

Board Agenda

Regular Meeting

Tuesday, August 11, 2026

Camrosa Board Room

7385 Santa Rosa Rd., Camarillo, CA 93012

10:00 A.M.

Call to Order

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Public comment on an item appearing on the agenda may be made prior to the Board's consideration of that item. Persons wishing to address the Board should fill out a white comment card and submit it to the Board President prior to the meeting. All comments are subject to a 5-minute time limit.

Consent Agenda

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

1. **Approve Minutes of the Regular Meeting of July 28, 2026**
2. ****Approve Vendor Payments**

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,462,679.74.

Primary Agenda

3. **Employee Spotlight**

Objective: Spotlight a Camrosa employee.

Action Required: No action is necessary; for discussion only.

4. ****Replacement – CWRP Office Building Roof**

Objective: Replacement of the old and deteriorating roof of the CWRP Office building to eliminate water leaks and improve the overall general condition of the building.

Action Required: It is recommended that the Board of Directors:

- 1) Appropriate funding, in the amount of \$60,000.00, from the Wastewater Capital Replacement Fund to establish the CWRP Building Roof Replacement capital project; and

- 2) Authorize the General Manager to award a contract and issue a purchase order to RoofConnect, in the amount of \$45,908.00.

5. ****Upper Calleguas Creek Watershed Desalter Ambassadors Council**

Objective: Discuss the proposed Upper Calleguas Creek Watershed Desalter Ambassadors Council and provide direction to staff regarding Camrosa's potential participation.

Action Required: No action is necessary; for information and discussion only.

6. ****Woodcreek Well Pump Installation**

Objective: Modification to existing well casing for installation of Woodcreek Well Pump Assembly.

Action Required: It is recommended that the Camrosa Board of Directors:

- 1) Appropriate additional funding in the amount of \$100,000.00 from the Potable Capital Replacement Fund to the Woodcreek Well Capital Improvement Project (CIP); and
- 2) Authorize the General Manager to issue a change order to General Pump Company, Inc., in the amount of \$75,617.00, for additional work needed to the Woodcreek Well casing.

Comments by General Manager; Comments by Directors

CLOSED SESSION

Discussions of Closed Session Agenda items are closed to the public. The President will announce when the Board is going into closed session.

7. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))**

NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

Open Session

8. **Announcement of Reportable Action Taken During the Closed Session.**

Adjournment

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to Donnie Alexander at (805) 482-8514 at least 48 hours before the meeting, if possible.

August 11, 2026

Board of
Directors
Agenda Packet

Board Minutes

Regular Meeting

**Tuesday, July 28, 2026
Camrosa Board Room
10:00 A.M.**

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Jeff C. Brown, Vice President
Terry L. Foreman, Director
Timothy H. Hoag, Director
Andrew F. Nelson, Director (*via teleconference but did not participate in votes pursuant to meeting notice requirements*)

Staff: Norman Huff, General Manager
Brad Milner, Assistant General Manager
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Johnny Munsill, IT Manager
Kim Nakamura, Finance Manager
Christine Carson, Legal Counsel

Guest: Anonymous resident

Public Comments

A resident, desiring to remain anonymous, addressed the Board, stating that the cross-connection site assessment constitutes a violation of his Fourth Amendment rights.

Consent Agenda

1. **Approved Minutes of the Regular Meeting of July 14, 2026**
2. **Approved Vendor Payments**
3. **AllConnected Incorporated (ACI) Purchase Order Approval**
4. **Annual Disclosure of Director/Employee Reimbursement**

Motion to approve the Consent Agenda: Brown **Second:** Hoag
Motion carried unanimously by those present.

Primary Agenda

5. Employee Spotlight

The Board was introduced to Jayson De La Torre, Wastewater System Operator II.

No action was necessary; for discussion only.

6. Master Plan Consolidated Update

Staff provided the Board with a consolidated update on the progress of the Integrated Master Plan (MP) and associated community outreach efforts, fiscal analysis, and preliminary planning including a revised implementation schedule and next steps.

No action was necessary; for information and discussion only.

7. Award for Community Outreach and Engagement Services Task 2

The Board authorized the General Manager to enter into an agreement and issue a purchase order, in the amount of \$154,916.00, to HDR Inc. to provide professional consulting for Task 2 community outreach and engagement services.

Motion to approve: Brown **Second:** Hoag

Motion carried unanimously by those present.

Comments by General Manager

- None

Comments by Directors

- None

Closed Session The Board went into Closed Session at 10:47 A.M. to confidentially discuss a legal matter, as authorized by Government Code section 54956.9(d)(1).

8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))

NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

Open Session The Board resumed Open Session at 11:02 A.M.

9. Announcement of Reportable Action Taken During the Closed Session

President West announced that there was no reportable action taken during Closed Session.

Adjournment

There being no further business, the meeting was adjourned at 11:02 A.M.

Norman Huff, Secretary
Board of Directors
Camrosa Water District

(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District

Board Memorandum

August 11, 2026

To: General Manager

From: Alejandra Beard, Fiscal Associate I

Subject: Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$1,462,679.74

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR 7-2 & ME	\$ 155,508.43
Accounts Payable 07/22/2026-08/04/2026	\$ <u>1,307,171.31</u>
Total Disbursements	\$ <u>1,462,679.74</u>

DISBURSEMENT APPROVAL	
BOARD MEMBER	DATE
BOARD MEMBER	DATE
BOARD MEMBER	DATE

 Norman Huff, General Manager

Camrosa Water District

Accounts Payable Period:

07/22/2026-08/04/26

Expense Acct	Account Description	Amount
10302	Escrow Account-Pacific Hydro	
11100	AR Other	33.33
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
15773	UAL Prepayment	
13400	Construction in Progress	101,883.25
20053	Current LTD Bond 2016	
20202	Invoice Cloud Fees Payable	
20400	Contractor's Retention	(5,000.00)
20250	Non-Potable Water Purchases	
23100	Refunds Payable	143.50
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP Charge	851,928.00
50020	Pumping Power	
50100	Federal Tax 941 1 st QTR	
50013	CamSan Reclaimed Water	
50135	PERS Required UAL	
50200	Utilities	30.72
50210	Communications	7,859.60
50220	Outside Contracts	175,134.09
50230	Professional Services	97,516.75
50240	Pipeline Repairs	23.34
50250	Small Tool & Equipment	5,751.44
50260	Materials & Supplies	45,422.43
50270	Repair Parts & Equip Maint	15,162.48
50280	Legal Services	
50290	Dues & Subscriptions	224.99
50300	Conference & Travel	1,194.57
50310	Safety & Training	9,862.82
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		1,307,171.31



Expense Approval Report

Payment Number	Payable Date	Vendor Name	Payable Number	Description	Payable Amount
	08/03/2026	BONDY GROUNDWATER CONSULTING, INC.	118-01	As needed support servics for ASR Basin GSA	356.25
	08/04/2026	CAMROSA WATER DISTRICT	2046	Reimbursement for Credit Card Charges paid by Camr	129.97
TOTAL VENDOR PAYMENTS-GSA					\$ 486.22
3553	07/27/2026	DEPOSIT ONLY-CAMROSA WTR	07/27/2026	7-28-26-PR	170,000.00
3554	07/27/2026	DEPOSIT ONLY-CAMROSA WTR	07/27/2026	7-28-26-AP	560,000.00
					730,000.00
	08/03/2026	AIRGAS USA, LLC.	5526653202	CO2 Tank Rental- Woodcreek & Tierra Rejada	173.48
	08/03/2026	AIRGAS USA, LLC.	5526653775	CO2 Tank Rental	60.30
	08/03/2026	AIRGAS USA, LLC.	9174328540	CO2 Tank Telemetry Rental- Conejo GAC	50.00
					283.78
	07/30/2026	ALLCONNECTED INC	111606	Managed IT Services with All Connected INC.	14,906.99
	08/04/2026	ALLCONNECTED INC	111607	CISv5 Monthly Hosting Fee	2,317.80
	07/30/2026	ALLCONNECTED INC	111610	Managed IT Services with All Connected INC.	183.64
	08/04/2026	ALLCONNECTED INC	44637	Auxiliary Support for April2026	2,476.25
	07/30/2026	ALLCONNECTED INC	44669	Managed IT Services with All Connected INC.	3,960.00
					23,844.68
	07/27/2026	B & R TOOL & SUPPLY CO.	1901027386	Small tools-Unit#6 & Unit#12	647.39
	08/04/2026	BRIGHTLY SOFTWARE, INC.	INV-306060	Asset Essentials Enterprise	15,539.37
	07/27/2026	BSK ASSOCIATES	AJ17962	Outside Lab Work for Conejo GAC Facility	1,858.00
	08/03/2026	Cannon Corporation	96204	Inspection Sewer Hotspots	1,883.25
	07/27/2026	CENTRAL COAST TANK TESTING, INC.	3192	Fuel Tank Inspections	1,161.75
	07/30/2026	CITY OF THOUSAND OAKS	20544	Purchase of Conejo Creek Water	851,928.00
	08/03/2026	CLEAN ENERGY CAPITAL SECURITIES LLC	2015	Financial Advisorial Services	2,806.75
	08/03/2026	CLIFTON LARSON ALLEN LLP	L261465340	FY2025-26 Audit Services	7,665.00
	08/04/2026	CULLIGAN OF VENTURA COUNTY	1948150	Water Softener - Pennywell	83.79
	08/04/2026	CULLIGAN OF VENTURA COUNTY	1949143	Water Softener - Pennywell	7.50
	08/04/2026	CULLIGAN OF VENTURA COUNTY	1949564	Water Softener- Lynnwood	187.85
					279.14

Payment Number	Payable Date	Vendor Name	Payable Number	Description	Payable Amount
	08/04/2026	Enhanced Landscape Development, Inc	67097	Monthly Landscaping Services-July 2026	2,065.30
	07/30/2026	FAMCON PIPE & SUPPLY, INC	S100184545-003	Meter Adapters fpr Toll Brothers Project	3,359.07
	07/30/2026	FAMCON PIPE & SUPPLY, INC	S100184545-004	Meter Adapters fpr Toll Brothers Project	2,612.61
	08/03/2026	FAMCON PIPE & SUPPLY, INC	S100185595-001	Repair Kits for CLA-VALs	1,086.44
					7,058.12
	08/03/2026	FERGUSON WATERWORKS #1083	0075616	Expansion Joint for RMWTP	4,369.68
	07/27/2026	FERGUSON WATERWORKS #1083	0081607	Tools for Unit #6	671.82
					5,041.50
	07/27/2026	FG WILCOX, INC.	5911	Hardware for Pump Packing Repair-Ponds	53.49
	07/29/2026	FILANC	217-02	Construction Services for Sewer Lift No. 4	100,000.00
	07/29/2026	FILANC	Retention-217-02	Retention from invoice ref#217-02	(5,000.00)
					95,000.00
	07/30/2026	Frontier Communications	July2026	VOIP- Land Lines	1,383.14
	07/28/2026	FRUIT GROWERS LAB. INC.	611071A	Outside Lab Work for the CWRP Facility	198.00
	07/27/2026	FRUIT GROWERS LAB. INC.	612381A	Outside Lab Work for RMWTP Facility	44.00
	07/28/2026	FRUIT GROWERS LAB. INC.	612892A	Outside Lab Work for the RMWTP Facility	44.00
	07/28/2026	FRUIT GROWERS LAB. INC.	613157A	Outside Lab Work for the CWRP Facility	360.00
	07/28/2026	FRUIT GROWERS LAB. INC.	613160A	Outside Lab Work for the RMWTP Facility	76.00
	07/28/2026	FRUIT GROWERS LAB. INC.	613161A	Outside Lab Work for the RMWTP Facility	76.00
	07/28/2026	FRUIT GROWERS LAB. INC.	613298A	Lab Work for the Lynnwood Well Iron & Manganese Fa	144.00
	07/28/2026	FRUIT GROWERS LAB. INC.	614144A	Outside Lab Work for the Conejo GAC Facility	44.00
	07/28/2026	FRUIT GROWERS LAB. INC.	614161A	Outside Lab Work for the Lynnwood Well Facility	858.00
					1,844.00
	07/30/2026	GOLD COAST ENVIRONMENTAL, INC.	15348	CWRP Gas Monitor Calibrations	2,645.00
	08/04/2026	HACH COMPANY	15105993	Reagents 5500sc	4,384.65
	08/04/2026	HACH COMPANY	1513962	Reagents CL17	1,785.66
					6,170.31
	08/03/2026	HYDROCORP LLC	CI-14634	Cross Connection Program - HydroCorp Solutions	13,611.04
	07/01/2026	IDEXX LABORATORIES, INC	3203003623	Lab Supplies	427.25
	08/03/2026	INDUSTRIAL BOLT & SUPPLY	275823-1	Hardware for Pump Repair	50.38
	08/04/2026	INFOSEND, INC.	314991	Monthly Mailing & Printing of the July 2026 Statmt	5,213.50
	08/03/2026	Janitek Cleaning Solutions-Allstate Cleaning, Inc.	59724A	Janitorial Cleaning Service-August 2026	1,963.50
	08/03/2026	KENNEDY/JENKS CONSULTANTS	189373	RRA and ERP Preparation	3,057.50

Payment Number	Payable Date	Vendor Name	Payable Number	Description	Payable Amount
	07/27/2026	LINDE GAS & EQUIPMENT INC	57969336	Oxygen and Acetylene	126.13
	08/04/2026	MNS ENGINEERS, INC.	202675010326	Program Management Services	66,373.75
	08/04/2026	MNS ENGINEERS, INC.	202675060326	Task #6 - CM for Sewer Hotspots	956.25
					67,330.00
	07/28/2026	GRAHAM MOLAND	Term5-2026	Tuition Reimbursement MPPA Program	3,000.00
	08/04/2026	NORTHSTAR CHEMICAL	347679	Chemicals (Chlorine) - CWRP and RMWTP	13,886.44
	07/27/2026	OST, INC	68415	Training-Srvc Truck Crn Sfty,Rigging-Signal Person	2,350.00
	08/04/2026	PURETEC INDUSTRIAL WATER	2436482	DI Tank Rental - Pennywell	31.25
	07/27/2026	R&B AUTOMATION, INC.	10151292	Inspection Head Works Pump	2,500.00
	08/03/2026	SALINAS & SONS ROOTER INC	00-19940	Sink and Toilet Repair-Shop	807.40
	07/27/2026	SC Fuels	IN0000400291	Unleaded Fuel for Shop	1,886.19
	08/03/2026	SC Fuels	IN0000405329	Unleaded Fuel for Shop	1,927.25
					3,813.44
	07/27/2026	SERVPRO	5221426	Carpet Upgrade - Front Lobby and Cashier Room	1,674.47
	07/30/2026	SERVPRO	5221427	Flood Repair - Office	8,724.89
					10,399.36
	07/27/2026	SWAGELOK/CCFST	163143	SS Hardware (C;a-Val)	1,893.78
	08/03/2026	SWAGELOK/CCFST	163633	Hardware for CLA-VAL Repairs	742.83
					2,636.61
	07/30/2026	TALLEY COMMUNICATIONS	10473042	Antenna - MS10	547.15
	08/03/2026	TERRAVERDE ENERGY LLC	3175	Implementation Services	228.75
	08/03/2026	TERRAVERDE ENERGY LLC	3239	Implementation Services	2,922.50
					3,151.25
	08/04/2026	TYLER TECHNOLOGIES, INC.	025-560861	One-time Project Mgmt Fee for AP Automation Captur	250.00
	08/03/2026	UNDERGROUND SERVICE ALERT OF SO CAL	26-270186	Dig Alert Monthly Tickets Charges	169.16
	08/03/2026	UNDERGROUND SERVICE ALERT OF SO CAL	720260232	Dig Alert Monthly Tickets Charges	463.85
					633.01
	07/30/2026	UNIFIRST CORPORATION	2210322280	Office Cleaning Supplies - Towe-Mat Service	82.22
	07/30/2026	UNIFIRST CORPORATION	2210322302	Uniform Cleaning Service	201.01
	08/04/2026	UNIFIRST CORPORATION	2210324171	Office Cleaning Supplies - Towel-Mat Service	82.22
	08/04/2026	UNIFIRST CORPORATION	2210324182	Uniform Cleaning Service	201.26
					566.71
	07/30/2026	USA BLUE BOOK	INV01112941	Lab Supplies	29.33

Payment Number	Payable Date	Vendor Name	Payable Number	Description	Payable Amount
	07/30/2026	USA BLUE BOOK	INV01115027	Lab Supplies	81.17
	08/04/2026	USA BLUE BOOK	INV01117597	Level Transducer - SR10	1,514.91
	08/03/2026	USA BLUE BOOK	INV01118360	Kits for DO Prove CWRF	1,288.08
					2,913.49
	08/03/2026	U.S. BANK CORPORATE	July2026-Credit Cards	July 2026 Credit Card Charges	21,204.96
	08/03/2026	VERIZON WIRELESS	6149247545	Cell Phones	2,367.77
	07/27/2026	W W GRAINGER, INC.	9014102058	Hardware for MS 10 Radios	782.56
	07/27/2026	W W GRAINGER, INC.	9017558900	Pressure Gauges-CWRF	900.43
	07/27/2026	W W GRAINGER, INC.	9017589632	Stick Pump fpr Ammonia Transfers	1,093.18
	07/30/2026	W W GRAINGER, INC.	9022485834	UPS (Powe Supply) for Res 3 C	1,028.80
	07/30/2026	W W GRAINGER, INC.	9023212054	Ball Valves for Lynwood Well Chemical Lines	490.95
	07/30/2026	W W GRAINGER, INC.	9024665763	Batteries & Power Pole Saw - Radio Visuals	669.00
	08/03/2026	W W GRAINGER, INC.	9027074880	Hardware for Pump Packing	85.41
					5,050.33
	07/30/2026	WALTON MOTORS & CONTROLS, INC	84769	Motor Repair - CIP Motor RMWTP	5,129.40
	08/03/2026	WOODARD & CURRAN, INC.	266438	PDR for Phase 1 Pump Stations	13,506.25
	07/27/2026	ZEBRON, INC	53327	Manhole Rehabilitation	43,290.00
	07/30/2026	ZEBRON, INC	53328	Manhole Rehabilitation	43,225.00
					86,515.00
	08/03/2026	ZWORLD GIS, LLC	30000100	GIS General Services	4,800.00
	08/03/2026	SOUTHERN CALIFORNIA GAS	August 2026	Usage Charges July2025-Act 123 787 1794 1	15.78
	08/03/2026	SOUTHERN CALIFORNIA GAS	August 2026-A	Usage Charges July2025-Act 170 013 9900 9	14.94
					30.72
	07/28/2026	Pacific Rim Management LLC	00003475	Deposit Refund Act 3475 - 5176 Creekside Rd	71.00
	07/28/2026	Rigoberto Garcia	00001535	Deposit Refund Act 1535 - 784 Hillcrest Dr	17.24
	07/28/2026	Steven Spasiano	00000794	Closed Acct-Overpayment Refund-1184 Itamo St	55.26
TOTAL VENDOR PAYMENTS-CAMROSA					\$ 1,307,171.31
	08/06/2026	FRANCHISE TAX BOARD	INV0018360	FTB Garnishment	95.00
	08/06/2026	FRANCHISE TAX BOARD	INV0018361	FTB Garnishment	657.42
					752.42
	08/06/2026	UNITED WAY OF VENTURA CO.	INV0018342	Charity-United Way	20.00
1825	08/03/2026	ACWA/JPIA	7-26 PR ME	Medical, Dental & Vision Ins.	73,885.45

Payment Number	Payable Date	Vendor Name	Payable Number	Description	Payable Amount
DFT0006687	07/23/2026	CAL PERS 457 PLAN	INV0018274	Deferred Compensation	5,758.00
DFT0006691	07/23/2026	CAL PERS 457 PLAN	INV0018278	Deferred Compensation	1,340.71
					7,098.71
DFT0006683	07/23/2026	California State Disbursement Unit	INV0018270	Child Support	595.96
DFT0006684	07/23/2026	COLONIAL SUPPLEMENTAL INS	INV0018271	Colonial Benefits	36.00
DFT0006685	07/23/2026	COLONIAL SUPPLEMENTAL INS	INV0018272	Colonial Benefits	123.90
DFT0006686	07/23/2026	COLONIAL SUPPLEMENTAL INS	INV0018273	Colonial Benefits	41.40
					201.30
DFT0006682	07/23/2026	EMPLOYMENT DEVELOP. DEPT.	INV0018268	Payroll-SIT	29.34
DFT0006707	07/23/2026	EMPLOYMENT DEVELOP. DEPT.	INV0018301	Payroll-SIT	9,645.58
					9,674.92
DFT0006688	07/23/2026	Empower Annuity Ins Co of America	INV0018275	Deferred Comp 457	159.23
DFT0006689	07/23/2026	Empower Annuity Ins Co of America	INV0018276	Deferred Comp 457	150.00
					309.23
DFT0006690	07/23/2026	LINCOLN FINANCIAL GROUP	INV0018277	Deferred Compensation	3,172.00
DFT0006703	07/23/2026	LINCOLN FINANCIAL GROUP	INV0018295	Profit Share Contribution	3,434.27
DFT0006701	07/23/2026	PUBLIC EMPLOYEES	INV0018293	Calpers Retirement	26,191.72
DFT0006694	07/23/2026	SYMETRA LIFE INS CO.	INV0018283	Life Insurance	364.25
DFT0006679	07/23/2026	UNITED STATES TREASURY	INV0018265	FIT	21,399.91
DFT0006680	07/23/2026	UNITED STATES TREASURY	INV0018266	Payroll-Social Security Tax	696.62
DFT0006681	07/23/2026	UNITED STATES TREASURY	INV0018267	Payroll- Medicare Tax	5,756.68
					27,853.21
1826	08/03/2026	UNUM LIFE INSURANCE	INV0018284	LTD & STD Insurance Premium	1,954.99
TOTAL PAYROLL VENDOR PAYMENTS CAMROSA					\$ 155,508.43

Month of :	July-26				
CAL-Card Monthly Summary					
Date	Statement	Vendor	Purchase	Item	
Purchased	Date	Name	Total	Description	Staff
07/06/26	07/22/26	The Home Depot	\$982.37	Salt Lynnwood and Penny	JM
06/28/26	07/22/26	Google	\$82.99	Live TV for OPS Emergency Monitoring	JM
06/25/26	07/22/26	Charles P. Crowley	\$448.49	Lynnwood diaphragms (griffco)	JM
07/02/26	07/22/26	Quality Assurance Solutions LLC	\$25.00	Training	GM
07/06/26	07/22/26	The UPS Store	\$283.91	Shipped Samples to BSK	GM
07/06/26	07/22/26	Harbor Freight Tools Camarillo	\$110.50	Gloves	GM
07/06/26	07/22/26	CWEA	\$40.00	Training	GM
07/06/26	07/22/26	CWEA	\$22.00	Membership	GM
07/06/26	07/22/26	CWEA	\$40.00	Training	GM
07/13/26	07/22/26	The Home Depot	\$259.17	Tools and safety supplies	GM
07/13/26	07/22/26	The Home Depot	\$4.16	Bucket	GM
07/17/26	07/22/26	Quality Assurance Solutions	\$25.00	Training	GM
07/16/26	07/22/26	Boot Barn	\$587.06	Work boots for Jude and Jayson	JK
07/02/26	07/22/26	CWEA	\$40.00	CWEA Training and CEU's event	JK
07/01/26	07/22/26	Omega Industrial Supply, Inc	\$676.91	Cleanup chemicals for Fanpress building	JK
06/28/26	07/22/26	Constant Contact	\$107.00	Subscription	JZ
07/14/26	07/22/26	Amazon	\$536.22	Desks (AK/LO)	JZ
07/08/26	07/22/26	Tri-County Office Furniture	\$754.17	Ergonomic Office Chair Final Payment	SL
07/13/26	07/22/26	AICPA	\$360.00	Membership Renewal	SL
07/03/26	07/22/26	The Home Depot	\$298.62	Paint materials for sta. 2 to 3	CC
07/22/26	07/22/26	Sp qt online parts	\$348.69	Foot step for unit 6	CC
06/26/26	07/22/26	1-800-FLOWERS.COM	\$169.41	Funeral flowers Robert Hearne's	TC
07/20/26	07/22/26	The Home Depot	\$255.17	Diversion Tools	JC
07/20/26	07/22/26	The Home Depot	\$336.95	Vehicle Maintenance, and Safety	MS
07/13/26	07/22/26	Channel Islands Pool Supply	\$113.00	Lynnwood CL2 cell cleaning	MS
07/02/26	07/22/26	SQ* Eckerson Chiropractic	\$120.00	CDL Physical for renewal	MS
07/01/26	07/22/26	California Hose Inc. Oxnard	\$102.63	Tierra Rejada Well Lube line repair	MS
07/08/26	07/22/26	Survey Monkey	\$552.00	Survey Annual Subscription	NH
07/09/26	07/22/26	AWWA	-\$347.00	Membership	NH
07/10/26	07/22/26	76 - Car Wash	\$39.99	Car Wash	NH
07/20/26	07/22/26	The Home Depot	\$21.59	Office vertical blinds hardware	NH
07/02/26	07/22/26	Vons	\$12.71	Ice and DI Water for Lab	CL
07/06/26	07/22/26	CWEA Tri-Counties	\$40.00	CWEA Seminar	CL
07/14/26	07/22/26	AutoZone	\$92.15	Wiper Blades/Fluid	RV
07/08/26	07/22/26	ARCO	\$23.34	Drinks for Tie in Crew	RV
06/26/26	07/22/26	Amazon	\$36.44	Back support	SD
06/29/26	07/22/26	MCC ELECTRICAL SUPPLY	\$338.68	Terminal. Pump 5	SD
06/29/26	07/22/26	MCC ELECTRICAL SUPPLY	\$338.68	Terminal. Pump 5	SD
07/08/26	07/22/26	AUTO EXPRESS	\$113.78	Oil change	SD
07/21/26	07/22/26	CALIFORNIA WATER ENVIR	\$85.00	Grade 3 Instrum/Elect test	SD
06/24/26	07/22/26	Spectrum	\$1,749.00	Spectrum Internet	JM
06/24/26	07/22/26	Spectrum	\$199.69	Spectrum Cable	JM
06/30/26	07/22/26	Zoom.com	\$122.98	Zoom Monthly Subscription	JM
06/30/26	07/22/26	Network Solutions	\$4.78	ASRGSA.com monthly forwarding	JM
07/01/26	07/22/26	Network Solutions	\$45.19	ASRGSA.com domain renewal	JM
07/02/26	07/22/26	Thinking2	\$80.00	Web Hosting www.camrosa.com	JM
07/02/26	07/22/26	Thinking2	\$80.00	Web Hosting www.asrgsa.com	JM
07/13/26	07/22/26	Apple Business	\$70.83	AppleCare+ Subscription For District Apple Devices	JM
07/16/26	07/22/26	Amazon.com	\$381.41	Qty. 2 Monitor Replacement for RMWTP MMIs	JM
07/21/26	07/22/26	Amazon.com	\$106.88	Qty. 1 Laptop Docking Station for AGM	JM
07/22/26	07/22/26	Sage Communications	\$719.04	Sage Communications VoIP Monthly Billing May Bill	JM
07/22/26	07/22/26	Sage Communications	\$685.98	Sage Communications VoIP Monthly Billing June Bill	JM
06/22/26	07/22/26	CSDA	\$150.00	SB 827 Required 2-Hour Fiscal and Financial Training	KN
07/07/26	07/22/26	toppers pizza place cam	\$211.98	Pizza and salad for crane training	VG
07/13/26	07/22/26	Lowes Thousand oaks	\$362.51	Canopy for distrution work	VG
07/15/23	07/22/26	Oriely auto parts	\$70.74	Fuel cap for truck 3 and (spare)	VG
07/20/26	07/22/26	The Home Depot	\$144.69	Tool pack outs for pump rebuild and cla valve parts	VG
07/15/26	07/22/26	The Home Depot	\$11.73	PPE	JT
07/15/26	07/22/26	The Home Depot	\$424.77	Jayson Work Truck Tools	JT
07/01/26	07/22/26	The Home Depot	\$77.13	Jayson Work Truck Materials	JT
07/01/26	07/22/26	The Home Depot	\$414.80	Jayson Work Truck Tools	JT
06/22/26	07/22/26	CASA	\$875.00	CASA Conf. Registration (AN)	DA
07/03/26	07/22/26	LAA Legends Concessions	\$33.33	Accidental Purchase. Reimbursed on 7/29/26	DA
07/08/26	07/22/26	Total Brand Delivery	\$814.24	Staff ID Cards	DA
07/08/26	07/22/26	AWA	\$90.00	WaterWise Bkfst-2EE	DA
07/08/26	07/22/26	AWA	\$135.00	WaterWise Bkfst-3BM	DA
07/20/26	07/22/26	Smart & Final	\$6.96	Kitchen Supplies	DA
07/20/26	07/22/26	Smart & Final	\$94.57	Drinks, Supplies, and Ice for Safety Lunch	DA
07/18/26	07/22/26	Amazon	\$70.71	6 Tablecloths for Picnic	MP
07/17/26	07/22/26	Vons	\$47.84	Bleach and Vinegar	MP
07/06/26	07/22/26	CWEA Tri-Counties	\$40.00	Tri Counties Workshop	MP
06/24/26	07/22/26	AED Store	\$3,238.32	2 AED and accessories	MP
06/22/26	07/22/26	Office Depot	\$37.05	Long Reach Stapler	MP
07/20/26	07/22/26	Surfside Prints	\$994.66	District Hats	CP
07/16/26	07/22/26	Primo Water	\$68.18	Distilled Water	CP
07/16/26	07/22/26	Primo Water	\$68.19	Distilled Water	CP
		TOTAL	\$21,204.96		

Board Memorandum

August 11, 2026

To: Board of Directors

From: Jozi Zabarsky, Customer Service Manager

Subject: Employee Spotlight

Objective: Spotlight a Camrosa employee.

Action Required: No action is necessary; for discussion only.

Discussion: The primary goals of the District's Strategic Plan are Water Supply Independence, Infrastructure Integrity, Prudent Financial Management, Public Trust, and Service Excellence Through Organization Development. In fulfilling the District's commitment to that Plan, management staff would like to spotlight one of its employees whose commitment, dedication, and hard work helps the District advance towards those goals.

Board Memorandum

August 11, 2026

To: General Manager

From: Terry Curson, District Engineer

Subject: Replacement - CWRP Office Building Roof

Objective: Replacement of the old and deteriorating roof of the CWRP Office building to eliminate water leaks and improve the overall general condition of the building.

Action Required: It is recommended that the Board of Directors:

- 1) Appropriate funding, in the amount of \$60,000.00, from the Wastewater Capital Replacement Fund to establish the CWRP Building Roof Replacement capital project; and
- 2) Authorize the General Manager to award a contract and issue a purchase order to RoofConnect, in the amount of \$45,908.00.

Discussion: The existing CWRP building was built in 1995 with a built-up roof (BUR) system. The existing roof membrane cap sheet appears to be a torch-down roof (i.e., sheets are heated by a torch as they're rolled out on the roof, creating a seamless layer) in which the layers are made of an asphalt compound. The roof is over 30 years old and has exceeded its life expectancy. The existing roof has degraded over the years. Water leaks have been observed in some areas during rain events resulting in staining and water damage. Also, the existing roofing material has poor R-value and does not reflect sunlight well which causes elevated temperatures inside the building during summer.

In June 2026, District staff solicited proposals from RoofConnect, and All-American Roofing. RoofConnect is the largest national commercial roofing services provider and partners with local roofing companies; RoofConnect (acting as the general contractor) obtained proposals from One Roof Solutions out of Harbor City, CA and McDonnell Roofing located in Riverside, CA. It is worth noting that McDonnell Roofing was the contractor that replaced the Operation's Building roof back in 2024 under project management from RoofConnect. All-American Roofing is an independent local contractor located in Oxnard, CA. and has previously replaced a roof on a District owned building. All three companies proposed based their proposals on the specified Thermoplastic Polyolefin (TPO) Roof System. The same roofing system that was used on the Operation's Building. All three proposers' costs are based on prevailing wage requirements and have very good references and qualifications.

Scope of work includes relocating and reinstallation of building's roof equipment, cleaning, new Polyiso insulation, new flashing material, and the installation of a 60 MIL TPO roof membrane system. The roofing system includes a 2-year contractor's warranty and 20-year membrane manufacturer warranty.

Below are the bid proposals for the project:

Contractor	Location	Amount
One Roof Solutions via Roof Connect	Harbor City, CA	\$45,908.00
All American Roofing	Oxnard, CA	\$61,410.00
McDonnel Roofing via RoofConnect	Riverside, CA	\$74,230.00

Staff reviewed the bids and qualifications for the lowest responsive bidder. RoofConnect acting as the General Contractor to One Roof Solutions submitted the lowest bid, which appears to be responsive, and based on the District's previous experience with RoofConnect and solicitation of One Roof Solutions qualifications and references, staff has determined that they both are responsible bidders.

Inspection will be performed by the District's third-party inspection firm, Cannon Corporation. Once the contractor mobilizes, the project is expected to take five working days to complete.

Although this project was identified in the FY 2026-27 budget as a potential project, it was not listed as a line item in the budget document due to funding limitations at that time, with the expectation that it would be submitted as a mid-year request. District staff is now requesting an appropriation of \$60,000 for this project. Sufficient funds are available in the Wastewater Capital Replacement Fund for this project.

Attachment:

- *RoofConnect Proposal*



Date: 7/22/2026
Camrosa Water District, CA

Camrosa Water District, CA - Roof Recover Office Building
1900 Lewis Road
Camarillo, CA 93012

Bid #: BID-78292
OMNIA Contract #R230403

Eric Pickert
eric.pickert@roofconnect.com

The proposed prices are based on current material and energy costs, current production schedule and all noted assumptions made herein. Some of these factors are very volatile and represent significant factors that influence the proposed prices.

SCOPE OF WORK

Base Bid:

- 60 MIL TPO roof membrane system
- 20-year GAF manufacturer's warranty
- Approximate square feet: 1,900

Safety and Project Preparation:

- Perform a pre-job meeting to determine jobsite logistics and safety requirements.
- Furnish proposed construction schedule, if needed.
- Furnish and install proper safety equipment.
- Furnish and install warning lines to identified areas associated with ground related roofing activities.
- Clean existing roof free from debris and contaminates.

System Application:

- Prepare the roof substrate to receive 60 mil TPO roof system, Including the Removal of debris on the roof Surfaces and around existing roof drains.
- Remove and dispose of existing BUR roof on all base flashing and parapet walls.
- Furnish and install a ½ HD Polyiso (R-2.5) Mechanically attached.
- Furnish and Install 60 mil TPO single-ply membrane mechanically attached according to the Manufacturer specification and with heat-welded seams.
- Install TPO flashings concurrently with the roof membrane as the job progresses Flashings shall consist of pre-manufactured pipe boots and vent boots and field fabricated Non-reinforced TPO membrane Adhered with Low VOC adhesive.
- Extend single-ply membrane up the vertical wall to the existing counter flashing.
- Secure the vertical membrane using low VOC adhesive.
- Fasten termination bar at the top edge of the membrane.
- Tuck the new membrane termination securely behind new metal counterflashing.
- Provide a 2 yr One Roof Solution Warranty
- Provide a 20-year Manufacturer warranty
- Remove all roof related trash and debris generated by the above scope

Miscellaneous

- Nightly tie-ins will be performed to ensure watertight integrity during project.
- Job site will be cleaned daily during the project and at the completion of the project.

Warranty

- Once final inspection is performed and final payment is received, provide a 20-year year GAF manufacturer Warranty.
- Roofing Contractor workmanship warranty: 2-year



BASE BID:

Base Bid Subtotal	\$45,230.00	Accepted: ☐
P & P Bonds	\$678.00	Accepted: ☐
Base Bid Total	\$45,908.00	Accepted: ☐

*All applicable taxes included. See all terms, conditions, & exclusions.

Pricing for Unforeseen Conditions in the Base Proposal:

Condition	Unit	Price
Wet Insulation Replacement	LF	\$6.00
Deck Prime & Paint	LF	\$2.50
Deck Replacement Cost	LF	\$5.00
Wood Nailer	LF	\$4.00
Gutter Replacement	LF	\$26.50
Downspout Replacement	LF	\$26.50
Gas Line Painting	LF	\$4.00
Skylight Replacement	Each	\$890.00
Smoke Hatch Replacement		
Roof Hatch Safety Rail Replacement		
Drains	Each	\$526.50
Other		

Schedule of Reimbursement

- 50% upon delivery of material
- 40% upon substantial completion of project
- 10% upon acceptance and issuance of warranty

Notes:

- The above work including insurance, warranties, hosting, and all safety equipment are included in this proposal.
- Upon awarding the project, Payment and Performance (P&P) bonds will be requested. Once the bonds are received an invoice will be immediately issued for payment.
- Once the project is awarded, any required architectural or engineering services, as well as builder's risk insurance, will be invoiced for immediate payment.

Exclusions:

- Bonds, permits, and taxes are not included in the price unless stated above.
- Attic insulation, Wood Nailers, Curbs, Soffit, Fascia, Ladders and Vents are excluded. Only sheet metal associated with Roofing is included, unless otherwise stated above.
- RoofConnect is not responsible for Plumbing, Electrical, HVAC, and Containers which may be necessary to complete the project, unless otherwise stated above. RoofConnect is not responsible for Interpretation of Local Building Code.
- This proposal is based upon current, applicable Design Standards and Suitable Decking System for Roof System proposed on this Project. This Proposal is valid for 30 days from above Date.
- Decking, Decking Support Structure, Skylight/Smoke/Hatch Attachment, Mechanical, Plumbing, Electrical, Sheathing, Framing, Bonding, Interior work or protection, Night Work, Additional Mobilizations, Exterior Cladding are excluded.



You have made the investment and now have a new roofing system. The key to extending the life of this asset is proper maintenance and the completion of timely repairs on a yearly basis or when the need for maintenance is first noticed.

RoofConnect has developed an asset management program to help you complete this very important task. Our program evaluates your roof yearly for maintenance and potential repair items. We then create a customized program with prescribed steps for maintenance and repair. A Customer Service Specialist will be assigned as your primary contact for repairs and we will provide numbers to allow for budgeting and planning for the future.

This investment is more than just a roof. This is one of your largest investments your business has and provides peace of mind knowing your building's contents are protected. With RoofConnect's asset management program, you can take comfort in knowing the serviceable life of your roof asset will be extended and will provide a dry, safe space for employees and customers.

- Annual roof system inspection
- Report & analysis
- Extension of warranty term* 25 year roof lifecycle extension program

(1) Yes, I would like a 25% extension of my warranty term by enrolling in RoofConnect's Annual Preventative Maintenance Program...\$.025 per square ft (\$1,000 minimum annual charge)		☐
(2) No, I do not want to enroll in a program to maintain my roof and extend my warranty term.		☐
Signature: _____		
Warranty Extension Program Pricing Options:	Minimum* annual fee of \$1,000.00 per year for 20 years	☐
	-or- Minimum* one-time up-front fee of \$24,500.00	☐
*See pricing chart below for exact pricing model.		

Warranty Extension Program Pricing Options

Year	0 - 40,000 SF	40,001 - 100,000 SF	100,001 - 200,000 SF	200,001 - 500,000 SF	500,000 SF +
1	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
2	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
3	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
4	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
5	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
6	\$ 1,150.00	\$ 1,700.00	\$ 2,200.00	\$ 2,750.00	\$ 3,300.00
7	\$ 1,150.00	\$ 1,700.00	\$ 2,200.00	\$ 2,750.00	\$ 3,300.00
8	\$ 1,150.00	\$ 1,700.00	\$ 2,200.00	\$ 2,750.00	\$ 3,300.00
9	\$ 1,150.00	\$ 1,700.00	\$ 2,200.00	\$ 2,750.00	\$ 3,300.00
10	\$ 1,150.00	\$ 1,700.00	\$ 2,200.00	\$ 2,750.00	\$ 3,300.00
11	\$ 1,300.00	\$ 1,900.00	\$ 2,500.00	\$ 3,150.00	\$ 3,800.00
12	\$ 1,300.00	\$ 1,900.00	\$ 2,500.00	\$ 3,150.00	\$ 3,800.00
13	\$ 1,300.00	\$ 1,900.00	\$ 2,500.00	\$ 3,150.00	\$ 3,800.00
14	\$ 1,300.00	\$ 1,900.00	\$ 2,500.00	\$ 3,150.00	\$ 3,800.00
15	\$ 1,300.00	\$ 1,900.00	\$ 2,500.00	\$ 3,150.00	\$ 3,800.00
16	\$ 1,450.00	\$ 2,100.00	\$ 3,000.00	\$ 3,600.00	\$ 4,400.00
17	\$ 1,450.00	\$ 2,100.00	\$ 3,000.00	\$ 3,600.00	\$ 4,400.00
18	\$ 1,450.00	\$ 2,100.00	\$ 3,000.00	\$ 3,600.00	\$ 4,400.00
19	\$ 1,450.00	\$ 2,100.00	\$ 3,000.00	\$ 3,600.00	\$ 4,400.00
20	\$ 1,450.00	\$ 2,100.00	\$ 3,000.00	\$ 3,600.00	\$ 4,400.00
20 Year Total	\$ 24,500.00	\$ 36,000.00	\$ 48,500.00	\$ 60,000.00	\$ 72,500.00



Available Exclusively Through Your Certified Maintenance Professional (CMP)

WellRoof® Guarantee Extension

The WellRoof® Guarantee Extension requires an extensive annual inspection performed by a GAF Certified Maintenance Professional (CMP).

This gives you the peace of mind that your roof is performing as it was intended—while meeting the requirements to maintain your guarantee coverage.

WELLROOF® GUARANTEE EXTENSION

Diamond Pledge™
Guarantee Number: _____

"Your Best Choice!"

DIAMOND PLEDGE™ NDL ROOF GUARANTEE • 25% TERM EXTENSION – NO CHARGE ADDENDUM

WELLROOF® GUARANTEE EXTENSION

GAF guarantees to you, the original or first subsequent owner of the building described in the above-referenced Diamond Pledge™ NDL Roof Guarantee, that GAF will extend this Diamond Pledge™ NDL Roof Guarantee for a term equal to 25% of the original guarantee length when you have your roof inspected and maintained as described below.

REQUIREMENTS

1. Contact a Certified Maintenance Professional and Register this Guarantee... Contact a GAF Certified Maintenance Professional (a "CMP") and ask them to register this Guarantee with GAF prior to sixty days prior to the second anniversary of the completion of the roofing system (found on the Diamond Pledge™ NDL Roof Guarantee). After registration, GAF will acknowledge to you that your Diamond Pledge™ NDL Roof Guarantee has been extended. If you do not hear from GAF within sixty days following registration, please contact GAF at 1-800-766-3411.
2. Perform Annual Inspection and Maintenance... by a CMP in accordance with GAF's detailed inspection and maintenance program. The first WellRoof® inspection may not be made any sooner than 18 months following completion of the roofing system.
3. Submit Documentation Annually... within 60 days of the second anniversary of the completion of the roofing system and within 60 days of each anniversary of completion thereafter, your CMP shall submit copies of the roof inspection / maintenance documents and accompanying photographs (a minimum of six photos showing the condition of the roof and critical details) to GAF. Such documents and photographs shall be sent either by email to cmp@gaf.com or by U.S. mail to GAF Guarantee Services, 1 Campus Drive, Parsippany, NJ 07054. If your CMP fails to submit your annual documentation, GAF will notify you that your WellRoof® Guarantee Extension is going to terminate. You will have thirty days from such notice to have your annual documentation submitted. If you fail to have your annual documentation submitted within such thirty days, your WellRoof® Guarantee Extension will terminate and the duration of your Diamond Pledge™ NDL Roof Guarantee will revert to its original duration.

If the first subsequent owner sells the building, or if documentation is not submitted to GAF in a timely manner, the guarantee length automatically reverts back to the original term. All of the terms and conditions of your Diamond Pledge™ NDL Roof Guarantee remain in full force and effect except as specifically modified by this WellRoof® Guarantee Extension.

This Addendum becomes effective only after it is signed by an authorized Guarantee Services Manager.

Signature: _____

Date: _____



**Quality You Can Trust...From
North America's Largest Roofing Manufacturer!™**



ACCEPTANCE

As authorized representative of Camrosa Water District, CA, **Office Building ReRoof** hereby accept the above proposal, summarized as follows: Pricing is only valid for 30 days due to material volatility.

Proposed Item	Price	Accepted
Base Bid	\$45,230.00	☐
P&P Bonds	\$678.00	☐
Base Bid Total	\$45,908.00	☐
Preventative Maintenance Program	Minimum \$1,000.00 per annual	☐

ACCEPTANCE: The undersigned Customer hereby accepts this Proposal/Contract and, intending to be legally bound hereby, agrees that this writing, including the terms and conditions and documents incorporated herein, shall be a binding contract and shall constitute the entire contract upon execution of this Contract by Customer and RoofConnect. Any additional or different terms and conditions set forth in the Customer's purchase order or any other agreement between Customer and RoofConnect are expressly rejected by RoofConnect and shall not be binding upon RoofConnect. Any modification to this Proposal/Contract, including the terms and conditions and documents incorporated herein, must be in writing, signed by both parties, and it must expressly state that it is intended to modify this Proposal/Contract and its terms and conditions or documents incorporated herein.

ACCEPTED BY:

Name: _____

Signature: _____

Date: _____

Approved Contract

Amount: \$ _____

Purchase

Order Number: _____

PROJECT AGREEMENT TERMS AND CONDITIONS

Nature of Work. The construction services will be performed by a roofing contractor member of RoofConnect (hereinafter referred to as the "Roofing Contractor") who is qualified and licensed to perform the construction work and services referenced in this Proposal/Contract. The Roofing Contractor shall furnish the labor and material to perform the Work described herein and/or in the referenced contract documents. Neither RoofConnect nor the Roofing Contractor provide design, engineering or architectural services. It is Customer's responsibility to retain a licensed architect or engineer to determine proper design and code compliance, including a determination as to whether and what type of a vapor or air retarder is needed. If plans, specifications or other design documents have been furnished by Customer, Customer warrants that they are sufficient and conform to all applicable laws and building codes. Customer or its licensed architect or engineer is responsible for any loss, damage or expense due to defects in plans or specifications or building code violations, unless such damage results from a deviation by Roofing Contractor from what is specified. Customer is responsible for any losses due to condensation, moisture migration from the building interior or other building components, location or size of roof drains, adequacy of drainage, ponding on the roof, structural conditions or the properties of the roof deck or substrate on which the Roofing Contractor's roofing Work is installed.

Deck. Customer warrants that structures on which the Roofing Contractor is to work are in sound condition and capable of withstanding roof construction, equipment and operations. Commencement of roof installation indicates only that the surface of the roof deck appears satisfactory to attach roofing materials and that no visible defects were apparent. Customer and/or its designers and other contractors are responsible for the structural sufficiency, quality of construction (including compliance with FMG criteria), undulations, fastening and moisture content of the roof deck. Customer is responsible to test or assess moisture content of the roof deck or substrate.

Asbestos and Toxic Materials. This Proposal/Contract is based on not coming into contact with asbestos-containing or toxic materials ("ACM"). Customer is responsible for expenses, claims or damages arising out of the presence, disturbance or removal of ACM. The Contract Price shall be increased for additional expenses resulting from the presence of ACM. Customer shall indemnify RoofConnect and Roofing Contractor from and against any liability, damages, losses, claims, demands or citations arising out of the presence of ACM.

Payment. Unless stated otherwise on the face of this Proposal/Contract, within ten (10) days of substantial completion of the Work, Customer shall pay RoofConnect the Contract Price plus any additional charges for changed or extra work. If completion of the Work extends beyond one month, Customer shall make monthly progress payments to RoofConnect by the fifth (5th) day of the month for the value of Work completed during the preceding month, plus the value of materials suitably stored for the project. All sums not paid when due shall earn interest at the rate of 1% per month (12% per year). RoofConnect shall be entitled to recover from Customer all costs of collection incurred by RoofConnect, including attorneys' fees, resulting from Customer's failure to make proper payment when due. Customer's acceptance of the Work and payment from Customer is not dependent upon criteria promulgated by Factory Mutual Global, including wind uplift testing. Customer acknowledges that RoofConnect is not an insurance adjuster and that RoofConnect cannot and will not negotiate directly with Customer's insurance carriers on Customer's behalf. Customer shall be solely responsible for payment in full to RoofConnect and any reimbursement to Customer by an insurance carrier shall be Customer's sole responsibility to negotiate and resolve.

Right to Stop Work. The failure of Customer to make proper payment when due shall, in addition to all other rights, constitute a material breach of contract and shall entitle RoofConnect, at its discretion, to direct Roofing Contractor to suspend all Work and shipments, including furnishing warranty, until full payment is made. The time period to perform the Work shall be extended for a period equal to the period during which the Work was suspended, and the Contract Price shall be increased by the amount of reasonable costs of shut-down, delay and start-up.

Insurance. RoofConnect shall require its Roofing Contractor to carry workers' compensation and commercial general liability insurance. Upon request by Customer, RoofConnect will furnish to Customer a Certificate of Insurance showing the Roofing Contractor's insurance coverage. Customer shall purchase and maintain builder's risk and property insurance sufficient to cover the total value of the entire Project on a replacement cost basis, including labor and materials furnished, covering fire, extended coverage, malicious mischief, vandalism and theft on the premises to protect against loss or damage to material and partially completed Work until the job is completed and accepted. Moneys owed to RoofConnect shall not be withheld by reason of any damage or claim that is covered by liability, property or builder's risk insurance.

Additional Insured. If Customer requires that Customer or others be listed as additional insureds on the liability insurance policy, Customer agrees that the naming of Customer or others as additional insureds is intended to apply to claims made against the additional insured only to the extent the claim is due to the negligence of the Roofing Contractor and it does not apply to or make the insurer liable for claims that are due to the fault of the additional insured.

Clean-up; Interior Protection. Customer acknowledges that re-roofing of an existing building may cause disturbance, dust, debris or fireproofing to fall into the interior depending on existing building conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Customer shall be responsible for clean-up, disturbance, damage or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold harmless RoofConnect and Roofing Contractor from claims of tenants who were not so notified and did not provide protection. Unless otherwise specified on the face of this Proposal/Contract, Customer shall provide all trash dumpsters for disposal of roofing materials during performance of the Work.

Deck Repairs and Unforeseen Conditions. Any work required to replace rotten or missing wood or deteriorated decking to make the deck suitable for roof installation shall be done on a labor and material or unit price basis as an extra unless specifically included in the Scope of Work. Deck repairs or replacement shall be performed as needed to provide an adequate substrate for the roofing materials. Unforeseen conditions that may affect the Work will be reported to Customer and authorization requested prior to permanent repairs being performed.

Schedule. Any dates provided in this Proposal/Contract for commencement and progress of the Work are estimated and subject to change. RoofConnect will promptly notify Customer of any changes in the date of commencement or estimated date of completion of the Work.

Damages and Delays/Force Majeure. Customer shall coordinate the Project so that the Project proceeds in an orderly and customary manner and so as to avoid newly installed roofing being used as a surface for on-going construction work. If others damage the Work, including damage to temporary tie-ins and punctures, cuts and tears in the roof membrane or flashings, Customer agrees to backcharge those causing the damage. Any repairing of the same will be charged as an extra on a time and materials basis, and the time for performance shall be extended for a time sufficient to make such repairs. For damage or delay caused by circumstances beyond the control of the parties, including but not limited to acts of God, pandemics, epidemics, quarantines, accidents, unavoidable casualties, snow, ice dams, fire, adverse weather, vandalism, regulation, strikes, jurisdictional disputes, disruption in supply chains, failure or delay of transportation, shortage of or inability to obtain materials or equipment or labor and delays caused by others, the time for performance of the Work shall be extended and the Contract Price shall be increased for additional costs of performing the Work due to such circumstance(s).

Roof Projections. The Work includes flashing roof projections that are in place prior to installation of roofing or shown on the architectural plans provided by Customer. Penetrations not shown on the plans provided by Customer prior to submittal of this Proposal/Contract or required after installation of roofing shall be considered an order for extra work, and the Contract Price shall be increased based on time and material rates for additional expenses resulting from additional penetrations.

Changes in the Work and Extra Work. Customer shall be entitled to request in writing extra or changed work that is not part of the original Scope of Work, and the total Contract Price shall be adjusted accordingly. Customer shall not give orders for work that is required to be performed at that time and then refuse to make payment on the grounds that a Change Order was not executed at the time the work was performed or Customer's representative was not authorized to order the change. This Proposal/Contract is based upon all Work being performed during regular working hours. Extra charges will be made for overtime and Work performed outside of regular working hours, if required by Customer.

Wind Loads or Uplift Pressures. Design Professional is responsible to design the Work to be in compliance with applicable codes and regulations and to specify or show the work that is to be performed, including calculation or verification of wind-load design. To the extent minimum wind loads or uplift pressures are required, the Contract Price is based solely on manufacturer's printed test results. No representations are made regarding wind uplift capacity.

Tolerances. All labor and materials shall be furnished in accordance with normal industry standards and industry tolerances for uniformity, color, variation, thickness, size, weight, finish and texture. Specified quantities are intended to represent an average over the entire roof area.

Fumes and Emissions. Customer acknowledges that odors and emissions from roofing products will be released as part of the roofing operations. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Some people are more sensitive to these emissions than others. Customer shall hold RoofConnect and Roofing Contractor harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.

Material Cost Escalation. Steel products, asphalt, polyisocyanurate and other roofing products are sometimes subject to unusual price volatility due to conditions that are beyond the control of the parties. If there is an increase in these or other roofing products between the date of this Proposal/Contract and the time when the Work is to be performed, the Contract Price may be increased to reflect the additional cost, upon submittal of written documentation and advance notice.

Backcharges. No backcharges or claims for payment of services rendered or materials and equipment furnished by Customer shall be valid unless previously authorized in writing by RoofConnect and unless written notice is given to RoofConnect within five (5) days of the event, act or omission which is the basis of the backcharge.

Roof Top Safety. Customer warrants there will be no live power lines on or near the roof servicing the building where the Work will be performed and that Customer will turn off any such power supplies to avoid an electrocution risk. Customer will indemnify Roofing Contractor and RoofConnect from personal injury and other claims and expenses if Customer fails to turn-off power so as to avoid injury resulting from the presence of concealed electrical conduit and live electrical power. Customer is responsible for costs of repair or damages, including disruption of service, resulting from damage to undisclosed or concealed electrical or other utility lines. Customer shall shut down roof located electronic equipment that emits or receives radio frequency waves while the Work is being performed on the roof so that workers will not be subject to radio frequency waves or electromagnetic radiation while working on the roof and shall indemnify and hold harmless RoofConnect and Roofing Contractor from any personal injury claims resulting from a failure by Customer to do so. Except for workers performing the Work, Customer is responsible for the safety of persons or entities whom Customer allows or authorizes to be on the roof. Customer agrees to and shall indemnify and hold Roofing Contractor and RoofConnect harmless, including attorneys' fees, from claims for personal injury by persons or entities whom Customer has allowed or authorized to be on the roof.

Conduit and Materials Attached to Deck. The Contract Price is based upon there not being electrical conduit, cables, wires or other materials embedded within the roof assembly or attached directly to the underside or topside of the roof deck upon which the new roof will be installed. Customer is responsible for all loss and damage caused by conduit, wires, cables, pipes, fireproofing or any objects attached to the underside of the roof decking which could be damaged during installation of the new roof system or repairs.

Availability of Site. Customer shall provide direct access to the work site for the passage of trucks and materials and direct access to the roof. The raising, disconnection, re-connection, or relocation of any mechanical equipment on the roof that may be necessary to perform the roofing work shall be performed by others or treated as an extra. The Work shall not be required to begin until underlying areas are ready and acceptable to receive the Work and sufficient areas of roof deck are clear and available and free from snow, water or debris to allow for continuous full operation. The expense of any extra trips to and from the job as a result of the job not being ready for the Work after Customer has provided notice to proceed will be charged as an extra. Customer shall provide at the worksite sufficient storage room for all materials and reasonable use of such facilities as scaffolding, elevators, and such other equipment as may be available for handling materials. Customer shall permit the use of driveways and paved areas leading to or adjacent to the worksite for equipment without liability occasioned by such use. Customer shall supply at the worksite for performance of the Work: water, power, site security, and clear access to work area.

Warranty. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this Proposal/Contract. It is expressly agreed that in the event of alleged defects in the materials furnished, Customer shall have recourse only against the manufacturer of such material. The Roofing Contractor's workmanship warranty, which shall warrant the workmanship for a period of 12 months from completion of the Work, shall be furnished to the Customer. The workmanship warranty will not extend to conditions, leaks or damages caused by (1) abuse, misuse, vandalism, lack of maintenance, accident or negligence in maintaining the roof by Customer or others; (2) lightning, hail, windstorm, hurricane, earthquake, thermal shock or other acts of God; (3) other building components, including solar equipment, building movement, cracking, settlement, deflection of roof deck, dry rot, deterioration of walls, water entry through masonry or other building components, vapor condensation from below, and defects in the materials used as a base under the roof; (4) faulty vents, equipment supports, and other penetrations of the roof work and edge conditions, unless such items were included in the Work; (5) installation, service or maintenance of roof top equipment, solar equipment, plant media, overburden or traffic of any nature on the roof by Customer or others; (6) acts or omissions of Customer or others; (7) movement of metal work; (8) ponding of water; (9) discharge of oils, greases, solvents or chemicals; (10) damage caused by termites, insects, birds or animals; (11) penetration of the roofing from beneath by nails or other fasteners; (12) ice dams; or (13) blockage of roof drains or gutters. If, during the term of the workmanship warranty, the subject property is exposed to tornadoes, hurricanes, or earthquakes, the warranty will be void and cancelled. **ALL IMPLIED WARRANTIES AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED.**

Existing Conditions. Customer is responsible for leakage through the existing roof or other portions of the building that have not yet been reroofed by Roofing Contractor.

Mold. Customer agrees to act promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly including prompt notice to RoofConnect if Customer believes there are roof leaks. Repairs to deficient workmanship shall be made promptly after RoofConnect receives written notice of leaks. Customer is responsible for monitoring any leak areas and for indoor air quality. Customer shall hold harmless and indemnify RoofConnect and Roofing Contractor from claims due to indoor air quality and resulting from a failure by Customer to maintain the building in a manner to avoid growth of mold.

Material References. Technical specifications (i.e., R-value, ASTM or UL compliance) of materials used are represented as such by the material manufacturers. RoofConnect and its Roofing Contractor are not responsible for verifying such technical specifications.

Oil-canning. Metal roofing and wall panels, especially lengthy flat-span sheet-metal panels, often will exhibit waviness, commonly referred to as "oil-canning." The degree of oil-canning and the appearance of the panels will vary depending on factor such as the length and color of the panels, alloy, gauge, galvanizing process, substrate condition, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by the roofing work performed. The type of metal roofing or wall panels specified can affect the degree of oil-canning. Oil-canning shall not be grounds to withhold payment or reject panels of the type specified.



Specific Exclusions. Unless specifically included in the Scope of Work on the face of this Proposal/Contract, the following items are expressly excluded from the Work: (1) bonds of any kind; (2) costs for permits and third-party inspections; (3) overtime, after-hours work, and work on any legally recognized holiday; (4) LEED Certification or any other type of green building certification; (5) repair of any damaged landscaping and repair or painting of other property; (6) abatement of asbestos and any other hazardous material; (7) labor and materials not specifically described on the face of this Proposal/Contract; and (8) security services.

Dispute Resolution. If a dispute arises between the parties with respect to any matters or questions arising out of or relating to this Contract or the breach thereof, the parties will seek to mediate the dispute. If mediation is unsuccessful, arbitration shall be administered by and conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association unless the parties mutually agree otherwise. Customer agrees to the joinder of any third parties, including Roofing Contractor, in the arbitration proceeding at the request of RoofConnect. The location of such arbitration shall be Little Rock, Arkansas or such other location as agreed by the parties. This agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in any court having jurisdiction thereof. Any legal claim against RoofConnect must be initiated no later than two (2) years after completion of the Work. Collection matters may be processed through litigation or arbitration at the discretion of RoofConnect.

Governing Law. This Contract/Proposal shall be governed by the laws of the State of Arkansas.

Limitation of Liability. ROOFCONNECT SHALL NOT IN ANY CIRCUMSTANCE, INCLUDING, BUT NOT LIMITED TO, BREACH OF CONTRACT, BREACH OF WARRANTY, TORT CLAIMS (INCLUDING NEGLIGENCE) OR OTHER GROUNDS, BE LIABLE FOR PUNITIVE, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, SUCH AS LOST PROFITS, LOSS OF REVENUE, BUSINESS INTERRUPTION, LOSS OF PRODUCT OR PRODUCTION AND SIMILAR LOSSES. TO THE FULLEST EXTENT PERMITTED BY LAW, ROOFCONNECT'S LIABILITY FOR DAMAGES ARISING OUT OF THIS PROPOSAL/CONTRACT AND/OR THE WORK, WHETHER SUCH DAMAGES ARE BASED ON BREACH OF CONTRACT, BREACH OF WARRANTY, TORTS (INCLUDING NEGLIGENCE) OR OTHER GROUNDS, SHALL NOT EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) OR THE CONTRACT PRICE, WHICHEVER IS LESS. Customer acknowledges and agrees that any advice or other assistance furnished by RoofConnect regarding any labor, equipment, goods, materials, or systems, whether or not furnished hereunder, is provided solely in RoofConnect's capacity as manager of a network of roofing contractors and shall not be construed as advice or assistance of a professional consultant, engineer or designer; therefore, RoofConnect shall have no liability to Customer or others with respect to any such advice or assistance.

Status of RoofConnect. It is understood by the parties that RoofConnect itself is not a licensed construction contractor and will not itself perform the construction services referenced in this Proposal/Contract. RoofConnect provides a network of leading professional roofing contractors operating throughout the United States. The construction services will be performed by a Roofing Contractor member of RoofConnect who is qualified and licensed to perform the construction work and services referenced in this Proposal/Contract.

Entire Agreement. This Proposal/Contract, including these Terms and Conditions and documents specifically listed as Contract Documents on the Proposal/Contract, constitutes the entire agreement between the parties with respect to the subject matter herein.



The National Roofing Contractors Association (NRCA) performed a study comparing three roof maintenance philosophies and their impact on roof life. Their findings showed the following:

Maintenance Type	Average Life Span
Unmaintained	10 to 14 years
Maintained	14 to 20 years
Managed	20 to 35 years

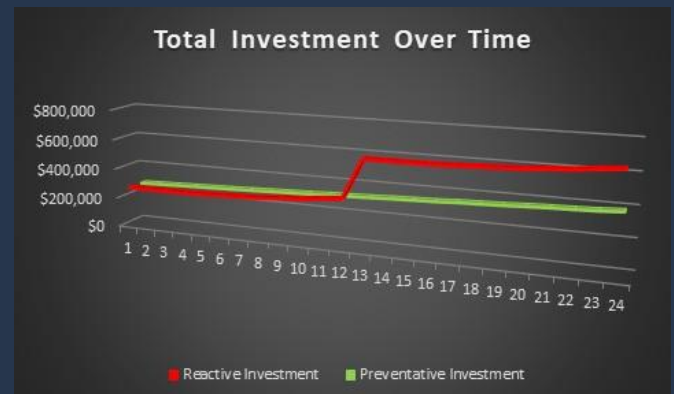
ROOFING TOTAL COST OF OWNERSHIP REACTIVE VS. PREVENTATIVE MAINTENANCE

IN GENERAL, MAINTENANCE FALLS INTO TWO CATEGORIES: REACTIVE OR PREVENTATIVE.

REACTIVE MAINTENANCE focuses on repairing an asset once failure occurs. **PREVENTATIVE MAINTENANCE**, however, focuses on avoiding repairs and asset failure through preventative and predictive methods.

THE BENEFITS OF PREVENTATIVE MAINTENANCE

Preventative maintenance is a management strategy to provide and maintain serviceable roofing assets. It is a multi-year planned strategy to select most effective treatments to preserve your roof, to impede their future deterioration and to maintain or to improve their functional condition while maintaining a safe and dry building interior.



A study on repair costs was performed by the country's largest roofing manufacturer. They found the average cost to maintain a roof as part of an asset management program to be \$0.04 per square foot. The average cost of repairs performed on a reactive basis was four times as much at \$0.16 per square foot! While these studies can provide an idea of the costs associated with reactive repairs, they did not include the hidden costs resulting from the need for roof repair. These include damage to insulation (loss of energy efficiency), deck degradation (structural concerns), damage to ceiling tiles, business disruptions, product loss, and slip & fall litigation.

TOTAL COST OF OWNERSHIP

Choosing to pursue a preventative maintenance plan can save you money and extend the life of your roof. In the example in Figure 2, a case study was performed, comparing total cost of ownership when a preventative maintenance plan is enacted versus the cost of maintaining your roof asset reactively.

THE PREVENTATIVE MAINTENANCE PLAN NOT ONLY EXTENDS THE LIFE OF YOUR ROOF BUT SAVES YOU 43% OF THE TOTAL COST PER YEAR!

REACTIVE MAINTENANCE		PREVENTATIVE MAINTENANCE	
Roof Installation Cost	\$265,000.00	Roof Installation Cost	\$265,000.00
Leak Service	\$48,000.00	PM Cost (annual inspection/maintenance)	\$85,000.00
Repair Cost	<u>\$15,000.00</u>	Leak Service	\$10,000.00
Total Cost Roof #1	\$328,000.00	Repair Cost	<u>\$15,000.00</u>
Life of Roof (years)	12	Total Cost	\$375,000.00
Re-roof Installation Cost	\$265,000.00	Life of Roof (years)	24
Leak Service	\$48,000.00		
Repair Cost	<u>\$15,000.00</u>		
Total Cost of Roof #2	\$328,000.00		
Total Cost Over 24 Years	\$656,000.00	Total Cost Over 24 Years	\$375,000.00
Total Cost of Ownership (per year)	<u>\$23,333.00</u>	Total Cost of Ownership (per year)	<u>\$15,625.00</u>

Board Memorandum

August 11, 2026

To: Board of Directors

From: Norman Huff, General Manager

Subject: Upper Calleguas Creek Watershed Desalter Ambassadors Council

Objective: Discuss the proposed Upper Calleguas Creek Watershed Desalter Ambassadors Council and provide direction to staff regarding Camrosa's potential participation.

Action Required: No action is necessary; for information and discussion only.

Background: Camrosa Water District is one of several regional agencies participating in the *Study to Optimize Brackish Groundwater Desalting in the Upper Calleguas Creek Watershed*, a collaborative planning effort led by Calleguas Municipal Water District. The study is evaluating regional opportunities to develop new brackish groundwater desalting facilities that could improve long-term water supply reliability, groundwater sustainability, and regional water resilience.

At Workshop #2, held on July 15, 2026, Calleguas introduced the concept of establishing an **Upper Calleguas Creek Watershed Desalter Ambassadors Council**. The purpose of the Council is not to determine where a desalter facility will ultimately be located, but rather to help ensure that, once the technical study identifies the preferred project or projects, the region is prepared to move efficiently toward implementation through early collaboration and regional leadership.

Discussion: Calleguas indicated that agencies making a minimum \$25,000 leadership contribution toward the study would be invited to designate an elected official and/or executive representative to participate on the Ambassadors Council.

The proposed Council would serve as a regional forum for elected officials and executive leadership to:

- Receive periodic briefings on study progress before information is released publicly.
- Develop a common understanding of project alternatives, benefits, tradeoffs, and implementation constraints.
- Provide input regarding regional values, economic considerations, regional equity, and the costs of inaction.
- Foster regional collaboration necessary for implementation of future watershed-scale water supply projects.

Calleguas emphasized that the Ambassadors Council would be advisory in nature. The Council would not select a preferred desalter location or direct the technical evaluation. Rather, its role would be to improve communication among participating agencies and assist in developing regional support for implementation should one or more projects emerge from the study.

The proposed meeting schedule includes approximately four meetings between September 2026 and Spring 2027, timed to coincide with major milestones in the technical study, including review of evaluation criteria, emerging alternatives, the draft study, and public outreach results.

Participation on the Council would provide Camrosa with an opportunity to remain actively engaged in discussions regarding regional water supply planning and ensure that the District's interests are represented as the study progresses. Because Camrosa has significant interests in future brackish groundwater development within the Upper Calleguas Creek Watershed, staff believes continued participation in these regional discussions is appropriate.

At this time, staff is seeking Board discussion regarding the proposed Council and direction on whether the District should continue discussions with Calleguas regarding participation. Any future financial commitment or formal appointment of a Board representative would be brought back to the Board for consideration if necessary.

Attachment:

- *Workshop 2 Summary - Study to Optimize Brackish Groundwater Desalting in the Upper Calleguas Creek Watershed*

WORKSHOP 2

Meeting Summary

Topic	Calleguas Municipal Water District Desalter Study – Workshop 2
Date & Time	Wednesday, July 15, 2026, 11:00 a.m. – 2:00 p.m.
Location	Calleguas Municipal Water District, Calleguas Board Room, 2100 Olsen Road, Thousand Oaks, CA 91360

ATTENDEES

Calleguas Municipal Water District Team: Kristine McCaffrey, Ian Prichard, Bryan Bondy

Consultant Team: Jacquelin Mutter, Jon Paz, Dan Ellison, Joe Pope, Tony Morgan, Lauren Bray, Stacey Falcioni, Jingyi Wu, Erin Mackey

Study Partners: California Water Service Company, City of Camarillo, Camrosa Water District, Fox Canyon Groundwater Management Agency, Golden State Water Company, City of Simi Valley, City of Thousand Oaks, Ventura County Waterworks Districts

GOAL

The purpose of this meeting was to review and validate the initial screening results of the desalter sub-concepts and collaboratively develop advanced screening criteria to further assess the desalter concepts. The meeting was a collaborative discussion where all parties had the opportunity to provide thoughtful feedback.

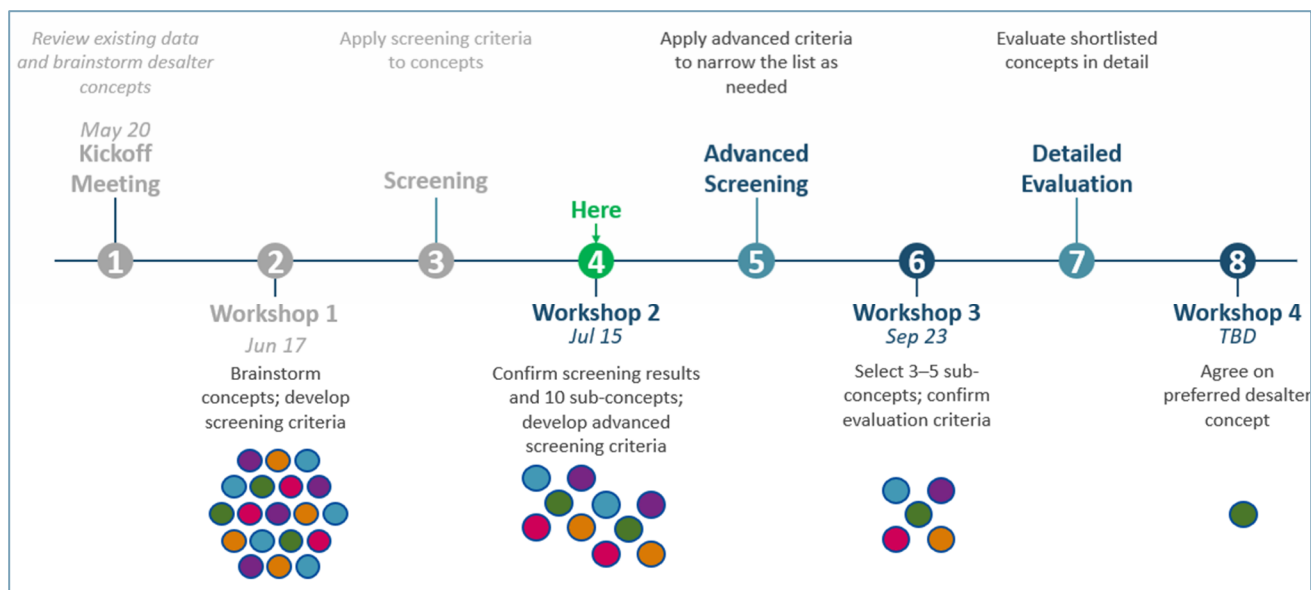
MEETING SUMMARY

1. Workshop 2 Objectives

- Confirm screening results of the desalter sub-concepts.
- Collaboratively develop advanced screening criteria to assess the remaining desalter sub-concepts.

The Consultant Team reviewed the progress of the workshop-based approach to the study.

Study to Optimize Brackish Groundwater Desalting in the Upper Calleguas Creek Watershed



2. Workshop #1 Recap

The Consultant Team provided a brief summary of Workshop #1:

- Source water(s) and end use(s) brainstorm exercise: the Consultant Team reviewed the permutations and combinations of possible source waters and end uses for each desalter concept, which resulted in 174 sub-concepts.
- Screening criteria exercise: the Consultant Team reviewed the screening criteria and key questions previously agreed upon by Study Partners:

Screening Criteria	Key Question
Source Water Availability/Reliability	How favorable is the desalter concept in providing a new and reliable source of drinking water that did not previously exist?
Regional Benefit	How does the concept impact the region beneficially compared to other concepts?
Regulatory	How favorable are the permitting requirements (e.g., in terms of number of agencies, regulatory constraints, and approval timelines) compared to other desalter concepts?
External Stakeholder Perception	How favorable is the external stakeholder perception of this desalter concept?

Study to Optimize Brackish Groundwater Desalting in the Upper Calleguas Creek Watershed

3. Review and Confirm Screening Results

The Consultant Team reviewed the desalter concept screening and cleaning process. This process is detailed in a handout provided during the workshop. A copy of the handout is also included at the end of this meeting summary.

- The Consultant Team reviewed screening results and rationale behind the favorability score for sub-concepts of each base concept. Study Partners had the opportunity to comment on the cleaning and screening process.
- After review of the screening results for each sub-concept, the Study Partners confirmed the 11 sub-concepts that would move forward to advanced screening.

Desalter Concept Information					Screening Criteria					
Sub-Concept No.	Desalter Concept Location	Sub-concept Type	Source Water	End Use	Source Water Availability/ Reliability	Regional Benefit	Regulatory	External Stakeholder Perception	Confirmed Screening Scores	Included for Advanced Screening?
1	Moorpark	Single	GW (new wellfield)	Potable	5	5	3	5	18	Yes
7	Simi Valley	Single	RW (SVWQCP effluent)	NPR + IPR	5	5	5	3	18	Yes
2	Santa Rosa Valley	Single	GW (Simi Valley Basin via dewatering wells or new wells)	Potable	5	3	5	3	16	Yes
3	Moorpark	Single	GW (Simi dewatering wells)	Potable	5	5	3	3	16	Yes
4	Moorpark	Single	RW (SVWQCP effluent)	NPR + IPR	5	5	3	3	16	Yes
5	Simi Valley	Single	GW (new wellfield)	Potable	5	5	5	1	16	Yes
6	Simi Valley	Single	GW (existing dewatering wells, Simi or GSWC)	Potable	5	5	5	1	16	Yes
8 (6+7)	Simi Valley	Combination	GW (existing dewatering wells, Simi or GSWC) + RW (SVWQCP effluent)	Potable, NPR + IPR	5	5	5	1	16	Yes
16	Santa Rosa Valley	Single	RW (SVWQCP effluent via raw water pipeline)	NPR + IPR	5	3	5	3	16	Yes
27 (2+16)	Santa Rosa Valley	Combination	GW (Simi Valley Basin via dewatering wells or new wells) + RW (SVWQCP effluent via raw water pipeline)	Potable, NPR+IPR	5	3	5	3	16	Yes
28 (3+4)	Moorpark	Combination	GW (Simi dewatering wells) + RW (SVWQCP effluent)	Potable, NPR+IPR	5	5	3	3	16	Yes

Study to Optimize Brackish Groundwater Desalting in the Upper Calleguas Creek Watershed

4. Advanced Screening Criteria Discussion

The Consultant Team discussed advanced screening criteria and proposed criteria for advanced screening and an additional level of granularity for previously developed qualitative criteria. Based on input from Study Partners, the proposed criteria are:

Proposed New Quantitative Criteria:

- Estimated Yield (AFY): expected average annual water supply generated by the project (product water).
- Unit Cost (\$/AF): Estimated unit cost of the project including the capital cost O&M costs, and land acquisition costs.

Proposed Additional Level of Detail for Previously Developed Qualitative Criteria:

- Source Water Availability/Reliability: Measures how reliable the desalter concept source water is.
- Regional Benefit: Measures the overall benefit of the desalter concept and the ability to move water where it is needed, when it is needed.
- Regulatory Approvals: Assesses the effort, timeline, and risk involved in securing required regulatory approvals, including permits.
- Water Rights: Assesses the ability to legally acquire water and pumping rights.

NOTE: Study Partners suggested eliminating “External Stakeholder Perception” from the advanced screening criteria. This is because it is highly subjective and public outreach has not occurred for all sub-concepts.

The Consultant Team will provide the advanced screening criteria to Study Partners, including the draft metrics for scoring, for review and comment prior to Workshop #3. Study Partners suggested using a poll to rank the relative importance of advanced screening criteria.

5. Upper Calleguas Creek Watershed Desalter Ambassadors Council

Calleguas introduced an ambassadors council to the Study Partners:

- Study Partners contributing at least a \$25,000 “leadership contribution” will be invited to designate an elected official/executive representative to participate in the Council.
- NOTE: the Council does not decide where a desalter goes; it helps ensure that when the study identifies an optimal project(s), the region is politically prepared to act on it.
- Benefits of joining the ambassadors council include:
 - Early understanding: Briefings at key milestones so members of the Council have early and consistent access to understanding alternatives, tradeoffs, and constraints.

Study to Optimize Brackish Groundwater Desalting in the Upper Calleguas Creek Watershed

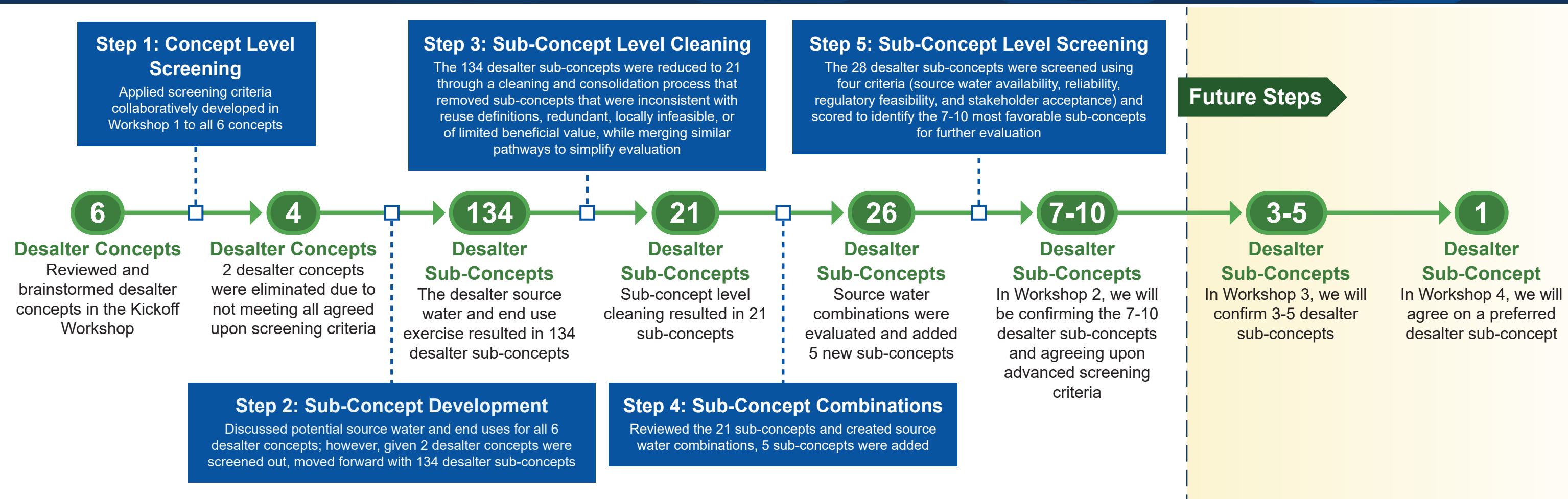
- Regional ownership: Costs and timelines are expected to be significant and the project(s) that are identified through the study process will need a broad regional coalition.
- Implementation values: Elected officials and executive leadership are well-positioned to contribute insight on local economic benefits, what “regional equity” means, and the cost of inaction.
- Timeline: Commitment is desired prior to the first ambassadors council meeting.
- Meeting Schedule:
 - i. Early September 2026: Briefing on study progress, contribution of community values to the development of evaluative criteria.
 - ii. Fall 2026: Briefing on emerging opportunities and additional specifics on desalter sub-concepts undergoing detailed analysis.
 - iii. Winter 2026/2027: Receive advanced copy of draft study ahead of circulation of the public review draft.
 - iv. Spring 2027: Briefing on public input and the chosen project(s), as well as subsequent steps for the desalter and other water resilience projects. Council will be asked to provide input on how to improve process for future studies.

6. Wrap Up + Next Steps

- Study Partners confirmed the screening process and results for the desalter concepts and sub-concepts, resulting in consensus of 11 sub-concepts to move forward into advanced screening.
- Study Partners began the discussion about advanced screening criteria to assess the remaining desalter sub-concepts.
- The Consultant Team shared the upcoming workshop schedule:

Meeting	Date/Time
Workshop 3 – Agree on 3 to 5 Concepts and Detailed Analysis Methodology	Wed, 9/23 11am-2pm
Workshop 4 – Compare and Evaluate Desalter Concepts	TBD, late March 2027

Desalter Concepts Screening and Cleaning Process



Step 1: Concept Level Screening

(6 Desalter Concepts ► 4 Desalter Concepts)

- The screening process began with 6 preliminary desalter concepts in the Upper Calleguas Creek Watershed: Santa Rosa Valley, Los Robles, Moorpark, North Pleasant Valley, Simi Valley, and Somis.
- The screening criteria developed during Workshop 1 were applied to all 6 concepts. The Los Robles and Somis concepts were eliminated due to not meeting all the agreed upon screening criteria. As a result, the number of desalter concepts was reduced from 6 to 4.

Step 2: Sub-Concept Development

(4 Desalter Concepts ► 134 Desalter Sub-Concepts)

- Different combinations of source water supplies and intended end uses were brainstormed for all 6 desalter concepts.
 - Source water supplies considered included groundwater, recycled water, and stormwater.
 - End uses considered included potable water supply, agricultural use, groundwater recharge, indirect potable reuse (IPR), and direct potable reuse (DPR).
- A total of 134 sub-concepts were identified, including 49 for the Santa Rosa Valley Desalter, 35 for the Moorpark Desalter, 35 for the Simi Valley Desalter, and 15 for the North Pleasant Valley Desalter.

Step 3: Sub-Concept Level Cleaning

(134 Desalter Sub-Concepts ► 21 Desalter Sub-Concepts)

Due to the extensive number of sub-concepts the following 'cleaning' approach was applied:

- Sub-concepts eliminated due to existing implementation
- Sub-concepts eliminated by definition: IPR and DPR require a wastewater-influenced source water. Therefore, sub-concepts that paired groundwater or stormwater as the source water with reuse-based end uses were eliminated.
- Sub-concepts eliminated due to redundancy: When recycled water is the source water, the end-use category "potable" is redundant because potable reuse is already captured by the IPR and DPR pathways.
- Sub-concepts eliminated based on local acceptance and limited beneficial use:
 - Groundwater to non-potable reuse (NPR) sub-concepts were removed because groundwater typically has elevated TDS concentrations and would still require treatment to meet NPR needs. In these cases, treatment to potable quality is generally a more cost-effective approach.
 - DPR sub-concepts were removed due to regulatory complexity, implementation challenges, and the significant public and stakeholder engagement required for project acceptance.

- Groundwater recharge without subsequent potable or non-potable beneficial use were removed because they do not provide a new drinking water source and there is no identified need for seawater intrusion mitigation at the proposed sub-concept locations.
- Sub-concepts merged for simplification:
 - NPR and IPR were consolidated into a single sub-concept because additional treatment can be incorporated into an NPR system to produce IPR-quality water.
 - Agricultural and irrigation end uses were combined into a single NPR category.
 - Retail potable and wholesale potable end uses were combined into a single potable category.
 - Multiple IPR pathways utilizing groundwater replenishment were combined into a single category because they achieve the same ultimate reuse objective.

Step 4: Sub-Concept Combinations

(21 Desalter Sub-Concepts ► 26 Desalter Sub-Concepts)

The 22 screened sub-concepts were further reviewed to identify additional source water combinations. This evaluation resulted in the development 5 new sub-concepts.

Step 5: Sub-Concept Level Screening

(26 Desalter Sub-Concepts ► 7-10 Desalter Sub-Concepts)

- Applied screening criteria to evaluate each sub-concept:
 - Source Water Availability/Reliability:** How favorable is the desalter concept in providing a new and reliable source of drinking water that did not previously exist?
 - Regional Impacts:** How does the concept impact the region beneficially compared to other concepts?
 - Regulatory:** How favorable are the permitting requirements (e.g., in terms of number of agencies, regulatory constraints, and approval timelines) compared to other desalter concepts?
 - External Stakeholder Perception:** How favorable is the external stakeholder perception of this desalter concept?
- Based on the screening criteria questions, assessed the favorability of each sub-concept compared to other sub-concepts using the following scale: Favorable (Score = 5), Neutral (Score = 3), Unfavorable (Score = 1).
- Compared total scores and screened out lower-ranking sub-concepts, reducing the list from 26 to 7-10 desalter sub-concepts for further evaluation.

Board Memorandum

August 11, 2026

To: Board of Directors
From: Kevin Wahl, Director of Operations
Subject: Woodcreek Well Pump Installation

Objective: Modification to existing well casing for installation of Woodcreek Well Pump Assembly.

Action Required: It is recommended that the Camrosa Board of Directors:

- 1) Appropriate additional funding in the amount of \$100,000.00 from the Potable Capital Replacement Fund to the Woodcreek Well Capital Improvement Project (CIP); and
- 2) Authorize the General Manager to issue a change order to General Pump Company, Inc., in the amount of \$75,617.00, for additional work needed to the Woodcreek Well casing.

Discussion: On June 9, 2026, the Board of Directors approved the appropriation of funding for the establishment of a capital improvement project for the Woodcreek Well. In addition, a purchase order was approved for the removal, inspection, repair and re-installation of the Woodcreek Well pump and motor assembly along with new stainless steel column pipe. On July 28th, General Pump Company mobilized and began the reinstallation of the pump assembly. During the operation, the pump assembly became wedged within the pump casing and could not be removed by the pump rig that was onsite. In order to remove the pump assembly, General Pump needed to secure a larger rig that had the necessary horsepower and capacity to remove the wedged pump. On August 3rd, the pump was successfully removed, and the well casing was videoed to determine where the pump was caught and if there was any significant damage to the casing. Upon reviewing the video, it appeared that the pump became wedged at the transition swage from the 12" casing to where a 10" stainless steel liner was previously installed approximately 2-years ago. Damage to the well casing appeared to be only superficial.

General Pump believes that the swaged transition piece can be re-swaged to increase the diameter and the pump bowl assemblies can be machined to provide some extra space for the pump assembly and column pipe to fit through the transition section within the casing. It is worth noting that this particular pump is the same pump that had been previously installed without issue.

Work is expected to begin immediately as school is back in session beginning on August 19th. Funding is available from the Potable Water Replacement Fund.



934 W. VERDULERA STREET - CAMARILLO, CA 93010
PHONE: (805) 482-1215 - FAX: (805) 484-2135

WELL & PUMP SERVICE SINCE 1952

Lic. #496765

"Serving All Southern California and Central Coast!"

Camrosa Water District
7385 Santa Rosa Road
Camarillo, California 93012

August 6, 2026

Attn: Kevin Wahl, Chris Patacsil

Subject: Woodcreek Well Pump Removal and Swaging Additional time and Cost.

General Pump Company, Inc. (GPC) is pleased to provide this estimate for the additional efforts necessary to remove the pump that became stuck in the well's reduction at 384 feet to provide services to re-swage the section in preparation for the original installation of the equipment.

The estimated additional cost is as follows:

Shop Labor:

• Load, Unload materials and Equipment	6 Hours
• Tear down pump, machine larger flanges and chamfer all corners as much as possible and reassemble	30 Hours
36 Hours Shop labor @ \$125.00/Hour	\$4,500.00
<i>Total Shop Labor</i>	<u><i>\$4500.00</i></u>

Field Labor:

• Labor of Crane and 4-man crew to install and then remove pump due to pump getting stuck	
• Crane and support crew for Swaging of transition section	
50 Hours 4 Man Crew and equipment @ \$965.00/Hour	\$48,250.00
8 Hours 1 Man and Crane for Swaging Support access @ \$375.00/Hour	\$3,000.00
40 Man Hours Overtime/Man Hours @ \$80.00/Man Hour	\$3,200.00
<i>Total Field Labor</i>	<u><i>\$54,450.00</i></u>

Outside Service:

• Swaging Service to expand transition joint	\$16,667.00
<i>Total Outside Service</i>	<u><i>\$16,667.00</i></u>
<i>Total Estimated Project cost</i>	<u><i>\$75,617.00</i></u>

Best Regards,
Ray Reece
General Pump

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Cash Balances (June 2026)
- B. 2026 Board Calendar

FUNDS FY 25-26

UNRESTRICTED FUNDS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Invested %	Notes
Investments														
LAIF	6,803,705.31	6,083,705.31	6,083,705.31	6,756,455.12	7,206,455.12	7,206,455.12	6,428,448.40	6,428,448.40	6,028,448.40	6,094,856.40	6,094,856.40	4,744,856.40	12%	1,6
PERSHING, LLC (T- Bills, Notes)	34,530,651.09	34,530,651.09	35,039,019.92	35,039,019.92	35,039,019.92	35,039,019.92	35,039,019.92	35,039,019.92	34,771,222.74	34,771,222.74	34,771,222.74	34,771,222.74	88%	
	41,334,356.40	40,614,356.40	41,122,725.23	41,795,475.04	42,245,475.04	42,245,475.04	41,467,468.32	41,467,468.32	40,799,671.14	40,866,079.14	40,866,079.14	39,516,079.14	100%	
Operating Accounts														
U.S BANK DEPOSIT ACCOUNT	898,146.77	2,206,347.08	208,842.01	977,852.47	841,717.67	1,029,795.90	159,942.40	86,229.58	614,835.71	500,335.46	566,826.94	333,698.86		
U.S BANK DISBURSEMENTS ACCOUNT	1,057,604.93	93,286.62	588,472.36	872,810.22	619,991.45	542,450.94	2,134,204.30	1,862,940.88	1,014,973.19	1,166,749.52	617,492.78	1,143,099.65		
BANK OF AMERICA-RTL ACCOUNT	225,055.63	428,469.28	719,432.59	363,741.44	242,133.16	628,065.39	326,483.18	392,968.97	80,966.28	274,021.97	564,819.75	819,637.57		
	2,180,807.33	2,728,102.98	1,516,746.96	2,214,404.13	1,703,842.28	2,200,312.23	2,620,629.88	2,342,139.43	1,710,775.18	1,941,106.95	1,749,139.47	2,296,436.08		
TOTAL	\$ 43,515,163.73	\$ 43,342,459.38	\$ 42,639,472.19	\$ 44,009,879.17	\$ 43,949,317.32	\$ 44,445,787.27	\$ 44,088,098.20	\$ 43,809,607.75	\$ 42,510,446.32	\$ 42,807,186.09	\$ 42,615,218.61	\$ 41,812,515.22		
RESTRICTED FUNDS														
PAYMENT FUND 2016	6,363.98	168,908.82	172,014.84	174,976.45	177,970.84	905,064.76	-	3,362.98	5,286.62	7,408.98	9,463.41	139,922.72		2,3,4
RESERVES 2016	879,528.69	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31	720,328.31		4
SURPLUS FUND 2016	4,421.06	4,421.06	4,421.06	4,421.06	4,421.06	4,421.06	8,175.35	-	-	-	-	-		
PRINCIPAL FUND 2016	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	6,050.87	-	-	-	-	-	-		
TOTAL	\$ 896,364.60	\$ 899,709.06	\$ 902,815.08	\$ 905,776.69	\$ 908,771.08	\$ 1,635,865.00	\$ 728,503.66	\$ 723,691.29	\$ 725,614.93	\$ 727,737.29	\$ 729,791.72	\$ 860,251.03		
GRAND TOTAL	\$ 44,411,528.33	\$ 44,242,168.44	\$ 43,542,287.27	\$ 44,915,655.86	\$ 44,858,088.40	\$ 46,081,652.27	\$ 44,816,601.86	\$ 44,533,299.04	\$ 43,236,061.25	\$ 43,534,923.38	\$ 43,345,010.33	\$ 42,672,766.25		

U.S. Treasury Bills & Notes
Financial Institution

Cusip Number	Settlement Date	Maturity Date	Par Value	Market Price at Purchase	Amount	Accrued Int. at Purchase	Net Amount	Yield to Maturity	Market Value Current	Accrued Int. as of June 30th
Pershing, LLC-Treasury Notes	91282CKA8	2/18/2025	10,290,000.00	99.791406	10,268,535.68	3,517.65	10,272,053.33	4.235%	10,295,968.20	158,294.03
Pershing, LLC-Treasury Notes	91282CKZ3	9/2/2025	14,230,000.00	101.373437	14,425,440.16	82,895.55	14,508,335.71	3.606%	14,266,571.10	285,484.46
Pershing, LLC-Treasury Notes	91282CKD2	3/16/2026	9,800,000.00	101.7625	9,972,725.00	18,108.70	9,990,833.70	3.616%	9,823,716.00	138,078.80
Pershing, LLC-Cash									6.46	-
Total			\$ 34,320,000.00		\$ 34,666,700.84	\$ 104,521.90	\$ 34,771,222.74		\$ 34,386,261.76	\$ 581,857.29

Series 2016-Reserve Fund
Cusip Number

Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
Blackrock Liquidity Funds	10/19/2016	3.44%	N/A	720,328.31	2,026.54

ANTICIPATED OUTFLOWS

Water Purchases June 2026	848,252.71
Payroll PR 7-1, 7-2 & ME	500,000.00
AP Check Run 7/7 & 7/21	2,800,000.00
Large CIP Project Payments	-
	4,148,252.71

FINANCE MEETING
DATE 7/29/2026

Digitally signed by Norman Huff
Date: 2026.07.29 11:19:54 -07'00'

Norman Huff-General Manager

Digitally signed by Kim Nakamura
Date: 2026.07.29 10:38:16 -07'00'

Kim Nakamura-Finance Manager

Bradley B Milner

Digitally signed by Bradley B Milner
Date: 2026.07.29 10:41:25 -07'00'

Brad Milner-Assistant General Manager

Sandra Llamas

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Date: 2026.07.29 09:50:17 -07'00'

Sandra Llamas-Senior Accountant

MEETING NOTES:

1. There was a transfer from LAIF to Operations in the amount of \$1,350,000.00
2. The payment fund received \$26.75 in interest in the month of June.
3. Camrosa sent \$128,352.22 to Wilmington Trust in the month of June for interest installment due on July 15th. This amount was deposited in the payment fund.
4. The reserve fund received \$2,080.34 in interest earnings in the month of June. The full amount was transferred to the payment fund.
5. Treasury notes pay interest semi-annually. Accrued interest as of June 30th is \$581,857.29
6. LAIF's average monthly rate of return for the period was 3.816%

2026 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2026 Holidays						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 1 st - New Year's Day February 16 th - President's Day May 25 th - Memorial Day July 3 rd - Independence Day (Observed) September 7 th - Labor Day November 11 th - Veteran's Day November 26 th & 27 th - Thanksgiving December 24 th & 25 th - Christmas December 31 st - New Year's Eve						
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7							
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14							
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21							
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28							
25	26	27	28	29	30	31								29	30	31											
APRIL							MAY							JUNE							2026 Conferences						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (Indian Wells) Jan. 13 th - 16 th ACWA Spring Conf. (Sacramento) May 5 th - 7 th CASA Annual Conf. (Napa) Aug 4 th - Aug 7 th ACWA Fall Conf. (Anaheim) Dec 1 st - 3 rd						
			1	2	3	4						1	2		1	2	3	4	5	6							
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13							
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20							
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27							
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30											
JULY							AUGUST							SEPTEMBER							2026 AWA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	AWA Board Meetings (Highlighted in Orange) WaterWise Breakfast (Highlighted in Yellow) April 16 th - Annual Symposium August - DARK (No events or meetings) September 17 th - Reagan Library Reception December 10 th - Holiday Mixer						
			1	2	3	4							1			1	2	3	4	5							
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12							
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19							
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26							
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30										
OCTOBER							NOVEMBER							DECEMBER							2026 VCSDA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 3 rd - Annual Dinner April 7 th June 2 nd August 4 th October 6 th December 2 nd						
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5							
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12							
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19							
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26							
25	26	27	28	29	30	31	29	30						27	28	29	30	31									
Camrosa Water District 7385 Santa Rosa Road Camarillo, CA 93012							Camrosa Board Meetings are highlighted in RED . Board Meetings are usually held on the 2nd & 4th Tuesday of each month at 10am unless indicated.																				