CAMROSA WATER DISTRICT
BUILDING WATER SELF-RELIANCE

Board of Directors
Andrew F. Nelson
Division 1
Jeffrey C. Brown
Division 2
Timothy H. Hoag
Division 3
Eugene F. West
Division 4
Terry L. Foreman
Division 5
General Manager
Norman Huff

Board Agenda

Regular Meeting

Tuesday, November 17, 2026
Camrosa Board Room
7385 Santa Rosa Rd., Camarillo, CA 93012
10:00 A.M.

Call to Order

NOTE: As authorized by California Government Code section 54953(b), a board member will be participating in this meeting via teleconferencing. The teleconference location is accessible to the public. The address of the teleconference is: 8571 Sun Canyon Road • Augusta, MT 59410

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Public comment on an item appearing on the agenda may be made prior to the Boards consideration of that item. Persons wishing to address the Board should fill out a white comment card and submit it to the Board President prior to the meeting. All comments are subject to a 5-minute time limit.

Consent Agenda

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

1. **Approve Minutes of the Regular Meeting of October 27, 2026**

2. ****Approve Vendor Payments**

   Objective: Approve the payments as presented by Staff.

   Action Required: Approve accounts payable in the amount of $1,647,226.77.

3. ****FY 2026-27 Q1 Legislative Update**

   Objective: Receive and file legislative update including updates on legislation covering a variety of topics relevant to the District.

   Action Required: No action required; receive and file update.

Primary Agenda

4. ****Appeal of Meter Tampering/Damage Charges – 5540 Winchester Way**

   Objective: Consider the appeal submitted by Holly Innocenti concerning the meter tampering and damage repair charges assessed to the property at 5540 Winchester Way, and determine whether to uphold, reduce, or waive the charge.

   Action Required: Following consideration of the appeal and any testimony or additional information presented at the meeting, the Board should determine whether to:

   - **Uphold the charges:** Deny the appeal and affirm the $130 meter tampering and damage repair charges (est. $950); or,
   - **Reduce the charges:** Grant the appeal in part and reduce the charges to an amount determined by the Board; or,
   - **Waive the charge:** Grant the appeal and waive the $130 meter tampering and damage repair charges (est. $950).

5. ****Annual Comprehensive Financial Report for the Fiscal Years Ended June 30, 2026, and June 30, 2025**

   Objective: Receive the final Annual Comprehensive Financial Report (ACFR) for the fiscal years ended June 30, 2026, and June 30, 2025.

   Action Required: Accept the ACFR for the fiscal years ended June 30, 2026, and June 30, 2025, as presented.

6. ****Fiscal Year 2025-26 Reconciliation of Reserves Balance to Audited Cash**

   Objective: Present the reserves balance reconciliation to audited cash for Fiscal Year (FY) 2025-26.

   Action Required: No action necessary; for information only.

7. ****Fire Hydrant Assessment Program**

   Objective: Assess the District's fire hydrants to identify required maintenance, rehabilitation, and replacement needs.

   Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into an agreement with WachsWater Services (Xylem), in an amount not to exceed $202,250, for Phase 1 of the Fire Hydrant Assessment Program.

8. **Temporary Allocation of 1 Full-Time Equivalent (FTE) for District Engineer Transition**

   Objective: Authorize a temporary allocation of 1 FTE for the period of December 1, 2026, through May 31, 2027, to facilitate a structured transition between the District's retiring District Engineer and the incoming District Engineer.

   Action Required: It is recommended that the Board authorize a temporary allocation of 1 FTE for the period of December 1, 2026, through May 31, 2027, to facilitate a structured transition between the District's retiring District Engineer and the incoming District Engineer.

9. Local Production Update

Objective: Receive a briefing on local water production through the first quarter of Fiscal Year 2026-27.

Action Required: No action necessary; for information only.

10. **Granular Activated Carbon (GAC) Change Out

Objective: Change out of the Granular Activated Carbon in the three lead vessels of each treatment train.

Action Required: It is recommended that the Board of Directors authorize the General Manager to enter into an agreement and issue a purchase order to AqueoUS Vets, in the amount of $198,988.00, to change out the granular activated carbon (GAC) in our plant's three lead GAC vessels as the carbon is spent and must be replaced.

11. **Camrosa Water District Profit Sharing Plan Name Change

Objective: Update the name of the Camrosa Water District (District) 401(a) Plan.

Action Required: Adopt Resolution No. 26-24 authorizing an administrative name change for the District's 401(a) plan, replacing "Profit Sharing Plan" with "401(a) Defined Contribution Plan".

12. **Federal and State Funding Consultant Services 2027

Objective: Award a professional service contract for federal and state funding consulting services for the District's Integrated Master Plan including local water supply alternatives and existing infrastructure improvement projects.

Action Required: It is recommended that the Board of Directors approve the following:

1) Authorize the General Manager to move $19,000.00 into the Funding Procurement Fund from the Potable Water Capital Replacement Fund.
2) Authorize the General Manager to enter into a 16-month agreement with Capital Core Group (Capital Core), with a monthly retainer in the amount not to exceed $8,500.00 (total $136,000), to provide consulting services to pursue federal and state funding opportunities for potential new water supplies and enhancements to existing water supplies, infrastructure, and facilities.

13. **Award Clean Energy Capital (CEC) Financial Advisory Services

Objective: Award a professional service contract for financial advisory services for the District's Integrated Master Plan including local water supply alternatives and existing infrastructure improvement projects.

Action Required: It is recommended that the Board of Directors authorize the General Manager to award a contract to Clean Energy Capital (CEC), in the amount not-to-exceed $85,214.00, to provide additional professional financial services to develop cost projections and financing options for potential new potable water supplies and existing potable water infrastructure, nonpotable water infrastructure, and wastewater infrastructure.

Comments by General Manager; Comments by Directors

CLOSED SESSION

Discussions of Closed Session Agenda items are closed to the public. The President will announce when the Board is going into closed session.

14. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9(d)(1))**
NAME OF CASE: OPV Coalition et al v. Camrosa Water District, Santa Barbara County Superior Court Case No. VENCI00555357.

Open Session

15. **Announcement of Reportable Action Taken During the Closed Session.**

Adjournment

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to Donnie Alexander at (805) 482-8514 at least 48 hours before the meeting, if possible.