Board Minutes

Regular Meeting

Tuesday, June 9, 2026
Camrosa Board Room
10:00 A.M.

Call to Order The meeting was convened at 10:03 A.M.

Present: Eugene F. West, President
Jeff C. Brown, Vice President
Timothy H. Hoag, Director
Andrew F. Nelson, Director

Absent: Terry L. Foreman, Director

Staff: Norman Huff, General Manager
Brad Milner, Assistant General Manager
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Johnny Munsill, Assistant IT Manager
Kim Nakamura, Finance Manager
Terry Curson, District Engineer
Mike Phelps, Water Quality & Environmental Compliance Manager
Donnie Alexander, Customer Service Representative
Keith Lemieux, Legal Counsel

Guest: Gerry Bustrum, The Grove resident

Public Comments

None

Consent Agenda

1. **Approved Minutes of the Regular Meeting of May 26, 2026**

2. **Approve Minutes of the Special Meeting of May 28, 2026**

3. **Approved Vendor Payments**

Motion to approve the Consent Agenda: Brown **Second:** Hoag
Motion carried unanimously to those present.

Primary Agenda

4. **AB 2561 Annual Report for 2025**

The Board took the following actions:

1) Opened a public hearing at 10:04 A.M. to receive comment on the report; and
2) Receive no public comments; and
3) Closed the public hearing at 10:04 A.M.; and
4) Received the Annual Report on Camrosa Water District's Workforce Vacancies and Recruitment and Retention Efforts for Calendar Year 2025 (Assembly Bill (AB) 2561 – Government Code Section 3502.3).

Motion to approve: Hoag **Second:** Brown
Motion carried unanimously by those present.

5. **Fiscal Year 2026-27 Proposed Operating and Capital Budget**

The Board received a briefing and a copy of the Fiscal Year (FY) 2026-27 Proposed Operating and Capital Budget.

No action was necessary; for information only.

6. **Renewal of Annual Contracted Support Services**

The Board authorized the General Manager to enter into annual agreements with ZWORLD and Cannon, in an amount not to exceed $57,600 and $275,200, respectively for GIS related tasks and Construction Inspection Services.

Motion to approve: Nelson **Second:** Brown
Motion carried unanimously by those present.

7. **Consolidation of the District's General Election**

The Board adopted a resolution Requesting Consolidation of the General District Election, Scheduled for November 3, 2026, with Other Elections Called to be Held on the Same Day and in the Same Territory.

Motion to approve: Brown **Second:** Hoag
Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; West-Yes

8. **Diversion Pump Replacement Capital Improvement Project**

The Board authorized the General Manager to:

1) Appropriate $100,000.00 from the Non-Potable Capital Replacement Fund and establish a Diversion Pump Replacement Capital Improvement Project (CIP); and
2) Issue a purchase order to Xylem Water Solutions USA, Inc., not to exceed $99,052.44, for the purchase of a new diversion pump.

Motion to approve: Nelson **Second:** Brown
Motion carried unanimously by those present.

9. **Woodcreek Well Pump Repair Capital Improvement Project**

The Board took the following actions:

1) Appropriated $300,000.00 from the Potable Capital Replacement Fund and establish a Woodcreek Well Pump Repair Capital Improvement Project (CIP); and

2) Ratified a purchase order in the amount of $52,243.00 to General Pump Company, Inc., for the removal and inspection of the Woodcreek Well Pump; and

3) Authorized the General Manager to issue a purchase order to General Pump Company, Inc., in the amount of $229,750.00, for the pump repair of Woodcreek Well.

Motion to approve: Nelson **Second:** Hoag
Motion carried unanimously by those present.

10. **Board Authorization Promotion**

The Board authorized the General Manager's recommended promotion of the District's Assistant IT Manager to IT Manager. Director Nelson recognized retiring IT Manager Joe Willingham for his 18 years of service to the District.

Motion to approve: Brown **Second:** Hoag
Motion carried unanimously by those present.

11. **Legislative Advocacy and Legislative Support Policy**

The Board discussed the potential benefits of establishing a Legislative Advocacy and Legislative Support Policy and provided direction to staff regarding the development of a formal policy for future Board consideration.

No action was necessary; for information and discussion only.

Comments by General Manager

- None

Comments by Directors

- None

Closed Session The Board entered into Closed Session at 10:39 A.M. to confidentially discuss legal and personnel matters, as authorized by Government Code sections 54956.9(d)(1) and 54957(b), respectively.

12. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))**
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

13. **ANNUAL EVALUATION OF PERFORMANCE OF THE GENERAL MANAGER (Gov. Code §54957(b))**
NOTE: Gov. Code §54957(b)(4) Closed Sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

Open Session The Board resumed Open Session at 10:50 A.M.

14. **Announcement of Reportable Action Taken During the Closed Session**

President West announced that there was no reportable action taken during Closed Session.

15. **General Manager Compensation**

The Board authorized an Annual Inflation Adjustment of 3.2% to the General Manager's current salary and award a one-time, merit-based bonus payment of $2,500 for work to be performed in FY 2026-27, effective as of the General Manager's anniversary date of March 11, 2026.

Motion to approve: Nelson **Second:** Brown
Motion carried unanimously by those present.

Adjournment

There being no further business, the meeting was adjourned at 10:53 A.M.

_______________________________	_______________________________ (ATTEST)
Norman Huff, Secretary	Eugene F. West, President
Board of Directors	Board of Directors
Camrosa Water District	**Camrosa Water District**