

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing with the Camrosa Water District Board of Directors will be held:

--Tuesday, September 22, 2026 at 10:00am--

CAMROSA WATER DISTRICT

7385 Santa Rosa Road - Camarillo, CA 93012

The purpose of this public hearing is to give the public an opportunity to comment on the following ordinance prior to adoption:

- Ordinance 39 – Conflict of Interest Code



Norman Huff, General Manager



Ordinance 39-26

CONFLICT OF INTEREST CODE

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Adopted:

September 22, 2026

ORDINANCE 39-26**An Ordinance of the Camrosa Water District
Amending the District's Conflict of Interest Code**

WHEREAS, The Political Reform Act of 1974 (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate Conflict of Interest Codes; and

WHEREAS, The Fair Political Practices Commission ("FPPC") has adopted 2 California Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code and may be amended by the FPPC to conform to amendments in the Political Reform Act; and

WHEREAS, The terms of 2 California Code of Regulations Section 18730, together with the designation of positions and disclosure categories contained in the attached Exhibits A and B, constitute the Conflict of Interest Code of the Camrosa Water District ("District"); and

WHEREAS, Government Code Section 87302 requires the District's Conflict of Interest Code to identify designated positions that make or participate in making governmental decisions that may foreseeably have a material effect on financial interests and to identify the types of economic interests that are reportable for each designated position; and

WHEREAS, Pursuant to Government Code Section 87306.5, the District is required to review its Conflict of Interest Code in each even-numbered year to determine whether amendments are necessary; and

WHEREAS, The District has reviewed its Conflict of Interest Code and determined that amendments are necessary to reflect the District's current organizational structure, position titles, duties, and disclosure requirements; and

WHEREAS, The Board of Directors has provided public notice of and conducted a public hearing concerning the proposed amendments and has provided an opportunity for interested persons to comment on the proposed Conflict of Interest Code; and

WHEREAS, Pursuant to Government Code Section 82011, the Ventura County Board of Supervisors is the code-reviewing body for the Conflict of Interest Code of the Camrosa Water District and must approve amendments to the District's Conflict of Interest Code; and

WHEREAS, The Board of Directors desires to approve the proposed amended Conflict of Interest Code and submit it to the Ventura County Board of Supervisors for review and approval.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Camrosa Water District as follows:

SECTION 1. Adoption of Amended Conflict of Interest Code.

The Board of Directors hereby approves and adopts the amended Conflict of Interest Code attached hereto and incorporated herein by reference including Exhibits A and B and Appendix A.

The amended Conflict of Interest Code incorporates by reference 2 California Code of Regulations Section 18730, including any amendments thereto duly adopted by the Fair Political Practices Commission.

SECTION 2. Designated Positions and Disclosure Categories.

The positions designated in Exhibit B are designated positions for purposes of the District's Conflict of Interest Code, and the disclosure categories assigned to those positions in Exhibit B establish the types of financial interests required to be disclosed, subject to the provisions of the Political Reform Act and applicable FPPC regulations.

SECTION 3. Statutory Filers and Officials Who Manage Public Investments.

Nothing in this Ordinance or the District's Conflict of Interest Code shall be construed to impose duplicative disclosure requirements on a person who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq. or other applicable law, to the extent such person is subject to the statutory filing requirements in the same capacity.

Appendix A identifies the applicable statutory provisions and regulatory definitions concerning officials who manage public investments.

SECTION 4. Submission to Code-Reviewing Body.

The General Manager, or designee, is authorized and directed to submit the amended Conflict of Interest Code to the Ventura County Board of Supervisors, as the District's code-reviewing body, for review and approval.

The General Manager, or designee, is further authorized to make non-substantive revisions to the amended Conflict of Interest Code that may be requested by the Ventura County Board of Supervisors, the Clerk of the Board, or County Counsel in connection with the review and approval process, provided such revisions do not materially alter the positions designated or disclosure categories approved by the Board of Directors.

SECTION 5. Filing Officer.

The Clerk of the Board of Supervisors of Ventura County shall serve as the Filing Officer for Statements of Economic Interests required to be filed pursuant to the District's Conflict of Interest Code, unless otherwise provided by the Political Reform Act, applicable FPPC regulations, or the Ventura County Board of Supervisors.

Statements required by law to be filed electronically with the Fair Political Practices Commission shall be filed through the FPPC's electronic filing system.

SECTION 6. Repeal and Supersession.

Upon the effective date of the amended Conflict of Interest Code established by this Ordinance, Ordinance No. 39-24, together with all amendments thereto, is repealed and superseded.

SECTION 7. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of this Ordinance and the application of its provisions to other persons or circumstances shall not be affected thereby.

SECTION 8. Effective Date.

The amended Conflict of Interest Code established by this Ordinance shall become effective upon approval by the Ventura County Board of Supervisors, as the District's code-reviewing body, and satisfaction of all other applicable requirements of the Political Reform Act and FPPC regulations.

By Motion of Director _____, Second by Director _____,
this ordinance is

ADOPTED, SIGNED, AND APPROVED this **September 22, 2026**.

Eugene F. West, President, Board of Directors
CAMROSA WATER DISTRICT

ATTEST:

Norman Huff, Secretary, Board of Directors
CAMROSA WATER DISTRICT

Table of Contents

1. Purpose	6
2. Incorporation of FPPC Regulation 18730 by Reference	6
3. Place of Filing of Statements of Economic Interests.....	6
Exhibit A - Disclosure Categories.....	7
Exhibit B - Designated Positions and Disclosure Categories.....	8
Appendix A - Officials Who Manage Public Investments.....	10

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Conflict of Interest Code

1. Purpose

The purpose of the Camrosa Water District Conflict of Interest Code is to ensure that public officials and designated employees disclose financial interests that may foreseeably be materially affected by their official decisions and to help prevent actual or perceived conflicts of interest in the conduct of District business. The Code identifies positions subject to disclosure requirements, specifies the categories of financial interests that must be disclosed based on the duties and responsibilities of each position, and incorporates applicable requirements of the Political Reform Act and regulations of the Fair Political Practices Commission.

2. Incorporation of FPPC Regulation 18730 by Reference

The Political Reform Act of 1974 (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes.

The Fair Political Practices Commission ("FPPC") has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to that regulation duly adopted by the FPPC, are hereby incorporated by reference into the Conflict of Interest Code of the Camrosa Water District ("District").

The terms of 2 California Code of Regulations Section 18730, together with the attached Exhibit A – Disclosure Categories and Exhibit B – Designated Positions and Disclosure Categories, constitute the Conflict of Interest Code of the Camrosa Water District.

This Conflict of Interest Code shall be interpreted and administered in accordance with the Political Reform Act, the regulations of the FPPC, and applicable amendments thereto.

3. Place of Filing of Statements of Economic Interests

Persons holding positions designated in Exhibit B shall file Statements of Economic Interests (Form 700) with the filing officer specified below, except as otherwise provided by law or the regulations of the FPPC.

The Clerk of the Board of Supervisors of Ventura County shall be the Filing Officer for Statements of Economic Interests filed pursuant to this Conflict of Interest Code, unless applicable law requires a designated filer to file directly with the FPPC through the FPPC's electronic filing system or otherwise provides for a different filing location.

The Filing Officer shall retain and make available for public inspection and reproduction Statements of Economic Interests as required by Government Code Section 81008 and applicable FPPC regulations.

Designated filers shall disclose only those financial interests falling within the disclosure category or categories assigned to their position in Exhibit B.

This Conflict of Interest Code does not create an additional disclosure obligation for a person who is otherwise required to file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq., to the extent that the person is subject to and satisfies the applicable statutory filing requirements in the same capacity, consistent with 2 California Code of Regulations Section 18730.

Exhibit A - Disclosure Categories

The following disclosure categories identify the types of financial interests that designated positions are required to disclose. A designated employee is required to disclose only those financial interests identified in the category or categories assigned to the employee's position in Exhibit B.

CATEGORY 1 – REAL PROPERTY

Persons in this category shall disclose all interests in real property located within the jurisdiction of the Camrosa Water District.

Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within the District or within two miles outside the boundaries of the District, or within two miles of any land owned or used by the District.

Interests in real property held by a business entity or trust in which the designated employee holds a direct or indirect interest shall be reportable to the extent required by the Political Reform Act and applicable FPPC regulations.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable., subject to the applicable provisions of the Political Reform Act and FPPC regulations.

CATEGORY 2 – INVESTMENTS AND BUSINESS POSITIONS

Persons in this category shall disclose all investments and business positions in business entities.

CATEGORY 3 – INCOME, GIFTS, LOANS, AND TRAVEL PAYMENTS

Persons in this category shall disclose all sources of income, including gifts, loans and travel payments, as required by the Political Reform Act and applicable FPPC regulations.

CATEGORY 4 – PROCUREMENT AND CONTRACTING

Persons in this category shall disclose investments, business positions and sources of income, including gifts, loans and travel payments, from business entities that manufacture, provide or sell services, supplies, materials, machinery or equipment of a type utilized by the District and associated with the duties of the designated position.

CATEGORY 5 – REGULATION, PERMITTING, AND LICENSING

Persons in this category shall disclose investments, business positions and sources of income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the District.

CATEGORY 6 – LAND DEVELOPMENT, CONSTRUCTION, AND REAL PROPERTY TRANSACTIONS

Persons in this category shall disclose investments, business positions and sources of income, including gifts, loans and travel payments, from sources that engage in land development, construction, or the acquisition or sale of real property.

CATEGORY 7 – FUNDING AND GRANTS

Persons in this category shall disclose investments, business positions and sources of income, including gifts, loans and travel payments, from sources that receive grants or other funding from or through the District.

Exhibit B - Designated Positions and Disclosure Categories

<u>Designated Position</u>	<u>Disclosure Categories</u>	<u>Filing Officer</u>
Board of Directors	1, 2, 3	Ventura County COB
Legal Counsel	1, 2, 3	Ventura County COB
General Manager/Secretary	1, 2, 3	Ventura County COB
Assistant General Manager	2, 3, 4	Ventura County COB
Finance Manager	2, 3, 4, 7	Ventura County COB
Senior Accountant	2, 3, 4, 7	Ventura County COB
Financial Consultant	2, 3, 4, 7	Ventura County COB
District Engineer	4, 5, 6	Ventura County COB
Associate Engineer	4, 5, 6	Ventura County COB
Customer Service Manager	4	Ventura County COB
IT Manager	4	Ventura County COB
Superintendent of Operations	4	Ventura County COB
Director of Operations	4	Ventura County COB
Director of Administration	4	Ventura County COB
Water Quality & Environmental Compliance Manager	4, 5	Ventura County COB
Chief Plant Operator	4	Ventura County COB
Control Systems Supervisor	4	Ventura County COB
System Field Supervisor – Distribution	4	Ventura County COB
System Field Supervisor – Treatment	4	Ventura County COB
Consultants/New Positions	*See below	Ventura County COB

*Consultants and new positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category applicable to the duties performed, subject to the following limitations.

The General Manager, or the General Manager's designee, may determine in writing that a particular consultant or new position, although a designated position, is hired to perform a range of duties that is limited in scope and, therefore, is not required to fully comply with the disclosure requirements applicable to the position.

The written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of the disclosure requirements.

The written determination shall be a public record and shall be retained for public inspection in accordance with Government Code Section 81008 and applicable FPPC regulations.

An individual who performs under contract substantially all of the duties of a designated position shall be subject to the disclosure requirements applicable to that designated position.

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Appendix A - Officials Who Manage Public Investments

Pursuant to Government Code Section 87200 et seq., certain public officials, including certain local agency officials who manage public investments, are required to disclose their economic interests in accordance with the Political Reform Act.

This Appendix identifies the applicable definitions for determining which public officials qualify as "other officials who manage public investments" and identifies the positions of the Camrosa Water District that qualify, or may qualify, under those provisions.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations Section 18704.6, the following definitions apply for purposes of Government Code Section 87200:

1. "Other Public Officials Who Manage Public Investments"

"Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category does not include officers and employees who work under the supervision of the chief or principal investment officers or chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B).

2. "Public Investments"

"Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

3. "Public Moneys"

"Public moneys" means all moneys belonging to, received by, or held by the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity.

"Public moneys" includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

4. "Management of Public Investments"

"Management of public investments" means the following non-ministerial functions:

- Directing the investment of public moneys;
- Formulating or approving investment policies;
- Approving or establishing guidelines for asset allocations; or
- Approving investment transactions.

For purposes of Government Code Section 87200 et seq. and applicable FPPC regulations, the following positions are identified for review as officials who may qualify as persons who manage public investments:

<u>Position</u>	<u>Filing Requirement</u>
Board of Directors	Government Code Section 87200 et seq., as applicable
General Manager/Secretary	Government Code Section 87200 et seq., as applicable
Assistant General Manager	Government Code Section 87200 et seq., as applicable
Finance Manager	Government Code Section 87200 et seq., as applicable
Financial Consultant	Government Code Section 87200 et seq., as applicable

A person who qualifies as an "other public official who manages public investments" shall file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq. and applicable FPPC regulations.

The inclusion of a position in this Appendix does not, by itself, establish that every individual holding that position qualifies as an "other public official who manages public investments." The determination shall be based upon the actual duties and authority of the position and the applicable provisions of the Political Reform Act and FPPC regulations.

A person who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq. shall not be required to file an additional Statement of Economic Interests under this Conflict of Interest Code for the same position and reporting period to the extent provided by applicable law and FPPC regulations.