Qty. 6	SL
02/04/26	02/23/26	CSMFO	\$60.00	Membership Renewal	SL
01/27/26	02/23/26	home depot	\$8.54	Outlet	SD
02/19/26	02/23/26	Amazon	\$129.39	Laptop Holder with magnets	SD
02/18/26	02/23/26	Amazon	\$12.86	Fuses	SD
02/19/26	02/23/26	Napa	\$11.79	Air Brake Conditioner	CC
02/19/26	02/23/26	Cedar Valley Plumbing	\$9.36	Parts for leak - Leisure Village	CC
02/09/26	02/23/26	Napa	\$389.24	Battery for Dump Truck	CC
02/09/26	02/23/26	Napa	\$194.63	Battery for Dump Truck	CC
02/07/26	02/23/26	Valero	\$45.27	Propane - Forklift	CC
02/05/26	02/23/26	BandB Do It Center	\$89.11	Tolls Unit #6	CC
01/29/26	02/23/26	Thompson Building Supplies	\$73.02	Concrete Bags	CC
02/16/26	02/23/26	USERWAY ORG	\$490.00	Userway Org. org	JW
01/27/26	02/23/26	VC Metals	\$474.10	Material for VFD back panel at SRPH	BB
			\$20,751.57		

Camrosa Water District

Accounts Payable Period:

03/04/2026-03/17/26

Expense	Account Description	Amount
10302	Escrow Account-Pacific Hydro	678.34
11100	AR Other	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
15773	UAL Prepayment	
13400	Construction in Progress	310,102.62
20053	Current LTD Bond 2016	
20202	Invoice Cloud Fees Payable	285.00
20400	Contractor's Retention	-2,228.34
20250	Non-Potable Water Purchases	
23100	Refunds Payable	661.83
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	422,472.03
50020	Pumping Power	182,577.10
50100	Federal Tax 941 1 st QTR	
50013	CamSan Reclaimed Water	13,595.68
50135	PERS Required UAL	
50200	Utilities	3,418.80
50210	Communications	9,149.00
50220	Outside Contracts	93,965.23
50230	Professional Services	138,642.49
50240	Pipeline Repairs	30,767.84
50250	Small Tool & Equipment	3,076.79
50260	Materials & Supplies	54,752.63
50270	Repair Parts & Equip Maint	68,975.89
50280	Legal Services	10,972.88
50290	Dues & Subscriptions	486.99
50300	Conference & Travel	5,029.87
50310	Safety & Training	1,500.00
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
x50700	Interest Expense	
TOTAL		\$ 1,348,882.67



Expense Approval Report

By Vendor Name

Payable Dates 3/4/2026 - 3/17/2026 Post Dates 3/4/2026 - 3/17/2026

Vendor: INT03 - INTERA INCORPORATED								
159	03/16/2026	INTERA INCORPORATED	02-26-27	ASR GSP Annual Report 2025	Prof services	FY26-0076		9,295.00
TOTAL VENDOR PAYMENTS-GSA								\$ 9,295.00
Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR								
3533	03/09/2026	DEPOSIT ONLY-CAMROSA WT 3-9-26-PR		Transfer to Disbursements Account	Transfer to disbursements-ho			150,500.00
3534	03/09/2026	DEPOSIT ONLY-CAMROSA WT 3-10-26-AP		Transfer to Disbursements Account	Transfer to disbursements-ho			1,036,000.00
Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:								1,186,500.00
63187	03/16/2026	AIRGAS USA, LLC.	9170069484	CO2 Tank Rental- Woodcreek & TR	Mat. & Supplies-Tierra Rejada			159.43
Vendor: ALE03 - ALESHIRE & WYNDER LLP								
63188	03/12/2026	ALESHIRE & WYNDER LLP	104181	Legal Services - Dundas	Legal services			2,188.90
63188	03/12/2026	ALESHIRE & WYNDER LLP	104182	Legal Service - General	Legal services			2,700.00
63188	03/12/2026	ALESHIRE & WYNDER LLP	104378	Legal Services - OPV	Legal services			6,083.98
Vendor ALE03 - ALESHIRE & WYNDER LLP Total:								10,972.88
Vendor: ALL14 - ALLCONNECTED INC								
63189	03/16/2026	ALLCONNECTED INC	111054	Managed IT Services	Outsd contracts	FY26-0001		14,703.10
63189	03/16/2026	ALLCONNECTED INC	111068	Managed IT Services	Outsd contracts	FY26-0001		16.61
63189	03/16/2026	ALLCONNECTED INC	111069	ClSv5 Monthly Hosting Fee	Outsd contracts	FY26-0252		2,317.80
63189	03/16/2026	ALLCONNECTED INC	44535	Managed IT Services	Outsd contracts	FY26-0001		600.89
Vendor ALL14 - ALLCONNECTED INC Total:								17,638.40
1761	03/16/2026	American Business Bank	Escrow Pymt 16-Retention	Retention from Pymt 16- sent to Escrow Acct	Escrow Account-Pacific Hydro			678.34
63190	03/11/2026	ANDREW HOOPER	00003733	Overpayment Closed Account-1242 Calle Bonita	Refunds payable			93.22
63191	03/16/2026	BLACK & VEATCH CORP	1491168	Conejo WTP PDR	Construction in progress	FY25-0290-R1		165,792.07
Vendor: BRE02 - BRENNTAG PACIFIC, INC.								
63186	03/11/2026	BRENNTAG PACIFIC, INC.	BPI559298	Chemicals (Aqueous Ammonia)	Materials & Supplies-RMWTP			15,214.06
63186	03/11/2026	BRENNTAG PACIFIC, INC.	BPI564211	Chemicals (Ammonium Sulfate) Conejo GAC	Mat. & Supplies-Conejo GAC			1,654.34
63192	03/11/2026	BRENNTAG PACIFIC, INC.	BPI578701	Chemicals (Aqueous Ammonia)	Materials & Supplies-RMWTP			9,556.91
63192	03/11/2026	BRENNTAG PACIFIC, INC.	BPI578702	Chemicals (Hydroxide) - Conejo GAC	Mat. & Supplies-Conejo GAC			9,221.98
63192	03/11/2026	BRENNTAG PACIFIC, INC.	BPI578703	Chemicals (Hydroxide) RMWTP	Materials & Supplies-RMWTP			5,347.55
Vendor BRE02 - BRENNTAG PACIFIC, INC. Total:								40,994.84
63193	03/17/2026	BRIGHTLY SOFTWARE, INC.	INV299066	Asset Essentials	Outsd contracts	FY26-0284		1,692.39
Vendor: CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT								
1763	03/16/2026	CALLEGUAS MUNICIPAL WATI026826		Water Purchase	Water purchases			419,998.41
1763	03/16/2026	CALLEGUAS MUNICIPAL WATISMP027626		SMP Pipeline Fee - SMP CMWD	SMP CWD-RMWTP			2,473.62
Vendor CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT Total:								422,472.03
Vendor: CAN03 - Cannon Corporation								
63194	03/16/2026	Cannon Corporation	95254	Annual Contract Inspection Services	Outsd contracts	FY26-0014		11,043.04
63194	03/16/2026	Cannon Corporation	95255	Annual Contract Inspection Services	Outsd contracts	FY26-0014		4,739.25
63194	03/16/2026	Cannon Corporation	95299	Annual Contract Inspection Services	Outsd contracts	FY26-0014		316.00
63194	03/16/2026	Cannon Corporation	95300	Annual Contract Inspection Services	Outsd contracts	FY26-0014		1,983.25
63194	03/16/2026	Cannon Corporation	95303	Annual Contract Inspection Services	Outsd contracts	FY26-0014		445.50
63194	03/16/2026	Cannon Corporation	95305	Annual Contract Inspection Services	Outsd contracts	FY26-0014		5,252.75
63194	03/16/2026	Cannon Corporation	95382	Engineering services for University Well 2	Construction in progress	FY25-0108-R1		73,099.20
Vendor CAN03 - Cannon Corporation Total:								96,878.99

63195	03/16/2026	CAPITOL CORE GROUP, INC.	2026-011	Capitol Core Group FY 2026	Prof services	FY26-0071	8,500.00
63196	03/16/2026	CENTRAL COAST TANK TESTIN	2772	Fuel Tank Inspections - Feb 2026	Outsd contracts		1,161.75
63197	03/16/2026	CENTRAL COMMUNICATIONS	000039-461-801	After Hours Call Center	Communications		501.00
63198	03/16/2026	Central Courier LLC	60383	Courier Service-Period 3/1/26 th 3/31/26	Outsd contracts		430.29
63199	03/16/2026	CITY OF CAMARILLO	32416	Recycled Water from CamSan	CamSan Water		13,595.68
63200	03/12/2026	CITY OF THOUSAND OAKS	201-30126	Sewer Charges for Read Rd Tract 5142	Outsd contracts		705.06
63201	03/12/2026	CORELOGIC INFORMATION SC	30847240	Online Service for Ventura County Parce Info	Outsd contracts		177.58
Vendor: CUL02 - CULLIGAN OF VENTURA COUNTY							
63202	03/16/2026	CULLIGAN OF VENTURA COU	1934351	Water Softener	Materias & Supp-Lynwood W		195.35
63202	03/16/2026	CULLIGAN OF VENTURA COU	1934517	Water Softener	Materials & supplies		83.79
63202	03/16/2026	CULLIGAN OF VENTURA COU	1935542	Water Softener	Materials & supplies		7.50
Vendor CUL02 - CULLIGAN OF VENTURA COUNTY Total:							286.64
63203	03/16/2026	DANIELS TIRE SERVICE, INC	250150407	Tires GM Truck	Repair parts & equipment		919.06
Vendor: DAV01 - DAVMAR AIR							
63204	03/17/2026	DAVMAR AIR	12711	Air Compressor Maintenance	Rep. Parts & Equip.-CWRF	FY26-0281	3,448.95
63204	03/17/2026	DAVMAR AIR	12713	Air Compressor Maintenance	Repair parts & equipment	FY26-0282	2,857.84
63204	03/17/2026	DAVMAR AIR	12714	Air Compressor Maintenance	Repair parts & equipment	FY26-0282	2,721.68
63204	03/17/2026	DAVMAR AIR	12724	Air Compressor Maintenance	Repair parts & equipment	FY26-0283	7,322.38
Vendor DAV01 - DAVMAR AIR Total:							16,350.85
63205	03/16/2026	E.J. HARRISON & SONS INC	030426	Trash Removal - Shop	Outside Contracts-Headquart		754.08
63206	03/16/2026	Enhanced Landscape Develop	55822	Landscaping - February 2026	Outsd contracts		1,985.86
1764	03/16/2026	ENTERPRISE FM Trust	123859-030426	Vehicle Leasing Charges - March 2026	Outsd contracts		9,596.82
Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC							
63207	03/17/2026	FAMCON PIPE & SUPPLY, INC	S100176179-001	Leak Repair - Parts	Pipeline Repairs-DistribServ L	FY26-0279	6,134.70
63207	03/17/2026	FAMCON PIPE & SUPPLY, INC	S100176271-001	Leak Repair - Parts	Pipeline Repairs-DistribServ L	FY26-0279	1,412.48
Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total:							7,547.18
Vendor: FER03 - FERGUSON WATERWORKS #1083							
63208	03/17/2026	FERGUSON WATERWORKS #1	0072035	Distribution Valve Replacement	Construction in progress	FY26-0278	1,346.22
63208	03/17/2026	FERGUSON WATERWORKS #1	0072507	Distribution Valve Replacement	Construction in progress	FY26-0278	1,459.41
Vendor FER03 - FERGUSON WATERWORKS #1083 Total:							2,805.63
63209	03/16/2026	FILANC	Pymt 7 - PW25-01	Change Order no. 4	Construction in progress	FY25-0286-R1	29,450.00
Vendor: FRU01 - FRUIT GROWERS LAB. INC.							
63210	03/09/2026	FRUIT GROWERS LAB. INC.	602104A	Outside Lab Work for the CWRF Facility	Outside Contracts-CWRF		881.00
63210	03/09/2026	FRUIT GROWERS LAB. INC.	602364A	Lab Work for Quarterly Drinking Water Monitoring	Outsd contracts		961.00
63210	03/09/2026	FRUIT GROWERS LAB. INC.	602517A	Outside Lab Work for Conejo GAC Plant	Outside Contracts-Conejo GA		344.00
63210	03/09/2026	FRUIT GROWERS LAB. INC.	602969A	Outside Lab Work for Microbiology Quality Control	Outsd contracts		174.00
63210	03/12/2026	FRUIT GROWERS LAB. INC.	603589A	Outside Lab Work for the Conejo GAC Facility	Outside Contracts-Conejo GA		360.00
63210	03/12/2026	FRUIT GROWERS LAB. INC.	603593A	Lab Microbiology Water Quality Assurance	Outsd contracts		66.00
63210	03/16/2026	FRUIT GROWERS LAB. INC.	604117A	Outside Lab Work for the Conejo GAC Plant	Outside Contracts-Conejo GA		44.00
Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:							2,830.00
1765	03/11/2026	GRAHAM MOLAND	1132026-332026	Tuition Reimbursement MPPA Program	Safety & train	FY25-0051-R1	1,500.00
Vendor: SMA05 - HADRONEX INC.							
63211	03/17/2026	HADRONEX INC.	47319	Smart Cover Maintenance	Outsd contracts		260.00
63211	03/17/2026	HADRONEX INC.	47320	Smart Cover Maintenance	Outsd contracts		260.00
Vendor SMA05 - HADRONEX INC. Total:							520.00
63212	03/17/2026	HERC RENTALS INC.	65332550-001	Repair Pond Pump	Rep. Parts & Equip.-Pond Pum	FY26-0280	4,625.81

63213	03/09/2026	INFOSEND, INC.	305094	Bill Print Services Address Corrections	Outsd contracts		17.50
Vendor: INV01 - INVOICE CLOUD INC.							
63214	03/16/2026	INVOICE CLOUD INC.	4235-2026-2	Payment Processing Monthly Charges	Invoice Cloud Fees Payable		1,837.75
63215	03/16/2026	INVOICE CLOUD INC.	4235-2026-1	Payment Processing Monthly Charges	Invoice Cloud Fees Payable		1,896.25
Vendor INV01 - INVOICE CLOUD INC. Total:							3,734.00
63216	03/17/2026	J&H Engineering	4336	Leak Repair - 1" Service	Pipeline Repairs-DistribServ Lt	FY26-0276	11,495.05
63217	03/11/2026	JORDAN ESPINOZA	00003296	Deposit Refund Act 3296 - 1340 El Lazo Ct	Refunds payable		42.75
63218	03/11/2026	LAURIN MARLETTE	00001660	Deposit Refund Act 1660 - 5053 Galano Dr	Refunds payable		353.66
63219	03/12/2026	LIFE TECHNOLOGIES CORPOR.	88680448	Lab Supplies	Materials & supplies		564.55
63220	03/16/2026	McMASTER-CARR SUPPLY CO	61220591	Materials & Supplies - Electrical Tape	Materials & supplies		718.68
Vendor: MKN01 - MICHAEL K. NUNLEY & ASSOCIATES, INC.							
63221	03/16/2026	MICHAEL K. NUNLEY & ASSOC	2774	Site Survey	Construction in progress	FY25-0075-R1	6,674.00
63221	03/16/2026	MICHAEL K. NUNLEY & ASSOC	2775	Design Services for Sewer Lift Station No. 2	Construction in progress	FY26-0139	17,165.00
Vendor MKN01 - MICHAEL K. NUNLEY & ASSOCIATES, INC. Total:							23,839.00
Vendor: MNS01 - MNS ENGINEERS, INC.							
63222	03/16/2026	MNS ENGINEERS, INC.	202675010226	Task 2	Prof services	FY26-0079	79,397.50
63222	03/16/2026	MNS ENGINEERS, INC.	93172	Additional Well Layout and Rendering Exhibits	Prof services	FY25-0233-R1	4,712.50
Vendor MNS01 - MNS ENGINEERS, INC. Total:							84,110.00
63223	03/16/2026	NBS GOVERNMENT FINANCE	202603-1230	Develop In-Lieu Fees for Mitigation Requirements	Prof services	FY25-0084-R1	3,625.00
63224	03/16/2026	OCCU-MED, LTD.	0225711oa	Pre Employment Physical (VG)	Outsd contracts		393.94
63225	03/16/2026	PACIFIC HYDROTECH CORP	Pymt 16-C2412	Change Order NO's 2 and 3	Construction in progress	FY26-0275	12,888.38
63226	03/11/2026	PREMIER OPTIONS.	00000630-b	Deposit Refund Act 630 - 6574 San Como Ln	Refunds payable		33.60
63227	03/17/2026	QUADIENT LEASING USA, INC.	Q2257682	Postal Meter Rental 4-10-26 th 7-09-26	Materials & supplies		551.81
Vendor: QUI02 - QUINN COMPANY							
63228	03/16/2026	QUINN COMPANY	WON10026591	Generator Maintenance 52	Repair parts & equipment	FY26-0216	1,177.48
63228	03/16/2026	QUINN COMPANY	WON10026595	Generator Maintenance 57	Repair parts & equipment	FY26-0217	1,065.63
63228	03/16/2026	QUINN COMPANY	WON10026596	Generator Maintenance 57	Repair parts & equipment	FY26-0217	1,348.52
Vendor QUI02 - QUINN COMPANY Total:							3,591.63
63229	03/16/2026	ROYAL INDUSTRIAL SOLUTION	9009-1066906	Replacement VFD - Woodcreek Well	Rep. Parts & Equip.-Woodcree	FY26-0256	34,741.18
Vendor: RSA01 - RS Amercias, Inc							
63230	03/16/2026	RS Amercias, Inc	9020870645	Materials & Supplies - MCC Fans	Materials & supplies		529.22
63230	03/16/2026	RS Amercias, Inc	9020873205	Materials & Supplies - MCC Fans	Materials & supplies		442.19
Vendor RSA01 - RS Amercias, Inc Total:							971.41
63231	03/12/2026	RT LAWRENCE CORPORATION	50567	Lockbox Services for Processing Feb 2026 Statemen	Outsd contracts		485.63
63232	03/17/2026	SAM HILL & SONS, INC.	5793	Leak Repair - 1" Service	Pipeline Repairs-DistribServ Lt	FY26-0277	11,686.09
Vendor: SCF01 - SC Fuels							
63233	03/16/2026	SC Fuels	IN0000308206	Unleaded Fuel for Shop	Materials & supplies		1,414.50
63233	03/16/2026	SC Fuels	IN0000312920	Unleaded Fuel for Shop	Materials & supplies		2,036.73
63233	03/16/2026	SC Fuels	IN0000312931	Fuel for Pond Pump	Materials & supplies		2,231.80
Vendor SCF01 - SC Fuels Total:							5,683.03
1768	03/11/2026	SOUTHERN CALIF. EDISON	March2026	Current usage Charges	Utilities-Headquarters		185,995.90
63234	03/16/2026	SYNAGRO TECHNOLOGIES, IN	66099	Sludge Removal	Outsd contracts	FY26-0010	23,911.23
63235	03/16/2026	TERRAVERDE ENERGY LLC	2966	Contract Negotiation Support for Floating Solar	Prof services	FY26-0080	705.00
63236	03/11/2026	THOMAS POWER	00004608	Deposit Refund Act 4608 - 1435 Spyglass	Refunds payable		138.60

Vendor: THO09 - THOMAS SCIENTIFIC

63237	03/09/2026	THOMAS SCIENTIFIC	3828312	Cole Parmer Colony Counter	Small tools & equipment	FY26-0254	1,101.84
63237	03/09/2026	THOMAS SCIENTIFIC	3831061	Lab Supplies	Materials & supplies		65.83
63237	03/09/2026	THOMAS SCIENTIFIC	3832199	Lab Supplies	Materials & supplies		59.70

Vendor THO09 - THOMAS SCIENTIFIC Total: 1,227.37

63238	03/16/2026	Trinity Alternative Power Solu 2372		Transfer Switch Repair - 4CHydro	Rep. Parts & Equip.-4C Reserv FY26-0257		5,640.00
1769	03/06/2026	U.S. BANK CORPORATE	26-Feb	Montly Charges	Credit Card Purchases		20751.57

Vendor: UNI08 - UNIFIRST CORPORATION

63239	03/16/2026	UNIFIRST CORPORATION	2210281976	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		80.47
63239	03/16/2026	UNIFIRST CORPORATION	2210282387	Uniform Cleaning Service	Outsd contracts		168.37
63239	03/17/2026	UNIFIRST CORPORATION	2210284088	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		86.85
63239	03/17/2026	UNIFIRST CORPORATION	2210284091	Uniform Cleaning Service	Outsd contracts		169.19

Vendor UNI08 - UNIFIRST CORPORATION Total: 504.88

Vendor: USA01 - USA BLUE BOOK

63241	03/12/2026	USA BLUE BOOK	INV00987627	Lab Supplies	Materials & supplies		43.61
63241	03/12/2026	USA BLUE BOOK	INV00987694	Lab Supplies & Replacement Sensor Myron L Opera	Materials & supplies		600.56

Vendor USA01 - USA BLUE BOOK Total: 644.17

Vendor: VEN02-VENTURA REGIONAL SANITATION DISTRICT, Inc

	3/9/2026	VENTURA REGIONAL SANITAT CREDIT-31		Credit Rebate FY2025	Outside Contracts		(51,007.00)
	3/16/2026	VENTURA REGIONAL SANITATION DISCTICT, INC		Aug-25	Outside Contracts		390.00
	3/16/2026	VENTURA REGIONAL SANITATION DISCTICT, INC		Dec-25	Outside Contracts		1,180.00
	3/16/2026	VENTURA REGIONAL SANITATION DISCTICT, INC		Jan-26	Outside Contracts		990.00
	3/16/2026	VENTURA REGIONAL SANITATION DISCTICT, INC		Nov-25	Outside Contracts		575.00
	3/16/2026	VENTURA REGIONAL SANITATION DISCTICT, INC		Sep-25	Outside Contracts		650.00

370.00

Vendor USA01 - VENTURA REGIONAL SANITATION DISTRICT, INC Total: (46,852.00)

63242	03/16/2026	VERIZON WIRELESS	6136667451	Cell Phones	Communications		2,406.18
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Vendor: WWG01 - W W GRAINGER, INC.

63243	03/16/2026	W W GRAINGER, INC.	9828405358	Strainer/TP-RMWTP	Materials & Supplies-RMWTP		347.50
63243	03/16/2026	W W GRAINGER, INC.	9835798456	Small Tools - Pallet Jack	Small tools & equipment		841.25

Vendor WWG01 - W W GRAINGER, INC. Total: 1,188.75

63244	03/09/2026	WATER SYSTEMS CONSULTING 12230		Prepare Urban Water Management Plan	Prof services	FY26-0083	8,674.50
63245	03/17/2026	WBI INC	C-26-2	Sludge Pressing	Outsd contracts	FY26-0009	49,860.00

Vendor: WOO04 - WOODARD & CURRAN, INC.

63246	03/16/2026	WOODARD & CURRAN, INC.	260831	Task 1 - Project Management	Prof services	FY26-0130	17,622.50
63246	03/16/2026	WOODARD & CURRAN, INC.	260833	Draft, Final Draft, and Final Plans	Prof services	FY25-0295-R1	15,321.25

Vendor WOO04 - WOODARD & CURRAN, INC. Total: 32,943.75

TOTAL VENDOR PAYMENTS-CAMROSA

\$ 1,348,882.67

Vendor: PER05 - CAL PERS 457 PLAN

DFT0006429	03/05/2026	CAL PERS 457 PLAN	INV0017576	Deferred Compensation	Deferred comp - ee paid		2,525.00
DFT0006432	03/05/2026	CAL PERS 457 PLAN	INV0017580	Deferred Compensation	Deferred comp - ee paid		498.40

Vendor PER05 - CAL PERS 457 PLAN Total: 3,023.40

1757	03/05/2026	California State Disbursement	INV0017575	Child Support- Case ID 200000002541469	Child Support Payable		595.96
1759	03/05/2026	LINCOLN FINANCIAL GROUP	INV0017579	Deferred Compensation	Deferred comp - ee paid		3,024.07
1758	03/05/2026	LINCOLN FINANCIAL GROUP	INV0017590	Profit Share Contribution	Profit share contributions		3,714.70
DFT0006445	03/05/2026	EMPLOYMENT DEVELOP. DEP	INV0017594	Payroll-SIT	P/R-sit		6,575.69

Vendor: GRE01 - Empower Annuity Ins Co of America

DFT0006430 03/05/2026 Empower Annuity Ins Co of Ar INV0017577
 DFT0006431 03/05/2026 Empower Annuity Ins Co of Ar INV0017578

Deferred Comp 457
 Deferred Comp 457

Deferred comp - ee paid 144.23
 Deferred comp - ee paid 150.00

Vendor GRE01 - Empower Annuity Ins Co of America Total: 294.23

DFT0006433 03/05/2026 PUBLIC EMPLOYEES INV0017581

PERS-Retirement

P/R-state ret. 22,516.75

Vendor: UNI10 - UNITED STATES TREASURY

DFT0006442 03/05/2026 UNITED STATES TREASURY INV0017591
 DFT0006443 03/05/2026 UNITED STATES TREASURY INV0017592
 DFT0006444 03/05/2026 UNITED STATES TREASURY INV0017593

FIT
 Payroll-Social Security Tax
 Payroll- Medicare Tax

P/R-fit 14,728.20
 P/R - ee social security 124.00
 P/R - ee medicare 4,442.90

Vendor UNI10 - UNITED STATES TREASURY Total: 19,295.10

63177 03/05/2026 UNITED WAY OF VENTURA CC INV0017574

Charity-United Way

P/R-charity 20.00

TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA

\$ 59,059.90

Board Memorandum

March 24, 2026

To: General Manager
From: Terry Curson, District Engineer
Subject: Quitclaim, Avalon Apartments, Tract 4945-2

Objective: Quitclaim an unused pipeline easement.

Action Required: It is recommended that the Board of Directors authorize the General Manager to sign and accept the Quitclaim Deed to Avalon Mission Oaks, LP (Avalon) for an easement as part of Tract 4945-2.

Discussion: In February 2001, Pardee Construction granted to the Camrosa Water District easements for the construction of water and sewer pipelines within tract 4945-2 that is located on Woodcreek Road, north and adjacent to the Vons Shopping Center and owned by Avalon. Avalon is in the process of constructing several small single-story units throughout the property. Camrosa owns an easement within a section of a parking lot that was never utilized for water and sewer pipelines. This easement is located within one of the planned areas for the new housing unit. Camrosa does not use this easement, nor do they expect to use the easement in the future.

Attachment

- *Quitclaim Deed and Exhibits for abandonment of the easement*

RECORDING REQUESTED BY:

_____, Esq.

**WHEN RECORDED MAIL TO
AND MAIL TAX STATEMENTS TO:**

NAME: Avalon Mission Oaks, L.P.
ADDRESS: c/o AvalonBay Communities, Inc.
11111 Santa Monica Blvd., Suite 1700
Los Angeles, CA 90025

Title Order No.: _____ Space Above This Line For Recorder's Use Escrow No.: -----

QUITCLAIM DEED

THE UNDERSIGNED GRANTOR(S) DECLARE(S):

DOCUMENTARY TRANSFER TAX is \$0.00 CITY TAX \$ 0.00.

___ Computed on full value of property conveyed, or X Computed on full value less value of liens or encumbrances remaining at time of sale,

NOTE: If no transfer tax is being paid. State \$0.00

This is a conveyance of an easement and the consideration value is less than \$100. R&T 11911.

FOR A VALUABLE CONSIDERATION, receipt and adequacy of which is hereby acknowledged,

CAMROSA WATER DISTRICT, formerly known as Camrosa County Water District, a public agency ("Grantor")

HEREBY REMISES, TRANSFERS, ASSIGNS, RELEASES, AND FOREVER QUITCLAIMS to:

AVALON MISSION OAKS, L.P.

all of Grantor's right, title and interest in and to that certain real property in the City of Camarillo, Ventura County, California, legally described as set forth on Exhibit A and shown as the "Area of Abandonment" on Exhibit B attached hereto.

The purpose of this deed is to quitclaim all of Grantor's right, title, and interest in and to the property described on Exhibit A and shown as "Area of Abandonment" on Exhibit B derived from that Easement Deed recorded February 6, 2001 as Instrument No. 2001-0022209 in the Official Records of Ventura County, California ("**Easement Deed**").

This quit claim deed shall apply solely to Grantor's easement rights as to the real property described on Exhibit A and shown as "Area of Abandonment" on Exhibit B attached hereto and shall have no effect whatsoever on Grantor's easement rights and reservations as to the remaining real property described in the Easement Deed referenced above.

Dated: _____, 2026

CAMROSA WATER DISTRICT,
a public agency

By: _____
Name: _____

Its: General Manager

STATE OF California }
COUNTY OF _____ } S.S.

On _____ before me, _____ a Notary Public in and for such state, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under the PENALTY OF PERJURY under the laws of the State of _____ that the foregoing is true and correct.

WITNESS my hand and official seal.

Signature: _____ (seal)

1 **EXHIBIT "A"**

2 **ABANDONMENT**

3 **PORTION OF DOCUMENT NO. 2001-0022209**

4 **OF OFFICIAL RECORDS**

5 That portion of the Water, Sewer Pipeline Easement to the Camrosa County
6 Water District in the City of Camarillo, County of Ventura, State of California, per
7 Easement Deed recorded on February 06, 2001 as Document No. 2001-
8 0022209, of Official Records, in the Office of the County Recorder of said
9 County, lying within Lot 49 of Tract No. 4945-2, recorded in Book 140, Page(s)
10 64 through 69, inclusive of Maps, in said Office, being more particularly
11 described as follows:

12
13 All of Strip "R", 26.00 foot wide, as described in said Easement Deed.

14
15 The above-described parcel of land contains an area of 1,664 square feet, 0.04
16 acres, more or less.

17
18 This Legal Description is delineated on "Legal Description Map – Exhibit "B"",
19 which is made a part hereof.



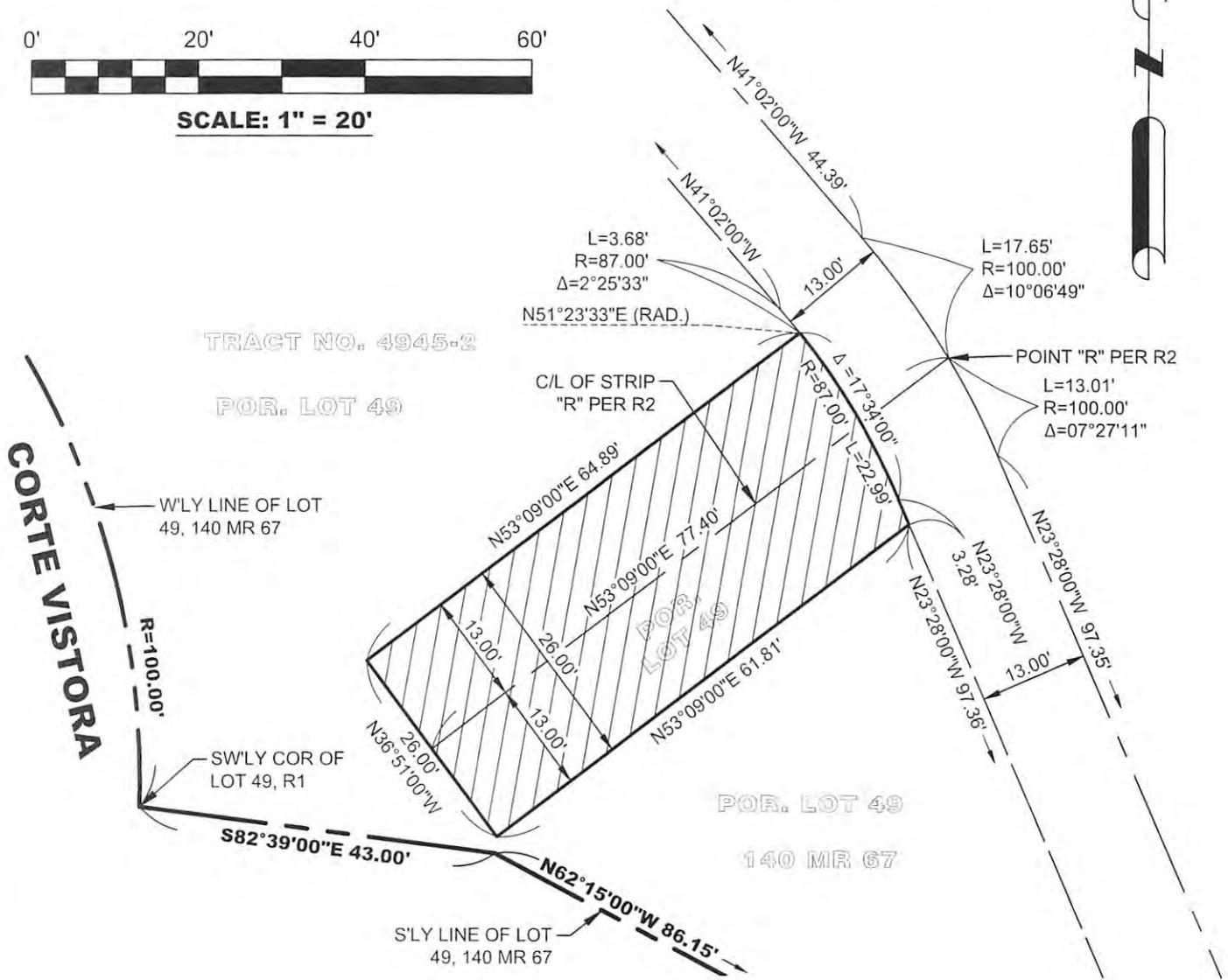
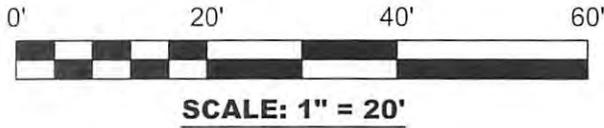
S. Builoff

Sergei Builoff, PLS 8099

Date: 3/12/2026

EXHIBIT "B" LEGAL DESCRIPTION MAP (ABANDONMENT)

PORTION OF DOCUMENT NO. 2001-0022209, OF OFFICIAL RECORDS



REFERENCES:

- R1 - 140 MR 67 (TRACT NO. 4945-2)
- R2 - EASEMENT DEED TO CAMROSA WATER DISTRICT RECORDED 02/06/2001, AS INSTRUMENT NO. 2001-0022209

 AREA OF THE ABANDONMENT

AREA:

BASED UPON MEASURED BEARINGS AND DISTANCES AS SHOWN HEREON, THE HATCHED AREA IS 1,664 SQUARE FEET, 0.04 ACRES.



BUILOFF
SURVEYING & MAPPING, INC.
4004 SCHUYLKILL DR, CALABASAS, CA 91302
(323) 240-2303 | BUILOFF.COM

Board Memorandum

March 24, 2026

To: Board of Directors

From: Norman Huff, General Manager

Subject: Agreement for a Solar Project at the District's Non-potable Ponds

Objective: Ratify the Energy Management Services Agreement with Pristine Solar, LLC for a solar panel and battery storage project at the District's non-potable ponds.

Action Required: Ratify the Energy Management Services Agreement with Pristine Solar, LLC.

Background: District staff have explored various ways to increase efficiency and reliability, improve sustainability, reduce costs, as well as mitigate future cost increases district wide. Electrical costs are one of the largest operational costs of the District. Various renewable and alternative energy sources have been explored. One opportunity that has significant potential is an array of floating solar photovoltaic (PV) panels on the District's non-potable ponds. Combined with a Battery Energy Storage System (BESS), the power generated would be delivered to the electrical grid at the time of peak value, maximizing the system's ability to generate offsetting bill credits.

Floating solar panels are not a new concept and provide for the beneficial use of an otherwise unused space, require a smaller footprint than land-mounted arrays, and will not significantly impact the District's non-potable pond operations. An additional benefit is a slight reduction in evaporation losses at the ponds.

The District explored this opportunity with multiple companies specializing in this type of project and received proposals from two, Laketricity and White Pine Renewables. Staff visited a White Pine project in the Central Valley, spoke with the irrigation district's personnel, and were impressed with the overall project and the coordination the District had with White Pine.

Two agreement structures were considered, a Power Purchase Agreement (PPA) and a Shared Savings Agreement (SSA). With a PPA, the District would agree to a cost per kWh with automatic increases, presumed to be lower than those of SCE. This structure presented risks to the District in the form of future rate uncertainty because the proposed rate per kWh was higher than our current average cost per kWh, and projected savings were based on future SCE increases. The second structure, an SSA, eliminated this risk by providing a guaranteed share of the SCE credits generated by the project.

Under the SSA Proposal, White Pine would install, own, operate, and maintain the system under a 30-year SSA. The system would leverage SCE's Renewable Energy System Bill Credit Transfer (RES-BCT) program, allowing credits generated at the ponds to offset usage at 35 District meters, plus projected new loads. White Pine retains 80% of the savings to recoup their investment; the District retains 20% of the net savings from reduced energy charges. Once White Pine recoups their investment and operating costs, White Pine will retain 60% of the savings, with the District retaining 40%. Total projected savings to the District over 30 years (depending on SCE escalation rates): at 4% utility escalation ~\$9.4 million, and at 7% utility escalation ~\$22.1 million.

Implementation is time sensitive, as the federal One Big Beautiful Bill Act (OBBBA) contains key deadlines for these types of programs. Construction must commence by December 31, 2025, with the project being energized and in service by December 31, 2027.

At the July 22 Board Meeting the White Pine proposal was discussed and staff and representatives from White Pine fielded Directors' questions and responded to concerns. The consensus of the Board was that additional information provided by an expert in these types of project and agreements who could deliver a 3rd-party analysis, would be helpful in determining if this is a project that fits within the District's objectives and goals.

The General Manager solicited proposals for a third-party analysis from companies experienced in these types of project and agreements. The District received two proposals for the scope desired and selected TerraVerde, an ACWA Preferred Provider. The cost, \$13,500, was within the General Manager's authority.

TerraVerde provided a summary of initial findings for this Board meeting on August 12, 2025, and then present finalized findings in anticipation of the Board meeting on August 26, 2025. At the August 26, 2025, meeting staff and representatives from TerraVerde and White Pine fielded Directors' questions and responded to concerns. The Board requested a proposal for an option where the District made the capital investment and thereby would receive the full RES-BCT usage savings over the life of the project. Per that request, White Pine provided an updated Term Sheet and Reimbursement Agreement needed to enter into negotiations for a Shared Savings Agreement (SSA) as well as terms for a Build Transfer Agreement (BTA).

At the September 9, 2025, Board meeting, a motion to enter into a Term Sheet for a Build Transfer Agreement (BTA) failed, due to a 2-2 vote with one Board member absent. Following the meeting there were requests by individual Board members to place this item on the September 23, 2025 agenda. There was an assurance from White Pine that due to program milestones, deadlines, and project schedule requirements, this would be the last opportunity for the District to move forward with this type of project.

At the September 23, 2025, Board meeting the Board authorized the General Manager to enter into the White Pine Renewables Term Sheet and Reimbursement Agreement for a Shared Savings Agreement (SSA) and engage TerraVerde to assist the District in negotiating the final agreement terms.

Discussion: At the December 9, 2025, Board meeting the Board held a Public Hearing and received no Public Comment on the Proposed Agreement. The Board then took the following actions, found the project Categorical Exempt from CEQA and adopted Resolution No. 25-19 Making Required Findings and Authorizing the Execution of an Energy Management Services Agreement with Pristine Solar, LLC, a wholly owned subsidiary of White Pine Renewables. Resolution No. 25-19 authorized and directed the General Manager to negotiate any further changes, insertions, and omissions to the Energy Management Services Agreement as he reasonably deemed necessary, and thereafter to execute and deliver the Energy Management Services Agreement. Those changes, appropriate to mitigate potential risks and ensure maximum benefit to the District, have been negotiated with the assistance of TerraVerde and legal counsel Paul Early with Aleshire & Wynder. Resolution No. 25-19 specified that the final Energy Management Services Agreement shall be presented to the Board for ratification.

Attachments:

- *Energy Management Services General & Special Agreements with Pristine Solar, LLC, a wholly owned subsidiary of White Pine Renewables*

**GENERAL TERMS AND CONDITIONS OF
ENERGY MANAGEMENT SERVICES AGREEMENT**

These General Terms and Conditions (these “General Conditions”), dated March 24, 2026, are between Pristine Solar, LLC Delaware limited liability company (the “Provider”) and Camrosa Water District, a California special district and local government entity (the “Host Customer”). These General Conditions are intended to be incorporated by reference into one or more Special Terms and Conditions of the Energy Management Services Agreement (each, a “Special Conditions”) that may be entered into between Provider and Host Customer or between their respective Affiliates. Each Special Conditions that incorporates these General Conditions shall together constitute a separate Energy Management Services Agreement between Provider and Host Customer or between their respective Affiliates, as applicable. Except to the extent Provider or Host Customer, or their respective Affiliates, become a party to one or more Special Conditions that incorporate these General Conditions, these General Conditions shall have no binding effect upon Provider or Host Customer or such Affiliates, and then each Special Conditions and incorporated General Conditions shall only be binding on the party executing the Special Conditions for the Energy System (as defined below) and Premises (as defined below) referenced in such Special Conditions.

RECITALS.

WHEREAS, Provider is in the business of installing and operating solar photovoltaic and battery energy storage facilities and selling electric energy generated from such facilities;

WHEREAS, Government Code section 4217.10 *et seq.* provides that public agencies may enter into agreements, including but not limited to, lease agreements, for real property upon which alternative energy facilities may be constructed so that the public agency may purchase the energy generated from the facilities constructed on the real property under a power purchase agreement; and

WHEREAS, the governing body of Host Customer has made those findings required by Section 4217.12 of the Government Code that: (i) the anticipated cost to Host Customer for electrical energy services provided by the solar photovoltaic and battery energy storage system under this Agreement will be less than the anticipated marginal cost to Host Customer of electrical energy that would have been consumed by Host Customer in the absence of those purchases and (ii) the difference, if any, between the fair market value of the right to access and occupy the real property subject to this Agreement and related payments under this Agreement, if any, is anticipated to be offset by below-market energy purchases or other benefits provided under this Agreement; and

WHEREAS, Host Customer desires to reduce its energy costs and to promote the generation and storage of electricity from solar photovoltaic and battery energy storage facilities; and

WHEREAS, Provider desires to design, install, own, maintain, and operate a solar photovoltaic system including all solar photovoltaic panels and equipment components and the battery energy storage system and all equipment components, on the Premises owned by the Host Customer as described in Schedule 5 of the Special Conditions attached hereto; and

WHEREAS, Provider has developed an ownership and financing structure for the Energy System, which facilitates the use of certain tax incentives, and accelerated depreciation to increase the expected investment returns of its investors, and which benefits Host Customer by offering maximum Energy Management Services Savings, as defined herein; and

WHEREAS, Host Customer desires to provide Provider an easement for the sole purpose of accessing Host Customer’s property to install, operate, maintain and repair the Energy System; and

WHEREAS, as part of this Agreement and in consideration of the easement, Provider and Host Customer intend that Provider would obtain title, an ownership interest, and retain all financial incentives and tax benefits generated by the Energy System and associated with the development of the Energy System, including the installation, ownership and operation of the Energy System.

NOW, THEREFORE, in consideration of the promises and the mutual benefits from the covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, Provider and Host Customer hereby agree as follows:

1. DEFINITIONS.

1.1 Definitions. In addition to other terms specifically defined elsewhere in the Agreement, where capitalized, the following words and phrases shall be defined as follows:

“Affiliate” means, with respect to any specified Person, any other Person directly or indirectly controlling, controlled by or under common control with such specified Person.

“Agreement” or “Energy Management Services Agreement” means the Special Conditions and General Conditions that, pursuant to the preamble to these General Conditions, together constitute a separate agreement between the parties to the Special Conditions with respect to the Energy System and Premises referenced in the Special Conditions.

“Applicable Law” means, with respect to any Person, any constitutional provision, law, statute, rule, regulation, ordinance, treaty, order, decree, judgment, decision, certificate, holding, injunction, registration, license, franchise, permit, authorization, guideline, Governmental Approval, consent or requirement of any Governmental Authority having jurisdiction over such Person or its property, enforceable at law or in equity, including the interpretation and administration thereof by such Governmental Authority.

“Applicable Permits” is defined in Section 3.2.

“Approved Service Providers” means those service providers, listed on Schedule 8 of the Special Conditions, who are authorized to perform any operation or maintenance work on or for the Energy System.

“Assignment” is defined in Section 13.1.

“Bankruptcy Event” means with respect to a Party, that either:

(i) such Party has (A) applied for or consented to the appointment of, or the taking of possession by, a receiver, custodian, trustee or liquidator with respect to itself or of all or a substantial part of its property; (B) admitted in writing its inability, or be generally unable, to pay its debts as such debts become due; (C) made a general assignment for the benefit of its creditors; (D) commenced a voluntary case under any bankruptcy law; (E) filed a petition seeking to take advantage of any other law relating to bankruptcy, insolvency, reorganization, winding up, or composition or readjustment of debts; (F) failed to controvert in a timely and appropriate manner, or acquiesced in writing to, any petition filed against such Party in an involuntary case under any bankruptcy law; or (G) taken any corporate or other action for the purpose of effecting any of the foregoing; or

(ii) a proceeding or case has been commenced without the application or consent of such Party in any court of competent jurisdiction seeking (A) its liquidation, reorganization, dissolution or winding-up or the composition or readjustment of debts or, (B) the appointment of a trustee, receiver, custodian, liquidator or the like of such Party under any bankruptcy law, and such proceeding or case has continued undefended, or any order, judgment or decree approving or ordering any of the foregoing shall be entered and continue unstayed and in effect for a period of 60 days.

“Business Day” means any day other than Saturday, Sunday or any other day on which banking institutions in New York, New York are required or authorized by Applicable Law to be closed for business.

“CAISO” means the California Independent System Operator.

“Commercial Operation Date” is defined in Section 3.9.

“Commercial Operation Deadline” is defined in Section 3.8.

“Completion Date” is defined in Section 3.4(b).

“Confidential Information” is defined in Section 15.1.

“Control Area Operator” means the entity responsible for managing the bulk power grid where the Premises are located, and may be the Local Electric Utility or a regional transmission operator or independent system operator.

“Cost Savings” is defined in Schedule 2 of the Special Conditions.

“Covenants, Conditions and Restrictions” or “CCR” means those requirements or limitations related to the Premises as may be set forth in a lease, if applicable, or by any association or other organization, having the authority to impose restrictions, as may be modified from time to time.

“Early Termination Date” means any date on which the Agreement terminates other than by reason of expiration of the then applicable Term.

“Early Termination Fee” means the fee payable by Host Customer to Provider under certain circumstances described herein in the amount set forth on Schedule 3 of the Special Conditions.

“Effective Date” is defined in the preamble to the Special Conditions.

“Energy Management Services” means such services provided from the Energy System as set forth in the Special Conditions.

“Energy Management Services Savings” is defined in Schedule 2 of the Special Conditions.

“Energy System” means a combined solar power generation and battery storage or other technology system and all related components located up to the point of interconnection with Host Customer’s electrical system to be installed by Provider at the Premises referenced in a Special Conditions that will be used by Provider to meet Provider’s obligations to Host Customer to provide the Energy Management Services as set forth in the Special Conditions. To satisfy its obligations under this Agreement in respect of the Energy Management Services, Provider may add, replace, remove, repair or improve existing solar power generation components, batteries, or provide other means to achieve the maximization of Cost Savings; provided that the Provider shall limit the expansion of the Energy System to the confines of the Premises, unless agreed upon by the Parties. Provider shall include the option for the Host Customer to install a load of their choosing (the “Future Load”) at the point of AC coupling on the Premises such that the Host Customer can utilize any surplus solar power generation in the event Actual Load is anticipated to drop below a certain level that might trigger a Deemed Production Payment (as defined in the Special Conditions).

“Energy System Operations” means Provider’s operation, maintenance, expansion, replacement, improvement, and repair of the Energy Systems performed in accordance with the requirements herein.

“Environmental Attributes” shall mean any and all products from or characteristics of the Energy Systems or the Energy Management Services, whether existing as of the Effective Date or subsequently created, other than electrical energy or capacity, including without limitation, carbon trading credits, renewable energy credits or certificates, emissions reduction credits, emissions allowances, green tags, tradable renewable credits, Green-e®-certified products, or any other benefit or incentive under programs for solar generation or energy storage, excluding Market Products.

“Environmental Law” means any and all federal, state, local, provincial and foreign, civil and criminal laws, statutes, ordinances, orders, common law, codes, rules, regulations, judgments, decrees, injunctions relating to the protection of health and the environment, worker health and safety, and/or governing the handling, use, generation, treatment, storage, transportation, disposal, manufacture, distribution, formulation, packaging, labeling, or release to the environment of or exposure to Hazardous Materials, including any such requirements implemented through Governmental Approvals.

“Estimated Remaining Payments” means as of any date, the estimated remaining Management Services Payments to be made through the end of the then-applicable Term, as reasonably determined by Provider.

“Expiration Date” means the date on which the Agreement terminates by reason of expiration of the Term.

“Fair Market Value” means the price that a willing buyer would pay and a willing seller would accept for the Energy System in an arm’s-length transaction, taking into account (i) the Energy System’s remaining useful life, condition, and performance; (ii) current and projected energy prices; (iii) prevailing market terms for similar behind-the-meter solar-plus-storage systems; and (iv) all applicable tax credits, depreciation, and incentive recapture rules (or lack thereof).

“Financing Party” means, as applicable (i) any Person (or its agent) from whom Provider (or an Affiliate of Provider) leases an Energy System, (ii) any Person (or its agent) who has made or will make a loan to or otherwise provides financing to Provider (or an Affiliate of Provider) with respect to an Energy System, or (iii) any Person acquiring a direct or indirect interest in Provider or in Provider’s interest in the Agreement or an Energy System.

“Force Majeure Event” is defined in Section 10.1.

“General Conditions” is defined in the preamble hereto, and includes all Exhibits hereto.

“Governmental Approval” means any approval, consent, franchise, permit, certificate, resolution, concession, license, or authorization issued by or on behalf of any applicable Governmental Authority, including any such approval, consent, order or binding agreements with or involving a governmental authority under Environmental Laws, and any study, permit, license, authorization, right, or agreement issued, granted, or entered into by a Local Electric Utility, Control Area Operator, or other Person with respect to the interconnection of the Energy System to the electric utility grid serving the Premises.

“Governmental Authority” means any federal, state, regional, county, town, city, or municipal government, whether domestic or foreign, or any department, agency, bureau, or other administrative, regulatory or judicial body of any such government. Governmental Authority includes the Local Electric Utility and the Control Area Operator.

“Hazardous Materials” means any hazardous or toxic material, substance or waste, including petroleum, petroleum hydrocarbons or petroleum products, petroleum by-products, radioactive materials, asbestos or asbestos-containing materials, gasoline, diesel fuel, pesticides, radon, urea formaldehyde, mold, lead or lead-containing materials, polychlorinated biphenyls; and any other chemicals, materials, substances or wastes in any amount or concentration which are regulated under or for which liability can be imposed under any Environmental Law.

“Host Customer” is defined in the preamble to the Special Conditions.

“Host Customer Default” is defined in Section 11.2(a).

“Host Customer Indemnified Parties” is defined in Section 16.1.

“Indemnified Persons” means Host Customer Indemnified Parties or Provider Indemnified Parties, as the context requires.

“Incentives” means any accelerated or bonus depreciation, installation or production-based incentives, Tax Credits, and subsidies including, but not limited to, the subsidies in Schedule 5 of the Special Conditions and all other solar and storage or energy subsidies, incentives, grants, accelerated rights and benefits under Applicable Law related to the construction, ownership, generation, storage, capacity, or production of energy or other ancillary services or benefits from any Energy System, performance of the Energy Management Services, and providing Cost Savings.

“Installation Work” means the construction and installation of the Energy Systems and the start-up, testing and acceptance (but not the operation and maintenance) thereof, all performed by or for Provider at the Premises.

“Invoice Date” is defined in Section 6.2.

“Local Electric Utility” means the local electric distribution owner and operator providing electric distribution and interconnection services to Host Customer at the Premises, specifically, Southern California Edison.

“Losses” means all losses, liabilities, claims, demands, suits, causes of action, judgments, awards, damages, cleanup

and remedial obligations, interest, fines, fees, penalties, costs and expenses (including all attorneys' fees and other costs and expenses incurred in defending any such claims or other matters or in asserting or enforcing any indemnity obligation).

“Management Services Payment” is defined in Section 6.1.

“Market Products” is defined in Schedule 1 of the Special Conditions.

“Party” or “Parties” is defined in the preamble to the Special Conditions.

“Person” means an individual, partnership, corporation, limited liability company, business trust, joint stock company, trust, unincorporated association, joint venture, firm, or other entity, or a Governmental Authority.

“Pre-existing Environmental Conditions” means any: (i) violation of, breach of or non-compliance with any Environmental Laws with respect to the Premises that first existed, arose or occurred on or prior to Provider's commencement of Installation Work at the Premises and (ii) the presence or release of, or exposure to, any Hazardous Materials at, to, on, in, under or from the Premises that first existed, arose or occurred on or prior to Provider's commencement of Installation Work at the Premises.

“Premises” means the premises described in Schedule 5 of the Special Conditions. The Premises includes the entirety of any structures and underlying real property located at the address described in Schedule 5 of the Special Conditions.

“Provider” is defined in the Special Conditions.

“Provider Default” is defined in Section 11.1(a).

“Provider Indemnified Parties” is defined in Section 16.2.

“Representative” is defined in Section 15.1.

“Services Term” is defined in Section 3 of the Special Conditions.

“Security Interest” is defined in Section 8.2.

“Site-Specific Requirements” means the site-specific information and requirements as may be set forth in Schedule 5 of the Special Conditions.

“Special Conditions” is defined in the preamble to these General Conditions. References to “the Special Conditions” herein shall be deemed to be to a specific Special Conditions that incorporates these General Conditions to form a separate Energy Management Services Agreement applicable to the Energy System and Premises referenced in such Special Conditions.

“System Data” is defined in Section 15.5.

“Stated Rate” means a rate per annum equal to the lesser of (a) the “prime rate” (as reported in The Wall Street Journal) plus two percent (2%) or (b) the maximum rate allowed by Applicable Law.

“Term” has the meaning set forth in Section 2.1.

“Termination Date” means the date on which the Agreement ceases to be effective, including on an Early Termination Date or the Expiration Date.

“Tax Credits” is defined in Section 16.3.

1.2 Interpretation. The captions or headings in these General Conditions are strictly for convenience and shall not be considered in interpreting the Agreement. Words in the Agreement that impart the singular connotation shall be interpreted as plural, and words that impart the plural connotation shall be interpreted as singular, as the identity of the parties or objects referred to may require. The words “include”, “includes”, and “including” mean include, includes, and including “without limitation” and “without limitation by specification.” The words “hereof”, “herein”, and “hereunder” and words of similar import refer to the Agreement as a whole and not to any particular provision of the Agreement. Except as the context otherwise indicates, all references to “Articles” and “Sections” refer to Articles and Sections of these General Conditions.

2. TERM AND TERMINATION.

2.1 Term. The term of the Agreement shall commence on the Effective Date and shall continue until sixty (60) days following the Services Term (the “Term”).

2.2 Conditions of the Agreement Prior to Installation. In the event that any of the following events or circumstances occur prior to the Completion Date for any Energy System to be installed hereunder, Provider may (at its sole discretion) remove the Energy System from the Agreement or terminate the Agreement, in which case neither Party shall have any liability to the other in respect of such Premises or affected Energy System, in the event of a removal, or hereunder, in the event of a termination, except for any such liabilities that may have accrued prior to such removal:

(a) Provider determines that the Premises, or portion thereof, as is, is insufficient to accommodate an Energy System or unsuitable for construction or operation of an Energy System.

(b) There exist site conditions (including Pre-Existing Environmental Conditions) or construction requirements that were not known as of the Effective Date and that could reasonably be expected to materially increase the cost of Installation Work at the Premises, or damage or adversely affect the electricity production from an Energy System as designed.

(c) There is a material adverse change in the regulatory environment, market for Market Products, Incentives, or federal or state tax code (including the expiration of any incentive program or tax incentives in effect as of the Effective Date) that could reasonably be expected to adversely affect the economics of the Agreement for Provider and its investors.

(d) Provider is unable to obtain financing for an Energy System on terms and conditions satisfactory to it or otherwise determines that it is not feasible to install an Energy System due to economic, technical or other considerations.

(e) Provider has not received: (1) a release, acknowledgement, or non-disturbance agreement from any mortgagee of the Premises, if required by Provider’s Financing Party, to establish the priority of its security interest in an Energy System, and (2) such other documentation as may be reasonably requested by Provider to evidence Host Customer’s ability to meet its obligations under Section 7.2(d)(i) to ensure that Provider will have access to the Premises throughout the Term.

(f) There has been a material adverse change in the rights of Host Customer to occupy the Premises, or relevant portion thereof, or Provider to construct, operate or maintain the Energy System on the Premises.

(g) If applicable, Provider has not received evidence reasonably satisfactory to it that the Host Customer’s current interconnection services are adequate to support the Energy Systems, or that such interconnection services can be upgraded at a cost that Host Customer has agreed to pay for in accordance with Section 3.1.

(h) Host Customer or Provider has determined that there are easements, CCRs or other land-use restrictions, liens or encumbrances that would materially impair or prevent the installation, operation, maintenance or removal of an Energy System.

(i) There has been a material adverse change in Host Customer's creditworthiness.

(j) There has been a material change in the tariff or rate category applicable to the Premises, or any material change in the applicable tariff including but not limited to changes in the hours, rates, and calculation methodologies employed by the Local Electric Utility.

(k) There has been a material deviation in the characteristics of the electricity demands, or the electrical demand, at the Premises from actual Local Electric Utility demand data previously provided by Host Customer.

(l) There has been a material delay in the expected issuance or granting of any Applicable Permit or a material adverse change in the number, type, or cost of procuring Applicable Permits.

3. CONSTRUCTION, INSTALLATION AND TESTING OF STORAGE SYSTEM.

3.1 Installation Work. Provider will cause the Energy System to be designed, engineered, installed, and constructed substantially in accordance with Schedule 5 of the Special Conditions and Applicable Law. The Energy System shall be integrated with the Premises' electrical systems and shall be capable of discharging to the Premises. At its request, Host Customer shall have the right to review all construction plans and designs, including engineering evaluations of the impact of the Energy System. Provider shall perform the Installation Work in a manner that minimizes inconvenience to and interference with the use of the Premises to the extent commercially practical.

3.2 Approvals; Permits. Host Customer shall cooperate with Provider in obtaining all necessary consents, approvals and permits required to perform Provider's obligations under this Agreement, and in those related to the Local Electric Utility, any Governmental Approval, and Incentive program (collectively, all of the foregoing, "Applicable Permits"), and any consents, waivers, approvals or releases required pursuant to any applicable contract or CCR. Provider shall pay all fees of obtaining such consents, approvals and permits.

3.3 Performance and Payment Bonds. Provider shall deliver to Host Customer evidence that the prime contractor performing the Installation Work of the Energy System maintains payment and performance bonding in favor of the Provider and meeting the following requirements, which shall be provided to the Host Customer prior to the commencement of construction on the Premises: Host Customer shall, in its discretion, either (i) reimburse Provider for the direct cost of this performance and payment bond within thirty (30) days of a submittal of an invoice for such by Provider, or (ii) allocate the direct cost of the performance and payment bond in accordance with the Special Conditions, subject to the conditions therein.

(a) Performance Bond. A bond issued by a corporate surety authorized to issue surety insurance in California, in a form commonly used for such purposes, in an amount equal to one hundred percent (100%) of the Provider's construction contract price payable under the contract securing the faithful performance of the contractor of its contract with Provider; and

(b) Payment Bond. A bond issued by a corporate surety authorized to issue surety insurance in California, in a form commonly used for such purposes, in an amount equal to one hundred percent (100%) of Provider's construction contract payable under the contract securing the payment of all claims for the performance of labor or services on, or the furnishing of materials for, the performance of the contract.

(c) All bonds shall be provided by a corporate surety authorized and admitted to transact business in California and shall be in the form provided by Host Customer.

3.4 Energy System Acceptance Testing.

(a) Provider shall conduct testing of the Energy Systems in accordance with such methods, acts, guidelines, standards and criteria reasonably accepted or followed by combined solar power generation and energy storage system integrators in the United States.

(b) If the results of such testing indicate that an Energy System is capable of providing the Energy Management Services, and the Energy System has obtained all necessary approvals for operation, then Provider shall send a written notice to Host Customer to that effect, and the date of such notice shall be the “Completion Date” for such Energy System.

3.5 Host Customer Conditions Precedent to Construction. Host Customer’s obligations under this Agreement are conditioned on the completion of the following pre-construction activities relating to the Energy System (“Host Customer Conditions Precedent”), or the Host Customer’s written waiver of such conditions, within three (3) years after the Effective Date (“Conditions Precedent Deadline”):

(a) Provider shall have completed all design and engineering of the Energy System, including, without limitation, having obtained all necessary approvals, Applicable Permits and entitlements precedent to construction or installation.

(b) Provider shall submit to Host Customer certificates of insurance and endorsements demonstrating compliance with the requirements defined in Section 17 of this Agreement and carriage of workers’ compensation insurance.

(c) Provider shall submit to Host Customer for approval a 30%, 60%, and 90% completed design of the Energy System, a detailed construction and installation schedule (such schedule as may be updated or amended) and a detailed project safety plan. Provider’s construction and installation schedule shall include start and completion dates for all categories of work on the Premises, including but not limited to pre-construction activities, installation of major equipment and anticipated deliveries and all required submittal and procurement documentation. Host Customer shall have 14 calendar days to review and provide comments on each 30%, 60%, and 90% design submission.

(d) Provider shall confirm in writing to Host Customer that Provider has obtained and secured sufficient financing to fund Provider’s obligations under this Agreement, including the contact information with respect to the financing party.

(e) Provider shall submit copies to Host Customer of the following documents with respect to the Premises: (i) a title policy with access endorsement; (ii) a signed and recorded memorandum of lease; (iii) a geotechnical report; (iv) an ALTA survey; (v) all environmental studies performed for or by Provider; (vi) issued-for-permit drawings of the System; (vii) all building and electrical permits issued to Provider; and (viii) the executed Local Electric Utility interconnection agreement.

3.6 Provider Conditions Precedent to Construction. Subject to Provider’s commercially reasonable efforts, Provider’s obligations under this Agreement are conditioned on the completion of the following conditions (“Provider Conditions Precedent”) to Provider’s reasonable satisfaction, or Provider’s written waiver of such conditions, on or before the Conditions Precedent Deadline:

(a) The Host Customer shall submit evidence to Provider, in form and substance reasonably acceptable to Provider, that the Host Customer has obtained or caused to be obtained all Host Customer Applicable Permits.

(b) Provider has determined, in accordance with standard industry practices, that there do not exist site conditions (including environmental conditions) or construction requirements that were not known as of the Effective Date and that could reasonably be expected to materially increase the cost of installation, operation and maintenance of the Energy System.

(c) Provider has determined, in accordance with standard industry practices, that the Premises, as is, is sufficient to accommodate the Energy System and suitable for construction and operation of the Energy System.

(d) Provider has determined, in accordance with standard industry practices, that there has not occurred a material adverse change in the regulatory environment, incentive program or federal or state tax code that could reasonably be expected to adversely affect the economics of the installation for Provider.

(e) Provider and the Host Customer shall have executed such documents as reasonably required to protect Provider's rights in and use of the Premises.

3.7 Completion of Condition Precedent to Construction; Termination. If Provider is unable to timely complete any of the Host Customer Conditions Precedent by the Conditions Precedent Deadline, Host Customer may, but is not required to, either (i) waive or extend such requirements in a written notice to Provider; or (ii) terminate this Agreement without triggering the default provisions of this Agreement, including, but not limited to any default provision requiring the payment of the Early Termination Fee, nor shall any such termination subject Host Customer to any other liability; *provided*, Provider shall be entitled to a day for day extension to the Conditions Precedent Deadline in the event of (x) any delays in obtaining Applicable Permits unless such delays are due to the negligence or fault of Provider, and (y) any other delays caused due to the act or omission of the Local Electric Utility, Control Area Operator, Governmental Authority, Host Customer or any of its or their Affiliates. If Provider is unable to complete or confirm, as applicable, any of the Provider Conditions Precedent by the Conditions Precedent Deadline, Provider may, but is not required to, either (i) waive such requirement in a written notice to Host Customer; or (ii) terminate this Agreement without triggering the default provisions of this Agreement and receive a reimbursement of fifty percent (50%) of the development cost paid by Provider to Host Customer as of such termination date. Upon the satisfaction of all Host Customer Conditions Precedent and Provider Conditions Precedent, and written confirmation from Provider of the same, Host Customer shall issue a notice to proceed to Provider ("Notice to Proceed") within ten (10) business days, informing Provider that it may commence the construction of the Energy System on the Premises. Provider shall not proceed with construction of the Energy System until it has received the Notice to Proceed. Upon Host Customer's reasonable request, Provider shall promptly provide Host Customer with copies of any requested forms, documents and communications received or generated by Provider in connection with this Agreement.

3.8 Construction; Commercial Operation. Promptly upon receipt of the Notice to Proceed to construction from Host Customer, Provider shall commence construction of the Energy System, and shall cause the submission of final electrical clearance to the Local Electric Utility. Provider shall cause complete installation and start-up of commercial operation thereof on or before the date (the "Commercial Operation Deadline"). The Commercial Operation Deadline shall be on or prior to the four (4) year anniversary of the Notice to Proceed. Prior to declaring commercial operation, Provider shall:

(a) Effect the execution, in coordination with Host Customer, of all agreements required for interconnection of the Energy System with the Local Electric Utility, including, without limitation, the Local Electric Utility interconnection agreement and net metering agreement if applicable;

(b) Ensure that all necessary connections and equipment are installed in compliance with all applicable codes and standards, and that Provider has procured or caused the complete installation of all necessary equipment and protection devices to enable delivery of Energy System output from the Delivery Point to Host Customer's facilities;

(c) Obtain or cause to be obtained all Applicable Permits, entitlements, contracts and agreements required for the operation and maintenance of the Energy System and the sale and delivery of Energy System output to Host Customer; *provided*, Provider shall be entitled to a day for day extension to the Commercial Operation Deadline for any delays in obtaining Applicable Permits to the extent caused due to the acts or omissions of the Local Electric Utility, Control Area Operator, Governmental Authority, Host Customer or any of its or their Affiliates; and

(d) Provide written confirmation that (i) all required commissioning has been completed; (ii) Host Customer and its agents have been provided access to the monitoring data for the Energy System, including measured Energy System output and storage system state of charge; and (iii) all closeout activities have been completed.

3.9 Commercial Operation. The "Commercial Operation Date" shall be the date on which Provider accurately notifies Host Customer of the fact that the Energy System is mechanically and electrically complete and operational and providing Energy System output through the meter(s) to the Delivery Point under approved and executed Local Electric Utility interconnection agreement and that Provider has met all of the requirements. Provider shall cause the Commercial Operation Date to occur on or before the Commercial Operation Deadline.

Provider shall be solely liable to Host Customer for any delay by Provider or Provider's contractor(s) in completing the

Installation Work, including any costs of Host Customer associated with impacts to the Premises or a delay in the Commercial Operation Date.

If commercial operation has not commenced on or before the ninetieth (90th) day following the Commercial Operation Deadline (as may be extended as provided herein), Host Customer may, but shall not be required to, assess Delay Liquidated Damages against Provider in an amount equal to \$100 per day. If commercial operation has not commenced on or before the three hundred and sixtieth (360th) day following the Commercial Operation Deadline, Host Customer may, but shall not be required to, terminate this Agreement without triggering the default provisions of this Agreement as to Host Customer or any other Host Customer liability, including any default provision which would otherwise require payment of the Early Termination Fee, provided that the Host Customer shall not terminate this Agreement if the Host Customer determines, in its reasonable discretion, that Provider continues to diligently pursue, using commercially reasonable efforts, the achievement of commercial operation. If submission of final electrical clearance to the Local Electric Utility has not occurred on or before July 3, 2030, Host Customer may, but shall not be required to, assess Delay Liquidated Damages against Provider in an amount equal to \$100 per Day.

4. STORAGE SYSTEM OPERATIONS.

4.1 Provider as Owner and Operator. The Energy System will be owned by Provider or Provider's Financing Party and will be operated and maintained and, as necessary, repaired by Provider at its sole cost and expense; provided, that any repair or maintenance costs incurred by Provider as a result of Host Customer's negligent acts or willful misconduct or breach of its obligations hereunder that directly result in damage or degradation to the Energy System shall be reimbursed by Host Customer. Under no circumstances will Host Customer attempt to operate any Energy System. The Energy System shall, in the normal course, charge from the grid or onsite generation, as applicable, and discharge to the Premises such that the Energy System is capable of supporting the Energy Management Services. Such operation of the Energy System may be done remotely.

4.2 Metering.

(a) Provider shall install and maintain a revenue grade kilowatt-hour (kWh) meter for the measurement of Energy Systems.

5. DELIVERY OF ENERGY MANAGEMENT SERVICES.

5.1 Environmental Attributes and Incentives. Host Customer's receipt of Energy Management Services does not include Environmental Attributes or Incentives, each of which shall be owned by Provider or Provider's Financing Party for the duration of the Energy System's operating life. Host Customer disclaims any right to Environmental Attributes or Incentives based upon the installation or operation of the Energy System at the Premises. Host Customer will cooperate with Provider to enable Provider to secure the benefits of any Environmental Attributes and Incentives, and shall, at the request of Provider, execute any document or agreement and take such actions as are reasonably necessary to fulfill the intent of this Section 5.2. Provider is the exclusive owner of any Incentives associated with the construction, ownership, and operation of the Energy System. Host Customer will assign its interest (if any) in all such credits and other financial incentives to Provider is the exclusive owner of, and may assign or sell in its sole discretion, all green attributes, including, but not limited to, Renewable Energy Certificates ("REC"), attributable to the Energy System and the output or storage system output therefrom, without additional charge to Provider.

5.2 Title to Energy System. Throughout the duration of the Agreement, Provider or Provider's Financing Party shall be the legal and beneficial owner of the Energy System at all times, and the Energy System shall remain the personal property of Provider or Provider's Financing Party and shall not attach to or be deemed a part of, or fixture to, the Premises. The Energy System shall at all times retain the legal status of personal property as defined under Article 9 of the Uniform Commercial Code. Host Customer covenants that it will use reasonable commercial efforts to place all parties having an interest in or lien upon the real property comprising the Premises, or any portion thereof, on notice of the ownership of the Energy System and the legal status or classification of the Energy System as personal property. Host Customer authorizes Provider to file any and all financing statements or precautionary fixture filings to provide such notice to lien holders of the Premises or of Host Customer. If there is any mortgage or fixture filing against the Premises which could reasonably be construed as attaching to an Energy System as a fixture of the Premises, Host Customer shall provide, at Provider's request, a disclaimer or release from such lien holder. If Host

Customer is the fee owner of the Premises, Host Customer consents to the filing by Provider, on behalf of Host Customer, of a disclaimer of the Energy System as a fixture of the Premises in the office where real estate records are customarily filed in the jurisdiction of the Premises. If Host Customer is not the fee owner, Host Customer will, at Provider's request, use commercially reasonable efforts to obtain such consent from such owner.

5.3 Operation and Maintenance of System. Provider shall be responsible for all operations, maintenance, and repair of the Energy System, except to the extent that any maintenance or repair is made necessary by the negligent acts or omissions or willful misconduct of Host Customer. All maintenance, repairs and operations, shall be conducted in the manner set forth in this Agreement, and Provider shall reasonably accommodate and cooperate with Host Customer to ensure the Host Customer's activities, facility uses, and scheduling requirements are not unreasonably impeded. Provider's repair work responsibilities shall include, but are not limited to, any repair required as a result of damage caused by the Provider or its contractors, subcontractors or vendors, to the Host Customer's facilities within a period of five (5) years following the date the damage was discovered or reasonably should have been discovered by the Host Customer. Provider is responsible for repairs and/or replacement of system components that are damaged from vandalism, theft or criminal activity. Provider hereby provides a preliminary list of services Host Customer must complete at the Premises within three hundred sixty (360) days from the Effective Date., such preliminary list requiring Host Customer to do the following: holding the eater level constant during the three (3) months of floating solar array construction if possible, providing legal insurable access to the Premises, providing a legal insurable site license, and providing such physical access via all-weather roads suitable for 18-wheeler trucks.

6. PRICE AND PAYMENT.

6.1 Purchase Requirement. Host Customer shall pay to Provider a monthly payment based on shared costs savings (the "Management Services Payment") for the Energy Management Services provided during the Term as set forth in Schedule 2 of the Special Conditions. Host Customer remains and shall be solely responsible for all Local Electric Utility charges relating to the Premises, including all fees and charges relating to electricity provided to the Premises.

6.2 Invoice. Provider shall invoice Host Customer on or about the first Business Day of each month (each, an "Invoice Date"), commencing on the first Invoice Date to occur after the first Completion Date to occur, for the Management Services Payment in respect of the immediately preceding month. The first and last invoice shall include a pro-rated Management Services Payment with respect to such partial calendar months, as applicable.

6.3 Time of Payment. Host Customer shall pay all undisputed amounts due hereunder within 30 days after the date of the applicable Invoice Date.

6.4 Method of Payment. Host Customer shall make all payments under the Agreement by electronic funds transfer in immediately available funds to the account designated by Provider from time to time. All payments that are not paid when due shall bear interest accruing from the date becoming past due until paid in full at a rate equal to the Stated Rate. Subject to the annual reconciliation set forth in the Special Conditions, all payments made hereunder shall be non-refundable, be made free and clear of any tax, levy, assessment, duties or other charges and not subject to reduction, withholding, set-off, or adjustment of any kind.

6.5 Disputed Payments. If a bona fide dispute arises with respect to any invoice, Host Customer shall not be deemed in default under the Agreement as a result of its failure to pay disputed amounts and the Parties shall not suspend the performance of their respective obligations hereunder, including payment of undisputed amounts owed hereunder. If an amount disputed by Host Customer is subsequently deemed to have been due pursuant to the applicable invoice, interest shall accrue at the Stated Rate on such amount from the date originally due under such invoice until the date paid.

6.6 Audit. Host Customer shall have the right, at Host Customer's sole expense, to audit the books and records of Provider, including meter data, with respect to the calculation by Provider of the Cost Savings, the revenue from Market Products generated by the Energy System or any other calculation determined by Provider in connection with amounts due and payable by Host Customer under this Agreement. In the event that the audit demonstrates that the Management Services Payment was overpaid by five percent (5%) or more, then Provider will pay the cost of the audit.

6.7 Purchase Option. Host Customer shall have the option to purchase all of Provider's right, title, and interest in and to the Energy System on or after the seventh (7th) anniversary of the Commercial Operation Date, and on each anniversary thereafter, or upon expiration of the Term, provided Host Customer is not in default under this Agreement. The purchase price shall be the Fair Market Value of the Energy System as of the date the option is exercised, determined at that time by an independent appraiser mutually selected by the Parties. The Fair Market Value shall reflect the price that a willing buyer would pay to a willing seller for the Energy System in its then-current installed condition, taking into account its age, performance, remaining useful life, and advances in technology, and shall not be based on any predetermined formula, schedule, or prior Early Termination Fee. Upon payment of the Fair Market Value Purchase Price and any other amounts then owing under this Agreement, Provider shall transfer title to the Energy System to Host Customer free and clear of all liens and encumbrances, and this Agreement shall thereupon terminate without default or penalty to Host Customer. For the avoidance of doubt, in the event Host Customer exercises the purchase option set forth herein, the Fair Market Value paid shall constitute the full and complete satisfaction of Host Customer's payment obligations and there shall be no Early Termination fee applied against Host Customer.

7. GENERAL COVENANTS.

7.1 Provider's Covenants. Provider covenants and agrees to the following:

(a) Notice of Damage or Emergency. Provider shall (i) promptly notify Host Customer if it becomes aware of any damage to or loss of the use of an Energy System or any event or circumstance that could reasonably be expected to adversely affect an Energy System, (ii) immediately notify Host Customer if it becomes aware of any event or circumstance relating to an Energy System or the Premises that poses a significant risk to human health, the environment, the Energy System or the Premises.

(b) Governmental Approvals; Incentives. Except as otherwise provided for herein, while providing the Installation Work, Energy Management Services, and Energy System Operations, Provider shall obtain and maintain and secure, at its cost and expense, all Governmental Approvals required to be obtained and maintained and secured by Provider and to enable Provider to perform such obligations, and all Environmental Attributes and Incentives.

(c) Prevailing Wages. Installation Work is subject to compliance with the prevailing wage provisions of the California Labor Code and the prevailing wage rate determinations of the Department of Industrial Relations. These rates are on file at Host Customer's main office or may be obtained online at <http://www.dir.ca.gov/dlsr>. A copy of these rates shall be posted at the job site by Provider. Provider and all contractors and subcontractor(s) under it, shall comply with all applicable Labor Code provisions, which include, but are not limited to the payment of not less than the required prevailing rates to all workers employed by them in the execution of this Agreement and the employment of apprentices. Provider hereby agrees to indemnify and hold harmless Host Customer, their officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which Host Customer, their officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with any applicable Labor Code provisions arising out of or in connection with the Installation Work.

(i) Wages.

(A) Pursuant to the provisions of Article 2 (commencing at Section 1770), Chapter 1, Part 7, Division 2 of the Labor Code of California, the governing body of Host Customer has ascertained the general prevailing rate of per diem wages in the locality in which this public work is to be performed for each craft, classification, or type of workmen needed to execute the Agreement.

(B) Per Diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, travel time and subsistence pay as provided in Labor Code § 1773.1 apprenticeship or other training programs authorized by Labor Code § 3093, and similar purposes when the term "per diem wages" is used herein.

(C) Each worker needed to execute the work must be paid travel and subsistence

payments as defined in the applicable collective bargaining agreements in accordance with Labor Code § 1773.1.

(D) Holiday and overtime work when permitted by law shall be paid for at a rate of at least one and one-half times the above specified rate of per diem wages, unless otherwise specified.

(E) Each worker in work on the System on Host Customer's Property shall be paid not less than the prevailing wage rate, regardless of any contractual relationship which may be alleged to exist between Provider, or any subcontractors of Provider, and such workers.

(F) Provider shall, as a penalty to the Host Customer, forfeit an amount as determined by the Labor Commissioner pursuant to Labor Code § 1775 for each calendar day, or portion thereof, for each worker paid less than the prevailing rate as determined by the director for such work or craft in which such worker is employed for any public work done under the contract by him or by any subcontractor under him. The difference between such prevailing wage rate and the amount paid to each worker for each calendar day or portion thereof, for which each worker was paid less than the prevailing wage rate, shall be paid to each worker by Provider.

(G) Any worker employed to perform work on the System which is not covered by any classification available in the Host Customer office, shall be paid not less than the minimum rate of wages specified for the classification which most nearly corresponds with work to be performed by him, and that minimum wage rate shall be retroactive to the time of initial employment of the person in the classification.

(ii) Record of Wages Paid: Inspection. Pursuant to Labor Code § 1776, Provider stipulates to the following:

(A) Provider and each subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with the Installation Work. Such records shall be on forms provided by the Division of Labor Standards Enforcement or shall contain the same information of such forms. The payroll records may consist of payroll data that are maintained as computer records, if printouts contain the same information as the forms provided by the division and the printouts are verified as specified in subdivision (a) of Labor Code § 1776.

(B) The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours at the principal office of Provider, or Provider's subcontractors, on the following basis:

(C) A certified copy of an employee's payroll record shall be made available for inspection or furnished to such employee or his or her authorized representative.

(D) A certified copy of all payroll records enumerated in subdivision (a) shall be made available for inspection or furnished to a representative of the Host Customer, and to the Division of Labor Standards Enforcement, and Division of Apprenticeship Standards of the Department of Industrial Relations.

(E) A certified copy of all payroll records enumerated in subdivision (a) shall be made available to the public for inspection or copies thereof, subject in all respects to subclause (g) below. However, a request by the public shall be made through either the Host Customer, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. If the requested payroll records have not been provided pursuant to the above, the requesting party shall, prior to being provided the records, reimburse the costs of preparation by Provider, subcontractors, and the entity through which the request was made. The public shall not be given access to such records at the principal office of Provider or Provider's subcontractors.

(F) Provider shall file, or caused to be filed, a certified copy of the records enumerated in subdivision (a) with the entity that requested such records within ten (10) days after receipt of the written request.

(G) Any copy of records made available for inspection as copies and furnished upon

request to the public or any public agency, by the Host Customer, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address and social security number. The name and address of Provider or subcontractors performing the work shall not be marked or obliterated. Any copy of records made available for inspection by, or furnished to, a joint labor-management committee established pursuant to the federal Labor Management Cooperation Act of 1978 (Section 175a of Title 29 of the United States Code) shall be marked or obliterated only to prevent disclosure of an individual's name and social security number. Notwithstanding any other provision of law, agencies that are included in the Joint Enforcement Strike Force on the Underground Economy established pursuant to Section 329 of the Unemployment Insurance Code and other law enforcement agencies investigating violations of law shall, upon request, be provided non-redacted copies of certified payroll records.

(H) Provider shall inform the Host Customer of the location of the records enumerated under subdivision (a), including the street address, city, and county, and shall, within five (5) working days, provide a notice of a change of location and address.

(I) In the event of noncompliance with the requirements of this Section, Provider shall have ten (10) days in which to comply subsequent to receipt of written notice specifying in what respects Provider must comply with this Section. Should noncompliance still be evident after such 10-day period, Provider shall pay a penalty in the amount prescribed by statute to the Host Customer for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, such penalties shall be withheld from the progress payment then due.

(J) The responsibility for compliance with this Section shall rest upon Provider.

(iii) Hours of Work.

(A) As provided in Article 3 (commencing at Section 1810), Chapter 1, Part 7, Division 2 of the Labor Code, Provider stipulates that eight (8) hours of labor shall constitute a legal day's work. The time of service of any worker employed at any time by Provider or by the work or upon any part of the work contemplated by this contract is limited and restricted to eight (8) hours during any one calendar day and forty (40) hours during any one calendar week, except as hereinafter provided. Notwithstanding the provisions herein, work performed on the Host Customer's Property by employees of Provider or employees of any subcontractors of Provider in excess of eight (8) hours per day and forty (40) hours during any one week upon this public work shall be permitted provided that compensation for such employee of all hours worked in excess of eight (8) hours per day is not less than one and one-half times the basic rate of pay.

(B) Provider shall pay to the Host Customer a penalty in the amount prescribed by statute for each worker employed in the execution of these Construction Provisions by Provider or by any Subcontractor for each calendar day during which such workman is required or permitted to work more than eight (8) hours in any calendar day and forty (40) hours in any one calendar week in violation of the provisions of Article 3 (commencing at Section 1810), Chapter 1, Part 7, Division 2 of the Labor Code, unless compensation to the worker so employed by Provider is not less than one and one-half (1-1/2) times the basic rate of pay for all hours worked in excess of eight (8) hours per day.

(C) Any work necessary to be performed after regular working hours, or on Sundays or other holidays shall be performed without additional expense to Host Customer, unless otherwise agreed to by the parties.

(D) Construction work under the Construction Provisions shall be accomplished on a schedule consistent with the normal and reasonable practices of Provider and in compliance with applicable ordinances.

(iv) Apprentices.

(A) All apprentices employed by Provider to perform services under these

Construction Provisions shall be paid the standard wage paid to apprentices under the regulation of the craft or trade at which that apprentice is employed, and shall be employed only at the work of the craft or trade in which that apprentice is registered. Only apprentices, as defined in Labor Code § 3077, who are in training under apprenticeship standards and written apprenticeship agreements under Chapter 4 (commencing at Section 3070), Division 3 of the Labor Code, are eligible to be employed under these Construction Provisions. The employment and training of each apprentice shall be in accordance with the provisions of the apprenticeship standards and apprenticeship agreements under which that apprentice is training.

(B) When Provider to whom the work under these Construction Provisions is awarded by the Host Customer or any Subcontractor under Provider, in performing any of the work under the Construction Provisions, employs workers in any apprenticeable craft or trade, Provider and Subcontractor shall apply to the joint apprenticeship committee administering the apprenticeship standards of the craft or trade in the area of the Site of the public work, for a certificate approving Provider or Subcontractor under the apprenticeship standards for the employment and training of apprentices in the area or industry affected. However, approval as established by the joint apprenticeship committee or committees shall be subject to the approval of the Administrator of Apprenticeship. Provider or subcontractors shall not be required to submit individual applications for approval to local joint apprenticeship committees provided they are already covered by the local apprenticeship standards. The ratio of work performed by apprentices to journeymen, who shall be employed in the craft or trade on the public work, may be the ratio stipulated in the apprenticeship standards under which the joint apprenticeship committee operates, but in no case shall the ratio be less than one hour of apprentice work for each five (5) hours of labor performed by a journeyman, except as otherwise provided in Section 1777.5 of the Labor Code. However, the minimum ratio for the land surveyor classification shall not be less than one apprentice for each five journeymen.

(C) “Apprenticeable craft or trade” as used in Labor Code § 1777.5 and this Article, means a craft or trade determined as an apprenticeable occupation in accordance with rules and regulations prescribed by the Apprenticeship Council.

(D) Provider, or any Subcontractor which, in performing any of the work under this contract, employs journeymen or apprentices in any apprenticeable craft or trade and which is not contributing to a fund or funds to administer and conduct the apprenticeship programming of any craft or trade in the area of the Site of the public work, to which fund or funds other Providers in the area of the Site of the public work are contributing, shall contribute to the fund or funds in each craft or trade in which that Provider employs journeymen or apprentices on the public work in the same amount or upon the same basis and in the same manner as other Providers do, but where the trust fund administrators are unable to accept the funds, Providers not signatory to the trust agreement shall pay like amount to the California Apprenticeship Council. Provider or Subcontractor may add the amount of such contributions in computing their bid for the contract. The Division of Labor Standards Enforcement is authorized to enforce the payment of the contributions to the fund or funds as set forth in Labor Code § 227. The responsibility of compliance with Labor Code § 1777.5 and this Article for all apprenticeable occupations is with Provider.

(E) The interpretation and enforcement of Sections 1777.5 and 1777.7 of the Labor Code shall be in accordance with the rules and procedures of the California Apprenticeship Council.

(d) Compliance with Applicable Laws. Subject to Section 18, Provider will comply with the requirements of all Applicable Laws with respect to the Installation Work, Energy Management Services and Energy System Operations.

(e) Defects in the Energy System. Provider will be solely responsible for the cost of all operation, maintenance and repair of the Energy System during the Term and shall maintain the Energy System in good working condition consistent with good electrical practices. In the event of any defect in the Installation Work that impairs the Premises or the operation of the Energy System, Provider will repair or replace such work at its sole cost and expense. Provider may suspend delivery as reasonably necessary for necessary and routine testing, maintaining, replacing and repairing the Energy System (an “Outage”). Provider shall take all steps necessary to minimize the duration and scope of any such Outage.

(f) Health and Safety. Provider shall take all necessary and reasonable safety precautions with respect to providing the Installation Work, Energy Management Services, and Energy System Operations that shall comply

with all Applicable Laws pertaining to the health and safety of persons and real and personal property. Provider will not bring onto or store at the Premises any Hazardous Materials, except for such substances that are necessary for the Installation Work, the maintenance of the Energy System and/or incorporated into the Energy System and, in any case, that are in full compliance with all Environmental Laws. Provider shall materially comply with Environmental Laws during Installation Work, operation and decommissioning of the Energy System by Provider. Provider shall indemnify, hold harmless and defend Host Customer from and against all claims, pay costs and expenses, and conduct all actions required under Environmental Laws with respect to any release of Hazardous Materials which Provider causes to be at, on or under the Premises.

(g) Liens. Other than a Financing Party's security interest in or ownership of an Energy System, Provider shall not directly or indirectly cause, create, incur, assume or suffer to exist any mortgage, pledge, lien (including mechanics', labor or materialman's lien), charge, security interest, encumbrance or claim of any nature ("Liens") on or with respect to the Premises or any interest therein, in each case to the extent such Lien arises from or is related to Provider's performance or non-performance of its obligations hereunder. If Provider breaches its obligations under this Section 7.1(d), it shall (i) immediately notify Host Customer in writing, (ii) promptly cause such Lien to be discharged and released of record without cost to Host Customer, and (iii) defend and indemnify Host Customer against all costs and expenses (including reasonable attorneys' fees and court costs at trial and on appeal) incurred in discharging and releasing such Lien.

(h) Removal of Energy System at Expiration. Within ninety (90) Days of the expiration or any termination of this Agreement (unless Host Customer has: (i) purchased the Energy System under the terms of this Agreement, or (ii) otherwise consented in writing to allowing the Energy System to remain installed on the Premises), Provider shall, in coordination with Host Customer and, except as otherwise provided herein, at Provider's sole cost and expense, remove the Energy System from the Premises. Provider shall bear the cost of any required storage of the Energy System, if necessary, during Provider's removal of the Energy System. Removal of the Energy System shall include all installed equipment, including, but not limited to, the Energy System and all tangible and structural support materials, as well as all appurtenant equipment, above and below ground (except for empty conduits). Provider shall additionally restore the Premises to a condition substantially similar to the preinstallation condition of the Premises, excluding ordinary wear and tear, through reasonable efforts. Provider's restoration of the Premises shall include, but is not limited to, any refinishing, landscaping, hardscaping, painting or other finish work, and cleaning. Provider shall undertake any repairs necessary as a result of such removal and restoration. The Parties shall reasonably coordinate all such removal, restoration, storage and transportation activities and dates.

(i) Failure to Remove. If Provider fails to comply with Section 7.1(h) and remove the Energy System and restore the Premises as required within such ninety (90) day period, Host Customer shall have the right, but not the obligation, to remove the Energy System and restore the Premises and charge Provider for the reasonable costs incurred by Host Customer, which cost shall include, the actual costs of removal plus an additional 15% of such costs for the reasonable overhead and expenses to administer such removal. The Parties shall reasonably coordinate all such removal and pick-up activities. In the event that the Provider does not remove the Energy System as specified herein, Host Customer shall also have the option of allowing the Energy System to remain in place and Provider shall transfer title to the Energy System to the Host Customer and the Host Customer shall become the beneficial owner of the Energy System at no cost to the Host Customer including without limitation fees related to termination or default and with no further obligations or liability of Provider other than for liabilities accrued prior to the date of transfer of ownership. This Section shall not be interpreted to limit Host Customer's other available lawful remedies.

7.2 Host Customer's Covenants. Host Customer covenants and agrees as follows:

(a) Notice of Damage or Emergency. Host Customer shall (i) promptly notify Provider if it becomes aware of any damage to or loss of the use of an Energy System or any event or circumstance that could reasonably be expected to adversely affect an Energy System, (ii) as soon as reasonably possible under the circumstances, notify Provider if it becomes aware of any event or circumstance that poses an imminent risk to human health, the environment, an Energy System or the Premises.

(b) Liens. Host Customer shall not directly or indirectly cause, create, incur, assume or suffer to exist any Liens on or with respect to the Energy System or any interest therein. If Host Customer breaches its obligations under this Section, it shall immediately notify Provider in writing, shall promptly cause such Lien to be discharged

and released of record without cost to Provider, and shall indemnify Provider against all costs and expenses (including reasonable attorneys' fees and court costs at trial and on appeal) incurred in discharging and releasing such Lien.

(c) Consents and Approvals. Host Customer shall comply with Applicable Law in connection with providing Provider with access to the Premises and in performing any of its obligations under this Agreement. Host Customer shall ensure that any authorizations required in order to enter into this Agreement and make the Premises available to Provider for the purposes of this Agreement, are obtained or provided in a timely manner. To the extent that only Host Customer is authorized to request, obtain or issue any necessary approvals, Governmental Approvals, Environmental Attributes, Incentives, rebates or other financial incentives, Host Customer shall cooperate with Provider to obtain or issue such approvals, Governmental Approvals, rebates or other financial incentives in the name of Provider. Host Customer shall provide to Provider copies of all Governmental Approvals and CCRs applicable to the Premises, other than those obtained by Provider or to which Provider is a party.

(d) Access to Premises, Grant of License. Host Customer hereby grants to Provider a commercial license coterminous with the Term, containing all the rights necessary for Provider to use and occupy portions of the Premises for the installation, operation, maintenance and removal of the Energy Systems pursuant to the terms of this Agreement, including ingress and egress rights to the Premises and access to electrical panels and conduits to interconnect or disconnect the Energy Systems with the Premises' electrical wiring for Provider and its Affiliates, employees, contractors and subcontractors, and the Local Electric Utility and Governmental Authorities. Without limiting the foregoing:

(i) Whereas Host Customer is owner of the Premises, Host Customer hereby covenants that (A) Provider shall have access to the Premises and Energy Systems during the Term of this Agreement and for so long as needed after termination to remove the Energy Systems pursuant to the applicable provisions herein, and (B) Host Customer shall not interfere or handle any Provider equipment or the Energy Systems without prior written authorization from Provider.

(ii) Host Customer shall reasonably cooperate with Provider to provide a memorandum of license which Provider may record with the appropriate Governmental Authority.

(e) Temporary storage space during installation or removal. Host Customer shall provide sufficient space at the Premises for the temporary storage and staging of tools, materials and equipment and for the parking of construction crew vehicles and temporary construction trailers and facilities reasonably necessary during the Installation Work, Energy System Operations or Energy System removal, and access for rigging and material handling.

(f) Site-Specific Requirements. On or before the Effective Date, Host Customer shall identify and set forth on Schedule 5 of the Special Conditions and unless previously delivered, Host Customer shall, to the extent the same are known and available, deliver to Provider copies of all reports, agreements, plans, inspections, tests, studies or other materials concerning the presence of Hazardous Materials at, from or on the Premises including, but not limited to, soil reports, design drawings, environmental reports, sampling results or other documents relating to Hazardous Materials that have been identified or may be present on, in or under the Premises (collectively, the "Environmental Documents"). Thereafter, Host Customer agrees to provide copies of any new Environmental Documents within 10 days of receipt of same. Host Customer hereby agrees to furnish such other documents in Host Customer's possession or control with respect to Governmental Approvals compliance with Environmental Law or Hazardous Materials with respect to the Premises as may be reasonably requested by Provider from time to time.

(g) Environmental Conditions. Notwithstanding anything to the contrary in the Agreement, Host Customer shall operate and maintain the Premises to comply with the requirements of all applicable Environmental Laws that limit or govern the conditions or uses of the Premises, without impairing or interfering with Provider's construction, operation and ownership of the Energy Systems or occupancy of the Premises. In no event shall Provider have any liability or obligation with respect to any Pre-existing Environmental Condition on, in or under the Premises, or operations or maintenance of the Premises required to comply with Environmental Laws with respect to Pre-existing Environmental Conditions. Host Customer shall indemnify, hold harmless and defend Provider from and against all claims, pay costs and expenses, and conduct all actions required under Environmental Laws with respect to Pre-existing Environmental Conditions, or any release of Hazardous Materials which Host Customer causes to be, at, on or under the Premises.

(h) Provision of Information; Registration with Local Electric Utility; Interconnection. Within five Business Days of receiving them, Host Customer shall provide to Provider copies of all invoices and/or electricity bills for electricity services from the Local Electric Utility for the Premises. If available from the Local Electric Utility, Host Customer shall reasonably cooperate with Provider to authorize or otherwise designate Provider to receive copies of such invoices or bills for electricity services directly from the Local Electric Utility during the Services Term. Host Customer shall reasonably cooperate with Provider with respect to any interconnection applications, studies, or service agreements required by the Local Electric Utility from either Provider or Host Customer for the Provider to provide the Energy Management Services, become eligible for Environmental Attributes or Incentives, or deliver or provide Market Products as contemplated herein.

(i) Financial Statements. Host Customer shall, upon request by Provider, provide to Provider its audited financial statements for the prior three (3) years and, on a go-forward basis, shall provide such statements within 15 Business Days of Provider's reasonable request.

8. REPRESENTATIONS & WARRANTIES.

8.1 Representations and Warranties of Both Parties. In addition to any other representations and warranties contained in the Agreement, each Party represents and warrants to the other as of the Effective Date that:

- (a) It is duly organized and validly existing and in good standing in the jurisdiction of its organization;
- (b) It has the full right and authority to enter into, execute, deliver, and perform its obligations under the Agreement;
- (c) It has taken all requisite corporate or other action to approve the execution, delivery, and performance of the Agreement;
- (d) The Agreement constitutes its legal, valid and binding obligation enforceable against such Party in accordance with its terms, except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium, and other similar laws now or hereafter in effect relating to creditors' rights generally;
- (e) There is no litigation, action, proceeding or investigation pending or, to the best of its knowledge, threatened before any court or other Governmental Authority by, against, affecting or involving any of its business or assets that could reasonably be expected to adversely affect its ability to carry out the transactions contemplated herein;
- (f) Its execution and performance of the Agreement and the transactions contemplated hereby do not and will not constitute a breach of any term or provision of, or a default under, (i) any contract, agreement or Governmental Approval to which it or any of its Affiliates is a party or by which it or any of its Affiliates or its or their property is bound, (ii) its organizational documents, or (iii) any Applicable Laws; and
- (g) Its execution and performance of the Agreement and the transactions contemplated hereby do not and will not require any consent from a third party, including any Governmental Approvals from any Governmental Authority, that are not identified in Schedule 5 to the Special Conditions.

8.2 Representations of Host Customer. Host Customer represents and warrants to Provider as of the Effective Date that:

- (a) Host Customer acknowledges that it has been advised that part of the collateral securing the financial arrangements for the Energy System may be the granting of a first priority perfected security interest (the "Security Interest") in the Energy System to a Financing Party;
- (b) To Host Customer's knowledge, the granting of the Security Interest will not violate any term or condition of any covenant, restriction, lien, financing agreement, lease or security agreement affecting the Premises;

(c) Host Customer is aware of no existing lease, mortgage, security interest or other interest in or lien upon the Premises that could attach to an Energy System as an interest adverse to Provider's Financing Party's Security Interest therein;

(d) To Host Customer's knowledge, there exists no event or condition which constitutes a default, or would, with the giving of notice or lapse of time, constitute a default under this Agreement;

(e) To Host Customer's knowledge, Host Customer has identified and disclosed to Provider in Schedule 5 of the Special Conditions (i) all Environmental Documents, (ii) all CCRs, Governmental Approvals or other restrictions imposed under Applicable Laws with respect to the use of the Premises that could affect the construction and operation of the Energy System, and (iii) all environmental reports, studies, data or other information relating to the use of the Premises by Provider within the Host Customer's possession or control;

(f) To Host Customer's knowledge, the Premises are in compliance with Environmental Laws, and that Host Customer holds and is in compliance with all Governmental Approvals required for the ownership and any current operations or activities conducted at the Premises;

(g) Host Customer has identified in Schedule 5 and delivered to Provider all material reports and information concerning the presence or release of Hazardous Materials on, in or under the Premises; and

Any Financing Party is an express third-party beneficiary of this Section 8.2.

8.3 EXCLUSION OF WARRANTIES. EXCEPT AS EXPRESSLY SET FORTH IN SECTIONS 7.1 AND THIS SECTION 8, AND SECTION 4 OF THE SPECIAL TERMS AND CONDITIONS, THE INSTALLATION WORK, STORAGE SYSTEM OPERATIONS, AND ENERGY MANAGEMENT SERVICES PROVIDED BY PROVIDER TO HOST CUSTOMER PURSUANT TO THIS AGREEMENT SHALL BE "AS-IS WHERE-IS." NO OTHER WARRANTY TO HOST CUSTOMER OR ANY OTHER PERSON, WHETHER EXPRESS, IMPLIED OR STATUTORY, IS MADE AS TO THE INSTALLATION, DESIGN, DESCRIPTION, QUALITY, MERCHANTABILITY, COMPLETENESS, USEFUL LIFE, FUTURE ECONOMIC VIABILITY, OR FITNESS FOR ANY PARTICULAR PURPOSE, THE ENERGY MANAGEMENT SERVICES OR ANY OTHER SERVICE PROVIDED HEREUNDER OR DESCRIBED HEREIN, OR AS TO ANY OTHER MATTER, ALL OF WHICH ARE EXPRESSLY DISCLAIMED BY PROVIDER.

9. TAXES AND GOVERNMENTAL FEES.

9.1 Host Customer Obligations. Host Customer shall reimburse and pay for (i) any documented taxes, fees or charges imposed or authorized by any Governmental Authority and paid by Provider due to Provider's sale of the Energy Management Services to Host Customer (other than income taxes imposed upon Provider), and (ii) any property taxes imposed on the Energy System resulting from the Energy System not receiving the "active solar energy system exclusion" under California Revenue and Taxation Code section 73 ("Exclusion"). Provider shall notify Host Customer in writing with a detailed statement of such amounts, which shall be invoiced by Provider and payable by Host Customer. Host Customer shall timely report, make filings for, and pay any and all sales, use, income, gross receipts or other taxes, and any and all franchise fees or similar fees assessed against it due to its purchase of the Energy Management Services. This Section 9.1 excludes taxes specified in Section 9.2.

9.2 Provider Obligations. Subject to Section 9.1 above, Provider shall be responsible for all income, gross receipts, ad valorem, personal property or real property or other similar taxes and any and all franchise fees or similar fees assessed against it due to its ownership of the Energy System, other than any property taxes imposed on the Energy System resulting from the loss of the Exclusion. Provider shall not be obligated for any taxes payable by or assessed against Host Customer based on or related to Host Customer's overall income or revenues.

10. FORCE MAJEURE.

10.1 Definition. "Force Majeure Event" means any act or event that prevents the affected Party from performing its obligations in accordance with the Agreement, if such act or event is beyond the reasonable control, and not the

result of the fault or negligence, of the affected Party and such Party had been unable to overcome such act or event with the exercise of due diligence (including the expenditure of reasonable sums). Subject to the foregoing conditions, "Force Majeure Event" shall include the following acts or events: (i) natural phenomena, such as storms, hurricanes, floods, lightning, volcanic eruptions and earthquakes; (ii) explosions or fires arising from lightning or other causes unrelated to the acts or omissions of the Party seeking to be excused from performance; (iii) acts of war or public disorders, civil disturbances, riots, insurrection, sabotage, epidemic, pandemic (including the COVID-19 pandemic to the extent the circumstances giving rise to the conditions affecting the claiming Party's performance were not reasonably foreseeable as of the Effective Date), terrorist acts, or rebellion; (iv) strikes or labor disputes (except strikes or labor disputes caused a Party or engaged in by the employees of a Party); (v) action or inaction by a Governmental Authority (unless Host Customer is a Governmental Authority and Host Customer is the Party whose performance is affected by such action nor inaction). A Force Majeure Event shall not be based on the economic hardship of either Party, or upon the expiration of any lease of the Premises by the Host Customer from the owner of the Premises.

10.2 Excused Performance. Except as otherwise specifically provided in the Agreement, neither Party shall be considered in breach of the Agreement or liable for any delay or failure to comply with the Agreement (other than the failure to pay amounts due hereunder), if and to the extent that such delay or failure is attributable to the occurrence of a Force Majeure Event, provided that the Party claiming relief under this Article 10 shall as soon as practicable after becoming aware of the circumstances constituting a Force Majeure Event (i) notify the other Party in writing of the existence of the Force Majeure Event, (ii) exercise all reasonable efforts necessary to minimize delay caused by such Force Majeure Event, (iii) notify the other Party in writing of the cessation or termination of said Force Majeure Event, and (iv) resume performance of its obligations hereunder as soon as practicable thereafter; provided, however, that Host Customer shall not be excused from making any payments and paying any unpaid amounts due in respect of Energy Management Services delivered to Host Customer prior to the Force Majeure Event performance interruption.

10.3 Termination due to Extended Force Majeure Event. If a Force Majeure Event shall have occurred that has affected a Party's substantial performance hereunder and that has continued for a continuous period of 180 days, then the non-affected Party shall be entitled to terminate the Agreement upon 90 days' prior written notice to the affected Party. If substantial performance resumes within such 90-day period, the Agreement shall not terminate and shall remain in full force and effect, and the remainder of this Section 10.3 shall not be applicable. If, at the end of such 90-day period, substantial performance has not resumed, the Agreement shall automatically terminate. Upon termination for a Force Majeure Event, neither Party shall have any liability to the other (other than any liabilities that have accrued prior to termination).

11. DEFAULT.

11.1 Provider Defaults and Host Customer Remedies.

(a) Provider Defaults. The following events shall be defaults with respect to Provider (each, a "Provider Default"):

- (i) A Bankruptcy Event shall have occurred with respect to Provider;
- (ii) Provider fails to pay Host Customer any undisputed amount owed under the Agreement within 30 days from receipt of notice from Host Customer of such past due amount; and
- (iii) Provider breaches any material representation, covenant or other term of the Agreement and (A) such breach is not cured within 30 days after Host Customer's written notice of such breach, or (B) Provider fails to commence and pursue a cure within such 30-day period if a longer cure period is needed.

(b) Host Customer's Remedies. If a Provider Default described in Section 11.1(a) has occurred and is continuing, in addition to other remedies expressly provided herein, and subject to Article 12, Host Customer may terminate the Agreement and exercise any other remedy it may have at law or equity or under the Agreement.

11.2 Host Customer Defaults and Provider's Remedies.

(a) Host Customer Default. The following events shall be defaults with respect to Host Customer (each, a “Host Customer Default”):

(i) A Bankruptcy Event shall have occurred with respect to Host Customer;

(ii) Host Customer fails to pay Provider any undisputed amount due Provider under the Agreement within 30 days from receipt of notice from Provider of such past due amount; and

(iii) Host Customer breaches any material representation, covenant or other term of the Agreement if (A) such breach is not cured within 30 days after Provider’s notice of such breach, or (B) Host Customer fails to commence and pursue said cure within such 30-day period if a longer cure period is needed.

(b) Provider’s Remedies. If a Host Customer Default described in Sections 11.2(a) has occurred and is continuing, in addition to other remedies expressly provided herein, and subject to Article 12, Provider may terminate this Agreement and upon such termination, (A) Provider shall be entitled to receive from Host Customer the Early Termination Fee, and (B) Provider may exercise any other remedy it may have at law or equity or under the Agreement.

11.3 Removal of Energy System. Upon any termination of the Agreement pursuant to this Article 11, Provider will remove the Energy System pursuant to Section 7.1(e) hereof.

12. LIMITATIONS OF LIABILITY.

12.1 Except in connection with an express remedy provided hereunder or as otherwise expressly provided herein, neither Party shall be liable to the other Party or its Indemnified Persons for any special, punitive, exemplary, indirect, or consequential damages, whether foreseeable or not, arising out of, or in connection with the Agreement.

12.2 A Party’s maximum liability to the other Party under the Agreement, shall be limited to the Early Termination Fee as of the date of the events giving rise to such liability, provided, however, the limits of liability under this Section 12.2 shall not apply with respect to (i) indemnity obligations hereunder in respect of negligence, willful misconduct, fraud, intellectual property infringement, or environmental claims and (ii) any obligation of Host Customer to pay Management Services Payments or the Early Termination Fee. The limitations set forth in this Section 12 shall not limit the availability of insurance coverage for a claim pursuant to Section 17.

13. ASSIGNMENT.

13.1 Assignment by Provider. Provider shall not sell, transfer or assign (collectively, an “Assignment”) the Agreement or any interest therein, without the prior written consent of Host Customer, which shall not be unreasonably withheld, conditioned or delayed; provided, however, that, without the prior consent of Host Customer, Provider may (i) assign this Agreement to an Affiliate of Provider or to a third party that acquires the Energy System and, in each case, agrees in writing to assume all of Provider’s rights and obligations under the Agreement, or (ii) assign this Agreement as collateral security in connection with any financing of any Energy System. If Provider identifies a Financing Party in Schedule 4 of the Special Conditions, or in a subsequent notice to Host Customer, then Host Customer shall comply with the provisions set forth in Exhibit B of these General Conditions and agrees to provide such estoppels and acknowledgments as Provider may reasonably request from time to time containing customary provisions reasonably requested by lenders and other financing parties for financings of combined solar power generation and storage facilities like the Energy System. Any Financing Party is an express third-party beneficiary of this Section 13.1. Any Assignment by Provider without any required prior written consent of Host Customer shall not release Provider of its obligations hereunder and such assignment shall be void and of no force or effect. An assignment of equity ownership of Provider or any of its upstream parent companies shall not be considered an Assignment and shall not require Host Customer’s consent.

13.2 Acknowledgment of Collateral Assignment. If Provider identifies a secured Financing Party in Schedule 4 of the Special Conditions, or in a subsequent notice to Host Customer, then Host Customer hereby acknowledges:

(a) The collateral assignment by Provider to the Financing Party, of Provider's right, title, and interest in, to and under the Agreement, as consented to under Section 13.1 of the Agreement.

(b) The Financing Party as such collateral assignee shall be entitled to exercise any and all rights of lenders and/or secured parties generally with respect to Provider's interests in this Agreement.

(c) It has been advised that Provider has granted a first priority perfected security interest in Energy System to the Financing Party and that the Financing Party has relied upon the characterization of the Energy System as personal property, as agreed in this Agreement in accepting such security interest as collateral for its financing of the Energy System.

Any Financing Party is an express third-party beneficiary of this Section 13.2.

13.3 Assignment by Host Customer. Host Customer shall not assign the Agreement or any interest therein, without Provider's prior written consent, which consent shall not be unreasonably withheld, conditioned or delayed. Any Assignment by Host Customer without the prior written consent of Provider shall not release Host Customer of its obligations hereunder and such assignment shall be void and of no force or effect.

14. NOTICES.

14.1 Notice Addresses. Unless otherwise provided in the Agreement, all notices and communications concerning the Agreement shall be in writing and addressed to the other Party (or Financing Party, as the case may be) at the addresses set forth in Schedule 4 of the Special Conditions, or at such other address as may be designated in writing to the other Party from time to time.

14.2 Notice. Unless otherwise provided herein, any notice provided for in the Agreement shall be hand delivered, sent by electronic mail, or by commercial overnight delivery service, and shall be deemed delivered to the addressee or its office when received at the address for notice specified above when hand delivered, upon confirmation of receipt from the recipient when sent by email, or on the Business Day after being sent when sent by overnight delivery service (Saturdays, Sundays and legal holidays excluded).

14.3 Address for Invoices. All invoices under the Agreement shall be sent to the address provided by Host Customer. Invoices shall be sent by email or regular first-class mail postage prepaid.

15. CONFIDENTIALITY AND DATA.

15.1 Confidentiality Obligation. If either Party provides confidential information, including business plans, strategies, financial information, proprietary, patented, licensed, copyrighted or trademarked information, and/or technical information regarding the financing, design, operation and maintenance of the Energy System or of Host Customer's business ("Confidential Information") to the other or, if in the course of performing under the Agreement or negotiating the Agreement a Party learns Confidential Information regarding the facilities or plans of the other, the receiving Party shall (a) protect the Confidential Information from disclosure to third parties with the same degree of care accorded its own confidential and proprietary information, and (b) refrain from using such Confidential Information, except in the negotiation and performance of the Agreement. Notwithstanding the above, a Party may provide such Confidential Information to its officers, directors, members, managers, employees, agents, contractors and consultants, and Affiliates, lenders, and potential assignees of the Agreement or acquirers of Provider or its Affiliates (provided and on condition that such potential assignees be bound by a written agreement restricting use and disclosure of Confidential Information) (collectively, "Representatives"), in each case whose access is reasonably necessary. Each such recipient of Confidential Information shall be informed by the Party disclosing Confidential Information of its confidential nature and shall be directed to treat such information confidentially and shall agree to abide by these provisions. In any event, each Party shall be liable (with respect to the other Party) for any breach of this provision by any entity to whom that Party improperly discloses Confidential Information. All Confidential Information shall remain the property of the disclosing Party and shall be returned to the disclosing Party or destroyed after the receiving Party's need for it has expired or upon the request of the disclosing Party.

15.2 Permitted Disclosures. Notwithstanding any other provision herein, neither Party shall be required to hold confidential any information that:

- (a) Becomes publicly available other than through the receiving Party;
- (b) Is required to be disclosed by a Governmental Authority, under Applicable Law (including the California Public Records Act) or pursuant to a validly issued subpoena or required filing, but a receiving Party subject to any such requirement shall promptly notify the disclosing Party of such requirement;
- (c) Is independently developed by the receiving Party; or
- (d) Becomes available to the receiving Party without restriction from a third party under no obligation of confidentiality.

In addition, without limiting any of the foregoing, Provider may, without Host Customer's consent, provide to the Local Electric Utility, Control Area Operator, Governmental Authority, equipment suppliers, service providers and financing providers all design, operational, testing, maintenance and repair data in connection with the Energy System, any and all System Data, and any and all information related to Host Customer or the Premises in connection with the Energy System and Energy Management Services. At Host Customer's written request, Provider shall provide a summary list to Host Customer of such information provided to parties set forth in this Section 15.2(d).

15.3 Goodwill and Publicity. Neither Party shall use the name, trade name, service mark, or trademark of the other Party in any promotional or advertising material without the prior written consent of such other Party. The Parties shall coordinate and cooperate with each other when making public announcements related to the execution and existence of the Agreement, and each Party shall have the right to promptly review, comment upon, and approve any publicity materials, press releases, or other public statements by the other Party that refer to, or that describe any aspect of, the Agreement; provided, that no such publicity releases or other public statements (except for filings or other statements or releases as may be required by Applicable Law) shall be made by either Party without the prior written consent of the other Party. At no time will either Party acquire any rights whatsoever to any trademark, trade name, service mark, logo or other intellectual property right belonging to the other Party. Notwithstanding the foregoing, Host Customer agrees that Provider may, at its sole discretion, take photographs of the installation process of the Energy System and/or the completed Energy System, and Provider shall be permitted to use such images (regardless of media) in its marketing efforts, including but not limited to use in brochures, advertisements, websites and news outlet or press release articles. The images shall not include any identifying information without Host Customer permission and the installation site shall not be disclosed beyond the type of establishment (such as "Retail Store," "Distribution Center," or such other general terms), the city and state.

15.4 Enforcement of Confidentiality Obligation. Each Party agrees that the disclosing Party would be irreparably injured by a breach of this Article 15 by the receiving Party or its Representatives or other Person to whom the receiving Party discloses Confidential Information of the disclosing Party and that the disclosing Party may be entitled to equitable relief, including injunctive relief and specific performance, in the event of any breach of the provisions of this Article 15. To the fullest extent permitted by Applicable Law, such remedies shall not be deemed to be the exclusive remedies for a breach of this Article 15, but shall be in addition to all other remedies available at law or in equity.

15.5 Ownership and Use of Data. Provider shall at all times own all data generated by the meter(s) installed with the Energy System and otherwise regarding the operation and discharge of the Energy System and software for Energy Management Services, Market Products or Environmental Attributes (collectively, the "System Data"). Notwithstanding anything in this Article 15 to the contrary, Provider shall be entitled to use the System Data for any purpose, including marketing and publicity, so long as the System Data does not identify Host Customer or the Premises. System Data shall not include Host Customer usage data or any data that is collected by the Local Electric Utility.

16. INDEMNITY.

16.1 Provider's Indemnity. Subject to Article 12, Provider agrees that it shall indemnify and hold harmless Host Customer, its permitted successors and assigns and their respective directors, officers, members, shareholders and employees (collectively, the "Host Customer Indemnified Parties") from and against any and all Losses incurred by Host Customer Indemnified Parties to the extent arising from or out of the following: (a) any claim for or arising out of Provider's negligence or willful misconduct, (b) any personal injury, wrongful death or property damage to the Premises caused by the operation of the Energy System; (c) any infringement of patents or the improper use of other proprietary rights by Provider or its employees or representatives that may occur in connection with the performance of the Installation Work, Energy System Operations or Energy Management Services and the ownership and use of the Energy System; or (d) violation by Provider of its confidentiality obligations under Section 15. Provider shall not, however, be required to reimburse or indemnify any Host Customer Indemnified Party for any Loss to the extent such Loss is due to the negligence or willful misconduct of any Host Customer Indemnified Party.

16.2 Host Customer's Indemnity. Subject to Article 12, Host Customer agrees that it shall indemnify and hold harmless Provider, its permitted successors and assigns and their respective directors, officers, members, shareholders and employees (collectively, the "Provider Indemnified Parties") from and against any and all Losses incurred by Provider Indemnified Parties to the extent arising from or out of any claim for or arising out of (a) Host Customer's negligence or willful misconduct, (b) any breach of Host Customer's obligations to avoid creating any Liens in connection with the Energy System or software, (c) any failure by Host Customer to have full and encumbered rights to grant the access to Provider as set forth in Section 7.2(d), and (d) violation by Provider of its confidentiality obligations under Section 15. Host Customer shall not, however, be required to reimburse or indemnify any Provider Indemnified Party for any Loss to the extent such Loss is due to the negligence or willful misconduct of any Provider Indemnified Party.

17. INSURANCE.

17.1 Generally. Provider shall maintain the following insurance coverages in full force and effect throughout the Term with carriers licensed in the State of California: (a) Workers' Compensation Insurance as may be from time to time required under applicable federal and state law, (b) Commercial General Liability Insurance with limits of not less than \$5,000,000 general aggregate, \$2,000,000 per occurrence, and (c) automobile insurance with Bodily Injury coverage at \$1,000,000 each accident, and Property Damage coverage at \$1,000,000 each accident. Additionally, Provider shall carry excess or umbrella liability insurance for commercial general liability having a per occurrence and aggregate limit of not less than \$5,000,000.

17.2 Certificates of Insurance. Provider, upon request, shall furnish current certificates evidencing that the insurance required under Section 17.1 is being maintained.

17.3 Additional Insureds. Provider's insurance policy shall be written on an occurrence basis and shall include an additional insured endorsement in favor of Host Customer with an additional insured endorsement for both ongoing and completed operations as it pertains to Commercial and General Liability. Endorsements shall also be provided specifying that such coverage is primary and non-contributory as to any other coverage available to the additional insured.

17.4 Insurer Qualifications. All insurance maintained hereunder shall be maintained with companies either rated no less than A- as to Policy Holder's Rating in the current edition of Best's Insurance Guide (or with an association of companies each of the members of which are so rated) or having a parent company's debt-to-policyholder-surplus ratio of 1:1.

17.5 Subcontractor Insurance. Provider shall require and verify that its prime contractor maintain insurance meeting the requirements set forth above.

18. CHANGE IN LAW OR TARIFF.

If there is a change in (a) the Local Electric Utility tariff applicable to the Premises, or (b) Applicable Law, in either case that has a material impact on Provider's ability to provide the Energy Management Services and Cost Savings, including a change in the applicable tariff affecting the hours, rates, and calculation methodologies employed by the Local Electric Utility then, upon written notice from Provider to Host Customer, the Parties shall negotiate in good faith to make the minimum changes to the Agreement necessary to preserve to the maximum extent possible the benefits, burdens and obligations set forth in the Agreement as of the Effective Date. Notwithstanding the foregoing, Provider shall continue to provide the Energy Management Services, and Host Customer shall continue to make the Management Services Payments, while the Parties negotiate the changes to the Agreement contemplated in this Article 18.

19. MISCELLANEOUS.

19.1 Integration; Exhibits. The Agreement, together with the Exhibits and Schedules attached thereto or incorporated by reference, constitute the entire agreement and understanding between Provider and Host Customer with respect to the subject matter thereof and supersedes all prior agreements relating to the subject matter hereof which are of no further force or effect. The Exhibits and Schedules attached to the Agreement, including these General Conditions as incorporated by reference, are integral parts of the Agreement and are an express part of the Agreement.

19.2 Conflict. In the event of a conflict between the provisions of these General Conditions and the Special Conditions, the provisions of the Special Conditions shall prevail.

19.3 Amendments. This Agreement may only be amended, modified or supplemented by an instrument in writing executed by duly authorized representatives of Provider and Host Customer.

19.4 Industry Standards. Except as otherwise set forth herein, for the purpose of the Agreement the normal standards of performance within the power generation industry in the relevant market shall be the measure of whether a Party's performance is reasonable and timely. Unless expressly defined herein, words having well-known technical or trade meanings shall be so construed.

19.5 Cumulative Remedies. Except as set forth to the contrary herein, any right or remedy of Provider or Host Customer shall be cumulative and without prejudice to any other right or remedy, whether contained herein or not.

19.6 Sovereign Immunity. To the extent permitted by Applicable Law, Host Customer hereby waives any defense of sovereign immunity that Host Customer might otherwise have in connection with any action taken by Provider to enforce its rights against Host Customer under this Agreement.

19.7 Limited Effect of Waiver. The failure of Provider or Host Customer to enforce any of the provisions of the Agreement, or the waiver thereof, shall not be construed as a general waiver or relinquishment on its part of any such provision, in any other instance or of any other provision in any instance.

19.8 Survival. The obligations under Sections 7.1(e) (Removal of Energy System), Section 7.1(d) (Provider Covenant), Sections 7.2(d), (e), (t) and (g) (Host Customer Covenants), Section 8.3 (Exclusion of Warranties), Article 9 (Taxes and Governmental Fees), Article 12 (Limitation of Liability), Article 14 (Notices), Article 15 (Confidentiality), Article 16 (Indemnity), Article 19 (Miscellaneous), or pursuant to other provisions of this Agreement that, by their sense and context, are intended to survive termination of this Agreement shall survive the expiration or termination of this Agreement for any reason.

19.9 Governing Law; Venue; Waiver of Jury Trial. This Agreement shall be governed by the laws of the State of California without reference to any choice of law principles. The Parties agree that the courts of the State of California located in the Ventura County, California, specifically Ventura County Superior Court and the federal courts of Ventura County, California shall have jurisdiction over any action or proceeding arising under the Agreement to the fullest extent permitted by Applicable Law. Each Party waives, to the fullest extent permitted by Applicable Law, any objection it may have to the laying of venue of any action or proceeding under this Agreement in any courts described

in this Section 19.9. EACH PARTY HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THE AGREEMENT.

19.10 Severability. If any term, covenant or condition in the Agreement shall, to any extent, be invalid or unenforceable in any respect under Applicable Law, the remainder of the Agreement shall not be affected thereby, and each term, covenant or condition of the Agreement shall be valid and enforceable to the fullest extent permitted by Applicable Law and, if appropriate, such invalid or unenforceable provision shall be modified or replaced to give effect to the underlying intent of the Parties and to the intended economic benefits of the Parties.

19.11 Relation of the Parties; Costs. The relationship between Provider and Host Customer shall not be that of partners, agents, or joint ventures for one another, and nothing contained in the Agreement shall be deemed to constitute a partnership or agency agreement between them for any purposes, including federal income tax purposes. Provider and Host Customer, in performing any of their obligations hereunder, shall be independent contractors or independent parties and shall discharge their contractual obligations at their own risk. Each Party shall bear its own costs and expenses incurred in connection with the negotiation, preparation, execution, and delivery of this Agreement and any related documents.

19.12 Successors and Assigns. This Agreement and the rights and obligations under the Agreement shall be binding upon and shall inure to the benefit of Provider and Host Customer and their respective successors and permitted assigns.

19.13 No Dedication. Neither Party shall be considered to have dedicated its property to the public or any portion thereof as a result of the Agreement or its performance thereunder. Neither Party shall claim that the other has dedicated its property to the public or any portion.

19.14 Counterparts. This Agreement may be executed in one or more counterparts, all of which taken together shall constitute one and the same instrument.

19.15 Electronic Delivery. This Agreement may be duly executed and delivered by a Party by execution electronic, "pdf" delivery of the signature page of a counterpart to the other Party.

19.16 Liquidated Damages Not Penalty. Host Customer acknowledges that the Early Termination Fee constitutes liquidated damages, and not penalties, in lieu of Provider's actual damages resulting from the early termination of the Agreement. Host Customer further acknowledges that Provider's actual damages may be impractical and difficult to accurately ascertain, and in accordance with Host Customer's rights and obligations under the Agreement, the Early Termination Fee constitutes fair and reasonable damages to be borne by Host Customer in lieu of Provider's actual damages.

19.17 Delegation. Provider may, without the consent of Host Customer, delegate or subcontract, as the case may be, any of its obligations under the Agreement to one or more subcontractors of Provider. No subcontract, delegation, or other engagement with any subcontractor shall relieve Provider of any of its duties, responsibilities, obligations, or liabilities hereunder.

19.18 Regulatory Requirements. Neither Party shall assert that Provider is an electric utility or public service company or similar entity that has a duty to provide service, is subject to rate regulation, or is otherwise subject to regulation by any Governmental Authority as a result of Provider's obligations or performance under this Agreement. If at any time as a result of any change in Applicable Law, Provider would be subject to regulation as an electric utility or public service company (or its equivalent) by any Governmental Authority by virtue of this Agreement, the Parties will use best efforts to restructure this Agreement so that Provider will not be subject to such regulation (while preserving for both Parties the substantive economic benefits conferred hereunder). If Host Customer is a municipality or other governmental entity, (a) payments hereunder (including the Early Termination Fee) are not subject to appropriations, (b) in the event any payment hereunder (including the Early Termination Fee) is or becomes subject to any necessary appropriation, Host Customer shall use its best efforts to appropriate the funds necessary to satisfy such obligations, and shall not discriminate between such obligations and its other obligations with respect to payments

for necessary services, (c) any failure of Host Customer to make payment as a result of any non-appropriation shall constitute a Host Customer Default, and (d) Host Customer has approved this Agreement in accordance with the provisions of Government Code Section 4217 et.seq. The Parties intend that this Agreement will be a “service contract” as defined in Section 7701(e)(1) of the Internal Revenue Code of 1986, as amended, and not a lease. The Parties do not intend to form a partnership or joint venture.

[Signature pages follow]

The Parties have caused these General Conditions to be executed by their duly authorized representatives as of the date first above written.

PROVIDER

PRISTINE SOLAR, LLC

By: _____
Name:
Title:

HOST CUSTOMER

CAMROSA WATER DISTRICT

By: _____
Name:
Title:

Exhibit A
of General Conditions

Intentionally omitted.

Exhibit B
of General Conditions

Certain Agreements for the Benefit of the Financing Parties

Host Customer acknowledges that Provider will be receiving financing accommodations from one or more Financing Parties and that Provider may sell or assign an Energy System or this Agreement and/or may secure Provider's obligations by, among other collateral, a pledge or collateral assignment of this Agreement and a first security interest in the Energy System. In order to facilitate such necessary sale, conveyance, or financing, and with respect to any such Financing Party, Host Customer agrees as follows:

(a) Consent to Collateral Assignment. Host Customer consents to either the assignment, sale or conveyance to a Financing Party or the collateral assignment by Provider to a Financing Party, of Provider's right, title and interest in and to this Agreement.

(b) Notices of Default. Host Customer will deliver to the Financing Party, concurrently with delivery thereof to Provider, a copy of each notice of default given by Host Customer under the Agreement, inclusive of a reasonable description of Provider default. No such notice will be effective absent delivery to the Financing Party. Host Customer will not mutually agree with Provider to cancel, modify or terminate the Agreement without the written consent of the Financing Party.

(c) Rights Upon Event of Default. Notwithstanding any contrary term of this Agreement:

i. The Financing Party, shall be entitled to exercise, in the place and stead of Provider, any and all rights and remedies of Provider under this Agreement in accordance with the terms of this Agreement and only in the event of Provider's or Host Customer's default. The Financing Party shall also be entitled to exercise all rights and remedies of secured parties generally with respect to this Agreement and the Energy System.

ii. The Financing Party shall have the right, but not the obligation, to pay all sums due under this Agreement and to perform any other act, duty or obligation required of Provider thereunder or cause to be cured any default of Provider thereunder in the time and manner provided by the terms of this Agreement. Nothing herein requires the Financing Party to cure any default of Provider under this Agreement or (unless the Financing Party has succeeded to Provider's interests under this Agreement) to perform any act, duty or obligation of Provider under this Agreement, but Host Customer hereby gives it the option to do so.

iii. Upon the exercise of remedies under its security interest in an Energy System, including any sale thereof by the Financing Party, whether by judicial proceeding or under any power of sale contained therein, or any conveyance from Provider to the Financing Party (or any assignee of the Financing Party) in lieu thereof, the Financing Party shall give notice to Host Customer of the transferee or assignee of this Agreement. Any such transferee or assignee must have the commercial and technical expertise necessary to fulfill the obligations of Provider under this Agreement. Any such exercise of remedies shall not constitute a default under this Agreement.

iv. Upon any default not reasonably susceptible to cure by a Financing Party, including, without limitation, rejection or other termination of this Agreement pursuant to any process undertaken with respect to Provider under the United States Bankruptcy Code, at the request of the Financing Party made within 90 days of such default, Host Customer shall enter into a new agreement with the Financing Party or its designee having the same terms and conditions as this Agreement.

(d) Right to Cure.

i. Host Customer will not exercise any right to terminate or suspend this Agreement unless it shall have given the Financing Party prior written notice by sending notice to the Financing Party (at the address provided by Provider) of its intent to terminate or suspend this Agreement, specifying the condition giving rise to such right, and the Financing Party shall not have caused to be cured the condition giving rise to the right of termination or suspension within 30 days after such notice or (if longer) the periods provided for in this Agreement. The Parties agree that the cure rights described herein are in addition to and apply and commence following the expiration of any notice and cure period applicable to Provider. The Parties respective obligations will otherwise remain in effect during any cure period; provided that if such Provider default reasonably cannot be cured by the Financing Party within such period and the Financing Party commences and continuously pursues cure of such default within such period, such period for cure will be extended for a reasonable

period of time under the circumstances, such period not to exceed additional 90 days.

ii. If the Financing Party (including any Host Customer or transferee), pursuant to an exercise of remedies by the Financing Party, shall acquire title to or control of Provider's assets and shall, within the time periods described in sub-section (d)(i). above, cure all defaults under this Agreement existing as of the date of such change in title or control in the manner required by this Agreement and which are capable of cure by a third person or entity, then such person or entity shall no longer be in default under this Agreement, and this Agreement shall continue in full force and effect.

(e) Consent and Agreement. Upon Provider's request, Host Customer shall execute a consent to collateral assignment of the Agreement in favor of the Financing Party upon the terms and conditions set forth in this Agreement (a "Consent and Agreement"). If there is any conflict between this Exhibit B and the terms of any Consent and Agreement, the terms of such Consent and Agreement shall prevail.

**SPECIAL TERMS AND CONDITIONS OF
ENERGY MANAGEMENT SERVICES AGREEMENT**

These Special Terms and Conditions of Energy Management Services Agreement (these “Special Conditions”), dated March 24, 2026 (the “Effective Date”) are between Pristine Solar, LLC Delaware limited liability company (the “Provider”) and Camrosa Water District, a California special district and local government entity (the “Host Customer”) and, together with Provider, the “Parties” and each, a “Party”).

RECITALS

A. Host Customer desires that Provider optimize and manage distributed energy technologies in a manner that enables its facilities located at the Premises to shift electric consumption from grid to stored resources as needed to facilitate optimal and cost effective energy management (as further described herein, the “Energy Management Services”), and Provider is willing to do the same.

B. Provider and Host Customer acknowledge those certain General Terms and Conditions of Energy Management Services Agreement, dated March 24, 2026 (the “General Conditions”) between Provider and Host Customer (such General Conditions, together with these Special Conditions, the “Agreement”).

AGREEMENT

In consideration of the mutual promises set forth below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Incorporation of General Conditions. The General Conditions are incorporated herein as if set forth in their entirety. Any capitalized terms not otherwise defined herein shall have the meaning given to them in the General Conditions. Any conflict between the General Terms and these Special Conditions shall be resolved in favor of the provisions of these Special Conditions.

2. Energy Management Services. The Energy Management Services to be performed by Provider are contained in Schedule 1.

3. Services Term. The term of this Agreement shall commence on the Effective Date and shall continue for thirty (30) years from the first day of the Billing Period (as defined in the applicable retail electric service tariff of the Local Electric Utility) immediately following the Completion Date for the Energy System to be installed by Provider under this Agreement (the “Services Term”), unless terminated earlier pursuant to the provisions of the Agreement. As used herein, the term “Term Year” shall mean the 12-month period following the first day of the Billing Period immediately following the Completion Date.

4. Host Customer Responsibility for Certain Costs.

(a) Host Customer has the option to require performance and payment bonds and shall be responsible for reimbursing Provider’s direct costs to provide the performance and payment bond as provided under the General Conditions (“P&P Costs”). Host Customer may elect to either (a) directly reimburse Provider for such P&P Costs, or (b) so long as the Management Services Payment rate is less than Ninety Percent (90%), have such P&P Costs included in the calculation of the percentage increase in Management Services Payment rate.

(b) Host Customer has incurred development costs in connection with this project (“HC Dev Costs”). Provider shall reimburse Host Customer for the HC Dev Costs in an amount not to exceed \$250,000.00 (such reimbursed amount, the “Reimbursed HC Dev Costs”) and the Reimbursed HC Dev Costs shall be used to calculate the adjustment to the Management Services Payment rate; *provided*, if the Reimbursed HC Dev Costs would cause the Management Services Payment rate to exceed Ninety Percent

(90%) but for the Management Services Payment Cap, Purchaser shall have no obligation to reimburse the HC Dev Costs.

5. Schedules: The following Schedules hereto are hereby incorporated into this Agreement:

Schedule 1	Energy Management Services
Schedule 2	Management Services Payment
Schedule 3	Early Termination Fee
Schedule 4	Notice Information
Schedule 5	Site-Specific Information and Requirements: Description of the Premises, Energy Systems and Scope of Work
Schedule 6	Base Year Load, Utility Rates
Schedule 7	Other Terms and Conditions
Schedule 8	Approved Service Providers

[Signature pages follow]

IN WITNESS WHEREOF and in confirmation of their consent to the terms and conditions contained in this Agreement and intending to be legally bound hereby, Provider and Host Customer have executed this Agreement effective as of the Effective Date.

PROVIDER

PRISTINE SOLAR, LLC

By: _____
Name:
Title:

HOST CUSTOMER

CAMROSA WATER DISTRICT

By: _____
Name:
Title:

SCHEDULES

I. Schedule 1—Energy Management Services

Utilizing the Renewable Energy Self-Generation Bill Credit Transfer (RES-BCT) program and the TOU-GS-1-RTP (or similar), Provider shall provide the following Energy Management Services:

1. Utility Bill Reduction:
 - a. Local Electric Utility Demand Charges. Provider will dispatch the Energy System during predicted facility load peaks and predicted coincident monthly Regional Network Services peaks to reduce the Host Customer's electricity load at the Premises and associated demand charges assessed by the Local Electric Utility.
 - b. Local Electric Utility Energy Charges. Provider will dispatch the Energy System to charge during times of low energy rates and discharge in times of high energy rates.
2. Monthly Savings Reports: During the Services Term, Provider will provide monthly savings reports to Host Customer that will display Host Customer's Cost Savings on a monthly, annual, and per kilowatt of installed Energy System basis.

II. Schedule 2 - Management Services Payment

“Energy Management Services Savings” is the combined annual Cost Savings (as defined below).

1. The Management Services Payment is Eighty Percent (80%) of the Energy Management Services Savings per month until the cumulative payments to Provider reach \$30,000,000.00, paid in accordance with Section 6 of the General Conditions. After the cumulative Management Services Payments to Provider reach \$30,000,000.00, the Management Services Payment thereafter shall be Sixty Percent (60%) of Cost Savings. For every \$50,000.00 that the interconnection costs charged by the Local Electric Utility to interconnect the Energy System (a) exceeds \$50,000.00, the percentage of the Energy Management Services Savings used to calculate the Management Services Payment shall increase by one half percent (0.50%) and (b) fall below \$50,000.00, the percentage of the Energy Management Services Savings used to calculate the Management Services Payment shall decrease by one half percent (0.50%). Subject to the conditions set forth in Section 4 of these Special Conditions, for every \$50,000.00 of (c) P&P Costs that Host Customer elects to pass through the Management Services Payment, and (d) Reimbursed HC Dev Costs that Host Customer elects to pass through the Management Services Payment, the percentage of the Energy Management Services Savings used to calculate the Management Services Payment shall increase by one half percent (0.50%). Notwithstanding anything to the contrary in this Agreement, the Management Services Payment shall in no event exceed ninety percent (90%) of the Energy Management Services Savings in any given month (the “Management Services Payment Cap”). If the Management Services Payment would exceed the Management Services Payment Cap, including due to an increase in the interconnection costs in this section or in any costs under Section 7 below in this Schedule 2, Host Customer may agree in writing to increase such Management Services Payment Cap. If Host Customer does not agree to increase the Management Services Payment Cap, Provider shall have the right, in its discretion, to (x) continue development of the Energy System with the adjustment of the Management Services Payment limited to the Management Services Payment Cap, or (y) terminate this Agreement, in which case neither Party will have any further liability or obligation to the other Party arising out of or pursuant to this Agreement except as expressly stated herein.

2. Calculation of Cost Savings: On a monthly basis, Provider will calculate and provide to Host Customer the Cost Savings at the Premises where the Energy Systems are installed and operating. Provider makes no guarantees that any specific Cost Savings will be realized by Host Customer. Host Customer shall, as requested by Provider, provide (or reasonably cooperate with Provider to enable Provider to obtain) electrical energy use and cost information, demand charges (including, but not limited to peak demand management, time-of-use arbitrage, tariff optimization, and load shifting), and all other information relevant to the calculation of Cost Savings and other amounts under this Agreement.

As used herein, “Cost Savings” means, for each Billing Period, the difference between (a) the imputed electrical energy costs, including demand and energy charges, for each utility service account where an Energy System is in operation, assuming that the Energy Systems were not operating, and (b) the actual demand and energy costs, for each utility service account where the Energy Systems are in operation, net of any net metering, demand response, or other similar credits, programs, or benefits accruing to Host Customer as a result of the operation of the Energy Systems, plus any Deemed Production Amount, if applicable. Cost Savings shall be calculated by Provider using data from the meter installed in connection with the Energy System, the utility meters at the Premises, and/or the tariffed rates applicable to the Premises. For the avoidance of doubt, the Management Services Payment will not be reduced if operating costs of any Energy System should diminish.

As used herein, “Billing Period(s)” shall mean each of the consecutive time periods applicable to Host Customer during which the Local Electric Utility assesses and bills demand charges for the Premises.

Host Customer shall be granted, if desired, a sixty (60) day “Cost Savings Verification Period” after each Billing Period to review the monthly savings reports. Provider shall make available all data used for calculation of the monthly savings reports to the Host Customer or an agent of Host Customer for review and verification.

Provider shall take into consideration reduction or increase in Management Services Payment in the event the Host Customer is entitled to a refund from the Provider due to a true up assessment, annual or otherwise, from the Local Electric Utility. If Host Customer requests a “Cost Savings Verification Period”, Host Customer is still required to pay the invoiced amount per the applicable payment terms.

3. Deemed Production Amount. If, during any Term Year, Host Customer's actual annual energy consumption at the Premises in kWh ("Actual Load") is less than 6,000,000kWh/annum, then Provider shall calculate a "Deemed Production Amount", in accordance with the following formula, and such amount shall be included in the calculation of Cost Savings as set forth in Section 2 above:

$(6,000,000 \text{ kWh} - \text{Actual Load}) \times \text{Deemed Production kWh Rate} \times \text{Management Services Payment rate (e.g., 80\%)}$

where, "Deemed Production kWh Rate" means the weighted average Local Electric Utility generation charge price per kWh for the three (3) most recent Term Years in which the Actual Load exceeded 6,000,000 kWh in each such Term Year.

4. Deemed Delivered Product Payments. In the event any act or omission of Host Customer or Host Customer's employees, Affiliates, agents or subcontractors (collectively, a "Host Customer Act") results in a disruption or outage in Energy System production, then, in either case, Host Customer shall (i) pay Provider for all work required by Provider to disassemble or move the Energy System and (ii) continue to make all Deemed Delivered Product Payments during such period of the Energy System disruption (the "Disruption Period"), and (iii) reimburse Provider for any other lost revenue during the Disruption Period, including any lost revenue associated with any reduced ITCs or other incentives during the Disruption Period. For the purpose of calculating the Deemed Delivered Product Payments during the Disruption Period, for each month of said months of disruption, the Energy System shall be deemed to have produced at the average rate over the same month for which data exists (or, if the disruption occurs within the first 12 months of operation, the average rate in the prior month of operation) (the "Deemed Delivered Output"). The "Deemed Delivered Product Payment" equals the Deemed Delivered Output multiplied by the Deemed Production kWh Rate, as provided in Section 3 above.

5. Emergency Maintenance. Should an emergency occur at the Premises that necessitates an energy shut down ("Emergency Maintenance"), Provider shall be notified as soon as reasonably possible, after the start of the emergency, with an estimate of when the Premises shall be returned to normal operating conditions.

6. Maintenance and Expansion of Energy System. Host Customer acknowledges that Provider's ability to provide the Energy Management Services is conditioned upon Provider's ability to reconfigure, optimize replace, improve and/or expand the Energy Systems as reasonably necessary to achieve the Energy Management Services; provided that the Provider shall limit the expansion of each Energy System to the confines of the Premises unless otherwise agreed by the Parties.

7. Assumptions and Exclusions.

(a) The Energy Management Services Savings and Management Services Payment are determined based on the following assumptions (collectively, the "Assumptions"):

- i) No site-specific flood or fire mitigation measures will be required by any Governmental Authority for construction or operation of the system.
- ii) Excludes paved roads to meet any Governmental Authority fire safety requirements.
- iii) Excludes water tank(s) and associated foundations to meet any Government Authority fire safety requirements.
- iv) Surface waiver or purchase of mineral rights to achieve ALTA Endorsement 35 is not required.
- v) The construction and operation of the Energy System will not be subject to the California Environmental Quality Act (CEQA) and no conditional use permit or other discretionary approvals required by any Governmental Authority.

- vi) The site for construction of the system is free and clear of any easements or other encumbrances that require a redesign of the system to maintain expected energy production.
- vii) The portion of the Premises required for construction and operation will be delivered in a condition that is clean, clear and free of obstructions and will not require vegetation removal, grading, or other substantial site preparation by Provider.
- viii) Host Customer will provide on-site water source for construction at no cost to Provider.
- ix) Legal and unencumbered access to the project site from a public right of way will be provided with no additional cost.
- x) Host Customer will maintain water levels in the pond within the minimum and maximum design tolerances of the Energy System throughout the Term.
- xi) All import tariffs and federal incentives applicable to solar and energy storage systems as of July 16, 2025, will remain in effect through the commencement of construction, and no new or additional tariffs or reductions in incentives will apply.
- xii) As it pertains to the investment tax credit and incentives (ITC) and the federal ITC legislation in effect as of July 16th, 2025, construction will commence by July 4th, 2026, in accordance with current ITC guidelines to preserve eligibility.
- xiii) As it pertains to Foreign Entities of Concern (FEOC), construction will commence prior to July 3, 2026, to comply with current federal FEOC laws.

(b) Provider shall notify Host Customer in writing no later than forty-five (45) days prior to commencing construction of the Energy System of any deviations or inaccuracies in the Assumptions, provide documentation of the additional costs incurred, and detail any adjustments to the Energy Management Services Savings and Management Services Payment as a result. In such event, the Parties shall meet and confer, and Provider may propose reasonable modifications to Schedule 2. If Host Customer does not accept such modifications, Provider may (in its sole discretion) provide written notice to Host Customer that it is terminating this Agreement, in which case both Parties shall bear their own costs incurred, and neither Party shall have any liability to the other except for any such liabilities that may have accrued prior to such termination. If Host Customer accepts such revised Schedule 2 in writing through an authorized Representative, such revised Schedule 2 shall be deemed an amendment of this Agreement, and this Agreement shall remain in force and effect upon execution of the modification by both Parties. In the event this Agreement is terminated for any reason, Host Customer shall use commercially reasonable efforts to ensure that any reimbursements, refunds, or credits issued by the Local Electric Utility in connection with the interconnection services for the Premises are directed to Provider, to the extent such amounts relate to costs paid by Provider.

III. Schedule 3 - Early Termination Fee

The Early Termination Fee for each Term Year of the Services Term is set forth below. Upon the expiration of the Services Term, the Early Termination Fee shall be zero.

Early Termination Occurs in Term Year:	Early Termination Fee
1	\$13,990,384
2	\$13,329,518
3	\$12,699,870
4	\$12,099,964
5	\$11,528,396
6	\$8,321,169
7	\$8,044,840
8	\$7,777,688
9	\$7,519,407
10	\$7,269,703
11	\$7,028,291
12	\$6,794,896
13	\$6,569,252
14	\$6,351,100
15	\$6,140,194
16	\$5,936,290
17	\$5,739,159
18	\$5,548,573
19	\$5,364,316
20	\$5,186,178
21	\$5,013,956
22	\$4,847,453
23	\$4,686,479
24	\$4,530,851
25	\$4,380,391
26	\$4,234,927
27	\$4,094,294
28	\$3,958,331
29	\$3,826,883
30	\$3,699,800

IV. Schedule 4—Notice Information

Host Customer:

Norman Huff
General Manager
7385 Santa Rosa Rd
Camarillo, CA 93012
NormanH@camrosa.com
(805) 256-3318

Provider:

Evan Riley
Managing Partner & Co-Founder
1808 Wedemeyer St. Suite 221
San Francisco, CA 94129
Evan@whitepinerenew.com
(248) 808-2015

V. **Schedule 5— Site Specific Information and Requirements**

a. **Premises and Service Accounts**

See linked below and attached.



ELECTRIC_FORMS_14-
789 updated.pdf

b. Known Restrictions

In accordance with the General Conditions, the following information references any known restrictions on the use of the Premises for the construction, ownership, use and operation of the Energy System, including any land use restrictions, known underground structures or equipment, or limitations arising under permits or applicable law, as well as any additional Environmental Documents, reports or studies in the possession or control of the Host Customer, which shall each have been delivered to Provider as of the Effective Date:

Type of Information	Information Delivered to Provider as of the Effective Date
Phase I environmental site assessment	To be performed during design
Reports on site sampling (soil or groundwater)	To be performed during design
Land use restrictions imposed by governmental authorities	
Lease restrictions on proposed Energy System installation	Not applicable
Cleanup plan, corrective action plan or permits applicable to Premises	To be performed during design
Open spill reports or unresolved release reports	Not applicable
Known underground storage tanks, foundations, utilities	To be confirmed during design
Utility easements or public rights of way	
Completed closure or "cap" on buried waste or other materials	Not applicable
Collection Systems in place for extracting and collecting methane, groundwater or leachate	Not applicable
Subject to the control of a trustee, group of entities or entities other than landlord and/or Host Customer	Not applicable

c. Description of the Premises, Energy Storage System and Scope of Work

The descriptions of the Energy System and Scope of Work set forth below are estimates as of the Effective Date, which may change based on the final design and engineering of the Energy System and Premises requirements.

<p>A. Premises</p>	<p>2200 University Dr, Camarillo, CA 93012</p> <p>Parcel Numbers: 2340050160, 2340050140</p> 
<p>Site diagram attached:</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Premises are leased by Host Customer</p>	<p>Not Applicable</p>
<p>Premises are owned by Host Customer</p>	<p>Yes.</p>
<p><u>B. Description of Energy System</u></p>	
<p>Type:</p>	<p>Grid-interconnected</p>
<p>Energy System Size:</p>	<p>Solar PV: Approx 1,640 kW (dc) / 1,300 kW (ac) Battery Energy Storage (BESS): 1,958 kW / 7,834 kWh</p>
<p>Energy System Technology:</p>	<p>Floating Photovoltaic System</p>

Site Plan showing Parcel IDs



VI. Schedule 6—Base Year Load, Utility Tariff and Rates

The following information references the base year load, Utility Tariff and Rates of the Premises.

Premises:	Camrosa service area
<u>Value</u>	<u>kWh AC</u>
Amount	6,000,000

Board Memorandum

March 24, 2026

To: Board of Directors

From: Norman Huff, General Manager

Subject: CliftonLarsonAllen (CLA) LLP Centralized Data and Reporting Project Award

Objective: Award for Camrosa's Digital Readiness Implementation Program, Phase I & II.

Action Required:

- 1) Establish a new General Capital Improvement project, in the amount of \$550,000.00, for development of a Centralized Data and Reporting capability.
- 2) Award a contract to CliftonLarsonAllen (CLA) LLP, in the amount not to exceed \$492,000.00, for:
 - A. Deployment of a centralized database optimized for data analytics.
 - B. Development of core dashboards and automated reporting of Priority-One reports identified by staff.

Discussion: In October 2025, The CLA Digital Readiness Assessment Summary was presented with its findings and recommendations. The Assessment showed that while much of Camrosa's data structures are readily accessible in centralized SQL databases, there is limited integration across these stand-alone data-repositories. These include Operational data such as water production, flow rates, tank levels; Customer Information, like services and usage; Water Quality and Compliance data; etc. Additionally, the remainder of data requires manual entry, spreadsheet-based reporting, and disparate file management tools that consume significant staff time and introduce operational risk. Many of these inefficiencies constrain the District's ability to make timely, data-driven decisions and increase the administrative burden associated with regulatory compliance.

A subsequent engagement with CLA was conducted from November last year through February of this year which established the Technical Architecture Design (Azure cloud database environment with connectivity into the District's on-premise databases) and identified Camrosa's requirements for reporting and decision-making needs. Discovery focused on engaging stakeholders across IT, Water Quality, Operations & Maintenance, Engineering, Water Resources, Customer Service, and Finance to understand current reporting requirements, data dependencies, and operational pain points. This cross-departmental engagement led to a proof of concept, designed architecture, KPI framework, pricing estimation, and implementation phasing structure that reflects organizational priorities and departmental solutions.

Recommendation: It is recommended that the Board authorize the General Manager to initiate this final phase which culminates these preceding efforts to deploy a fully populated, centralized database, automated production of priority-one reports, and analytic dashboards as defined in CLA's Statement of Work.

Attachments:

- *CLA LLP, Centralized Data and Reporting Project Agreement*
- *CLA LLP, Technical Architecture Design Phase (Executive Summary)*



**Centralized Data and Reporting Project
Statement of Work
March 12, 2026**

This document constitutes a statement of work ("SOW") serves as an addendum to the District's Agreement made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Camrosa Water District ("you," "your," or "the entity"). The purpose of this SOW is to confirm our understanding of the scope of services, responsibilities, limitations and related terms of our engagement.

Objectives

Camrosa Water District ("Camrosa") and CLA previously completed a Technical Architecture Design ("TAD") engagement, which addresses data consolidation and broad reporting capabilities for the organization. The TAD defined the target architecture, implementation approach, and work plan for a centralized data warehouse and reporting platform using Microsoft Azure and Microsoft Power BI. Having completed a thorough analysis on project sizing and risk, Camrosa is ready to proceed with implementation.

The objectives of this engagement are to:

- Implement the centralized data and reporting architecture.
- Establish a centralized, governed data foundation to support operational and regulatory reporting.
- Deliver the dashboards and paginated reports.
- Configure role-based access to the delivered reporting assets.
- Provide documentation and training for Camrosa's use of the delivered solution.

Approach

We will perform this engagement in accordance with the Statement of Standards for Consulting Services issued by the American Institute of Certified Public Accountants. The following sections outline the specific approach for the objectives.

Alignment to Technical Architecture Design Work Plan

The deliverables and activities in this SOW are directly aligned to the TAD phase deliverables and the implementation work plan developed during the TAD phase. This engagement is limited to

implementing the capabilities, data integrations, dashboards, and paginated reports specifically described in this SOW.

SharePoint Review

CLA will perform a SharePoint Review to assess the current-state SharePoint environment and define a future-state information architecture aligned to Camrosa's collaboration, reporting, and automation objectives.

The SharePoint Review will include:

- (i)** Review of the current-state SharePoint environment, including site structure, libraries, permissions approach, and usage patterns across teams and departments.
- (ii)** Identification of documented pain points related to content findability, duplication, collaboration, and governance, based on stakeholder input and observed structure.
- (iii)** Validation of previously identified automation opportunities, including SharePoint build-out for team and department sites, policy and contract management use cases, and project tracking and task visibility tools.
- (iv)** Assessment of how SharePoint is currently used to support reporting, data collection, document management, and cross-department collaboration.
- (v)** Development of a future-state information architecture that defines:
 - 1)** Recommended site and library structure
 - 2)** Metadata model to support consistent classification, search, and retrieval
 - 3)** Governance approach for ownership, access, and content lifecycle management
- (vi)** Alignment of future-state recommendations to support:
 - 1)** Improved findability and collaboration
 - 2)** Reduced manual effort in document and task management
 - 3)** Readiness for automation and expansion to a single, centralized file repository
 - 4)** Consistent expectations across stakeholders

Implementation Activities

(i) Environment and Foundation Setup

- 1)** Establish development environments required to perform build and testing activities for the deliverables.

- 2) Configure source control and versioning for data integration, data modeling, and reporting assets.
- 3) Establish Power BI report themes and baseline design standards to be applied to dashboards and reports.

(ii) Design Validation

- 1) Develop wireframes and semantic model designs for dashboards and paginated reports.
- 2) Develop entity relationship diagrams supporting the reporting models.
- 3) Facilitate up to two (2) 30-minute design review sessions for stakeholder sign-off on wireframes.

(iii) Data Integration and Modeling

- 1) Implement data ingestion and modeling.
- 2) Implement standardized data definitions, measures, and relationships.
- 3) Configure data models for reporting performance.

(iv) Reporting and Dashboards

- 1) Develop the dashboards and paginated reports.
- 2) Configure views and layouts consistent with approved wireframes.
- 3) Configure role-based access for delivered dashboards and paginated reports.

(v) Testing and Deployment

- 1) Perform solution testing.
- 2) Facilitate up to three (3) 30-minute User Acceptance Testing (UAT) sessions per department per phase, focused on validating deliverables.
- 3) Deploy finalized deliverables to production environments.
- 4) Configure automation for refresh and report delivery where supported by the platform configuration.

(vi) Training and Knowledge Transfer

- 1) Provide a data dictionary for in-scope datasets and metrics.

- 2) Provide up to one (1) hour of recorded end-user training covering navigation and use of delivered dashboards and paginated reports.
- 3) Conduct live training and Q&A sessions of up to one (1) hour per department per phase.

Deliverables

Specific deliverables for this engagement are as follows:

Phase 1 — Centralized Data & Reporting Foundation

(i) SharePoint Review Deliverables

CLA will deliver the following SharePoint Review Deliverables:

- 1) **Current-State SharePoint Assessment Summary**
Documenting observed structure, usage patterns, and identified pain points.
- 2) **Future-State SharePoint Information Architecture**
Defining recommended site structure, library organization, and metadata model.
- 3) **SharePoint Governance Framework**
Documenting roles, ownership expectations, access standards, and lifecycle considerations.

(ii) Phase 1 Data Integration Deliverables

- 1) Data collection and warehouse integration required to support Phase 1 deliverables for Customer Information System (CIS), Hach WIMs, and Supervisory Control and Data Acquisition (SCADA) systems.
- 2) Integration of Phase 1 external data sources supporting Lab Reporting – Part 1.
- 3) Integration of Phase 1 Production Change Log and Urban Water Use Database required to deliver the Phase 1 deliverables: Production Dashboard and Water Resources Reporting – Part 1.

(iii) Phase 1 Dashboards

1) Production Dashboard (Part 1)

Includes dashboard content based on:

1. Woodcreek/Lynnwood Well Monthly Extraction Report
2. Annual Water Shortage Assessment Report (AWSDA)
3. Local Supplies Forecast with Population Data

4. Water Loss Audit
5. Quarterly Water Loss Program Update
6. Bureau of Reclamation (BoR) Title XVI Project – Diversion

Up to seven (7) pages/views, including drill-through.

2) Revenue Dashboard

Includes dashboard content based on:

1. Water Sales Acre Feet by Fiscal Year
2. Revenue Summary by Fiscal Year

Up to four (4) pages/views, including drill-through.

3) Usage Dashboard

Includes dashboard content based on:

1. Annual Water Shortage Assessment Report
2. Local Supplies Forecast with Population Data
3. Water Loss Audit
4. Quarterly Water Loss Program Update

Up to six (6) pages/views, including drill-through.

4) Lab Dashboard (Part 1)

Includes dashboard content based on:

1. Woodcreek/Lynnwood Well Extraction Semi-Annual Report
2. Woodcreek/Lynnwood Well Monthly Extraction Report

Up to three (3) pages/views, including drill-through.

(iv) Phase 1 Paginated Reports

Operations & Maintenance

1. WDR Quarterly Report (WIMs Data)

Data Systems

1. Conejo Creek Diverted and Bypass Flows Report

Laboratory (Part 1)

1. Drinking Water THM & HAA-5 Monitoring Report
2. Consumer Confidence Report (CCR)
3. Monthly Drinking Water Quality Analysis – Disinfection Byproducts (DPB)
4. Monthly Drinking Water Quality Analysis – Granular Activated Carbon (GAC)
5. Monthly Drinking Water Quality Analysis – Round Mountain Water Treatment Plant Report (RMWTP)
6. Monthly Drinking Water Quality Analysis – Total Coliform Rule (TCR)
7. Monthly Drinking Water Quality Analysis – Water Treatment Plant (WTP)
8. Annual Water Diversion and Use Report(s)
9. CWRP THM Compliance Status Report

Water Resources (Part 1)

1. Annual Water Shortage Assessment Report (AWSDA)
2. Local Supplies Forecast with Population Data
3. Semiannual Well Soundings Report
4. Water Loss Audit
5. Urban Water Use Objective Reporting
6. Quarterly Water Loss Program Update
7. Bureau of Reclamation (BoR) Title XVI Project – Diversion

Engineering (Part 1)

- 1) Woodcreek/Lynnwood Well Extraction Semi-Annual Report
- 2) Woodcreek/Lynnwood Well Monthly Extraction Report

Phase 2 – Centralized Data & Reporting Expansion

(i) Phase 2 Data Integration Deliverables

- 1) Data collection and warehouse integration required to support Phase 2 deliverables

for Historian and GIS.

- 2) Integration of Phase 2 Engineering Data Entry SharePoint List required to deliver the Phase 2 deliverables: Production Dashboard and Engineering Reporting – Part 2.
- 3) Integration of Phase 2 Annual Drinking Water Data Entry SharePoint Lists and External Sources required to deliver the Phase 2 deliverables: Laboratory Reporting – Part 2.

(ii) Phase 2 Dashboard Updates

Phase 2 includes updates to dashboards delivered in Phase 1.

1) Production Dashboard

Incorporate Fox Canyon Groundwater Agency (FCGMA) Annual Report and FCGMA Annual Groundwater Sustainability Plan (GSP) Delivery Data. Up to an additional three (3) pages/views, including drill-through.

2) Lab Dashboard

Incorporate Waste Discharge Requirements (WDR) Quarterly Report. Up to an additional two (2) pages/views, including drill-through.

(iii) Phase 2 Paginated Reports

1) Laboratory (Part 2)

1. SAFER Clearinghouse Report
2. Annual Drinking Water Report

2) Water Resources (Part 2)

1. Semiannual Well Soundings Report

3) Engineering (Part 2)

1. FCGMA Annual Report
2. FCGMA Annual GSP Delivery Data
3. Sustainable Groundwater Management Act (SGMA) Monitoring Network – Groundwater Elevation Monitoring

4) Laboratory (Part 3)

1. WDR Annual and Quarterly Report
2. Monthly Drinking Water Quality Analysis – Maximum Residual Disinfectant

Level (MRDL)

3. Monthly Drinking Water Quality Analysis – Nitrogen Dioxide (NO₂)
4. Monthly Drinking Water Quality Analysis – NO₃-Other
5. Groundwater Monitoring Report

Out of Scope – Phase 2 Lab Dashboard and Lab Reporting Part 3

The following work activities and deliverables are out-of-scope due to external dependencies.

Phase 2 Lab Dashboard and Lab Reporting – Part 3 deliverables are dependent on the availability of a Lab Sample Database that provides structured laboratory sample data.

- **Phase 2 Lab Dashboard and Lab Reporting – Part 3**

These deliverables are dependent on the availability of a Lab Sample Database that provides structured laboratory sample data.

- **Integration of Revenue Data from CIS into Financial System Tyler**

This scope of work does not update financial data directly or indirectly.

- **Extraction of data from Tyler systems**

The scope of work extracts revenue data from the CIS system exclusively.

Our engagement ends on delivery of our deliverables. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Timing

This SOW is effective from the date of execution through March 31, 2027.

Personnel

Our firm has adopted a team approach to client service, which means that CLA will provide you with a team of people who have the relevant knowledge and experience to perform the work outlined in the Approach section of this document. Brian Berry will lead this engagement and be the primary contact for the above services. Additional CLA consultants will be asked to perform roles necessary to fulfil the requirements of the engagement.

Third Party Products and Services

CLA does not warrant and is not responsible for any third-party products or services. Your sole and exclusive rights and remedies with respect to any third-party products or services are against the third-party vendor and not against CLA.

Management Responsibilities

You agree to assume all management responsibilities in association with the services outlined in this SOW; will oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; will evaluate the

adequacy and results of the services; and will accept responsibility for the results of the services.

The services provided under this SOW are contingent upon the following:

- You will assign a primary point of contact that will act as the main conduit for communications, logistics and other such interactions.
- You will respond to requests for data, documentation or other materials necessary to complete this engagement in a timely manner. Any delays in providing such materials may impact CLA's ability to deliver against previously communicated dates. You agree to grant CLA an express, limited license to use such materials in any way necessary to the performance of the services outlined in this SOW. You further agree to indemnify CLA against any claim by any third party that CLA's use of these materials violates or infringes such third party's rights in the materials or causes damage to any third party.
- You are responsible for the accuracy, completeness, and reliability of any data or information provided to CLA in support of this engagement.

We will maintain ongoing communication with the liaison assigned to work closely with us and will meet with your management leaders, as requested, regarding the status of our progress throughout this engagement. Meetings will take place using web meeting technology (preferably Microsoft Teams) or in person when possible.

Usage Rights

You may, solely for your internal business purposes, use, copy, distribute internally, and modify the deliverables described in the Deliverables section of this Statement of Work (the "Deliverables"). You shall not, without CLA's prior written consent, disclose to a third party, publicly quote or make reference to any of the Deliverables. As between the parties to this SOW, CLA shall retain all right, title and interest in and to: (i) the Deliverables, including but not limited to, all patent, copyright, trademark and other intellectual property rights therein; and (ii) all methodologies, processes, techniques, ideas, concepts, trade secrets and know-how embodied in the Deliverables or that CLA may develop or supply in connection with this Agreement (the "CLA Knowledge"). All rights in the Deliverables not granted to you are reserved by CLA. Subject to the confidentiality restrictions contained in the MSA, CLA may use the Deliverables and the CLA Knowledge for any purpose.

Acceptance

You shall accept Deliverables (i) that conform to the requirements of this SOW, or, (ii) where applicable, upon successful completion of the applicable acceptance test plan. You must notify CLA within thirty (30) days after delivery of any non-conformance of any of the Deliverables with this SOW or incorporated requirements ("Non-conformity"), and CLA shall have a reasonable period of time to correct any such Non-conformity. A Deliverable will be deemed accepted by you upon the earliest of the following to occur: (a) you use the Deliverable for production purposes; (b) the Deliverable is in a production environment; (c) you fail to notify CLA of any non-conformance pursuant to this provision, and (d) you delay the beginning of acceptance testing for more than thirty (30) days after delivery.

Change Management

CLA will use this SOW as the basis for the scope of this engagement. We will monitor scope throughout the engagement, however either you or CLA may initiate change requests. In order to constrain scope, any change requests must be documented and approved by you and CLA prior to the commencement of additional work, using the following process:

- Identify the change/receive the change request;
- Measure the impact;
- Prioritize and estimate effort;
- Decide to reduce scope, approve the change request or agree to keep out-of-scope;
- Execute a formal Change Control form;
- Determine resources and responsibilities;
- Track, manage, and complete change request; and
- A formal change request document will be completed and signed by both parties prior to work commencing on the change request.

Fees

Our professional fees will be fixed in the amount of \$465,000.00. We will also bill for expenses (including travel time, internal and administrative charges) plus a technology and client support fee of five percent (5%) of all professional fees billed. Our invoices, including applicable state and local taxes, will be rendered as work progresses and are payable on presentation. Excluding an initial invoice of \$46,500.00 that will be issued upon signature, our invoices, including applicable state and local taxes, will be issued as each deliverable is completed. All invoices are due upon receipt.

Other Terms and Conditions

1. Fees and terms

Work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagements will be deemed to have been completed even if we have not completed the services. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Payments may be made utilizing checks, Bill.com, your online banking platform, CLA's electronic payment platform, or any other client-initiated payment method approved by CLA. CLA's electronic online bill pay platform claconnect.com/billpay accepts credit card and Automated Clearing House (ACH) payments. Instructions for you to make direct bank to bank wire transfers or ACH payments will be provided upon request.

2. Other Fees

You agree to compensate us for reasonable time and expenses, including time and expenses of outside legal counsel, we may incur in responding to a subpoena, a formal third-party request for records or information, or participating in a deposition or any other legal, regulatory, or other proceeding relating to services we provide pursuant to a SOW.

3. Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

4. Dispute Resolution

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties (i.e., you and CLA). The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

5. Limitation of remedies

These limitation of remedies provisions are not applicable for any audit or examination services provided to you.

Our role is strictly limited to the services described in an SOW, and we offer no assurance as to the results or ultimate outcomes of any services or of any decisions that you may make based on our communications with you. You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party").

You further agree that you will not hold CLA or any other CLA party liable for any claim, cost, or damage, whether based on warranty, tort, contract, or other law, arising from or related to this SOW, the services provided under an SOW, the work product, or for any plans, actions, or results of an SOW, except to the extent authorized by this SOW. In no event shall any CLA party be liable to you for any indirect, special, incidental, consequential, punitive, or exemplary damages, or for loss of profits or loss of goodwill, costs, or attorney fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by a CLA party of our duties owed under this SOW and the specific SOW thereunder, but any recovery on any such claims shall not exceed the fees actually paid by you to CLA pursuant to the SOW that gives rise to the claim.

6. Time limitations

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party.

The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this SOW or the services performed under an SOW, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within these periods ("Limitation Period"), which vary based on the services provided, and may be modified as described in the following paragraph:

Service - Time after the date we deliver the services or work product*

Audit, review, examination, agreed-upon procedures, compilation, and preparation services other than those related to prospective financial information - 24 Months

All other services - 12 months.

* pursuant to the SOW on which the dispute is based

If the SOW is terminated or your ongoing relationship with CLA is terminated, then the applicable Limitation Period is the lesser of the above periods or 12 months after termination of SOW or your ongoing relationship with CLA. The applicable Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute

7. Confidentiality

Except as permitted by the "Consent" section of this SOW, CLA will not disclose any of your confidential, proprietary, or privileged information to any person or party, unless you authorize us to do so, it is published or released by you, it becomes publicly known or available other than through disclosure by us, or disclosure is required by law, regulation or professional standard. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us. You also consent to our disclosure of information regarding the nature of services we provide to you to another independent network member of CLA Global, for the limited purpose of complying with professional obligations regarding independence and conflicts of interest.

The workpapers and files supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers and files to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers and files in accordance with our record retention policy that typically provides for a retention period of seven years. After this period expires, our workpapers and files will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available.

The workpapers and files of our firm are not a substitute for your records.

Pursuant to authority given by law, regulation, or professional standards we may be requested to make certain workpapers and files available to a regulator for its regulatory oversight purposes. We will notify you of any such request, if permitted by law. Access to the requested workpapers and files will be provided to the regulator under the supervision of CLA personnel and at a location designated by our firm.

Furthermore, upon request, we may provide copies of selected workpapers and files to such regulator. The regulator may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

8. Other provisions

You agree that CLA will not be assuming any fiduciary responsibility on your behalf during the course of this SOW, except as may be assumed in another SOW.

CLA may, at times, utilize external web applications to receive and process information from our clients; however, any sensitive data, including protected health information and personally identifiable information, must be redacted by you to the maximum extent possible prior to uploading the document or file. In the event that you are unable to remove or obscure all sensitive data, please contact us to discuss other potential options for transmitting the document or file.

CLA and certain owners of CLA are licensed by the California State Board of Accountancy. However, CLA has owners not licensed by the California State Board of Accountancy who may provide services under this SOW. If you have any questions regarding licensure of the personnel performing services under this SOW, please do not hesitate to contact us.

During the course of the engagement, there may be communication via fax or email. You are responsible to ensure that communications received by you or your personnel are secured and not shared with unauthorized individuals.

9. Consent to use financial information

We regularly aggregate anonymized client data and perform a variety of analyses using that aggregated data. Some of these analyses are published to clients or released publicly. However, we are always careful to preserve the confidentiality of the separate information that we obtain from each client, as required by the AICPA Code of Professional Conduct and various laws. Your acceptance of this SOW will serve as your consent to our use of Camrosa Water District anonymized data in performing and reporting on these cost comparison, performance indicator and/or benchmarking analyses.

10. Consent to send you publications and other materials

For your convenience, CLA produces a variety of publications, hard copy and electronic, to keep you informed about pertinent business and personal financial issues. This includes published articles, invitations to upcoming seminars, webinars and webcasts, newsletters, surveys, and press releases.

11. Subcontractors

CLA may, at times, use subcontractors to perform services under this SOW, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of

such information and records as apply to CLA under this SOW.

12. Technology

CLA may, at times, use third-party software applications to perform services under this SOW. You acknowledge the software vendor may have access to your data.

Agreement

CLA appreciates the opportunity to assist your organization and believes that this SOW accurately summarizes the terms of our engagement. This SOW and the MSA constitute the entire agreement regarding the services identified in the SOW and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA related to these services. If you have any questions, please let us know. If you agree with the terms of this SOW as described herein, please sign and date below and return it to us. By returning this SOW, you are authorizing us to commence our services.

Sincerely,

CliftonLarsonAllen LLP

CLA
CLA Digital

SIGN:

Brian Berry, Signing Director

DATE:

Client
Camrosa Water District

SIGN:

Norman Huff, General Manager

DATE:



Camrosa Water District
Technical Architecture Design Phase
Executive Summary



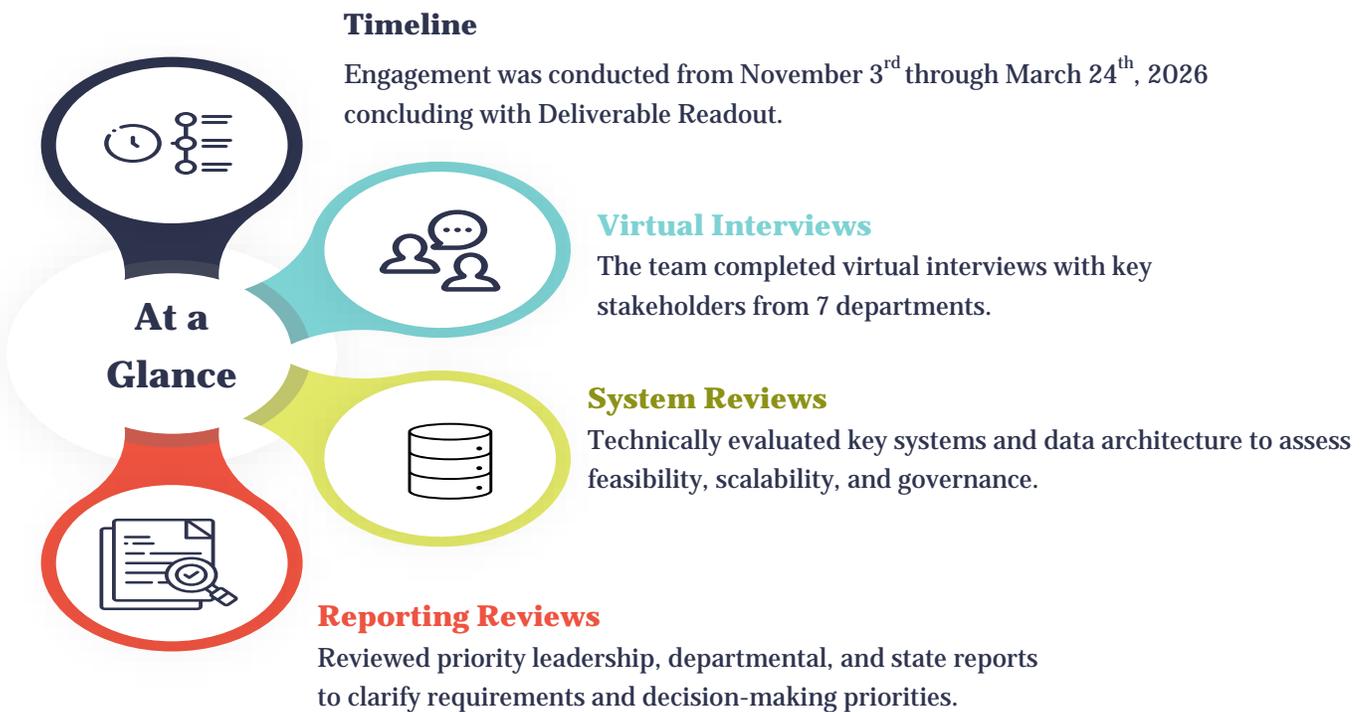
Background

Introduction & Engagement Purpose

Camrosa Water District engaged CliftonLarsonAllen LLP (CLA) to conduct a Technical Architecture Design as a follow-on phase to the Digital Readiness Assessment. The objective of this engagement was to translate the assessment’s findings into a clear, actionable technical blueprint that supports scalable data, reporting, and compliance capabilities. This phase was undertaken to affirm that Camrosa’s future digital investments are grounded in a well-defined architecture focused on high priority reporting to improve operational efficiency, enable data-driven decision-making, and reduce entity risk.

Discovery Approach and Key Activities

CLA conducted a structured discovery process to inform the Technical Architecture Design and facilitate alignment with Camrosa’s reporting and decision-making needs. Discovery focused on engaging stakeholders across IT, Water Quality, Operations & Maintenance, Engineering, Water Resources, Customer Service, and Finance to understand current reporting requirements, data dependencies, and operational pain points. This cross-departmental engagement led to a proof of concept, designed architecture, KPI framework, pricing estimation, and implementation phasing structure that reflects organizational priorities and departmental solutions. By validating requirements and constraints, this approach reduces uncertainty and provides leadership with clear visibility into scope and investment considerations.





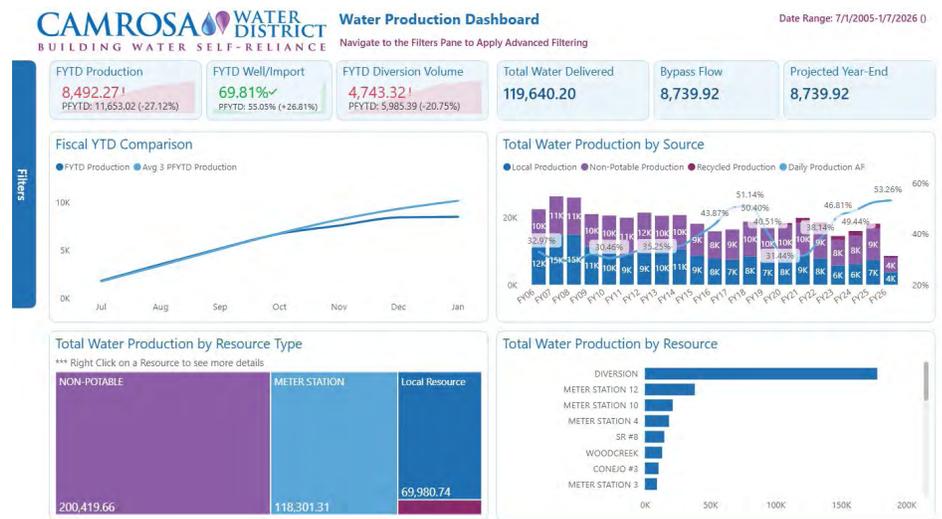
Proof of Concept

Purpose of the Proof of Concept

As part of the Technical Architecture Design, CLA developed a fully functional, end-to-end proof of concept (PoC) to reduce risk and validate the feasibility of an integrated, automated reporting model for Camrosa. The PoC was intentionally designed as an end-to-end demonstration to confirm that data can flow reliably from source systems, through a centralized data platform, and into executive-level dashboards suitable for leadership oversight.

Scope of the PoC Solution

The PoC was informed by a manual Excel dashboard currently prepared by Finance for Board reporting. While not intended as a one-for-one replacement, this report served as a reference point to define the scope and relevance of the solution. Historical water production data spanning multiple fiscal years was consolidated and standardized to support the calculation and presentation of key water production metrics in a centralized reporting environment. Lastly, Azure costs during Proof of Concept were tightly controlled, averaging approximately \$15 per month.



Proof of Concept: Water Production Dashboard

What was Demonstrated

The proof of concept demonstrated that Camrosa can replace manual, Excel-based reporting with an integrated, automated reporting model:

- Delivered a single, integrated dashboard presenting year-to-date performance, historical comparisons, and water production by source, resource type, and delivery method.
- Enabled seamless navigation from high-level executive summaries to detail daily views, supporting strategic oversight and operational insight without manual analysis.
- Eliminated labor-intensive Excel activities such as manual data extraction, static calculations, and reconciliation across multiple worksheets and time periods.
- Validated that historical and current production data can be centralized to produce reliable, repeatable metrics for reporting.
- Identified key dependencies for full implementation, including accurate tag mapping, consistent data definitions, and disciplined data governance for accuracy and scalability.





KPI Framework

KPI Framework Methodology

Key Performance Indicators were developed using a disciplined, repeatable methodology focused on organizational relevance, internal data availability, and long-term sustainability. Potential measures were identified from existing reports and leadership priorities, then refined to include only meaningful performance indicators that directly support oversight and decision-making. Camrosa Water District’s department leadership priorities guided final selection, while technical feasibility served as a gating criterion. Only KPIs supported by reliable, internally available data were included. Each KPI is standardized through clear definitions and assigned ownership for consistency, accountability, and trust. This approach is designed to be continuously applied as priorities and capabilities evolve, rather than treated as a one-time exercise.

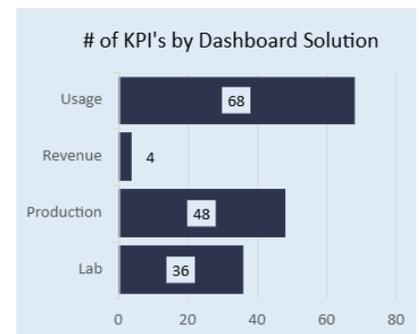
KPI Consolidation and Segmentation

Dashboard Solution	Department	Purpose
Lab:	Engineering, Water Quality	Enables regulatory compliance and treatment performance while enabling cross-domain reporting to support operational and executive oversight.
Production:	Board, Engineering, Operations, Water Resources	Provides strategic oversight of water quality alongside system production, delivery, and loss performance, supporting conservation accountability and cross-domain operational reporting.
Revenue:	Customer Service, Engineering	Tracks financial performance and customer usage while enabling cross-domain reporting for revenue analysis and decision-making.
Usage:	Operations, Water Resources	Monitors system production, delivery, and losses with a focus on consumption accountability and conservation metrics, supported by cross-domain reporting.

KPI Framework: KPI Summary and Insights

The KPI framework work revealed that the most critical performance measures are shared across departments, which directly shaped the decision to organize reporting around Lab, Production, Revenue, and Usage dashboards rather than isolated departmental dashboards. Many KPIs identified as “departmental” are used by multiple audiences including operations, water resources, customer service, and board which demonstrates the natural overlap in how performance is monitored. As a result, the dashboards are intentionally designed to consolidate KPIs from multiple systems into standardized, trusted views, while segmenting those same KPIs by audience and use case. This allows departments to work from common definitions and data while leadership receives a coherent picture of performance.

The framework also highlighted where KPIs roll up cleanly into entity-wide insights and where they do not due to data gaps or manual dependencies. Production and Usage KPIs connect operational supply with customer demand, Revenue KPIs translate usage into financial outcomes, and Lab KPIs provides consistent compliance and treatment performance lens across the organization. At the same time, the framework explicitly documented KPIs reliant on spreadsheets or legacy processes, making data limitations visible rather than hidden. For leadership, this matters because the dashboards both reduce conflicting numbers and strengthen reporting defensibility for compliance and oversight, while clearly signaling where future integration or process improvements will have the greatest impact.





Technical Architecture Design

Architecture Vision

Technical Architecture Design for Centralized Data Platform

Camrosa Water District's Technical Architecture Design is guided by a clear vision: centralize Camrosa's critical operational, financial, and regulatory data into a single, governed platform that enables consistent, trusted reporting across the organization. To achieve this, the design emphasizes four core principles:

- **One source of truth:** Centralization over fragmentation to eliminate duplicated logic and conflicting metrics.
- **Data first, reports second:** Engineering before reporting to focus on accuracy, consistency, and traceability.
- **Security by design:** Protect sensitive data while supporting broad internal access.
- **Build once, reuse often:** Scalability and reuse so new reports and data sources can be added without redesign.

These principles cover that reporting evolves as a strategic capability rather than a collection of one-off solutions.

Core Architectural Components

The Technical Architecture Design is composed of a small set of core components that work together to deliver secure, scalable, and reliable reporting while minimizing operational risk.

Centralized Data Platform

- Eliminates conflicting numbers across reports.
- Enables consistent Board and regulatory reporting.
- Reduces dependency on manual reconciliation.

Reporting and Analytics Layer

- Dashboards and regulatory reports stay in sync.
- Reporting updates require no logic changes.
- New reports can be added without disrupting existing ones.

Data Ingestion and Preparation Layer

- Supports calculations applied consistently across all reports.
- Improves traceability back to original source systems.
- Reduces errors caused by spreadsheet-based logic.

Security, Governance, and Scalability Framework

- Protects sensitive data while supporting appropriate access.
- Supports compliance, and data stewardship requirements.
- Enables reporting to scale over time while reducing long-term cost and rework.

Key Takeaway

This architecture design transitions Camrosa from manual, effort-driven reporting to a repeatable, scalable operating model, allowing new requirements to be met through extension rather than reinvention. As a result, the Camrosa Water District can respond to regulatory change, Board information needs, and operational growth without increasing complexity or cost. Most importantly, the design establishes a decision-ready foundation that supports informed governance today while protecting Camrosa's investment over time, enabling future phases to focus on delivery and adoption rather than revisiting core design decisions. Lastly, Microsoft Defender enforces NIST-aligned Azure security policies and provides ongoing notifications to Camrosa IT, continuing after CLA's project work is complete.

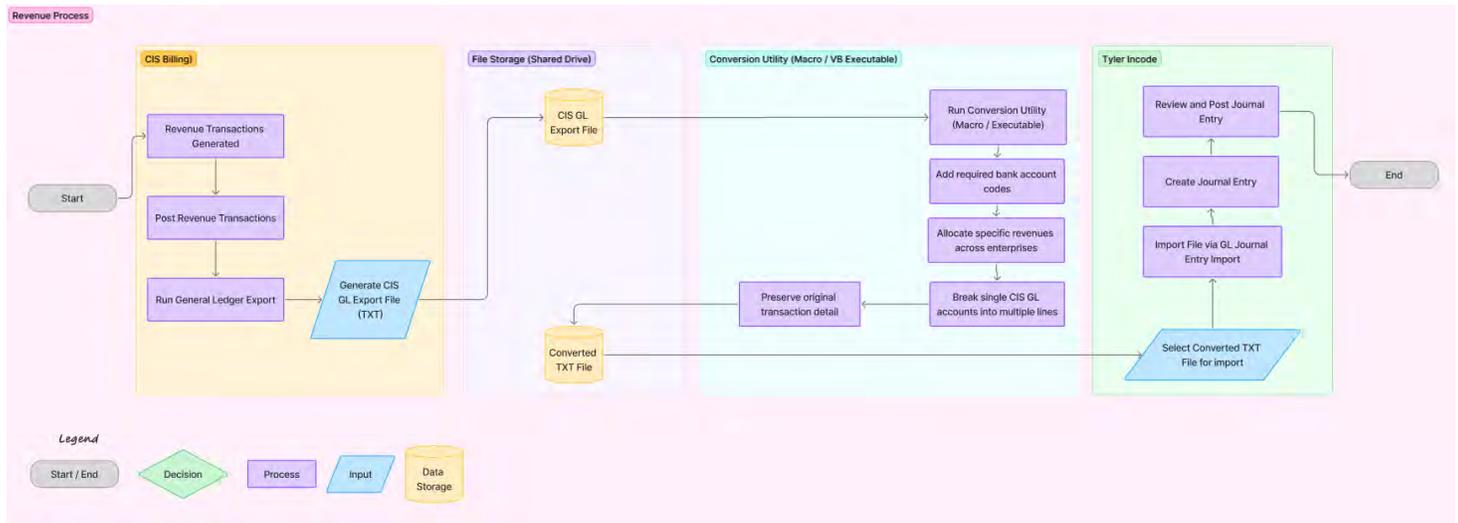




Independence Review

Independence Objectives

The objective of the independence review was to evaluate whether reporting derived from the CIS billing system for internal and management purposes would overlap with, influence, or replace the reporting used to record revenue in the Camrosa Water District’s financial system, Tyler Incode. This review focused specifically on confirming that any reporting reviewed for data warehouse and reporting implementation would remain separate from the processes used to generate and post revenue for financial and audit purposes.



Independence Review: Revenue Process Flow for Financial Reporting

Review and Conclusion

As part of the independence review, CLA evaluated Camrosa’s revenue reporting flow to confirm that internal reporting and analytics activities remain separate from financial revenue recognition. Revenue originates in the CIS billing system, which serves as the system of record for customer usage and billing. Revenue transactions are periodically extracted from CIS through a general ledger export, transformed through a controlled conversion process owned by Camrosa, and imported into Tyler Incode as a single journal entry. This process records revenue in the financial system without altering CIS source data and operates independently from reporting, analytics, or dashboard use cases.

To scope potential dashboard requirements for implementation, CLA reviewed Customer Service usage and billing revenue reports to understand data availability and reporting needs. This review was limited to internal management reporting considerations and did not involve generating, modifying, or validating revenue entries used for financial reporting. Any financial information included in requested reporting was reviewed in coordination with the CLA Audit team to confirm that independence was maintained.

Based on this review, CLA confirmed that independence is preserved in building dashboards from CIS on revenue and usage. The architectural recommendations do not replace, automate, or interact with the CIS-to-Tyler revenue posting process and are intended solely to support internal visibility and decision-making. All recommendations remain advisory and client-controlled, ensuring that financial reporting controls remain intact while providing Camrosa with guidance for future data and reporting initiatives.





Recommendations

Immediate Dependencies to Address

To reduce delivery risk and enable reporting accuracy, Camrosa must first address data sources that are not currently stored in a system of record. Reporting should not proceed for any area until a defined data entry and storage process is in place, with clear ownership assigned at the department level.

- **Establish system-based storage for lab and wastewater data.**
Camrosa should begin processing wastewater data within WIMS and capture lab sample data in GIS or Application Essentials where feasible. If GIS or Application Essentials storage is not viable for certain lab data elements, SharePoint lists should be implemented as the system of record. Ownership should reside with the Lab and Water Quality teams, with IT support for governance and access controls.
- **Implement structured storage for non-lab and external data sources.**
For all non-lab, and externally sourced data (e.g., external reports, change logs), CLA recommends using SharePoint lists or controlled file storage in SharePoint as the authoritative source. This enables consistent extraction, transformation, and loading into the data warehouse and avoids continued reliance on ad-hoc spreadsheets.
- **Confirm approach to SharePoint expansion and assistance.**
Camrosa should decide whether to proceed with the \$10,000 SharePoint Review recommended from the Digital Readiness Assessment. This step is recommended as an early action to support SharePoint list design, data entry standards, permissions, and governance. Completing this work reduces downstream rework and aligns directly with the required data entry solutions.

Addressing these dependencies first enables subsequent reporting phases that are built on stable data sources rather than temporary workarounds.

Forward-Looking

- **Sequence future phases based on data readiness.**
Advance reporting only after required data sources are stored in a system of record, prioritizing reports with fewer and more stable dependencies first.
- **Align ownership by phase.**
Assign clear departmental ownership for data quality and validation in each phase, with IT supporting platform governance and integration.
- **Defer complex, multi-source reporting.**
Reports with extensive dependencies or cross-system reconciliation should remain in later phases to reduce rework and integration risk.
- **Use SharePoint as a foundational enabler.**
Treat SharePoint lists and controlled file storage as structured inputs to the data platform, enabling future automation rather than standalone reporting.





Pricing Estimate for Centralized Data & Reporting Project

Pricing Methodology

- Pricing was derived using a structured scoping model that evaluated data source complexity, calculation complexity, number of metrics, and reporting volume.
- Effort was segmented into data engineering and report/dashboard development, each priced using separate blended rates aligned to skill requirements.

Cost Components

- **Data Engineering & Platform Preparation:** Establishes the scalable, governed data foundation.
- **Reporting & Dashboard Development:** Delivers prioritized management and regulatory reporting.
- **Program Enablement:** Provides governance and coordination to reduce delivery risk.

Scope Boundaries

In Scope

- Reports and dashboards supported by existing system-based data and aligned to the approved architecture.

Out of Scope

- Reports dependent on manual inputs, external portals, or data not stored in a system.
- New data collection solutions or unresolved dependencies.

Ongoing Operating Costs: Based on projected scale, environments (Dev/QA/Test), data volume, enhanced capabilities, and increased security monitoring, estimated Azure operating costs at full production are approximately \$609.27 per month.

Pricing Summary

Item	Cost
4 Dashboards and 28 Reports (In Scope)	\$187,500
Engineering 5 Data Systems (In Scope)	\$210,500
Engineering 4 External Data Sources and 7 Databases for Data Entry (Out of Scope)	\$57,000
SharePoint Review (Out of Scope)	\$10,000
Total Centralized Data and Reporting Project Cost	\$465,000
Ongoing Operating Costs (Estimate)	\$609.27 per month





Work Plan / Roadmap

Phased Roadmap Approach

This roadmap outlines a disciplined, phased approach to building an enterprise data and analytics capability that delivers value early while maintaining strong scope and investment control. While presented in phases for clarity and governance, execution is intentionally flexible, allowing workstreams to overlap as foundational components are completed. The overall effort is expected to be completed within a single, integrated 12-month timeframe.

Phase 1: Centralized Data & Reporting Foundation

Purpose

- Establish a trusted entity-wide data foundation.
- Deliver core dashboards and reporting to provide immediate operational and leadership value.

Key Outcomes

- Centralized data repository integrating core operational systems.
- Standardized metrics and reporting models (“single source of truth”).
- Initial dashboards and reporting across operations, customer service, water quality, engineering, and water resources.
- Core engineering and data integration capabilities that enable expansion.



Decision Gates / Out of Scope

- Items such as SharePoint modernization, external lab data ingestion, specialized databases, and change-log tooling remain out of scope.
- Completion of Phase 1 engineering components enables selective initiation of Phase 2 workstreams without waiting for full phase closure.

Work Plan: Phase 1 Centralized Data & Reporting Foundation

Phase	Phase Strategy	Task	Report IDs	Cost	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12		
1	Centralized Data & Reporting Foundation	SharePoint Review		\$10,000 (Out of Scope)														
		Establish Development Environment		N/A														
		Data Collection and Mapping in Warehouse for CIS, WiMs, and SCADA		\$113,300														
		Add Lab External Sources into Warehouse	18, 19, 24	\$13,500 (Out of Scope)														
		Water Resources - Urban Water Use Database	43	\$12,000 (Out of Scope)														
		Production Change Log	74, 32, 33	\$9,000 (Out of Scope)														
		Production Dashboard	29, 33, 36, 37, 39, 44, 45	\$107,000														
		O&M Part 1 Reporting	11															
		Data Systems Reporting	74															
		Revenue Dashboard	63, 64															
		Usage Dashboard	36, 37, 39, 44															
		Lab Reporting Part 1	8, 19, 24, 21.01, 21.02, 21.07, 21.09, 21.1, 23, 24, 11															
		Water Resources Reporting Part 1	36, 44, 45, 39, 37, 38, 43															
		Lab Dashboard and Engineering Reporting Part 1	32, 33															





Phase 2: Centralized Data & Reporting Expansion

Purpose: Expand analytics depth and system coverage using the Phase 1 foundation.

Key Outcomes

- Integration of additional enterprise systems.
- Deeper and more specialized analytics and reporting for water quality, engineering, and water resources.
- Enhanced dashboards refined through user adoption and feedback.

Decision Gates / Scope

- New data entry tools or standalone databases remain out of scope unless approved.
- Program may conclude once strategic objectives are met.

Work Plan: Phase 2 Centralized Data & Reporting Expansion

Phase	Phase Strategy	Task	Report IDs	Cost	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
2	Centralized Data & Reporting Expansion	Data Collection and Mapping in Warehouse for Historian, GIS		\$97,200								
		Engineering Data Entry in Sharepoint into Warehouse	29	\$4,500 (Out of Scope)								
		Add Annual Drinking Water Report Sources in Sharepoint into Warehouse	20	\$18,000 (Out of Scope)								
		Lab Reporting Part 2	20, 25									
		Production Dashboard and Engineering Reporting, Part 2	29, 30, 31	\$51,500								
		Water Resources Part 2	38									
		Lab Dashboard Part 2 - Lab Database Dependency	11	\$29,000								
		Lab Reporting Part 3 - Lab Database Dependency	17, 21.04, 21.05, 21.06, 22									

Governance and Oversight of the Workplan

Blended Phasing

Work progresses based on technical readiness and dependency completion rather than rigid phase boundaries. As foundational engineering and data integration components are completed, subsequent capabilities may begin immediately. This approach accelerates value delivery, avoids idle time between phases, and safeguards momentum is maintained while still preserving clear governance checkpoints.

Scope Discipline

All out-of-scope items are explicitly identified, documented, and tracked for transparency. These items do not disrupt delivery of approved work or introduce unplanned costs or complexity. Any consideration of deferred or excluded capabilities occurs through review by Camrosa, ensuring the roadmap remains focused on agreed-upon outcomes.

Leadership Control

Leadership retains full authority over investment pacing, scope expansion, and prioritization throughout the workplan. Advancement of workstreams, inclusion of additional capabilities, or continuation beyond planned outcomes occurs only through explicit leadership decisions. This enables alignment with strategic priorities, budget expectations, and realized value at every stage.

Ongoing Support and Adaptability

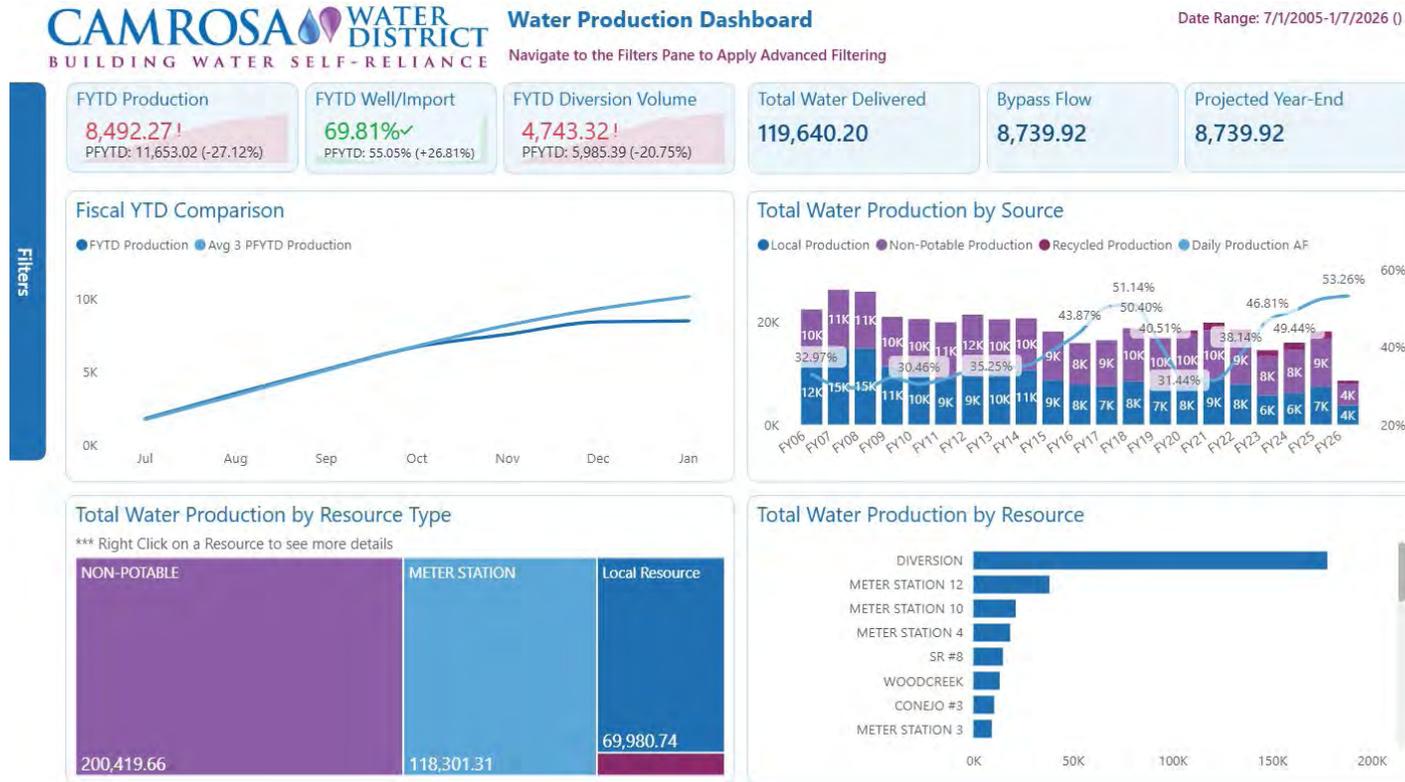
Following project completion, CLA can continue to support Camrosa through structured maintenance, optimization, and advisory services related to the solution, so it remains efficient, secure, and aligned with evolving needs. CLA can also work with Camrosa to further scope additional reporting vis time & materials estimates and adjust phase sequencing as priorities, data readiness, or regulatory requirements change.





Appendix

Proof of Concept



Proof of Concept: Water Production Dashboard





NON-POTABLE Details

Date Range: 7/1/2005-1/7/2026 ()

NON-POTABLE Year-to Date Analysis

FY2026 YTD	3YTD Avg.	Var %	30 Day Avg
4,161.13	5,357.32	-22.33%	6.45
	FY2025 YTD 6,181	Var -1,196.19	60 Day Avg 7.45
	FY2024 YTD 5,494		90 Day Avg 13.81
	FY2023 YTD 4,397		180 Day Avg 21.24

NON-POTABLE: YTD & 3YTD Avg.



NON-POTABLE Production Totals (AF/Day)

ResourceType	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	Total
<input checked="" type="checkbox"/> NON-POTABLE	11,853.26	10,425.13	10,036.80	9,404.25	8,109.53	8,905.36	10,341.56	9,807.28	9,883.68	9,533.60	9,389.97	7,522.90	8,348.40	9,373.39	4,161.13	200,419.66
DIVERSION	10,228.72	8,701.35	8,350.98	8,397.03	7,428.35	8,301.90	9,627.90	9,038.38	8,848.52	8,573.02	8,459.33	6,963.40	7,812.55	8,840.45	3,882.33	177,698.89
PS #4 BLEND (FROM ZONE 2B)	650.93	639.55	746.87	228.28	0.00	0.00	0.00	0.00	0.00	0.58	0.00	0.00	0.00	0.00	0.00	6,602.58
MS #13 blend at SR PumpHouse	43.81	61.74	89.78	68.25	80.94	51.11	195.08	46.52	20.24	6.21	12.07	13.10	22.82	114.38	0.05	1,325.97
SR #10	159.87	209.74	191.76	149.48	90.19	139.24	251.04	156.84	370.98	133.24	239.40	63.53	95.31	47.99	0.00	4,612.12
SR#9	575.00	593.24	625.35	526.08	490.07	413.09	267.52	491.54	547.64	797.58	540.75	420.78	404.11	365.32	268.65	9,114.16
SR#3	194.94	219.51	32.06	35.13	19.98	0.01	0.03	74.00	96.31	22.99	138.42	62.08	13.61	5.26	10.10	1,065.94
Total	11,853.26	10,425.13	10,036.80	9,404.25	8,109.53	8,905.36	10,341.56	9,807.28	9,883.68	9,533.60	9,389.97	7,522.90	8,348.40	9,373.39	4,161.13	200,419.66

Proof of Concept: Drill Details



Camrosa Water District Digital Readiness Assessment Summary



CAMROSA WATER DISTRICT Water Production: 2/25/2026 - 3/4/2026
 BUILDING WATER SELF-RELIANCE

Resource Type	Resource Name	02/25/2026	02/26/2026	02/27/2026	02/28/2026	03/01/2026	03/02/2026	Total
<input checked="" type="checkbox"/> Local Resource	Local Resource Total	9.73	8.16	12.71	11.48	8.90	11.85	62.83
<input checked="" type="checkbox"/> METER STATION	METER STATION 1	0.00	1.40	0.00	0.00	0.00	1.40	2.80
	METER STATION 10	1.39	0.47	0.76	1.17	1.35	2.27	7.41
	METER STATION 11	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	METER STATION 12	2.69	1.57	3.67	2.85	1.33	2.70	14.80
	METER STATION 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	METER STATION 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	METER STATION 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	METER STATION 6	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	METER STATION 7	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	METER STATION 8	0.00	0.00	0.00	0.00	0.00	0.01	0.01
	METER STATION 9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	METER STATION Total	4.08	3.44	4.43	4.02	2.67	6.37	25.01
<input checked="" type="checkbox"/> NON-POTABLE	NON-POTABLE Total	2.62	17.02	31.99	29.75	21.20	20.83	123.40
<input checked="" type="checkbox"/> RECYCLED	RECYCLED Total	0.00	6.76	3.28	13.37	20.27	17.56	61.24
Total		16.42	35.38	52.41	58.62	53.04	56.61	272.48

Report Runtime: 3/4/2026
 10:15:33 AM

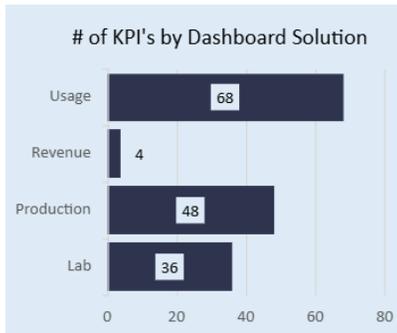
Proof of Concept: Production Report





KPI Framework

Dashboard Solution	Department	Purpose
Lab:	Engineering, Water Quality	Enables regulatory compliance and treatment performance while enabling cross-domain reporting to support operational and executive oversight.
Production:	Board, Engineering, Operations, Water Resources	Provides strategic oversight of water quality alongside system production, delivery, and loss performance, supporting conservation accountability and cross-domain operational reporting.
Revenue:	Customer Service, Engineering	Tracks financial performance and customer usage while enabling cross-domain reporting for revenue analysis and decision-making.
Usage:	Operations, Water Resources	Monitors system production, delivery, and losses with a focus on consumption accountability and conservation metrics, supported by cross-domain reporting.



KPI Framework: KPI Summary and Insights





Dashboard Solution	Department	KPI Domain	Report	Cadence	KPIs (Metrics)
Lab	Engineering	Other	FCGMA Report/GSP Delivery	Monthly/Yearly	Water Quality - Chloride (mg/L) Water Quality - Nitrate (mg/L) Water Quality - TDS (mg/L)
	Water Quality	Water Quality (WDR)	WDR	Daily/Monthly	Camarillo WRP Effluent Produced Chlorine Residual Coliform Effluent Influent Flumes pH Effluent Recycled Conejo Creek Water
				Monthly	Boron Effluent Chloride Effluent Chromium VI HAA5 Haloacetic Acids NH3-N Effluent (Ammonia-N) Nitrate-N + Nitrite -N NO2-N Effluent (Nitrite-N) NO3-N Effluent (Nitrate-N) Oil and Grease





					Plant Effluent Flow Plant Influent Flow Sulfate / Sulfate Effluent TDS Effluent (Total Dissolved Solids) TOC Effluent (Total Organic Carbon) TTHM (Total Trihalomethanes) Turbidity Effluent Uranium
				Weekly/Monthly	BOD Effluent BOD Influent BOD5 (Biochemical Oxygen Demand) Settable Solids SVI (Sludge Volume Index) TSS (Total Suspended Solids) TSS Effluent TSS Influent

KPI Framework: Lab KPIs





Dashboard Solution	Department	KPI Domain	Report	Cadence	KPIs (Metrics)
Production	Board	Board Reporting (Trends)	Board Reporting	Monthly	Cam San TDS Effluent CamSan Chloride Effluent CWRP Chloride Effluent CWRP TDS Effluent Diversion Chloride Diversion TDS
	Engineering	Other	FCGMA Report	Monthly/Yearly	CCP Deliveries to/Storage Credits Transferred Cumulative CCP Deliveries/Storage Credits Drawdown (ft)
				Yearly	Cumulative Storage Credits Used PV Basin Extractions under the Program Storage Credits Used
			FCGMA Report/GSP Delivery	Monthly/Yearly	Running Water Level (ft) Static Water Levels (ft)
			Well Extraction Report	Monthly	AMI System Alerts (Count) Extraction Alerts (Count)
	Operations	Operations – Production	Production Report	Daily/Monthly/Yearly	Bypass Flow (CFS) Bypass Flow (GPM)





					Combined Non-Potable and Recycled Difference (Banked/Loss) Diversion Flow (GPM) Diversion Totals Fiscal Year Days Remaining Fiscal Year to Date Days Non-Potable Delivered Non-Potable Difference (Banked/Loss) Non-Potable Produced Percent of Fiscal Year Remaining Potable Produced Projected Year-End Total Well + Import Recycled Delivered Recycled Difference (Banked/Loss) Recycled Produced Total Non-Portable and Recycled Delivered to Camrosa Water District Total Non-Portable and Recycled Delivered to PV
	Monthly/Yearly				Total Non-Portable and Recycled Produced Non-Portable Zone Blend Import / (Well + Surface) Ratio Non-Portable Zone Blend Surface/ (Well + Surface) Ratio Non-Portable Zone Blend Well / (Import + Surface) Ratio Pot Zone Blend Pot Zone Blend Local Pct (Outside FCGMA) RM Ratio Pot Zone Blend Local Pct (Tierra Rejada Well)





					Pot Zone Blend Local Pct (Inside FCGMA) WC, LW, PV3 Pot Zone Blend Local Pct (Outside FCGMA) C2-4, SR8, Penny Ratio Pot Zone Blend Local Pct (Outside FCGMA) RM, C2-4, SR8, Penny Ratio Pot Zone Blend Well / Import Ratio
	Operations/Water	Other	Production Report	Daily/Monthly/Yearly	Well / Import Ratio
	Water Resources	Water Resources – Water Loss Program	Local Supplies Forecast	Monthly/Yearly	CWRF Total Production Pond Pumps Production

KPI Framework: Production KPIs

Dashboard Solution	Department	KPI Domain	Report	Cadence	KPIs (Metrics)
Revenue	Customer Service	Customer Service – Sales & Revenue	Revenue Summary	Monthly/Yearly	Usage and Revenue by class description and water class Sales Vs. Revenue, Historical Sales, Historical Revenue
			Water Sales	Monthly/Yearly	
	Engineering	Other	FCGMA Report	Yearly	Current-Year Allocation
			Well Extraction Report	Monthly	Reverse Flow Alerts (Count)

KPI Framework: Revenue KPIs





Dashboard Solution	Department	KPI Domain	Report	Cadence	KPIs (Metrics)
Usage	Engineering	Other	FCGMA GSP Delivery Report	Monthly/Yearly	Delivered to Camrosa (AF) Delivered to PVCWD (AF) Pond Loss / Storage (AF) Total Diverted (AF) Well Extractions by Well (AF)
				Yearly	Annual Water Loss % Groundwater Pumped – PVB inside FCGMA, Ag (AF) Groundwater Pumped – PVB inside FCGMA, M&I (AF) Groundwater Pumped – PVB outside FCGMA, Ag (AF) Groundwater Pumped – PVB outside FCGMA, M&I (AF) Groundwater Pumped – Santa Rosa Valley, Ag (AF) Groundwater Pumped – Santa Rosa Valley, M&I (AF) Groundwater Pumped – Tierra Rejada, Ag (AF) Groundwater Pumped – Tierra Rejada, M&I (AF) Imported Water – Agriculture (AF)





				Imported Water – M&I (AF) Line Loss (AF) Nonpotable Delivered – Agriculture (AF)
				Nonpotable Delivered – M&I (AF) Recycled Water – Agriculture (AF) Recycled Water – M&I (AF) Subtotal / Subtotal Production (AF) Total Water (AF) Total Well Extractions (AF) Water Stored as Groundwater (AF)
				FCGMA Report Yearly Cumulative Storage Credit Balance
				FCGMA Report/GSP Delivery Monthly/Yearly Water Quality - Sulfate (mg/L)
Operations	Operations – Production	Production Report	Well Extraction Report Monthly	Flow Meter Read – End of Month (EOM) Flow Meter Read – Start of Month (SOM) Monthly Total Extraction (AF)
			Daily/Monthly/Yearly	Diverted (AF) Meter Station Produced Total Well + Import Zone Demand in Acre-feet
			Monthly/Yearly	Calleguas PS4 Blend in acre-feet Calleguas Well Totals in acre-feet Camrosa PS4 Blend in acre-feet Camrosa Well Totals in acre-feet Meter Station Acre Feet Difference





				Meter Station Cubic Feet Calleguas Meter Station Cubic Feet Camrosa Pot Zone Demand Usage & Calleguas MS in HCF Usage & Calleguas MS reads in acre-feet Usage & Camrosa Meter Station reads in acre-feet Usage & Camrosa Totals in acre-feet Usage & Camrosa Totals in HCF	
	Water Resources	Water Resources – Water Loss Program	Local Supplies Forecast	Monthly/Yearly MI (Non-Potable) MI (Potable System) MI (Recycled Water) (CWRP) Total Non-Ag Sales Total Non-Agricultural (Non-Ag) Sales Total Non-Potable Surface Sales	
			Water Loss Audit	Yearly	Average Operating Pressure
		Water Loss Program Update		Monthly/Yearly	Meter Inventory Count Potable Billed (AF) Potable Water Loss (%) Potable Water Loss (AF)
				Yearly	Average % Loss Meter Installations N/P Recycled Meter Count Non-Potable Meter Count Non-Potable Billed (AF) Non-Potable Water Loss (%)

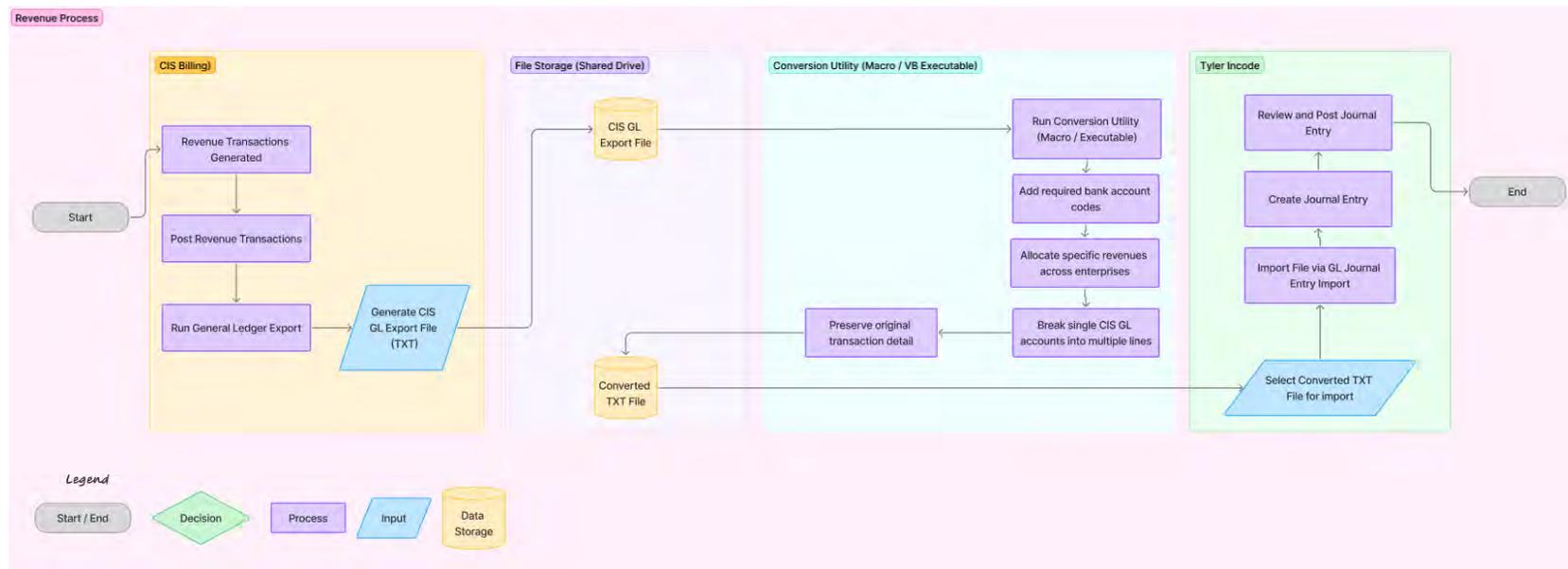




					Non-Potable Water Loss (AF) Potable Irrigation Meter Count Potable Other Meter Count Potable Water Meter Count
				Monthly/Yearly	Potable Water Loss (GPCD)

KPI Framework: Usage KPIs

Independence Review



Independence Review: Revenue Process Flow for Financial Reporting





Work Plan

Phase	Phase Strategy	Task	Report IDs	Cost	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12			
1	Centralized Data & Reporting Foundation	SharePoint Review		\$10,000 (Out of Scope)															
		Establish Development Environment		N/A															
		Data Collection and Mapping in Warehouse for CIS, WiMs, and SCADA		\$113,300															
		Add Lab External Sources into Warehouse	18, 19, 24	\$13,500 (Out of Scope)															
		Water Resources - Urban Water Use Database	43	\$12,000 (Out of Scope)															
		Production Change Log	74, 32, 33	\$9,000 (Out Scope)															
		Production Dashboard	33, 36, 37, 39, 44, 45	\$107,000															
		O&M Part 1 Reporting	11																
		Data Systems Reporting	74																
		Revenue Dashboard	63, 64																
		Usage Dashboard	36, 37, 39, 44																
		Lab Reporting Part 1	8, 19, 24, 21.01, 21.02, 21.07, 21.09, 21.1, 23, 24, 11																
		Water Resources Reporting Part 1	36, 44, 45, 39, 37, 38, 43																
		Lab Dashboard and Engineering Reporting Part 1	32, 33																
Data Collection and Mapping in Warehouse for Historian, GIS		\$97,200																	
Engineering Data Entry in Sharepoint into Warehouse	29	\$4,500 (Out of Scope)																	
Add Annual Drinking Water Report Sources in Sharepoint into Warehouse	20	\$18,000 (Out of Scope)																	
Lab Reporting Part 2	20, 25	\$51,500																	
Production Dashboard and Engineering Reporting Part 2	29, 30, 31																		
Water Resources Part 2	38																		
Lab Dashboard Part 2 - Lab Database Dependency	11	\$29,000																	
Lab Reporting Part 3 - Lab Database Dependency	17, 21.04, 21.05, 21.06, 22																		
Key		Development	Testing	Deployment															
Phase 1																			
Phase 2																			

Work Plan: Phased Roadmap and Work Plan with Cost Breakdown





Technical Architecture for Centralized Data Platform

Prepared for Camrosa Water District

Vision

Camrosa Water District (“Camrosa”) wants to create a comprehensive data platform which supports continuous reporting aligned to organizational metrics. This will benefit the organization in two ways. First, it will support continuous reporting to the Board of Directors. Second, it will optimize compliance related reporting.

For the storage mechanism, we are envisioning a Data Warehouse which consolidates data from several sources. Because Power BI provides a unified platform for distributing business intelligence content securely, we are envisioning using Microsoft Power BI to deliver as much of the reporting as possible. Camrosa has little prior experience with Power BI and will require education (administrator and end user) relative to the service.

The reporting solution should keep ongoing costs to a minimum.

Design Goals

These design goals speak to the broader reporting architecture which we intend to deploy for broad data ingestion of data from a variety of sources.

- Deploy a Centralized Database optimized for Analytics (Data Warehouse). Design this data store to accommodate data from source systems in its raw state, or as close as possible given RDBMS data types
- Within the Data Warehouse, build a Medallion Architecture such that “ready to report” data is clearly delineated from raw and intermediate tables
- Provide a secure environment for the data warehouse

These design goals speak directly to the Proof-of-Concept solution which Camrosa has requested. Additional design goals may be added for subsequent reporting efforts.

- Demonstrate an End-to-End solution and incorporate at least two Camrosa data sources.
- Reproduce business logic found in the Production Report, currently delivered in Excel and combining Potable and Non-Potable water metrics, with a data ingestion and data engineered solution
- Reproduce Norm’s excel based dashboard in an online dashboard which is automatically updated
- Consider data necessary for Electronic Annual Reporting (EAR) to the California State Water Resource Control Board; relevant information is derived from Customer Service, Finance, Water Quality and Operations systems.
- Improve visibility into operational data gaps, such as ones identified and corrected by Kevin



Environment

This section describes how the client's environment will be set up for the implementation team.

Camrosa's Power BI resides in the Microsoft GCC environment and is therefore accessible at the following URL:
<https://app.powerbigov.us/home?ctid=3360c9d6-a5ab-4691-a635-8a6a5aaf6f2f>

Home Region is USGov Texas (Texas - GCC)

Authentication Plan

CLA Users will access the Azure and Power BI environment using Entra B2B Guest Accounts. These guest accounts are licensed for Power BI Pro. No additional email setup is required.

- brian.berry@cladigital.net
- lissette.lazarus@cladigital.net
- patrick.keenan@cladigital.net
- joshua.steger@cladigital.net
- todd.chittenden@cladigital.net
- Kamryn.Molton@cladigital.net

CLA recommends the creation of one Security Group in the client's environment, regardless of authentication approach. All CLA developers should be members of the group, and the group authorized to perform work.

Security Group Name	Authorizations
CLA Analytics	Access to Power BI Workspaces Access to Azure Resources



Azure Architecture Design

Proof of Concept Phase

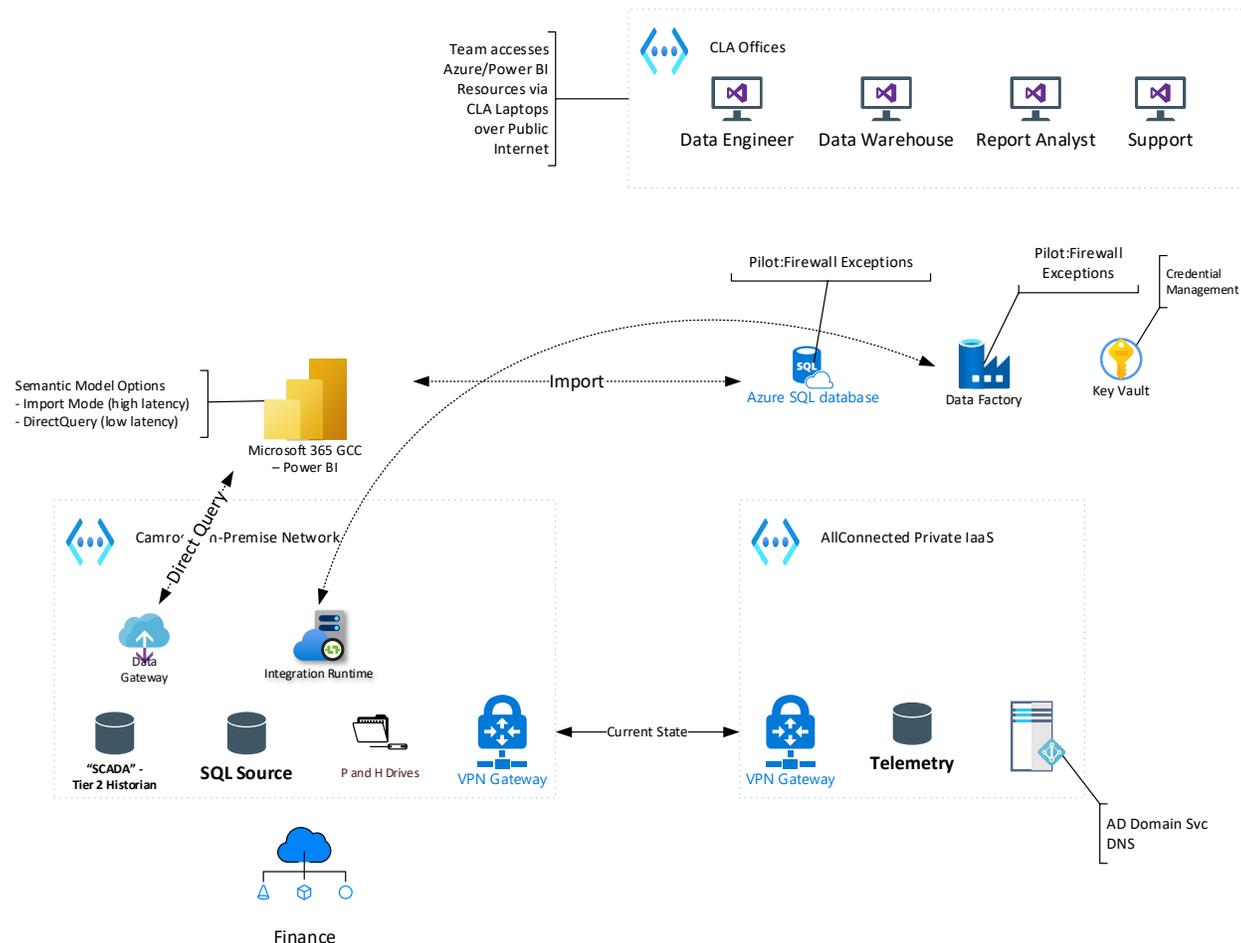
During the POC, we will deploy Azure Platform as a Service (PaaS) resource to the Camrosa Water District environment and manage access to them via Firewall Exception and Least Privilege Authorization Access. We envision three Azure Resource Types will be required: Azure SQL Database, Azure Data Factory and Azure Key Vault.

Azure SQL Database will provide a relational database management system (RDBMS) to host the Data Warehouse. This is a functional replacement for a SQL Server instance running on premises.

Azure Data Factory is an orchestration resource used to define and execute data pipelines. This is a functional replacement for SQL Server Integration Services running on premises.

Azure Key Vault is a security resource which enables safe and secure management of Encryption Keys, Secrets/Passwords and X.509 Certificates. Key Vault is a baseline resource used most Azure solution deployments to manage sensitive material.

Microsoft Power BI is included in the architecture and will be enabled in the Camrosa Water District environment. Power BI is available to Microsoft 365 GCC customers.



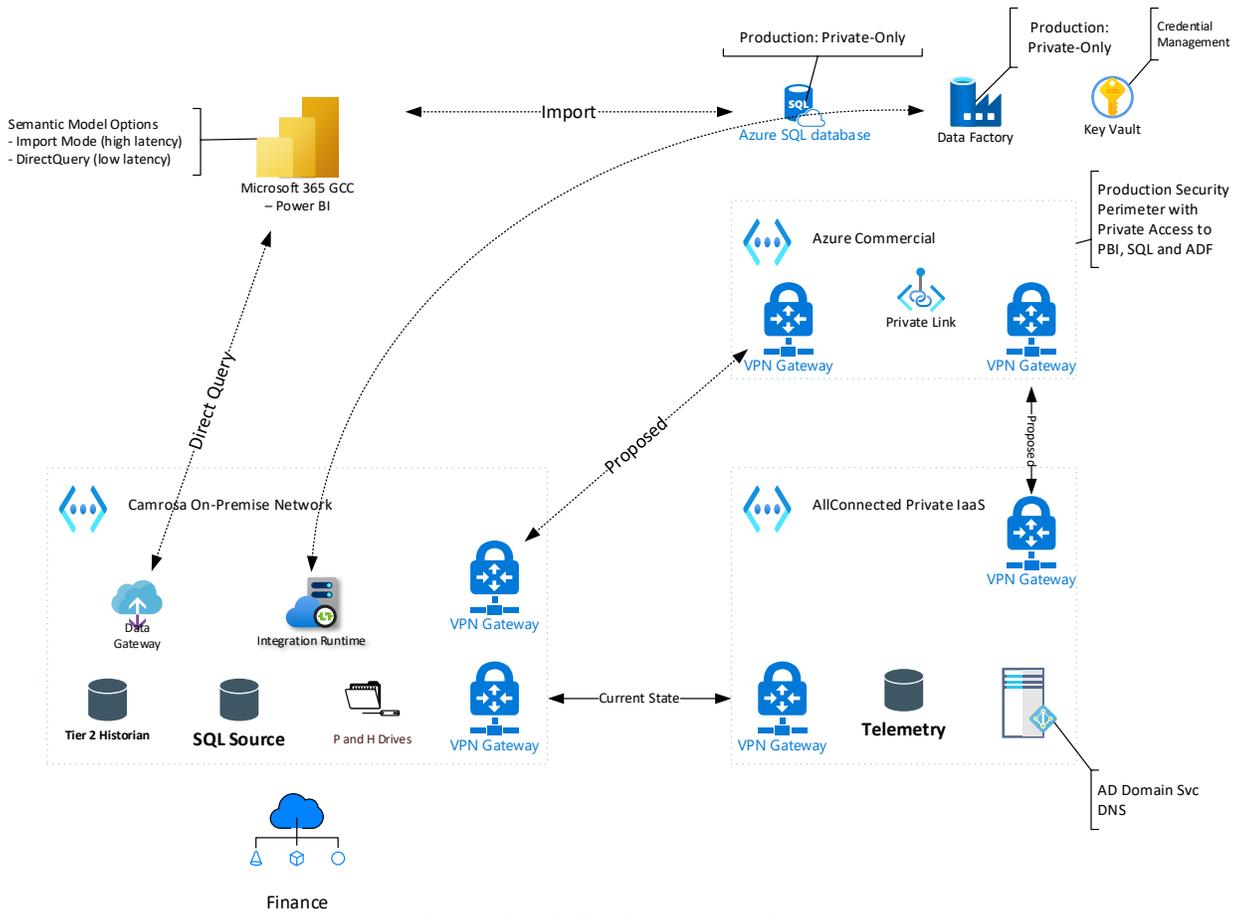
* A second Cloud SaaS service, related to business process workflows is likely out of scope.



Long Term Design for Security

In the long term, we recommend hardening the environment such that Azure resources are inaccessible from the public internet. This will require the addition of an Azure Virtual Network, Site-to-Site VPN and Azure Private Link resources.

Azure Virtual Network (or VNET) will provide an IP Range and Subnets to which we may attach Private Endpoints from Azure Resources to the network. Azure Private Link resources help manage multiple Private Endpoints attached to this network. You will need to make DNS entries for workstations and servers to connect to Azure Resources via Private Endpoint. You will also need to connect this VNET to your network using Site-to-Site VPN (or ExpressRoute if you choose to incur that cost). When this has been executed correctly, public access to your Azure resources may be blocked and your resources will only be available to your network.



* A second Cloud SaaS service, related to business process workflows is likely out of scope.



Firewall Exceptions

For the duration of the Proof of Concept, Azure Resources will be accessible over the public internet. To mitigate risk, we will open firewalls on each resource to enable access to the CLA team. These are the planned firewall exceptions required.

Exception Name	IP Range
Berry – CLA West Hartford	50.218.34.58
Colasanti – CLA Fort Myers	136.226.58.205
Keenan – CLA Jacksonville	170.85.130.179
Steger - Home Michigan	174.174.237.105
Chittenden – Home Connecticut	136.226.74.178

Authorization Plan

To build and support the resources in this architecture, we will grant these authorizations to CLA identities or to the security group. Authorizations may be inherited from the Subscription or Resource Group Level, which may make management a bit easier.

Resource	IAM Role	Description
Azure Key Vault	Key Vault Secrets Officer	Perform any action on the secrets of a key vault, except manage permissions.
Azure Data Factory	Data Factory Contributor	Create and manage data factories, as well as child resources within them.
Azure SQL Server	SQL Server Contributor	Let's you manage SQL servers and databases, but not access them, and not their security -related policies.
	SQL Security Manager	Let's you manage the security-related policies of SQL servers and databases but not access them. This is needed to manage Firewall exceptions.

Power BI User Licensing

License Tier	# of Licenses	Usage Notes
Pro		Required for collaboration.
Premium Per User (PPU)		Required for Paginated Reports, which may be needed for state reporting.

Source Code Control Plan

No Source Code repository planned for current design.



Data Connections

This section describes the data connections which will be used as sources for Fabric.

List of Systems In-Scope

System	Description
HISTORIAN	SQL Server 2017 Participating in SQL Replication topology as Subscriber "SCADA" Water Production and PLC Data Water Quality Data from WIMS (aka HACH") There are both a Default and Named Instance
ACLARAONE	SQL Server 2019 Standard Automatic Meter Readings
CIS CURRENT	SQL Server 2019 on CWD-CIS Customer Information System Customer Billing

Data Source Connectivity Plan

These systems above may be accessed via a single, parameterized Linked Service in Azure Data Factory.

HISTORIAN

Planned Connector	SQL Server
Linked Service	VHISTORIAN
Planned Settings	Server={Parameterize} IP Address is 10.10.10.38 Database={Parameterize} Authentication: SQL Server Login Store Secret in Azure Key Vault
Gateway and Connections	Type: Self Hosted Integration Runtime Name: INFOWATER Type: On-Premises Data Gateway Name: INFOWATER



Solution Design

This section defines the logical components of the Data Warehouse.

Data Stores Plan

Solution calls for a single Azure SQL Database to host the Data Warehouse.

Type	Server	Database Name	Purpose
Azure SQL Database	Sqlcamrosa.database.windows.net	CamrosaDW	Production Data Warehouse
Azure SQL Database	Sqlcamrosa.database.windows.net	CamrosaDW_TEST	Test Data Warehouse

Naming Conventions

Schemas will define the organization of tables.

Schemas prefixed with “b” are raw tables extracted from source systems.

There will be a “b” prefixed schema for each system.

System names will be shortened.

Example Schema names: “bHISTORIAN” or simply “bHIST”

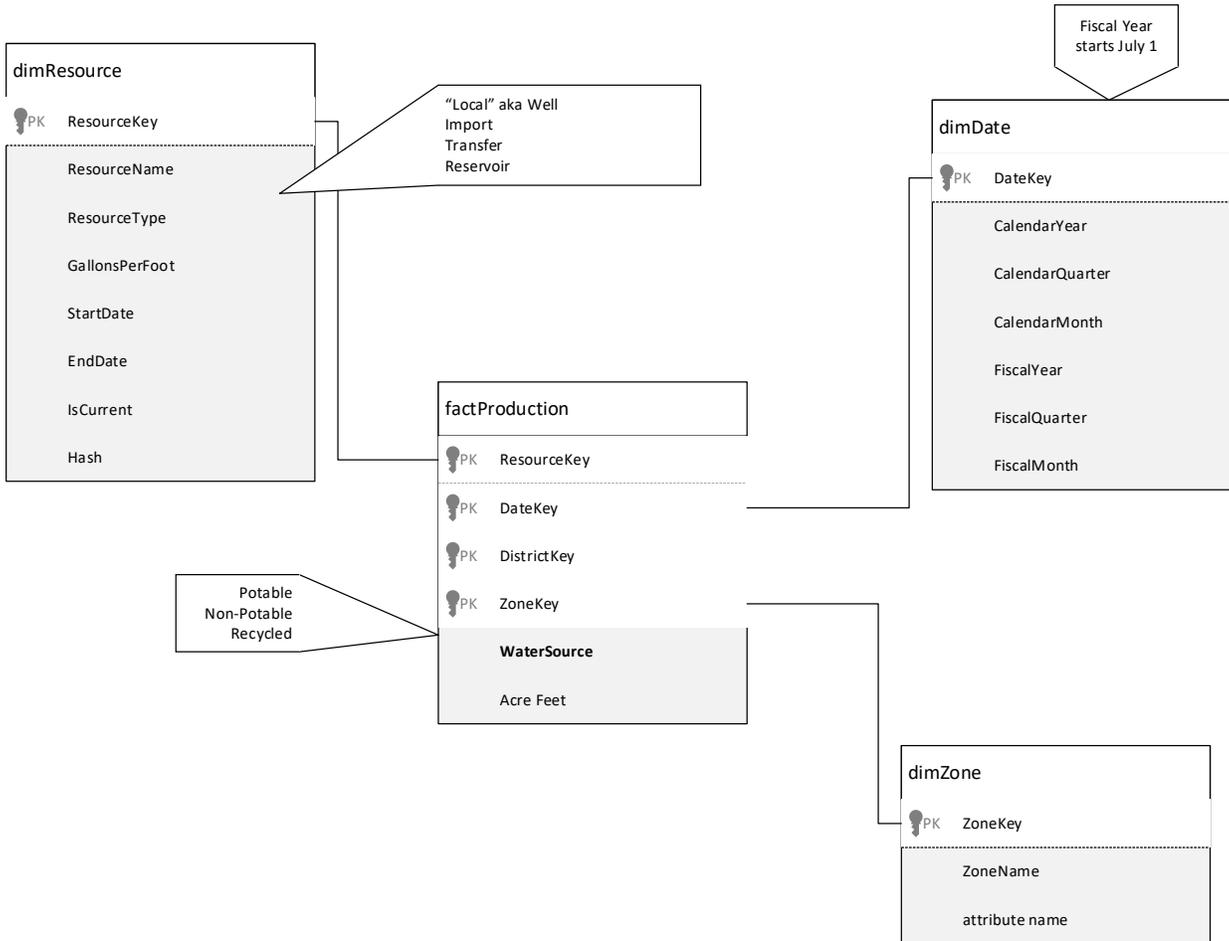
The “silver” schema is a set of intermediate tables between bronze and gold. They may contain Consolidations of Entities or Reference Data do not present elsewhere.

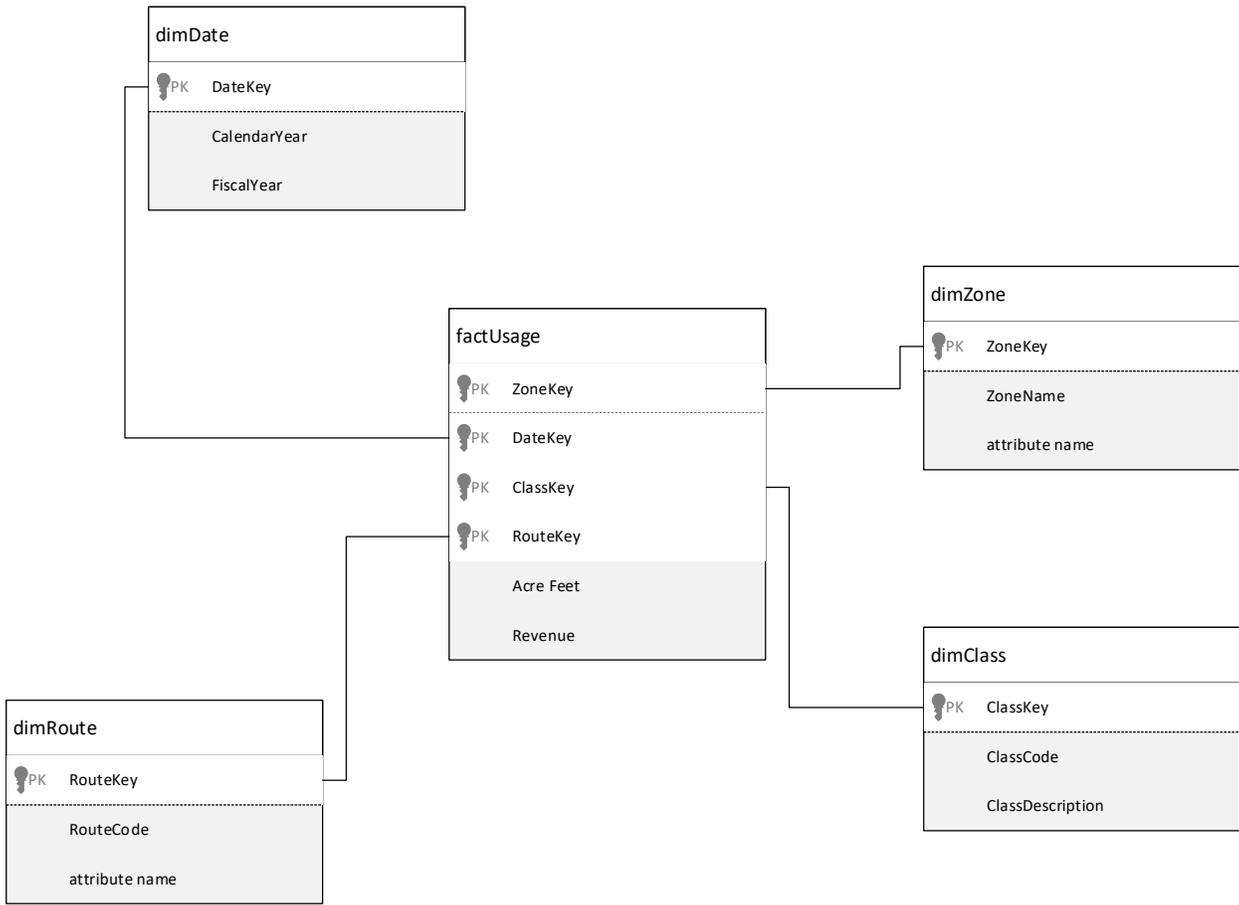
The “gold” schema is report ready data. These tables will be organized into Dimension and Fact tables. Dimension tables will be prefixed with “dim” or “d”; fact tables will be prefixed with “fact” or “f”



Gold Layer Design

Preliminary Entity Relationship Models (ERM) help practitioners isolate Dimension Tables from Fact Tables, understand intended Relationships, and plan for the Reporting which will follow. These diagrams have been created using Microsoft Visio.







Go-Live Plan

Recommendations from CLA

- Use Geo or ESRI Map Visuals for geo=spatial analytics in Power BI
- Consider migrating business user entry functions out of Excel and into PowerApps.
- For third parties, migrate Access reports to Power BI Paginated Reports and establish Subscriptions. Retire use of Microsoft Access for automated reporting to third parties.

App Support Plan

Preliminary Name for the App: “Production and Usage PoC”

Based on our current understanding of the KPIs, Dashboards and Reports, provide a Preliminary list of Audiences.

Audience Name	Information Provided	Initial Membership
Board of Directors, or Management	Norm’s Dashboard	Norman Huff, Kevin
Water Quality	State Reporting,	Mike Phelps

Based on the Gold Layer Design, provide a Preliminary list of Roles for Row Level Security.

Role Name	Model Restrictions	Intended Membership
N/A	N/A	N/A

Based on our current understanding of Data Gateways, Camrosa will be responsible for updating both Integration Runtimes and Data Gateways.

Pipeline Planning

1. Data Factory Pipelines will ingest data into Bronze Layer tables. Transformations will take place elsewhere, such as in SQL Stored Procedures.
2. We plan to use the Metadata Copy Wizard found in Data Factory to optimize the number of pipelines required. This will result in three pipelines per data source; pipelines will be parameterized to accept configuration values. Tables in the Data Warehouse in the “adf_control” schema will contain Pipeline configuration information. Configurations are stored in JSON format for easy use by Azure Data Factory.

List of anticipated schedules, operations and failure notification plans.

Object (i.e. Pipeline, Data Flow, Model, Subscription)	Intended Schedule	Failure Notifications to
Top Level	Daily	Camrosa IT



Preliminary Governance Plan

Here is a checklist of governance tools which may be deployed into the environment. Consider whether to deploy each. If desired, establish a target date and responsibility for delivery.

Tool	Rationale	Action Required?	Who and when?
Usage Reports	Understand user adoption per report	Available for each Report	Camrosa IT
Power BI Endorsement	Governance of data should take place within Power BI. Certain data models intended for State Reporting should be subject to internal review before providing for broad usage.	Create a certification process for certifying data models to be used for State Reporting. Enable Item Certification in Power BI. Appoint a Power BI Administrator or Security Group to apply the Certified tag when data is ready.	Camrosa will need to define the process for testing prior to next State Reporting cycle. Recommend we plan to cover this in Administrator Training (see Deliverable Training Plan)

Deliverable Training Plan

While it may not be possible to schedule training prior to build, make note of the intended training days and audiences for training. Below is a proposed plan for long-term training.

Training Content and Duration	Audience	Target Date	Responsible Party
Utilization (1 hour)	Business	June – July 2026	CLA
Administration (4 hours)	IT	March 2026	CLA
Dashboard in a Day (1 Day)	Business	N/A	



Advanced Administration Issues

Business Continuity and Disaster Recovery

Azure SQL Database	Primary Region	Secondary Region
CamrosaDW sqlcamrosa.database.windows.net	West US 2	West Central US

Azure SQL Database provides several Business Continuity (BC) and High Availability (HA) features to consider. Generally, these HA features are not worthwhile for data warehouse solutions. The Uptime SLA for Azure SQL Database Standard is 99.99%, which equates to 7.3 hours per month. Microsoft compensates its customers for SLA violations with credits. Most organizations can withstand one day (maximum) of downtime for Reporting and Business Intelligence databases per month without business impact, particularly since Power BI Semantic Models import data on refresh (the probability of this aligning to a sustained outage is low).

However, if Camrosa has a compelling need to mitigate downtime risk, please consider these features (not included in this design and incurring additional charges):

Geo Replicas will create a second Azure SQL Server in another region and replicate CamrosaDW to that second Azure SQL Server on a schedule

Failover groups are like Geo Replicas. The difference is that Failover Groups continuously stream updates from a primary database (CamrosaDW) to a database in the Secondary Region. This enables both shorter RPO and faster RTO. Typically, Azure SQL Administrators initiate a **Manual Failover** to the Secondary Region (an Automated Failover is available, but less common)

Backups and Long-Term Retention – CamrosaDW is automatically backed up by Azure and backups are retained for 7 days; backups occur daily but you don't have control over the schedule. Long Term Retention may be configured. However, the typical recovery plan is to roll back the data warehouse to a prior day and reload from sources. Step-by-step instructions:

1. Recover CamrosaDW as "CamrosaDW_YYYYMMDD" replacing with date of recovery
2. Rename CamrosaDW to "CamrosaDW_Backup"
3. Rename "CamrosaDW_YYYYMMDD" to "CamrosaDW"
4. Initiate the nightly load process (from Azure Data Factory) manually

Network Security and Private Endpoints

Refer to Visio Diagram [here](#) (from "Architecture Options for Camrosa Water – Prepared for Client.vsd", diagram "LT Option") for a visualization of how Private Endpoints enable improved management of security without having to maintain firewall exceptions. Camrosa will work with their managed Services Provider to deploy a Virtual Network to Azure and enable Private Networks.



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Board Memorandum

March 24, 2026

To: General Manager

From: Brad Milner, Assistant General Manager

Subject: Award for RRA-ERP Updates Project

Objective: Award for preparation of the RRA-ERP Updates Project.

Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into an agreement and issue a purchase order, in the amount of \$58,580.00, to Kennedy/Jenks Consultants (KJC), to provide professional consulting services for the preparation of updates to the existing Risk and Resilience Assessment (RRA) and the Emergency Response Plan (ERP) Project.

Discussion: Safe Drinking Water Act (SDWA) section 1433, which was amended by America's Water Infrastructure Act (AWIA) section 2013 in 2018, requires community water (potable) systems (CWSs) that serve more than 3,300 people to complete a RRA and develop an ERP or update existing plans. The District must submit a certification to the United States Environmental Protection Agency (USEPA) that this work has been completed.

The District must prepare a RRA that evaluates the vulnerabilities, threats, and consequences from potential hazards. The RRA must assess the risks to and resilience of specified assets to malevolent acts and natural hazards, including the following:

- Physical barriers;
- Source water;
- Pipes and constructed conveyances, water collection and intake;
- Pretreatment and treatment;
- Storage and distribution facilities;
- Electronic, computer, or other automated systems (including the security of such systems);
- Monitoring practices;
- Financial infrastructure;
- Use, storage, or handling of chemicals;
- Operation and maintenance of the system.

The due date for certification of the District's RRA update is June 30, 2026.

The District must prepare an ERP update that incorporates the findings of the RRA. The ERP must include the following:

- Strategies and resources to improve resilience, including physical security and cybersecurity;
- Plans and procedures for responding to a natural hazard or malevolent act that threatens safe drinking water;
- Actions and equipment to lessen the impact of a malevolent act or natural hazard, including alternative water sources, relocating intakes and flood protection barriers;
- Strategies to detect malevolent acts or natural hazards that threaten the system.

The due date for certification of the District's ERP update is December 31, 2026.

Camrosa sent the RRA-ERP request requested for proposal (RFP) to six consultants. In addition, the RFP was added to the District website. The District received two proposals. After a thorough review of the proposals, staff selected KJC to prepare the RRA-ERP updates.

Preparation of the RRA and ERP updates are anticipated to be completed within 8 to 9 months.

Funding for the RRA-ERP Updates Project is available from the District's Operational Budget.

Attachment:

- *Agreement with KJC for the RRA-ERP updates dated March 19, 2026, including KJC proposal.*

**Camrosa Water District
7385 Santa Rosa Rd.
Camarillo, CA 93012
Telephone (805) 482-4677 - FAX (805) 987-4797**

Some of the important terms of this agreement are printed on pages 2 through 3. For your protection, make sure that you read and understand all provisions before signing. The terms on Page 2 through 3 are incorporated in this document and will constitute a part of the agreement between the parties when signed.

TO: Kennedy/Jenks Consultants, Inc.
2775 North Ventura Rd. Suite 202
Oxnard, CA. 93036

DATE: March 24, 2026
Agreement No.: 2026-98

The undersigned Consultant offers to furnish the following: Preparation of Updates and Resilience Assessment and Emergency Response Plan.
-Task1: Project Management and Reporting Services
-Task2: Update Risk and Resilience Assessment (RRA)
-Task3: Update Emergency Response Plan

Contract price \$: Not to exceed \$58,580 per proposal dated March 10, 2026

Contract Term: March 24, 2026 – December 31, 2026

Instructions: Sign and return original. Upon acceptance by Camrosa Water District, a copy will be signed by its authorized representative and promptly returned to you. Insert below the names of your authorized representative(s).

Accepted: Camrosa Water District

Consultant:

By: _____
Norman Huff

By: _____
Adam Bugielski, PE

Title: General Manager

Title: Principal-In-Charge

Date: _____

Date: _____

Other authorized representative(s):

Other authorized representative(s):

Consultant agrees with Camrosa Water District (District) that:

- a. **Indemnification:** To the extent permitted by law, Consultant shall hold harmless, defend at its own expense, and indemnify the District, its directors, officers, employees, and authorized volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees and costs, arising from negligent acts, errors or omissions of Consultant or its officers, agents, or employees in rendering services under this contract; excluding, however, such liability, claims, losses, damages or expenses arising from the District's sole negligence or willful acts.
- b. **Minimum Insurance Requirements:** Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, his agents, representatives, employees or subcontractors.
- c. **Coverage:** Coverage shall be at least as broad as the following:
 1. **Commercial General Liability (CGL) -** Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least two million dollars (\$2,000,000) per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.
 2. **Automobile Liability -** (If applicable) Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if Consultant has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars (\$1,000,000) for bodily injury and property damage each accident.
 3. **Workers' Compensation Insurance -** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
 4. **Waiver of Subrogation:** The insurer(s) named above agree to waive all rights of subrogation against the District, its directors, officers, employees, and authorized volunteers for losses paid under the terms of this policy which arise from work performed by the Named Insured for the District; but this provision applies regardless of whether or not the District has received a waiver of subrogation from the insurer.
 5. **Professional Liability -** (also known as Errors & Omission) Insurance appropriate to the Consultant profession, with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.
- d. **If Claims Made Policies:**
 1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
 2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
 3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

Other Required Provisions: The general liability policy must contain, or be endorsed to contain, the following provisions:

- a. **Additional Insured Status:** District, its directors, officers, employees, and authorized volunteers are to be given insured status (at least as broad as ISO Form CG 20 10 10 01), with respect to liability arising out of work or operations

performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations.

- b. **Primary Coverage:** For any claims related to this project, the Consultant's insurance coverage shall be primary at least as broad as ISO CG 20 01 04 13 as respects to the District, its directors, officers, employees, and authorized volunteers. Any insurance or self-insurance maintained by the District, its directors, officers, employees, and authorized volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the District.

Self-Insured Retentions: Self-insured retentions must be declared to and approved by the District. The District may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the District.

Acceptability of Insurers: Insurance is to be placed with insurers having a current A.M. Best rating of no less than A:VII or as otherwise approved by the District.

Verification of Coverage: Consultant shall furnish the District with certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration and Endorsements pages listing all policy endorsements. If any of the required coverages expire during the term of this agreement, the Consultant shall deliver the renewal certificate(s) including the general liability additional insured endorsement to Camrosa Water District at least ten (10) days prior to the expiration date.

Subcontractors: Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the District, its directors, officers, employees, and authorized volunteers are an additional insured on Commercial General Liability Coverage.

Other Requirements:

- a. Consultant shall not accept direction or orders from any person other than the General Manager or the person(s) whose name(s) is (are) inserted on Page 1 as "other authorized representative(s)."
- b. Payment, unless otherwise specified on Page 1, is to be 30 days after acceptance by the District.
- c. Permits required by governmental authorities will be obtained at Consultant's expense, and Consultant will comply with applicable local, state, and federal regulations and statutes including Cal/OSHA requirements.
- d. Any change in the scope of the professional services to be done, method of performance, nature of materials or price thereof, or to any other matter materially affecting the performance or nature of the professional services will not be paid for or accepted unless such change, addition or deletion is approved in advance, in writing by the District. Consultant's "other authorized representative(s)" has/have the authority to execute such written change for Consultant.

The District may terminate this Agreement at any time, with or without cause, giving written notice to Consultant, specifying the effective date of termination.



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Camrosa Water District

Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

March 10, 2026

March 10, 2026

Brad Milner

Camrosa Water District

7385 Santa Rosa Road

Camarillo, CA 93012

Contact Information

Adam Bugielski, PE
Principal-In-Charge
2775 North Ventura Road, Suite 202
Oxnard, CA 93036
(661) 857-4745
AdamBugielski@kennedyjenks.com

Meredith Clement
Project Manager (AWWA Certified)
2775 North Ventura Road, Suite 202
Oxnard, CA 93036
(805) 973-5718
MeredithClement@kennedyjenks.com

Subject: Proposal to Provide Professional Services for the Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Dear Brad:

Camrosa Water District (District) is seeking a trusted, knowledgeable firm to lead your updates to the Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). Kennedy/Jenks Consultants, Inc. (KJ) is a leading, employee-owned multidisciplinary engineering and environmental consulting firm with more than 480 professionals nationwide, including a strong local team based in Oxnard. Our expertise spans water system planning, risk and resilience, emergency preparedness, hydraulic analysis, regulatory compliance, and implementation-focused program delivery. We bring deep experience assisting California agencies with AWIA-compliant RRAs and ERPs, as well as related master planning and capital improvement planning efforts.

Local Experience That Identifies Practical Risk Reduction Opportunities.

KJ's long history of delivering critical planning and infrastructure projects across Ventura County positions us to bring a fresh assessment of the District's systems. Our team has first-hand knowledge of local supply conditions, hazard profiles, operational realities, and regional interconnections, allowing us to identify overlooked vulnerabilities, clarify assumptions, and strengthen the District's long-term resilience. **This local perspective and AWWA Utility Risk and Resilience-certified Project Manager, Meredith Clement, allows us to focus the RRA and ERP updates on risks that materially affect the District's ability to deliver safe drinking water, not theoretically.**

Strong Schedule Control for Compressed, Complete Delivery.

KJ excels in delivering America's Water Infrastructure Act (AWIA) updates under tight regulatory timelines. Our approach emphasizes early data acquisition, parallel tasking, and structured workshops to accelerate decision-making. **We employ proven templates, risk engines, and iterative check-ins to keep the project on track while providing complete alignment with the District's staff and operational priorities.**

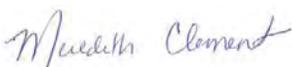
KJ Goes Beyond Compliance, Providing Real Operational Value.

While AWIA requires utilities to complete an RRA and an ERP, we believe these documents should serve as meaningful operational tools. We prepare clear, Board-ready summaries and communication materials to streamline approval and support organizational understanding. **Our updates will translate risk-based findings into actionable mitigation measures, CIP-ready recommendations, and response procedures that improve day-to-day preparedness.**

We look forward to working with you on this important project and providing the best value to the District. Please feel free to contact us should you have any questions regarding our submittal.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



Meredith Clement
Project Manager/Vice President



Adam Bugielski, PE
Principal-In-Charge

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Camrosa Water District

Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Approach, Scope of Work, and Schedule

Approach, Scope of Work, and Schedule

Approach

KJ will use a streamlined, defensible nine-week approach that will provide useful information on understanding and mitigating risk, without overcomplicating the process. The process proposed by KJ will use a recognized methodology, a clear scoring system, a documented rationale, prioritized mitigation, and alignment with AWIA categories.

KJ proposes using the 2021 Risk and Resilience Assessment as a baseline, data gathered as part of the Water Master Plan, and applying the Environmental Protection Agency Risk and Resilience Assessment framework for community water systems serving fewer than 50,000 customers, tailored to reflect the District's treatment complexity, asset diversity, and operational scale. Our goal is to focus on any changes in risk and new facilities and to validate rather than reinvent. This scope focuses on the Safe Drinking Water Act and America's Water Infrastructure Act of 2019 requirements:

- Risk from malevolent acts and natural hazards
- Resilience of infrastructure
- Monitoring practices
- Financial infrastructure
- Chemical storage and handling

Early activities will include updating the asset inventory, focusing on treatment plants, wells, pump stations, tanks, SCADA/IT systems, chemical feed systems, and power supply.

We propose a simple risk matrix of: **risk = likelihood (1-5) x consequence (1-5) x business system risk (1-5)**. Risk scoring will be used to prioritize mitigation strategies, inform capital improvement planning discussions, and support development of actionable response procedures within the ERP, ensuring the assessment directly supports operational and investment decision-making. To focus the discussion, KJ proposes a review of the past RRA, the Near-Term Capital Improvement Plan Technical Memorandum (November 2023), with an update to natural hazard risk that relies on the 2022 Ventura County Multi-Jurisdictional Mitigation Plan. This plan identified landslides, flooding, earthquakes, severe weather, and wildfires as high to medium risk for the Camrosa area through a discussion of the water system infrastructure using the EPA's Baseline 3.0 tool. To focus input on malevolent acts, we propose walking engineering and operations staff through the EPA's Baseline Information on Malevolent Acts for Community Water Systems Version 3.0. Version 3.0 is based on AWWA J100 Standards, though it follows a streamlined approach and groups threats into six categories.

The mitigation discussion will be updated based on a review of capital improvement plans and will focus on the highest-scoring risks and high-consequence risks. To the extent possible, mitigations will be broken into practical, implementable actions tied to capital improvement plans, grant opportunities, and budget cycles.

Following the RRA, the ERP will be updated. **To streamline this process, workshops are proposed, with emphasis on documenting and addressing staff concerns with the existing ERP.** The ERP will be updated with new contacts, new assets, cyber incident procedures, and public notification templates.

KJ's Approach Streamlines Complex Risk Decisions Into Priorities

Streamlined, Defensible Risk Matrix for Clear Prioritization

Validates and Builds on Existing Work to Reduce Effort

Targeted Workshops to Strengthen Practical ERP Updates

Scope of Work

The Scope of Work detailed below encompasses all tasks specified in your Request for Proposals and anticipated to be necessary to prepare quality compliant documents.

Task 1: Project Management and Reporting Services

Task 1.1: Project Management and QA/QC

Project management activities will include project setup, coordinating staff, budget tracking, preparation and review of monthly invoices and project status reports, and ongoing communication with the District regarding project status and priorities over the nine-week project duration. KJ will conduct internal quality assurance/quality control (QA/QC) reviews of all deliverables prior to submitting to the District. This task also includes maintaining project files for delivery to the District at project closeout.

Task 1.2: Bi-Weekly Status Meetings

KJ proposes scheduling a regular bi-weekly (twice a month) check in meeting with the District’s Project Manager (to be held virtually). The first check in meeting will act as a kickoff meeting to go over the project objective, budget and schedule, as well as establish communication protocols for the RRA and ERP activities. During this meeting, KJ and the District will identify potential dates for the proposed RRA workshops and discuss additional relevant workshop participants from outside the District. The kickoff meeting will also provide an opportunity to review the request for information and discuss any potential data gaps. Later bi-weekly meetings will be used to facilitate review of draft deliverables and to address any project challenges. The intent is to keep these check-in calls to less than one hour. Up to two KJ staff will attend up to 15 check-in calls.

Task 1.3: Data Collection and Background Information Review

KJ will prepare an information request for gathering relevant information from the District for preparation of the RRA. KJ will utilize its file sharing platform to facilitate submittal of large and/or multiple files at once.

The District’s 2021 RRA will be reviewed as the first step in identifying 2026 RRA information needs. The following additional key reference documents, some of which are also relevant to the ERP Update, are anticipated to be requested:

▼ **Table 1.** Anticipated Information Needs.

Required Information	Beneficial Information
System Maps of Source Water, Storage, Transmission, Pressure Zones and Distribution	Electrical Single-Line Diagrams
As-built P&IDs, GIS System Maps	Hazard and Operability Analysis (HAZOP)
Most Current Emergency Response Plan	Layer of Protection Analysis (LOPA) Reports
County Hazard Mitigation Plan	Treatment Facilities and Distribution System Standard Operating Procedures
Water and Wastewater Agency Response Networks (WARN) documentation	Supply chain and logistics management information (e.g. chemicals, power, spare parts)
Water Quality Monitoring Plans and/or SOPs	Information on compliance with the National Incident Management System (NIMS)
Threat and Hazard Historical Occurrences	Number of hours of storage to meet minimum daily demand
Prior Vulnerability Assessments relative to business systems, physical, cybersecurity	Manpower Management Plans (e.g. cross-training, succession plans)

Required Information	Beneficial Information
Back-up power information (e.g. number of back-up power for critical assets)	Business Continuity Plans
Illustrative Asset Hierarchy	Utility Bond Ratings

Task 1.4 Additional Meetings and Presentations

KJ staff will prepare and deliver up to three presentations meant to inform the public, staff, Board, or other stakeholders on the purpose and process and recommendations resulting from either/or the RRA or ERP. These meetings could be in person or virtual, lasting up to two hours each, with up to two KJ staff present.

Task 1 Assumptions:

- The District will provide a response to the RFI within 10 working days.

Task 1 Deliverables:

- Monthly reports and invoices covering status of each task, accomplishments, monthly expenditures and cumulative expenditure, project schedule, and project issues with proposed corrective actions.
- KJ will provide agendas three days ahead of bi-weekly meetings and minutes for each meeting within three days following the meeting.
- KJ will provide a Request for Information.
- KJ will prepare and deliver up to three presentations on the purpose, process, and recommendations of the RRA and/or ERP.

Task 2: Update Risk and Resilience Assessment (RRA)

Task 2.1: RRA Checklist

This task includes populating the EPA/RRA Checklist for small community water systems which meets requirements for RRAs in SDWA

section 1433. The Checklist organizes the assets that must be addressed, as shown in **Table 2**, including examples of the District's water infrastructure that may apply to each category. A critical asset is one whose compromise would affect the District's mission to supply high-quality water compliant with drinking water regulations, cause financial impacts, or cause political/public perception impacts. Additional assets are anticipated to be identified under Subtask 1.3.

▼ **Table 2.** Asset Categories.

Asset Category	District Assets (Examples)
Physical barriers	Fencing, gates, building access, alarms
Source water	Groundwater, wells
Pipes and constructed conveyances, water collection and intake	Transmission mains, distribution lines, control valves, air release valves
Pretreatment and treatment	Desalter
Storage and distribution facilities	Storage tanks, pump stations, meters
Electronic, computer, or other automated systems	SCADA, Telemetry, CMMS, IT resources for business enterprise operations
Monitoring practices	Water quality monitoring equipment and processes
Financial infrastructure	Billing, payment, and accounting systems
Use, storage, or handling of chemicals	Chemical storage tanks, practices used
Operation and maintenance of the system	Key personnel, equipment, supplies

Information obtained from Subtask 1.3 will be utilized to prepare an initial draft of the RRA checklist. The likelihood of occurrence of threats and hazards will be based on the EPA's Baseline Information on Malevolent Acts for Community Water Systems guidance, augmented by a review

of data on natural hazards in the study area. The RRA Checklist will be updated based on interviews conducted with District staff as part of Subtask 2.2, described below.

Task 2.2 RRA Workshops

These tasks will promote the development of the RRA checklist. Each workshop will include verification of the content of the 2021 RRA and build upon the 2021 RRA for the update. Over the course of the workshops, a table will be developed that includes a list of the District's critical assets (defined in the 2021 RRA, but updated), any changes to the threat consequence, and vulnerability of each asset since 2021. This table will be included with the RRA report, but may also be used as a standalone table of recommendations for buying down risk and vulnerability. Meetings and workshops are described in **Table 3**.

▼ **Table 3.** Planned RRA Workshops.

Description	Required Attendees	Workshop Objective
Workshop 1 Asset Characterization and Threat Identification (remote)	<ul style="list-style-type: none"> • Planning • Operations • Maintenance • Safety 	Confirm critical assets. Identify if change in threats to critical facilities.
2 Hours		
Workshop 2 Threat Consequence and Vulnerability Analysis, Monitoring Practice (in-person)	<ul style="list-style-type: none"> • Planning • Operations • Maintenance • Safety 	Review and update worst reasonable consequence/ impact of applicable threats and hazards. Assess existing source and finished water quality monitoring practices.
4 Hours		

Description	Required Attendees	Workshop Objective
Workshop 3 Cybersecurity (in-person)	<ul style="list-style-type: none"> • Planning • IT • Operations • Maintenance 	Walk through EPA's Water Cybersecurity Assessment Tool, for business enterprise systems (billing) and process control systems.
2 Hours		
Workshop 4 Risk and Resiliency Results (in-person)	<ul style="list-style-type: none"> • Planning • Operations • Maintenance, Safety • Financial and System Services • IT 	Present outcomes of risk and resilience analysis to identify top risks. Present proposed countermeasures or mitigation actions to minimize risk and increase resilience.
2 Hours		

Task 2.3 Prepare Final Checklist

Work performed under Task 2.2 will be summarized in a RRA checklist. Progressive sections of the draft checklist will be submitted to the District after each workshop. The District's comments will be incorporated into the final checklist.

Task 2.4 RRA Certification

Upon completion of the RRA Checklist, KJ will submit the Certification Letter using the online submission portal. Certification will occur by June 30, 2026.

Task 2 Assumptions

- The District will coordinate the venue and attendance for the meetings and workshops.
- Workshops will be attended by up to two KJ staff.

- Workshops 2, 3, and 4 will be held in-person. The other workshops will be held remotely via MS Teams.
- The District will provide comments within two weeks of submittal of the Draft Checklist. The District will resolve conflicting comments internally before providing KJ with the consolidated comments. Comments will be provided in electronic format as a comment log or as “tracked changes” within the MS Word file.

Task 2 Deliverables:

- Agendas, materials and notes for each workshop of **Table 3**.
- Draft RRA Checklist and Certification Letter in electronic form.
- Final RRA Checklist and Certification Letter in electronic format.

Task 3: Update Emergency Response Plan

Task 3.1 ERP Workshops

This task includes the development of an updated ERP using a workshop format. A goal of the ERP update is to improve upon the previous ERP and define and assign roles and responsibilities for emergency response, and document ongoing emergency preparedness practices at the District.

Description	Required Attendees	Workshop Objective
Workshop 5 Emergency Response Development (in-person) 2 Hours	<ul style="list-style-type: none"> • Planning • Operations • Maintenance • Safety • Financial System Services • IT 	Provide participants with an overview of the ERP requirements to comply with AWIA 2018 and 2024; present proposed improvement to Emergency Response Plan and obtain inputs.
Workshop 6 Emergency Response Plan Overview (remote) 2 Hours	<ul style="list-style-type: none"> • Planning • Operations • Maintenance • Safety • Financial System Services • IT 	Provide participants with an overview of the ERP’s that have been developed.

▲ **Table 4.** Planned ERP Workshops

Task 3.2 Prepare ERP Report

Work performed under Task 3.1 will be summarized in an updated ERP report that revises/updates content from the original ERP report. An outline of the updated report will be provided before work on the report begins. Progressive sections of the draft report will be submitted to the District after each workshop. The District’s comments will be incorporated into the final report. A Draft Certification Letter will also be provided to the District.

Subtask 3.3 ERP Certification

Upon completion of the ERP, KJ will submit the Certification Letter for the ERP using the online submission portal. Certification will occur by December 31, 2026.

As a note, the scope of the ERP is for preparing a fully AWIA-compliant ERP that incorporates the findings of the updated RRA and reflects current District assets, procedures, and response resources. If during RRA and/or ERP discussions the District requests more detailed analyses, additional scope can be added with appropriate budget, if mutually agreed-upon.

Task 3 Assumptions:

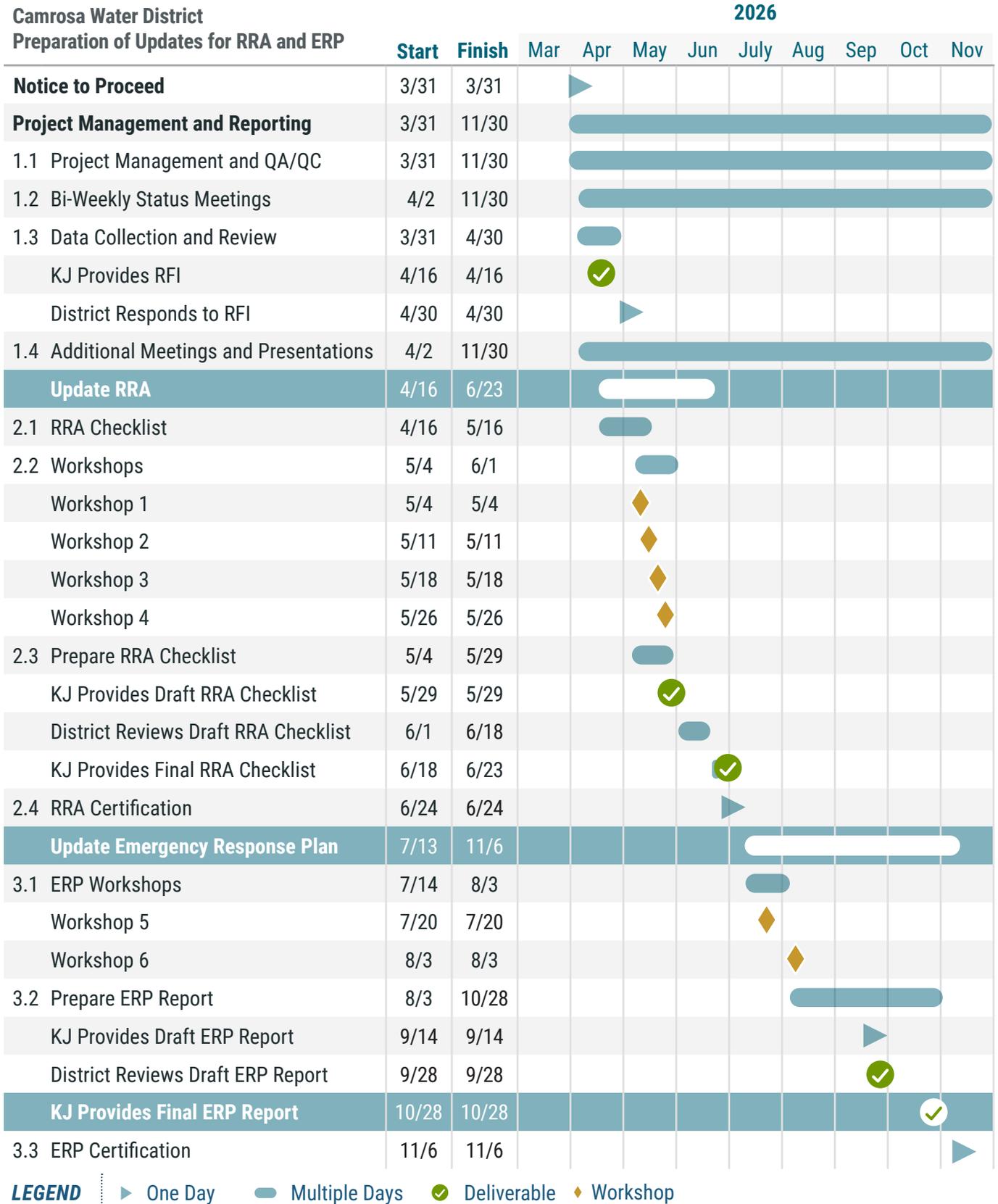
- The District will coordinate the venue and attendance for the meetings and workshops.
- Workshops will be attended by up to two KJ staff.
- Workshop 5 will be held in-person. The other workshops will be held remotely via MS Teams.
- The District will provide comments within two weeks of submittal of the Draft ERP, the District will resolve conflicting comments internally before providing KJ with the consolidated comments, comments will be provided in electronic format either as a comment log or as “tracked changes” within the MS Word file.

Task 3 Deliverables:

- Agendas, materials, and notes for each workshop of **Table 4**.
- ERP outline in electronic format.
- Draft ERP report and Certification Letter in electronic form.
- Final ERP report and Certification Letter in electronic format.

Schedule

KJ is proposing use of existing templates and information with interviews to fast-track the RRA and ERP. Early data validation, workshops, and interim deliverables are used to manage schedule risk and avoid certification issues, reflecting KJ’s experience delivering AWIA-compliance under fixed deadlines.



LEGEND ▶ One Day █ Multiple Days ✔ Deliverable ◆ Workshop

Camrosa Water District

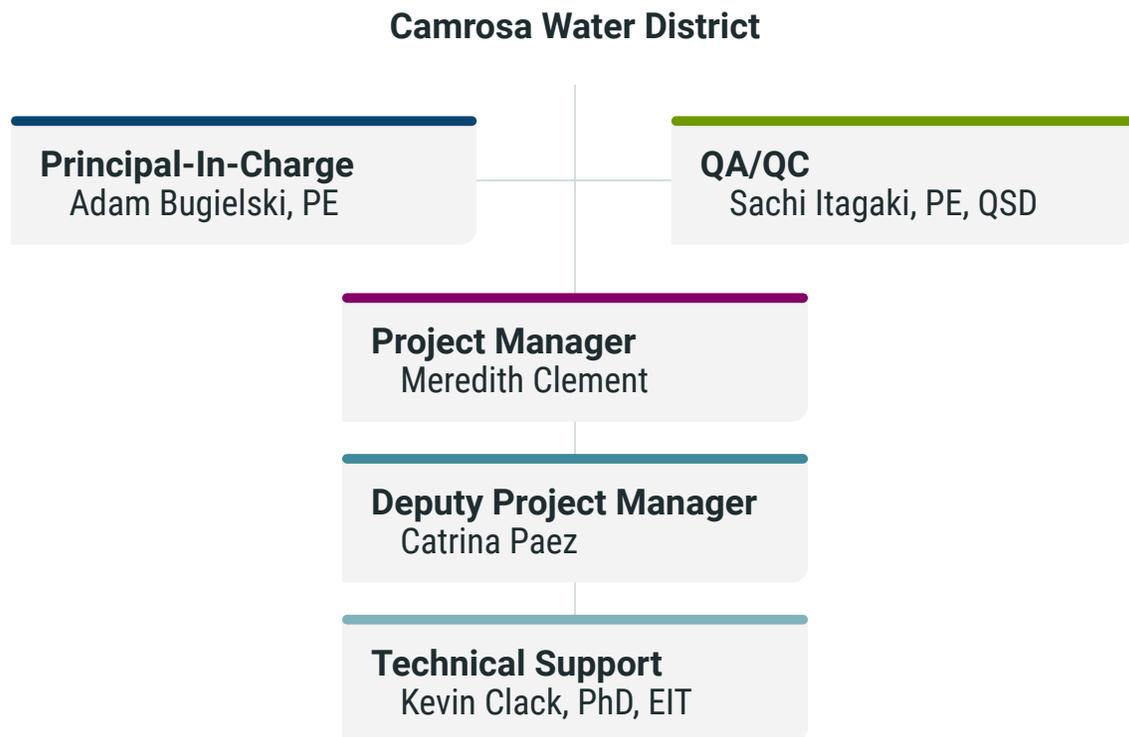
Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Team

Expertise That Moves from Assessment to Action

KJ will deliver this project with a three-tier leadership structure that provides clear accountability and daily responsiveness. **Adam Bugielski** will serve as Principal-In-Charge, with overall responsibility for contract performance and executive support to the District. **Meredith Clement** will serve as the Project Manager and single point of contact, responsible for coordinating scope, schedule, budget, workshops, and quality of all deliverables, and for being readily available to District staff in person, by phone, and via video. **Catrina Paez** will serve as Deputy Project Manager, acting as the District's second point of contact and leading data requests, workshop logistics and documentation, interim submittals, and action tracking. Your team is supported by **Kevin Clack**, Technical Support, and **Sachi Itagaki**, QA/QC.

Your project team includes Meredith, an AWWA Utility Risk and Resilience Certificate Program-certified professional, who will actively support application of AWWA J100 risk methodology, facilitate risk and resilience workshops, and provide QA/QC for the RRA and ERP deliverables.





Meredith Clement
Project Manager



**AWWA Utility
Risk & Resilience
Certified**



Catrina Paez
Deputy Project Manager

Meredith will serve as the single point of contact and lead day-to-day delivery of the RRA and ERP updates, manage scope, schedule, and budget, coordinate workshops, and direct the quality of all deliverables.

WHY MEREDITH IS THE DISTRICT'S BEST CHOICE:

- Meets the District's Project Manager requirements, including more than five years of experience managing scope, schedule, and budget for AWIA-compliant planning efforts, and direct experience coordinating EPA certification submittals.
- Deep background in planning, climate and drought risk assessments, and CEQA program management.
- Strong record coordinating multi-disciplinary teams across planning, operations, treatment, cybersecurity, and stakeholder engagement.

Relevant Experience

- **Water System RRA, ERP, and UWMP**, City of Thousand Oaks, CA | *QA/QC*
- **RRA and ERP Updates**, South Tahoe Public Utilities District, CA | *QA/QC*
- **Water Supply Alternatives Study**, Calleguas Municipal Water District, CA | *Project Manager*

Catrina will coordinate the day-to-day schedule and deliverables, lead data requests, support workshop planning and documentation, and manage quality control cycles for plan sections and appendices. She will also facilitate communication with District staff to align technical content and regulatory requirements.

WHY CATRINA IS THE DISTRICT'S BEST CHOICE:

- Proven experience developing and updating UWMPs, WSCPs, and reliability analyses, plus contributions to RRA and ERP efforts that align with AWIA requirements.
- Strong track record coordinating multi-stakeholder workshops and preparing adoption and submittal packages that meet state and federal expectations.
- Local author and planner prepared to support the District and Meredith through fast-paced deadlines.

Relevant Experience

- **Water System RRA, ERP, and UWMP**, City of Thousand Oaks, CA | *Project Manager*
- **RRA and ERP Update**, Pleasant Valley Municipal Water Company, CA | *Project Manager*
- **2020 UWMP Update**, Santa Clarita Valley Water Agency, CA | *Author*

Why Meredith & Catrina Are the Right Project Managers for the District

Extensive experience in Ventura County planning, working side by side.

Prepared to begin work immediately at the District's request.

RRA and ERP planning experts available to the District via call, email, or visits as needed.



Adam Bugielski, PE
Principal-In-Charge

15 Years of Experience

Adam will provide executive oversight, contract-level leadership, and resource alignment. He will support the District in issue resolution, risk management, and executive communications.

WHY ADAM IS THE DISTRICT'S BEST CHOICE:

- Program and project management for water infrastructure planning, hydraulic evaluations, pump stations, storage, and interagency coordination.
- Experience leading multidisciplinary teams through technical assessments, capital planning, and regulatory compliance for potable and wastewater systems.

Relevant Experience

- **RRA and ERP Updates**, Port Hueneme Water Agency, Port Hueneme, CA | *Principal-In-Charge*
- **RRA and ERP Updates**, City of Santa Paula, CA | *Principal-In-Charge*



Sachi Itagaki, PE, QSD
QA/QC

35 Years of Experience

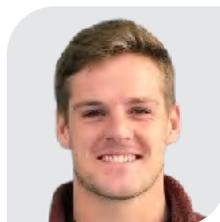
Sachi will serve as Quality Assurance/Quality Control (QA/QC) lead for risk and resilience methods, workshop facilitation, emergency planning integration, and analytical deliverables.

WHY SACHI IS THE DISTRICT'S BEST CHOICE:

- Water system risk and resilience planning experience with utility operations teams, including outage planning, monitoring practices, cybersecurity coordination, and CIP-aligned mitigation strategies.
- Project management experience for UWMPs, climate adaptation, and integrated regional planning with a strong emphasis on hazard assessment and action-oriented recommendations.

Relevant Experience

- **RRA and ERP Updates**, South Tahoe Public Utility District, CA | *Project Manager*
- **RRA and ERP**, City of Crescent City, CA | *Project Manager*



Kevin Clack, PhD, EIT
Technical Support

5 Years of Experience

Kevin will support data intake, model and table updates, workshop materials, and exhibits for the RRA and ERP. He will also assist the KJ team with schedule tracking, coordination calls, and assembling draft and final submittals.

WHY KEVIN IS THE DISTRICT'S BEST CHOICE:

- Hands on experience assembling feasibility study inputs and grant application packages that mirror AWIA style document rigor and auditability.
- Exposure to asset management and CMMS data standards that align with RRA critical asset inventories and ERP contact resource lists.

Relevant Experience

- **Small Storage Application Assistance**, San Bernardino Valley Municipal Water District, CA | *Staff Engineer*
- **CMMS Needs Assessment**, Zone 7 Water Agency, Livermore, CA | *Staff Engineer*

Camrosa Water District

Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Project Experience and References

Project Experience and References

KJ presents a focused set of projects within the past decade that demonstrate our successful delivery of AWIA RRAs, ERPs, and closely related water planning efforts. Our team’s experience spans the application of the AWWA J100 risk methodology, AWIA-compliant workshop facilitation, EPA certification support, and the translation of findings into CIP-ready actions and operations-level procedures. **We also bring Ventura County and local/regional experience, enabling faster data collection, realistic hazard and outage assumptions, and board-ready communication.**

To help the District quickly compare relevance, we begin with a matrix of experience that cross-references each project against related project elements. Following the matrix, we provide project sheets for each reference project, including client contacts and outcomes.

The Experience the District Needs

Project Client	Related Project Elements							
	Risk Assessment	Data Collection	Regulatory Compliance	Workshops	Asset Evaluation	Emergency Planning	Technical Team Integration	Stakeholder Communication
1 RRA and ERP Updates Zone 7 Water Agency	○	○	○	○	○	○	○	
2 RRA and ERP Updates South Tahoe Public Utilities District	○	○	○	○	○	○	○	○
3 Water Systems RRA, ERP, and UWMP City of Thousand Oaks	○	○	○	○	○	○	○	○
4 RRA and ERP Updates Pleasant Valley Municipal Water Company	○	○	○		○	○	○	○
5 RRA and ERP Updates City of Crescent City	○	○		○		○	○	
6 UWMP Update Las Virgenes Water Municipal District		○	○				○	○



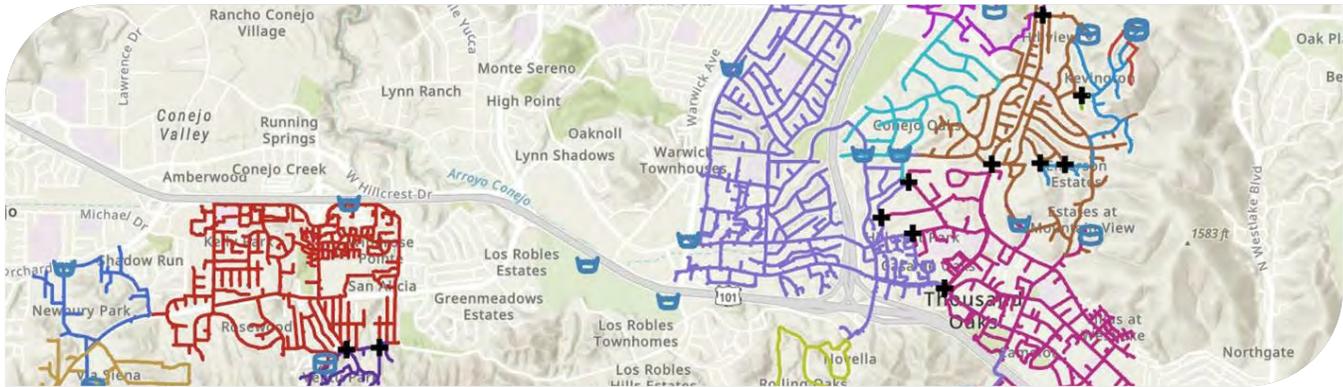
Name of Project	Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates
Agency/Company Name	Zone 7 Water Agency
Client Contact Name	Athena Watson
Client Phone Number	(925) 872-2736
Client Email Address	Athena@zone7water.com
Location of Project	Livermore, CA
Summary of Project	<p>KJ reviewed the data collected during the 2020 RRA and identified any additional relevant data to update the RRA. Zone 7 is a wholesaler that supplies treated drinking water to retailers serving over 250,000 individuals. KJ's responsibilities included identifying and gathering relevant data, conducting workshops to update the assessment, and preparing a comprehensive report. KJ conducted an update, as required by the US EPA, of their RRA and ERP. KJ utilized the Consequence of Failure methodology for the RRA update, which identified significant threats to the Agency's infrastructure assets and associated Likelihood of Failure. Through KJ facilitated workshops, prioritized areas of focus based on the risk of failure of critical assets were identified. Risk mitigation improvements and the dominant threats were addressed through an update to Zone 7's ERP.</p> <p>The updated RRA provided a detailed analysis of facility-level assets, threats, and vulnerabilities, with recommendations to mitigate risks and improve resilience. KJ's streamlined approach to facilitating the RRA leveraged the Consequence of Failure (COF) methodology, identifying significant threats to the Agency's infrastructure assets and associated Likelihood of Failure (LOF). KJ's collaboration proved an efficient approach to gathering client intelligence, enabling the fast-tracked completion of the analysis and certification. The RRA prioritized focus areas based on the risk of failure of critical assets and served as a guide for prioritizing security upgrades and modifying operational procedures and policy changes to mitigate risk to critical assets. The ERP included a detailed review of organization structure and engaged key members of Zone 7 operations and engineering staff to evaluate procedures for emergency scenarios. Included a drill testing the ERP under simulated scenarios. Improved response readiness.</p>

Firm's Staff with Experience on this Project and Proposed for the District's Project	Sachi Itagaki
Date Project Completed (or Expected to be Completed)	Ongoing, expected completion June 2026
Firm's Project Fee (or Estimate)	\$171,000



Name of Project	Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates
Agency/Company Name	South Tahoe Public Utilities District
Client Contact Name	Adrian Combes, PE
Client Phone Number	(530) 544-6474
Client Email Address	ACombes@stpud.us
Location of Project	South Tahoe, CA
Summary of Project	<p>KJ's collaborative approach helped synthesize all the necessary information and inputs from key stakeholders efficiently to prepare the RRA and ERP, while developing the standard procedures for future in-house capacity for update cycles. KJ's approach and scope was compliant with the American Water Works Association (AWWA) J100-10 Risk Analysis and Management for Critical Asset Protection (RAMCAP) Standard for Risk and Resilience Management of Water and Wastewater Systems, the standard recognized by the EPA and industry for conducting risk and resiliency assessments. The RAMCAP process consisted of seven-steps to characterize, analyze, and manage risk and resiliency inputs and outputs. Our approach included conducting series of interactive and collaborative workshops scheduled over two mornings with relevant client staff to provide input to develop the elements of this seven-step process. We also used existing vulnerability and risk reports to inform the RRA. This included the Fire Vulnerability Assessment and the 2017 Hazard Mitigation plan. The ERP was updated to meet AWWA G440 Emergency Preparedness Practices, AWWA M19 Emergency Planning for Water and Wastewater Utilities and AWWA Business Continuity Planning for Water Utilities standards. Enabled EPA certification.</p>

Firm's Staff with Experience on this Project and Proposed for the District's Project	Meredith Clement, Sachi Itagaki
Date Project Completed (or Expected to be Completed)	Ongoing, expected completion December 2026
Firm's Project Fee (or Estimate)	\$148,000

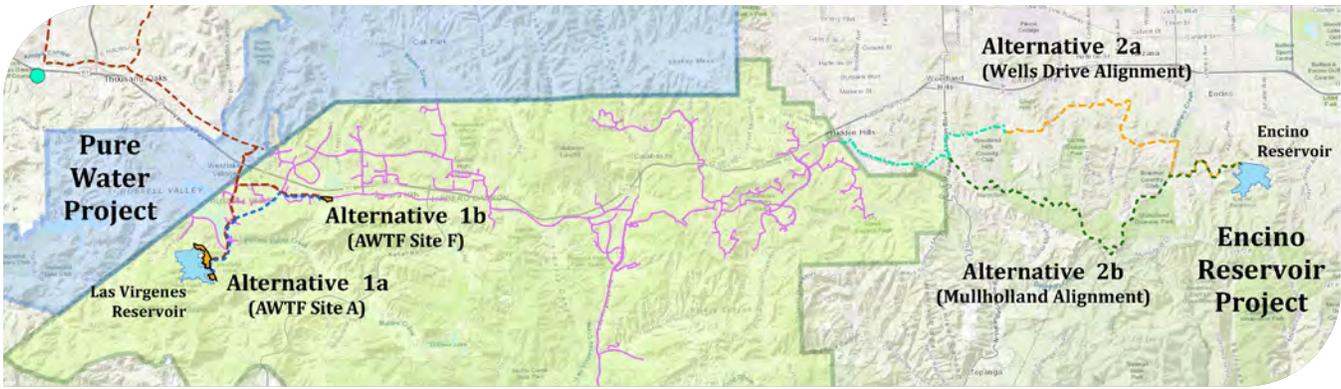


Name of Project	Water Systems Risk and Resilience Assessment (RRA), Emergency Response Plan (ERP), and Urban Water Management Plan (UWMP)
Agency/Company Name	City of Thousand Oaks
Client Contact Name	Michael Devlahovich
Client Phone Number	(805) 376-5032
Client Email Address	MDevlahovich@toaks.gov
Location of Project	Thousand Oaks, CA
Summary of Project	<p>KJ prepared the City's Water System RRA, ERP, and UWMP. The work included targeted data collection, review of existing vulnerability assessments, and a series of structured workshops to identify critical assets, evaluate threats and consequences, assess system vulnerabilities, including cybersecurity and monitoring practices, and develop prioritized risk-reduction measures. The RRA findings supported CIP recommendations and were submitted with EPA certification.</p> <p>Building on the RRA, KJ updated the City's ERP using EPA-recommended templates, facilitated an 8-hour development workshop with City and emergency partners, conducted a staff training workshop, and prepared the ERP certification package. In parallel, KJ completed the 2020 UWMP and standalone Water Shortage Contingency Plan, including updated demand projections, climate and drought risk assessments, SB X7-7 compliance, public notification requirements, and two City Council presentations. All three documents were delivered with full regulatory compliance, coordinated project management, and clear, actionable recommendations.</p>

Firm's Staff with Experience on this Project and Proposed for the District's Project	Meredith Clement, Catrina Paez
Date Project Completed (or Expected to be Completed)	June 2021
Firm's Project Fee (or Estimate)	\$281,000

Name of Project	Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates
Agency/Company Name	Pleasant Valley Municipal Water Company
Client Contact Name	Jerry Doran
Client Phone Number	(805) 482-5061
Client Email Address	Jerry@pvmwc.com
Location of Project	Camarillo, CA
Summary of Project	<p>Pleasant Valley Mutual Water Company (PVMWC) was required to meet federally mandated deadlines for completing its RRA and ERP under the AWIA Safe Drinking Water Act Section 1433. The project includes comprehensive data collection, review of existing documentation, and development of a fully compliant RRA addressing physical, operational, cybersecurity, and infrastructure vulnerabilities across the utility's system assets. Activities include populating the EPA and RRA Checklists, facilitating cybersecurity risk assessment integration, conducting structured interviews to validate asset risks and mitigation opportunities, and preparing the final certified RRA for submittal through the EPA online portal.</p> <p>Following completion of the RRA, KJ will develop a compliant ERP leveraging EPA's template and incorporating all findings and recommendations from the RRA. This work includes preparing draft ERP sections on resilience strategies, emergency procedures, mitigation actions, and detection strategies, supported by targeted interviews with PVMWC personnel to finalize content. The project will be managed under a tight schedule aligned with federal certification deadlines, with ongoing project management, QA/QC, and coordination to provide timely reviews and submittals.</p>
Firm's Staff with Experience on this Project and Proposed for the District's Project	Catrina Paez
Date Project Completed (or Expected to be Completed)	Ongoing, expected completion June 2026
Firm's Project Fee (or Estimate)	\$47,000

Name of Project	Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates
Agency/Company Name	City of Crescent City
Client Contact Name	Ward Stover
Client Phone Number	(707) 465-6742
Client Email Address	wstover@stovereng.com
Location of Project	Crescent City, CA
Summary of Project	<p>KJ supported Crescent City in advancing its emergency preparedness and regulatory compliance by developing a comprehensive, integrated ERP informed by an updated, quantitative Risk Matrix. Building on prior work, including Crescent City's RRA, climate change risk studies, and emergency planning documents, the KJ team refined systemwide risk evaluation using a structured, collaborative approach. Utilizing targeted data collection, conversion of the previous qualitative assessment into a quantitative model, and systematic analysis of vulnerabilities across critical assets, the project established a clear prioritization framework to guide emergency planning decisions. This early-phase effort allowed the project to start with aligned expectations, well-defined data needs, and a foundational analytical tool to streamline the development of the ERP.</p> <p>The ERP was developed through a series of interactive workshops designed to equip Crescent City staff with practical, actionable emergency procedures aligned with AWIA requirements and industry best practices. Each workshop will progressively build the components of the ERP, from regulatory context and gap analyses to mitigation strategies, detection methods, and resource coordination, fully capturing and apply institutional knowledge. Following the workshops, the project completed a formal ERP report, workshop materials, and supporting documentation, all delivered within an accelerated five-month schedule. KJ's project management and QA/QC supported clear communication, schedule adherence, and technical quality, resulting in an ERP that is both technically sound and readily usable by City personnel during real emergency events.</p>
Firm's Staff with Experience on this Project and Proposed for the District's Project	Sachi Itagaki
Date Project Completed (or Expected to be Completed)	December 2021
Firm's Project Fee (or Estimate)	\$47,000



Name of Project	Urban Water Management Plan (UWMP) Update
Agency/Company Name	Las Virgenes Municipal Water District
Client Contact Name	John Zhao, PE
Client Phone Number	(818) 251-2230
Client Email Address	JZhao@lvmwd.com
Location of Project	Calabasas, CA
Summary of Project	<p>KJ prepared the UWMP for Las Virgenes Municipal Water District (LVMWD), which included updating and developing plan sections, described below, based on collected data and discussions with the District. Water supply projections included a discussion of LVMWD's high reliance on the Metropolitan Water District of Southern California for treated water delivered through three connections directly to LVMWD and the 9,600 AF Las Virgenes Reservoir for seasonal and emergency system storage. Treated potable water is supplemented by the delivery of recycled water produced at LVMWD's Tapia Water Reclamation Facility and a small quantity of groundwater. Demand and population projections were estimated assuming buildout by 2040 and included consideration of local planning documents such as specific plans and entitlements for new projects and discussions with LVMWD staff.</p> <p>Demand projections also accounted for post-drought rebound effects and historical trends. The UWMP indicated that LVMWD actively implements demand management measures (DMM) on a customer base that is about 85% residential. DMMS implemented by LVMWD included conservation actions in response to drought-related statewide conservation mandates from 2014 to the end of 2015, resulting in a substantial reduction in LVMWD demands. Informed future plans.</p>
Firm's Staff with Experience on this Project and Proposed for the District's Project	Meredith Clement, Catrina Paez
Date Project Completed (or Expected to be Completed)	August 2016
Firm's Project Fee (or Estimate)	\$42,000

Expertise to Deliver on Schedule

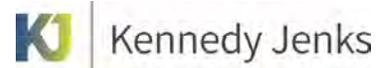


Camrosa Water District

Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Fee Proposal and Labor Rates

Fee Proposal and Labor Rates



Client/Address: Camrosa Water District
7385 Santa Rosa Road
Camarillo, CA 93012

Contract/Proposal Date: 3/10/2026

Schedule of Charges

January 1, 2025

PERSONNEL COMPENSATION

Classification	Hourly Rate
Engineer-Scientist-Specialist 1	\$165
Engineer-Scientist-Specialist 2	\$195
Engineer-Scientist-Specialist 3	\$220
Engineer-Scientist-Specialist 4	\$240
Engineer-Scientist-Specialist 5	\$265
Engineer-Scientist-Specialist 6	\$285
Engineer-Scientist-Specialist 7	\$310
Engineer-Scientist-Specialist 8	\$330
Engineer-Scientist-Specialist 9	\$350
Senior CAD-Designer	\$200
CAD-Designer	\$190
Senior CAD-Technician	\$180
CAD-Technician	\$160
Project Assistant	\$145
Administrative Assistant	\$135

Direct Expenses

Reimbursement for direct expenses, as listed below, incurred in connection with the work, will be at cost plus ten percent for items such as:

- a. Maps, photographs, 3rd party reproductions, 3rd party printing, equipment rental, and special supplies related to the work.
- b. Consultants, soils engineers, surveyors, contractors, and other outside services.
- c. Rented vehicles, local public transportation and taxis, travel and subsistence.
- d. Project specific telecommunications and delivery charges.
- e. Special fees, insurance, permits, and licenses applicable to the work.
- f. Outside computer processing, computation, and proprietary programs purchased for the work.

Reimbursement for vehicles used in connection with the work will be at the federally approved mileage rates or at a negotiated monthly rate.

If prevailing wage rates apply, the above billing rates will be adjusted as appropriate.

Overtime for non-exempt employees will be billed at one and a half times the Hourly Rates specified above.

Rates for professional staff for legal proceedings or as expert witnesses will be at rates one and one-half times the Hourly Rates specified above.

Excise and gross receipts taxes, if any, will be added as a direct expense.

Proposal Fee Estimate

Kennedy Jenks

CLIENT Name: Camrosa Water District
 PROJECT Description: RRA and ERP Preparation
 Proposal/Job Number: B020970*35689 3/6/2026

January 1, 2025 Rates	Eng-Sci-8	Eng-Sci-7	Eng-Sci-6	Eng-Sci-5	Eng-Sci-4	Eng-Sci-2	Project Assistant	Total	KJ Labor	Total Labor	Total Labor + Subs + Expenses
Classification:								Hours	Fees		Fees
Hourly Rate:	\$330	\$310	\$285	\$265	\$240	\$195	\$140				
Task 1 - Project Management and Reporting Services											
Project Management and QA/QC		6		8			3	17	\$4,400	\$4,400	\$4,400
Bi-Weekly Status Meetings		15		6				21	\$6,240	\$6,240	\$6,240
Data Collection and Background Information Review		2		2		8		12	\$2,710	\$2,710	\$2,710
Additional Meetings and Presentation		6				6		12	\$3,030	\$3,030	\$3,030
Task 1 - Subtotal	0	29	0	16	0	14	3	62	\$16,380	\$16,380	\$16,380
Task 2 -Updated Risk and Resiliency Assessment											
RRA Checklist		12		18	6	14		50	\$12,660	\$12,660	\$12,660
RRA Workshops		16		16		8		40	\$10,760	\$10,760	\$10,760
Final RRA Checklist		4		6		14		24	\$5,560	\$5,560	\$5,560
RRA Certification				2				2	\$530	\$530	\$530
Task 2 - Subtotal	0	32	0	42	6	36	0	116	\$29,510	\$29,510	\$29,510
Task 3 - ERP Preparation and Certification											
ERP Workshops		2		6		2		10	\$2,600	\$2,600	\$2,600
Prepare ERP Report		8		12		20		40	\$9,560	\$9,560	\$9,560
ERP Certification				2				2	\$530	\$530	\$530
Task 3 - Subtotal	0	10	0	20	0	22	0	52	\$12,690	\$12,690	\$12,690
All Tasks Total	0	71	0	78	6	72	3	230	\$58,580	\$58,580	\$58,580

Camrosa Water District

Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Appendix A | Comments Regarding the District's Standard Consultant Agreement

Appendix A | Comments Regarding the Standard Consultant Agreement

Kennedy/Jenks Consultants, Inc. has no comments or recommended edits to the District's Standard Consultant Agreement.

Camrosa Water District

Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Appendix B | Vendor Questionnaire

Appendix B | Vendor Questionnaire

Camrosa Water District

Vendor Questionnaire

In order to complete an agreement with your company, we need you to answer the following question and return the answers.

1. Company name (Indicate DBA if applicable): Kennedy/Jenks Consultants, Inc.

2. Current mailing address: 2775 North Ventura Road, Suite 202, Oxnard, CA 93036

3. Remittance address: 1500 NE Irving Street, Suite 200, Portland, OR 97232

4. Brief description of services to be provided: Prepare updates to the existing RRA and ERP.

5. Name of current responsible principal of company

Adam Bugielski, PE

(Print name)

Principal-In-Charge

(Print title)

6. Is your company a LLC or Corporation? Corporation

7. Signatory(ies) for company:

Adam Bugielski, PE

(Print name)

Principal-In-Charge

(Print title)

AdamBugielski@kennedyjenks.com

(Email address)

Meredith Clement

(Print name)

Project Manager

(Print title)

MeredithClement@kennedyjenks.com

(Email address)

8. Please provide a copy of your most recent certificate of insurance. Camrosa Water District's minimum insurance requirements can be found at www.camrosa.com/procurement. Please note, Camrosa Water District reserves the right to change or modify limits of liability of coverages based in services provided.

9. Please list a point of contact for your company should we have any questions.

Name Meredith Clement

Contact#/Email (805) 973 5718/ MeredithClement@kennedyjenks.com

10. Please provide your current W-9 using the latest W-9 form from IRS. The W-9 must contain an actual signature and not a digital/electronic signature. Attached.

11. Please provide contractor's license # 686543

12. Does your company pay prevailing wage? YES/NO

13. Is the company registered with the State of CA Dept. of Industrial Relations? YES/NO

If yes, please provide PWC Registration Number: 1000009725

Attachment Code: D597130 Certificate ID: 23085081

Additional Insured - Automatic - Owners, Lessees or Contractors

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. GLO 5833581-08	Effective Date: 10/01/2025

This endorsement modifies insurance provided under the:
Commercial General Liability Coverage Part

A. Section II – Who Is An Insured is amended to include as an additional insured any person or organization whom you are required to add as an additional insured under a written contract or written agreement executed by you, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" and subject to the following:

1. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

- a. The Insurance Services Office (ISO) ISO CG 20 10 (10/01 edition); or
- b. The ISO CG 20 37 (10/01 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" arises out of:

- (1) Your ongoing operations, with respect to Paragraph 1.a. above; or
- (2) "Your work", with respect to Paragraph 1.b. above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 1., insurance afforded to such additional insured:

- (a) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
- (b) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

2. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

- a. The Insurance Services Office (ISO) ISO CG 20 10 (07/04 edition); or
- b. The ISO CG 20 37 (07/04 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent

that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part, by:

- (1) Your acts or omissions; or
- (2) The acts or omissions of those acting on your behalf

U-GL-2162-A CW (02/19)

Attachment Code: D597130 Certificate ID: 23085081

in the performance of:

- (a) Your ongoing operations, with respect to Paragraph 2.a. above; or
- (b) "Your work" and included in the "products-completed operations hazard", with respect to Paragraph 2.b. above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 2., insurance afforded to such additional insured:

- (i) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
- (ii) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

3. If neither Paragraph 1. nor Paragraph 2. above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

- a. Under the ISO CG 20 10 (04/13 edition, any subsequent edition or if no edition date is specified); or
- b. With respect to ongoing operations (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part by:

- (1) Your acts or omissions; or
- (2) The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations, which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 3., insurance afforded to such additional insured:

- (a) Only applies to the extent permitted by law;
- (b) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured; and
- (c) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement.

4. If neither Paragraph 1. nor Paragraph 2. above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

- a. Under the ISO CG 20 37 (04/13 edition, any subsequent edition or if no edition date is specified); or
- b. With respect to the "products-completed operations hazard" (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury" or "property damage" is caused, in whole or in part by "your work" and included in the "products-completed operations hazard", which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 4., insurance afforded to such additional insured:

- (1) Only applies to the extent permitted by law;
 - (2) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured;
 - (3) Only applies if the "bodily injury" or "property damage" occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
- (4) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

U-GL-2162-A CW (02/19)

Attachment Code: D597130 Certificate ID: 23085081

- (5) **B.** Solely with respect to the insurance afforded to any additional insured referenced in Section **A.** of this endorsement, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services including:

1. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
2. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

- C.** Solely with respect to the coverage provided by this endorsement, the following is added to Paragraph **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** of Section **IV – Commercial General Liability Conditions**:

The additional insured must see to it that:

- (1) We are notified as soon as practicable of an "occurrence" or offense that may result in a claim;
- (2) We receive written notice of a claim or "suit" as soon as practicable; and
- (3) A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured may be an insured in any capacity. This provision does not apply to insurance on which the additional insured is a Named Insured if the written contract or written agreement requires that this coverage be primary and non-contributory.

- D.** Solely with respect to the coverage provided by this endorsement:

1. The following is added to the **Other Insurance** Condition of Section **IV – Commercial General Liability Conditions**:

Primary and Noncontributory insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph **4.b.** of the **Other Insurance** Condition under Section **IV – Commercial General Liability Conditions**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by a written contract or written agreement to provide coverage to the additional insured on a primary and noncontributory basis.

- E.** This endorsement does not apply to an additional insured which has been added to this Coverage Part by an endorsement showing the additional insured in a Schedule of additional insureds, and which endorsement applies specifically to that identified additional insured.

- F.** Solely with respect to the insurance afforded to an additional insured under Paragraph **A.3.** or Paragraph **A.4.** of this endorsement, the following is added to Section **III – Limits Of Insurance**:

Additional Insured – Automatic – Owners, Lessees Or Contractors Limit

The most we will pay on behalf of the additional insured is the amount of insurance:

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Attachment Code: D597130 Certificate ID: 23085081

- 1. Required by the written contract or written agreement referenced in Section A. of this endorsement; or**
 - 2. Available under the applicable Limits of Insurance shown in the Declarations,**
- whichever is less.**

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms, conditions, provisions and exclusions of this policy remain the same.

U-GL-2162-A CW (02/19)

Attachment Code: D480676 Certificate ID: 23085081

Other Insurance Amendment – Primary And Non-Contributory

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
GLO 5833581	10/1/2025	10/1/2026		37385000	INCL	

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Named Insured: KENNEDY/JENKS CONSULTANTS, INC.
Address (including ZIP Code): 275 BATTERY ST., SUITE 550, SAN FRANCISCO, CA 94111

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

1. The following paragraph is added to the Other Insurance Condition of Section **IV – Commercial General Liability Conditions**:

This insurance is primary insurance to and will not seek contribution from any other insurance available to an additional insured under this policy provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by a written contract or written agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph 4.b. of the Other Insurance Condition of **Section IV – Commercial General Liability Conditions**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

All other terms and conditions of this policy remain unchanged.

U-GL-1327-B CW (04/13)
Page 1 of 1

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Attachment Code: D487707 Certificate ID: 23085081



Blanket Notification to Others of Cancellation or Non-Renewal

This endorsement applies to insurance provided under the:

Policy No. GLO 5833581

Effective Date: 10/1/2025

Commercial General Liability Coverage Part

- A.** If we cancel or non-renew this Coverage Part by written notice to the first Named Insured, we will mail or deliver notification that such Coverage Part has been cancelled or non-renewed to each person or organization shown in a list provided to us by the first Named Insured if you are required by written contact or written agreement to provide such notification. Such list:
1. Must be provided to us prior to cancellation or non-renewal;
 2. Must contain the names and addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled or non-renewed; and
 3. Must be in an electronic format that is acceptable to us.
- B.** Our notification as described in Paragraph **A.** of this endorsement will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to the first Named Insured. We will mail or deliver such notification to each person or organization shown in the list:
1. Within 10 days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or
 2. At least 30 days prior to the effective date of:
 - a. Cancellation, if cancelled for any reason other than nonpayment of premium; or
 - b. Non-renewal, but not including conditional notice of renewal,
 unless a greater number of days is shown in the Schedule of this endorsement for the mailing or delivering of such notification with respect to Paragraph **B.1.** or Paragraph **B.2.** above.
- C.** Our mailing or delivery of notification described in Paragraphs **A.** and **B.** of this endorsement is intended as a courtesy only. Our failure to provide such mailing or delivery will not:
1. Extend the Coverage Part cancellation or non-renewal date;
 2. Negate the cancellation or non-renewal; or
 3. Provide any additional insurance that would not have been provided in the absence of this endorsement.

U-GL-1521-B CW (01/19)
Page 1 of 2

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Attachment Code: D491033 Certificate ID: 23085081

POLICY NUMBER: BAP 9326879
EFF. DATE: 10/1/2025
EXP. DATE: 10/1/2026

**COMMERCIAL AUTO
CA 04 44 10 13**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST
OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- BUSINESS AUTO COVERAGE FORM
- AUTO DEALER COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: Kennedy/Jenks Consultants, Inc

Endorsement Effective Date: 10/1/2025

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

ANY PERSON OR ORGANIZATION YOU ARE REQUIRED TO PROVIDE A WAIVER OF SUBROGATION UNDER A WRITTEN CONTRACT, OR WRITTEN AGREEMENT.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** Condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

Attachment Code: D491037 Certificate ID: 23085081

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
POLICY # WC 9326878
WC 00 03 13
(ED. 04-84)

WAIVER OF OUR RIGHTS TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

SCHEDULE

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION.

This endorsement changes the policy to which it is attached and if effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Eff Date: 10/1/2025

Effective Policy No: WC9326878

Endorsement No: N/A

Premium\$: N/A

Insured: Kennedy/Jenks Consultants, Inc.

Insurance Company: Zurich American Ins. Co.

WC124 (4-84)

WC 00 03 13

Miscellaneous Attachment: M493415 Certificate ID: 23085081

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**WC 99 06 43**

Policy #: WC9326878

BLANKET NOTIFICATION TO OTHERS OF CANCELLATION OR NONRENEWAL ENDORSEMENT This endorsement adds the following to Part Six of the policy.

PART SIX**CONDITIONS****Blanket Notification to Others of Cancellation or Nonrenewal**

1. If we cancel or non-renew this policy by written notice to you, we will mail or deliver notification that such policy has been cancelled or non-renewed to each person or organization shown in a list provided to us by you if you are required by written contract or written agreement to provide such notification. However, such notification will not be mailed or delivered if a conditional notice of renewal has been sent to you. Such list:
 - a. Must be provided to us prior to cancellation or non-renewal;
 - b. Must contain the names and addresses of only the persons or organizations requiring notification that such policy has been cancelled or non-renewed; and
 - c. Must be in an electronic format that is acceptable to us.
2. Our notification as described in Paragraph 1. above will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to you. We will mail or deliver such notification to each person or organization shown in the list:
 - a. Within seven days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or
 - b. At least 30 days prior to the effective date of:
 - (1) Cancellation, if cancelled for any reason other than nonpayment of premium; or
 - (2) Non-renewal, but not including conditional notice of renewal.
3. Our mailing or delivery of notification described in Paragraphs 1. and 2. above is intended as a courtesy only. Our failure to provide such mailing or delivery will not:
 - a. Extend the policy cancellation or non-renewal date;
 - b. Negate the cancellation or non-renewal; or
 - c. Provide any additional insurance that would not have been provided in the absence of this endorsement.
4. We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the list provided to us as described in Paragraphs 1. and 2.

above. All other terms and conditions of this policy remain unchanged.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

WC 99 06 43
(Ed. 01-13)

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Miscellaneous Attachment: M501122 Certificate ID: 23085081

Policy Number: AEH591952650
Carrier: Columbia Casualty Company

Professional Liability and Pollution Incident Liability Insurance Policy

VI. CONDITIONS

D. Subrogation

If any **Insured** has rights to recover amounts from another, those rights are transferred to the Insurer to the extent of the Insurer's payment. The **Insured** must do everything necessary to secure these rights and must do nothing after a **claim** is made to jeopardize them. The Insurer hereby waives subrogation rights against any person or organization to the extent that the **Named Insured** has, prior to a **wrongful act** or **circumstance**, entered into a written agreement to waive such rights.

CNA79034XX (11-2022)

Miscellaneous Attachment: M487705 Certificate ID: 23085081



**Professional Liability and Pollution Incident Liability Insurance
Policy Endorsement**

**NOTICE ENDORSEMENT - NOTICE OF CANCELLATION, NON-RENEWAL OR
REDUCTION IN LIMITS WHERE REQUIRED BY WRITTEN CONTRACT**

It is understood and agreed that if the **Named Insured** has agreed in a written contract with its client to provide such client with notice of cancellation or non-renewal of this Policy, or notice of a reduction in the Limits of Liability of this Policy by endorsement during the **policy term**, the Insurer will provide such notice of cancellation, non-renewal or reduction in Limits to the client as set forth herein.

Within ten (10) business days of the Insurer's request, the **Named Insured** will deliver to the Insurer, or cause to be delivered by the broker or agent of record, a list acceptable to the Insurer containing the names and addresses of all entities entitled to receive notice. If the list is not provided to the Insurer within such time period, the Insurer will not provide notification. The Insurer will assume that the list provided to the Insurer by the **Named Insured** or the broker is a complete and accurate list of certificate holders. Only those persons or entities listed on the schedule will receive notification. The Insurer will keep no other record of any certificate holders in the Insurer's file. Such notice will be delivered to such client at the address recorded by certificate on file with the broker or agent of record and provided to the Insurer.

With respect to cancellation or non-renewal of this Policy, the Insurer will provide the **Named Insured's** client with the greater of:

- (1) thirty (30) days' notice; or
- (2) the number of days' notice set forth in the applicable State Provisions endorsement attached to this Policy in accordance with the Cancellation/Non-Renewal condition of the Policy.

With respect to a reduction in the Limits of Liability of this Policy by endorsement during the **policy term**, the Insurer will provide the **Named Insured's** client with the lesser of:

- (1) sixty (60) days' notice; or
- (2) the number of days' notice required in the **Named Insured's** contract with such client.

The Insurer's failure to provide such notification will not extend the Policy cancellation date, negate cancellation or non-renewal of the Policy, invalidate any endorsement to the Policy or be cause for legal action against the Insurer.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: CNA83699XX (11-2015)
Underwriting Company: Columbia Casualty Company

Policy No: AEH591952650

Camrosa Water District

Preparation of Updates for Risk and Resilience Assessment and Emergency Response Plan

Appendix C | Resumes



Meredith Clement

Project Manager

Professional Summary

Meredith Clement has over 27 years of environmental consulting experience on projects throughout California, with an emphasis in Southern California and Ventura County. Over the past 20 years, she has worked on more than 20 Urban Water Management Plans (UWMP), authoring the 2015 and 2020 UWMPs for Ventura Water, Ventura County Waterworks District 8, and numerous others locally. Meredith has special expertise with water planning projects, urban planning, grant and loan funding for infrastructure, and environmental compliance documentation, including the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA).

Years of Experience

27

Education

MS, City and Regional Planning, California Polytechnic State University, 2000

MS, Transportation Engineering, California Polytechnic State University, 2000

BS, Environmental Policy, Analysis and Planning, University of California at Davis, 1996

Certifications

AWWA Utility Risk and Resilience Certificate

Memberships/Affiliations

American Public Works Association (APWA)

American Water Works Association (AWWA)

Relevant Experience

Water Supply Assessment, Westlake Village Business, Las Virgenes Municipal Water District, Calabasas, CA | QA/QC

Acted as the project reviewer for the preparation of the water supply assessment (WSA) for the proposed Westlake Village Business Park Specific Plan (Westlake Specific Plan). WSA was prepared as part of their 2013 Potable Water, Recycled Water, Sanitation, and Integrated Master Plans and was included as part of the CEQA document for the Westlake Specific Plan.

Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Updates, South Tahoe Public Utilities District, South Tahoe, CA | QA/QC

Overseeing the full lifecycle of developing a comprehensive RRA and ERP using a collaborative, stakeholder-driven approach aligned with the AWWA J100-10 RAMCAP Standard. Oversaw multi-session interactive workshop agendas and integrated existing vulnerability studies into the seven-step RAMCAP risk and resilience process. Guiding technical teams, establishing standardized procedures to support future in-house update cycles, and ensuring all deliverables met AWWA G440, M19, and Business Continuity Planning standards for emergency preparedness. Through robust QA/QC oversight, schedule management, and alignment with industry best practices. Provided delivery of high-quality, compliant, and operationally meaningful RRA and ERP.

Upper Santa Clara River Integrated Regional Water Management Plan, Santa Clarita Valley Water Agency, Santa Clarita, CA | Project Manager

Prepared an integrated water resources plan for the Upper Santa Clara River Region, coordinating an eight-member management group and approximately 30 stakeholders. Developed project objectives, screening criteria, and evaluation materials, and reviewed stakeholder-proposed projects for feasibility and consistency with state requirements. Led two plan updates, including preparation of a climate change vulnerability analysis and a Salt and Nutrient Management Plan. The vulnerability assessment incorporated downscaled climate data,

FEMA floodplain mapping, Corps of Engineers hydrology studies, and local land use information were evaluated to assess watershed sensitivity to drought, high precipitation events, flooding, wildfires, and other extreme conditions across hydrologic, ecological, reservoir, groundwater recharge, and water quality components.

Water Systems Plans (Risk and Resilience Assessment, Emergency Response Plan, and Urban Water Management Plan), City of Thousand Oaks, CA | QA/QC

Prepared the City's Water System RRA, ERP, and 2020 UWMP as part of a comprehensive update to water system planning documents. Work included data collection, review of the prior vulnerability assessment, and facilitation of AWIA compliant workshops addressing asset characterization, consequence of failure, vulnerability and threat analysis, and risk and resilience management. Developed the RRA and ERP, conducted facility site visits, performed gap analysis, updated emergency response strategies and procedures, and supported EPA certification. Also prepared the UWMP and Water Shortage Contingency Plan (WSCP), updating demand projections, supply reliability, drought risk, climate considerations, and reporting requirements for agency submittal and City Council adoption.

Drought and Water Shortage Plan, Goleta Water District, Goleta, CA | Primary Author

Prepared a plan that evaluated drought severity indicators, supply mitigation options, and drought response actions. Specific drought response actions were recommended for five different shortage stages. Response actions evaluated included voluntary and mandatory conservation measures, allocations, enforcement, and pricing structures. The report also included specific implementation resources, including a process flow chart and schedule, organization chart, communications plan, public outreach plan, draft ordinances, and draft hearing notices.

Water Supply Alternatives Study, Calleguas Municipal Water District, Thousand Oaks, CA | Project Manager

Supported Calleguas Municipal Water District through a multi-phased evaluation of emergency water supply options during an extended imported water outage. Work included completing a demand analysis, leading interactive workshops with the board, staff, and the public to screen an initial list of 123 potential supply alternatives, and refining high-priority concepts through the development of evaluation criteria and costing methodologies. Later phases involved coordinating with regional partners, including water districts, groundwater agencies, and planning departments, to assess feasibility of proposed projects such as new reservoirs, groundwater development, stormwater use, potable reuse, and additional State Water Project connections. The project received the APWA Ventura County Chapter Project of the Year Award.

Waterline Interconnect Environmental Review, City of San Buenaventura, San Buenaventura, CA | CEQA Project Manager

Project Manager for the preparation of an Environmental Impact Report (EIR) evaluating the impacts of constructing an approximately seven-mile pipeline to deliver State Water Project water to the City of Ventura. The same pipeline would serve as an emergency interconnection to Calleguas Municipal Water District. Specific environmental and permitting issues related to agricultural protection policies, endangered species, conflict with oil and gas wells, construction noise, and traffic.



Catrina Paez

Deputy Project Manager

Professional Summary

Catrina Paez is a Water Resources Specialist with 14 years of experience supporting environmental and water resource-related planning, analysis, and fieldwork. Her background includes extensive work preparing and updating Urban Water Management Plans (UWMPs) for multiple water agencies, developing water supply and demand projections, conducting water supply reliability analyses, and preparing Water Shortage Contingency Plans. She has contributed to planning efforts that also include Risk and Resilience Assessment (RRA), Emergency Response Plan (ERP), watershed sanitary survey updates, drought risk assessments, and seismic risk assessment documentation. In addition to her planning and analytical work, Catrina coordinates closely with public agencies on data needs, report development, regulatory alignment, and multi stakeholder workshops that support long term water resource planning.

Years of Experience

14

Education

MS, Environmental Science and Management, University California, Santa Barbara, 2011

BS, Environmental Sciences, University of California, Riverside, 2009

Relevant Experience

Water System (Risk and Resilience Assessment, Emergency Response Plan, and Urban Water Management Plan), City of Thousand Oaks, CA |

Project Manager

Preparation of the City of Thousand Oaks’s RRA, ERP, and 2020 UWMP. Major activities included coordinating workshops, analyzing data, preparing reports, and communicating project progress, data needs, and results to the City project team. As the main author on the UWMP, activities included updating and developing plan sections, including, but not limited to, water supply and demand projections, water supply reliability, demand management measures, and preparation of a separate water shortage contingency plan.

Risk and Resilience Assessment and Emergency Response Plan Updates, Pleasant Valley Municipal Water Company, Camarillo, CA | *Project Manager*

Managed the development of a comprehensive amendment to support preparation and federal certification of their RRA and ERP. Oversaw data collection efforts, organized technical inputs from subject-matter experts, and coordinated interviews and virtual workshops to refine asset inventories, risk scenarios, and mitigation strategies. Prepared and structured the full scope of work, including task definitions, schedules, deliverables, and budget documentation, while following the AWIA and Safe Drinking Water Act Section 1433 requirements.

2020 and 2015 Urban Water Master Plan Updates, Santa Clarita Valley Water Agency, Santa Clarita, CA | *Project Team Member*

Assisted with the preparation and submittal of the 2020 UWMP. Served as primary author and data analyst for report section updates, including, but not limited to, water supply and demand projections, water supply reliability, and recycled water. This update incorporated many significant new legislative amendments, including reporting compliance with water use and water loss targets, preparation of a Drought Risk Assessment, additional Water Shortage

Contingency Plan (WSCP) documentation, and preparation of a Water System Seismic Risk Assessment and Mitigation Plan. In 2015, supported the UWMP submittal by drafting and conducting analyses for primary report sections, including but not limited to water supply and demand projections, water supply reliability, recycled water, demand management measures, and water shortage contingency plan.

2015 Urban Water Master Plan Update, Las Virgenes Municipal Water District, Calabasas, CA |

Project Manager

Updated, revised, and developed plan sections based on collected data and discussions with the District, including, but not limited to, water supply and demand projections, water supply reliability, recycled water, demand management measures, and water shortage contingency plan. Presented the Urban Water Management Plan and findings at the Public Hearing. Conducted final UWMP submittal and assisted with distribution.

2015 Urban Water Master Plan Update, City of Thousand Oaks, CA | *Project Manager*

Managed and authored the 2015 UWMP for the City of Thousand Oaks. Conducted data collection and discussions with City of Thousand Oaks staff. Updated, revised, and developed plan sections, including water supply and demand projections, water supply reliability, demand management measures, and the water shortage contingency plan. Managed the final UWMP submittal and assisted with distribution.

2015 Urban Water Master Plan Update, Palmdale Water District, Palmdale, CA |

Water Resource Specialist

Assisted with the preparation and submittal of the 2015 UWMP for Palmdale Water District. Drafted and conducted analyses for primary report sections, including but not limited to water supply and demand projections, water supply reliability, recycled water, demand management measures, and water shortage contingency plan.

2015 Urban Water Master Plan Update, Twentynine Palms Water District, Twentynine Palms, CA |

Technical Author

Assisted in the preparation and submittal of the 2015 UWMP for Twentynine Palms Water District. Contributed to key sections of the plan and conducted technical analyses to support long-term planning and coordinated with agency staff to be aligned with regulatory requirements and local planning goals.

Urban Water Master Plan Amendment and Update, San Geronio Pass Water Agency, San Geronio, CA | *Water Resources Specialist*

Assisted in the preparation of the 2015 update to the San Geronio Pass Water Agency UWMP, including assisting in the preparation of the agency service area, water resources, and draft review. The plan provided an assessment of water supplies and demands available to the Agency and purveyors over a 25-year planning horizon.

Water Alternatives Study Phase 1, Calleguas Municipal Water District, Thousand Oaks, CA |

Grant Administrator

Supported Calleguas through a multi phased evaluation of emergency water supply options during an extended imported water outage. Work included conducting a demand analysis, facilitating workshops with staff, the board, and the public, and assessing 123 potential supply alternatives ranging from conservation measures and new reservoirs to groundwater development, stormwater use, advanced treatment for potable reuse, and additional State Water Project connections. Subsequent phases focused on developing evaluation criteria, cost methodologies, and coordinating with multiple regional agencies. **The project received the American Public Works Association Ventura County Chapter Project of the Year Award.** ★



Adam Bugielski, PE

Principal-In-Charge

Professional Summary

Adam Bugielski is a civil engineer with 14 years of experience leading water infrastructure programs that include hydraulic evaluations, potable water system improvements, and inter-agency coordination. His background includes managing planning and design efforts for pipelines, pump stations, storage facilities, well treatment, and advanced water purification systems, as well as supporting regulatory and funding coordination for municipal clients. Adam has guided multidisciplinary teams through technical assessments and capital improvement planning for both potable water and wastewater systems, with a focus on supporting operational reliability, informed decision making, and effective project delivery. As Principal-In-Charge, he provides strategic oversight and collaborative leadership to help clients advance planning and assessment tasks related to system performance and long-term infrastructure needs.

Years of Experience

14

Education

BS, Civil Engineering,
California State
University,
Northridge, 2013

Registration

Professional
Engineer - Civil -
California (89065)

Memberships/ Affiliations

American Public
Works Association
(APWA), Ventura
County Chapter,
Scholarship Chair

American Society
of Civil Engineers
(ASCE)

WaterReuse
Association

Relevant Experience

Risk and Resilience Assessment and Emergency Response Plan Updates, Port Hueneme Water Agency, Port Hueneme, CA | *Principal-In-Charge*

Oversaw technical accuracy, regulatory compliance, and quality of all RRA and ERP update deliverables. Provided detailed review of submittals for alignment with AWIA Section 2013, AWWA J100 risk standards, and agency-specific operational requirements. Reviewed for clarity, completeness, and defensibility of methodologies, risk characterizations, and emergency preparedness procedures, while guiding the project team on best practices and maintaining consistency across documents and stakeholder inputs.

Risk and Resilience Assessment and Emergency Response Plan Update, City of Santa Paula, CA | *Principal-In-Charge*

Directed high-level oversight and strategic guidance for the City of Santa Paula's RRA and ERP updates. Provided executive review of key submittals, validating conformance with applicable federal and state requirements, AWWA emergency preparedness standards, and industry-recognized risk management practices. Supported the project team through senior-level decision-making, checking deliverables reflected sound technical judgment, met client expectations, and delivered a robust, actionable framework for future resilience and emergency response planning.

Regional State Water Interconnection, Ventura Water, Ventura, CA |

Project Manager

Assisted with the regional state water interconnect for the City of Ventura. Tasks included hydraulic analysis of connecting to the State Water Project to receive their State Water allocation. Analysis also included determining the available water supply to distribute to nearby water districts for domestic and emergency purposes.

Water Line Interconnect Eastside to Westside, City of Ventura, CA | Owner's Project Manager

Supported planning for a 24 inch diameter steel transmission pipeline from east to west across the City of Ventura in two pipeline segments. The complete system included 4.5 miles of 24 inch steel pipe and two pressure-reducing stations.

Casitas-Ventura Interconnect Hydraulic Analysis, City of Ventura, CA | Project Manager

The analysis involved hydraulically modeling the City of Ventura's water system to evaluate the potential impacts of delivering water to the Casitas Municipal Water District (CMWD). The analysis was conducted at multiple connection points to secure optimum efficiency and was summarized in a memorandum to CMWD. Included assessing multiple connection locations for operational efficiency and identifying potential sites for booster pump stations.

Program Management, City of Camarillo, CA | Project Manager

Assisted the City with implementing and delivering capital improvement projects related to the water and wastewater system. Project managed through design and construction included wastewater treatment projects, wastewater lift stations, hydraulic modeling, generator replacement, and potable water pump stations.

Program Management, City of Watsonville, CA | Owner's Advisor/Project Manager

Owner's Advisor services for remediating hexavalent chromium from the City of Watsonville's potable water system, starting with treatment at four well sites. Program management included both support for the wastewater treatment facility and collection system, as well as the treatment for the potable water system. This wastewater program management also involved managing existing consultant projects, namely the full headworks replacement, coordinating with funding and regulatory agencies, and providing design and construction management for capital projects, as well as value engineering previous recommendations.

Ventura Water Pure Program Management, City of Ventura, CA | Principal Engineer

The project involved several high-profile initiatives that comprised the Ventura Water Pure program, a potable reuse project. The team managed projects including the feasibility study and design of a 14 inch ocean outfall and pump station, a 6 MG storage tank, an advanced water purification facility, and injection wells. As part of this program, the team conducted a feasibility study to replace the existing traditional activated sludge water reclamation facility with a membrane bioreactor.

Laguna Road Pipeline and Booster Pump Station, United Water Conservation District, Oxnard, CA |**Project Manager**

The project involved the design of two projects to install a booster pump station and pipeline to interconnect with the United Water Conservation District and Pleasant Valley County Water District. This project delivers recycled water from the City of Oxnard's Advanced Water Purification Facility to UWCD's Pumping Trough Pipeline, which supplies non-potable irrigation water to agricultural customers.



Sachi Itagaki, PE, QSD

QA/QC

Professional Summary

Sachiko (Sachi) Itagaki has over 35 years of water resources and civil engineering experience, specifically in conducting water resource planning and management programs including surface water and groundwater investigations; utility (water, recycled water, wastewater, and stormwater) infrastructure management, master planning, modeling, and design studies; water quality and hazardous waste investigations; and supporting the preparation of CEQA Compliance documents and obtaining project permits. She has led water distribution planning projects, including water master plans with hydraulic modeling, reservoir outage planning, water operations plans, and water system risk and resilience plans, working with engineering and operations staff.

Years of Experience

35

Education

MS, Civil Engineering,
Water Resources,
Stanford University,
2001

BS, Ocean
Engineering,
Stanford University,
1984

Registration

Professional
Engineer - Civil -
California (50221)

Certifications

Qualified SWPPP
Developer (QSD)

Memberships/ Affiliations

Peninsula Water
Works Association

American Public
Works Association
(APWA)

Relevant Experience

Risk and Resilience Assessment and Emergency Response Plan Updates, South Tahoe Public Utility District, South Tahoe, CA | Project Manager

Assessed the risk and resiliency of the District's water supply system and served as a guide to prioritize modifications of operational procedures, policy change, and security upgrades to mitigate risk to critical assets. Conducted a series of collaborative and interactive workshops with District operations staff. Identified the District's most vulnerable assets and made recommendations to mitigate the impact of the threats in compliance with USEPA requirements for the AWIA of 2018. Used the RRA, existing documents, and discussions with operations staff to draw on the experiences of the Caldor Fire to develop an ERP, a comprehensive update of the District's Emergency Response and Recovery Plan.

2020 Urban Water Management Plan Updates, Zone 7 Water Agency, Livermore, CA | Project Manager

The 2020 UWMP update included general update of water supply resources including local groundwater and imported surface water from Zone 7 Water Agency, and recycled water treated and delivered by the City; documenting 20-year water demand projections; reliability of available water supplies over dry and average conditions; compliance with SBx7-7 20% by the 2020 demand reductions target; water supply strategies, and water shortage contingency plan in the event of drought. The 2020 UWMP also addressed several significant legislative changes.

Climate Adaptation Plan, South Tahoe Public Utility District, South Tahoe, CA | Project Manager

Managed development of a Climate Adaptation Plan to assess climate vulnerabilities across STPUD's water and wastewater infrastructure and support a State Revolving Fund loan application. Evaluated climate-related hazards, identified high-risk facilities, and proposed adaptation strategies. Applied regional expertise and FEMA's HAZUS model to conduct a qualitative risk analysis and guide resilience planning. The plan prioritized vulnerable facilities, assessed adaptation

solutions with cost and implementation timelines, and included a GHG inventory with mitigation options such as energy efficiency and renewable energy. The final plan aligns with STPUD's Capital Improvement Plan and regional climate guidelines to provide a clear path for long-term resilience.

Integrated Regional Water Management Phase 3, Las Gallinas Valley Sanitary District, San Rafael, CA | Strategic Advisor

This project is to synthesize the work by other consultants on sea level rise, collection system, biosolids and the water reclamation plant into a risk-based approach to prioritize CIP projects.

2020 Urban Water Management Plan Update, City of Fairfield, CA | Project Manager

For preparation of 2020 retail agency UWMP update including updating demand projection using geographic information system and meter data, estimation of population for member agencies, discussion of reliability of water supply resources including State Water Project and Solano Project surface water; water demand management measures including calculating 2020 target for SBx7-7 compliance; and update of Fairfield's water shortage contingency plan in the event of drought and significant outages, define annual water demand and supply assessment methodology, alignment of water shortage stages to DWR requirements, evaluation of demand management measures, and evaluation of extended dry-year water supply scenarios.

2020 Urban Water Management Plan Update, South Tahoe Public Utility District, South Tahoe, CA | Project Manager

Incorporating demand updates to develop 20 year water demand projections, while considering the Tahoe Valley South Subbasin Alternative Plan findings. Assessing the reliability of available water supplies under dry-year, multiple dry-year, and average conditions. Consideration of water demand measures and evaluation of SBx7-7 20% by 2020 demand reductions and water shortage contingency plan in the event of drought.

Urban Water Management Plan Population Update and Reliability Support, Solano County Water Agency, Vacaville, CA | Project Manager

The project included a regional population update over a 20-year planning horizon using a common methodology to support demand projections by the retail and wholesale urban water suppliers and an evaluation of surface water supply reliability. The supply reliability assessment considered both the State Water Project and the Federal Solano Project (i.e., Lake Berryessa) under a range of dry, multiple-dry, and average conditions. Both efforts required a clear understanding of the requirements of the 2015 and 2020 UWMP Guidelines.

Urban Water Management Plan, City of Ukiah, CA | Project Manager

Preparation of an urban water management plan, including the development of projected water demands, the evaluation of demand management measures, the identification of water sources to meet future demands, and the evaluation of extended dry-year water supply scenarios.

Urban Water Management Plan Update, San Benito County Water District, Hollister, CA | Project Engineer

Prepared update for the San Benito County Water District (SBCWD) portion of the Hollister Area UWMP. Tasks included documenting and updating SBCWD activities in water management, including exchange and transfer opportunities, supply reliability, recycled water use, water shortage contingency planning, and the implementation of demand management measures. Coordinating with Department of Water Resources staff, preparing draft and final UWMP text for approval by the SBCWD board, and submittal to DWR.



Kevin Clack, PhD, EIT

Technical Support

Professional Summary

Kevin Clack is a civil and environmental engineer with experience supporting municipalities through condition assessments, infrastructure risk evaluation, treatment process reviews, and planning efforts that inform long-term system reliability and capital improvement strategies. His work includes documenting system vulnerabilities, identifying operational constraints, contributing QA/QC to technical analyses, and reviewing feasibility level evaluations. Kevin has also supported potable water resilience through engineering services during construction, including process and mechanical submittal reviews and coordination with design teams. His experience spans asset inventory and data collection, treatment process evaluations, rehabilitation planning for major treatment components, and the assessment of biosolids management alternatives to support utility planning and future CIP development.

Years of Experience

5

Education

PhD, Civil Engineering, University of California, Los Angeles, 2025

MS, Civil Engineering, University of California, Los Angeles, 2021

BS, Environmental Engineering, University of California, Los Angeles, 2017

Registration

Engineering-In-Training - Civil - California (167248)

Relevant Experience

Water Treatment Plant Infrastructure Renewal Strategy , City of San Luis Obispo, San Luis Obispo, CA | Staff Engineer

Led the effort to document operator pain points and major process and infrastructure deficiencies that posed risk to the sustainable operation of the plant. Reviewed past workshop recordings, operational data, and historical records to develop an up-to-date condition assessment of existing assets. Prepared twelve prioritized project descriptions that addressed vulnerabilities identified through the business risk and vulnerability assessment and condition assessment. Authored the technical content for the Project Descriptions and Alternatives Analysis Technical Memorandum, which outlined recommended capital and operational improvements to support the final Infrastructure Renewal Strategy.

Water Supply Reliability and Diversification Study, Las Virgenes Municipal Water District, Calabasas, CA | Staff Engineer

Provided substantial QA/QC support for the Water Supply Reliability and Diversification Study, reviewing technical analyses, project screening criteria, and supply portfolio evaluations for accuracy and clarity. Prepared write-ups for key alternative stakeholder interests, including the Las Virgenes–Triunfo Pure Water Project, Sepulveda Feeder Pumping Project Stage 1, Ocean Well Water Farm 1, and Sepulveda Feeder Pumping Project Phase 2. Supported the development of the comprehensive study report by contributing to the evaluation of long-term supply diversification strategies and documentation of project concepts.

Small Storage Application Assistance, San Bernardino Valley Municipal Water District, San Bernardino, CA | Staff Engineer

Provided QA/QC support on the feasibility study and federal grant application prepared under Reclamation’s TRMR-127 guidelines. Reviewed technical content for clarity, internal consistency, and alignment with project requirements,

contributing to the quality of the Administrative Draft, Draft, and Final Feasibility Study and accompanying grant submittal materials.

Disinfection Modernization Design, County of Ventura, CA | Staff Engineer

Providing engineering services during construction for the County's disinfection modernization project, including process and mechanical submittal reviews for the new 3.0 mgd UV disinfection system and associated tertiary treatment upgrades. Reviewing contractor submittals for conformance with design intent, technical specifications, and operational requirements as the facility transitions from chlorine disinfection to a closed vessel UV system that supports future potable reuse planning vessel UV system that supports future potable reuse planning.

PFAS Well Treatment System Preliminary and Final Design, Orange County Water District, Orange, CA | Staff Engineer

Supported development of conformed design drawings for seven wellhead ion exchange treatment systems by incorporating contractor field markups into the final drawing set. Coordinated with CAD staff to ensure updates accurately reflected construction conditions and design intent for PFAS treatment system installation.

CMMS Needs Assessment, Zone 7 Water Agency, Livermore, CA | Staff Engineer

Supported the development of the CMMS asset register by assisting with field verification and data collection at the Livermore facility. Contributed to organizing and documenting asset information used to build the updated asset inventory that supports the agency's new CMMS implementation.

Ventura Water Reclamation Facility Membrane Bioreactor and Ultraviolet Early Works Engineering Services During Construction, City of San Buenaventura, Ventura, CA | Staff Engineer

Providing engineering services during construction for the Biological Nutrient Removal Tanks Early Works Package, including process and mechanical submittal reviews, RFI review support, and coordination with the design team during construction activities. Reviewing contractor submittals for conformance with design intent and specifications as part of the early work elements that include utility relocations, ground improvements, and construction of the BNR and MBR structural facilities.

Wastewater Master Plan, City of Scotts Valley, CA | Staff Engineer

Leading the evaluation of biosolids management alternatives for the City's Water Reclamation Facility. Reviewing existing solids handling systems, including conditioning, thickening, dewatering, polymer feed, and hauling practices, to identify operational constraints, reliability issues, and regulatory drivers. Assessing beneficial use and disposal options through market research and discussions with City staff, including Class B land application facilities, potential Class A markets, and landfill disposal pathways. Developing screening criteria, evaluating short- and long-term alternatives, and preparing comparison tables and supporting narratives for inclusion in the Wastewater Master Plan and 20-year CIP.



Contact Information

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Oxnard, CA 93036

Board Memorandum

March 24, 2026

To: Board of Directors
From: Norman Huff, General Manager
Subject: Master Plan Update, March 2026

Objective: Provide the Board with a report/update from the Master Plan Ad hoc Committee on the Master Plan progress.

Action Required: No action is necessary; for information and discussion only.

Background: Woodard & Curran (W&C) was hired in 2022 to develop a Near-Term Capital Improvement Plan related to the District's existing infrastructure, as well as perform a Water Resources Planning Analysis to identify potential water supply project options that can reduce the District's reliance on imported water. A Technical Memorandum (TM) for the Near-Term Capital Improvements Plan was submitted on November 17, 2023. A TM for the Water Resources Planning Analysis was submitted on July 26, 2024.

On August 22, 2024, the Board held a Master Plan Workshop to provide a forum for discussion of District priorities and strategies related to the proposed implementation of the recommendations made in the TMs. Staff presented their rationale for prioritization and implementation of CIP projects listed in the Near-Term Capital Improvements Plan and Water Resource Planning Analysis TMs. As the result of discussions involving the Board and Staff, projects recommended in the TMs were characterized into two categories 1) Water Supply, and 2) Existing Infrastructure Improvements. The Board and Staff reached a consensus on the projects that would be immediately pursued and those that would need additional analysis and/or preliminary design. The phased approach developed for the Water Supply projects was key to moving forward with the implementation of Phase I and II elements of the program. Consensus on the prioritization of Near-Term Capital Improvements has allowed Staff to move forward with the high-priority Existing Infrastructure Improvement projects.

In early 2025, feedback from the Board indicated that in order to further the work of the Master Plan development with the associated projects and initiatives, a Master Plan Ad hoc Committee should be formed. Directors Foreman and Hoag comprise that committee. These meetings continue to further refine the District's objectives and priorities for the Master Plan document as well as associated projects and initiatives. Staff met most recently with the Master Plan Ad hoc Committee on March 3rd. The next Master Plan Ad hoc Committee meeting is scheduled for April 20th.

Attachment:

- *Master Plan/CIP Committee – March 24, 2026, Report*

Master Plan/CIP Committee – March 24, 2026 Report

The Master Plan/CIP Committee met on March 3, 2026. Following is a list of topics addressed in the meeting and a summary of key discussion points by topic.

A. Topics of discussion:

1. Review status and results of 3 Task Orders to Program Manager
2. Follow-up from review status of Clean Energy Capital Pro Forma
3. Review status of Integrated Master Plan
4. Discussion of Water Resources Allocation Policy (WRAP) process, next steps
5. Update on Conejo Wells Treatment Plant RO PDR Cost Estimate
6. Review Status of Pump Stations PDR
7. Update on Water Resources Development Project
8. Follow-on review of federal and state grant opportunities
9. Update on CIP

B. Review Status and Results of 3 Task Orders to Program Manager

1. All three tasks orders will be complete this month. The Program Manager emphasized that project cost estimates are being updated to include potential inflation rates, up to the time of construction, which will increase the projected nominal dollar costs.
2. The MP/CIP Committee set a schedule for April 20th to discuss preparation for a proposed May Board workshop to discuss the preliminary findings of the PDRs, Public Outreach and CEC Pro Forma. The objectives of the Board workshop will be to, 1) brief the Board on findings of the PDRs, and 2) discuss a process and schedule for the Board to make decisions regarding the Master Plan and future CIP, especially regarding the Water Resources Development Program projects.

C. Status of Clean Energy Capital (CEC) Pro Forma

1. Camrosa staff completed an independent preliminary estimate of future water supply costs based on demands of 7,500 AF. Very preliminary results suggest that the Water Resources Development Program, using almost exclusively local water resources, is competitive with Camrosa's current supply mix that relies on imported water.
2. Camrosa staff will provide CEC updated projected project cost estimates and schedules from Item B.1 above and findings from C.1. for input to CEC's capital and O&M costs projections. This information will be provided by the end of March.
3. Two scenarios are provided in the CEC Pro Forma: one assuming only rehabilitation/repair/replacement projects (referred to as Essential Projects in the Pro Forma) and one with these projects plus the addition of the Water Resources Development Projects. CEC's scope does provide for additional iterations. CEC's Pro Forma report will be provided to the Board prior to the proposed May Board workshop.

E. Update on Integrated Master Plan

1. The Committee provide feedback and review comments on the revised draft of the Integrated Master Plan. There were concerns expressed that the discussions related to potential expansion of the nonpotable system may be overstated. There has not been a complete study of the feasibility, analysis of benefits nor analysis of equities from expanding the nonpotable system. Staff agreed the discussion of the potential expansion of the nonpotable system needs much more work to be clear on the work that needs to be done, so as to not set unreasonable expectations.
2. Woodard & Curran will provide major parts of Section 8 – Implementation Plan by the end of March. Development of Section 8 (and to a certain extent other Sections as well) is dependent on the Public Outreach efforts, so the schedule is dependent on the schedule of the Public Outreach work.

F. Discussion of Water Resources Allocation Policy (WRAP) process, next steps

1. There was discussion about the need for the WRAP process to progress so that the Integrated Master Plan can build from decisions from this process. The discussion included a need for the WRAP to consider cost shifts associated with shifting potable water to nonpotable water. As potable rates recover fixed costs through the variable rate, those fixed costs need to be recovered through some other mechanism given those customers shifted to nonpotable water will not be paying their fair share of the fixed costs through their remaining potable water sales. Perhaps there is a need for a new class of customers who have access to both potable and nonpotable supplies.
2. The General Manager will assess options to further progress the WRAP through either Board workshops or regular Board meetings. The Committee agreed there may need to be studies completed in order to further advance the WRAP process.

G. Status of Conejo Wellfield Water Treatment Plant RO PDR

1. The project is on schedule, but the final cost estimate is delayed to March 16th.

H. Review Status of Pump Stations PDR

1. TM1 submitted – identification of potential pump stations sites, revised draft due March 6th.
2. TM2 to be submitted March 6th – rank and select sites in order to choose specific sites to move forward.
3. TM3 to be submitted end of April.
4. Project is on schedule, with PDR due end of May.

I. Update on Water Resources Development Project

1. The project remains on schedule.
2. SMP – no change from last meeting – SMP is in design.
3. Calleguas Wheeling (Regional Exchange Program) – Calleguas workshop is scheduled for March 9th.

4. FCGMA and other approvals (Park District) – staff is working with the Park District staff to develop an agreement for the Valencia well at Calleguas Creek Park. Staff is expecting the Park District to approval the agreement at their April Board meeting. The Park District asked for more public outreach at the March Board meeting, which pushed the approval date to their April Board meeting.
5. Environmental reviews – staff are planning to authorize work once the Park District approves the proposed well site at the Calleguas Creek Park. Camrosa’s environmental consultant recommended bifurcating the environmental documentation to develop a Negative Declaration or some simple document to allow the Valencia well drilling/testing to move forward soon as opposed to waiting until all the environmental studies are done on the project. Staff plans to send out RFP for Programmatic EIR in May.
6. It is anticipated that well drilling and testing will be initiated in May 2026 in order to have test results this summer.

J. Follow up on Review of Federal and State Grant Opportunities

1. Submitted a Community Project Funding Requests (CPFR) for Tank 4C replacement.
2. Status of potential WRDA funding – a request for \$17,594,250 has been submitted to Senators Padilla and Schiff.
3. CCG is working with Assembly(?) staff to earmark projects for water resilience grants (wildfire funds)

K. Update on CIP

1. Current CIP status provided to the Committee.

L. Follow-up Items

1. The MP/CIP Committee will remind the Board of the proposed May 28th Board workshop.
2. Staff will post TMs 1 and 2 from the Program Management Task Orders to the SharePoint Site prior to the next MP/CIP meeting for review at the April MP/CIP meeting.
3. Staff will updated project costs and schedule and O&M inputs to CEC by the end of March for their Pro Forma analysis.
4. Staff will post the draft of Chapter 8 of the Integrated Master Plan to the SharePoint site.
5. The General Manager will develop a plan of study for WRAP for discussion with the Board.
6. Staff will provide B&V’s updated cost estimates to the Committee as soon as they are available.
7. Staff will post pump station TMs to SharePoint site when received.
8. Staff will continue to work on a Federal and State funding/grant opportunity plan.
9. Next meeting is April 20, 2026, at 9 am.

Board Memorandum

March 24, 2026

To: Board of Directors

From: Norman Huff, General Manager

Subject: Outreach Communications Plan Update, March 2026

Objective: Provide the Board with a report/update from the Outreach Ad hoc Committee on the Outreach Communications Plan progress.

Action Required: No action is necessary; for information and discussion only.

Background: The District is currently in the process of developing an Integrated Master Plan with projects and initiatives characterized into two categories 1) Water Supply, and 2) Existing Infrastructure Improvements. Moving forward with preliminary work on the development of an Integrated Master Plan it was determined that the projects and initiatives would require a significant commitment of time and resources for the District. In order to ensure that this level of investment would have the support of the community, ratepayers, and stakeholders, the Board reached a consensus that community communication, outreach, and engagement was essential. To further this work, an Outreach Ad hoc Committee was formed. Directors West and Nelson comprise that committee. This committee was tasked to help further refine the District's objectives and priorities for the gathering of input regarding the Master Plan development as well as the community's values and priorities for associated projects and initiatives.

In August 2025, Staff developed and released an Outreach RFP and received multiple proposals. Staff and the committee interviewed the top two consulting firms and recommended the selection of HDR. HDR's proposal detailed three outreach, communication, and engagement phases or tasks:

- 1) Input gathering to ascertain the value Camrosa's customers place on the water and wastewater services provided as well as the value of strategic planning to further District goals of water supply independence, infrastructure reliability, drought impact mitigation, and fiscal responsibility. Input gathered will influence the Integrated Master Plan development.
- 2) Introduction of the Integrated Master Plan in draft form for District customers to be able to provide their input on the proposed values gained, implementation, and potential rate impacts.
- 3) Development of an ongoing community engagement and communication plan for the District.

On November 13, 2025, the Board authorized an award to HDR for Task 1

Staff met with the Outreach Ad hoc Committee on January 12, 2026, and reviewed HDR's Task 1 Communications Plan and refined Task 1's Key Messages.

Current Report: Staff met with the Outreach Ad hoc Committee on February 4, 2026, and most recently on March 9, 2026, and reviewed HDR's Task 1 progress. The Committee discussed the survey, focus group, and promotional video progress.

The schedule for elements of Task 1 include the following:

- Modified website – late January (Camrosa product);
- Survey – started March 3, ends April 30;
- Postcard to support survey – March 16 (Camrosa product);
- Flyer – March 20;
- Focus Group – early April;
- Video – early April;
- Spring Newsletter – late March or early April;
- Bill insert – April 10 (Camrosa product);
- Community Meeting – late April or early May;
- Social media – ongoing (Camrosa product).

The committee will next meet on April 8th.

Read File

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Change Order Listing
- B. Cash Balances (Feb. 2026)
- C. 2026 Board Calendar

CURRENT PROJECT CHANGE ORDERS

Project #	PW/Agreement#	PO#	Project	Total Project Budget	Available Budget	Contractor	Award Date	Brd/Gmgr	Change Order	Original Bid	Negotiated Value	Scope of Services/Change Order Description
550-23-01			Collection System Hotspots	\$ 2,430,000.00	\$350,256.68							
	2024-90	FY24-0180-R1				Cannon	2/22/2024	BD			91,514.00	Engineering design services
							4/23/2025	GM	CO#1		13,890.00	Additional sewer investigation and bid phase services
							6/24/2025	BD	CO#2		24,944.00	Construction phase support services
											130,348.00	
	SW 25-02	FY26-0120				J. Vega	6/24/2025	BD			1,830,818.00	Repair sewer collection hotspots
							12/11/2025	GM	CO#1		79,355.00	Calleguas Creek Hotspots: 137 feet of 8" sewer pipe
											1,910,173.00	
550-25-01			CWRF PLC- Engineering Phase	\$ 300,000.00	\$75,386							
		FY25-0077				Rovisys	9/26/2024	BD			196,650.00	
							7/22/2025	BD	CO#1		27,964.00	
											224,614.00	
550-25-02			CWRF Power Distribution Rehabilitation	\$ 250,000.00	\$40,375.90							
	2025-103	FY25-0112				Cannon	11/7/2024	BD			182,140.00	Phase 1: Design and bid phase services
							4/23/2025	GM	CO#1		6,869.00	Updated power study
							10/14/2025	BD	CO#2		14,960.00	Onsite field investigation
											203,969.00	
550-25-03			Lift Station No. 4	\$ 2,175,000.00	\$218,776.04							
	2025-94	FY25-0075				MKN & Associates, Inc.	9/12/2024	BD			165,910.00	Engineering design services
							3/14/2025	GM	CO#1		8,060.00	Surveying services
							1/6/2026	BD	CO#2		41,782.00	Engineering support services
							1/30/2026	GM	CO#3		10,000.00	Engineering design services - Weather structure for electrical equip
											225,752.00	
550-26-01			Sewer Lift Staton No. 2 Refurbishment	\$ 235,000.00	\$24,061							
		FY26-0139				MKN & Associates, Inc.	11/13/2025	BD			195,939.00	Engineering design services
							2/24/2026	GM	CO#1		15,000.00	Engineering design services - Weather structure for electrical equip and block wall support
											210,939.00	
600-24-01			PV #2 Iron/Magnese Removal	\$ 2,190,000.00	\$132,283.80							
	PW 25-01	FY25-0286				Filanc	4/24/2025	BD			1,682,895.00	
							6/10/2025	GM	CO#1		6,635.07	Additional pipe support and concrete pads
							10/8/2025	GM	CO#2		14,229.45	Driveway replacement
							10/22/2025	GM	CO#3		8,388.72	Extra paving adjacent to filter pad
							1/30/2025	GM	CO#4		25,896.04	Relocate existing sewer utilities
											1,738,044.28	
600-24-03			University Well #2	\$ 2,200,000.00	\$224,232.80							
	2025-102	FY25-0108				Cannon	10/24/2024	BD			206,028.00	
							6/10/2025	BD	CO#1		49,048.00	Engineering design electrical and controls
											255,076.00	
	2024-88 Amend #1	FY24-0176				Geoscience Support Services	2/8/2024	BD			76,244.00	Hydrogeological services
							9/9/2025	BD	CO#1		124,522.00	Geohydrologic support and inspection services
											200,766.00	
750-25-01			Santa Rosa Well #10 Rehabilitation	\$ 965,000.00	\$69,377.88							
		FY25-0328				General Pump	6/10/2025	BD			354,966.00	
							8/5/2025	GM	CO#1		15,427.00	Well survey
							8/12/2025	BD	CO#2		243,309.36	Well liner
											613,702.36	
900-18-02			CWRF Dewatering Press	\$ 4,164,100.00	\$258,724.97							
	S 25-01	FY24-0279				Pacific Hydrotech	5/13/2024	BD			3,477,890.00	
							6/17/2025	GM	CO#1		26,863.12	Electrical conduit, HSS columns, drain line, and slurry seal
							10/9/2025	GM	CO#2		1,008.18	Breaker Upgrade
							2/6/2026	GM	CO#3		13,566.72	Line tie-in relocation
											3,519,328.02	
52-50230			Valencia Well PDR	\$177,782.00	\$1,419.60							
		FY25-0233				MNS Engineers, Inc.	2/27/2025	BD			152,857.00	Engineering design services
							11/21/2025	GM			24,925.00	Additional engineering design services
											177,782.00	
10-50230			Master Plan Outreach	\$157,114.00	\$140,875.51							
	2026-91	FY26-0160				HDR	11/18/2025	GM			17,245.00	
							12/9/2025	BD			139,869.00	Task 1 - Master Plan Input Gathering and Analysis
											157,114.00	
10-50230			Master Plan Program Management	\$421,232.00	\$137,090.06							
	2026-75	FY26-0079	To be issued on task order basis			MNS Engineers, Inc.	9/23/2025	BD			90,852.00	Task 1 - Team Integration and Workflow Plan
							9/23/2025	BD			89,620.00	Task 2 - Master Plan Implementation Schedule
							9/23/2025	BD			193,260.00	Task 3 - Cost Estimating / Cost Validation
							12/9/2025	BD			17,860.00	Task 5 - Design Review Services
							12/9/2025	BD			29,640.00	Task 6 - Construction Management for Sewer Hotspots Project
											421,232.00	

FUNDS FY 25-26

UNRESTRICTED FUNDS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	Invested %	Notes
Investments												
LAIF	6,803,705.31	6,083,705.31	6,083,705.31	6,756,455.12	7,206,455.12	7,206,455.12	6,428,448.40	6,428,448.40			16%	1,9
PERSHING, LLC (T- Bills, Notes)	34,530,651.09	34,530,651.09	35,039,019.92	35,039,019.92	35,039,019.92	35,039,019.92	35,039,019.92	35,039,019.92			84%	
	41,334,356.40	40,614,356.40	41,122,725.23	41,795,475.04	42,245,475.04	42,245,475.04	41,467,468.32	41,467,468.32	-	-	100%	
Operating Accounts												
U.S BANK DEPOSIT ACCOUNT	898,146.77	2,206,347.08	208,842.01	977,852.47	841,717.67	1,029,795.90	159,942.40	86,229.58				
U.S BANK DISBURSEMENTS ACCOUNT	1,057,604.93	93,286.62	588,472.36	872,810.22	619,991.45	542,450.94	2,134,204.30	1,862,940.88				
BANK OF AMERICA-RTL ACCOUNT	225,055.63	428,469.28	719,432.59	363,741.44	242,133.16	628,065.39	326,483.18	392,968.97				
	2,180,807.33	2,728,102.98	1,516,746.96	2,214,404.13	1,703,842.28	2,200,312.23	2,620,629.88	2,342,139.43	-	-		
TOTAL	\$ 43,515,163.73	\$ 43,342,459.38	\$ 42,639,472.19	\$ 44,009,879.17	\$ 43,949,317.32	\$ 44,445,787.27	\$ 44,088,098.20	\$ 43,809,607.75	\$ -	\$ -		
RESTRICTED FUNDS												
PAYMENT FUND 2016	6,363.98	168,908.82	172,014.84	174,976.45	177,970.84	905,064.76	-	3,362.98				2,3,4
RESERVES 2016	879,528.69	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31				4
SURPLUS FUND 2016	4,421.06	4,421.06	4,421.06	4,421.06	4,421.06	4,421.06	8,175.35	-				5
PRINCIPAL FUND 2016	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	-	-				3
TOTAL	\$ 896,364.60	\$ 899,709.06	\$ 902,815.08	\$ 905,776.69	\$ 908,771.08	\$ 1,635,865.00	\$ 728,503.66	\$ 723,691.29	\$ -	\$ -		
GRAND TOTAL	\$ 44,411,528.33	\$ 44,242,168.44	\$ 43,542,287.27	\$ 44,915,655.86	\$ 44,858,088.40	\$ 46,081,652.27	\$ 44,816,601.86	\$ 44,533,299.04	\$ -	\$ -		

U.S. Treasury Bills & Notes

Financial Institution	Cusip Number	Settlement Date	Maturity Date	Par Value	Market Price at Purchase	Amount	Accrued Int. at Purchase	Net Amount	Yield to Maturity	Market Value Current	Accrued Int. as of Feb. 28th	
Pershing, LLC-Treasury Notes	91282CGR6	3/14/2024	3/15/2026	10,006,000.00	100.225	10,028,513.50	230,117.38	10,258,630.88	4.625%	10,009,001.80	212,212.89	
Pershing, LLC-Treasury Notes	91282CKA8	2/18/2025	2/15/2027	10,290,000.00	99.791406	10,268,535.68	3,517.65	10,272,053.33	4.235%	10,346,903.70	15,243.13	6
Pershing, LLC-Treasury Notes	91282CKZ3	9/2/2025	7/15/2027	14,230,000.00	101.373437	14,425,440.16	82,895.55	14,508,335.71	3.606%	14,406,167.40	75,670.58	
Pershing, LLC-Cash								212,241.15			-	6,7
Total				\$ 34,526,000.00		\$ 34,722,489.34	\$ 316,530.58	\$ 35,039,019.92		\$ 34,974,314.05	\$ 303,126.60	8

Series 2016-Reserve Fund

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	3.47%	N/A	720,328.31	1,915.32

ANTICIPATED OUTFLOWS

Water Purchases February 2025	419,998.41
Payroll PR 3-1, 3-2 & ME	500,000.00
AP Check Run 3/3 & 3/17	1,000,000.00
Large CIP Project Payments	-
	1,919,998.41

FINANCE MEETING

DATE 3/12/2026
 Digitally signed by Norman Huff
 Date: 2026.03.12 11:53:50-07'00'

Norman Huff-General Manager

Kim Nakamura
 Digitally signed by Kim Nakamura
 Date: 2026.03.12 11:23:12 -07'00'

Kim Nakamura-Finance Manager

Bradley B Milner
 Digitally signed by Bradley B Milner
 Date: 2026.03.12 11:49:59-07'00'

Brad Milner-Assistant General Manager

Sandra Llamas
 Digitally signed by Sandra Llamas
 Date: 2026.03.12 11:01:39-07'00'

Sandra Llamas-Senior Accountant

MEETING NOTES:

1. There was a transfer to LAIF from operations on Feb. 11th in the amount of \$800,000. The same amount was transferred to operations on Feb. 25th to cover Accounts Payable.
2. The payment fund received \$1,219.83 in interest in the month of February.
3. The principal fund received \$8.16 in interest in the month of February. The full amount was transferred to the payment fund.
4. The reserve fund received \$2,134.99 in interest earnings in the month of February. The full amount was transferred to the payment fund.
5. There remaining balance in the surplus fund in the amount of \$8,175.35 was transferred to Camrosa's deposit account in February.
6. Treasuries with maturity date of 02/15/2027 paid interest on February 17th in the amount of \$212,231.25. This is reflected as cash in Pershing account.
7. The above interest payment generated \$9.90 in interest through February 28th. This is reflected as cash in Pershing account.
8. Treasury notes pay interest semi-annually. Accrued interest as of February 28th is \$303,126.60.
9. LAIF's average monthly rate of return for the period was 3.871%

2026 Camrosa Board Calendar

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2026 Holidays	
January 1 st	New Year's Day
February 16 th	President's Day
May 25 th	Memorial Day
July 3 rd	Independence Day (Observed)
September 7 th	Labor Day
November 11 th	Veteran's Day
November 26 th & 27 th	Thanksgiving
December 24 th & 25 th	Christmas
December 31 st	New Year's Eve

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2026 Conferences	
CASA Winter Conf. (Indian Wells)	Jan 13 th - 16 th
ACWA Spring Conf. (Sacramento)	May 5 th - 7 th
CASA Annual Conf. (Napa)	Aug 4 th - Aug 7 th
ACWA Fall Conf. (Anaheim)	Dec 1 st - 3 rd

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2026 AWA Meetings	
AWA Board Meetings (Highlighted in Orange)	
WaterWise Breakfast (Highlighted in Yellow)	
April 16 th	Annual Symposium
August	DARK (No events or meetings)
September 17 th	Reagan Library Reception
December 10 th	Holiday Mixer

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2026 VCSDA Meetings	
February 3 rd	Annual Dinner
April 7 th	
June 2 nd	
August 4 th	
October 6 th	
December 2 nd	

Camrosa Water District
7385 Santa Rosa Road
Camarillo, CA 93012

Camrosa Board Meetings are highlighted in **RED**. Board Meetings are usually held on the **2nd & 4th Tuesday of each month at 10am** unless indicated.

Calleguas Board Meetings are held 1st & 3rd Wednesday - 4:00 PM