

Board Minutes

Regular Meeting

Tuesday, May 12, 2026

Camrosa Board Room

10:00 A.M.

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Jeff C. Brown, Vice President
Timothy H. Hoag, Director
Terry L. Foreman, Director
Andrew F. Nelson, Director (teleconference)

Staff: Norman Huff, General Manager
Brad Milner, Assistant General Manager
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Johnny Munsill, Assistant IT Manager
Kim Nakamura, Finance Manager
Keith Lemieux, Legal Counsel

Guest: Ali Chehrebsaz, TerraVerde Energy

Public Comments

None

Consent Agenda

1. Approved Minutes of the Regular Meeting of April 28, 2026
2. Approve Minutes of the Special Meeting of April 30, 2026
3. Approved Vendor Payments

Motion to approve the Consent Agenda: Brown **Second:** Foreman
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

4. Contract Management for the Floating Solar Project

The Board authorized the General Manager to enter into an agreement with TerraVerde Energy (TerraVerde) to provide Owner's Rep services for Contract & Project Management and issue a purchase order in an amount not to exceed \$48,600.00.

Motion to approve: Foreman **Second:** Nelson
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. Certificate of Achievement for Excellence in Financial Reporting

The Board received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Camrosa Water District's (District) Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2025.

No action was required; for information only.

6. Operating Budget Excellence Award for Fiscal Year 2025-2026

The Board received the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award for Fiscal Year 2025-2026.

No action was required; for information only.

7. Fiscal Year 2025-2026 3rd Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2025-2026 3rd Quarter Budget Status Report, Reserves, and Capital Projects.

No action was necessary; for information and discussion only.

8. Fiscal Year (FY) 2026-27 Budget Development, Policy Review Adoption

The Board discussed the following staff recommendations:

- 1) Adopt the Inflation-Based Annual Salary Adjustment Policy as currently written and allocate 3.2% for FY 2026-27; and
- 2) Adopt the Promotion and Salary Adjustments Policy as currently written and allocate up to 2.0% for FY 2026-27.

Director Foreman made a motion to adopt the first recommended action and proposed amending the second action to Adopt the Promotion and Salary Adjustments Policy as currently written and allocate up to 1.0% for Promotion and Salary Adjustments and allocate an additional 1.0% one-time bonus based on merit for FY 2026-27.

Second: Brown

Rollcall: Nelson-No; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

9. Salary and Classification Schedule

The Board took the following actions:

- 1) Adopted Resolution 26-06 Adjusting the District's Salary and Classification Schedule; and
- 2) Allocated 33 FTEs and 3 PTEs for FY 2026-27.

Motion to approve: Brown **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-No; West-Yes

10. CalPERS Contributions and the Classic Employee Member Paid Contribution

The Board took the following actions:

- 1) Adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution; and
- 2) Adopted a Resolution of the Board Paying and Reporting the Value of Employer Paid Member Contribution (CalPERS ID: 7880235845).

Motion to approve: Nelson **Second:** Foreman

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

11. Full-time, Non-exempt, Hourly Employee–related Policies (9/80 Work Schedule/Comp Time)

The Board adopted Resolution 26-07 authorizing the General Manager to make permanent the 9/80 work schedule and compensatory time off (“comp time”) in lieu of overtime pay policies for full-time, non-exempt, hourly employees.

Motion to approve: Brown **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-No; West-Yes

12. Procurement Policy Review

The Board reviewed Camrosa Water District’s Procurement Policy.

No action was required; for information and discussion only.

13. Urban Water Management Plan Update

Staff provided the Board with an update regarding preparation of Camrosa’s Urban Water Management Plan (UWMP) Update.

No action was required; for information and discussion only.

14. Leasehold Interest and Authorization for Certificate of Acceptance (Valencia Well)

The Board adopted Resolution 26-08 accepting the District’s leasehold interest in property located within Calleguas Creek Park and authorizing execution of a Certificate of Acceptance in accordance with Government Code Section 27281.

Motion to approve: Brown **Second:** Hoag

Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Comments by General Manager

- Provided a report from the ACWA Conference regarding funding opportunities and challenges.
- Provided an update on the upcoming May 13, 2026, District Facilities Tour.

Comments by Directors

- President West provided a report from the ACWA Conference regarding Prop 218, what Directors need to know about AI, and SB 827 Fiscal and Financial Management Training.

CLOSED SESSION The Board entered into Closed Session at 11:37 A.M. to confidentially discuss a legal matter as authorized by Government Code section 54956.9.

15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))

NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.


OPEN SESSION The Board resumed Open Session at 12:50 P.M.

16. Announcement of Reportable Action Taken During the Closed Session


President West announced that there was no reportable action taken during Closed Session.

Adjournment

There being no further business, the meeting was adjourned at 12:50 P.M.



Norman Huff, Secretary
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)