CAMROSA WATER DISTRICT
BUILDING WATER SELF-RELIANCE

Board of Directors
Andrew F. Nelson
Division 1
Jeffrey C. Brown
Division 2
Timothy H. Hoag
Division 3
Eugene F. West
Division 4
Terry L. Foreman
Division 5

General Manager
Norman Huff

Board Minutes

Regular Meeting

Tuesday, September 8, 2026
Camrosa Board Room
10:00 A.M.

Call to Order The meeting was convened at 10:00 A.M.

Present: Eugene F. West, President
Jeffrey C. Brown, Vice President
Terry L. Foreman, Director
Timothy H. Hoag, Director
Andrew F. Nelson, Director

Staff: Norman Huff, General Manager
Jozi Zabarsky, Customer Service Manager
Kevin Wahl, Director of Operations
Chris Patascil, Superintendent
Kim Nakamura, Finance Manager
Terry Curson, District Engineer
Luis Garcia, Associate Engineer
Johnny Munsill, IT Manager (teleconference)
Keith Lemieux, Legal Counsel

Guests: Lee Portillo, Black & Veatch
Hannah Young, Black & Veatch
Daniel ten Bosch, Black & Veatch
Brian Fitzgerald, resident
Koreen Fitzgerald, resident
Maureen Cottingham, resident
John Lamb, resident

Public Comments

None

Consent Agenda

1. **Approved Minutes of the Regular Meeting of August 25, 2026**
2. **Approved Vendor Payments**

Motion to approve the Consent Agenda: Nelson **Second:** Foreman
Motion carried unanimously.

Primary Agenda

3. **Conejo Water Treatment Plant**

   The Board received a presentation from Black & Veatch on the findings and results of the Preliminary Design Report (PDR) for the proposed Conejo Water Treatment Plant.

   No action was necessary; for discussion only.

4. **Fiscal Year 2025-26 4th Quarter Budget Status Report (Preliminary)**

   The Board received a report from staff regarding the preliminary Fiscal Year (FY) 2025-26 4th Quarter Budget Status Report, Reserves, and Capital Projects.

   No action was necessary; for information and discussion only.

5. **Transfer of Unclaimed Funds to General Fund**

   The Board adopted Resolution No. 26-20 authorizing the transfer of $921.71 in unclaimed funds to the District's General Fund.

   Motion to approve: Brown **Second:** Hoag
   Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. **Camrosa Water District 401(a) Plan Amendment**

   The Board adopted Resolution 26-21 ratifying the signing of the 401(a) Secure 2.0 Plan amendment.

   Motion to approve: Brown **Second:** Nelson
   Rollcall: Nelson-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

   The Board discussed the proposed Resolution 26-22 authorizing the General Manager to execute future legislative amendments for the 401(a) and 457(b) Deferred Compensation Plans. President West called for a motion to approve the resolution. Hearing no motion, the item failed for lack of a motion and no further action was taken.

7. **Engineering Design Services for the Non-Potable Water AG 2 Tank and Pump Station No. 4**

   The Board took the following actions:

   1) Appropriated $150,000 from the Non-Potable Capital Replacement Fund and established Capital Improvement Project (CIP) AG 2 Tank and Pump Station No. 4; and
   2) Authorized the General Manager to award a contract to Provost & Pritchard Consulting Group and issue a purchase order in the amount of $521,156, for engineering design services, including preparation of a Preliminary Design Report, final design and construction documents, and bid support.

   Motion to approve: Nelson Second: Hoag
   Motion carried unanimously.

8. **Ordinance 39, Conflict of Interest Code**

   The Board set a Public Hearing for September 22, 2026, to receive public comment and consider adoption of Ordinance 39-26 – Conflict of Interest Code.

   Motion to approve: Brown Second: Hoag
   Motion carried unanimously.

9. **Recycled & Non-Potable Water Contractual Customers**

The Board discussed allowing the contracts to expire on their expiration date of October 1, 2027, with these customers then being subject to current rates based on the Rate Study and policies of the District and received public comment. The Board established an ad hoc committee and appointed Director West and Foreman. The ad hoc committee and staff will prepare materials and meet with contract customers to explore transition options.

No action was necessary; for discussion only.

Comments by General Manager

- Shared highlights from a meeting with the City of Thousand Oaks regarding future land plans for the Hill Canyon and Santa Rosa Rd. property as well as Conejo Creek Project partnership elements. He also reported coordination with Calleguas for the submission of a Title XVI funding application for the Conejo RO facility.

Comments by Directors

- None

Closed Session The Board cancelled the Closed Session to confidentially discuss a legal matter, as authorized by Government Code section 54956.9(d)(1).

10. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))** *(cancelled)*

NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

Open Session

11. **Announcement of Reportable Action Taken During the Closed Session** *(cancelled)*

Adjournment

There being no further business, the meeting was adjourned at 11:29 A.M.

Norman Huff, Secretary
Board of Directors
Camrosa Water District

Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)